EMPLOYMENT

500 Help Wanted

Supply/Accounting

Will train. Good pay and benefits. Ages 17-34. Three Year Program. Ages 17-34. Call your Army recruiter
313-3373

SURFACE GRINDER
3 yrs. experience in H.S.S. form grinding. Overtime & pension.
Call 313-981-1100

SURFACE GRINDER HANDS
2 yrs. experience minimum. Must have own tools and required to do own set-up. Located near Metro Airport. Overtime, Dental, Pension, Paid holiday, vacations. Call between 8-4pm 981-9460

SWIMMING POOL OPERATOR
Needed for part time weekend position at the Farmington YMCA. Must have mechanical background and be responsible. 25 hour. Apply at: 32100 Farmington Rd., ¼ mile N. of 12 Mile.

SYSTEM OPERATOR

IBM System 38 Operations Position. Excellent opportunities for professional & financial growth in a fast paced environ. L.A. Wright, Associates, 41567 Plymouth Dr., Plymouth, MI. 48170

TAILOR
Experienced for liner mens clothing store. 27 Mile & Mile area. Call 463-5175

TEACHER and TEACHER AIDES
For Farmington Hills Nursery School. Hours 8am-12 noon & 3-6pm. Call between noon & 2pm. 476-2170

TEACHER'S AIDE needed for Noel Day Center. Part time, full time hours available. Call between 9-11am & 1-3pm. 471-2334

TEACHERS AIDE - part time Monday-Friday summer program. College degree & experience preferred. Call Bloomfield Maple Montessori. 641-6010

TELEMARKETERS

Enthusiastic self-motivated individuals with pleasant telephone manner needed in Southfield - Birmingham area. Paid training. Choice of hours. Could lead to career opportunity if desired.
Call Mr. Greenfield 559-3360
EQUAL OPPORTUNITY EMPLOYER
575

TELEMARKETING 16-17 PER HR
No experience necessary. Full or part time. $170/hr to start plus commission. 12 Mile/Southfield area 569-1919

TELEPHONE Solicitors - to work from our Northwest location. Day or evenings, full or part time working home remodeling. Experience desired, but willing to train. Good pay plus commission.
357-9251

TELLERS

2-3 days per week. Two part time positions at our Livonia office. Teller experience preferred. Good typing & math skills. Excellent starting salary. Apply in person Hamilton Square

Dotroit Federal Savings
12012 Middlebelt, Livonia
An Equal Opportunity Employer

THE DETROIT NEWS needs AM motor route drivers for South west Southfield area. Call 356-1777 232-2320

THE MINISTRIES LEADER IN FAMILY PORTRAITS
is NOW HIRING a few good people for Studio Management Trainee & Appointment Secretary positions. Some travel within area may be required. Apply in person only:

OLAN MILLS

Fermont Corners
18312 Middlebelt (between 6 & 6 Mile)
Livonia, Mich
On Tues, March 11, 12 between 12:30-5pm.
An Equal Opportunity Employer

TICKET AGENT
Large innovated travel corporation in Southfield seeking ticketing agent with 1 yrs. experience using computerized reservations. Applicant must be detailed oriented & self-motivated.
Contact Mrs. Hack 358-0400

TOOL & DIE Repair person for small progressive class, experienced preferred, must apply in person between 9am-2pm Mon-Fri. Ace Tool & Gauge, 29500 Greenfield, Southfield, MI.

TRAINING OPPORTUNITY
Detroit Business Institute - Southfield Branch Location is seeking a telemarketer contract to train 10 people to become Certified Secretary of Business Specialists. This special 9 mo. training opportunity is open to qualified residents of Southfield who are currently unemployed or underemployed, can meet ATPA income requirements, no previous business background required. Program includes tuition, transportation allowance, counseling, training on modern equipment & individualized job placement.
Classes begin April 1
CALL TODAY - 557-5744
Detroit Business Institute
21700 Northwestern Hwy, #819
Southfield

TRAVEL AGENCY needs general help person. Car a must for deliveries. Flexible hours. Part time. Students welcome. Call Stuart 352-5890

TREE CLIMBERS & Ground People. Experienced & top pay. Call Jack Doyle. 625-8311

TRUCK DRIVERS needed to drive cab van. Must have chauffeur's license and be familiar with Tri-County area. Apply in person between 10 AM-4 PM at
R&J Manufacturing Co. Westland (Cherry Hill & Newburgh Rd. area)

TYPESETTER - a commercial print shop in Birmingham is looking for a full time typesetter for their art department. You must have experience on the Apple AM Verityper 3410. 644-4322

TYPESETTER

Computer type setting experience necessary in trade or newspaper. Apple type. Excellent pay. Call Marty, marking device firm. Full-time. 358-9760

UMPIRES NEEDED
Western Softball Officials are necessary. Will train. Excellent pay.
522-3410 522-3497

UNSKILLED LABORERS

3 SHIFTS
LIVONIA, NOVI, TROY,
ROCHESTER, PONTIAC
Call for appointment:

NORRELL SERVICES, INC.

Farmington Hills 553-5858
Rochester 651-1500

UPHOLSTERY SALESPERSON - part time. Experienced only. References. Suburban area of Detroit.

VALET PARKING ATTENDENTS
must be 18 or over & able to drive stick shift & can be fine downtown Detroit resort. Call Sandy 474-4157

VOCATIONAL training supervisor, day program for mentally handicapped adults, bachelor degree, experience preferred, $12,000 with fringe benefits. Great Services. 721-3700

VOLUNTEER Coordinator responsible for recruitment, scheduling & training of volunteers for local mental health agency located in Southfield. Part time flexible schedule. Send Resume to: Dawn at AFMC, 24500 Michigan Ave Suite 605, Dearborn, Mi. 48124

WAREHOUSE
General warehouse help, minimum wage and benefits. Farmington.
476-1230

WAREHOUSE MANAGER
Management experience necessary for west side glass company. Work on all phases of warehouse including: ordering, receiving, inventory control. Excellent wage & fringe benefits. Reply to Box 929 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

WAREHOUSE/STOCK WORK
Shipping and receiving. Must be high school graduate. Apply in person Saturday 9am-12noon. 2436 E. 7 Mile Road, Detroit

WELDERS
EXPERIENCED IN PRODUCTION MIG welding. Benefits, Profit sharing. Applications being taken weekdays, 9am-4pm. Metal Work Inc., 12640 Dent Road. Telegraph and I-96

500 Help Wanted

WAREHOUSE & TRUCK DRIVER
Full time
Some heavy lifting required.
Ray Interiors 422-7000

WAREHOUSE/YARD TRUCK DRIVERS

Full & part time. Hi lo or driving experience helpful. Apply: Church's Lumber (Distribution Center) 79 E. Grey Rd (S. of Auburn-E. of Squirrel) Auburn Hills.

WEEKEND RENTAL AGENT

S. Oakland Cty. spt. complex needs rental agent with general office experience. Sat. & Sun. Appoxi. 10 hours per weekend. Must be people oriented.
338-4483

WELDING SUPERVISOR - Experience in production welding of machine parts stampings. Requires knowledge of required leader with training. Ample work, good benefits. Growing food manufacturer. Send resume listing your qualifications and experience to Box 433 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

WHITE & WHITE INC. a leading medical supply distributor is in need of a part time file clerk. Minimum wages. Please apply in person. 43751 S mile, Plymouth

WHOLESALE BAKERY
Entry level production position available. Please apply in person Mon-Fri 8am-3pm, 13112 Stark Rd., Livonia.

WINDOW WASHERS NEEDED
To help elderly residents. Many more changes storm windows. Need transportation. flexible hours. $5/hr. Call Silas Chore. 356-9187

$$$ PACKAGING

We have immediate openings in the Walled Lake/Wixom area for dependable people. NO EXPERIENCE NECESSARY. 2 shifts available.

Call now & bring a friend.

NO FEE

Brighton 227-1218
Livonia 525-0330
Farmington Hills 855-5910

Supplemental Staffing, Inc.

The Temporary Help People

$10,000 PLUS

TELEMARKETING
Housewives - Students

No experience needed. Will train. Full or part time - Livonia office.
Mr. Kent 964-4419

100 PACKAGERS NEEDED FOR LIVONIA PLYMOUTH REDFORD AREAS

Day and afternoon shifts available. Must be 18 years of age and over. Must have a high school graduation & be available for 8 hour shifts.
Hours are between the hours of 8-11:30am or 1-3:30pm

Somebody Sometime

Temporary Help
19203 Merriman
(Village Fashion Mall)
(Corner 7 Mile & Merriman)
477-0900

502 Help Wanted Dental-Medical

ABCARE

Now Hiring
PART - LPN'S
DENTAL ASSISTANTS
MALE ATTENDENTS
Experience Necessary. Positions available in Birmingham, Bloomfield, Farmington, Livonia, Southfield & Troy areas.
Call Mon thru Fri 7:30-5:30
424-8378

BILLING CLERK

Expanding health care provider, located in Western Wayne County, has immediate full-time opening for experienced individual. Excellent opportunity for person interested in diversified position working with automated accounts payable system. Must have computer experience and knowledge of medical or hospital billing. Ideal candidate will be detail oriented, have medical insurance billing, must type a minimum of 60 WPM. Competitive salary and benefits. Qualified applicants, call Anita at
981-7877
An Equal Opportunity Employer

BRIGHT, enthusiastic, mature person required for busy Dentist's office. Front desk, position. Excellent knowledge of communication skills. Telephone etiquette. Organizational ability and attention to detail. Experience will qualify for excellent salary and benefits package. Reply to Box 941, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RN
Immediate opening for full time home health nurse for Western Oakland County. Well established agency. Experienced in home care. Knowledge of medical care guidelines beneficial. Excellent salary & benefits package. Call Ms. Cooper 338-3131

BUSY CLINIC needs person to take bone, joint, chest X-rays & assist EKG & Treadmill. Hours: 9 to 6 pm, Tuesday, Thursday. Hand resume: Newman, 24611 W. 13 Mile, Beverly Hills, MI 48025.

BUSY ROCHESTER Surgical office requires dynamic, versatile medical assistant to run practice including insurance billing. Full time, Mon. thru Fri. Excellent salary and benefits. Call Ann 852-9300

BUSY SOUTHFIELD surgery office needs part time person for approx 20 hours per week. Must with front desk & back experience needed. 358-1338

CHIROPRACTIC RECEPTIONIST
AM & PM Shifts available
Morning hours Mon., Wed. & Fri. - 8:45 - 12:30pm. Tues. 8:45am-2:30pm and Sat. 8:45am-12pm. Afternoon hours Mon., Wed., Fri. 1:45 pm - 7:30pm. General office skills required. 27337 Joy Road, one half block W. of Inkster Rd., Apply in person Tues., 9am - 5pm, or Sat. 9am-1pm. 937-3340

COMMUNITY HEALTH NURSE
The Michigan Foundation is seeking a flexible prepared nurse for home care. This full time position for the right person offers independent practice in Western area of Metro Detroit. Competitive salary and benefits package including 3 weeks vacation during first year. For more information, call
313-9716 Ext. 291
An Equal Opportunity Employer

COUNSELOR

Psychiatric intervention center, located in Westland, has immediate full time opening. Master's degree in social services field required. Minimum 1 year experience preferred. Send resume to: Box 909, Observer & Eccentric News papers, 36251 Schoolcraft Rd., Livonia, Michigan 48150
An Equal Opportunity Employer

502 Help Wanted Dental-Medical

CUSTOMER SERVICE REPRESENTATIVE - for medical supply house. Livonia area, must know medical products, 37 hr. plus & employee fee paid.
DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
557-7200

DENTIST needs caring responsible person for position as financial secretary for a health centered dental team. Experience is necessary. Send resume to: Box 438, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL AIDE
Do you work effectively as a member of a team? Do you see yourself in a caring environment? How would you like the opportunity to learn dentistry from the ground floor? If so we want to talk to you. For a confidential interview please phone 559-3020

DENTAL ASSISTANT
Full-time. Experienced for pleasant office in Farmington Hills. 477-0197

DENTAL ASSISTANT
Experienced dental assistant needed full or part time for progressive office in Sterling Heights. Call: 317-0010

DENTAL ASSISTANT - full time. Livonia Westland area. Fee banded chairside experience necessary. Only happy, caring, mature individuals need apply. Great benefits. Call between 10-4, 591-3311

DENTAL ASSISTANT - We are looking for your PERFECT Bloomfield general dental office has full time position for chairside assistant. Office paid benefits. RDA desirable. Call: 642-9331

DENTAL ASSISTANT, Receptionist, Dental Hygienist. Call for appointment.
522-7420

DENTAL ASSISTANT - Experienced. Full or part time for friendly, relaxed Novi office, must be able to work evenings & Saturdays. 477-7330

DENTAL ASSISTANT - for full time position in pleasant 13 Mile/Southfield practice. Experience in 4-handed preferred. Please call 569-0438

DENTAL ASSISTANT for friendly Farmington Office, 3 days per week. Experience preferred but not necessary. Write to Box 948 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL ASSISTANT
Experienced only for full-time position. Southfield Livonia.
522-5330

DENTAL ASSISTANT - primary chairside, flexible hours needed. Prefer experience or training in school program. Farmington. 476-4618

DENTAL ASSISTANT
Experienced, 4 days, no Saturdays.
Dearborn Hts.
943-0373

DENTAL ASSISTANT
Pleasant Rochester office. Mon thru Thurs 1 year experience preferred.
852-9141

DENTAL ASSISTANT Livonia. Part-time afternoons. Front desk, chairside. Experience preferred. Will train machine person. Call 8am-12 noon. 464-8182

DENTAL ASSISTANT
Experienced, TRAINER/CPR
Chair side & office management, must know insurance forms, excellent opportunity, Redford area.
533-5410

DENTAL ASSISTANT
Full-time. Experienced. Must know 4-handed dentistry, insurance billing, front office duties. West Bloomfield children's dental office.
851-8615

DENTAL ASST/RECEPTIONIST
Good benefits. Southfield solo practice. Expanded preferred. Light typing. Call 9 10am-5pm, except Wed. 352-5011

DENTAL HYGIENIST
Mon. thru Fri., 7 10am-4 30pm. Experienced for team oriented Birmingham office. Top wages, modern working conditions.
642-6120

DENTAL HYGIENIST
Plymouth/Canton area. Experience preferred. A personable, professional dental practice looking for a highly motivated individual. Full time. Some Saturdays. No weekends. Good benefits. Please send resume to: Box 336, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL HYGIENIST
Part time.
453-6457

DENTAL HYGIENIST wanted for a friendly, preventative dental office in Livonia. Good rates are great including your own dental assistant, schedule and x-ray equipment. We prefer a 1 to 5 day week. Call Susan 422-8750

DENTAL HYGIENIST
Quality minded Hygienist for 2 days a week. Friendly, cooperative office needs personable individual to do quality dentistry.
474-1320

DENTAL HYGIENIST
Twin Cities area, 2 days, Mondays or weekends. Birmingham area. 647-3518

DENTAL HYGIENIST,
pediatric style, part time, flexible. Southfield area.
559-0581

DENTAL HYGIENIST
Livonia office. 1 day per week.
Tues. 8:30 - 5:30
Please call 261-3330

DENTAL HYGIENIST - growing 1 Dr. office needs enthusiastic, motivated hygienist. Pleasant atmosphere. Call Walled Lake office. 624-0675

DENTAL HYGIENIST
If you are extremely caring, mature & ready to contribute 110% to our staff & quality care, contact us regarding our dental Hygiene skills. Our growing family practice has expanded to two doctors & a starter, offering excellent salary and benefits and bonus. Please send resume to Box 446, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL OFFICE MANAGER/front desk operations. Full/part time, flexible schedule. Experience necessary. Outstanding background desirable. Salary & benefits open.
313-3050

DENTAL PATIENT COUNSELOR
Large group practice of 19 practitioners requires Mini Manager to totally control 1 dentist within one office of Waterford. Must have at least 5 yrs. dental experience or a graduate hygienist, able dental back ground & the ability to sell. Salary plus bonus.
Call Renee 681-8100

DENTAL RECEPTIONIST
Energetic self motivated professional for our beautiful Southfield high quality Birmingham office. Pleasant working atmosphere, excellent salary, full time, 5 day. Days: 842-8450 Eves.: 917-3487

DENTAL RECEPTIONIST
for busy Livonia office. Full time. Experienced. Call Mrs. Morgan
522-5441

DENTAL RECEPTIONIST - experienced with some chairside experience. Must be mature, personable & able to take on responsibilities. Full time
533-1100

DENTAL RECEPTIONIST - full time position for W. Bloomfield office. Seeking exceptional person for front desk duties - insurance, billing & ref. Must be well organized and have administrative skills. Experience preferred. Call
626-8100

DENTAL RECEPTIONIST
Immediate opening Birmingham dental office. Pleasant working atmosphere, skills desired. Excellent opportunity toward career building in very desirable work surroundings. Phone for interview appointment.
646-2611

DENTAL RECEPTIONIST - experienced or will train. Full time and part time positions available. Looking for friendly, outgoing person who enjoys people. Good pay & good benefits with a great place to work for. Phone Diane, Farmington Hills.
477-7450

DENTAL RECEPTIONIST experienced, - also payback receptionists with experience.
533-0156

DENTAL RECEPTIONIST
Experience preferred. Good benefits. Livonia area. Ask for Sylvia between 10am - 3pm.
425-8610

DENTAL RECEPTIONIST
Pegboard system, accounts receivable, appointment book control, insurance claim forms. Downtown Birmingham office. Days, 645-1410 or Eve's. 813-6624

502 Help Wanted Dental-Medical

DENTAL RECEPTIONIST
Full time position available in a busy Southfield office. Excellent benefit and working conditions. Minimum 1 year experience.
353-5440

DENTAL TECHNICIAN
General help needed. Model maker, assistant certainly a blessing.
Call 357-1010

DENTAL TECHNICIAN
Needed for ceramic department. Good eye for color. Quick learner. For Operating, Crowns & Bridgework. Call Joe or Jim or Ray
525-6333

DIETARY AIDES

Immediate openings available, weekend, afternoon and swing shift. 3-5 days per week. Includes rotating weekends. High school graduates and Homemakers.
NIGHTINGALE
CONVALESCENT CENTER
8365 Newburgh
Westland, near Joy Rd.

DIETARY AIDES
full & part time for days & afternoon shifts. Apply in person - Beverly Manor, 31100 Middlebelt Rd. North

DENTAL OFFICE
Several locations available near you. Part-time. 4pm to 8pm. Mon. thru Fri. No experience necessary. Will train. For application, Send name, address & phone no. to: P. O. Box 1258, Southgate, MI 48195

EKG TECHNICIAN
Full time position available for experienced EKG technician. Please send resume with salary requirements to: P.O. Box 30183, Detroit Mi 48230, Att: Denise.

EXPERIENCED Dental Hygienist
Part time position available.
4½ days. Excellent benefits
647-7739

EXPERIENCED RECEPTIONIST
wanted for OB/GYN office. Typing, billing and minimal typing required. Call Sandy at
477-4398

FINANCIAL SECRETARY - part time for West Bloomfield Dental Practice. Experienced in billing, collections & insurance would be helpful. Hours can be flexible.
Call 855-4800

FRONT DESK - experienced only. Pegboard, all insurances & appointments. Maternity leave from the end of May thru July. Call
352-0019

HOME CARE WORKERS
WANT
EXTRA
MONEY?
WORK SAT.SUN
Qualified candidates will enjoy a variety of assignments and competitive pay on weekends by providing limited personal care. Earn extra money while working with the nation's number one private provider of home care. Competitive experience required. Call us today
Livonia 1-800-482-4603
Wayne County 277-2060

HOME HEALTH AIDES
Licensed Practical Registered Nurses needed for home care for terminally ill patients. On call positions. Good pay. Flexible hours. Must have reliable transportation. Send resume & cover letter to: Home Care Coordinator, Staff Personnel, 23101 Foster Winter Dr., Southfield, Michigan 48075.

HOME CARE REGISTERED PROFESSIONAL SERVICES is seeking
● CASE MANAGERS
RN preferred. Experienced in public health nursing desirable.
● HOME HEALTH AIDE
Certification or related experience required.
● SECRETARY
Knowledge of medical terminology, good typing skills, word processing and computer skills desirable.
● CONTRACT POSITIONS
Speech Therapist
Occupational therapy, physical therapy, speech therapy, Medical Social Worker, Dietician, Respiratory therapy. Resume and current Michigan certification number, appropriate application and public health experience is desirable. Send resume to:
MICHAEL ASSENMACHER
19201 W. Warren, Detroit, Mich., 48228
Or call 271-3300

HYGIENIST
Friendly family practice, incident free, seeks a full time hygienist. Call 729-1210 651-0897

INSURANCE BILLER Full time position available in busy office. Must be good med care, B/S forms, & statics inquiry. Call Sharon 352-5330

LICENSED PHYSICAL THERAPIST
Full or part time. In expanding medical center. Contact: Ms. Wagner, 559-1300 or 352-8000 ext. 555

LPN or RN with ER experience to work busy walk-in clinic - 4 days a week, 10 hrs. afternoon shift. Call 318-6000 ext. 223.

LPN - PART TIME
needed for Internal Medicine at 41 bed community hospital. Contact Director of Nursing.
937-3513

LPNS/MEDICAL ASST
Work in a Clinical setting in a Quick Care Medical Center. Days, evenings, nights or holidays required. Ideal working conditions. Call Sue at 649-7366

MEDICAL ASSISTANT - mature and experienced. Full or part time for family practice Mill Pond Village.
557-3221

MEDICAL ASSISTANT, full time for busy internal medicine office. Minimum two years experience.
477-6611

MEDICAL ASSISTANT
Part time Monday and Wednesday. Internal medicine, billing & insurance forms experience. Southfield OB/GYN. Closed Thursday. Call
559-3637

MEDICAL ASSISTANT - TROY Will train with experience with billing, insurance and pegboard. Also experienced front desk receptionist desirable. Call Judy at
649-3300

MEDICAL ASSISTANT & RECEPTIONIST
Experience preferred. Full time. Call Jackie at
624-4311

MEDICAL ASSISTANT - Experience preferred but not necessary is an OB/GYN office. Salary commensurate with experience. Call for Sandy
474-6399

MEDICAL ASSISTANT, experienced, medical office, Farmington area. Call Grace Hospital Medical Area. Call Jean weekdays, 8am-5pm.
649-8334

MEDICAL ASSISTANT
Part time. Experience needed.
Call OBGYN office in Troy.
643-7520

MEDICAL ASSISTANT
Part time. Internal medicine, billing, pegboard, Vera punctaro, family practice, Livonia.
522-5660

MEDICAL ASSISTANT. Mature individual for administrative & clinical duties in multi-physician practice in Plymouth. Hospital experience of some nature desirable. Good telephone manner. Good salary. Minimum 2 years experience. Call
453-8090

MEDICAL ASSISTANT and/or LPN

ATTRACTIVE SALARY

Positions open for weight loss & body contouring center in Novi area. Ideal opportunity for ground floor opportunity. Must be enthusiastic & approximately 1 year experience & be willing to train.
533-8445

MEDICAL ASST
Full & part time. Looking for take charge type assistant for busy practice. Must be hard worker & have pleasant personality. Top salary for right person. Experience helpful. Call 478-7214

MEDICAL ASST
Mature, enthusiastic for busy Cardiologist's office. Must know typing and medical terminology. Excellent salary and board and insurance. Experienced only. Phone
[illegible]

502 Help Wanted Dental-Medical

MEDICAL ASST
Part time with the possibility of full time. X-Ray experience helpful. Farmington area. Call
476-5330

MEDICAL ASST/RECEPTIONIST
Part time position in Royal Oak Dr's office. 12 hours/week plus fill in for vacations & sick days. Reply: Box 1000, reply to: 19635 Kingston, Huntington Woods, MI. 48070

MEDICAL BILLER/COLLECTOR, experienced. Busy 8 Doctor office in Birmingham. Full time position. Call Annette 8am-10am, 647-3100

MEDICAL BILLING

Our Department of Patient Accounts full time, day shift, Clerk position available to be directly responsible for Patient Billing.

Qualified candidate must possess a minimum of 1 year hospital billing experience to include credit and collections, UB-82, third party payer billing and experience with mechanized billing system. Must be able to type 35 wpm. necessarily.

Excellent salary and benefits. Please send resume to:
PROVIDENCE HOSPITAL
Fisher Center
22500 Providence Dr.
Southfield, Mi., 48075
An Equal Opportunity Employer

Medical Office Employees

We are a growing company that places temporary employees in health care facilities throughout the Metro area - and we need individuals to fill the following positions. Starting rate of pay $5.00 per hour.
● Receptionist
● Medical Secretary
● Insurance Biller
● Typist 45 + WPM
● CRT Operator

TEMPORARY PROFESSIONALS
443-5590

MEDICAL OFFICE CLERK - full time, busy x-ray office in Birmingham area, skilled duties, excellent benefits. Call Gina between 8.30am-3.30pm, 647-1919

MEDICAL OFFICE seeking mature person with office experience to run desk, insurance, bookkeeping, telephone. Part time then full time. Call Gina to BCI Northland Center, Southfield, Michigan 48076

MEDICAL OFFICE needs do-it-all person. Insurance billing, accounts receivable, bookkeeping, medical systems, receptionist. Experienced. Send resume to: Philip H. Kresch, DPM, 20914 Grand River, Detroit, MI 48219

MEDICAL RECEPTIONIST & Insurance Biller for busy office in Livonia. Four days per week. Must be experienced in all insurance billing areas. Salary commensurate with experience. Call
476-1321

MEDICAL RECEPTIONIST - 2 positions are preferred, full time, Dearborn Hts area. Ask for Janet.
278-6816

MEDICAL Receptionist biller for busy OB/GYN practice. Insurance experience necessary. Northville office. Call Judy
348-8787

MEDICAL RECEPTIONIST for OB-GYN practice in Livonia. Knowledge of medical terms and aspects of front desk helpful. Part time.
477-6053

MEDICAL RECEPTIONIST
Family practice. Insurance experience required. Located in Birmingham.
646-3163

MEDICAL RECEPTIONIST - Full time position, experienced for busy OB/GYN office in Farmington Hills. Call Jo Ann or Barbara
476-0300

MEDICAL RECEPTIONIST For Troy OB/GYN office. 30 hr. week. Cheerful personality, good typing, pegboard. Light typing. Call 5pm-8pm
362-4150

MEDICAL RECEPTIONIST, experienced, Internal Medicine office, Farmington area. Excellent benefits. Call Audry between 7-10 am. 471-3400

MEDICAL RECEPTIONIST needed for a Southfield Firm. Pleasant personality with good typing skills required. Experienced. Dictaphone and cardiology terminology helpful
443-0450

MEDICAL RECEPTIONIST/CLERICAL
Busy Troy office needs mature, energetic person for part time typing, filing, board, appointments, inventory, general clerical duties. Experienced Only need apply. Please Call
643-7677

MEDICAL RECEPTIONIST
Medical experience required, 3rd party billing, pegboard, typing 35 wpm. Excellent benefits package. Fee Paid.
BETTY HAMIL PERSONNEL
Southfield Bank Building Village
424-8470

MEDICAL SECRETARY for Nursing Director in young growing dentist office, organized individual. Typing 55 wpm, shorthand helpful. Excellent grammar & math. Submit resume to: Box 1, P.O. Box 515, Southfield, Michigan 48037

MEDICAL SECRETARY with M A degree, experience mandatory. Must be organized. Between 30-40 hours per week. Livonia.
522-6320

MEDICAL TRANSCRIPTIONISTS

FULL TIME
PART TIME
FLEXIBLE HOURS

If you have experience typing hospital reports, or would like to learn, our program will interest you. For information call

MEDICAL RECORDS CORP

MEDICAL TRANSCRIPTIONIST
Full time position available in the Radiology Department. Knowledge of Medical Terminology required and ability to type 60 wpm. Excellent benefit package. Competitive salary. Send resume or call Personnel Department, Grand Lakes Hospital. Excellent salary and benefits. Call 644-4500, ext. 2300 to arrange for an interview.
GRAND LAKES 24675 West Five Mile Road, Livonia, MI.

NATIONAL home health care company seeks a part time position available for an executive secretary. Must have one to two years secretarial experience & be able to type 50-60 wpm from a microcassette transcriber. Medical or legal background would be helpful. Please send resume to Foster Medical Corp. 2321 Rochester Rd., Suite 190, Troy, MI 48083, Att: Beth Thornton.

NOW HIRING for an expanding dental group in Birmingham. Pleasant working conditions. We are looking for a cheerful receptionist with dental office experience. If interested call for an appointment.
Birmingham 644-8411

NUCLEAR TECHNOLOGIST
Registered Tech to perform all phases of Nuclear Medicine. Part time day position. Excellent salary/benefit package.
GARDEN CITY HOSPITAL
421-3300, EXT. 277
An Equal Opportunity Employer

NURSE AIDE
Come join our team at Nightingale, at Beverly Manor, Novi. Full and part time positions available. All shifts. Competitive wages and benefits. Must have reliable transportation. Apply in person 21600 Haggerty Rd. North of 8 Mile & Haggerty between 10 Mile and Grand River
477-2080

NURSE AIDES
Experienced Nurses Aides, for afternoon and midnight shifts. Apply
Four Chaplains
Convalescent Center
28349 Joy Rd., Westland
Between Middlebelt & Inkster

502 Help Wanted Dental-Medical

NURSE AIDES

Now hiring for part/full-time positions in the Livonia, Westland and Plymouth areas. Work where and when you want. 1 year experience required. Call Mon. thru Fri. 9am to 4pm, ask for Cathy.
STAFF BUILDERS
Health Care Services
425-TEMP

NURSE AIDE - 3 days per week, extended care facility in Farmington Hills. Midnight shift. Phone Cathy 9am - 3pm.
473-7150

NURSE ASSISTANTS
ALL SHIFTS
Full time, part time, experience preferred but will train. Apply in person:
UNIVERSITY CONVALESCENT
35345 Mile Rd., Livonia

NURSES AIDE
Experienced. All shifts, apply in person
Nightingale Nursing Center, 23500 Lasher Rd, Southfield.

NURSES AIDE

Job Openings
Homemaker, undergraduate students, 3-5 days per week includes rotating weekends. All shifts, oriented, and certification classes given. Apply in person only.
A.M. - 3 PM. No calls please.
NIGHTENGALE
CONVALESCENT CENTER
8365 Newburgh Rd.,
Westland, Near Joy Rd.

NURSES & MEDICAL ASSISTANT
Pediatric office needs part time nurse and medical assistant. W. Bloomfield area.
967-1346

OFFICE MANAGER NEEDED immediately. Bookkeeping experience. Small office in Southfield. Call Mon. thru Fri. after 5pm.
352-0072

OFFICE MANAGER
For busy ophthalmology office. Only those with experience in medical billing, full time, looking for mature, organized, aggressive individual. Send resume to box 8454, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

OPHTHALIC TECHNICIAN - experienced. Canton area. Send resume to Box 404, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

OPTICAL DISPENSER, full time days for medical facility. Experience necessary. Benefits included. Call Cindy weekdays 9 to 4
261-8300

PATIENT ACCOUNTS. Full time position (Mon. thru Fri.) with a multi discipline internal medicine practice. Previous experience in third party coding, billing and status inquiry preferred. Send resume to: Internal Medicine Clinical Group, 30600 Grand River, Suite 300, Farmington Hills MI. 48024

PATIENT COORDINATOR - We are looking for an enthusiastic person in a busy challenging multi doctor office. The right person will be able to communicate well. Send resume to Association in Otolaryngology, 21700 Northwestern, Southfield, MI.

PHLEBOTOMIST
To work in medical center, must be experienced in drawing blood.
Ask for Richard.
471-1116

PHYSICAL THERAPIST - immediate opening for part time physical therapist in private practice. Ground floor by therapist. 150 000 plus car, expense & room to grow. Call 471-0729 343-0643

PHYSICAL THERAPY ASST
to work in Sports Medicine Clinic in Birmingham. Flexible hours. Some experience required.
642-8410

PODIATRY OFFICE seeking a Medical Assistant/Medical Receptionist for full time position. Must have neat appearance and pleasant phone voice. Experience in pegboard and scheduling appointments are necessary. Salary open.
559-7151

RAPIDLY expanding health care cost containment company is looking for experienced medical or general health care business positions. Previous experience in customer service for insurance in or health care industry required. Full or part time positions available. Call Mrs. Ashel at
559-5000

RECEPTION/Administrative Assistant Quality dental practice seeking quality person for Reception/Administrative Assistant. 4 days per week, no evenings, no weekends. Excellent benefits.
476-1323

RECEPTIONIST
For friendly Westland hospital, full time, must be experienced, able to work rotating shifts, 7am-9pm. Good typing, good telephone manner. Excellent benefits. Pleasant working environment. Call Mrs. Hamilton between 8-10 am, 1-3 pm. Equal Opportunity Employer
WESTLAND HOSPITAL
31119 Grand River, Redford.

RECEPTIONIST-BILLING CLERK, reliable, experienced for medical billing in Canton. Full time.
513-9525

RECEPTIONIST - Chiropractic office, in Livonia area. 1 day per week. Mon., Wed., Fri., 44 hour to start.
522-3130

RECEPTIONIST. Immediate part time opening. Livonia area. Must know typing, Mondays, Thursdays, Friday 1/2 day Saturdays.
427-3361

RECEPTIONIST-Clerical duties, phone & typing a must. Must be dependable and willing to learn.
Call AM only.
641-4403

RECEPTIONIST, Part Time, needed for Pediatric office. Computer & insurance billing helpful but not necessary. Livonia area. Call Cindy, 478-7123

RECEPTIONIST for Livonia medical office. Part time, 1-4 pm, 4 days week. Responsibilities include typing, answering telephone, peg board, typing, insurance forms, good spelling essential. Call Nancy between 1-3 pm. 477-3132

RECEPTIONIST - Full time, oral surgeon's office, Birmingham/Troy area. Opportunity for long term employment for outgoing person with medical or dental experience. Good benefits. Call between 11am-3pm.
647-3191

RECEPTIONIST - SECRETARY
Medical office, Southfield, Bloomfield clinic. Experience preferred, knowledge of medical terms helpful. Must be pleasant, dependable, flexible, responsible, non smoker. Part time, Mon., Tues., Thurs., Fri. Additional hours possible. Call between 9:30am - 6:30pm. 353-5330

REGISTERED NURSE needed for northern Macomb County medical practice. Call 781-1310

RN or LPN

Part time nurse for Southfield pediatric office to cover for vacation, sick time & other days off. Will train. Call Mrs. Green 8am-4pm
356-8429

502 Help Wanted Dental-Medical

DENTAL ASSISTANT

PART-TIME
Mon.-Wed.-Fri. - No Evenings

We desire a mature, energetic person with recent experience at the front desk. If qualified - call:

535-1198
for an interview appointment

DR. MILTON WEISS
25742 Schoolcraft Road
Redford, Mich. 48239

502 Help Wanted Dental-Medical

Registered Nurses

Opening for full-time afternoon person. 3-11pm. Psychiatric experience preferred but not necessary. Call for more information, call Mon. thru Fri. 9am to 3pm.
Ardmore Acres
Hospital
19810 Farmington Rd.
Livonia 474-3500

REGISTERED NURSES
O.R.

Part time positions immediately available to work days with rotation. Current D.R. experience required. Excellent salary and flexible, individualized benefit program offered. Apply Employment Office, 1-800-572-5784. Mon-Fri or call for additional information
631-3900

PROVIDENCE HOSPITAL
FISHER CENTER
22500 PROVIDENCE DR.
SOUTHFIELD, MI 48075
An Equal Opportunity Employer

REGISTERED NURSES
AMBULATORY CARE

Lasher Medical Group in Southfield currently has short hour and full time positions available for experienced Registered Nurses. Requirements include a minimum of one year experience in an ambulatory care center and demonstrable knowledge of interpersonal skills. Qualified candidates should send resume or apply in person to:
THE LASHER MEDICAL GROUP
27177 Lasher Road
Southfield, MI 48034
An Equal Opportunity Employer

REGISTERED X-RAY TECH, part time, 3 days a week at Detroit Receiving Hospital. Call Mon. thru Fri. after 5pm.
313-0072

RN - LPN - PART-TIME
Flexible for 5 busy surgeon's office. Mount Carmel professional building, Northwest. Hours 8-5 PM, alternate Wednesdays, 9-12 noon, every other Saturday.
RN & LPN
With ER experience to work full time, afternoons in a walk-in industrial setting. Call
313-6000, ext. 225

RN or LPN needed for OB-GYN practice in Livonia, full or part time. Office experience is essential. No evenings or weekend hours for interview.
477-8055

RN
PART TIME
MIDNIGHT SHIFT

Call for Appointment:
NIGHTINGALE
WEST NURSING HOME
261-5300

RN PART TIME
Oral Surgery Office
Morning hours Birmingham/Troy area.
Call 19-644-3794.
477-3191

RN'S AND LPN'S
Full and Part time. All shifts.
Mt. Hermon Nursing Center, 26715 Greenfield, Southfield

RNs

Day shift, every other weekend. Apply

Four Chaplains
Convalescent Center
28349 Joy Rd., Westland
Between Middlebelt & Inkster

RN'S - LPN'S
NURSE AIDES
LIVE-INS

for home care/staff relief. 1 year experience required, transportation necessary. Excellent pay & benefits.
Midwest Home Care
335-4844 273-2500

RNs, LPNs
Primary care team leaders for acute care