500 Help Wanted

PART TIME EVENINGS
$3.75 per hour/start
Enjoy talking on the phone? Consumer Surveys Inc has immediate openings for responsible individuals interested in conducting brief phone surveys. NO SELLING! Pleasant working atmosphere. No experience required. Call now for more information, Mrs. O'Brien, 10am-4pm. 591-3131

PLUMBER JOURNEYMAN with experience in service, year round work, $15 per hour & excellent benefits including pension. Call between 11-3. 538-1250

PRE SCHOOL ASSISTANT - part time, morning position. Private school, Troy. Start Jan. Call between 9-2 689-9566

PRESS OPERATOR
Experience with progressive dies. Apply in person between 8:30-11:30am, 1-4pm. BMC Mfg. Inc. 100 S Mill St Plymouth

PRINTER - Quality 2-color. Experienced on A.B. Dick with T-Head. High volume, professional shop in Lathrup Village. Call Bill or Steve. 569-7560

PROGRAMMER ANALYST
Immediate opening for an experienced individual. Ability to program in SMC Basic. Call between 9AM-12 Noon. 531-5443

PART TIME - $60.-$70. per week. Newspaper delivery and collection. Trailer park, Michigan and Haggerty Area. No age requirement. The Detroit News. 941-8118 or 222-2650

PERMANENT PART TIME
Sublement your income working occasional days & weekends or evenings & weekends taking retail inventories. Transportation necessary. $4.75 to start. 459-5783

PROJECT ENGINEER
Detroit area manufacturer of industrial heat treat equipment has immediate opening for Project Engineer. Exceptional opportunity for person with furnace experience. Excellent benefit package, salary commensurate with experience. Please send resume to Box #946, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PROPERTY MANAGER for supervisory position. Multi projects located in the City of Southfield. Must be experienced in supervising apt. managers & maintenacne personnel, references required. Send resume to: 28250 Franklin Rd, Sfld, MI. 48034

PROPERTY SUPERINTENDANT
A large real estate firm has immediate openings for an entry level management position. Successful candidate will have strong financial and supervisory background, a college degree or 1-2 years experience in the real estate field. Candidate will also have strong written & verbal communication skills. If interested, please send resume to: Box 984, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

REAL ESTATE
CLOSING PROCESSOR
$256/WEEK
PLUS MEDICAL INSURANCE
Deal processor for residential sales office, South Livonia. Will train. Title office, mortgage/bank experience preferred and/or real estate license. Ask for Jan or Chris, 525-9111

RECEPTIONIST for reputable mortgage company in Plymouth Must have good telephone voice & accurate typing. Full benefits. No experience necessary. Ask for Jean or Pam. 451-0440
An Equal Opportunity Employer

RED ROOF INN
has openings for full or part time desk, part time housekeepers and laundress. Apply: 39700 Ann Arbor Rd., Plymouth.

RENTAL AGENT
For rentals at suburban apartment complexes. Great opportunity for sales oriented individual who enjoys meeting people. Applications being taken Mon. thru Fri. 8:30am to 5pm.
24901 Northwestern Hwy.
Suite 712, Southfield
(Corner Northwestern & Evergreen)

RETAIL LUMBER & building material sales. Must have retail lumber sales experience. Full time position. Extensive benefit plan available. Call Phil at: Tele-Warren Lumber Co. 563-2190

RETIRED? We are looking for a few people to pass out Flyers to businesses. Work 1 or 5 days per week. Lots of walking - great exercise. Apply: 32003 Plymouth Rd.; just W. of Merriman, in Livonia.

RETIREE to transport senior citizen patients to and from Plymouth doctors office 2 to 3 days a week. Must have van or station wagon. 638-9348

RETIRESS - part time, 20 hours per week, drive van. Good driving record needed. Romulus. 721-0172

ROUTE SUPERVISOR & DISPATCHER for large trucking firm, Call after 4PM, 491-1853

RUBBISH DRIVER
1-800-327-2559

SALES PEOPLE - experienced for permanent positions. Salary plus commission. Apply at The Willow Tree - 215 W. Maple, Birmingham

SECURITY
For Hotel in Novi
Evenings, part/full time
Good pay 569-4690

SECURITY GUARD - Weekend nights. Apply in person Plaza Lanes, 42001 Ann Arbor Rd., Plymouth. 453-4880

SECURITY GUARDS - full or part time, must be 18 yrs. Have home phone & car. Condor International, 30633 Schoolcraft, Livonia

SECURITY GUARD, experienced, needed immediately for country club. Must be able to work flexible hours, good benefits & wages. Call Wed.-Sun. for immediate consideration, ask for Jimmy 851-2200

SECURITY
IMMEDIATE OPENINGS
GUARDIAN IS ON THE MOVE!! Due to major growth, we are seeking a large number of qualified security officers. Requirements include home telephone, working auto, valid Michigan driver's license & no criminal record. We offer:

- Excellent Full Time Positions
- Flexible Hours
- Weekly Pay
- Paid Vacation
- Rapid Advancement

Apply in person Mon.-Fri. 9am-4pm. Personnel Dept.
20840 Southfield Rd., Southfield
An Equal Opportunity Employer

SECURITY OFFICERS
Immediate openings available in Oakland County & western suburbs in the specialized areas of hospitals & industrial security. Salary up to $5 per hr. Retirees & college students welcome. Apply Mon. thru Fri. 8:30-3:30 at Nation Wide Security office nearest you. 27676 Franklin Rd. Regency Office Center, Southfield 355-0500
30100 Van Dyke #229, Warren 751-2014

SECURITY OFFICERS
Full & part-time positions available at premium accounts located in the greater Detroit area. Starting pay from $4-$4.50 per hour. High school diploma, home phone & automobile required. Call for appointment at 559-9864
Equal Opportunity Employer M/F/H

SECURITY OFFICERS
Modern Livonia warehouse. 2 new positions. Raises & promotions can come fast. You will have all holidays & most weekends off but must be available all other shifts. Car, telephone required. Call for interview.
557-7737

SEMI-DRIVER - 1 day trips, top pay. Three to four peddle runs a week, covering Ohio, Indiana, Illinois, Michigan. Balance of time working local. Must be experienced driver. Need references. Call Eric or Dave. 963-9660

SERVICE STATION ATTENDANTS
Large Amoco service center has opening for 3 people to work at full-serve island. Full time day shift. Good pay. Apply Tel-Maple Car Care, corner Telegraph & Maple, Birmingham. 644-2910

500 Help Wanted

PART TIME 1-5pm shipping & receiving. Some surface grinding experience helpful. Will consider high school senior with right qualifications. After 3pm, 471-5400

SHIPPING & RECEIVING
Part time position available for Womens Clothing Shop in Somerset Mall. Call 649-3640

SHIPPING/RECEIVING CLERK
needed. Must be hard working, cooperative & enjoy perfoming multiple tasks. Require apptitude or math & the ability to work under minimum supervision. Starting salary, $5 per hour & benefits. Prefer experienced, but will train the candidate, if other requirements are met. Grand River near 12th street. Contact Randy 631-7637

SERVICE REPRESENTATIVE
We are a national consulting firm seeking a "street wise" person to contact our clients. You must know the demographics of Michigan well and be willing to travel extensively ... some overnight at times. We require someone with excellent public speaking skills, NON SMOKER, excellent grooming, you must drive a late model American made car. Experience in Unemployment laws (MESC), U.C. hearings, U.C. claims, personnel background, and a college degree is required. $15,000 to $20,000 to start for the right person. Send complete and accurate resume to Mike Fredericks:
% The Gibbens Co., Inc. 2605 Crooks Rd. Troy, MI. 48084.
Please verify all the above requirements in your cover letter.

SHOPPING CENTER MARKET HAS IMMEDIATE OPENINGS
for full & part time meat counter clerks, deli clerks, cashiers, produce clerks, stock clerks & night-crew. Apply in person at 6433 Orchard Lake Rd. (at 15 mile), West Bloomfield or 25155 Greenfield Rd. (at 10 Mile), Southfield.

SIGN CO.
Hiring Sign Installers, Service People & General Laborers. Experience helpful but will train. Good pay & benefits. Call between 9am-3pm. 755-9060

SIGN INSTALLATION/SERVICE
Experienced, reliable, mature, ambitious, self motivated individual for full time position with growing sign Co. 459-2690 An Equal Opportunity Employer

SKILLED LABOR - a Fortune 500 company with a processing plant in Livonia is seeking a qualified individual to assume the duties of a milk pasteurizer. Qualified candidates must be mature, responsible workers willing to work in a challenging, fast paced position. 2 yrs. college required preferably with a background in science. Excellent work environment & benefit package. $7.60 per hr - afternoons. For further information call Mon. or Tues. between 9am-4pm 937-0133
An Equal Opportunity Employer

SNOW PLOW DRIVERS
Snow Blower Operators. Experience necessary, Farmington Livonia area. 525-3183

STOCK CLERK
Full time, excellent working conditions. Apply in person Maple Drugs Save-More, downtown Farmington center, Grand River & Farm Rd.

STOCK HANDLER
Stock inventory control, accurate with numbers, neat, full time, Call Robert/Bill, Livonia 591-6061

STOCK HELP
Full or part time. Varied hours. Must be 18 years old. Apply in person.
EFROS DRUGS
35584 GRAND RIVER
(Drake & Grand River)
Mulrwood Square

STOCK HELP - Full-time, for Birmingham area Grocery. Pleasant working conditions & good benefits. 1744 W. Maple Rd., 644-5510

SWITCHBOARD OPERATOR
Major trade association, based in Southfield, seeks experienced switchboard operators to work the Rolm console. One year switchboard experience and excellent communication skills required. Full and part time positions available. Apply, Mon.-Fri., 9AM-4PM:
Michigan Credit Union League, 15500 Providence Dr., Southfield (across from The Americana Theatre).

TAX PREPARER
For Local CPA Firm - Experience mandatory. Resume to: M. G., 32255 Northwestern Highway, Ste. 298, Farmington Hills, Mich., 48018

TEACHER - DePorres High School seeks certified teacher, English - Math. 868-6855

TEACHER - Middle School in Southfield, English and Math. Afternoons. Experienced. Call Monday-Thursday, 9-4. 557-6750

TEACHING ASSISTANTS for expanding child care center. Full & part time positions available. Great benefits. Pay scale $3.60 - $4.00/hour. Call between 9-5pm, 525-5787

TECHNICIAN TRAINEE
needed by Farmington Hills telecommunications corporation. Must be reliable and able to work flexible hours. Full time entry level position. $4.00 per hour with excellent growth opportunity.
Call: 471-1151, Ext. 554

TELEMARKETERS
Career minded individuals needed for telephone sales positions in Southfield - Birmingham area. Immediate openings.
Call Mon. thru Fri. 9am-3pm only 559-3360

TELEMARKETERS & CANVASSERS
Well established, rapidly growing company now offering full & part time day or night positions in Livonia. Motivated individuals will earn over $7. hour, salary plus commission. Will train.
Call: 476-2960 or 476-2963

TELEMARKETING
Clear speaking, strong minded individuals needed to fill our telemarketing positions. Hours 5:30-9:30pm Mon. thru Thurs., Sat. 10am-2pm. Interested - call Roy, 559-4330

TELEPHONE REPRESENTATIVES
Start at $5.50 per hour
Immediate openings for full time telephone representatives at Fitness USA. Corporate headquarters in Southfield. Individuals must be enthusiastic, persuasive, and enjoy talking to people around the country. Compensation increased to $7 per hour after 2 weeks. You'll be contacting existing members regarding your membership. No cold calling. We will train you. Call Tuesday between 2-5 PM., ask for Ms. Males at 642-1257 or 642-4200.

TELEPHONE SOLICITOR
Experienced for Thermal windows. 278-9457

TELEPHONE SOLICITORS
We need 4 persons to set appointments from furnished leads. Good telephone voice a must.. No experience necessary, will train. Full & part time positions. Hourly plus bonus. For appts. call Mr. Waterman at 557-7000

TELLER
Part-time position is open at our office located in Farmington Hills on Orchard Lake Rd. at 14 Mile Rd. Position offers public contact, with excellent working conditions and competitive salary and benefits. Candidates must have a good math aptitude and light typing ability. Cashier experience preferred. Part-time position requires full days of work Mondays & Fridays and other days to be discussed. Apply in person 10am - 2pm, Mon. thru Fri.
FIRST FEDERAL OF MICHIGAN
31325 Orchard Lake Rd.
Farmington Hills
An Equal Opportunity Employer

TRUCK DRIVERS - Must have minimum 3 years over the road experience, minimum 25 years of age. We pay 26%, Blue Cross, holidays and vacations. Home most weekends. 1-800-833-3656

500 Help Wanted

TELLER
Part-time position is open at our office located in Westland on Cherry Hill at Merriman. Position offers public contact, with excellent working conditions and competitive salary and benefits. Candidates must have a good math aptitude and light typing ability. Cashier experience preferred. Part-time position requires full days of work Mondays & Fridays and other days to be discussed. Apply in person 10am - 2pm, Mon. thru Fri.
FIRST FEDERAL OF MICHIGAN
31411 Cherry Hill
Westland
An Equal Opportunity Employer

TELLER
Part-time position is open at our office located in Lathrup Village on Southfield at Sunset (11½ Mile). Position offers public contact, with excellent working conditions and competitive salary and benefits. Candidates must have a good math aptitude and light typing ability. Cash handling experience desirable. Part-time position requires full days of work Mondays & Fridays and other days to be discussed. Apply in person: Mon. thru Fri. 10am-3pm;
First Federal of Michigan
27777 Southfield Rd.
Lathrup Village
An Equal Opportunity Employer

TELLERS
Part & Full Time
MANUFACTURERS NATIONAL BANK has immediate opportunities for part & full time Tellers. Work in a professional environment in a challenging retail banking position with emphasis on customer contact. Applicants should be HSG with 6 months of work experience or post high school education. An interest in detail and accuracy is helpful. Cashier or previous Teller experience preferred. Applicants must be available for 2 weeks of paid full-time Teller training. Good salary and possible growth into full-time position.

Apply in person for Bank positions at:
MANUFACTURERS BANK OF DETROIT
29201 Telegraph
At 12 Mile, lower level
Southfield, MI.,
Wed., Dec. 17, 1986
1:30 PM. - 3:30 PM. ONLY
Equal Opportunity Employer
Male/Female/Handicapped/Vet

Temporary Clerks
DAY SHIFT
To work in business office. Will perform credit/collections related duties. No previous experience necessary. General clerical exposure preferred as well as ability to type 25-30 WPM. For details contact:
GARDEN CITY HOSPITAL
(Osteopathic)
6245 N. Inkster Road
Garden City, MI 48135
421-3300, ext. 277
An Equal Opportunity Employer

TITLE EXAMINER - EXPERIENCED
needed for rapidly growing title company located in the Wayne area. Send resume to: Box 684, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150
An Equal Opportunity Employer

TOW TRUCK DRIVER
must be Redford Twp. resident, experienced, part time. 531-1303

TRAINEE
PENSION
Excellent opportunity for professional career. Our client, a pension consulting company, will train individual with strong math background and good communication skills, to become Pension Administrator. Call or send resume to: Human Factors & Resources Group, 17697 W. 10 Mile Rd., Southfield, MI 48075. 557-0554
A Recruitment Agency

TRAINERS
to work for group homes as Trainers in residential teaching programs for the developmentally disabled in Redford & Plymouth area. High school diploma or GED and a good driving record is required. Full/part time positions. All shifts. $4.30 to $4.40 to start. Training provided, good benefit package. 476-1393
A. R. HOME INC
An Equal Opportunity Employer

TRAINING OPPORTUNITY
FREE CAREER TRAINING
Detroit Business Institute, Southfield branch, has been awarded a contract to train eligible Oakland County residents in a 36 week program to become:
WORD PROCESSING SPECIALISTS
No previous typing or business background required. Classes begin January 5, 1987. For more information ...
CALL KAREN 557-5744
Detroit Business Institute
Southfield
21700 Northwestern Highway

TRANPORTER NEEDED for group home in Canton. Part time, split shift. Days. $5 per hour. (Negotiable if trained.) High school diploma or equivalent required. Must have valid drivers license and good driving record. Call 981-0061.
An Equal Opportunity Employer

TRANSMISSION INSTALLERS
Experienced with State Certification. Excellent opportunities in Detroit, Lincoln Park & Lansing. Call: 388-6900

TRUCK DRIVER/WAREHOUSE - 2 positions available for busy heating & air conditioning distributor. Apply in person after 3pm: Wholesale Heating Supply, 30541 W. 8 Mile Rd., Livonia. 478-0840

TYPESETTER/KEYLINER
Part or full time. Experienced on Compugraphic 7700. Fringes. Dearborn area. Call 563-6487

TYPESETTER
Responsible person to handle all aspects of typesetting for a busy quick print shop in the Livonia area. Financial, rewarding opportunity for the right person. Please call Sherrie Laffey 9AM-5PM, for further information at 485-2840

VAN DRIVER NEEDED
Flexible & enthusiastic, 6 hours per day Mon-Fri. Residence Inn-Troy Central. 689-6858

VETERINARIAN ASS'T or ward attendant. Must be Animal oriented. Wages & hours negotiable. Beverly Hills Veterinarian Associates 646-5655

VOCATIONAL TRAINER
With a Bachelor's Degree in the Human Services field needed. Work involves head injured adults in a manufacturing environment.
Ask for Karen: 353-4646

WANTED
Adult & 1 or 2 boys or girls For CREW DELIVERY

- Hours flexible
- Deliver 250 to 300 newspapers on Mondays & Thursdays
- Your own vehicle needed
- Average delivery takes 3-4 hours
- Earn approx. $5 an hour
- Garden City, Westland, Plymouth, Canton areas.

For further information, call the Observer Circulation Department:
591-0500

WAREHOUSE HELP
National computer distributor needs energetic responsible person for entry level part time warehouse duties. Call 464-2111

WELDER - fixturing & layout, apply in person 8:30-11:30am, 1:30-4pm. BMC Mfg. Inc. 100 S Mill St. Plymouth.

WESTERN WAYNE COUNTY - Supported employment project is looking for full time, part time day and evening shift personnel. If you have experience with mentally retarded adults and ready for a challenge, please call or write: A.D.A.P.T., at 422-8130 or 18000 Merriman Rd., Livonia, MI., 48152, ATT: Project Director.

500 Help Wanted

WINDOW BLIND MANUFACTURER
hiring for Days & Afternoons.
Apply in person, weekdays, 9-4pm: 32754 W. 8 Mile Rd., Farmington

WOOD FURNITURE REFINISHER
Experienced all Types.
Apply Mon. thru Fri., 8-10AM
21620 Coolidge Hwy., Oak Park

WOOD WORKERS
Finishers/Sanders
Growing Novi Area furniture manufacturer is seeking responsible individuals interested in quality workmanship. Positions available from $4.50 to $7.00/hour depending on experience. Incentives and excellent opportunity for advancement
Lakeland Chair
46320 West 10 Mile Road
Northville, Mich., 48167
348-9545

WOOD WORKERS WANTED - Experienced, full time for small Southfield sign shop. Call Marie for appointment. 356-6616

WOULD YOU LIKE TO BE "ON CALL" TO DRIVE FOR US?
The Observer & Eccentric Newspapers would like to establish a "back-up" list of drivers for its current dispatch department personnel.

We are looking for good drivers who are familiar with Wayne and Oakland Counties. We need persons who are willing to drive established routes, assist in pick-ups and deliveries and complete a few clerical duties when necessary.

If you would like to be placed on our stand-by list for temporary drivers to be called when one of our regular drivers is absent, please stop in our Livonia or Birmingham office, fill in an application, and leave your driver's license number.

Livonia 36251 Schoolcraft Rd.
Birmingham 1225 Bowers St

WRITER - part time with workers compensation insurance background. Could lead to full time position. Send resume to:
Stone, August & Co
30800 Telegraph, Suite 2785
Birmingham, MI 48010
Attn: P.R. Dept
By Dec 19th, no phone calls please.

YARD MAN for auto auction. Some mechanical experience helpful. Call Ted at 637-0900

100 PACKAGERS NEEDED IMMEDIATELY
for the Livonia area. Must be able to work 8 hour shifts, be over 18 years of age & have reliable transportation. Come in and apply between the hours of 9am-3:30pm or call:
Somebody Sometime
Temporary Help
19203 Merriman
(Village Fashion Mall)
(7 mile & Merriman)
477-0900

502 Help Wanted Dental-Medical

ABCARE, INC.
NOW HIRING
Nurse Aides & Male Attendents for private duty nursing in homes & hospitals. Experience, transportation & telephone a necessity.
Call Mon. thru Fri. 9-3
553-8912

ASSISTANT
Dental assistant needed in a team oriented, preventive-restorative practice. To be considered you must have at least 3 successful years of field experience. We all share a total commitment to excellence & team effort. Our office recognizes & rewards individual initiative & personal excellence. Benefits, 4 day week with alternate Sat. mornings, salary is open. West Bloomfield. 661-1440

ASSISTANT for dental specialty practice in Birmingham/Southfield area. Full time position. Dynamic work invironment. $15,000 to start plus benefits. Experience preferred. Call Mrs. Walsman. 357-3109

ASSISTANT RECEPTIONIST for modern Southfield dental office. 4 day week. 559-0469

ATTENTION RNS
OFFICE POSITIONS
$23,520 YR. TO START
Mon.-Fri. NO WEEKENDS. Must have minimum of 2 years hospital experience as RN; variety of experience a plus.
Employment Center Inc. Agency 569-1636

CHAIRSIDE DENTAL ASSISTANT. Full time, Birmingham practice, experience preferred but not required. 646-9282

CLERICAL POSITIONS - (Days, full time, Mon. thru Fri.); (Afternoons, part-time, Mon. thru Fri.) available with an internal medicine practice in Farmington Hills. Previous experience in health care preferred. Please send resume to:
Internal Medicine, Clinical Group, 28080 Grand River, Ste. 306, Farmington Hills, MI, 48024

CONVERT Your arts & crafts talent into dollars. Apply your skills to dental technology. Position available in ceramic & waxing dept. We will train. No experience necessary. Full & part time positions available. Benefits. Apply in person 8am-5pm, Mon-Fri. MASON DENTAL CERAMICS. 12752 Stark, Livonia. 525-1070

DENTAL ASSISTANT - Energetic & highly motivated chairside assistant needed in Canton. Full time. Minimum 2 years experience. Excellent salary & fringe benefits. 981-1544

DENTAL ASSISTANT
Rochester Orthodontic office looking for an intelligent, enthusiastic, highly motivated experienced individual to join our team. 652-1244

DENTAL ASSISTANT - full time position with benefits. Looking for self motivated individual interested in long term employment. Experience necessary. 979-1450

DENTAL ASSISTANT
In Redford, part time, Mon. Wed. Fri. no evenings. A challenging career position with a busy progressive solo office. Experience a must. Call for interview appt. 535-1198

DENTAL ASSISTANT
Modern dental practice in Warren has a full time opening for a chairside dental assistant. Excellent salary plus benefits.
Qualified applicants call 979-2882

DENTAL ASSISTANT
Full time Orthodontic Assistant, excellent salary and benefits, experience preferred. Birmingham. 647-0696

DENTAL ASSISTANT. General Dentist looking interested, experienced person, 3½ days. Some desk duties. Benefits. Begins Jan. 5th. 855-3656

DENTAL ASSISTANT
Experienced in 4 handed dentistry. Berkley area. Full time position. Call 548-3334

DENTAL ASSISTANT
Certified or Registered.
Full time.
Please call 477-9020

DENTAL ASSISTANT
Our busy dental office, in Livonia, is searching for a bright, energetic, chairside assistant, where you will be truly appreciated for your involvement and talent. Please call Susan at 422-8700

Dental Assitant
Henry Ford Hospital, Dept. of Oral Surgery, announces an exciting full time career opportunity for a Dental Assistant.
Qualified candidates will have completed a Dental Assisting Program and have 3 month related job experience. Ability to expose and develop radiographs, process dental insurance forms and 3 years of Oral Surgery experience, is highly desirable.

Please send your resume to:
Sandra M. Blain
972-1819
HENRY FORD HOSPITAL
Employment Center
2921 W. Grand Blvd.
Detroit, MI 48202
Equal Opportunity Employer M/F/H

502 Help Wanted Dental-Medical

DENTAL BUSINESS MANAGER
Needed. Experience & ability to handle all business functions required. Call between 9 and 5pm 822-7735

DENTAL HYGIENIST for dental specialty practice in Birmingham/Southfield area. Full time position, dynamic work environment. Experience preferred. Call Mrs. Walsman. 357-3109

DENTAL HYGIENEST
for general practice in Lake Orion area. 693-4467

DENTAL ASSISTANT - experienced, full time for busy general practice. 2 locations. Benefits available. Please call to discuss position with Lynda 422-5560

DENTAL HYGIENIST
Modern group practice in Warren has part time opening evenings. Applicant must be enthusiastic & dependable, good communication skills, ideal environment, excellent salary. 979-2800

DENTAL HYGIENIST
Full or part-time.
Beech Daly/Ford Rd. area. 278-4700

DENTAL HYGIENIST
Start in January. Plymouth, part time. No Bats. Introverts & smokers need not apply! $90 day. 453-5070

DENTAL RECEPTIONIST - Full time for busy professional preventive Livonia/Westland office. Must have excellent experience in Accounts Receivables, Payables and all front office phases. Looking for mature, happy individual with great interpersonal skills, computer knowledge helpful, for our patient oriented practice. Premium benefits and salary. Reply betw. 10-4PM, 425-5570

DENTAL RECEPTIONIST/Assistant. Full or Part time. With experience in insurance & chairside assisting. Farmington Hills area.
851-8228 Eves: 626-1303

DENTAL RECEPTIONIST/Business Coordinator for orthodontic practice. Mature adult, resume required. Typing & insurance billing experience mandatory. 19 hours a week, Tues, Wed, Thurs, Birmingham/Bingham area. 879-6200

DENTAL RECEPTIONIST
Are you looking for a job in the Health Field - with a long term future? Pleasant working conditions, good salary, benefits & regular hours. Experience preferred. If this sounds like what you're looking for, call Mrs. Smith at 277-0510

DENTAL TECHNICIAN WAXER - great opportunity, excellent salary & benefits, join our staff!
Franklin Dental Lab 855-5533

DENTAL TECHNICIAN - Model & Die person for quality lab. Excellent salary & benefits, terrific opportunity! Franklin Dental Lab. 855-5533

DENTAL TECHNICIAN. Crown & bridge laboratory. Will train. Must have good dexterity and able to work with fine objects. Hobbies such as sewing, sculpting helpful. 477-0260

DIETARY AIDES - full time positions available, only mature, independent persons need apply. Plymouth Ct. (formerly Hendry Convalescent) 105 Haggerty, Plymouth 455-0510

DIETARY TECHNICIAN
To work weekends and holidays only. Will assist in patient menu selection, maintain cardex system and record patient information. Must be a graduate from a 2 year Tech program and eligible for registry in the A.D.A. For details contact:
GARDEN CITY HOSPITAL
(Osteopathic)
6245 N. Inkster Road
Garden City, MI 48135
421-3300, ext. 277
An Equal Opportunity Employer

DOCTORS OFFICE - full or part time. Ideal for mature housewife with grown children, experience preferred or will train. 274-0641

ECHOCARDIOGRAPH TECH needed, for mobile service in Farmington Hills area, 2D experience necessary. $24,000 plus benefits 737-9350

EXPERIENCED oral surgeons assistant needed, some dental or medical background helpful. Approximately 30 hours. Pleasant office atmosphere. 478-0800

FRONT DESK PERSON
needed part-time for our Team-oriented, progressive Dental Practice. Position requires people skills, enthusiasm, attention to detail. Experience preferred. For interview, call 981-5455

HYGIENIST
Part time position. Evenings involved. Very pleasant office in South Lyon. Call: 437-6301

HYGIENIST
We need a enthusiastic motivated hygienist to work part time in our progressive Canton office. We are a family oriented practice offering pleasant surroundings with an excellent staff. Flexible hours. Pay negotiable. Call Carolyn: 981-5455

LAB ASSISTANT
For doctor office, N. Woodward area. Must have good experience in CBC, EKG, X-ray, and drawing blood, Mon. - Fri., 8:30-5:30 PM. Salary to $9 an hour. Complete benefit package.
DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
557-7200

LIVE-INS - our patients need you to provide 24 hr. live-in care 3 or 4 days per week, must have experience & reliable transportation. Contact Quality Care 1-800-558-6499
An Equal Opportunity Employer

LPN's for afternoon & midnight staff relief. Wayne area.
Call United Home Care
459-5141

LPNs
Full and part-time. Midnight shift. Apply: Arnold Home, 18520 W. 7 Mile, 531-4001, Ext. 260

LPN'S
PART TIME
For 55 bed facility. Apply in person:
Marycrest Manor
15475 Middlebelt, Livonia
427-9175

LPNS - RNS
Livonia Nursing Center
28910 Plymouth Rd., Livonia
522-8970

MD or DO WANTED to lease or own. Great potential family practice on 9 Mile Road in Ferndale. Good area for WC or PI practice. Have feeds already established. Call for appointment 548-9200

MEDCIAL ASSISTANT - full time, busy OB/GYN office in Southfield. Ask for Barb. 358-5905

MEDICAL ASSISTANT
Full time for OB/GYN office.
Call Marie 535-8484

MEDICAL ASSISTANT, full time, for Rochester doctor's office. Resumes, with desired salary, to Box 936, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASSISTANT POSITION
Full time, Mon.-Fri. for Rochester orthopedic surgeons office. Must be experienced typist and proficient in Blue Cross/Blue Shield billing. Knowledge of computer helpful. Send resume to: P.O. Box 63224, Rochester, MI., 48063-0224.

MEDICAL ASSISTANT, full time, for busy OB-GYN office in Wayne. Call 729-6937

MEDICAL ASSISTANT - Part time, for Southfield internists office. Call Pat at 358-2310

MEDICAL ASSISTANT for Livonia physician. Injections, venepuncture, EKG, x-ray. Call 427-6706

MEDICAL ASSISTANT
PART TIME
Henry Ford Medical Center - Canton, announces an exciting part time opening for a Medical Assistant. The ideal candidate will be certified with previous experience in medical assisting preferred.

If you are qualified and seek the challenge of joining one of the States leading health care innovetors - please contact: IRENE KONCIUS 455-6705
HENRY FORD
Medical Center - Canton
Equal Opportunity Employer M/F/H

502 Help Wanted Dental-Medical

MEDICAL ASSISTANT
Full & part-time; for busy Urgent Care Facility in Ann Arbor. Days & some weekend hours.. 971-7694

MEDICAL ASSISTANT
Experience preferred.
For busy Livonia office
425-6218

MEDICAL ASSISTANT/Receptionist, for part time position in cardiologist's office in Bloomfield Hills. Call 335-6610

MEDICAL ASSISTANT - Experienced, wanted for busy OB/GYN office. Full-time. Benefits. Farmington Hills. Ask for Barbera, 476-4900

MEDICAL ASSISTANT
Full time. Mature & experienced. Venapuncture injections, EKG'S, X-Rays, general office procedures. Please call 540-9866

MEDICAL ASSISTANT needed for busy Westland office. Must be neat in appearance, mature and willing to adapt to various responsibilities. Experienced only need apply. Send resume and salary history to:
Box 970, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASSISTANTS
RNS OR LPNS
Large medical facility looking for qualified personnel. Areas include Internal Medicine, Rheumatology and Urgent Care. Flexible schedule. Minimal travel. Call 348-8000, Ext. 325.

MEDICAL BILLING Receptionist. Garden City area. Experienced typist, knowledge in BC/BS billing and other third party.
Call Carol: 522-3770

MEDICAL OFFICE CLERICAL POSITIONS
Looking to learn, expand or utilize current medical office skills? We have temporary jobs (long term & short term) available in doctors offices & hospitals. Possible duties include reception, typing, filing, data entry, billing, transcription, as well as other clerical functions. No fees for temporary placement services. Call for interview or information:
Temporary Professionals Inc.
24100 Southfield Rd., Suite 315
Southfield, MICH 48075
443-5590

MEDICAL RECEPTIONIST AND BILLER
for busy medical office in Livonia on 7 Mile Rd. Experience preferred, especially with podiatry. Looking to fill these 2 positions with hard working, take charge type of people. Excellent salary and benefits with bonus incentives.
For an interview, call: 478-1166

MEDICAL RECEPTIONIST
Experienced for busy internal medicine office. Full time. Good salary. Call 9AM-2PM 354-9671

MEDICAL RECEPTIONIST - experienced, for busy internal medicine practice, full time, good salary, call between 9am-2pm 354-9671

MEDICAL RECEPTIONIST - to oversee activities of busy Sinai Hospital office practice. Excellent salary & benefits. Contact 855-3348

MEDICAL RECEPTIONIST
for busy Urgent Care Facility in Ann Arbor. Part-time; eves. & some weekends. 971-7694

MEDICAL RECEPTIONIST
Experienced only. Part to full time Mon. thru Fri. for Farmington Office. Good pay & benefits. 474-1614

MEDICAL TRANSCRIPTIONISTS
Home workers, 3-5 years hospital experience. Start immediately. Oak Park area. 967-0670

MEDICAL TRANSCRIPTIONIST
Experienced, who also does front desk & vena puncture. Full time, non-smoker, references. Southfield area. 352-6642

NURSE AIDES ALL SHIFTS
Previous experience not required. Starting rate $3.75 per hour. 90 days, $4.30 per hour. Apply in person only:
NIGHTINGALE WEST
NURSING HOME
8365 Newburg Rd.
Bet. Warren & Joy
Westland

NURSE AIDES - Experience preferred. Full or part-time, all shifts. Apply in person; Four Chaplains, 28349 Joy Rd., Westland, between Middlebelt & Inkster.

NURSE AIDES
Immediate openings on day shift. 8am-4pm. Experience preferred but not necessary. Will train as certified assistant. Excellent opportunity for those interested in the health care field. Call 261-4800
St. Jude Convalescent Center
34350 Ann Arbor Trail, Livonia

NURSE AIDES - Immediate positions available in your area for private duty home care & staff relief. Must have 6 mos. to 1 yr. recent experience & reliable transportation. Contact Quality Care 1-800-558-6499
An Equal Opportunity Employer

NURSE AIDES NEEDED
$3.75 PER HOUR PLUS BONUS
All shifts. For small basic nursing home in Plymouth. 453-3983

nursing
GRADUATE NURSES
Congratulations!
We welcome you to apply at University of Michigan Hospitals.

Start your nursing career with us...where our nurses aren't just special, they're specialists too!

Call collect or write to:
UNIVERSITY OF MICHIGAN HOSPITALS
Employment Office
300 NIB, Room 8A05
Box 0422 (GNC)
Ann Arbor, MI., 48109/0422
(313)747-1854

24 HOUR NURSING JOB LINE
updated every Monday
(313)764-3265

A Non-Discriminatory, Affirmative Action Employer

NURSING SUPERVISOR
Afternoon Shift
CAMELOT HALL
35100 Ann Arbor Trail
Livonia, MI., 48150
522-1444

nursing
TEMPORARY LPN'S
General Medicine, Pulmonary/Arthritis and Peritoneal Dialysis Units have full-time temporary and part-time temporary LPN openings.

Applicantsshould have:

- Michigan LPN licensure
- Completed pharmacology course in an accredited program.

Please call collect or write to:
UNIVERSITY OF MICHIGAN HOSPITALS
Employment Office
300 NIB, Room 8A05
Box 0422 (TLN)
Ann Arbor, MI., 48109/0422
(313)747-1854

A Non-Discriminatory, Affirmative Action Employer

502 Help Wanted Dental-Medical

NURSE AIDES
PART TIME/FULL TIME
ALL SHIFTS
Camelot Hall
Convalescent Center
35100 Ann Arbor Trail
Livonia, 522-1444

NURSE AIDS
Full time positions available on afternoon & midnight shift. Training program provided. If you are reliable, caring & want to work with the elderly, come & apply at: Venoy Continued Care Center, 3999 Venoy, Wayne

NURSE ASSISTANTS
Dependable, caring people needed - all shifts. Experience preferred but will train. Good wage & benefit plan. Apply in person, University Convalescent & Nursing Home, 28550 Five Mile Rd., Livonia, MI.

NURSES AIDE
Home for the aged. Farmington Hills area. Call: 851-9640

NURSES AIDES
137 bed skilled facility seeks qualified nurses aides. Experience preferred but we will train. For more information call Bob Fennimore LPN in Service Director 477-7373

NURSES ASSISTANTS
Dearborn Heights Health Care Center on Ford Rd. near Beech Daly has openings for Nurses Assistants on all shifts. Competitive wage and benefit package with higher wages to begin in January. No experience necessary, will train. Applications taken Mon. thru. Fri. 9 to 11 and 12 to 2:30.

NURSES - Full-time, days; Part-time, all shifts. Flexible hours. Earn extra money for the holidays! Come join the Beverly Team. Westland area. Call D.O.N. 261-9500

OFFICE MANAGERS
for busy Livonia podiatry office. Administrative, supervisory and billing skills required. Excellent salary. Send resume to:
FOOT HEALTH CENTERS
30931 Seven Mile Rd., Livonia, Mich., 48152. Att'n.: Shelley.

OFFICE MANAGER
Pontiac surgeons office. Mature person, experienced in transcription, pegboard, etc. Good with patients, billing experience preferred. One person office. $8 plus an hour. Employer fee paid.
DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
557-7200

OFFICE MGR. - EXPERIENCED
For OB-GYN. Medical computer billing. No phone calls Please! Resume to: Dr. Kortal Atty, 20905 Greenfield, Suite 402! Southfield, Mich. 48075.

OPHTHALMIC ASSISTANT
Full or part time 649-3535

OPTICAL DISPENSER
Will Train. 30 to 40 hours per week. Includes 2 eves & Sat. Hourly plus commission. Call or apply at: DOC, Canton, Ford & Sheldon. 455-8800

OPTOMETRIST
If you are a young, aggressive, outgoing O.D. - looking to practice independently, call us. We are a successful "3 Office" Full-Scope Group Practice. Recent Grads Welcome! 1st Year Salary over $70,000. + Health, Life, Disability; share in Profits & ownership potential. This is a unique opportunity for the right person. Call 838-2223

ORAL SURGERY ASSISTANT
Southfield area. Previous experience necessary. Excellent hours. 357-2990

ORTHODONTIC ASSISTANT
Full time position in Birmingham area. Excellent salary and benefits. If you are experienced, don't miss this opportunity. 647-0696

ORTHODONTIC LABORATORY TECHNICIAN
Full time - excellent salary and benefits. Chairside experience helpful. Birmingham. 647-0696

ORTHODONTICS
Orthodontic Clinical Assistant, Orthodontic Laboratory Assistant, Orthodontic Clinical Assistant; Orthodontic Laboratory Assistant. Birmingham. 647-0696

PATIENT SERVICE Coordinator - experienced with medicare, BC/BS, Medicaid and commercial insurances, knowledge of DME, pleasant phone personality a must. Call Ms. Pettar 646-6225

PHARMACIST
Relief. Thurs. & Sat. mornings only. Computerized, professional Pharmacy in Troy. Excellent conditions. Call 649-3720

PODIATRY ASSISTANT
25-30 hours per week. $4 an hour. Call 455-3669.

PSYCHOTHERAPISTS
Licensed with case load, full or part time. Approved by JCAH, BC/BS & OSAS. Good working conditions, will provide some referrals. Send resume to: 4615 West Big Beaver, Troy, MI., 48084.

RECEPTIONIST - Part time. Oral surgery office. Birmingham/Troy area. Medical or dental experience preferred. Call 10AM-4PM 647-7336

RECEPTIONIST - Busy Southfield Ophthalmologists office looking for responsible person as receptionist full time. Prefer someone experienced with Blue Shield, Medicare, Medicaid, CRT. Send resume to box 870, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST - PART-TIME
24 hours per week. Must have clerical/medical skills. Troy area.
Call for appointment. 879-5620

RECEPTIONIST/Insurance Secretary- Mature, part time, to help out with insurance & receptionist duties in busy dermatology office in Livonia. Call Mon. Tues. Wed. Or Fri. 477-7022

RECEPTIONIST
for busy Troy dermatologist. Mon, Tues-Thurs-Fri. 1-5:30pm. Part time experience preferred. 646-1146

REGISTERED X-RAY TECH
PART TIME
To perform routine x-rays and operate mobile unit to transport x-ray equipment to nursing homes. Will work primarily dayshift and alternate weekends. For details contact:
GARDEN CITY HOSPITAL
(Osteopathic)
6245 N. Inkster Road
Garden City, MI 48135
421-3300, ext. 277
An Equal Opportunity Employer

RN and LPN
positions available, 3-11 AND 11-7 full and part time. Please call Mrs. Ferguson for an appointment, Nightingale West Nursing home, 8365 Newburg, Westland, near Joy Rd. 261-5300.

RN
Charge and or Staff Nurse. Full time position available for self motivated & caring individuals with supervisory skills for skilled nursing facility. Excellent salary & benefits. Contact: L. Hirschfield, Director of Nursing, University Convalescent & Nursing Home, Livonia 427-8270

RN & LPN - Immediate positions available for private duty home care & staff relief. Must have recent experience & reliable transportation. Contact Quality Care 1-800-558-6499
An Equal Opportunity Employer

RN or LPN
FULL TIME/MIDNIGHTS
Nursing Assistants
DAYS & AFTERNOONS
Excellent working conditions & benefits. Apply in person:
MIDDLEBELT-HOPE
Nursing Center
38410 Cherry Hill, Westland

RN or LPN NEEDED
Part time for small, basic, nursing home in Plymouth. 453-3983

RN - Patient Care Coordinator
Full-time, day shift. Experience in geriatrics. Westland area. Call D.O.N. 261-9500

502 Help Wanted Dental-Medical

RNS - LPNS
ALL SHIFTS
PART OR FULL TIME
Apply bet. 10 AM. - 4 PM.
Monday thru Friday
CAMELOT HALL
35100 Ann Arbor Trail,
Livonia

RN'S & LPN'S
Full & part time positions available - all shifts. We offer a competitive salary and fringe benefit program & shift differential. If you are interested in working with our Health Care team, apply in person at Venoy Continued Care Center, 3999 Venoy, Wayne, MI or phone Director of Nursing, 326-6600

RN'S - LPN'S & MA'S
National company located in Southfield has immediate openings for medical history caseworkers. Processing medical information by phone & mail. Medical terminology a must, office experience helpful. Write: Colleen Ballenir, 17117 W. 9 Mile Rd, Suite 200, Southfield, MI 48075.

RN'S/LPN'S NURSE AIDES
Greenfield Health Systems, Corp., affiliated with Henry Ford Hospital, is hiring experienced professionals for home cases. Competitive pay, flexible hours. Call today. 972-1840
An Equal Opportunity Employer

RNs/LPNs
Working for another agency? Take a look at us. We offer the best pay around, fully-paid health and life insurance, fantastic bonus hour program and choice of cases in your area. We are partners in care with St. John Hospital.

Immediate openings in home care. Part time midnight shift available for pediatric vent case. Call today:
ST. CLAIR PROFESSIONAL MEDICAL SERVICES
Two offices to serve you
Harper Woods 343-4357
Troy 828-7820

RN'S Patient Care Coordinator
Day shift full and part time. NW Detroit, church related, skilled nursing home. Experience preferred. Commitment essential. Wage range $9.67-$11 per hour to start, commensurate with training/experience, plus good benefits. Apply in person, or call, Mrs. Evelyn Lites, Evangelical Home, 6700 W. Outer Dr., 836-1700

RNS - WEEKEND SHIFT
Big Bucks, day shift. Call D.O.N., Four Chaplains. 261-9500

R.N., full time day position (Mon. thru Fri.). A multi-discipline internal medicine private practice in Farmington Hills is seeking an R.N. with previous experience in cardiology nursing and/or cath lab experience. Position involves primary care with patients with cardiovascular diseases. Please send resume to:
Internal Medicine, Clinical Group, 28080 Grand River, Ste. 306, Farmington Hills, MI., 48024

SECRETARIAL POSITION
Full time for Southfield Medical Office. Some medical background helpful, but not mandatory.
Call 851-0734

SOON TO BE OPEN - Home for the aged. Accepting applications for resident aides. All shifts - full or part time. Call Mon. thru Fri. 9-5 459-3890

WOODLAND DENTAL GROUP of Livonia is seeking 2 front desk reception/assistant. Dental office computer systems experience helpful. Flexibility a must. Please call Mrs. Harris. 422-8700 ext 246

X-RAY TECHNOLOGIST
Full time. Must be registered or registry elegible to service nursing homes with mobile X-Ray company. Call Mon.-Fri, 9am-3pm. 559-9656

X-RAY TECHNOLOGISTS
(REGISTERED)
To perform routine x-ray procedures as needed. Positions available for day and afternoon shifts.
For details contact:
GARDEN CITY HOSPITAL
(Osteopathic)
6245 N. Inkster Road
Garden City, MI 48135
421-3300, ext. 277
An Equal Opportunity Employer

504 Help Wanted Office-Clerical

ACCOUNTANT/BOOKKEEPER
Full time position for detail minded person with experience in computerized accounts payable, payroll & payroll taxes & general ledger. Some accounting education preferred. Forward resume in confidence to Controller, P.O. Box 248102, Farmington, MI. 48024.

ACCOUNTING/CLERICAL - full time position available with our growing Troy company. Excellent benefits and advancement opportunity. Duties will include online data entry, light phone answering, filing and other office functions. Calculator and 40 WPM typing skills a must. Send resume with salary history to: Box 844, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

ACCOUNTING CLERK
Growing Southfield Mgmt. firm seeking experienced clerk for accounting department. Bookkeeping, journal entries & bank reconciliations knowledge required. Flair for detail. Non-smoker preferred. Call 355-2400 ext. 222
An Equal Opportunity Employer

ACCOUNT RECEIVABLES
FLEX HOURS
Birmingham Advertising Agency seeking part time EXPERIENCED Bookkeeper responsible for account receivables and billing. Experience with word processor preferred. Send resume to: Holer & Beatty/Salemakers, Inc., Attention Senior Financial Administrator, 350 N. Woodward Ave., 2nd Floor, Birmingham, MI 48011

ACCOUNTS PAYABLE CLERK
with payroll & general bookkeeping knowledge. Part time or full time. Plymouth area. 459-4313

ACCOUNTS PAYABLE
to start immediately. Accounts Payable person to be a key part of our operation. Experienced only. Excellent working conditions, salary & benefits. Call Mr. Rau. 491-5610

504 Help Wanted Office-Clerical

ACCOUNTING - degree needed for this long term assignment at Fortune 500 company. Knowledge of word processing or IBM PC with Lotus 1,2,3 a must.

PART TIME - customer service work in the Royal Oak area for individuals who can work from 5-9PM evenings. Must enjoy dealing with the public.

IBM 5520 and IBM PC OPERATORS needed for long and short term positions in Southfield.

RECEPTIONIST - switchboard experience helpful for this front office position. Light typing helpful but not necessary.

DATA ENTRY - 6 months experience for various assignments in Southfield/Farmington/Birmingham locations.

Ask about our exceptional benefit package and free word processing training.

ENTECH SERVICES, LTD.
777 Chicago Rd., Troy
332-4350 588-5610
RenCen, Detroit 567-0050
Auburn Hills 377-4980

ACCOUNTS PAYABLE CLERK
Southfield based company seeks entry level individual for accounts payable department. Accounting/bookkeeping background helpful. Good math aptitude required. Excellent benefits. Call before 11AM 352-0379

ACCOUNTS RECEIVABLE CLERK
with insurance agency experience. Some typing. Send resume to: Lisa Arthur, P.O. Box 2004, Southfield, MI 48037.

ADMINISTRATIVE ASSISTANT
Progressive rehabilitation facility is looking for a highly motivated, well organized individual to function as an administrative assistant. Good communciation & secretarial skills a must; computer & word processing a plus. Must be able to handle multiple tasks. For interview call:
Cheryl Palmer, R.N. C.R.R.N., Associate Administrator, Southfield Rehab Center 423-1458

ADMINISTRATIVE ASSISTANT
Southfield Opportunity
If you are an energetic, personable individual who thrives on a busy, fast-paced environment, the opportunity you've been seeking is HERE!

Selected applicant will be responsible for varied administrative functions including: typing correspondence, preparing vendor invoices, tracking inventory via Lotus 1,2,3 and answering phones

Qualifications include:

- Minimum 4 yrs. secretarial experience
- Accurate typing of at least 70WPM with dictaphone experience
- Minimum 1 yr. word processing background, preferably with Multimate
- Have knowledge of Lotus 1-2-3

We provide a salary in the mid teens, comprehensive company benefits and a bonus plan. For the chance to join our local team, send your resume in confidence to:
AMERITECH MOBILE COMMUNICATIONS
1515 Woodfield Rd. #1400
Schaumburg, IL 60173
Attn: Manager, Human Resources Dept. DA
Principals Only
No Phone Calls please
Equal Opportunity Employer
Male/Female/Handicapped/Vet

ADMIN. ASSIST!
FEE PAID - $14,500
N. suburb needs accounts receivable & collection experience (IBM-PC) or similar & type 50) to assist administrator. Full fringe benefits. 649-6797 or 962-0565
DOROTHY DAY PERSONNEL, INC.

ADVERTISING AGENCY EXECUTIVE SECRETARY
TO $25,000
A rare opportunity with a major company. Top skills including shorthand and executive level experience for this. Call 353-2090.
After 5 PM, Appointments Available
SNELLING & SNELLING

AMAZING OPPORTUNITY
Sales Secretary needed. To $15,600, fee paid, benefits. Desirable N. suburban location. Need: 2 years computer and office experience. Call 399-3450.
SNELLING & SNELLING

APPLICATIONS being accepted for:
CLERICAL
DATA PROCESSING
LEGAL SECRETARYS
WORD PROCESSING
Full time employment opportunities available offering a complete benefit package.
Apply at MTS - 31751 Research Park Dr. Madison Hts. MI 48071 588-8730

ATTENTION!
CAREER PEOPLE
It's time to think of a "move up" in 1987. Register now - for New Year Opportunities. No obligation for discussion with professional, experienced consultant. Call 649-6797 or 962-0565
DOROTHY DAY PERSONNEL, INC.

AVIATION SECRETARY
Southfield corporation offers unique opportunity for a proficient secretary/administrator at Oakland-Pontiac Airport. Must have excellent secretarial and communication skills. Possible flying opportunities. Mail resume to: P. O. Box 300, Southfield, MI 48037, Attn: AS/OG or call after 9 am. 353-3311, Ext. 217

502 Help Wanted Dental-Medical

QUAKER
SECRETARY
The Quaker Oats Company has a clerical opportunity available at its Troy/Bloomfield office.
Individual must have good secretarial skills (shorthand not necessary but a plus) and will be required to answer phones of busy 12-person office. Basic math skills and some computer experience or an interest in learning is a definite plus. Will also be required to handle daily outgoing mail.
We offer medical/dental coverage plus profit sharing and a generous starting salary. If you thrive in a busy environment with a diversified atmosphere, send complete resume to box 938, Observer & Eccentric Newspaper, 36251 Schoolcraft, Livonia, MI 48150.
An Equal Opportunity Employer