500 Help Wanted

SHIPPING CLERK - Conscientious business person. Opportunity for growth. No experience necessary. Southfield area. Call Clark.
548-4500

SHIPPING & RECEIVING Clerk, full time, experienced. Must be reliable. $5.50/hour. Garden City.
Call Tim for appointment: 522-7990

SHIPPING & RECEIVING CLERK
Electronic Background Preferred
Farmington Hills Area
0 474-1400, ext 15 0

SHIPPING & RECEIVING
Full time position available in our Livonia Warehouse. Forklift truck experience required. Applications may be picked up in our office and submitted to Joe Recreatonis. Apply at:
American Vandal Corp.
32700 Capitol, Livonia
(Plymouth & Farmington Rds. Area)

SOMEONE TO CARE
If you have always wanted to help someone and have room in your home and home then foster parenting for a child with mental retardation might be for you. Work in your home, earn $300-$700 per month. Help a person who really needs you. Call
HOMEFINDER at 348-6200

STOCK BOY
Full or part time. Good pay for experienced person. Birmingham grocery store.
642-8439

STOCK/DRIVERS for warehouse, full time, apply in person 8:30-4pm weekdays. Today, Tuesday, Friday. Sam's, Park Dr. Farmington Hills. (10 Mile Halsted)

STOCK PERSON. A varied full time position for a responsible person including stocking, receiving and merchandising. Apply Kitchen Glamor Tues. & Wed. between 1 and 5. 32770 Grand River, Redford

SUPPLY
Will train. Good pay and benefits. Enlist in US Army. Ages 17-34.
267-7380

SURVEY OR ASSISTANTS
Permanent position for Field Assistants on Survey Crews. Some experience preferred. Call Professional Research Assoc.
442-8262
An Equal Opportunity Employer

TAILOR for Quality Men's Clothing Store. Must be completely experienced in Fine Alterations. Apply in person. Country Senior Shop, 75 W. Long Lake Rd., Bloomfield Hills.

TAKE THIS JOB AND LOVE IT!
CONVERT YOUR ARTS & CRAFTS TALENTS INTO DOLLARS
APPLY YOUR SKILLS TO DENTAL TECHNOLOGY
We Will Train @ No Experience Necessary. Full and Part time Positions Available @ Benefits
Apply in Person 8AM-5PM Mon - Fri:
Mason Dental Ceramics
32320 5 Mile Rd., Livonia

TALENTED SINGERS & DANCERS
Eastern Express Telegram now hiring. Must have car. Call for audition.
552-8797

TEACHER (BUSINESS)
Detroit Business Institute, Westland Branch is looking for a qualified instructor for our business school program. Must be available Mon., Tues. & Thurs. evenings (6:00pm-9:30pm). Must have a Bachelors Degree. Teaching of basic clerical skills. Interested applicants please submit Resume to:
Detroit Business Institute, Attention, Karen Jewett, 31700 Northwestern Highway, Suite #110, Southfield, MI, 48075.

TEACHER OPENINGS available, preschool & first grade. Top salary for right person. Must be experienced, dependable, enthusiastic & not afraid of work! Interviews Tues & Wed. only, from 9:00-11, 9AM-1PM. 19431 W. 10 Mile Rd., Southfield. Behind church, next to Pancake House.

TEACHERS & AIDES with early childhood education elementary background for new child care center. Send resume to H. Pasarzak, 23540 Grand River, Farmington.

TEACHERS
JAPANESE LANGUAGE - Part Time. May preferred but not required. Send resume to University of Detroit, Division of Continuing Education, Attention: Dept. 4001 W McNichols, Detroit, 48221
An Equal Opportunity Employer
Affirmative Action Employer

TEACHERS needed full and part time for infant/toddler, preschool and pre-school programs at leading Troy day care. Experience and/or degree. Call 9am to 11am, Mon. thru Thurs. Kindercare, Troy
528-9111

TEACHING position available for Farmington Day Care Center. Afternoons, working after school age children. Substitutes also needed. Call
553-7350

TELEMARKETING - responsible individual for telephone sales to established accounts. Sell NEXXUS in beauty and barber salons.
Phone Mr. S.
557-2216

TELEMARKETING
Division, of an established, rapidly expanding corporation, is offering unique opportunity to motivated individuals, ready to succeed and grow with us. Start now at $4.50 per hour plus commissions and bonuses up to $1,000 a month. Call Mr. Roberts at
Cousins Home Improvement. 421-4800

TELEPHONE INTERVIEWERS
If you are intelligent, speak well, have a pleasant voice, and are looking for part time work, we want you, calling from 5-9PM and some Saturdays. A great job for college students, housewives, retirees. $3.50-$5 an hour. No selling. Call Data Dial, Center
Days, 548-5898

TELEPHONE OPERATOR
Day, Evening or Midnight Shifts. Will train. Southfield area.
557-8956

TELEPHONE RESEARCH
SELLING
If you:
- Are articulate
- Are punctual
- Enjoy phone work

If you can work:
- Afternoons or evenings
- 6-hour shifts Monday-Friday
- In Bloomfield Hills

Great opportunity for students or homemakers.
Call for an appointment
642-8650
2000 N. Woodward
Bloomfield Hills
Kelly Services
The "Kelly Girl" People
NOT AN AGENCY-NEVER A FEE
Equal Opportunity Employer M/F/H

TELLER TRAINEES - SALES
Flexible hours, hourly plus commission. No experience necessary. Livonia area
476-6819

TELEPHONE SOLICITORS
Experienced in telephone sales or appointments. 15-21 per hour plus bonus. Call Mrs. Klaus.
261-4690

TELEPHONE SOLICITORS
Excellent Pay & Benefits.
Call Tom or Wed. 9am-9pm.
646-1278

TESTING TECHNICIAN
Metallurgical background & technical writing skills required. K J Law Engineers, 23440 Research Drive, Farmington Hills, MI 48024 474-2156
An Equal Opportunity Employer

TOOL & DIE Journeymen. Full time day & afternoon position. Experienced in die repair of line & progressive dies. Must have improve trouble shooting ability. Call Bill 8am-4pm.
891-5377

TOOL MAKER
For small tool machine assembly, some electronic and pneumatic experience preferred. Paid Blue Cross & Dental. Link Engineering Company.
853-4000

TOOL MAKER for screw machine shop, should be familiar with all phases of grinding, dovetail form tools, & reamers. Form & Shape ream layout & cutting a plus. Send work history with resume to PO Box 156, Farmington, MI. 48024

TOOLMAKERS
Well established company in Plymouth area is looking for experienced Toolmaker in Cold Header tooling. Top wages plus the following benefits:
Hospitalization, Dental, Paid Vacation, Profit Sharing, Life Insurance.
Call Bob, McIntosh Set Screw
between 9AM-4:30PM.
459-8500

TRAINEES
Machine shop looking for several individuals who are mechanically inclined and seeking permanent, full time employment. Apply in person between 9AM-11:30AM and 1PM-4PM, Mon. thru Fri. at the east of Woodward, off Elton Rd., between 14 Mile and Maple.
SUBURBAN TOOL
1293 E. Lincoln, Birmingham

TRAVEL AGENT
3 yrs. Sales experience, busy Birmingham office, growth potential. 540-8080

TRAVEL GROUP PLANNER
Air Coordinator
Minimum 3 years experience booking group air reservations with Apollo computer experience. Others need not apply. Creative-self starter, energetic, well organized & must have capability to travel. Medical, dental & travel benefits included. Resumes only. Attention Group Dept. 24416 W. McNichols, Detroit, MI 48219

TRUCK DRIVER - Experienced. Part time, flexible hours at our expanding local warehouse room. Send resume to: Tom Allan, 445 Amelia St., Plymouth, MI 48170

TRANSMISSION INSTALLER
$350 guarantee plus commission. Excellent conditions. Hospitalization, life insurance, paid holidays, paid vacation, bonus system. Must have experience.
Call Dave or Ed.
522-4677

TRAVEL AGENTS
Career opportunity. National travel agency seeks qualified detail-oriented travel agents with minimum of 2 years experience. Must be computer-trained. Salary plus commission.
Ask for Mr. Golding
641-8300

500 Help Wanted

TRAINING OPPORTUNITY
Detroit Business Institute - Southfield Branch has been awarded government contracts to train 15 people for Secretarial, Word Processing and Clerical positions. Training is free and the people to become Legal Office Specialists.
These special 8 month training programs are open to qualified residents of Oakland County who have a high school diploma or GED, are unemployed or underemployed, can meet JTPA income requirements. No previous business background required. Program participants will receive paid training, transportation allowance, counseling, training on marketable skills, and certificate upon completion. Classes begin June. Participant selection has begun. So...
Call Todayl 557-5744
Detroit Business Institute-Southfield
21700 Northwestern Hwy.
Delta Dental Bldg.
Suite 515

TRUCK DRIVERS & HELPERS
Call 516-3200 or 548-9100

TRUCK DRIVER & STOCK PERSON
Wanted. Apply in person.
Reply to: Box 816, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia Michigan 48150

TRUCK DRIVERS - Food Distributor - is seeking experienced part time semi-truck driver. Local deliveries. Must have minimum 5 years tractor/trailer driving experience, class C3 license and excellent driving record. Call the Personnel Department 1-4pm, at 237-7999

TUMBLING ASSISTANT needed. No experience necessary. Will train. Ideal for college student. Apply in person: Vance Continental Cheer Center
2299 Vinery, Wayne, MI.

TYPESETTER - Southfield graphics studio is looking for a part time or possibly full time person who is familiar with the A. M. Varityper.
557-3727

WANTED EXPERIENCED SALES PERSON
For carpet cleaning business. Excellent commission. Call 616-6711.

WANTED TELEPHONE SOLICITORS
Ambitious top-notch people for evenings hours, very good hourly plus bonus commissions. If you have a pleasant voice & are eager to make money Call between 11am-5pm.
352-8180

WAREHOUSE SUPERVISOR
Full time position. Should have experience with shipping, receiving & inventory control & must. Ask for J. W. 255-2320

WAREHOUSE TICKETERS
Full time, 8AM-4PM. Troy area, perfect for recent high school grad or homemaker returning to work. Good working conditions.
Employment Center II
646-4130

WATER HEATER INSTALLER
Experienced
Own tools and truck.
981-3050

WE ARE LOOKING for bright, self motivated individuals who enjoy working with the public. We provide free training for the current job market & help you get that perfect job! Free to qualified applicants. For further info call
588-2150

WE OFFER a unique opportunity for an individual with at least 2 years mortgage processing or underwriting experience. Interest rates are low and we are utilizing the most advanced computer technology available to the industry. Guardian Financial Services. Call Ann Moultrup for Appointment.
353-8350

WICKES LUMBER
Wickes, one of the nation's leading lumber retailers, is seeking a part time Cashier. Experience in retail cashiering and customer service will be helpful in obtaining this position.
PART TIME CASHIER
Interested applicants apply in person:
Wickes Lumber
2230 Crooks Rd., Rochester
NW corner of M-59 & Crooks

$4.00 HOUR GUARANTEED and extra bonuses. Will train. Part time experience necessary, we will train you to work in Telephone Sales department. Call for interview,
335-7716

502 Help Wanted Dental-Medical

ASSISTANTS
Experienced for night shift. Apply in person: Livonia Nursing Center, 28210 Plymouth Rd.

AIDES/ORDERLIES
Are you looking for long-term job stability with a leader in the health care industry? If so, we currently have full time and part-time positions available on the 3 to 11pm shift. Apply within. Mon. thru Fri. 10am to 3pm.
Four Chaplains
Convalescent Center
26349 Joy Rd, Westland
We are an affirmative action employer

ANIMAL EMERGENCY room technician or nurse needed, full time, 4 day week midnights. Excellent opportunity to use all your skills in well equipped hospital. Apply: Westcott Hospital, 21439 Grand River, Redford.

ASSISTIVE DENTAL ASSISTANT - full time position available for charming, friendly, highly motivated individual to join our dental team. Experience necessary, replies confidential 537-6310

BUSY SOUTHFIELD ophthalmologists office looking for responsible person as full time receptionist. Prefer experience with Blue Shield, Medicare, CHP billing. Reply to Box 816, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CHAIRSIDE ASSISTANT
For Oral Surgery office, Livonia area. Full time position. Monday thru Friday.
537-2330

DENTAL ASSISTANT - experienced 4½ day week, Southfield area. Call for interview.
358-2166

DENTAL ASSISTANT
Prefer Experience in all phases of dentistry. Livonia Area.
464-7000

DENTAL ASSISTANT - full time, experience required. X-Rays a must. Hartford area.
855-0716

DENTAL ASSISTANT for Lincoln specialty practice, full & part time available. Must have experience. Weekdays only. Beneficial benefits.
542-7215

DENTAL ASSISTANT
For Livonia specialists general dental office. 4½ days. Saturdays. Experience preferred.
537-4690

DENTAL ASSISTANT
Orthodontic assistant, for Southfield specialist. Part time. Will train general dental assistant. Call 358-5150

DENTAL ASSISTANT - CHAIRSIDE
Experienced. Full Time. N.W. Area. Good pay for qualified person.
Call 647-1195, Evenings 851-8585

DENTAL ASSISTANT
Part-time Asst needed in progressive Canton dental office. Must have minimum 2 yr experience and be available to work Sat. and eves.
981-5153

DENTAL ASSISTANT needed. Part time evenings and Sat. Next area.
477-7330

DENTAL ASSISTANT for progressive periodontal office. Full time. Must be Experienced only. Good salary and benefits.
433-5660

DENTAL ASSISTANT
Part-time, flexible hours. Employment or school training preferred.
Farmington area.
476-4610

DENTAL ASSISTANT
Experienced in 4-handed dentistry 3½-5 days per week. Westland Area.
Please call
728-7730

DENTAL CHAIRSIDE ASSISTANT
Please send resume to: W.E. McMiken DDS. 34100 5 Mile, Livonia, MI. 48154

DENTAL HYGIENIST
1 - 2 years current experience.
Tues., 8 30am - 5pm. Thurs. 10 30am - 8pm. One Sat. per month. 10 & Dequindre.
978-1010

DENTAL HYGIENIST
Part-time. Downtown area.
Call between Noon and 3 PM, 963-8350

DENTAL HYGIENIST
Excellent opportunity to work in congenial small-staff office in Plymouth. Established recall system, cavitron, pleasant work environment. Friday, 8am-5 30pm, additional time possible. Salary commensurate with experience. Call
453-6436

502 Help Wanted Dental-Medical

DENTAL HYGIENIST
Part time for busy Southfield dental practice.
Call 356-0000

DENTAL OFFICE MANAGER for Birmingham Practice. Dental experience - or Mgmt. 4½ days. Excellent salary open.
647-7730

DENTAL OFFICE MANAGER - many, administrative individual, for growing dental practice in Farmington. Must have high energy & experience with insurance. Competitive salary & benefits program. Resume to P.O. Box 182, Farmington, Mich 48024.

DENTAL RECEPTIONIST
part time, Birmingham area. Dental office preferred. Call between 11am-5pm.
647-8123

DENTAL RECEPTIONIST - experienced, mature professional desired for progressive Troy practice. Call Personnel Director, Suite 101, Livonia, Mich 48154.

DENTAL RECEPTIONIST
Position for motivated, enthusiastic individual. Experience helpful in successful Birmingham family practice. 4½ days. No evenings.
644-5121 or 647-7566

DENTAL RECEPTIONIST
Full time position. Requires a highly motivated self starter with good communication skills. Previous Endodontic experience preferred but not necessary.
261-7841

DENTAL RECEPTIONIST
Easy going, fun loving, hard work world with this permanent part-time position, in the Dearborn Hgts. area. Days, Thurs. Fri. afternoon and evening plus Sat. Must be neat, pleasant, friendly and able to do accurate detail work. Ask for Ann.
271-4160

DENTAL SECRETARY AID NEEDED
Part time with possibility of full time. Institutional experience preferred, but not necessary. Apply in person: Vance Continental Cheer Center
2299 Vinery, Wayne, MI.

ECHO TECHNICIAN
Hourly Rate Friday, Part Time Hours Flexible - Southfield Area
549-4133

EKG TECHNICIAN
Experienced only. Mon. & Afternoons per week in private clinic.
356-2500

EXPERIENCED COURTESOUL person with general medical office procedural skills for new medical surgical clinic in Rochester.
651-2309

EXPERIENCED former DENTAL ASSISTANT - anxious to get back to work on a part-time basis. Were very happy with Carol Barbara. 8:30am-5pm Mon. thru Thurs.
Call Barbara, 553-7300

EXPERIENCED insurance assistant needed full time. Livonia office, for interview call after 6pm.
476-7837

EXPERIENCED Insurance Filing Assistant with typing skills for busy medical practice in Birmingham area. Phone, ask for Ruth.
540-6177

EXPERIENCED & Professional Animal Technician for veterinary hospital. Call Cindy between 1-5pm weekdays, except Thurs. at
420-8100

E.M.T. & PARA-MEDICS/ACLS
Medical Control - Michigan State Licensed
2 Full-time
1 Excellent Benefits
1 Day Per Week
46 Car Operation, stationed thru out Wayne County.
Send resume to: Diane Witkowski,
Taylor Ambulance,
1000 Beverly,
Romulus, Michigan 48174

FILING PERSON with good telephone skills needed for large Southfield Medical office. Call Diane, between 8am-3pm.
557-3440

FULL-TIME MIDNIGHTS - F/M
Apply in person. Canton Care Center
44815 Ford Rd. Canton
- or call 397-0600 -
An Equal Opportunity Employer

HYGIENIST WANTED
part time (for general practioners office. Livonia area.
427-6131

LPN - PART TIME
3 - 11 pm and 11 Midnight.
NURSE AIDE. Del aide, 3 - 11 PM.
Apply in person: Walking Well Manor, 5175 W. Maple, Walled Lake.

MATURE RECEPTIONIST
Part time, a busy orthopedic office, Bloomfield area. Call, ask for Ann.
335-2970

MEDICAL ASSISTANT
Part Time 12 to 15 Hours/Week
Rochester Internist
852-8100

MEDICAL ASSISTANT
Experienced. Part time, Mon., Wed., Fri., for busy Internist office. Front desk including payboard and insurance billing. Salary negotiable. Please call Margaret anytime but Wed.
978-1050

MEDICAL ASSISTANT for WESTLAND PEDIATRICIAN OFFICE
Experienced need only apply. Call Mon. thru Fri. 9am to 5pm.
326-2525

MEDICAL ASSISTANT/Part time for Royal Oak doctor's office. Experience in venepuncture. Please call 10 a.m. - 4 pm., Mon. thru Fri.
541-4172

MEDICAL ASSISTANT
Experienced in urology, Electrocardiograms, EKG's. Doctors office in Southfield. Medicare experience helpful. Call Mrs. Kaplan
557-7331

MEDICAL ASSISTANT
To work in pediatrician office on Eight Mile area. Call Bonnie
477-7331

BUSY MEDICAL office seeks to do record medical assistant able to do Medical Insurance billing and X-rays. Part-time position, excellent benefits. Southfield area. Call Adrienne, daily between 8 AM and Noon.
356-8100

MEDICAL BILLING CLERK
Vision Insurance background preferred. Full or part-time. Contact Betty, between 8am-12 noon.
525-6173

MEDICAL CLERK
needed, full time, Southfield area. Medical billing, data entry experience necessary.
352-0170

MEDICAL RECEPTIONIST/Bookkeeper for Huntington Woods general practice office. Full time position includes 3 nights and Saturdays. Duties include: Appointments, payroll, insurance billing and light bookkeeping. Send complete resume to P.O. Box 8353, Royal Oak, Mich., 48067.

MEDICAL RECEPTIONIST
Full-time. Experienced in typing, Payboard & insurance billing. Call Ann, Farmington Hills area. Send resume to:
Dr. Mangiaracina, P.O. Box 8184,
W. Bloomfield, Mich. 48305

MEDICAL RECEPTIONIST
for Pediatric Doctors office in Farmington Hills. Part time, experience necessary.
477-1600

MEDICAL RECEPTIONIST, experienced. Full time. Insurance billing experience helpful. Birmingham area.
647-5660

MEDICAL RECEPTIONIST - for busy Royal Oak/Troy office. Full time position is (2) nights a week & every weekend. Also a PART-TIME Dr. position is also available. Previous Nursing or Secretary experience helpful. Salaries Above is required. Qualified applicants send resume to:
Rosemary Kalesi, Mon. thru Fri., 9am to 5pm, at
641-6190

HENRY FORD HOSPITAL
Maplegrove Center, 6775 W. Maple Rd.,
W. Bloomfield, MI. 48033
Equal Opportunity Employer M/F/H

REGISTERED NURSE
SUPERVISOR
Emergency Services
Full time position immediately available for a qualified Registered Nurse to coordinate staff assignments and supervise in assure quality patient care on the Midnight shift.
Requirements include: 2 years previous Medical/Surgical experience, Critical Care experience preferred. In addition to a minimum of 1 year emergency experience. Charge nurse experience and demonstrated leadership ability required. A.C.L.S., C.E.N. and B.S.N. degree preferred.
Excellent salary offered commensurate with experience in addition to a fully paid benefit package. Apply Employment Office Mon.-Fri. 2-3 PM or call 424-3900 for additional information.
PROVIDENCE HOSPITAL
FISHER CENTER
22500 Providence Dr.,
Southfield, Michigan, 48075
An Equal Opportunity Employer

NURSE AIDES
Full and part time, 3-11 and 11-7 AM shifts. Experience not necessary, will train. Must be 18. Apply in person only, Ms. Watkins, Nightingale West Nursing Home, 6363 Newburgh Rd., Westland, near Joy Rd.
No phone calls.

502 Help Wanted Dental-Medical

NURSE AIDES
RN/LPN'S
Flexible Hours Care cases and staff relief in Oakland County. Requires one year clinical experience in last 5 years.
Upjohn Health Care Services
Call Mon. thru. Fri. 642-7900

NURSE AIDES
Work at the finest nursing home in Oakland County. Experienced need only apply. Afternoon shift. Apply in person, Mon. thru Fri. 9am-3pm.
Farmington Nursing Home
30405 Folsom Rd.
(Near 9 Mile-Orchard Lake)

Nurse Aide
Training Program
Franklin Manor Convalescent Center is offering an approved Nurse Aide Training Program for mature and caring women desiring to work with the elderly, that need training to be a Nurse Aide. Upon completion of Nurse Aide course you may be eligible to join our staff. For further information call, Personnel Office, 10 am to 2 pm., Mon. thru Fri. We also accept applications from experienced Nurse Aides.
352-7390

NURSES AIDES to service patients in Novi, Northville & Wixom. Full time, partial or sunday home experience. Reliable transportation is a must.
313-2500

NURSES AIDE NEEDED
Weekends only for afternoon & midnight shifts. Apply in person:
Apply in person: Vance Continental Care Center, 2299 Vinery, Wayne, MI.

OB GYN AIDES
All 3 shifts - 7-3pm, 3-11pm or midnights. Will train if necessary. 34410 Cherryhill, Westland.

OB GYN needs an experienced medical receptionist only. Very busy office. Full time, 8-5 Mon. thru Fri. Knowledge of payboard & insurance experience. Call
353-8070

OCCUPATIONAL THERAPIST
Needed to join a Home Care Agency on a contractual basis. Receive pay for own schedule. Northern & Western Oakland County. Interest should include: Call Wendy Gruber RPT, Director of Rehabilitation, HorseCare Services, inc.
374-0900

Occupational Therapist
Merrywood Hospital, a unit of Catalina Marketing Health Care Services, Inc., is seeking an Occupational Therapist to work full time in the Occupational Therapy Department.
Bachelor's degree from an accredited college or university and current registration and membership with the American Occupational Therapy Association, are eligible for registered status. Clinical exam is a condition of employment. Previous experience in a short term, acute care psychiatric setting is preferred.
Please send letter of application and resume by February 15, 1985 to the Employment Office:
Catherine McAuley
Health Center
Merrywood Hospital
4038 Jackson Road
P.O. Box 1127 /V-6
Ann Arbor, MI., 48106
An Equal Opportunity Employer

OPTOMETRIST
For Extended Care Facility
Familiar with optometry & office procedures. Must be able to type. Nursing home experience helpful. Excellent benefits. For appointment call Ann Sanborn
345-3000
WESTWOOD NURSING CENTER

OPHTHALMIC TECHNICIAN
full time, Southfield area.
Call Mrs. Kaplan
557-7331

PART-TIME
Mon., Wed., Fri., 8 A.M. - 1:30pm to 6pm.
Apply within 33350 Warren, Westland.

PART TIME Office Staffing Coordinator. Medical, medical and paramedical exam service is seeking an aggressive, self-motivated LPN or Medical Assistant, who enjoys people contact, for part time (Tuesday & Thursday) position to our Detroit Branch Office. Duties include scheduling and performance of in-office insurance calls, daily exam preparation, life insurance agencies, plus customer service functions. EKG and Venepuncture experience necessary. Interested candidates please call Toni Free.
1-800-233-5018
An Equal Opportunity Employer

PART-TIME RECEPTIONIST/OFFICE
Experienced office help. Medical terminology, typing, filing, etc. Southfield. Ask for Jo.
613-2305

PEDIATRICIAN office seeking LPN or Medical Assistant at Detroit, Livonia and Novi offices. Full time and part time opening. Call Robbie at 348-8000.

RARE TELE-MARKETING opportunity for qualified medical facility in Southfield. Salary plus incentive & medical, good sense, taste & voice required. Send resume to Box #344, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST - part time, oral surgery office, 15-25 hours per week, Birmingham Troy area. Dental experience required.

RECEPTIONIST, experienced. Part time. Knowledge of typing. Blue Cross, payboard. For Birmingham area medical center. Call Ann at
645-3108

RECEPTIONIST, part time. Livonia doctors office. Must type, have good telephone voice.

RECEPTIONIST, full time, some medical experience, some Saturdays & evenings. Redford Area. Call between 12-4pm

RECEPTIONIST with medical billing background for busy medical lab in Garden City. Must have pleasant, multi-operator personality & typing skills. Call Diane
477-0010

REGISTERED NURSES
Henry Ford Hospital
- Maplegrove -
Henry Ford Hospital seeking a Registered Nurse to work Part-time Midnights at the Maplegrove Center. This position is (2) nights a week & every weekend. A PART-TIME Dr. position is also available. Previous Nursing or Secretary experience helpful. Salaries Above is required. Qualified applicants send resume to:
Rosemary Kalesi, Mon. thru Fri., 9am to 5pm, at
641-6190
HENRY FORD HOSPITAL
Maplegrove Center, 6775 W. Maple Rd.,
W. Bloomfield, MI. 48033
Equal Opportunity Employer M/F/H

REGISTERED NURSE

SUPERVISOR
Emergency Services
Full time position immediately available for a qualified Registered Nurse to coordinate staff assignments and supervise to assure quality patient care on the Midnight shift.
Requirements include: 2 years previous Medical/Surgical experience. Critical Care experience preferred. In addition to a minimum of 1 year emergency experience. Charge nurse experience and demonstrated leadership ability required. A.C.L.S., C.E.N. and B.S.N. degree preferred.
Excellent salary offered commensurate with experience in addition to a fully paid benefit package. Apply Employment Office Mon.-Fri. 2-3 PM or call 424-3900 for additional information.
PROVIDENCE HOSPITAL
FISHER CENTER
22500 Providence Dr.,
Southfield, Michigan, 48075
An Equal Opportunity Employer

502 Help Wanted Dental-Medical

RECEPTIONIST - part time mornings. General office skills required. Knowledge of bookkeeping & typing helpful. Chiropractic background preferred.
852-8461

RECEPTIONIST for Southfield Medical office. Excellent phone personality, typing, filing. Twelve to eighteen, typed 45WPM. Send resume & salary history to: PO Box 7RH/DDE/REC, 26555 Telegraph Rd, Suite 111, Southfield, Mich 48034.

REGISTERED LAB TECH
2 to 3 days per week. W. Bloomfield-Doctor's office. Ask for Sandy.
855-1441 or 356-0041

RESPIRATORY UNIT COORDINATOR
RN with recent med/surgery or critical care background needed for new in-house long term care based respiratory unit. Charge Nurse 3 summer nights necessary. Ventilator experience a plus. Apply: Ms. Fox, Beneficial opportunity, salary & benefits. Call Betty Ann Mon. thru Fri. at
477-7373

RN - Full time in service position for large million serving facility. Geriatric experience preferred.
557-0062

RN - PART TIME - a national leader in home health care is seeking an experienced RN with good communication skills. Duties include managing patient medical supplies & co-ordinating deliveries. Send resume to 13170 Hamburg, Livonia, Michigan 48151.

RN'S charge special care unit. 12 hour shifts, 7pm-7am. Experience required. Call Redford Community Hospital.
531-6300 ext. 421

RNs, LPNs, full or part time. Revised benefits. Flexible hours. Excellent benefits-service. Personalized orientation. Call for appointment 9am-5pm, skilled nursing facility.
An Equal Opportunity Employer

RN/LPN - LPN
NURSE AIDES LIVE-IN'S
HOUSEKEEPERS
Needed for home care agency. 1 year experience required, transportation necessary. Excellent salary & benefits.
Midwest Home Care
355-0644

RNS
Temporary assignments 3 months or longer in large company. Strong background in medical/surgical preferred for research project. Good pay rate.
DAVIS-SMITH
Temporary Medical Service
557-7200

RN
2 Positions Available
PART TIME
11-7 & 3-11 SHIFTS
Please call Mrs. Ferguson
for appointment at
261-5300.

STAFFING COORDINATOR
position available immediately. Flexible hours, some experience helpful.
Temporary Health Care
835-5100

SURGICAL ASSISTANT
Injections, sterile technique, assist with surgery in North Suburban doctor office. Full time, Monday through Friday, 38 hour week. 4½ day week includes half day Saturday. 58 cap to pay.
DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
557-7200

TRANSCRIPTIONIST experienced full time for busy doctors office in Farmington Hills. Medical terminology essential. Speed & accuracy a must.
626-8300

TRANSCRIPTIONIST, Westland Podiatry office seeking part-time person. Experienced Only - need apply. Call Mon. thru Fri., 8am-5pm.
525-3525

TRANSCRIPTIONIST
Night hours, from 7 PM. - 1 A. M. or 4 AM. Must be fast, accurate, have experience. OR, history and patient discharge summaries. Call Personnel
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ACCOUNTING CLERK
Growing retail/wholesale operations seeks a person with good basic experience in Accounts Receivable and Payroll. Troy office. Good benefits. Send resume to: Controller, P. O. Box 437, Troy, Michigan, 48099.

ACCOUNTING CLERK
Full time, part time, flexible hours, 7am-3pm, 8-1pm, 1-5pm. Must have aptitude for figures, type 35 wpm, have own transportation. Large students welcome. A Challenging position with wide variety of duties. El Royal Oak. Call Linda.
280-1111

ACCOUNTING Position for national organization based in Troy has opening for accounting department for individual with knowledge of general ledger & corporate income & payroll tax. Must receive & satisfy requirements to:
Mr. E. Jeffrey Jones, P. O. Box 7040, Troy, Mich. 48007-7040.

ACCOUNTS PAYABLE Assistant, data entry, typing 35wpm. Payroll experience. Resume to: M.L., 5445 W. Maple Rd, Suite A, West Bloomfield, Mich 48322.

ACCOUNTS PAYABLE
We are seeking a senior assistant at entry level for our accounts payable department. Qualified applicants should have 2 years experience, preferably in a small computerized environment. Send complete resume with salary history to:
FOLAND'S
The Alternative Dept. Store
2975 Plymouth Rd., Livonia 48150

ACCOUNTS PAYABLE CLERK
Position available with Southfield insurance company. Typing 45 WPM. Computer familiarity a plus. Please send resume to: Personnel, P. O. Box 200, Southfield, MI 48037. Attn: ACT/EC

ACCOUNTS PAYABLE
Excellent opportunity for recent high school grad with 1 yr. of bookkeeping experience & good figure aptitude. Must be able to type 45 WPM. Excellent benefits & working conditions. Full time position. Joe Pizzo Chevrolet, 28111 Telegraph, Southfield. Call for appointment.
356-1040

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ACCOUNTS RECEIVABLE CLERK
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ADMINISTRATIVE CLERICAL Person for small office. Computer experience preferred but not necessary. Call Mr. Knight Enterprises, 30705 Grand River, Farmington, 49194, Farmington Hills, MI. 48024.

ADMINISTRATIVE ASSISTANT for Vice President of ad agency. 130 shorthand. 75 typing. Bookkeeping, contract arrangements, expense reports. Organizer. Excellent benefits. Birmingham area. Nancy Newman.
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