500 Help Wanted

STOCK WORK
$3.35 A WEEK
Lifting and Stacking
Must own a Van
525-6336, ext. 198

STORE MANAGER
Aggressive Service Center and convenience store operations has immediate opening. Must have two years of management experience. Automotive service knowledge helpful. For details call Mr. Brooks at 535-0657

STUDENTS
Must be 18 or over with good driving record. Lead summer jobs available. Call Peoples Ice Cream, 5-8 525-7151

SUMMER HELP - Must be 18 for general shop help & fabricating. Apply: Viking Aluminum, 29 Parker Rd. Garden City. No phone interviews.

SUMMER-JOBS. Due to vacations, local firm needs full savers) immediately. Marketing openings. $4.50 to start. Teachers & students are ideal. Full possibilities. Evening & weekend positions available. Call for interview appointment call 432-1444 3-7pm (Livonia). Or 941-3073 10am-3pm (Royal Oak).

SUMMER JOBS - Order taking and service work. Flexible hours. Good pay. Flexible hours. Male and female. Students and teachers. All shifts open. Car needed. 559-4421

SURFACE GRINDER
5 years experience. Gages & details
Vacuum Chucks
27075 Joy Road, Westland
522-2300

TEACHER AIDE - Supervised for toddler age group. Apply in person at Children's World, 29375 Halstead, Farmington Hills.

TEACHER - for toddler/preschool classes, full time, Mon thru Fri. Experience &/or child development classes helpful. Livonia. 525-7730

TEACHER NEEDED for afternoon, Nursery School, Monday thru Friday 1-3:30pm. Degree required. $116 week. Send resume to: 40700 16 Mile Road, Novi, MI 48050

TEACHER - PRESCHOOL
Part time in Troy
879-8001 879-7650

TEACHERS AIDE for infant-toddler childcare program in West Bloomfield, mornings, 10 - 25 hours per week. Experience and/or child development education preferred. Call 661-1966, ext. 115

TEACHERS - Looking for people who wish to teach adult, youth enrichment, and leisure time classes for Fall and Winter semesters. Need not be certified. Teach in your area of expertise. Ex: Bridge, Cake Decorating, Cooking, etc. Please call Plymouth Canton Community Education Department. 451-6666.

TELEMARKETERS

Short & Long term assignments immediately available in Southfield & Detroit. Checks 2 weeks. Weekdays, Weekends & early Evenings.
Call Barbara at Olsten. 354-0555

TELEMARKETERS
(20) NEEDED NOW!
Experienced Telephone Salesmen needed immediately - for new Southfield phone office. Must be articulate & well-spoken. Salary & Bonus. Call Mr. Brooks at 559-0657

Telemarketing Representatives

Our customer offers you a long term temporary career opportunity. They are looking for individuals with sales background or sales potential. Work with a top company during the day, afternoon or evening with a chance for merit increases.

For more information, please call:

642-9650
338-0338

BLOOMFIELD/PONTIAC
2000 N. Woodward

KELLY SERVICES
"The Early Girl" People
Not an agency, never a fee
Equal Opportunity Employer M/F/H

TELEMARKETING SUPERVISOR
Phone Room Supervisor needed immediately for new Southfield office. Experienced ONLY - need apply. Call:
Edie Brown for appointment 557-0490
EMPLOYERS OVERLOAD
Temporary Help since 1947

TELEPHONE SALES
with accounting experience for 15 - 30 hours per week. Also looking for experienced Accounting Clerks.
563-8444 or 563-8223

TEMPORARY PUBLIC Relations Work making evening phone calls from offices, North of 12 Mile. Call Mr. Bill, 557-1000

TERMINIX INTERNATIONAL, a large national pest control company, is looking for year round sales-minded individuals who want to work in a very secure, pleasant environment. We are looking for people with backgrounds which included 2 years experience in sales and excellent verbal & written skills. We offer: Management opportunities, excellent commission rate, interview training program, liberal auto allowance, paid vacations, health & life insurance, major medical & dental plans, paid holidays & vacations. Positions available in areas of Southfield & Livonia/Westland. Please mail resume in confidence to Terminix International, 32945 Healy Drive, Novi, MI 48050 or call Ms. Sue Scimarello, Dr. call: 313-348-1833
An Equal Opportunity Employer

TOOL & DIE PERSON
Machine Repair experience
Call 557-6700

TOOL MAKER
Must read blueprints, use milling machines, lathes and bench work. Long term employment. E.E.C., 900 Junction, Plymouth.

500 Help Wanted

THE GAP
The Super Gap at Farmdale & Orchard Place are aggressively seeking to hire a management candidate. The right candidate is someone who is a professional, who understands that managing a business is a team effort and who can realistically demonstrate an energy and an enthusiasm for life or her work. This person must have college or 2 years retail management background. We offer competitive salary & benefits. Interested candidates, please send resume to: Coleen Cooper, 13600 Telegraph Road, Southfield, MI 48033.

The Michigan Youth Corp is accepting applications from Oakland County, Livonia and Redford Twp. residents. You must be 14 to 21, have transportation in Farmington, Farmington Hills and Southfield Areas. No income limits. Call 559-2155

TRAVEL AGENTS with strong corporate backgrounds. Apollo trained will earn top dollar with expanding, innovative company. Contact Linda, P.O. Box 2048, Southfield, MI 48037. 352-0620

TRAVEL AGENT
Three corporate positions available with innovative company that pays high salaries. We are high producers but is most concerned about quality, clients satisfaction & employee morale. Must have strong communication & sales skills. Two year minimum requirement. Apollo trained preferred. Call Linda 354-0620 or forward resume to Corporate Agent, P.O. Box 2048, Southfield, MI 48037.

TRAVEL AGENT
Well grounded seasoned agent needed for downtown Birmingham location. Good salary & benefits. 540-4945

TRUCK DRIVER
Food distributor is seeking part time semi truck drivers for local delivery. Must have minimum 3 years tractor trailer driving experience, Class C1 license & good driving record. Call the Personnel Dept. between 1pm & 4pm, at 357-7990

TV OR VCR TECHNICIAN
Experienced only.
216-1933 or 476-8139

TYPEWRITER
Experienced in AM Comp/Set 5410
Southfield area.
533-1040

TYPESETTER
Experienced, AM Varityper systems wanted, full time, Southfield graphic art.
557-3737.

TYPESETTER
Full time Typesetter wanted for Troy ad agency. Must be accurate and experienced. Compatible Edit Writer.
Call Jan Flemisland at:
KOLON, BITTER & DESMOND
524-2500

TYPESETTER/KEYLINER
Experienced, part time or full time. Livonia area. 255-3272

TYPOGRAPHER
Immediate opening in Southfield is looking for an experience Typographer and Senior Typographer (5 years experience) to work in our Forms Management Dept. Creative ability and accurate keyboard experience a must. Prefer candidate with compagraphic experience. Excellent benefit package. Apply: Lesgo Insurance Co., 19600 Telegraph, Southfield (across from the American Theatre)

UMPIRES
experienced Baseball & softball umpires needed. Western Wayne County.
522-1454 432-3407

VETERINARY CLINIC seeks Ward Nurse. Responsible, neat, non-smoking. Replies:
P.O. Box 184, Westland, Mich. 48185.

VOCATIONAL REHABILITATION
Trainer for Pontiac Work Shop. Industrial experience including Janitorial, Warehouse Operations & Inventory Control - preferred. Experience working with the Handicapped - helpful. Please forward resume to: Personnel, 117 Tech, Pontiac, Mich. 48053.
An Equal Opportunity Employer

WEEKEND VAULT ATTENDANT for private sector deposit company.
Call Sue at 559-1258

WEEKLY NEWSPAPER GROUP is now interviewing for a full time NEWS REPORTER/WRITER.

Applicants should have college degree, plenty of enthusiasm, good writing abilities and some prior newspaper experience. Photography and layout skills helpful.

Submit resume and writing samples to Susan J. Kavoppis, Managing Editor, Observer & Eccentric Newspapers, 521 North Lafayette, South Lyon, MI 48178.

WELDER FITTER
Experienced. Apply in person: Michigan Metal Products, 37467 Interchange Dr., Farmington Hills (Halsted & Grand River)

WINDOW CLEANER
Must have experience. Must be insured. Own transportation.
522-7580

WOMEN - MEN to prepare new house for painting. Apply in person on Mon July 15 Tues July 16, at 15375 Eastern Detroit, Mich.

WOODWARD LOCKER Room Attendant for private health club, Southfield area. Nights and weekends. Contact Lou.
646-8990

WORKERS: Contemporary Furniture has full & part time stock positions available. Flexible hours. Apply in person to 18618 W. 13 Mile, Southfield & 4514 S. Hamlin, Birmingham.

502 Help Wanted Dental-Medical

AIDES for Pontiac area, serving home care patients. Immediate placement, previous experience required.
Pro Care One
442-8406

AIDES/GROOMERS - Openings on all shifts for skilled nursing facility. Must have experience or training.
Call 352-6458

DENTAL ASSISTANT
Full time position in expansive 5-office practice (Westland & Belleville). Benefits available. Opportunity to take part in exciting process of our office. Experienced only. 422-5566

DENTAL ASSISTANT
Energetic, experienced front desk needed for busy practice. Must take X-rays. 453-2550

502 Help Wanted Dental-Medical

CHAIRSIDE DENTAL ASSISTANT
full time for progressive power office in Livonia. Prefer at least 1 year experience. This is the right position for the person expressive type. 591-9621

COMPETENT RECEPTIONIST
Ready to step immediately. Dental experience necessary. Experienced in all phases of front desk. Excellent opportunity! Must be personable, responsible & self-motivated. Livonia area.
Call after 1pm. 261-3444 or 533-3434

DENTAL ASSISTANT
Full-time. W. Bloomfield office. Experienced Only! Benefits. Ask for Cathy.
851-3585

DENTAL ASSISTANT
Full time, Northwest area. No experience necessary. Will train. Call
626-1626

DENTAL ASSISTANT
Orthodontic Office in Birmingham. Part time. Dental experience desirable but not required. Call between 8am-11am only
644-8400

DENTAL ASSISTANT Receptionist
Farmington Hills dentist office is looking for caring & concerned person. Recommencurate with employee benefits.
533-2320

DENTAL ASSISTANT
Part or full time. Dental assistant in highly motivated General Practice. Experience or C.D.A. preferred. Salary & benefits commensurate with abilities & experience. Northville
349-4218

DENTAL ASSISTANT - Experienced with strong 4 handed chair side skills for expanded duty. Some knowledge of dental insurance & appointment scheduling helpful. Flexible work schedule with evening & alternate Sat.. Excellent salary. For interview call 459-7110

DENTAL ASSISTANT wanted. Professional, modern, innovative & results-driven dental practice seeking personable, stable, mature dental assistant. Must have 3 + handed dentistry & all aspects of dental office procedures. Great hours. Salary dependent on experience & attitude. Farmington area. Call Mon. thru Thurs., 8am-5pm with 3-4 years experience.
Evenings call 477-5230

DENTAL ASSISTANT
for our pediatric clinic on East Jefferson. Must be certified & have experience in 4 handed dentistry. Excellent benefits including FREE DENTISTRY & work hours of 8:30-5, Mon. thru Fri.. For more information call MS Cheinis at 417-7115

UNIVERSITY OF DETROIT
An Equal Opportunity Employer
Affirmative Action Employer

DENTAL ASSISTANT
Experienced in 4 handed dentistry. Full time. Benefits. Call between 8am-4pm, Mon. thru Fri. Rochester.
852-2188

DENTAL ASSISTANT - experienced in 4 handed dentistry, needed for beautiful Farmington Hills office. Salary based on experience. Please call 338-2010

DENTAL ASSISTANT
Experienced mature chairside assistant needed in Birmingham office. 7:15am-1pm, Mon. Tues. Wed. & Fri. No Eves or Sat. Call before 6PM
or after 7PM: 642-7892

DENTAL ASSISTANT
Experienced part time for childcare practice in Farmington & Troy. 2 days a week, no Saturdays. Insurance experience helpful. Call for Lee, Office Manager, Mon., Tues., Thurs., for an appointment at 546-2150.

Dental Asst./Office Receptionist
Experience preferred.
569-0292

DENTAL ASST - Part Time
Experience preferred for progressive Livonia office. Future full time possible.
522-1200

DENTAL ASST/RECEPTIONIST
for Hamtramck dental office
Phone
363-3323

DENTAL BUSINESS ASSISTANT, Bloomfield office, part time, must be experienced in dental insurance & willing to learn medical insurance.
Call 642-8471.

DENTAL CHAIRSIDE assistant with some office procedure experience preferred. Flexible schedule of 8 to 12 hours per week, Plymouth.
453-2200

DENTAL HYGIENIST - experienced. Part time. Apply in person. Dentist available family practice. Sundays only to start. 313-981-9522

DENTAL HYGIENIST
Part time, 2-3 years current experience. Mon., Tues., Thurs., 1 Saturday per month. 10 Mile & Drake area.
477-1919

DENTAL HYGIENIST
Thursday, 8:30 - 5:30 pm. 36 per hour plus bonus plan. Farmington Hills area.
477-0022

DENTAL HYGIENIST - 25-30 hours per week, 4 days, 3 evenings & some Sats. Livonia area. Outgoing individual for pleasant quality oriented practice.
421-4130

DENTAL HYGIENIST
for modern Southfield office. Good technical skills. People oriented. Full time job with good pay and benefits. Experience required. Southfield/
559-3109

DENTAL HYGIENIST - an enthusiastic experienced hygienist wanted for Birmingham general dental practice. You will be a very important part of our people oriented practice. Position is part time with the potential for full time.
644-1343

DENTAL HYGIENIST
Well established preventive practice, 2 days, Monday, part time. Evergreen Lodge area. Call days 354-4344
After 6pm 626-2681

DENTAL HYGIENIST - part time, for busy practice in Southfield. 1 day per week.
557-4722

DENTAL HYGIENIST
Dearborn area, part-time.
562-5610

DENTAL HYGIENIST - for Thursdays only in friendly family practice in Plymouth. Experienced preferred.
455-3290.

DENTAL HYGIENIST
2 days a week. Relaxed family practice, Warren, Michigan.
751-0660

DENTAL HYGIENIST
Part time, evenings. Experience in Periodontic practice in Huntington Woods. Flexible days and hours. Call Office Manager, Lois, Mon., Tues., Thurs. for appointment 544-9290.

DENTAL OFFICE Assistant for Farmington area orthodontist. Experience preferred. Call
553-4560

502 Help Wanted Dental-Medical

DENTAL HYGIENIST who wants to return to work from home to work in dentistry. Flexible hours. Full time, quality and educational oriented Downtown Eastside office. Attractive pay. Call Ann 271-6140

DENTAL RECEPTIONIST
Friendly W. Dearborn Office.
562-3500

DENTAL RECEPTIONIST - Troy office. Recent experience in dental insurance, peg board & appointments.
528-5800

DENTAL RECEPTIONIST - 3 to 4 days per week in friendly Garden City office. Minimum of 1 year dental experience necessary with appointments, insurance & pegboard. Must be mature, dependable & outgoing. Send resume to: Family Dental Care, 1847 Inkster Rd, Garden City, Mich 48135.

DENTAL RECEPTIONIST/
ADMINISTRATIVE ASST

- Do you relate well with people?
- Do you have administrative ability?
- Do you see yourself in a health profession?
- Do you desire personal & professional growth?

If so, we want to talk with you!
We understand the value of outstanding talent! Please call to arrange a personal interview.
546-5507

- Harold J. Loria, D.D.S., P.C.
Dearborn Area
An Equal Opportunity Employer

Dental
Receptionist
HENRY FORD HOSPITAL
FAIRLANE

Henry Ford Hospital Fairlane is seeking a part-time Dental Clinical Receptionist. Medical Office Receptionist experience is necessary, along with excellent interpersonal skills and knowledge of insurance forms. Qualified applicants may contact Barbara Flemingo at 593-8118 between hours 9 am & 3 pm.

HENRY FORD HOSPITAL
19401 Hubbard Dr.
Dearborn, MI 48126
Equal Opportunity Employer M/F/H

DIRECTOR OF NURSING, NH-Skilled nursing facilities seeking director of nurses for D.O.N., assistant D.O.N. and inservice director. Submit resume and salary requirements to box 3395, Farmington Hills, MI 48016

ENDODONTIC OFFICE - Full & part time. Chairside assistant required, assisting & taking X-Rays & some front desk. Plymouth area.
459-8444

FRONT DESK POSITION - available soon in growing dental practice. We are interested in a motivated individual with experience in insurance claims, bookkeeping & patient relations.
Call - 535-3323 -

FRONT OFFICE HELP needed for Canton & West 030-2141 office. Experience in all types of billing procedures. Call 333-9460 or 459-7660

FULLY or LIMITED Licensed Psychiatric Nurse and CEW for out-patient psychiatric clinic in Livonia.
Call 476-8946

HOME HEALTH Aide, certified. Part time/full time for Southfield home care agency serving Jewish community area. Provide own transportation. Call
557-3333

HOUSKEEPING & Light Maintenance. Apply in person. Fishing Well Manor, 216 W. Main, Northville.

HYGIENIST
needed for West Bloomfield perio specialist's office in work Saturdays. Call
851-0140

IMMEDIATE OPENINGS for R.N.'S ICU and Critical Care experience.
KIMBERLY NURSES
Please Call
554-1440

LARGE MEDICAL Facility. 2 Positions - Operator, flexible hours.
Full time Commercial Insurance Biller.
538-4437

LPN NEEDED for 4-12pm shift, also experienced aides needed for 7-3pm, 3-11pm nursing home in Southfield. Contact or send resume to:
Personnel Dept.
LPN & NURSES AIDE with pediatric experience to work with handicapped children. Full and part time positions, all shifts. Needed immediately. Call between 8am-5pm
422-4000

MATURE, INTELLIGENT, people oriented individual with excellent communication skills & a positive personality to act as scheduling coordinator in a busy medical office of Birmingham mental health care office. Call Sue or Jackie
257-3199

MATURE OPTICIAN
preferably with license, for prestigious "On the Hill" in Grosse Pointe. Call Jerry
882-6220

MEDICAL ASSISTANT needed for busy pediatric office in Livonia. Call Sally
478-2733

MEDICAL ASSISTANT needed part time. Experienced and mature preferred. Please call between 10:00-2PM.
476-6921

MEDICAL ASSISTANT/RECEPTIONIST
Experienced for busy office in Troy.
Full-time.
For Appointment
528-9010

MEDICAL ASSISTANT - for podiatry office in Westland. Part time, experienced only need apply. Call Mon. Tues. Fri. 8am-5pm
522-3559

MEDICAL ASSISTANT
Farmington, 4 days per week. Will train. Patient contact, typing, minimal lab.
478-6302

MEDICAL ASSISTANT, full time, needed for Doctor's office. Experienced only. Flexible hours. Plymouth area. Ask for Ms. Miller at
453-8318

MEDICAL ASSISTANT
in OB/GYN office. Part time, Southfield. Salary negotiable.
944-8323

MEDICAL ASSISTANT/Receptionist
Excellent opportunity for person. Send resume to 15487 Fairway Dr., Livonia, Mich. 48154

MEDICAL ASSISTANT
Part time, evenings. Experience in Internal Medicine & Pediatrics helpful but not necessary. Good benefits. Royal Oak. Call
546-2118

MEDICAL ASSISTANT
For busy internist's office, W. Bloomfield area. Experienced in Venipuncture, EKG, X-Ray, injections, laboratory function. Ask for Marga, 855-8101

502 Help Wanted Dental-Medical

MEDICAL ASSISTANT
Great opportunity for a dynamic, take charge individual to work in Royal Oak Doctor's Office. 35 - 45 hours per week. Must be a Good Learner in Front Desk & Surgical assisting. Send letter or resume in confidence to:
Box 338, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASST/Receptionist, X-ray Technician. Part or full time. Wages negotiable. Must be knowledgeable in insurance, lab work.
374-0611

MEDICAL BILLER, Full time, 1 year experience. Pediatric Office. Good opportunity to expand with practice.
557-3662

MEDICAL BILLER
with some Reception work. Full-time. Experience required. Excellent salary. Please send resume to: Box 554, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, MI 48150

MEDICAL CENTER in North Troy has immediate opening for a temporary full time Typist Clerk position. Available for in excess of 40-5000, Ext. 267.

Medical Office
Employees

We are a growing company that placed over 1000 people in health care in the Detroit area throughout the Metro area - and we need individuals to fill the following positions:

- Medical Secretary
- CRT Operator
- Typist 45+ WPM
- Insurance Biller
- Receptionist

Please call 478-6815
Temporary Professionals

MEDICAL RECEPTIONIST/Biller, GYN-OB office. Experienced preferred with experience. Full-time. Rochester area.
852-9110

MEDICAL RECEPTIONIST
Full time, experienced in OB GYN for busy Farmington office. Call Barb
476-4900

MEDICAL RECEPTIONIST
Family Practice. Experience in Pediatrics & insurance required.
937-8123

MEDICAL RECEPTIONIST
for Family Practice, Farmington area. Experienced Full-time. Excellent opportunity.
474-6615

MEDICAL RECEPTIONIST
Experienced preferred but will train right person. Good benefits. Near Ford. Call Mrs. Morris
471-0950

MEDICAL RECEPTIONIST-Doctors office 28-35 hours per week, experienced in pegboard. Minimum wage. Call for appointment.
476-1811

MEDICAL RECORDS
Full time afternoon position.
Coding , abstracting and/or analysis. For details contact:
GARDEN CITY HOSPITAL
421-3300, Ext. 306
An Equal Opportunity Employer

MEDICAL SECRETARY
Experience required, knowledge of medical terminology, transcription, office & phone duties. Will work a word processor. Excellent benefit package, its a salary, Dearborn area. Non smokers only. Please call at:
Metro Home Health
336-6303
An Equal Opportunity Employer

MEDICAL TRANSCRIPTIONIST
Two (2) years experience transcribing DS, OB Reports, Typing - 70 WPM, incentive-based Pay ($15,500, annual possible + liberal Fringe Benefits.
Send resume to: Box 3000 Southfield (555-3810) Eastside (754-4960)

MEDICAL TYPIST
Experienced for Cardiologist office. Hours to be discussed. Contact Brenda.
352-8434

MERCHANDISER CLERK, full time for large dental supply company. Process orders for dental merchandise, answer phones, light warehousing. Farmington Hills area. Call Nancy
478-1300

NURSE AIDE
DAY SHIFT 7AM-3PM.
Apply in person: Fishing Well Manor, 216 W. Main, Northville.

NURSE AIDES
COMPANIONS
LIVE-INS

Growing home care agency is seeking qualified experienced personnel for private duty assignments Oakland County. Choice of Days & Hours. Call between 10am-2pm Monday thru Fri.

OAKLAND
NURSING
UNLIMITED
540-2360

NURSE
AIDES

Full time. Day and midnight shifts. Immediate openings. Apply in person. Must be 18. Apply in person only. Ma. Waldron, Highlands West Nursing Home, 5345 Haggerty Rd., Walled Lake. Near Joy Rd. No phone calls.

NURSE AIDES - full time & part time for 7am-3pm & 3pm-11pm shifts. Apply: Cornerstone Center, Plymouth. Call Mon. thru Fri. 8-4
453-8018

NURSE AIDES
Full time & part time. Apply in person: Wesley Woods, Mon. thru Fri. 9am-3pm at 35000 Grand River, Farmington.

NURSE AIDES
Immediate openings for 7-3, 3-11 & 11-7 shifts. Apply in person at:
Fairlane Convalescent Center
24275 Haggerty Rd.
Northville

NURSE AIDES
Full time, Evenings & Nights. Apply in person. Fairlane Convalescent Center, 24275 Haggerty Rd., Northville

NURSE AIDES
work the shifts & days you want. Call Kimberly Nurses
354-1440

NURSES AIDES
Afternoon shift. Small 60 bed nursing facility. 14100 W. 13 Mile Rd., South field.

502 Help Wanted Dental-Medical

NURSES AIDES
Part time. For all shifts. Must have 1 yr. experience. 313-416-3900 or 349-5900

NURSES AIDES
all shifts, experienced or will certify. Mt. Vernon Nursing Center 357-7110 Greenfield, Southfield.
557-0060

NURSES AIDES - experienced and/or certificate. Please apply at: Mt. Vernon Nursing Center, 35715 Greenfield, Southfield.
557-0060

OCCUPATIONAL THERAPIST
Experienced O.T.'s needed for full and part time positions in tri-county area. Must have reliable car. Excellent salary and benefits including mileage.
557-8780

OFFICE COORDINATOR/
ADMINISTRATIVE ASST
A challenging & exciting full time position exists for an energetic people oriented individual with excellent communication skills in the Detroit area law office of a health services organization. We are seeking a self-motivated "go-getter" with good time management ability & a degree. The ideal candidate will possess three combining education, full time experience in office management & our team & high involvement with our patients. Although previous experience in dentistry is not essential, applicants should be career minded, personally organized, and possess a pleasant life style. If you are searching for a real opportunity in life with a full 35 hour potential please send your resume to: Personnel Director, 4350 Cadillac, Detroit. We think you will find our orthodontic office an exciting & rewarding experience.

PART TIME, hourly Medical Podiatry Assistant. Will train. Some typing needed. Flexible hours. Call Mon. Tues. Thurs. 8am-4pm. Observer & Eccentric Newspaper, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PATIENT SERVICE COORDINATOR
for large practice. Rapidly growing practice located in Southfield has an immediate opening for a pleasant personality who will match patient needs with available employees. This position requires the following: Knowledge of the medical terminology, familiarity with computer key, ability to multitask, organize, & be a proven ability to work well with employees & patients. Please call:
MEDICAL
PERSONNEL
POOL
352-6111

PERSONNEL COORDINATOR
Excellent opportunity for organized individual with good communication skills. Flexible hours, some medical experience a plus. Call Lee or Steve
QUALITY CARE
557-6690

PHYSICAL THERAPY AIDES
Needed in South Oakland County Out-Patient Clinic. Part Time, permanent position, approximately 16-18 hours per week, afternoons & evenings. 435-4626

PODIATRY OFFICE: Office Manager/General Office. Must be intelligent & good typist. Bring resume.
540-9930

PRIVATE HEALTH CARE AGENCY
Has immediate openings for
RN-COORDINATOR
Responsible for patient evaluations, supervision of home health aides. Must have 2 years work. Ms. Sandra
424-6377

RECEPTIONIST - for ophthalmology office, experience helpful. Southfield area need resume to box 484 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST & Insurance Billing Part-time. (8pm-12 midnight, wkl. for small mental health clinic in Livonia. Good math skills and accurate typing is must. Must be dependable.
615-1580

RECEPTIONIST for busy West Bloomfield Gynecology practice, full time, must have own transportation. Salary commensurate with experience. Must have resume & references. Call between 10-1pm, Mon-Fri.
533-2414

RECEPTIONIST - skilled receptionist with experience in computer billing helpful. Full time for busy Podiatry office. Vacation, health insurance, excellent working conditions. Call for interview:
478-1641

RECEPTIONIST for Livonia dental office. Experience preferred. Send resume to file: 484, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST - Full time. Cheerful person needed for busy Pontiac interior. Send resume to: Box 1000, Oakland Medical Consultants Inc., 4072 Orchard Lake, W. Bloomfield, MI 48033. Or call:
626-8756 or 626-3528

REGISTERED DENTAL HYGIENIST
position open in our busy Canton practice. Looking for a motivated, caring, patient with adaptability to join our support team. 3 or 4 days weekly; no Saturdays
459-5313

Registered Nurses
HENRY FORD HOSPITAL
W. Bloomfield

Henry Ford Hospital W. Bloomfield emergency room has contingent PM positions available. A minimum of 1 year in ER, CCU, ICU or A.C.L.S. is desirable. Qualified applicants may contact Ms. Sandra Wesson Mon. thru Thurs. from 8 am to noon at 661-4196 ext. 447.

HENRY FORD HOSPITAL
6777 W. Maple Rd.
W. Bloomfield, MI. 48033
Equal Opportunity Employer M/F/H

REGISTERED X-RAY TECHNICIAN
With experience for radiology office. Please call between 6 & 8 pm. 546-5318

RNs and LPNs
Full and part time. All shifts. Good salary, and fringe benefits. Excellent working conditions. Apply in person.
Georgian Bloomfield
2975 Adams Rd., at 15 Mile

502 Help Wanted Dental-Medical

C.R.N.A.

McPherson Community Health Center, a 136-bed, acute care general hospital, is actively recruiting for a Nurse Anesthetist. We are located in Howell, Michigan, a pleasant suburban area between Lansing and Detroit.

Candidates will be a registered nurse in the State of Michigan, a graduate of a nurse anesthetist program approved by the American Association of Nurse Anesthetists. Minimum of one year experience administering anesthesia to surgical and obstetrical patients desired.

Excellent salary, comprehensive non-contributory benefit program. For consideration, send resume to:

McPherson Community Health Center
Personnel Department
620 Byron Road
Howell, MI 48843
(517) 546-1410, ext. 295

Equal Opportunity Employer

502 Help Wanted Dental-Medical

HOME CARE COORDINATOR/ SUPERVISOR

McPherson Community Health Center, a 136-bed, acute care general hospital, is actively recruiting for a Home Care Coordinator/Supervisor for hospital-based home care program. R.N., B.S.N. a must - Master's preferred. Two or three years supervisory experience in home health preferred.

We offer a comprehensive, non-contributory benefit program, including tuition reimbursement and exceptional pension program.

Qualified candidates are encouraged to submit their resume to:

McPherson Community Health Center
Personnel Department
620 Byron Road
Howell, MI 48843
(517) 546-1410, ext. 295

Equal Opportunity Employer

502 Help Wanted Dental-Medical

PHARMACIST

Harper Hospital has a full time position available on rotating shifts. Departmental services include, contemporary distribution and clinical program. Applicants must be a graduate of an Accredited College of Pharmacy and be licensed in the state of Michigan as a Pharmacist.
Competitive salary and benefit program. For additional information and appointment, call or write:

BRIAN W. DENNIS
Associate Director of Pharmacy
313-494-8832

Harper-Grace Hospital
Harper Hospital Division
3990 John R.
Detroit, Michigan 48201

Member Detroit Medical Center
An Equal Opportunity Employer M/F/H

504 Help Wanted Office-Clerical

RESPIRATORY THERAPY
Cardiopulmonary
Technologist

Part-time afternoon position immediately available at our West Bloomfield Care Center for a Cardiopulmonary Technologist. Cardiac experience must be certified, registered or registered eligible by the NBRT. Experience preferred in EKG, DCG and other respiratory modalities.

Excellent salary offered commensurate with experience as well as shift differential and weekend premium.

Providence Hospital
Fisher Center
22500 Providence Dr.
Southfield, MI 48075
An Equal Opportunity Employer

RN, BSN required for medicare certified home care agency serving the tri-county area. Medicare experience a must. Come to: Medicare Administrator, 15175 W. 9 Mile, Suite 1514, Southfield, MI. 48075. 557-3232

RN - C.C.C.
Full time Midnight position. Experience in Medical/Surgical required. Will train in C.C.C. Excellent salary and benefit program. For details contact:
GARDEN CITY HOSPITAL
421-3300, Ext. 306
An Equal Opportunity Employer

RN, experienced, full time needed immediately to supervise busy pediatric home care office. Contact Mrs. Ann, Health Center, 5464 Schaefer, Dearborn, 581-8180. Call 8-4pm.

RN - Full time RN to manage 66 bed nursing unit in small basic nursing home in Plymouth position open immediate call Denise Raisdoor, RN, Asst. Administrator, West Trail Nursing Home.
455-1965

RN.- PART TIME
To work in Farmington Hills O.B.-Gyn. office.
553-3270

RN'S - LPN'S

Growing home care agency is seeking qualified licensed nurses for interesting private duty cases throughout Oakland Co. Choice of days & hours. Call between 10am & 4pm, Mon. thru Fri.

OAKLAND
NURSING
UNLIMITED
540-2360

RN's - LPN's
ICU-Pediatric experience needed for home care agency. 1 year minimum required. Transportation necessary. Excellent salary & benefits.
MIDWEST HOME CARE
333-6464

RN'S, LPN'S & NURSE AIDES for skilled nursing facility. Experienced only need apply. Mt. Vernon Nursing Center, 35715 Greenfield, Southfield.
557-0060

RN's & LPN's - part time days and midnights. Please apply at: Mt. Vernon Nursing Center, 35715 Greenfield, Southfield.
557-0060

RN'S
work close to home, flexible schedules, top dollar, NICU, ICU, CCU, M/S, Pro Care One
453-8400

R.T.'S
PART TIME/CONTINGENT
Respiratory Therapist needed. Experience preferred in LP 4's. Apply in person Mon. thru Fri. 9am-3pm at Oak Hill Care Center, 34225 Grand River, Farmington.

STAFFING COORDINATOR - weekends. Full time, coordinate individual assigned to coordinate weekend activity (9pm Fri - 9am Sun). Must have 1 year of national supplemental nursing service LPN. Will training a person in this location to 1 to 2 yrs. clerical experience preferred in a health care setting. Pleasant phone personality a must. Good starting potential, salary negotiable, please call
554-1440
An Equal Opportunity Employer

TWO full time employees needed for Birmingham doctor's office. Insurance billing or reception experience preferred. Please send resume or a brief letter to: Birmingham OB/GYN Assoc. 555 Pierce, Birmingham MI 48009.

X-RAY TECHNICIAN
Registered, full time for Redford diagnostic x-ray clinic. Benefits.
537-8158

XRAY TECHNICIAN
32 Hours Per Week
Garden City Area
427-0622

504 Help Wanted Office-Clerical

ACCOUNTANT/OFFICE Mature Secretary wanted for high volume West Bloomfield real estate office. Immediate opening. Send resume to:
Rob Mommer, 7420 Middlebelt Rd., West Bloomfield, MI 48322

ACCOUNTANT/OFFICE MANAGER
Small Construction Co. has immediate opening for hands-on, take-charge individual. Requirements include: B.A. degree with major in Accounting, (3) years experience Uses Financial Statement, preparation of various Federal, State & Local Tax Returns. Salary commensurate with experience.
P.O. Box 2341, Livonia, Mich. 48151.

ACCOUNTING CLERK
Real estate firm located in Southfield is looking for an individual as Accounting Clerk. This position reports to the Bookkeeper and is responsible for maintaining rent rolls, posting rent payments in general ledger, handle Accounts Payable and Accounts Receivable. Candidates should qualify themselves based on 3 years general bookkeeping experience, property management accounting experience preferred. Candidates should be organized, detail-oriented and have good follow-through and an optimistic & cheerful nature. Send resume and salary requirements in confidence to 19641 Woodward, Suite 2, Detroit Field Film, MI 48011.

ACCOUNTS PAYABLE CLERK
Experienced. Apply in person at:
30715 Grand River, Suite 104,
Farmington Hills

ACCOUNTS PAYABLE CLERK
Southfield insurance company, 1 or more years experience. Typing or wpm. Please call 9am-12 Noon only.
552-3111, Ext. 17

ACCOUNTS RECEIVABLE
Plymouth Area dealership has an immediate opening for an Accounts Receivable Clerk. For appointment, call Barb at
453-7580

ACCOUNTS RECEIVABLE/
BOOKKEEPER
Good position for individual with some experience. Excellent benefits & pleasant office atmosphere.
Joe Funkin Chevrolet, 24111 Telegraph, Southfield
352-1900

504 Help Wanted Office-Clerical

ACCOUNTS RECEIVABLE CLERK
needed for Southfield automobile dealership. Apply in person at: Glassman Oldsmobile, 12000 Telegraph.

Accounts Receivable/General Office
Entry level position for reliable individual with fast paced property management firm. Contact Farmington Community Library, 32737 W. 12 Mile Rd. Farmington Hills MI48018. No phone calls.

ASSISTANT BOOKKEEPER
Experienced in payroll, payroll taxes, bank reconciliation, posting ledgers. Day hours Southfield area. Send a letter of interest. Downtown Detroit. Call: 961-7339

ASSISTANT/GENERAL OFFICE
Immediate opening! Service oriented Southfield office needs sharp, capable person with good secretarial skills. Should have ability to learn quickly and have good communication skills. Must type 45 WPM and have good math aptitude. Salary $240 per month. Pay does not depend on age.
557-0064
An Equal Opportunity Employer

ASSISTANT OFFICE MANAGER
Growing Manufacturer's Representatives' firm looking for a person with good telephone skills & many other diversified responsibilities such as Computer Service, Order Entry, Promotional Mailings. Send resume to:
Box 2341, Livonia, Mich. 48151.

Attention:

- Typists
- Word Processors
- PBX
- Secretaries
- Data Entry

Put your skills to work now, our *assignments could lead* to the job you've been looking for. Sharpen your skills and gain the exposure you need. Call now.

Southfield	569-7500
Pontiac	338-0710
Warren	977-5740
Livonia	525-0330
Dearborn	565-8060

- Bonus Plan
- NO FEE

Supplemental
Staffing, Inc.
The Temporary Help People

AUTO BILLER
Good opportunity for experienced auto car biller with Chevrolet background. Good pay plus company bonus & benefits. Contact: Dick Hadley, Business manager. Dick Morris Chevrolet, Walled Lake.
624-4400

AUTO
DEALERSHIP

is now accepting applications for Warranty Clerk. The right candidate should be neat in appearance & have dealership experience. Our expanding company offers excellent pay, benefits & growth potential in our new facilities. Please Call Peggy White or Debbie Barnes at Lee Ann Adler "L A" Nissan for an appointment
471-8323

BILLING CLERK
RECENT GRADUATE
Troy ad agency has immediate position available in Financial Department. Must be detail oriented, have good math aptitude. Some office experience helpful. Must be familiar with computer. Send resume to:
Personnel Manager
KOLON, BITTER & DESMOND INC
100 E. Big Beaver Rd.
Troy, MI 48083

BIRMIN