## 504 Help Wanted Office-Clerical

CLERICAL
ity insurance agency. Entry level position. Typing a computer a plus. Medical insurance benefits. Call Terry 645-8080

LERICAL - 1 person office, skills required: 3 secretarial, bookkeeping, accounts payable & receivable & payroll. Call 9-5pm Mon. thru Fri. 641-4320

CLERK/RECEPTIONIST
ith detail, organization & and team skills required. Auditory efficiency critical. Approx. 25 ours/week. Close to Clarenceville. ustries, Plymouth. 455-0680

CLERKS
DATA ENTRY
RECEPTIONISTS

EAD BUCKS$
IMMEDIATE OPENINGS
TOP PAY
CASH BONUSES
SAME WEEK PAYCHECK
557-5700
SNELLING
TEMORARIES
NEVER A FEE

CLERKS
FIGURE WORK
ur corporation is seeking detail oriented individuals with strong ith aptitude, proficient record keepills & light typing ability. These enry level positions provide benefits ports, paying tax bills & data en- Previous bookkeeper experience ful or some work in accounting a ka. Benefits are offered. If you are eking for a long term opportunity to use our math abilities while working for growing company, please apply Mon-Fri, 9am-4pm:

The Employment Department
FIREMAN'S FUND
MORTGAGE CORPORATION
27555 Farmington Rd.
Farmington Hills, MI 48018
Equal Opportunity Employer M/F/H

CLERK TYPIST
$5.00/HR
WOLVERINE
TEMPORARIES
358-4270

## 504 Help Wanted Office-Clerical

CLERKS
Positions available for experienced bank, reconciliation and Accounts Data Entry Clerks. 569-0500

CLERK/TYPIST
Detroit-based firm seeks entry-level Clerk Typist. Candidates should possess minimum typing speed of 40 WPM, good phone manners & general clerical knowledge. Excellent advancement opportunity. This position is ideal for someone seeking part-time employment. For consideration, send forward resume to:
Arbor Drugs Trolel
P.O. Box 779
Detroit, MI. 48231

CLERK TYPIST-Experience helpful. 20 hours per week, daytime and some weekends. Call Jan 10am-5pm 455-8022

CLERK TYPISTS
(TEMPORARY)
Are you looking for a way to earn some money now, without committing to a full time position? Well, we may have the opportunity you're looking for. One of our largest servicing departments is seeking people to work full and part time on a temporary basis. Responsibilities will include filing, typing, answering phones & other general office duties. Individuals should possess light typing, good communication skills & be able to work in a fast paced environment. Salary range is $5.00-$6 an hour is offered. Qualified candidates should apply Mon.-Fri., 8am-4pm.

The Employment Department
FIREMAN'S FUND
MORTGAGE CORPORATION
27555 Farmington Rd.
Farmington Hills, MI 48018
Equal Opportunity Employer M/F/H

CLERK TYPIST
$5.00/HR
WOLVERINE
TEMPORARIES
358-4270

## 504 Help Wanted Office-Clerical

CLERK/TYPIST
We have an immediate opening for an individual in our Field Department. you must type 60 wpm., accurate raisels. CRT experience desirable and IBM word processing a plus. If interested, please call 348-3000

HANDLEMAN COMPANY
500 Kirts Blvd., Troy, MI.
First stop light N. of 15 Mile
W. of Livernois
Equal Opportunity Employer
Male/Female/Handicapped/Vet

An affirmative Action

COMMUNICATIONS COMPANY
SECRETARY
A growing dynamic company is looking for a self-motivated Secretary who has strong computer and word processing skills. Growth potential offered in this responsible position. $18,000, fee paid.
Call Ann Arbor Staffing
After 5 PM. Appointments Available
SNELLING & SNELLING

CONTACT LENS ASSISTANT
Earn $5.50/hr to $6.00/hr. Flexible hours. Must be dependable and energetic. 626-3927

COORDINATOR
$16,000 FEE PAID
Downtown company is in need of an individual with strong math and computer abilities. If you are analytical-minded and want to work for a growing company, consider joining our entering 100 benefits, call Teri now at 454-0900.
SNELLING & SNELLING

CREDIT INVESTIGATOR/
GENERAL OFFICE
Fast paced Northwest company needs people for credit investigation and general office work. Send resume to: LAC, 30955 Northwestern Hwy., Farmington Hills MI 48018, attn.: Credit Investigation

CREDIT REPORTER - National firm in Southfield is seeking part time credit reporters to process and mail page & other credit reports. Credit back ground needed. Good verbal & writing skills. Computer experience helpful. Call Harry between 2-3pm daily at 351-8809
An Equal Opportunity Employer

DATA ENTRY
Full & part time positions available in pleasant Bloomfield Hills office. For more information, call between 8am-3pm. 258-0200

## 504 Help Wanted Office-Clerical

CRT OPERATOR
DATA ENTRY EXPERIENCE
Good keyboard skills, 10 key calculator skills & light typing. Excellent benefits package & Bloomfield location. Send resume to: LAC, 30955 Northwestern Hwy., Farmington Hills, MI 48018. Attn: Personnel.

CUSTOMER SERVICE CLERK
Entry level position available in Southfield office. Candidate must have good organizational skills & pleasant phone manner. Send resume to: P.O. Box 300, Southfield MI 48037 or call 353-3131, Ext. 217.

CUSTOMER SERVICE firm seeks bright decendable people with excellent telephone manner. Responsibilities include, telephone correspondence with insurance agents. Approx. 4:30pm to 10:30 & Wed 10-2, Down town Southfield Bldg. 25900 Greenfield Suite 254, located on corner of Greenfield & Lincoln.

CUSTOMER SERVICE/
COORDINATOR
Livonia firm has a position for your customer service experience, telephone and trouble shooting skills. Must have typing of 50wpm & computer knowledge. Full benefits. Call Today for a personal interview.
ALL FEES COMPANY PAID
PERMANENT STAFF
Livonia 591-2221

DATA ENTRY
Individual skilled with typing of 40 WPM. Must be experienced in several fields. Background with chemical company helpful. Call for more information about this interesting position!

ENTECH
SERVICES, LTD.
737-1744

## 504 Help Wanted Office-Clerical

DATA ENTRY
CLERK
Recent promotion has created an opening for an individual to maintain data in our computerized system. The qualified candidate will be a high school graduate with computer or typing skills. Data entry training helpful but not required.

54/hour to start. Full benefit package and excellent opportunity for growth. Apply in person between 8.30am and 4pm, call or send resume to:

Kevin A. Rourke
Little Caesar
Enterprises, Inc.
24152 Haggerty Rd.
Farmington Hills, MI. 48024
473-8797
An Equal Opportunity Employer

DATA ENTRY!
FEE PAID - $12-$14,500
WARREN: Minimum of 1Yr. experience IBM system 36. Will input processing of purchase orders, type, file & maintain files. Excellent benefits. 649-6797 or 962-0565
DOROTHY DAY
PERSONNEL, INC.

DATA ENTRY
Full time position available with wholesale hardware and appliance distributor located in Southfield. Rate (10 Mar & Grand River Area). Call 471-5500

DATA ENTRY OPERATOR
Full time position available in our Southfield office. Must have minimum of 1 year previous job related experience. Based 5 years on 10 key pad & must. Good math ability a plus. Excellent benefits. Call before 11am

DATA ENTRY - people for major Farmington Hills computer corporation. Type 45-50 wpm accurate. Call Irv, Call Suzanne at Uniforce 357-0034

DATA ENTRY/TYPIST
Downtown Detroit-based firm seeks qualified individuals for Data Entry/Typist positions. Potential candidates should type 45 WPM. Some experience, a big Plus - but not mandatory. Excellent opportunities for the right individuals. This position is salary paid with benefits.
For consideration, send resume to:
Data Entry/Typist,
P.O. Box 77
Detroit, MI. 48231

DATA PROCESSING CLERK
Temporary position available, 4-5 hours per day, lasting approx. 4 months. Primary responsibility will be in-putting Accounting Data on IBM PC. May perform other Clerical duties. 10 key Calculator experience necessary. If interested, call:
769-6520 ext. 294
or send resume to:
McKINLEY ASSOCIATES
Data Processing Clerk Position
P.O. Box 5649
Ann Arbor, MI 48107-5649

DEARBORN SHOP
Hours 8AM-3PM Monday thru Friday. Light typing and telephone. Will train. Computer electronic design & engraving. Resume to: Husband, Kolbus & Donald, 25335 Six Mile Road, Livonia, Mich., 48152

## 504 Help Wanted Office-Clerical

DISTRIBUTION
CLERK
Vitalic Foods, Inc., one of the most innovative marketers in the food industry, has a immediate opening for a detail-oriented person.

To meet this challenge, you need 2 years' office experience, good phone skills & strong Math skills. Knowledge of transportation or distribution will be helpful.
P.C. skills, a Plus.

We offer competitive pay & benefits. For consideration, send your resume with salary requirements, to:

VLASIC FOODS, INC.
Human Resources, Dept. DC
32900 Middlebelt Rd.
W. Bloomfield, MI. 48322
An Equal Opportunity Employer

EARN
HOLIDAY MONEY
100 Data Entry Ex-sisters with good speed needed for a Troy firm. Flexible hours, good pay and bonuses. Call today.

264-0501
CDI
Temporary Services, Inc.
EOE NEVER A FEE

EMPLOYMENT SPECIALIST
Urgent need exist for individual to perform full time paid growing contract service organization. Ground floor opportunity for the right individual. Must be able to communicate with all levels of management, be self motivated. Will interview and evaluate clerical candidates for positions in temporary and permanent job assignments. Will train right individual. Please call or send resume to:
Employment Connection
28 Fountain Industrial Dr.
Ypsilanti, MI 48198
485-3900 425-3220

ENTRY LEVEL
CLERK
$10,400 FEE PAID
Growing Troy company requires 6 months office experience with typing 35 wpm. Will train. Full benefits offered within a year. Full benefits. Call 648-5900.
SNELLING & SNELLING
OF TROY

ENTRY LEVEL
Immediate full time openings for individuals with good clerical skills. We will train you to apply your skills in positions involving varied duties including filing, mail processing & light typing.

Excellent employee benefits and promotional opportunities with a chance to develop advanced skills.

New facility in Novi Town Center. Call Vicki Sale for appt. 348-8000
Liberty Mutual Insurance Group
An Equal Opportunity Employer

EXECUTIVE SECRETARY
For national drug co. Must be experienced, articulate & well groomed. Contact Mr. Rott 531-8940
Or send resume: 31731 Northwestern Hwy., Suite 159W, Farmington Hills, MI 48018

## 504 Help Wanted Office-Clerical

EXECUTIVE ASS'T.
Corporate HQ needs attractive, personable secretary able to handle assignments from marketing to legal areas. Challenge and opportunity exists in this growing PR position.
FEE PAID.
Harper Woods - 372-4720
Troy - 649-4144
Harriet Sorge Personnel

EXECUTIVE LEGAL SECRETARY
J.P. Industries, Inc. the "Michigan Company of the Year" is seeking an Executive Legal Secretary for its Ann Arbor corporate headquarters. The successful candidate will have 3 to 5 years of experience as a legal secretary. This position requires skills in WORD PROCESSING (preferably MICROSOFT), dictation, and organizational skills. The candidate should be a self-starter with the ability to operate with a minimal amount of supervision.
J.P. Industries, Inc. offers a competitive salary and a full range of benefits including medical, dental and life insurance, a generous pension and a 401 (k) plan. If you are interested in this position, please send a detailed resume including salary history and requirements to:

J.P. INDUSTRIES, INC.
Attn: Human Resources Dept.
325 E. Eisenhower Parkway
Ann Arbor, MI 48108
An Equal Opportunity Employer

EXECUTIVE
SALES SECRETARY
$18,000 FEE PAID
Immediate position for polished Secretary with strong typing and shorthand skills. Lots of client contact and organizing. Sales experience needed. Full benefits in growing office. Call Mark, 648-5900.
SNELLING & SNELLING
OF TROY

EXECUTIVE SECRETARY with legal experience. Must have good typing, filing and good dictation skills. Excellent salary. Birmingham area. 647-4400

EXECUTIVE SECRETARY
Sharp/experience needed for major department of large Ad Agency in Southfield - great opportunity! Type 60WPM. Call 827-5341

EXECUTIVE SECRETARY
Work for Vice President of Sales in medium-sized office. Mature person with excellent secretarial skills. Must have experience with IBM computer, Lotus 123, word processing, dictation skills and light bookkeeping. Southfield area. Excellent salary and company benefits. Send resume to: Box 2058, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

EXECUTIVE SECRETARY - Full time. High level skills. Word processing/WordPerfect. Light dictation. Salary commensurate with experience. Birmingham. 647-6210

EXECUTIVE SECRETARY
Needed to assist "perfectionist" president of Sports Car Corporation. Must be flexible on overtime and attention of details. Send resume to: P. O. Box 300, Southfield, MI 48037 or call 353-3131, Ext. 217

EXECUTIVE SECRETARY for Birmingham based real estate development & management company. Sales must include Word Perfect, Lotus & shorthand experience. Excellent benefits provided. Send resume to: H. W. Goddard, P O Box 1120, Birmingham, MI 48012

EXECUTIVE SECRETARY
A small Troy mfg Co. has an opening for a special person to help a very disorganized President. Typing speed & other mechanical skills are unimportant but you'll need to be resourceful, bright, personable & dedicated. 2 years of actual secretarial experience is necessary. The position offers benefits & a salary range from $18,000. Please submit a resume to: Kelly Services, 333 Parkland Plaza, Ste. 100, Ann Arbor, MI 48103
An Equal Opportunity Employer

EXPERIENCED Client/Receptionist person wanted full time for Commerce area. Good typing and language skills a must. Will train on computer. $12,000 plus excellent benefits. Call Debbie at: 669-2903

FARMINGTON HILLS Computer company has opening for part time morning clerical help answering phone & miscellaneous clerical duties. Mon. thru Friday 8am-1pm
Call 553-9250

FINANCIAL SERVICES AGENCY
in Troy ... seeking Secretary.
Duties include typing, filing & entry-level Word Processing. Shorthand helpful. Benefits available. For interview, call Nancy, 362-0933

## 504 Help Wanted Office-Clerical

FILE CLERK
Downtown Detroit law-based firm seeks File Clerks for full-time positions. Qualified candidates will be detail-oriented with good organizational skills. Duties will include filing, light typing & answering phones. Previous office experience helpful but not necessary. This is an excellent position with potential for advancement in an expanding company. Competitive salary and benefits package. For consideration, send resume to:
File Clerk
P.O. Box 770
Detroit, MI. 48231

FILE CLERK-Modern Southfield office needs part time clerk Gentle person, good filing & phone ability a must. Call Diane. 353-2900

FILE CLERK-PART TIME
Afternoons, Mon. thru Fri for major Ad Agency in Southfield. Requires light typing & phone skills. 827-5341

FINANCIAL ASSISTANT needed approximately 30 hours per week, $6-7 per hour. Apply in person, South-field Bldg. 18700 W. 10 Mile.

FRONT DESK!
FEE PAID - $15-$17,000
N. SUBURBS: Some prior office experience required. Phone duties. Training will train on IBM-PC, phones, mail & general office duties. Plush offices. Benefits.
649-6797 962-0565
DOROTHY DAY
PERSONNEL, INC.

FRONT DESK RECEPTIONIST, full time position available for a self starter in our Southfield facility. Must have good phone skills & pleasant personality. Excellent working conditions. 354-6290

FULL-CHARGE BOOKKEEPER
Some computer experience, Flexible hours, Mon-Fri, Good salary. Bedford,Inc. Mr. I. Lawton,356-2922

FULL TIME-Clerical work, mostly department of large Ad Agency in Southfield - great opportunity! Type 60WPM. Call 827-5341

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An Equal Opportunity Employer

EXPERIENCED Client/Receptionist person wanted full time for Commerce area. Good typing and language skills a must. Will train on computer. $12,000 plus excellent benefits. Call Debbie at: 669-2903

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Call 553-9250

FINANCIAL SERVICES AGENCY
in Troy ... seeking Secretary.
Duties include typing, filing & entry-level Word Processing. Shorthand helpful. Benefits available. For interview, call Nancy, 362-0933

## 504 Help Wanted Office-Clerical

GENERAL OFFICE - typing necessary. Send resume to: Robert J. Anderson & Co., 15584 Beech Daly, Detroit, MI 48239, or call 534-7456

GENERAL OFFICE
Experienced, good typist. Computer experience helpful. Benefits.
9-5 weeks days. 851-9951

GENERAL OFFICE
Telephone, filing, typing. Will train right person. Southfield CPA firm. Call:
353-3800

GENERAL OFFICE
Diversified duties. Good opportunity for right person. Send resume to: Box 2058, Observer & Eccentric, 36251 Grace Road, West Bloomfield, MI 48322.

GENERAL Office Person to do warranty, billing and service billings. General service office experience preferred. Resume to: Wolverine Factor & Equipment, 25900 W. Eleven Mile, Southfield, MI. 48034.

GENERAL Office - telephone, clerical, typing, a data entry, Type 35wpm accurately. Will train. 12 Mile/Telegraph area. Call Mrs. Hatcher at 557-1091 but not necessary. Call Tues., Thurs. between 10am. 355-1091

GENERAL OFFICE
full time. Filing, general posting, typing. Help with incoming phone calls. Computer experience preferred. Apply at: Timenetics Corporation, 30100 Telegraph Rd., Redford. Just S. of Jeffries Freeway.

GENERAL OFFICE
General office position available at our Farmington Hills office. Responsibilities include filing, mailing, invoices, processing orders, filing, and other related duties. Benefits included. Call. 553-8200

GENERAL OFFICE
Full time, Mon. thru Fri. Light typing helpful. Data processing experience with CRT & bookkeeping experience helpful. Full benefit. Please send resume to: Gerry Kacpura, The Kacpura Group, 31731 N. Woodward, Birmingham, MI 48009.

GENERAL OFFICE
Very diversified position is required. Must be an accurate typist & very organized. Work out of our Farmington Hills office in the Auburn Hills area. Salary commensurate with experience. Please send resume and salary history to: AGP, P. O. Box 7356, Dearborn, MI. 48121

GENERAL OFFICE CLERK
Medium size plant located in Livonia has an opening for a general office clerk to work in the plant office from 7 a.m. to 10.30 pm. Starting salary $4.00 hr. plus bonus with good fringe benefits. Send resume to Box 888, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

GENERAL OFFICE

Full time position in our Redford Divisional Office. Must have good typing & math skills, to handle variety of duties. Excellent benefits including profit sharing, savings plan & tuition refund. Please call 644-5300, ext. 245.

Erb LUMBER CO.

HIGH SCHOOL
Career Center - Part-professional 20 hr./week, $7.50/hr. Qualifications: 2 years work experience, good typist, degree preferred. Call Farmington Public Schools 477-3318

GENERAL OFFICE
& can type we will train you for our office. Apply in person 29055 Ford Rd. #B between 9am-noon or 3-6pm Mon. thru Fri.

INSURANCE CLAIMS
PROCESSORS/CLERKS

MIC LIFE INSURANCE
CORPORATION
Seeking individuals for credit life & A & H insurance claims office location in Livonia. Duties include Processor-investigation, determination of liability, calculation of benefits & payment of credit life claims. Market claims-Mail distribution, general filing & answering telephone inquiries.
Knowledge of credit life operations, policy language, medical terminology, light typing & CRT operation is essential.

Competitive salary & comprehensive benefits. Send resume to Box 2058, Observer & Eccentric, 36251 Schoolcraft Rd., Livonia, MI 48150, or call: 655-9710 or 1-800-331-8326
THE INSURANCE PEOPLE
FROM GENERAL MOTORS
An Equal Opportunity Employer

INSURANCE CLERK
Southfield Agency looking for person to file, answer telephone, process claims & rate policies. Good benefits 358-1600

## 504 Help Wanted Office-Clerical

**RECEPTIONIST/SWITCHBOARD OPERATOR**

Full time for fast-pace real estate office in Southfield. Hours are 9-6 p.m. Must be reliable, cordial, have a clear phone voice and able to handle a busy switchboard. 6 months switchboard experience preferred. Excellent benefit package. Send resume and salary requirements to:

**DJCH-E**
**P.O. Box 267**
**Southfield, MI 48037**

**EXECUTIVE SECRETARY BILINGUAL**

The Siemens-Bendix Automotive Electronics Company, a dynamic international company, is seeking an Executive Secretary with fluency in the German language. This full time position reports to the office of the President at our North American headquarters to be located in the Troy/Auburn Hills area. The ideal candidate must have excellent organizational and communication skills. Personal computer experience and word processing skills are a must; DisplayWrite 4 highly desirable. Familiarity with Lotus 1-2-3 would also be helpful.

The successful candidate will be an energetic and highly motivated individual with a minimum of 7-10 years advanced secretarial experience.

A competitive salary and comprehensive benefit package is offered. Interested candidates should send a confidential resume and salary history to:

**SIEMENS-BENDIX AUTOMOTIVE ELECTRONICS**
**20650 Civic Center Dr.**
**P.O. Box 5029**
**Southfield, MI 48086**
**ATTN: PAT POIRIER**
*Equal Opportunity Employer M/F/H/C*

**CLERK/TYPIST**

Accurate typist needed - diversified, interesting work. Quality more vital than quantity. Hours are 8:30 to 5 p.m. - working in a beautiful, professional office building. Nice benefit package available. Send your resume to:

**CMDG-E**
**P.O. Box 267**
**Southfield, MI 48037**

**SECRETARY**

Personnel Department of national printing ink manufacturer located in South Redford requires a Secretary with typing of at least 70 wpm. Shorthand & PC proficiency desirable. Pleasant working conditions & complete benefits.

Send resume or call 538-6800, ext. 10 for an application or pickup an application between 9 am-4 pm.

**Flink Ink Corporation**
25111 Glendale Ave.
Detroit, MI 48239
Attn: Personnel Dept.
*Equal Opportunity Employer*

**OFFICE CLERK**

Ann Arbor Research & Development facility of national printing ink manufacturer requires a person with experience in data entry. Other duties include typing, filing & assisting in the Mail Room.

The facility is located near US 23 & M14. We offer pleasant working conditions, complete fringe benefits including dental & profit sharing. Please send resume to:

**Flint Ink Corporation**
25111 Glendale Ave.
Detroit, MI 48239
Attn: Personnel Dept.
*Equal Opportunity Employer*

# HOME & SERVICE GUIDE

DEADLINES: 4 P.M. TUESDAY FOR THURSDAY EDITION / 4 P.M. FRIDAY FOR MONDAY EDITION

## 6 - Aluminum Cleaning

ALL SIDING WORK
Re-paint soffit, fascia, gutters, caulk, brick cleaning, gutters. Call Lee Hermridge or another pro 474-4488

LOW PRICES
Cleaning, insulating, refurbishing, painting, repairing. 471-2600

## 9 - Aluminum Siding

AFFORDABLE QUALITY
ALUMINUM & VINYL SIDING
FREE EST. Fully Ins. Lic./Inc.
D.T.L. ENTERPRISES. 425-8606

AALUMA ENTERPRISES - Aluminum & vinyl siding, trim, gutters, storm windows & doors. Lic. Ins. 10yrs. Exp. Free est. 644-3735

ALCOA & REYNOLDS
Aluminum Siding & Trim, Thermo Replacement Windows. Do Own work, 431-6280, After 5PM 484-1545

ALUMINUM & VINYL SIDING
Repairs, Trim, Gutters, Windows, Dock repairs. Free Est. Lic. Call Ken, 421-3618

LOWEST PRICES
Alum. Siding & Gutters Installed & Cleaned. Roofing & related work
471-2600

## 12 Appliance Service

ROSE APPLIANCE REPAIR
Expert Service & Reasonable Rates
Low Rates, 7 Days a Week
No Service Charge Both Repairs
543-6338

## 14 Architecture

Have Nest Year's Home Design
TODAY!
CUSTOM DESIGNED HOMES
684-6867

## 15 Asphalt

A & J ASPHALT PAVING CO.
Res. & Comm. All work guaranteed. Free est. Repairs & seal-coating.
DRILL NOW & SAVE !! 291-8931

ASPHALT BY GREAT LAKES CO.
Driveways & Parking Lots
29 Yrs. Exp. Reasonable Rates
358-1206 531-9000

ASPHALT EXPRESS
683-5010
Res./Comm. Free Estimates
Paving-season resurface. Free Est.

DOMINO CONST. CO., INC.
ASPHALT PAVING
Since 1966
Residential & Commercial
Free Estimates
656-1222 652-2112

LEHR
Asphalt Paving
NEW WORK SEALING
RESURFACE GRAVEL DRIVES
PATCHING STRIPING
DOZER GRADING
ASPHALT REPAIR
Free Estimates Guaranteed Work
KEN LEHR 531-8016

PRECISION ASPHALT PAVING
IT'S NOT TOO LATE to pave or resurface your Driveway or Parking Lot. 8y Dec. 30 yrs. exp. 981-7075

SEALCOATING, REPAIRS
REGRADING
COMPLETE ASPHALT SERVICE
471-2600

TELSTONE ASPHALT PAVING
Commercial, residential.
Free Est. Guaranteed.
656-1763 or 456-8673

## 24 Basement Waterproofing

All Types of Waterproofing
Guaranteed - Free Estimates
Peter Maurer - 478-1565

AQUA-STOP
Basement repair/No outside digging. Free est. Life-time guar. 258-9626

BASEMENT LEAKS REPAIRED
Drains & Sump pumps repaired
30 YEARS EXPERIENCE
Call R.L. Jackson 474-6224

FIFTEEN YEARS EXPERIENCE
Free Est. Reasonable Rates
Seniors Discount $50 off per well
All work Guaranteed. Also Sump Cleaning 534-8365

WET BASEMENT
PROBLEMS?
NATIONWIDE SINCE 1958
FULLY WARRANTED
LICENSED & INSURED
B-DRY SYSTEMS
878-6277 981-3720 644-4455
MACOMB — WAYNE — OAKLAND

## 27 Brick, Block, Cement

ALL KINDS or Cement, Brick & Block Work. Porches, driveways, steps, walks. Big/small jobs. Stucco, chimney repairs; glass block & panelling brick & tile work. Exp., Lic. & Ins. Free Est. Call anytime 534-1570

ANGELO'S SUPPLIES
CONCRETE READY MIX
HAUL IT YOURSELF
1/4 TO 3 YDS. TRAILERS FREE
We Also Will Do All Types
Of Cement Work & Porches For You
478-1729

AIR COMPRESSORS &
JACK HAMMERS FOR RENT
478-1729

A-1 MASON - NEEDS WORK
Chimneys, Tuckpoints,
Porches, Driveways
Don - 645-6263

CHIMNEYS
Repaired or built new. Screened. Cleaned. Roof leaks stopped.
CROWN CONTRACTING 427-3961

CHIMNEYS
Roofing & Gutters
Licensed & Insured.
Sr. Citizen disc.
BEST CHIMNEY CO.
292-7722

CUSTOM BRICK Work - Repairs & New. Brick Sidewalks. Quality work. Specializing Porch & Chimney Repairs. Free Est. Keith: 477-6673

DOGONSKI CONSTRUCTION
Brick, block & footings, porches or driveways. Licensed, insured. Free Estimates. 937-1833

DRIVEWAYS, garages, walks, porches, foundations, Brick & Block. Licensed. 565-7470. Free Est.

UNIVERSAL CEMENT CO.

FRANK SINELLI
CEMENT CO.
Established in 1912
COMMERCIAL/RESIDENTIAL
Concrete Driveways
Sidewalks, Patios
348-3200

## 27 Brick, Block, Cement

EMH CONTRACTING INC
Cement & Masonary
•All Repairs •Small or large
•Driveways •Residential
•Patios •Commercial
•Steps •Industrial
•Footings •Fast, efficient
•Porches •Licensed
•Floors •Insured
•Waterproofing •Backhoe work
WORK MYSELF FREE ESTIMATE
348-0066

Frank Vento
Masonry & Cement Co. Inc.
All types Brick, Block, Cement Work
ADDITIONS
WATERPROOFING
FOUNDATIONS
PATIOS
DRIVEWAYS
PORCHES
Large or Small Jobs
RESIDENTIAL & COMMERCIAL
I Do My Own Work
32 Years Experience
LICENSED & INSURED
References Available
1st Class Work-Free Estimates
464-7262

LAWBERTO CONSTRUCTION
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