504 Help Wanted Office-Clerical

CLERK TYPIST - seasonal position available for person experienced in filing, & light typing. Good pay. Call 646-0500

CLERK TYPIST
The Livonia branch office of Citizens Insurance Company of America has a full time and part time position available. One full time position will involve heavy typing, and computation consists of general clerical duties with some typing. No typing required for part time position. We offer clerical duties and flexible hours. Good compensation is for all.

Don't miss this opportunity to enter/re-enter the workforce. Benefit package for full time positions. Send resume & salary requirements in confidence to: CITIZENS INSURANCE COMPANY OF AMERICA Attn: Nancy Goodhall, Supervisor, P.O. Box 5067, Livonia, MI 48151
Equal Opportunity Employer M/F

CLERK TYPIST
wanted for leading company. Requirements include: typing 60 wpm, filing, answering phones, & general office duties. Send resume to: Dept. 27R, 30955 Northwestern Hwy., Farmington Hills MI 48018

COMPUTER OPERATOR
Part time nights. Approximately 20 hours per week. 7:30pm-3:30am. Mon. thru Thurs. & Sat. Previous computer operator experience necessary. Send resume to: Night Computer Operator, 100 N. Big Beaver Rd. Sth Floor, Troy, 48084
An Equal Opportunity Employer

COMPUTER OPERATOR
Full or part time. Good operating conditions. Salary negotiable. Call 553-1133

COST ACCOUNTANT/Pricing Analyst. Excellent part time position available for person with cost accounting experience. Degree required. Organizational skills & attention to detail are a must. Familiarity with Lotus 123 is a plus. Interested candidates please send resume, references & salary requirements to: P.O. Box 71789, Madison Hts., MI 48071-0789.

CPA OFFICE
needs a receptionist/typist with experience in office skills. Full or part time. Call 352-5551

CREDIT INVESTIGATOR/GENERAL CLERK
Fast paced leasing company needs people for credit investigation and general office work. Send resume to: LAL, 30955 Northwestern Hwy., Farmington Hills MI 48018, attn.: Credit Investigation

INNOVATIVE fast growing insurance agency in Livonia has opening for Customer Service Representative to service policyholders in our office. Salary commensurate with experience. Call 464-8110

CUSTOMER SERVICE
Leasing company needs person for customer service. Pleasant telephone manner, typing, skills helpful. Send resume to: LAL, 30955 Northwestern Hwy., Farmington Hills MI 48018, attn.: Customer Customer Service

CUSTOMER SERVICE
Financial services group expanding management team wants high energy person with superb phone manner. Ideal candidate: mum 2 years sales/customer service experience. Full PEO pkg.
Harper Woods ... 372-4720
Troy ... 643-4144
Harriet Sorge Personnel

DATA ENTRY BOREDOM?
More than just Data Entry. We want someone interested in taking charge. Ability to handle special assignments, as well as routine jobs. Position has challenge for fast career advancement. For interview call 643-6807

CUSTOMER SERVICE REPS - for major Fortune 500 company in Birmingham, must enjoy people, pressure, be articulate, professional & have good telephone manner. $15,800 plus. Call Brenda at US Forbe 647-2237

DATA ENTRY CLERK
for shipping & receiving women retiree. Full time plus good benefits. Resumes to: Chudnik, P O Box 391, Birmingham, Mi 48012

DATA ENTRY CLERK
Livonia based robotics co is seeking an experienced person for IBM PC and System 36. Applicant must be familiar with inventory transactions. We offer a competitive salary & benefit package. Please send resume & salary requirements in confidence to: Box 348 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DATA ENTRY CLERK
immediate opening for part-time with full time in future. Experience helpful. Must resume to Grounsdee Technology, Inc., Attn: Accounting Dept., 23933 Research Dr., Farmington Hills, MI 48024.
An Equal Opportunity Employer

DATA ENTRY, Computer Operator. For busy distribution company. Experience, accurate, attention to details, no weekends. Call between 9-3 Mrs. S. at Jobex, Inc., 27150 W. 8 Mile, Southfield, MI 48034

DATA ENTRY/KEYPUNCH
Immediate openings for data entry/keypunch operators with experience. A minimum of 10,000 keystrokes per hr. is required. Must be willing to work overtime during peak periods, excellent benefit package & pleasant working environment. Send resume to
DATA ENTRY/KEYPUNCH
PO Box #2237
Southfield, MI. 48037

DATA ENTRY
Leasing company, located in Farmington Hills, seeks a person for entry level data entry. Send your resume to: LAC, 30955 Northwestern Hwy., Farmington Hills MI 48018, attn: Data Entry

DATA ENTRY NUVERIC
Ideal for high school grad or night student. Starting at $4.00 DFA. Up to $6.50/hr. Some overtime. Long term.

TEMPORARY SOLUTIONS
Birmingham 645-0900

DATA ENTRY OPERATOR
Novi company has immediate opening for Data Entry Operator. Must be accurate, reliable and able to take existing IBM System 38 or 34 experience helpful. We offer a competitive salary and benefit package, pleasant working environment, and growth potential to the successful candidate. For consideration, please submit resume in confidence to: Argent Corporation, 41411 Vincenti Court, Novi, MI, 48050.

DATA ENTRY operators (3 shifts) Livonia & surrounding areas Some basic knowledge helpful but will train. Light typing. call tyme at Uniforce 357-0404 or 473-2930

DATA ENTRY OPERATORS
Must be experienced and able to do a minimum of 10,000 key strokes per minute. Immediate full or regular part time positions are available. Call Wendy weekdays between 3-5 p.m., or send resume to:
Midwest Benefits Corporation
22233 Greenfield, Ste. 404
Southfield, MI 48075
An Equal Opportunity Employer

DATA ENTRY OPERATORS
(TOP PAY FOR JUNIOR OR SENIOR)
Trade your one year of data entry experience for top notch benefits. Resumes to: Chudnik, P O Box 391, Birmingham, Mi 48012

DATA ENTRY
• Receptionists
• Word Processors
• Secretaries
Somebody Sometime, Office Services Division, needs your talent for our valued customers. Excellent payrate. Long & short term assignments available in the Livonia area. Call for an appointment today.
477-1262

DATA ENTRY - Responsible full time person. Send resume & salary history to: Attention Diane Tocco Foods, 12300 Merriman Rd, Livonia 48150

DATA ENTRY
Rochester marketing firm has part time data entry positions available for the day & evening shifts. Please call only between the hours of 2-30 thru 9 pm: 651-2517 ext. 2374

DATA PROCESSOR - Word Perfect & Lotus. Bi-lingual, English-Spanish preferred. Full time with a good benefit package. Call 540-5705

DEALERSHIP TELEPHONE RECEPTIONIST wanted full time & part time. Duties include light typing & clerical functions. Call Barbara at Budget Car Sales, 326-7840

DENTAL ASSISTANT - full time, Farmington Hills area. Experience preferred but willing to train an energetic person. 261-7601

DENTAL BUSINESS ASSISTANT
Our Burnham Dental office has a full time position available for an enthusiastic, people oriented person. Good typing, interpersonal skills desirable. No dental office experience required. Competitive salary, benefits available. Call Janet at 464-0330. Call between 9am-1pm. 645-9831

DENTAL BUSINESS ASSISTANT
Our Birmingham general dental office has a full time position available for an enthusiastic people oriented person for a full time position. We are a people oriented practice that emphasizes excellence, trust & caring. No dental office experience required. Typing & clerical skills necessary. Call 645-9531

DENTAL RECEPTIONIST
Full time, Livonia/Westland area, two doctor, computer one tied general practice. Looking forward to being a part of a dynamic, progressive team, in a growing group practice? Do you enjoy meeting people? Are you a team player? If you are willing to learn and have excellent verbal skills call 422-5570

DETROIT-BASED Mortgage Co. seeks individuals for shipping & warehouse departments. Individual must pay strong attention to detail & possess good typing skills. Call between 1-4pm, 354-5322 ext. 427

EXECUTIVE SECRETARY RECEPTIONIST, experienced, with PR ability. Full or part time. 13 Mile & Woodward. 540-6177

EXECUTIVE SECRETARY - Farmington Hills Mfr. Looking for executive secretary, knowledge of Word Perfect, experience with dictating equipment & good math skills required. Salary commensurate with experience, education & ability. Excellent fringe benefit program. Resume or note to Ms. Engish, 28124 Orchard Lake Rd. #115, Farmington Hills, MI 48018

ENJOY PEOPLE?
HATE MONDAYS?
Then Work Tues.-Sat!
Southfield Area
Nursing service seeks personable, energetic individual for scheduling nurses with hospitals & private patients. This is a position of responsibility for experienced person with mature understanding of people. If you:
@Can accurately maintain detailed schedules
@Can work positively despite frequent phone interruptions
@Enjoy working with people
@Can work EVERY Sat.
Then we are looking for a co. whose excellent reputation is a direct result of teamwork.
Call about this unique opportunity.
354-0010

EVENING
INSIDE SALES
(Only for people who need money)
If you can work from 5.30 to 9.00pm, at least 4 nights a week plus one optional Saturday each month, you can supplement your income significantly!
Our client has had great success with people who have a full time job and want an evening basis described above.
Time fies by on this job if you have a good mind & a good voice. Check out. We have a short test that will predict your success.
ONYX
356-6699
(Friday Pay the ONYX Way)

EXECUTIVE SECRETARY
Farmington Hills finance company needs secretary for president. Must be personable & have excellent typing skills, shorthand helpful. Salary to commensurate with experience. Send resume to: Personnel, 40420 Haywood, Plymouth, Mich. 48170.

EXECUTIVE SECRETARY
Opening available for experienced secretary for an enthusiastic manufacturer of electronic equipment. Our absent minded professor needs a resourceful, energetic, assertive take charge assistant. A serious candidate will show experience in learning the overall goal of a firm & the self starting ability to get it done without needing constant "micro assignment". Please forwarded resume to: Signals & Systems Inc. 333 Park St., Trov Ml. Attn: Personnel Dept.
An Equal Opportunity Employer

EXECUTIVE SECRETARY
Successful Detroit company seeks an experienced secretary to top level of secretarial experience. Word processing experience and Basic Bookkeeping experience a plus. Professional appearance required to top executives. Generous salary and benefits. Excellent opportunity for advancement. If interested, please send confidential resume and salary requirements to: Mr. Dobson, P. O. Box 691, Southfield, MI 48037.

Plante & Moran recruiting for An Equal Opportunity Employer

FILE CLERK
Experienced full time. Farmington Hills area. 553-0650

EXECUTIVE SECRETARY
In Regional Church Office. 2 years experience. Southfield. Word Processing, Computer & statistical skills required. Send resume, with work history to: Business Administrator, ED4-CUMC, 22401 Grand River Ave., Detroit, MI. 48219.

EXECUTIVE SECRETARY
Immediate opening for experienced, mature individual with excellent skills in Shorthand, typing, Word Processing, written & oral communication. Salary commensurate with experience & ability. Excellent benefits. Send resume, detailing skills, along with salary requirements, to:
Attention: Personnel
Robertson Bros. Co.
3663 Telegraph, Ste. 202
Bloomfield Hills, MI. 48013
NO Phone Calls, Please!

EXECUTIVE - secretary for head of Birmingham company, typing 80 words/minute, 100 word dictation, Lotus 1,2,3, benefits, $24,000. Fee paid

SECRETARY - typing 65 wpm, 2 yrs office experience, knowledge of products company, benefits, $14,000. Fee paid

WORD - processor, Word Perfect experience for Birmingham company. Hourly salary. Fee paid

LOIS RAY PERSONNEL
SOUTHFIELD 559-0560

FACILITIES CLERKS
Growing law firm has 2 positions available in our facilities management. Facilities Clerks responsibilities include receiving/shipping office supplies, sorting/stamping mail, setup and cleanup of conference room and misc. duties. Facilities Porter responsibilities include changing lights, hanging pictures, moving boxes and furniture and minor duties. We have excellent benefits and a friendly environment. Interested candidates please forward resume to: Laurie Boccia, Schlussel-Lipton, Elm, 29201 Telegraph Rd., Suite 200, Southfield, MI. 48034.

FAST PACED expanding company needs experienced Inventory Control/Accounts Payable Clerk. Competitive pay with growth opportunities. Resume to: Box 274, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

FILE CLERK - Permanent part-time positions in the Canton - Plymouth & Farmington areas. Flexible hours, work while the children are in school. Send resume to: Finance P.O. Box 35325 Grosse Pointe Woods MI 48236

FILE CLERK/Switchboard Operator. Versatile position for very busy Livonia office. Heavy filing. Prefer operator with knowledge of Lotus. Competitive pay with growth opportunities. Resume to: Box 274, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

FULL CHARGE BOOKKEEPER
Part time to eventual full time, for Dearborn medical office. Experience in all phases of P/R, A/R, G/L and financial statements. Good pay & benefits. Send resume and salary requirements to: Box 240, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

Full time accounts receivable, accounts payable, inventory, payroll, sales, clipboard posting & typing. Troy area. 689-6532

FULL TIME person needed for fast paced office in our customer service dept. Excellent typing, manual light typing, computer work, some shipping & light lifting required. Send resume to PO Box #5336, W. Bloomfield, MI. 48033

FULL CHARGE BOOKKEEPER/Accounts Payable. Knowledge of automated Accounts Payable, General ledger and Lotus 1,2,3. Salary range starts $17,000. Send resume and salary history to: Solomon Investment Group, 32900 Northwestern Hwy., Suite 180, Farmington Hills, MI. 48018. Att: Nancy Nagle, Assistant Controller.

GENERAL CLERICAL
Typing, filing, general office duties. Detail & customer oriented with good phone skills. Apply in person or send resume to: Bernard Suec, 15630 Middlebelt, Livonia MI 48154 (2 blk. N. of 6 Mile)

GENERAL OFFICE - PART TIME for pleasant Bloomfield Hills office. Hours flexible. Must be bright, accurate typist. Please send resume or apply at: 2100 No. Woodward, Suite 300, Bloomfield Hills, MI 48013. 647-4800

GENERAL OFFICE
Apartment community in W. West Bloomfield looking for all around person. Bookkeeping, resident hours (weekends necessary). Call: 661-2900

GENERAL OFFICE
Aggressive, suburban Real Estate Property Management company needs a responsible person for a 61 Person Office. Typing & general office experience helpful. Salary & benefits commensurate with experience. 643-0600

GENERAL OFFICE, PART TIME
Bookkeeping, typing & typing skills needed. Call Sister Management weekdays 9AM-5PM 540-6264

GENERAL OFFICE
Immediate opening for responsible person with good typing, filing, and typing & general office skills. Full benefits. Drotbury. 352-1016

GENERAL OFFICE
Company located in Livonia is seeking a person to help with General Office duties, filing, typing, product returns, answering phones, interviews by appointment. 471-0601

GENERAL OFFICE, no experience necessary. Duties include heavy typing, light bookkeeping, filing & light clerical duties. Minimum $900 month plus benefits. Interviews Mon. & Tues. 9-11 AM. 455-0015 mile, Plymouth 459-2810

GENERAL OFFICE
Entry level position for person with good clerical skills, math aptitude, typing 45 wpm. Must be able to work flexible hours. Send resume to P. O. Box 300, Southfield, MI 48037

GENERAL OFFICE
Experienced individual needed to perform a variety of clerical duties involving around our manufacturing operations. Candidate should have good organizational and math skills, typing required. Send resume to Human Resources, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

GENERAL OFFICE
Seeking responsible, motivated individual to work at our purchasing department. Individual must have minimum of 5 years general office experience, be able to type 50 WPM and have excellent math and communication skills. Please send resume to Box 348, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

GENERAL OFFICE - data entry experience helpful, excellent telephone skills a must. 353-7799

GENERAL OFFICE
Bookkeeping & typing experience necessary. Non-smoking office. 540-1330

GENERAL OFFICE
Light typing & bookkeeping. Southfield area.
356-7870

GENERAL OFFICE
PART TIME
Guardian Industries has a part time general office opening in its corporation offices located near Northville. Responsibilities include: mail distribution, micro-filming, film indexing and other office duties. Preferred hours are Noon - 5 PM., Mon. - Fri. Prior office experience is required. Interested candidates may forward a letter or resume to:
Robert Martin
GUARDIAN INDUSTRIES
43044 W. 9 Mile Road
Northville, MI., 48167

GENERAL OFFICE for 1 girl office. Will train. Audio Alert Inc., 32968 Hamilton Ct. Blvd. #202, Farmington Hills, MI. 48018. 553-4900

GENERAL OFFICE
Mature person for permanent part time. Must be able to take a message correctly. Experience helpful but not necessary. 525-5575

GENERAL - office person for major dry-cleaner in Bloomfield Hills, type 35 wpm accurately, telephone, light beginner spot, $950/mo. Call Angie at Uniforce 540-6500

GENERAL OFFICE-SENIOR CLERK
$5-$9/hour depending upon ability & experience. Light typing, insurance office. 55wpm, good math. Southfield Twin Center. Call 1-248-357-8942

GENERAL OFFICE
Answer phones, type letters, filing, copy machine & help others in office as needed. Word Processing helpful but not necessary. 1-5PM Mon.-Fri., Birmingham. 644-4514

GENERAL OFFICE people (31) type 45 - 50 wpm, telephone skills, data entry & light bookkeeping helpful. (6-12 month temporary) Farmington, Livonia, Farmington, Plymouth & Southfield. 5-5-5-Inc. Call Hazel at Uniforce 357-0034 or 473-2930

GENERAL OFFICE
General office positions available at our Farmington Hills location. Responsibilities will include matching invoices, processing mail, filing and other related duties. Previous experience required. Benefits included. Call 553-5260

GENERAL OFFICE
The Charter Twp of Plymouth is looking to hit two positions:
File Clerk/Police Department $12,313 to $15,013
Administrative Clerk/Fire Dept. $12,613 to $17,243
Job announcements more fully describing the positions and application forms are available at the township Clerk's office 1230 Anchor Rd., between 8:30am-5pm. All completed applications must be received by the Clerk's office no later than 5:00 pm, Sept. 15,1988. An Equal Opportunity Employer

GENERAL OFFICE
Full time, with light Fire Word processing, typing, filing, & telephone skills. Pleasant home office atmosphere. Call Sharon 455-7220

GENERAL SECRETARIES - type 50-60 wpm, for free training on Word Perfect. Display Write 3 or 4. Must have 6-12 mos. office experience. Locations are in Troy, South Southfield, Livonia. $4.50-$10/hr. Call Lou Ann at Uniforce 473-2930

GENERAL - secretaries (14), light shorthand helpful, typists, (19), type 50-60 wpm (8-12 mos. office experience) for major Troy & Bloomfield Hills firms. Free training on Word Perfect or Display Write 3 or 4. $4.50-$10/hr. Call Leslie at Uniforce 646-7664

HELP!!
Mature person needed to organize small business office. Clerical & bookkeeping skills required. Will train. Growth growth potential. Call J.P. Enterprises. 540-5552

GROWING TRUCKING co. seeking individual to do billing position. Computer/Trucking experience a plus. Please call Katherine 522-1400

HELP!
We need receptionists, secretaries word processors
experience necessary.
Good pay. Benefits.
J Martin Temporaries
32215 W 10 Mile Rd.
(Between Halsted & Haggerty)
(Next door to Wendy's)
474-8722

HOTEL SALES SECRETARY
Holiday Inn Fairlane has immediate opportunity for a positive and dependable individual. Responsibilities will focus on providing secretarial duties for a high paced office. Typing efficiency and word processing experience preferred. Competitive salary and excellent benefits. Send resume or apply at: Holiday Inn Fairlane, 5301 Southfield Service Dr. Detroit MI 48228

IMMEDIATE OPENING for part time Receptionist Typist. Approximately 20 hours per week. Could work into full time. Send resume to 333 Park St. Troy Mi 48083. Attention Mr Eady.

IMMEDIATE OPENING FOR
Data Entry Operator
Must be able to handle responsibilities in the following areas
IBM PS/2
Model 30
Data Base input
Print-Out
Filing
Possibly some overtime, must be flexible For employment call:
553-5858
NORRELL SERVICES
NEVER A FEE EOE

INSURANCE AGENCY Bookkeeper, full time. Insurance or bookkeeping experience helpful. Salary based upon experience Canton 981-3300

INSURANCE-CLERICAL DUTIES
including typing. Farmington Hills Area Call 626-9735

INSURANCE Customer Service Rep for Birmingham insurance agency. Pleasant working environment. Salary based. Excellent benefit package & bonus potential. Call Suzanne or M. Martin, 30700 Telegraph, Ste #345, Birmingham, MI. 48010

INSURANCE
Home office claims insurance company has immediate full time openings for:
Office Clerical Benefits Analysts
(Experienced)
Competitive salaries, 4½ day work week, company paid fringe benefits and excellent health insurance, paid holidays & vacations. Call
591-4690
Mon. thru Thurs 7:30am-4:30pm
Fri. 8am-12noon

KEYPUNCH OPERATOR
We are looking for more good people to join our expanding team of data processing professionals. If you are an experienced operator, give us a call today. Top pay for afternoons.
INDATA CORPORATION, 422-8000

504 Help Wanted Office-Clerical

KEYPUNCH OPERATORS
Wanted. Experience required, full time days and afternoons available. Benefits. Farmington area. 474-1156

KEY PUNCH OPERATORS - needed by service bureau. Experience required, full or part time, days or afternoons. Farmington area. 537-1190

LAW FIRM in Birmingham seeks Legal Secretary/Word Processor position. Ideal candidate will possess: Must be self-starter who's able to accept responsibility & function as an integral part of a professional team. Excellent skills required. Non-smoker. Call Andi. 647-1127

PARALEGAL
Individual needed with excellent organizational skills. Requires 70-80 wpm typing plus dictation. Salary commensurate with experience. Call Louise for more information!

ENTECH SERVICES, LTD.
737-1744

LEGAL ASSISTANT/PARALEGAL
For 2 attorneys Farmington Hills firm specializing in litigation, contracts, motions, corporations, mediation and negotiations. Excellent communications, certify & enforce knowledge of laws required in sister states. $14,000 to $17,000. 553-8010

LEGAL SECRETARY
Full time position available for experienced legal secretary with corporate mills location. Send resume to
LAL, 30955 Northwestern Hwy., Farmington Hills MI 48018
ALL FEES EMPLOYER PAID
JOANNE MANSFIELD
Legal Personnel
Suburban Areas 362-3434
Penobscot Bldg 961-8585

LEGAL SECRETARY
For Southfield law firm. Group sales and word processing background preferred. Excellent working conditions and benefits. 354-4400

LEGAL SECRETARY
Small Farmington Hills law firm is looking for a full time legal secretary. Word processor experience preferred. 851-167

LEGAL SECRETARIES
Let our 25 years of service and expertise work for you! Our professional placement services, temporary or permanent, are free of charge! The Agency for Legal Secretaries
ALL FEES EMPLOYER PAID
HILLSTROM & ROS
AGENCY, INC.
626-8188

LEGAL SECRETARY
Experienced, word processing salary negotiable Call 353-07

LEGAL SECRETARY
Experienced for Birmingham law firm. 258-0

LEGAL SECRETARY
Full time position available for Mrs. Harmon, 2000 Buhl Building, Detroit, Mich. 48226

HOME & SERVICE GUIDE

DEADLINES: 4 P.M. TUESDAY FOR THURSDAY EDITION / 4 P.M. FRIDAY FOR MONDAY EDITION

102 Handyman

HANDYMAN JACK
General home repair
Including Electrical, Plumbing
Caulking, etc. 737-9290

Retired Handyman
All types of work. 471-3729

SUPERIOR CONSTRUCTION
(Formerly Mark Your Handyman)
can help you fix up your home or business. Inside & out. For a FREE Quote, call Mark: 592-4848

105 Hauling

A-1 HAULING - Moving, Scrap metal, Cleaning Garages, Basements, Stores, etc. Lowest prices in town. Quick service. Free Est. Serving Wayne & Oakland Counties. Central location. 547-2784 or 559-8138

ANDERSON & SON MAINT. CO.
Hauling of all types.
Cement work, break-outs & roofing.
981-8157 or 532-3267

ASPHALT - CEMENT
Broke out & hauled away.
Garages built reasonably.
Larry: 477-1148

COMPLETE HAULING SERVICE
Old Rubbish hauled away. Basements, Garages, Attics Over Specialty. Res. & Comm'l. 522-6532

GENERAL HAULING
Inside & outside demolition, trash to broken concrete. Small Jobs, 1 Day Service. Call anytime. 537-9275

LIGHT HAULING
Reasonable rates. Basements & Garages Cleaned. Handyman Services. 443-9639

MIC & DAGO HAULING
Res., commercial, clean ups. Handyman repairs. Painting, sod, tree service & gutters cleaned. Reasonable. 533-8239

TAKE - AWAY - TRASH
All kinds of rubbish hauled
Birmingham, Troy & Bloomfield area
Call Fred 334-2379

WEE-HAUL
Garage-Basement Attic Clean-out
Yard clean-up & light demolition
Household moving - Reasonable
363-9250

106 Heating & Cooling

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HEATING & COOLING
Carl's Industrial, Residential
24 hour service.
926-1304 278-2012
Financing Vise - Master

110 Housecleaning

AFFORDABLE
Cleaning ? Satisfaction guaranteed, well clean homes or business. Reasonable rates. 425-8104

CALL TY-D MAIDS
Let us clean your home for you.
10% off 1st cleaning
425-2259

CLEANING
Complete, Quality Cleaning. The European Way for home & office. Fire, bonded, B.C.C. Inc. 548-9044

is good self motivated, reliable cleaning person? If your answer is yes - call 776-1862

EXPERIENCED, Efficient, Dependable, Honest Housekeeper now has openings in Livonia, Call Mary, W. Bloomfield, After 6pm 557-7991

HOLLY'S HOUSECLEANING
Thoroughly Reliable, at affordable prices. We take pride in our work! Call for full cleaning. 291-5462

HOUSECLEANING
Birmingham/Bloomfield/Farmington
Reasonable 642-0143

HOUSE, OFFICE, CARPET CLEANING & PAINTING.
HUSBAND & WIFE.
698-6174

120 Interior Decorating

I THE PAINT DOCTOR
Quality painting at reasonable rates for your house, condo, etc.
HOUSE CALLS
Call Bob 476-3671
Before 10am or after 6pm

INTERIOR DESIGNER will help you select all window treatments & wallpapers. Discounted prices on 1000 job including installation. Julie 547-5639

123 Janitorial

JANITORIAL AND MAINTENANCE
Service Cleaning commercial & residential. Exterior & interior painting. Free est. Ref. Bonded. 642-8504

SPECIALIZING- Office & Comm'l. cleaning. Window/wall washing. Basement/garage cleaning. Floor stripping & waxing. 243-9539

129 Landscaping

ADMIRE YOUR YARD
Complete new & renew landscaping
Sodding • Schedule
Underground sprinkler systems installed & repaired. Trees & shrubs planted. Custom landscape. Retaining walls built. Sod. Landscape/lawn maint. comm. Bdg. 334-2213. 489-5935

LANDSCAPE SUPPLIES -Shredded Bark, Top Soil, Sand Gravel, decorative stone, Railroad Ties, sod, shrubs & trees. All your landscape needs delivered or installed. 534-3134 489-5955

RANDAL LANDSCAPE
Complete Landscapes, Design & Inst. Plantings, Top Soil Work, Grading.
★ TOP SOIL ★
★ SPECIAL ★
7 yds. screened top Soil - $95
Farmington, W. Bloomfield & Commerce Twp. Area
855-7005

R. MELOW Landscape Contractor. Complete landscape service and lawn maintenance. Call 464-2783

SCREENED TOP SOIL
3 yds. - $36 delivered.
Price subject to territory.
Green Thumb Landscaping 453-9353

SEPTEMBER
Best time to...
POWER RAKE - AERATE
The Earth Steward
10 Yrs. Exp. Free Est. 391-2131

★ SPECIAL ★
7 yds. scr. top soil . . $75
14 Yds. scr. top soil . $140
FM Dirt - Peat
Wood Chips - Bark
Sand • Gravel • Stone
WHOLESALE RATES TO ALL
MICK WHITE TRUCKING
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TOP SOIL SPECIAL
Screened-Syd $58.50-8yd $65.75
Peat Mix-Sand-Stone-Gravel-Bark
Farm W. Bwhd & Nearby Areas
D & J 553-0792

TOPSOIL
5½ YDS $58.95 DELIVERED
$ 3 yd fill sand $15.00
$ Shredded bark mulch $19.50 yd
$ Wood chips 19.50 yd
$ Limestone $18 yd
$ Pea stone $18 yd
$ Pool sand $18 yd
$ Sandstone $47.50 ton
Gardenstone, variety of decorator stone, delivered
SOD STRIPPING & RELAYING
Prices good within a 10 mile radius of Canton Twp
Lucas Nursery
41660 Ford Rd., Canton
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135 Lawn Maintenance

ALL LAWN MOWING
Dethatching, Aerating, Tree & Shrub Trimming, Clean-ups, Reasonable.
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Lawn cutting, clean up, season jobs only. Good reliable work. We do the job right. 343-0918 419-1673

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DIVERSIFIED LAWN SERVICE
Spring Clean-Up
Affordable maintenance on all
Lawn & Garden care. Service to be your needs. Free Est. 538-8086

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Full Tilled, Sod,
LOWEST PRICE GUARANTEED.
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MAIN BROS. Landscaping, Cleanters, Quality work, some years, lawns, new work, landscape, painting, trees, driveways, etc. 736-6227

138 Lawn Sprinkling

LAWN SPRINKLER SYSTEMS
Installation & Repair
Automatic timers, pumps, trenching, pipe pulling, boring. 548-6990

L.M.C., INC.
LANDSCAPE & SPRINKLERS
Design, Install, Maintenance
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MORREY'S SPRINKLER SERVICE
Repair & maintenance our specialty. Automatic timers installed. Free estimates. Lic. master plumber. 356-2110

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