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HYGIENIST
Established crown & bridge practice needs a experienced professional with a minimum 2 years experience. Call for details. 333-7440

HYGIENIST - part time
For people interested in dental practice. 333-7440

ORAL SURGERY ASSISTANT
Saturdays only. Experience desired. Please call. 433-2260

MEDICAL RECEPTIONIST
Joy Urabogoch's office. Full-time job. Must have excellent phone skills & be well-organized. 474-0553

MEDICAL RECEPTIONIST WANTED
Full time, 12 hours a week, 40 hrs. at least, as temp. 12446/Northeastern area, experience preferred. 333-7440

PHLEBOTOMIST/LAB TECH
Part-time in physician's office. Res. 333-7440

St. Clair Professional Medical Services
Troy 828-7820 Harper Woods 343-4357

ACCOUNTS PAYABLE CLERICAL
FRIETTER APPLIANCE has full time positions available in the Accounts Payable Department. 333-7440

EMPS NEEDS YOU ASAP
Immediate Openings For: 333-7440

WORK 40 HOURS & RECEIVE A \$25 BONUS WITH YOUR 1st PAY CHECK.
3019 Southfield Rd. Ste 220 Southfield, MI 48075
Recruiting for an Equal Opportunity Employer.

BRANCH SECRETARY - experienced preferred. Moderate typing required. 30 hours per week, complete benefit package. Send service offer. Send resume to Matt Gaffney, Cummins-Downs Co. 11750 Greenfield, Oak Park, 48237 or call 333-7440

CLERK/SECRETARY
National Food Corporation needs for entry clerk/secretary good with numbers, attention to detail, 80 WPM, shorthand preferred. Good phone skills. 1541-PK experience 333-7440

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ICR experience 3440-8000, Ext. 123.

LPN-RN
Oak Hill Care Center is looking for a full time LPN or RN to work in the long term care unit. We have full part-time openings. \$8.60 & 12 hour shifts. We have offers an excellent benefit package including paid vacations, life insurance, tuition reimbursement, health insurance. \$11 wages start at \$9.50 an hour. A RN wages start at \$10.25. Write to: Career Opportunities, Oak Hill, 34225 Grand River, Farmington, CT 06030.

NURSE ADVISOR
Nurse Advisor positions available. Excellent educational background, full time, full part time, competitive wages, full benefits. Apply to: R. Fennema, Director of Nursing, Farmington, CT. We has offers an excellent benefit package including paid vacations, life insurance, tuition reimbursement, health insurance. \$11 wages start at \$9.50 an hour. A RN wages start at \$10.25. Write to: Career Opportunities, Oak Hill, 34225 Grand River, Farmington, CT 06030.

ER Nursing Technician (LPN)
Full and night time day/evening/

Nursing Opportunities

ER Nursing Technician (LPN)
Full and night time day/evening/

ACCURATE TYPIST
Needed for Southern firm, medical office. Good typing ability & general office knowledge. Immediate

UNIFORME
BYHAM
648-7600

BOOKKEEPER
BIRMINGHAM
For high pay and excellent paid office opportunities in Birmingham. Some experience helpful. Send resume to Box 10000, Cloverdale, CA 95923. No telephone calls. 36251 Schumann Rd., Livonia, Michigan 48150

CLERICAL
Birmingham has fine typing agencies willing to train typists & bookkeepers. References required. Call Maureen 755-3500 for more information. We are hiring at \$20-066

CLERICAL
FRETTER APPLIANCE has immediate openings in the following areas:

IMMEDIATE OPENING
Desired based minimum salary \$19,000. Please call: 651-8191

CLERICAL
Birmingham has fine typing agencies willing to train typists & bookkeepers. References required. Call Maureen 755-3500 for more information. We are hiring at \$20-066

CLERK TYPIST
PART TIME

[illegible][illegible][illegible]

MEDICAL ASSISTANTS or RNs To work full time in dermatology in large medical center. Call 348-0000. Cat. 348-0000	DEVELOPMENTAL Healthcare, Christine Bonas, shared health insurance and tuition reimbursement. Please apply at 6445 W. Maple near Drake. Mon-Fri, 12-4pm. Cat. 348-0000	Catherine McAuley Health Center 5301 E. Hudson Road #106 Albuquerque, NM 87106 Cat. 348-0000	Harriet Sarge Personnel ADMINISTRATIVE SECRETARY Full time, 40 hrs/week. Apply to: Lois Le Rich, Chancellors, 40615 Plymouth Rd., Plymouth 455-4000 Cat. 348-0000	ADMINISTRATIVE SECRETARY Must have 3 years experience in an operating administrative secretary. This individual will directly assist & coordinate the activities of the president of the company. Typing at Shown and fast. Leadership must be able to work independently. Cat. 348-0000	ADMINISTRATIVE SECRETARY Full time, 40 hrs/week. Apply to: Lois Le Rich, Chancellors, 40615 Plymouth Rd., Plymouth 455-4000 Cat. 348-0000	ADMINISTRATIVE SECRETARY Full time, 40 hrs/week. Apply to: Lois Le Rich, Chancellors, 40615 Plymouth Rd., Plymouth 455-4000 Cat. 348-0000	ADMINISTRATIVE SECRETARY Full time, 40 hrs/week. Apply to: Lois Le Rich, Chancellors, 40615 Plymouth Rd., Plymouth 455-4000 Cat. 348-0000
MEDICAL ASSISTANT With Lab experience for Lihona (Lihona) Health Center, a small, pleasant & flexible. Full time, 40 hrs/week. Cat. 348-0000	NURSE AIDE Full time, 40 hrs/week. Apply to: Lois Le Rich, Chancellors, 40615 Plymouth Rd., Plymouth 455-4000 Cat. 348-0000	NURSE AIDE Full time, 40 hrs/week. Apply to: Lois Le Rich, Chancellors, 40615 Plymouth Rd., Plymouth 455-4000 Cat. 348-0000	NURSE AIDE Full time, 40 hrs/week. Apply to: Lois Le Rich, Chancellors, 40615 Plymouth Rd., Plymouth 455-4000 Cat. 348-0000	NURSE AIDE Full time, 40 hrs/week. Apply to: Lois Le Rich, Chancellors, 40615 Plymouth Rd., Plymouth 455-4000 Cat. 348-0000	NURSE AIDE Full time, 40 hrs/week. Apply to: Lois Le Rich, Chancellors, 40615 Plymouth Rd., Plymouth 455-4000 Cat. 348-0000	NURSE AIDE Full time, 40 hrs/week. Apply to: Lois Le Rich, Chancellors, 40615 Plymouth Rd., Plymouth 455-4000 Cat. 348-0000	NURSE AIDE Full time, 40 hrs/week. Apply to: Lois Le Rich, Chancellors, 40615 Plymouth Rd., Plymouth 455-4000 Cat. 348-0000
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681-0290
MEDICAL ASSISTANT/RECEPTIONIST
 for permanent position, 18 hrs.
 6:00a-3:00p.
 Call. **355-0736**

NURSE'S AIDES
 Afternoon Shift
 Apply in person:
Mayrstadt Manor
 10000 Mayrstadt Rd.
 Detroit, MI 48204
 Phone call.

RECEPTIONIST with various office duties, including answering phones, medical office. Non-union. Reply to: **Box 100, Observer & Economist**, Detroit, MI 48204
481-5330

REDFORD CLINIC - needs part time medical receptionist. Fr. & Sa. 9:00-5:00 PM. Please call.

ADMINISTRATIVE ASSISTANT
 for doctor's office in W. MI. Position involves scheduling, answering phones, and clerical duties. Good benefits. **477-1240**

RECEPTIONIST for highly motivated individual. Must have excellent interpersonal skills and a working knowledge of the medical field. Salary \$13 per hr. or \$14 per hr. without fringe. Fringe benefits available. 20 hours per week. Call **482-2223**

ADMINISTRATIVE ASSISTANT
 Some office, permanent part time position. **481-5330**

RECEPTIONIST for a busy medical office. Must have at least 1 yr. of experience or Associate's Degree. Excellent phone skills, 6:00am-2:00pm, Thursday and Wednesday evenings, no fringes. **481-6000**

BOOKKEEPER part time, growing Birmingham-based real estate, financial planning company. Must possess a supervisory position, contracting credit cards, and 3-4 training courses in a financial institution in a supervisory position in customer service, accounting and/or a team environment. Associate Degree in Business preferred. Send resume and package. Send resume and salary requirements to: **P.O. Box 17015, Oak Park, MI 48227**

BILLER for automotive dealership. For detailed description, a receptionist with general office skills. Salary based on experience. Send resume to: **10111 E. 11th St., Detroit, MI 48204**

INTERNATIONAL company is seeking to fill a **Statistical position for Accounting/Financial Planning Department**. Must possess **typical and clerical skills** a **excellent knowledge of word processing beneficial**. Salary commensurate with skills and experience. **Excellent company** paid benefits and work environment. Send resume listing **DAYTIME**

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CAL M.L. RICHARDSON, 313-535-7493

MEDICAL BILLER - experienced with computer knowledge; high school diploma; 4-10 hrs. per week. Excellent pay. **474-1816**

MEDICAL BILLER - For fast paced physician's group in downtown area. Must be computer literate with MIP/ICD coding. Send reply resume to: **474-1816**. Full time days. Salary commensurate with experience.

NURSES

Are you looking for a new challenge?

- Our new hire/replace/continuing program has no minimum number of years experience.
- Shifts range from 4 hours to 10 hours in length
- Highly competitive salary

Respiratory Therapist or technician needed for home health care program. Call us at **474-1816**. Send resume to: **474-1816**. Full time days. Salary commensurate with experience.

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Respiratory Therapist or technician needed for home health care program. Call us at **474-1816**. Send resume to: **474-1816**. Full time days. Salary commensurate with experience.

ADMINISTRATIVE ASSISTANT - needed for fast-paced retail environment. Must be able to take charge & work independently. Typing speed 40 wpm. Excellent communication skills a must. An excellent opportunity for a motivated individual. Send resume to: **474-1816**. Full time days. Salary commensurate with experience.

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reference, Call Carl 330-4768 • No week ends required • Must be experienced in area desired For more information, contact Debra Nichols, Employment Manager, Human Resources, 655-3000	MEDICAL BILLER SOUTHFIELD Mon, Tues, Fri. Must be familiar with all medical billing (Blue Cross, Medicaid, Medicare, Medicaid, etc.). Knowledge in operating a computer is a must. Excellent pay & benefits. Send resume to box 874, Consumer & Economic Newspaper, 36251 Schoenhof Rd., Livonia, Michigan 48150	ST. JOSEPH MERCY HOSPITAL RN - LPN Part time needed for the day shift. Must have current and good working conditions. Apply in person: MIDDLEBLET Nursing Center 1400 Middlelet Rd., Livonia, MI 48150. See June Recruitment	504 Help Wanted Office-Clerical ADMINISTRATIVE SECRETARY Professional firm needed for immediate opening for administrative secretary. Looking for an organized, energetic person with a minimum of 1 year of secretarial experience. No previous experience required. Writer, hrs. for training will be supplied. Excellent salary & benefits. Send resume & letter. For further information call Pat Gray 330-4768	504 Help Wanted Office-Clerical ADMINISTRATIVE SECRETARY We are accepting applications for this full time, salaried position from applicants with Requirements: • Typing, 50 WPM
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MEDICAL BILLING or Claim payment experience, 1+ yrs. Competitive salary and benefits. Full time, days. Call Doreen 353-9937	NURSE'S ASST \$5.20/\$5.60 HR. We have openings on all shifts for full & part time Nurse Assistants. If you have experience as a Nurse's Asst., you can earn from \$5.20 per hour to \$5.60 per hour. Apply today! MARYGRET MAHON RN Part-time, every other weekend 478-1550	WORKERS COMP BILLING Immediate opening, full time. Computer experience in comp billing req'd. Excellent benefits offered. Contact Administrator, 951-0453 ACCENT ON CASH! YOUR SKILLS COUNT! If you are self motivated, energetic,
EQUAL OPPORTUNITY EMPLOYER	RN OR LPN Wanted for N.W. Women's clinic. Please call 375-3053	ADMINISTRATIVE SECRETARY Executive & administrative positions will challenge the individual self-motivated person who can handle a variety of assignments. If you are willing to assume responsibility, your skills include typing, electronic file management, etc., we want you!
		experience & who can demonstrate excellent interpersonal skills. Typing 65-80 wpm. Dictaphone, Computer & Word processing experience helpful. Competitive wage & benefit program. Qualified candidate should forward resume to: Personnel Dept.
		We offer a long term assignment, excellent pay and benefits, a suburban location.  PARTNERS IN PLACEMENT

Develop into Full time, 439-7121 Medical Office Clinical Positions We are looking for qualified individuals to work as: • Hospital/Physician Office • Medical Transcriptionists	15475 Middlebelt, Livonia 48150 432-9175 your experience, with annual increases in pay every year. Fringe include paid holidays, paid vacation, paid Christmas bonus, tuition reimbursement, dental health insurance. Please apply at: Please apply at: 8448 W. Maple near Oriskany, Livonia, MI.	RECEPTIONIST Full & part time at: Mrs. Bruce Butch Nursing Home, 13118 N. Woodward, Bloomfield Hills, MI. RNs - LPNs & GRADUATES 166 bed skilled	15475 Middlebelt, Livonia 48150 432-9175 your experience, with annual increases in pay every year. Fringe include paid holidays, paid vacation, paid Christmas bonus, tuition reimbursement, dental health insurance. Please apply at: Please apply at: 8448 W. Maple near Oriskany, Livonia, MI.	ADMINISTRATIVE ASSISTANT Ask for Connie
Medical Office Clinical Positions We are looking for qualified individuals to work as: • Hospital/Physician Office • Medical Transcriptionists	RECEPTIONIST Full & part time at: Mrs. Bruce Butch Nursing Home, 13118 N. Woodward, Bloomfield Hills, MI. RNs - LPNs & GRADUATES 166 bed skilled	RECEPTIONIST Full & part time at: Mrs. Bruce Butch Nursing Home, 13118 N. Woodward, Bloomfield Hills, MI. RNs - LPNs & GRADUATES 166 bed skilled	ADMINISTRATIVE ASSISTANT Ask for Connie	ADMINISTRATIVE ASSISTANT Ask for Connie

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Full time, flexible make position for new Southfield, MI location. Ex-perience in receptionist position. Full-time. 335-6090.

MEDICAL RECEPTIONIST
Full-time. Experience preferred. Plymouth area. 420-6400

MEDICAL RECEPTIONIST - experienced in Insurance Billing. Female only. on-patient physical therapy. in Southfield. Full time. Prior ex-perience preferred. 877-7538

OFFICE MANAGER
on our patient physical therapy center in Southfield. Full time. Prior ex-perience preferred. 877-7538

ULTRA-SOUND STENOGRAMMER
Must be registered, full time position. Immediate travel. 3 years experience in ultrasound practice in Livonia. Experience preferred. Send resume to Woodland Medical Group, 27307 Lohr Rd., Southfield, MI, 48034, at: Jason Davis. 474-0213

ACCOUNTS PAYABLE - minimum 2 yrs experience with computer application. 340-4444

ACCOUNTS PAYABLE/Receptionist
Call. Experienced - w/ Co. in Farmington Hills. Good experience. 474-0213

TOYOTA CREDITING MACHINE DIVISION
Grindert for Industry
51300 W. Pontiac Trail
Warren, MI 48096
Equal Opportunity Employer M/F
Principals only please! 421-1300

LIVONIA SOUTHFIELD
874-8500 827-4213

PARTNERS IN PLACEMENT
The Dearborn Area. We offer excellent pay, vacation and referral bonuses plus the opportunity to put your skills to work immediately. Call: