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Best MEANS RUGS

Woodward at 11 1/2 Mile
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Continued from Preceding Page

duet will be observed by subordinates and superiors.

- Be discreet. Don't divulge confidences you'll regret when you are back at work. Don't discuss work-related problems or people, especially subjects involving your boss.

- Be friendly, not amorous. Many a holiday-party flirtation has led to job and family problems. No matter how strong the temptation, play it cool and avoid embarrassment.

- Use the occasion to make new

friends and contacts. Be merry and congenial without trying to be the life of the party.

- Offer to serve hors d'oeuvres and replenish drinks. Generally, attempt to be helpful and considerate.

- Don't overstay your welcome. Leave at a reasonable time while there is still an upbeat tempo. Compliment fellow employees who arranged the affair. Wish everyone a happy holiday "and to all a good night."

This way, you can go home to your family and friends with a clean conscience and clear head — ready to fully enjoy the holidays, Sherwood said.

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