EMPLOYMENT

504 Help Wanted Office-Clerical

HAPPY HOLIDAYS

Start the New Year right by coming to Entech Services and finding out why we're ahead of the rest.

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RenCon, Detroit 567-0050
Auburn Hills 377-4980

HEALTH CARE CORPORATION. Full time front office position with opportunity for career advancement to management. Previous experience in a medical office setting preferred. Send resume to: Oakland Psychological Clinic, PC., attn. Elizabeth, 2000 Woodward Ave., Suite 102, Bloomfield Hills MI 48013. No phone calls, please.

INSURANCE - CLERICAL
Full or part time for commercial service marketing position for Novi agency. 348-6200

INSURANCE
AGENCY CSR's
The Independent Insurance Agents of Michigan provides a FREE employment service. If you are an experienced commercial or personal lines CSR or rater we can help you find a new position.
SALARIES TO $30,000
Call Ann Bell 540-3355
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AGENCY POSITIONS
Southfield - Livonia - Troy
Detroit - Dearborn - Farmington
Commercial & Personal Lines
CSR's-Marketing-Claims-Raters
CONCORD PERSONNEL
19500 Middlebelt Rd. 478-2200

INSURANCE - General office, clerical, typist - 45-50 WPM, 5 days per week, benefits. Nice working conditions. Republic Insurance Co., 26400 Lahser, Southfield

INSURANCE - secretary with property/casualty knowledge. Salary commensurate with experience. Send resume to PO box 2004, Southfield, MI. 48037

INSURANCE
TITLE INSURANCE CO. has immediate opening in legal department for experienced title examiners. Title insurance or real estate experience preferred. Qualified applicants may send resume to Human Resources, P. O. Box CS 5018, Southfield, MI., 48037.

LEASING CONSULTANT
National property management company is seeking a full time leasing consultant for its luxury apartment community in Troy. Secretarial, sales & prior related experience preferred. Please send resume to: OMC, 4154 Three Oaks Blvd., Troy, MI 48098

LEGAL ASSISTANT/PARALEGAL
4 attorney, Farmington Hills firm requires mature person to conduct debtor exams, prepare motions and enforce Michigan judgements in sister states. Salary $12,000-$18,000 depending on grades & experience. 851-8611

LEGAL FIRM searching for Systems Word Processing Administrator. Will provide in-house support of system users, management of computer hardware & software files. Requires a technically oriented person with word processing experience. Submit your resume to: Box 122, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

LEGAL SECRETARY
Birmingham Plaintiff Litigation Firm. Word Processing, Shorthand, typing necessary. 2 to 3 years experience. Salary commensurate with experience. Excellent benefits.
Ask for Gretchen, 645-1003

LEGAL SECRETARY
(1) Man Office in desirable Farmington Hills office location. All benefits. Requires Legal experience along with a desire to manage a small office engaged in General Practice. Please call 855-1205

LEGAL SECRETARIES
Let our 25 years of service and experience work for you. For professional placement services, temporary or permanent, register now with THE agency for Legal Secretaries.
ALL FEES EMPLOYER PAID
HILLSTROM & ROSS AGENCY, INC.
626-8188

LEGAL SECRETARIES
Experienced, needed in fast-paced Rochester law office. Must be energetic & well organized. Contact Jean. 852-4520

LEGAL SECRETARY - Birmingham Law Firm looking for experienced Legal Secretary with word processing computer experience. Send resume to: 14 Woodward Heights, Pleasant Ridge, Mich., 48069

LEGAL SECRETARY
Medium size firm located in Ren Cen has opening for Legal Secretary with litigation experience. Excellent opportunity & benefits for qualified individuals. For prompt consideration send resume to: 600 Ren Cen, 13th Floor, Detroit, MI 48243, Att: Mr. Bragg.

LEGAL SECRETARY
Experience in Personal Injury, for small Southfield firm. Excellent salary & benefits. Full-time position with future. 354-2500

LEGAL SECRETARY - 2 man Troy law firm needs experienced legal secretary. Word processing skills necessary. Top notch salary for person with top notch skills. 680-1044

LEGAL SECRETARYS NEEDED to join our faculty. Part time, day or evening. 1-2 classes per week. Classes will meet at the Honeywell Center, Southfield. For information call Legal Secretarial Career Institute, Inc. 885-8871

LEGAL SECRETARY for SW Oakland county firm. Litigation & corporate experience helpful but not necessary. Strong typing & organizational skills required. Send resume to: PO Box 400, Northville, 48167 or call for an appointment. 349-3980

LEGAL SECRETARY - full time, Dearborn office. Experience required. Word processing helpful. 584-4930

LEGAL SECRETARY
Birmingham. Word processing & excellent typing required.
Call Margaret: 642-1811

LEGAL SECRETARIAL TRAINEE. Excellent typing skills and transcribing. Birmingham area. Ask for Carmen. 644-8801

LEGAL SECRETARY - 3 years experience. Pay commensurate with experience. Southfield law firm. Galbraith, Booms & Akhtar, 357-3910

LEGAL SECRETARY
For Southfield - Town Center Law Firm. Position available immediately. Good salary & benefits. 353-8511

LEGAL SECRETARY
Part time, 20-30 hrs./week for Troy law firm; requires previous legal secretarial experience, excellent typing skills. Contact Elise Rohn, Esquire. 362-3220

LEGAL SECRETARIES
Experienced, for permanent & temporary assignments. Tri-county.
ALL FEES EMPLOYER PAID
JOANNE MANSFIELD
Legal Personnel
Suburban Areas 362-3430
Penobscot Bldg 961-8580

MAIL ROOM clerks for Southfield art gallery, must enjoy meeting & working with customers, contract positions, call Kelly at Uniforce 357-0037

MAIL ROOM
Clerks for Southfield art gallery, must enjoy meeting & working with customers, contract positions, call Kelly at Uniforce 357-0037

MEDICAL RECEPTIONIST Biller
Mature, enthusiastic, computer knowledge. Farmington Hills.
Call 541-0102.

OAK PARK SCHOOL DISTRICT
is accepting applications for Secretarial Positions. Applicants should have Secretarial experience and possess above average office skills. Send resume to: Office of Business & Finance, Oak Park School District, 13900 Granzon, Oak Park, Mich., 48237

OFFICE CLERICAL
Part time position open in Southfield for enthusiastic, self motivated individual who would enjoy working with college students. Typing a must. Previous clerical background helpful. Must be available Days or Evenings until 10pm, plus weekends. Call Debbie or Kristy, after 3pm, at 569-5320

OFFICE CLERK/Messenger
Full time for Southfield office firm. Dependable car a must. Variety of duties included in this position.
Call Kim: 358-2090

OFFICE CLERK
Medium size plant located in Livonia has an opening for an office clerk. Applicant must be able to type, be good at figures & be willing to learn to run a computer. This is an entry level position with good starting salary & benefits. Send resume including salary requirements to box 152, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

OFFICE POSITION
Southfield firm. Part or full time. Experienced person with pleasant manner & good skills.
Please call Kathy M. at 358-0920

PART TIME position available with Southfield based financial institution. Duties include, customer contact, some accounting, some data entry, good phone manner important. 10 key calculator experience helpful. Forward resume to Carol Christopher, PO Box 5210, Detroit, Michigan, 48235

ORDER ENTRY/Customer Service
Individual with experience in order entry/telephone sales needed in rapidly expanding division. Typing skills essential. Excellent fringe benefits plus profit sharing program. Quality non-smoking work environment. Convenient Farmington Hills office location. Send resume and salary requirment to:
General Manager, TCP, P.O. Box 578 Farmington Hills MI 48018.

PARALEGAL - needed in fast-paced Rochester law office. Must be energetic & well organized. Contact Jean. 852-4520

PAYROLL CLERK/BOOKKEEPER
Experienced! Call Sandy, 8am-4pm, 255-2273

PERSONNEL RECEPTIONIST
Seeking pleasant, enthusiastic individual for full time entry-level position. Must have excellent typing and telephone skills and some office experience. Excellent benefits with tuition reimbursement. Please call 544-5300
ERB LUMBER CO
BIRMINGHAM

PROFESSIONAL OFFICE - fast paced. Good Typist for computer order entry position. Full time. Blue Cross & Blue Shield, Farmington Hills area. Wages commensurate with experience. Bonnie 471-5400

PUBLIC Relations secretary for public TV company, must be articulate, poised, capable of dealing with top level people & have excellent communication skills, plus type 65 WPM, contract position, call Doreen 357-0646

RABBI'S PERSONAL SECRETARY
Also responsible for General Office duties. Must relate to & work well with others on phone & in person. Typing, filing & clerical skills essential. Provide resume & references, to: Ms. Ellen Goldman,
Temple Manager, 967-4020

RECEPTIONIST/SECRETARY
For Troy Real Estate Office. Professional appearance, pleasant telephone voice, typing, good organizational skills. Call Karen at 643-8543 for appointment.

RECEPTIONIST
Southfield based shopping center developer is looking for a bright, outgoing personality to perform receptionist duties. Various responsibilities make this a challenging position. A pleasant phone voice & good typing skills a must. Excellent working conditions. Call 8:30am - 5pm, 827-4600

RECEPTIONIST - for construction firm, full time. Send resume to PO Box 468, Novi Michigan, 48050-468

RECEPTIONIST - Good typing skills and office experience required. Good benefits. Southfield Area. Call 9AM-5PM 569-4800

RECEPTIONIST/Clerical full time. For small Southfield law firm. Experience preferred. Call 353-2727 if no answer leave message on tape.

RECEPTIONIST/SECRETARIAL
Typing required. Good benefits and pleasant working conditions. Send resume to: J. Jordan, 30987 Industrial Rd., Livonia, MI 48150

RECEPTIONIST-TYPIST
for Birmingham Property Management firm. Must have good phone personality, typing and filing skills. Call between 9am and 12 noon. Start immediately. 645-2111

RECEPTIONIST for Northville insurance agency. Must have good telephone skills. Light typing, general office duties. Send resume to: CAE, 660 Griswold, Suite 100, Northville, MI 48167.

RECEPTIONIST
For non-profit agency located in Novi. Must type at least 40WPM, switchboard experience helpful. Please forward resume to: Personnel 117 Turk St., Pontiac, MI., 48053
An Equal Opportunity Employer

RECEPTIONIST
National credit service company located in Southfield seeks an individual who can file accurately & type at least 45wpm. Knowledge of bookkeeping & data processing a plus. Starting salary $4 per hour, 1st review after 90 days. 557-5500 ext 217

RECEPTIONIST Switchboard operator needed full time for Troy office. Must be able to handle large volume of calls. Duties include light typing & greeting clients. Hours 8:30-5pm. For interview call Margaret, 626-9944
An Equal Opportunity Employer

RECEPTIONIST/TYPIST position available Jan. 5, for Michigan branch of national firm. Southfield location. Horizon System Telephone. Must be mature. IBM PC background desirable. Company paid benefits. Please call between 7:30am - 8:30am. 649-6636

RECEPTIONIST/Switchboard Operator. Needed part time for Farmington Hills office. Hours 8:30-5. Must be able to handle large volume of calls. Duties also include greeting clients and light typing. For interview call Margaret at 626-9944
An Equal Opportunity Employer

RECEPTIONIST Switchboard
Part time. Growing Company is seeking a self motivated individual with good communication & presentation. Must type at least 55wpm. Hours 10:30-4pm, ½ hour for lunch. Send resume to: Chris Herriman, 13042 Fairlane, Livonia, Michigan, 48150

RECEPTIONIST/SECRETARY
Growing national corporation near GM & Fisher Bldgs. seeks receptionist with pleasant telephone voice, good typing, computer/word processing and general office skills. Modern, professional non-smoking atmosphere. Position open 1-5-87. Pension, profit sharing, medical/dental/optical and free secured parking. Send resume to S.E.M.C.O., Box 920 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST
Architectural Firm seeking individual with phone & reception skills. Must maintain an accurate typing speed of 60 WPM. Word processing experience desirable. Neat appearance & pleasant personality essential. Nordstrom-Samson Assoc., 583-3000

EXECUTIVE & ENTRY LEVEL SECRETARY POSITIONS
available for fast paced Southfield office. Excellent typing skills necessary. Shorthand helpful. Must be detail oriented and have good organizational skills. Full time, competitive salary & benefit package. Send resume including salary requirements to: Attention: Personnel, PO Box 5091, Southfield, MI 48086

EXECUTIVE & ENTRY LEVEL
SECRETARY needed for fast paced Southfield office. Excellent typing skills necessary. Shorthand helpful. Must be detail orientated and have good organizational skills. Full time, competitive salary & benefit package. Send resume including salary requirements to: Attention: Personnel, PO Box 5091, Southfield, MI48086

CONSULTING AND Accounting firm located in the Southfield area needs a Secretary. Requires a good telephone personality. Dictation experience, comuputer knowledge in Microsoft Word and Lotus helpful. Hours - 9 to 5, 5 days a week. Paid vacation, fringe benefits. Please send resume to Box #148, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARIAL POSITION with growing Livonia company. Very sharp, self motivated individual with general office and data entry experience needed. Immediate opening. 478-1605

SECRETARIAL
Telephone Positions
Day and evening shifts.
Will train, Southfield area.
Call: 557-5956

SECRETARY
Aviation Group Inc., an executive transportation center, located at Oakland/Pontiac Airport has immediate opening for a highly qualified secretary with administrative experience. Must have excellent typing & general office skills, including IBM PC Word Processing & Lotus, shorthand & dictaphone experience. Must be able to work within a team concept & prioritize work. We offer an attractive benefit package & compensation commensurate with experience. For immediate consideration, forward a resume including salary history in confidence to: Mr. Wirth, Aviation Group Inc., 7310 Highland Rd., P. O. Box 64037, Pontiac, MI., 48054-0037.

SECRETARY
Bloomfield Hills CPA firm seeks an experienced, organized, self-motivated individual with excellent statistical typing skills. Send resume of experience, references & salary requirements, to: Box 874, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY/BOOKKEEPER - must be experienced. Send resume to: 12645 Haggerty, Belleville, MI 48111.

SECRETARY - christian education office needs person with good organizational skills, accurate typing ability, attention to detail, creativity, good communication skills & a concern for people. Salary $12,300. Please contact: Christian Education Office, First United Methodist Church, 1589 W. Maple Rd, Birmingham, MI 48009. 646-1200

SECRETARY
for Rochester Accounting Firm.
Send resume to: Paul Widlak,
P.O. Box 247, Rochester, MI, 48063

SECRETARY - FULL-TIME
General Office work.
Good telephone voice.
669-1661

SECRETARY full time position for busy manufacturers rep. company in Bloomfield Hills. Good shorthand & typing skills needed. Call Marilyn for an appointment 332-5630

SECRETARY - Immediate Opening for outgoing individual. Must have good phone personality. Typing and recordkeeping required. Bright, ambitious and willing to learn. Send resume to P.O. #120 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY
Immediate opening. Applicant must have previous office experience, sincere attitude & working knowledge off IBM display writer or IBM Displaywrite III. Other skills necessary:
Type 55-65 wpm
Letter composition
Excellent speller
We are relocating to 12 mile & Stephenson. Currently Plymouth & Greenfield. We offer a competitive salary/benefit package. If you meet these qualifications call 835-6400

SECRETARY
needed for busy Southfield Law Firm - in the Work Comp Dept. Must have good typing skills, spelling & writing. Must be reliable & able to work under pressure. Call Cindy, 10am-3pm, 557-1155

SECRETARY - part-time, Mon-Thurs. 8:30-4:30. Typing, filing & order taking. Salary negotiable. Southfield area. Please send resume to Box 136, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY/PHONE CALLER
Needed for insurance agent. Must be able to type, file, and do phone work. Pay based on experience and ability. Entry-level. Farmington Hills. Call Ron: 851-2250

SECRETARY - private school, part time, afternoon hours. Call 9am-4pm. 557-6750

SECRETARY-RECEPTIONIST needed for prestigious entertainment agency in Royal Oak. Must excel in spelling and typing. Hours - 9am to 6pm. 398-9711

SECRETARY'S ASSISTANT
to work for executive group of national company with attractive corporate headquarters in Farmington Hills. Varied duties require good typing ability & statistical skills. Prefer resident from NW suburbs in close proximity to office. Contact Jane Proctor, Lifetime Doors, 30700 Northwestern, Farmington Hills.

SECRETARY
Small Southfield general practice law office. Full time. Good typing skills required. Benefits. 552-0400

SECRETARYS - word processors (11), for leading advertising company. Must enjoy meeting & working with clients. Mature individuals preferred. Type 65 wpm, good communication skills & professional image. Top dollar, contract positions, call Barb at Uniforce 357-0644

SWITCHBOARD OPERATOR
for car dealership in Farmington Hills. Full time, pleasant working conditions. Call Becky 478-8000

SECRETARY TYPIST RECEPTIONIST needed for fast paced friendly office. Some computer experience, non smoker a plus. Send resume to: Garrett Burgess Inc. P.O. Box 966, Novi, MI 48050.

SECRETARY who wants challenging fast-paced office environment needed by Southfield advertising agency. Must have Word Processing experience. We would like to discuss our benefits/salary package with you. Send your resume to Box 102, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY-WORD PROCESSING full-time in a fast-paced Southfield office. Excellent spelling, phone and secretarial skills required. Qualified candidate, please call Lynn Jenkins at 827-7050

SMALL OFFICE needs full time help. Manufacturer Rep looking for inside sales position in the electronics industry. Personable, with secretarial abilities. Salary commensurate with experience. Send resumes to: REP Associates, 5600 W. Maple, Su. D418, W. Bloomfield, MI., 48033.

SOUHFIELD finance company needs people for credit investigations, processing & data input. Must type at least 60wpm & possess good phone manners. Send resume to: LAC, 20000 W. 12 Mile, Southfield, MI 48076.

SOUTHFIELD leasing company needs receptionist to answer phones & to handle general office work. Send resume to: LAC, 20000 W. 12 Mile, Southfield, MI 48076.

SWITCHBOARD/RECEPTIONIST
The Lomas & Nettleton Co. has immediate opening for the above position. Duties will also include light typing & filing. The successful candidate must have the ability to learn quickly, type 40 WPM & maintain an excellent attendance record. Previous experience a must. Application by appointment only.
Call: 354-2954
Equal Opportunity Employer M/F

TELEPHONE RECEPTIONIST - mature person needed 2 or 3 days per week to answer telephones in plush Southfield office for busy executives. Call Judy 351-2601

TYPISTS - needed in fast-paced Rochester law office. Must be energetic & well organized. Contact Jean. 852-4520

TYPIST/WORD PROCESSOR
Troy CPA firm seeking typist with statistical typing and word processing experience. Assist with general office duties. Salary commensurate with experience. Call Josie for an interview at 649-3400

WORD PROCESSOR for SW Oakland County law firm, experience required, legal background helpful. Send resume to P.O. Box 400, Northville, 48167 or call for an appointment. 349-3980

WORD PROCESSOR
Opening for individual with 2 years experience on IBM Word Perfect software to work part time 2 or 3 evenings per week. $5 to $6 per hour depending on experience. Non-smoking office. Send resume to: P.O. Box 47334, Oak Park, MI 48237.

506 Help Wanted Sales

FREE* PRE-LICENSE COURSE

Michigan's largest REALTOR* offers the biggest and the best license school in the state - both day and evening classes. We will train you and start you on a long-term, high-income career. Classes starting now. Call the Manager of your nearest office:
*small materials fee

Commercial	353-4400	Novi/Northville	348-6430
Birmingham	646-1600	Plymouth/Canton	455-7000
Bloomfield Hills	644-4700	Rochester	652-6500
Farmington	477-1111	Royal Oak	548-9100
Farmington Hills	851-1900	Troy	528-1300
Lathrup Village	559-2300	Union Lake	363-1511
Livonia	261-0700	Waterford	623-7500
Milford	684-1065	West Bloomfield	681-5700
		Westland	326-2000

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FOR DETAILS CALL BETTY
540-7200
Merrill Lynch Realty

506 Help Wanted Sales

ADVERTISING SALESPERSON

We are seeking a highly motivated individual with previous advertising sales experience. B.A. in Advertising or equivalent plus knowledge of ad design and layout is required. We offer an excellent salary program and fringe benefit package. Accepting applications and resumes.

THE Observer & Eccentric NEWSPAPERS, INC.
36251 Schoolcraft
Livonia, MI 48150
We are an equal opportunity employer.

505 Help Wanted Food-Beverage

ATTENTION - Now accepting applications for full time Night Pantry persons. Call Chef Tim at 453-1632.

WHO WOULD BELEIVE WORK COULD TASTE THIS GOOD?!!
WHAT an opportunity... positions now available. Full and part-time shifts, mornings and afternoons.
● BAKERY COUNTER SALES
● CAFE DELI SERVICE
Apply in person:
THE BAKER'S LOAF
29460 Northwestern Hwy., between Franklin & Inkster Rds., Southfield.

BANQUET BARTENDER - part time Apply Sat., between 1-3. Mayflower Hotel, 827 W. Ann Arbor Trail, Plymouth.

BARTENDERS & Wait Persons wanted. Apply at Cagneys, 36950 Ford Rd, Westland, after 6pm daily.

BARTENDER, WAITPERSON
Full & part time. Apply in person The Box Bar & Grill 777 W. Ann Arbor Trail, Plymouth. See Art

BOB EVANS RESTAURANT - we are looking for full time Kitchen Prep help. Day shift hours, benefits, competitive starting salary. Please apply in person anytime: 13911 Middlebelt, Livonia.

BONANZA FAMILY RESTAURANT
NOW HIRING
COOKS
BUS PERSONS
DISHWASHERS
COUNTER HELP
Day & Evening Shifts Available
Flexible Hours
Apply in person
36350 W. 10 Mile Rd.
Farmington Hills
at Grand River
33456 W. 7 Mile Rd., Livonia
In the K-Mart Plaza

BUS PERSONS & Dishwashers. Evening hours. Start $3.00 & up. Apply: Guernsey Farm Dairy, 21300 Novi Rd, Northville.

CARUSO'S PIZZA IS now hiring part time Delivery & Inside help. Apply in person: 1722 Lilley, Canton. (Tuesday thru Sunday 4pm - 10pm).

COOK
Full and part time, will train. Apply at The Box Bar & Grill, 777 W. Ann Arbor Trail, Plymouth. See Art.

COOKS - CONTINGENT
Prepare meals for employee cafeteria. Some baking and prep work required. Experience in institutional cooking. For details contact:
GARDEN CITY HOSPITAL (Osteopathic)
6245 N. Inkster Rd.
Garden City, MI 48135
421-3300, ext 277
An Equal Opportunity Employer

COOK - Shortorder - Mornings. Must be experienced. Apply Barnaby's, 25225 Telegraph. 352-2320

COOKS - immediate positions available for short order, $5 to start with experience. Apply: Guernsey Farm Dairy, 21300 Novi Rd, Northville.

COOK
Specializing in pantry & desserts. Opportunity to be creative, capability to work quickly & efficiently. Days, approximately 30 hrs. per week. Weekends & holidays off. Troy Area. Send letter to P. O. Box #126, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

COOKS & WAIT PERSONS
New restaurant looking for ambitious, experienced Cooks & Wait Persons. Apply: Effie's Diner, 8675 Telegraph Rd., Dearborn Hts. No phone calls.

COOKS - WAITSTAFF
BARTENDERS
Apply 9 to 5 PM: 9501 Middlebelt
COMFORT INN, ROMULUS

COUNTER PERSON
BUS PERSON
WAIT STAFF
HOST PERSON/CASHIER
Searching for enthusiastic Help to fill above positions immediately - for 8am-4pm Shift - in fast-paced Deli. Previous experience preferred. Apply in person:
ERNIE'S DELI
35572 Grand River
Farmington Hills
(In Muirwood Square)

DAYTIME HOST PERSON/CASHIER, part time. Must be neat, punctual and self starting. Will pay up to $5.00 hourly for right person. Apply in person only at: Olga's Kitchen, Oakland Mall after 2PM.

DELI HELP needed immediately. Experience preferred, full time. Apply within: 29525 Northwestern Hwy, Southfield.

DISHWASHER and BUS HELP
Full or part time. No experience necessary. Excellent after school and weekend job. Good money and opportunity to advance. Ram's Horn, 28990 Orchard Lake Rd., between 12 & 13 Mile 855-8882

ELIAS BROTHERS
19190 Middlebelt, Livonia
Needs: Salad Bar Attendents
Host/Cashiers, Dishwashers
Apply in person

EXPERIENCED SHORT ORDER COOK.. Prep Cooks.
Wait & Bus Staff. Apply: Frenchy's, 31523 Plymouth Rd., Livonia

RED WING TICKET WINNER

GLADYS HARMS
7625 Louise Court
Westland

Please call the promotion department of the Observer & Eccentric between 9 a.m. and 5 p.m. Friday, December 26, 1986 to claim your two FREE RED WING TICKETS.

591-2300, ext. 244

CONGRATULATIONS!

Farmington - O'Sheehan's Now hiring LINE COOKS, PREP COOKS AND DAY HOST PERSON. Good pay, flexible hours. Apply in person Grand River at Drake Rd., or call 2 PM to 6 PM, 474-8484

LINE COOK for Mexican food, experienced in Mexican food. Apply at Casa Armando's in Farmington Hills between 2-5pm. 29200 Orchard Lake Rd., S. of 13 Mile.

LINE COOKS & PREP COOKS
Positions available for the right person. Apply in person: O'Sheehans of Northville, 43333 Seven Mile Rd.

SANDWICH PREPARER
Cafeteria. Days, full or part time, Mon. - Fri., no weekends or holidays. $3.75 an hour. Will train. Call 525-8600, Ext. 507.

Sheraton Oaks
Is Now Accepting Applications For:
AM/PM SERVERS
AM/PM BUS PERSONS
FRONT DESK CLERK
UTILITY STEWARDS
PORTERS
Apply in person Mon-Fri. 9am-5pm
27000 Sheraton Dr., Novi
An Equal Opportunity Employer

SNACK BAR HELP NEEDED
Experienced, $4.00 an hour. Weekend days and full and part-time nights. Apply at snack bar at: Oak Lanes, 6450 Middlebelt, Westland.

WAIT & BUS STAFF -G Wilikers Eatery & Spirits now hiring. Must be experienced. Apply at 57036 Grand River, New Hudson. 437-7693

WAITPEOPLE - Northville Square-Big Boy Restaurant, 133 W Main in Mags Building, is now accepting applications for full & part time, days & nights. Excellent wages & benefits. Apply between 9am-5pm 348-2110

WAITRESSES WAITERS
START AT $4.25 PER HR
Now taking applications for immediate employment. 4pm-9pm shift. Work in senior citizens dining room. Will train. Good working conditions, meals & uniforms furnished.
APPLY IN PERSON
Franklin Club Apts
28301 FRANKLIN RD
SOUTHFIELD

WAIT STAFF
Experienced, all shifts. Apply in person: Barnabey's Cafe, 25225 Telegraph at Ten Mile, Southfield.

WAITSTAFF - Hostesses, Cashiers, Bussers, Cooks. Family dining. Short hours. Full & Part time. Shanghai Shipiros, 6724 Orchard Lake, between 14 & 15 mile in W Bloomfield Plaza. 855-8433

WAIT STAFF HOST/HOSTESS
Full or part-time. All shifts. Excellent TIPS and pay. Will train. Ram's Horn, 28990 Orchard Lake Rd., between 12 & 13 Mile 855-8882

WAIT STAFF NEEDED
Part-time. Nights & weekends.
Sheehan's On The Green.
420-0640

WAIT STAFF
Quality dining, mainly lunch shift. Apply at: River House Restaurant, 25241 Grand River at Seven Mile. Closed Mondays (no phone calls please).

WINTER BLAHS getting you down? Now is the time to start a fun, interesting new job with Bill Knapps. We have openings for the positions of grill cooks & dishwashers. No prior experience needed as we provide on the job training. We also offer an excellent benefit package, including insurance, paid vacations, profit sharing and more. If this appeals to you, and you are a highly motivated dependable person, please apply at: Bill Knapps, 27925 Orchard Lake Rd., Farmington Hills, Mon. thru Fri. between 2pm-4pm or 8pm-9pm.
An Equal Opportunity Employer

506 Help Wanted Sales

All We Need are 27 People
to lose weight & make money.
Call Sue. 522-8150

AMBITIOUS self motivated sales people needed for large national corporation. Training & advancement available, Mr. DeValentine, 689-9353

APPLIANCE SALES, Full-time
Appliance, TV, Video Salesperson wanted for 3-Store westside suburban appliance chain. Commission + hospitalization. For appointment, call between 10am-2pm, Mon.-Fri., ask for John Mistak, 728-9600

CAR WASH SALES PEOPLE
Salary plus commission,
Full time.
For appointment, call 647-5594

Century 21, Hartford S. Is Offering
FREE
Pre-license training (small material charge). Full time trainer to help you to a quick start. Ask about our career track program. Call JIM CUTRIGHT for appointment.

PUT #1 TO WORK FOR YOU
464-8400
2 OFFICES IN LIVONIA

EARN $21,000 - Inside phone sales. 8:30AM-5PM, Mon.-Fri. Part time available. We will train you for this unique sales opportunity. 80 year old company in Southfield. Pick Publications Inc. 443-1799

COMPUTER MAINTENANCE SALES
MCI employees wanted to sell service contracts on popular computer systems. Excellent income potential. Benefits and bonuses. Plush office facility in Southfield. Sales experience necessary. For appointment call Mr. Singleton at 353-1911

EXPERIENCED Real Estate Salesperson with Brokers license and commercial industrial background to manage office in Northwest Suburbs. Established company with excellent reputation. Salary plus commission and insurance benefits. Send resume to: Box #982, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

EXPERIENCED SALESPERSONS wanted for marketing financial services, previous experience in office equipement product sales helpful, willing to train the right candidate. base plus excellent commission & fringes. Unlimited growth. Opportunities for advancement. Call: 855-9911

FAST PACE RETAIL store in need of full time salesperson. Art & drafting experience helpful. Apply within Northwest Blueprint, 13450 Farmington Rd. Livonia, S/Schoolcraft.

FREE PRE-LICENSE CLASS
Materials Charge Only. Call:
REAL ESTATE ONE
261-0700

GREAT FUTURE WITH #1
FREE
Century 21, Hartford S. is offering free pre-license training (small material charge). Full time trainer to help you to a quick start. Ask about our career track program. Call Phyllis Stutzmann for appointment.
PUT #1 TO WORK FOR YOU
261-4200
2 OFFICES IN LIVONIA

GROWING COMPANY Offers CAREER OPPORTUNITIES!
CHAMBERLAIN, REALTORS established in 1948 is growing. New locations and expansions of existing offices. We are determined to professionalize Real Estate Sales & upgrade competence. We train, work & educate constantly. We are currently interviewing young minded men & women who desire the challenge of unlimited income as well as established real estate professionals. Accept our challenge to earn and learn more!
WEST BLOOMFIELD
Sylvia Stern.........851-2303
BIRMINGHAM
Nancy Leavenworth...540-6777
BLOOMFIELD
Gerald Sheldon.....644-6788
TROY
Connie Walk.......643-8500
SOUTHFIELD/LATHRUP
Steve Leibhan.......557-6700

MANAGEMENT CAREER
(Opportunity for 25K-45K Yearly)
If you have sold automobiles, insurance, real estate or have direct sales experience, we may have a special offer for you with a management training program. If you qualify & are accepted, you will have a 2 month schooling where you will receive a salary of $1,500/ mo. plus expenses. Upon graduation you will go directly into a branch office & be paid a salary of $2,000/mo. month plus incentives & potential earnings $30,000 - $60,000 per year.
Call Mr. Johnson: 544-3137

NEWSPAPER ADVERTISING SALES
Person needed to service advertising accounts on a weekly basis. Associates degree or equivalent experience required. Valid driver's license and dependable vehicle needed. Knowledge of graphic arts helpful. Salary plus commission. Send resume to: Sliger/Livingston Publications, Personnel Administrator, 323 E. Grand River, Howell, MI 48843. No phone calls.
An Equal Opportunity Employer

OUTSIDE SALES Position Available
Must be self-starter, organized & highly motivated to work in this rapidly growing Livonia Co. Excellent situation for advancement. Salary plus benefits. Please send resumes to: Box 142 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PHONE SALES - PART-TIME
Work 2 to 3 days a week for Troy Magazine Company. Candidates should be good on the phone, with pleasant speaking voice & like to sell. For interview, call Jodi, Publishing Corp. of America, 258-3228

REAL ESTATE SALES
Century 21 Maplewood Executive Homes is expanding its sales staff. We are looking for experienced and new Sales Associates. Ask about our 100% commission program.
Call 851-7711 and ask for Miles Winn.
CENTURY 21 MAPLEWOOD EXECUTIVE HOMES

RELOCATION SPECIALIST - To assist relocation department of large national real estate office in Farmington. Experience helpful. 478-6008

SALES PERSON
Experienced with bidding steel fabrication and heavy equipment repairs, for shop in Canton. 453-4056

SALES PERSON - must be neat. Sales experience a must. Classic bag mfg company. Applications taken Mon & Wed. only, 8am-1pm, indefinitely. Or send resume to Dynamic Poly-tec, Inc. 16000 W. 9 mile, Southfield, Ste 608. 443-2559

SALES REP
with telemarketing industrial experience. 30 hrs. minimum. Our office. Call Leo for appt. 569-8260

STUDENTS
Tired of flipping burgers? Our Southfield & Garden City offices are looking for part time sales help. Daily bonuses & full time wages. Sound interesting? Call Stan or Steve between 8am-5pm only. 559-4330

TELEMARKETING
Days & Afternoon Shifts available. Excellent wages plus commission, leads provided. For interview call: 537-1818

TELEPHONE SALES Part or full time. Telemarketing background helpful. Opportunities for advancement. Call Marilyn 353-1400

THIS END UP
Looking for enthusiastic, self motivated sales person for part time hours. For information call 348-9624

WHO WOULD BELEIVE WORK COULD TASTE THIS GOOD?!!
WHAT an opportunity... position now available. Full and part-time shifts, mornings and afternoons.
● BAKERY COUNTER SALES.
● CAFE DELI SERVICE.
Apply in person:
THE BAKER'S LOAF
29460 Northwestern Hwy., between Franklin & Inkster Rds., Southfield.

507 Help Wanted Part Time

CLERK TYPIST
Permanent part time clerical position, mornings, for Southfield insurance company. Must type 55 WPM and have good phone manner. Please call 358-1900

COLLEGE STUDENTS
Semester break openings in the retail marketing dept. Starting rate, $9 an hour. Hiring now to begin after Christmas. No experience necessary. Car needed. Can remain part time when classes resume. For information call 531-7628

DELIVERY PERSON
Must be able to carry 70 lbs. Must have a clean driving record. Apply in person: Ruby Office Supply, 200 South Main St., Northville.

EXCELLENT OPPORTUNITY for students interested in the field of sales. Will train if needed. Looking for clear speaking, strong minded individuals determined to make big money. Large company in telemarketing field will be holding interviews Mon. thru Fri. between 5-9pm. Do yourself a favor & call Ed now. 559-4330

IMMEDIATE OPENINGS. Homemakers, students, working people needed for telephone interviewing. 17 years and older. Opinion Research Firm in Farmington Hills. Excellent reading and English skills necessary. No sales. Evenings and weekends. 853-7842

LADIES, give yourself the perfect Holiday Gift, your own business. Sell UndercoverWear lingerie at home parties. Unlimited earnings349-6225

PART TIME DAY WORK cleaning apartments and halls. Must have own transportation. No experience necessary. Leave message for Joe at: 443-1350

REWARD
Yourself with a good job. Stock & cashiers, 8 - 20 hours, part time, flexible, senior citizens welcome, good pay. Call between 8am-5pm to find out where our nearest convenience store is to you.
332-1055

TEACHER'S AIDE, part-time. Mon. thru Fri. 8am to 10am and/or 4pm to 6pm. Plymouth area. Call 455-5668

TELE-MARKETING
Part time position evenings only. Need well spoken mature individual perfect for retiree. Located in Plymouth. Call after 12 noon. 453-2020

YOUTH BASKETBALL REFEREE
To referee youth basketball games. Must be interested in the sport of basketball. $5. to $8 per hour.
City of Farmington Hills
Dept. of Special Services
31555 W. 11 Mile
Farmington Hills, MI 48018-4099
473-9570
An Equal Opportunity Employer

$10 FOR ONE HOUR'S work. Helping a female Senior get ready for bed. 13 Mile/Orchard Lake area. 8:30PM-9:30PM 5 days week.
Call after 3PM: 626-1054

508 Help Wanted Domestic

ATTENTION BABY SITTERS
CHOOSE THE BEST JOB:
Location, Hours, Rate, Number/Age of children; Etc. Our listing service matches your needs to that of the parent. Positions now available, throughout Metro Detroit. Include full time, part time, livein & occasional care.
DEPENDABLE HOME CARE SERVICES, INC
646-KIDS

BABYSITTER for 3 mo. and 3 year old, Mon-Fri., my Plymouth home. Non-smoker, own transportation. References required. 453-7098

BABYSITTER/Housekeeper, 1½ year old, 35-45 hours week. Must have some flexibility. Non-smoker, my home or yours. 349-2455

BABYSITTER/Housekeeper wanted. Full time position. Start January. Must have reliable transportation & references. After 6PM: 541-7696

BABYSITTER/Housekeeper wanted. Full time position. Start January. Must have reliable transportation & references. After 6PM: 541-7696

BABY SITTER - Isabelle from Poland - I interviewed you Fri., Dec. 19th., please call me.
Carol, 855-3976

BABYSITTER - Mature, responsible person for 1 yr. old. Flexible hours, Royal Oak. Salary negotiable.
Call 288-4973

BABY-SITTER, my Farmington Hills home, for 10 Mo. Old Boy. 1 eve. a week & occasional day-time possible. Pay negotiable. 478-0345

BABYSITTER WANTED, full time days, own transportation.
8 Mile/Haggerty Area.
Call 464-2131

CHILD CARE NEEDED
Afternoon shift
Canton Area
Call 495-0784

CHILD CARE NEEDED
Afternoon shift
Canton Area
Call 495-0784

CHILD CARE - 2 yr old & infant, light housework required, permanent full time. Southfield area. 357-5273

DAILY TLC needed for 3½ & 1½ year olds, references required, salary negotiable. Call Cindy, 562-6949

GROSSE POINTE EMPLOYMENT AGENCY
885-4576
50 years reliable service
Needs experienced Cooks, Nannies, Maids, Housekeepers, Gardeners, Chauffeurs, Butlers, Couples. Nurse Aids, Companions and Day Workers for private homes.
18514 Mack Avenue
Grosse Pointe Farms

HOUSEKEEPER - professional working couple needs housekeeper, 5 days week, 5 hours day. Light work, W. Bloomfield. Call between 9-4 pm. 745-8637

HOUSEKEEPING/LAUNDRY
Apply in person:
Marycrest Manor
15475 Middlebelt, Livonia
427-9175

LIVE IN companion for elderly woman. Needs some help. Light housekeeping & Cooking. Westland area. 427-8765

LIVE IN companion for charming 73 year old woman, minimal care some memory loss, room, board, $1800 month. Lovely home Rochester area. Respond to box 136 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

LIVE-IN - Experience with infants, driver's license & references required. Excellent wages. Call 9am-5pm, Mon thru Fri. 642-2140

LIVE IN HOUSEKEEPER for lady with walker in Farmington area. 474-7385

LOVING PERSON to care for 8 week infant. Your home or mine. References a must. Oakland County. Call after 12 Noon. 360-1581

MATURE WOMAN to care for diabetic lady, 4 hours a day, 6 days a week, Garden City area. 722-7714 425-7028

PATIENT loving mom to babysit energetic 4 year old. My Livonia home preferred. 7 mile Farmington area. 476-6731

PERSON to care for 2 children (girls, 7 & 10), light housework, laundry, errands. Possible Live-in. Good driving record, with own car. References preferred. Good pay & benefits. Call Shirley, 642-1142

RECENTLY DIVORCED Father of 8 yr. old - needs help. Light housekeeping, some cooking. Live-in preferred. 11 Mile - Evergreen Area. Days, 559-7588, Eves. 791-6139

RESPONSIBLE SITTER to care for adorable 1 yr. old daughter, 8am-2pm, 3-4 days per week in our Northville home. After 2pm348-4107

509 Help Wanted Couples

COUPLE NEEDED to manage trailer park. Duties include maintenance, cleaning & rent collection. Trailer & utilities furnished. Please send Resume to: Office, 46530 South Pontiac Trail, Walled Lake, MI., 48088.

MATURE COUPLE
To assist, manage, maintain & clean beautiful complex in Union Lake. No children, some experience preferred, salary, apt. & fringe benefits. Call between 10-4
363-5443

RESIDENT MANAGERS
needed for medium-sized Apartment Communities located in the Canton Twp., Waterford Twp. areas. Duties include showing & renting apts., bookkeeping, maintenance, lawn & ground care. We provide salary, complete training & a comfortable 2 bedroom apt. with all utilities. This is an ideal position for a retired or semi-retired couple or for those individuals looking for additional income. Previous Sales or maintenance experience is helpful but not necessary. For more information, send a brief note, with your background & experience, to:
CARDINAL INDUSTRIES
15143 Eureka Rd., Southgate,
MI. 48195 - Attention: District 414

511 Entertainment

AAA RATED MUSIC
The difference between dance music & great dance music is:
Dance Sounds Unlimited
We're the most important guest at your party. Specialists in recorded music, lighting and entertainment. Successful parties don't just happen. Call early for available open dates. DJ'd by Art & Lisa
588-9499 588-9499

CALL GERI THE CLOWN
Puppets! - Magic! - Balloons!
Video taping available
348-8499 or 477-GERI

JAN SAN PUPPETS
Children entertainment. Puppets, magic music, all occasions. Call 642-7450 or 647-4676

LIVE ENTERTAINMENT
Keyboards & Vocals solo act. Dinner/Dance music. Comedy too. All Occasions. Call Brian 464-1494

MUSIC FOR LIFE. Solo Pianist or Duo/Trio/Quartet. Bach to Boogie, Jazz & Classical. Parties & All Occasions. Lessons also. 851-3574

THE ENTERTAINER
PROFESSIONAL DISC JOCKEY
All Occasions - High Tech Sound
Music from the 20's to the 80's.
10 years experience. References.
Call Doc 545-3449

512 Situations Wanted Female

ABCARE
NURSING CARE AGENCY
Provides individualized, supervised quality nursing care in the home, nursing facility & hospital.
RN's, LPN's & AIDES AVAILABLE
Ranging from an occasional 6 hrs. to a full 24 hr. day.
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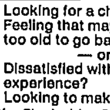
A Free Nurse Assessment
Visit in your Home
HOME HEALTH CARE
Screened, RN supervised, insured Aides Nurses
24 hours - 7 days
357-3650
Professional Health Care Personnel

518 Education & Instruction

MAKE 1987 DIFFERENT



CHECK IT OUT!
ARE YOU...
☐ Looking for a change?
☐ Feeling that maybe you are too old to go back to school?
— or —
☐ Dissatisfied with your college experience?
☐ Looking to make a change soon?
If You Checked Any One Of These Boxes...
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CAN HELP — CALL...
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