

504 Help Wanted
Office-ClericalARBOR
TEMPS
NEEDS YOU
ASAP

Immediate Openings For:

RECEPTIONISTS

JR. SECRETARIES

(40+ years exp. preferred)

EXECUTIVE
SECRETARIES

WORD PROCESSORS

(40HR PLUS)

DATA ENTRY

TOP PAY, BONUSES, BENEFITS

9433 Hagerty

Philmont, MI

528-1166

ASSISTANT BOOKKEEPER

With 5 yrs. experience. Also work

with payroll. General ledger, A/R,

A/P, Accounts Payable and benefit

package with opportunities for

growth. Send resume and salary

history in confidence to: Personal

Recruitment, 17117 E. 10th

Avenue, Suite 200, Edina, MN 55425.

An Equal Opportunity Employer.

CONSTANT TO BOOKKEEPER

For fast growing retail chain, knowl-

edge of computerizing, strong

background of retail, must have

experience in retail. Send resume

to: Personal Recruitment, 17117 E. 10th

Avenue, Suite 200, Edina, MN 55425.

An Equal Opportunity Employer.

To qualify you must be a data en-

try and of 10000 yr. work at a

hour on a 10 day time schedule.

You must be able to work a 10

day shift. Commitment for 8 weeks

and 10000 yr. work at a hour on a

10 day time schedule. Send resume

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An Equal Opportunity Employer.

Call today.

522-4020

Livonia

KELLY
SERVICES

Not an agency, new & fast

Equal Opportunity Employer M/F/H/V

LARGE CLIENTS, excellent

car benefit. Excellent benefits. Apply

to: Kelly Services, 10000 W. 13th

Avenue, Suite 200, Edina, MN 55425.

An Equal Opportunity Employer.

AUTOMOBILE DEALERSHIP

Switchboard/Receptionist

Largely female, 10-15 yrs. exp. in

auto dealerships. Send resume to:

Personal Recruitment, 17117 E. 10th

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DON MARSHY CADILLAC, INC.

4475 W. Arbor Road

Livonia, MI 48150

4024-7350

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Light typing, excellent benefits

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