

OU continuing ed courses offered

Two non-degree paraprofessional programs, to be conducted beginning Sept. 23 by the Division of Continuing Education at Oakland University, Rochester, after a period of swift employment over 15-16 months of training.

Both the Accounting Assistant Program and the Legal Assistant Program are conducted evenings on the Rochester campus. They are among a variety of professionally-oriented programs and courses for those who want job training without seeking a degree.

Other offerings include a new certificate program in personal financial planning, an "Image and Personal Power" workshop, computer and word processing courses, investment courses at minimal cost, and a five-session course in the 10-key calculator for those in accounting.

Tuition ranges from \$20 to \$105. In each case, brochures and enrollment information is available from OU's Continuing Education office at 370-3120.

THE ACCOUNTING Assistant Program can be completed in as few as 15 months, the **Legal Assistant Program** in as few as 18 months. Job referral services for both have prospective employers waiting to interview graduates.

Business people assisted in developing the Accounting Assistant Program, provide internships and often interview graduates for jobs.

The **Legal Assistant Program**, one of the first in the country when it was 11 years ago, is approved by the American Bar Association. The program is projected to be one of the fastest-growing professions through the 1990s, according to the U.S. Bureau of Labor Statistics.

Details about the Accounting Assistant Program can be obtained at a job opportunity seminar from 7:30 to 8:30 p.m. Tuesday, Sept. 10. The campus is directly off I-75 (exit 59). Call for a reservation.

The new certificate program in personal financial planning will be conducted in conjunction with the School of Economics and Management beginning Sept. 23. The graduate-level curriculum is designed for current or future practitioners in the

financial services industry. Call For a brochure.

FOR WOMEN in the workplace, an "Image and Personal Power" workshop will be conducted from 9 to 4 Sept. 19 in the Southfield Hilton Inn. Offered in conjunction with the Conium Center in the School of Human and Educational Services, the workshop is designed to help the woman on the job deal with issues in terms of power and personal effectiveness.

Brief computer courses include:
 • Easy Introduction to Computers, beginning Sept. 5, a four-session lecture and hands-on overview that covers a home computer, a commercial system and word processing system.

• The IBM PC for Beginners, starting Sept. 28, four sessions of hands-on covering basics, WordStar, electronic spreadsheet.

• More Experience on the IBM PC, starting Oct. 26, four sessions covering DOS commands, BASIC programming, VisiCalc features, PC-File III data base management, some communications and graphics.
 Word processing on the Wang, beginning Oct. 3, includes four sessions of lecture and hands-on to acquaint course with the equipment.

A course in touch operation of the 10-key calculator or numeric pad, essential for the accounting field, a five session course, starts Sept. 24.

TWO INVESTMENT courses will be offered.

• Financial Survival for Today's Woman, beginning Sept. 26, which provides an understanding of the financial world and assists in setting financial goals.

• You, starting Sept. 25, geared to the variety of investments available for \$500 to \$5,000. Tuition for either course is \$20 per person, \$25 per couple.

Additional courses include ongoing preparations for the GMAT, GRE, SAT, ACT exams and a program in plastics technology to update those involved in the industry or wish to enter the industry.

Brochures detailing all Continuing Education courses and programs may be obtained by calling OU's Continuing Education office between 8 a.m. and 8 p.m. weekdays.

OU, faculty 'far apart on wages'

By Teri Banas
staff writer

since May, and a three-year contract expired last week.

Oakland University and its 350-member faculty union will continue bargaining Wednesday in an attempt to reach an agreement that would put the faculty back in the classroom for the start of fall semester Sept. 3.

"We are very far apart on wages and other issues of equal importance," said union president Bill Hammerle, a 25-year engineering professor. "It doesn't look promising unless there's considerable movement toward an agreement." The parties have been negotiating

THE FACULTY, members of the American Association of University Professors, last week voted to reject the university's offer to lift salaries by 1 percent. The union is asking 8 percent.

Bargainers last met Friday morning with "little progress," Hammerle said. The sides also are far apart on layoff language, discipline and discharge procedure, Hammerle said. In all, there are a dozen unresolved areas. Unavailable for comment were uni-

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versity President Joseph Champagne and administrative bargaining chairman Bill Conellan, an assistant provost.

Members also directed their team to return to bargaining to "achieve a satisfactory agreement" by the start of classes.

The faculty has struck twice at the Rochester Hills campus. The last strike was in 1978 and lasted just a few days. Hammerle said the union will call another membership meeting in about a week to determine the course of action.

LAST WEEK'S union gathering did not result in a strike vote. However, members voted 85-0 to "reaffirm the principles of no contract, no work," the union president said.

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BONWIT TELL

PREVIEW
LIZ CLAIBORNE FOR FALL

Our sleekest just hits at her new Pattern Fly join us to see mod mixes like these at a luncheon and Mini Fashion Show Thursday, August 22 at noon. (Reservations: 4:00 Call 643-8700, ext. 201) Laura Jackson, Liz's Fashion Associate, will be in charge - of this and later informal modeling when you'll even see new Liz Petties. All till 4:00 in Liz Claiborne, First Level, Somerset Mall.

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