504 Help Wanted Office-Clerical

SALES SECRETARY
ABC TV NETWORK
Typing, shorthand. Good organization and communication skills. Please call
CAPITAL CITIES/ABC is an equal opportunity employer. M/F/H/V.
248-350-2500

Southfield company needs sharp in-
[illegible] typing, shorthand. Good [illegible] Call
or Send resume to P. O. Box 300, Southfield, MI 48037

SALES SECRETARY/Receptionist - Farmington Hills branch office, full time entry level position, must have good office skills, typing and word processing. Quality conscious candidate should send resume to: TSI, PO Box 345, Grand Rapids, MI 49588. Attention Personnel Director. EOE.

SALES SECRETARY
Enthusiastic, energetic, self-motivated, organized person job includes typing, answering phone and many other detailed responsibilities. Great career opportunity. $11,500 plus benefits. Please send resume to C. Wehmeier, 5400 Cogswell, Wayne, MI 48184

SALES SECRETARY
FEE PAID $18,000
Troy - beautiful (non smoking) sales office needs capable secretary. Will use typing, light shorthand & word processing. Benefit plan
649-6797 or 962-0565
DOROTHY DAY PERSONNEL, INC.

SAY HELLO!
TO ADIA PERSONNEL SERVICES ...
- To great switchboard/receptionist assignments with or without typing
- To interesting companies in great locations
- To competitive pay, bonuses & benefits.
- To people who care about you and what you want.

SAY HELLO TO ADIA!
Call Today For Interview
855-8910
ADIA
EOE NEVER A FEE

CAREER SECRETARIAL OPPORTUNITY
for individual with good typing ability who can handle a variety of procedures and assignments including computer data entry & word processing. Telephone skills also required. 5 day week with excellent benefits.
Lasco Business Forms 27734 Franklin Rd., Southfield, MI 48034
Send resume. Attn: Lee Morrow

SECRETARIAL
APPLY NOW!
Diverse positions available at major suburban company. 60wpm. Dependable skills. Excellent benefit package in town. To 21K. Fees Paid
NETWORK RESOURCES
SUBURBS-DOWNTOWN
964-5500

SECRETARIAL HELP
wanted for growing insurance company in Troy area. Must be well organized with good typing, filing & phone skills. Candidates must be easing going as duties will vary. Please call Susan at 646-0400

SECRETARIAL OPPORTUNITIES

Ameet Communication Services Inc. is a leader in the long-distance industry has immediate secretarial openings at its Corporate Headquarters located in Birmingham.

These positions require a minimum [illegible] communication skills, excellent communications skills and the ability to work in a fast-paced environment. Exposure to LOTUS 1-2-3 is a plus

Responsibilities include extensive phone work, general office duties and word processing on an IBM PC with Multimate software.

Interested individuals should forward their resume in confidence with salary requirements to

ALLNET COMMUNICATION SERVICES, INC.
Human Resources Dept. DE
30300 Telegraph, #147
Birmingham, MI 48010
or Telecopy 313-433-4922
Mon. through Fri. 9-12 or 1-4
Equal Opportunity Employer
Male/Female/Handicapped/Vet

SECRETARIAL/OFFICE MANAGER for design showroom. Good organizational, typing, filing & phone rapport a must. 548-3632

Secretarial/Order Processing - Phone and computer skills helpful. Some experience necessary. Great opportunity. The Shutter Shop, Livonia/Redford area. Mr. Hart, 533-9300

SECRETARIAL positions, full and part-time, available in the Birmingham/Bloomfield area. Please resume to: GDALC, 3331 W. Big Beaver, S. 104, Troy, MI 48084

SECRETARIAL/PERSONAL ASS'T position available in dynamic Bloomfield Real Estate office. Assertive, outgoing personality prime requisite. Ability to handle phone calls and coordinate administrative direction, along with good organizational and detail skills necessary. Varied duties, no typing. Salary commensurate with experience, range $16,000-$18,000. Call Anne 646-7701

SECRETARIAL POSITION
For small commercial mortgage banking firm which is a subsidiary of a major commercial bank. Candidates should preferably have some prior experience with IBM word processing equipment and possess strong office organizational skills. Competitive salary and benefits. Send resume to:
100 Bloomfield Hills Parkway, Ste 130, Bloomfield Hills, MI 48013.

secretaries

"HEY LIVONIA"
WE'RE ONLY
A 20 MINUTE RIDE AWAY

BRING YOUR SKILLS TO SNELLING TEMPORARIES AND WORK CLOSE TO HOME

OPPORTUNITIES PLUS
WHEN YOU WORK
WITH THE INST

- CRT
- CLERKS
- DATA ENTRY
- RECEPTIONISTS
- SECRETARIES
- WORD PROCESSORS
- SWITCHBOARD OPTS

CALL TODAY
WORK TOMORROW

557-5700
SNELLING TEMPORARIES
NEVER A FEE

- SECRETARIES (15) for major Troy corp. Type 55 wpm, experience on Display Write 4, Word Perfect or Decmate. (3-6 mos. experience) but will train. $8.50-$9/hr. Call Sally at Uniforce
- SECRETARIES (14) type 55 wpm, some shorthand or speed writing a plus, word processing on Display Write 3 or 4, major Farmington Hills & Livonia corp. $7.50-$9/hr. Call Alice at Uniforce 358-0054

504 Help Wanted Office-Clerical

SECRETARY
Articulate, career-minded individual needed to support sales team of major consulting firm. Must enjoy heavy phone contact with sales team and clients. Will train on WP system. Great benefits. To $15.5K. Fees Paid.
NETWORK RESOURCES
SUBURBS-DOWNTOWN
964-5500

SECRETARY
Articulate, career-minded individual needed to support sales team of major consulting firm. Must enjoy heavy phone contact with sales team and clients. Will train on WP system. Great benefits. To $15.5K. Fees Paid
NETWORK RESOURCES
SUBURBS-DOWNTOWN
964-5500

SECRETARY/ASSISTANT - Farmington Hills insurance agency, part time, flexible hours, good typing? phone skills. 855-1010 ext 311

SECRETARY/BOOKKEEPER/Office Manager, Computer & Word Processing knowledge. Small Southfield office (non-smoking) 557-2332

SECRETARY/BOOKKEEPER
Full charge, to work for Royal Oak area. Minimum 3 yrs. experience through trial balance with computerized office. Type minimum 60wpm, shorthand minimum 90wpm. Wages open. Write
PO Box 85, Royal Oak, MI 48068

SECRETARY-Entry level, word processing with some computer entry. Responsible for running blueprint machine and some general duties. Reliable car a necessity. Non-smoker. Farmington Hills area. Excellent benefits. 356-1999

SECRETARY
Exciting opportunity exists in our beautiful new Southfield office for individuals looking for entry level Secretarial jobs that offer great growth potential. We need bright, hard working, ambitious people with good typing skills and Wordperfect or Data Entry experience. We offer excellent starting salary and benefits. Interested applicants can send employment history to:
SIDE
Fokkner, Rudzewicz & Co.
26200 American Drive
Suite 500
Southfield, MI 48034

SECRETARY - Farmington Hills, interior design office, non smoking, flexible hours, part time, full time. Send resume & salary history P.O. Box 2332, Farmington Hills, MI 48333

SECRETARY
for downtown Detroit law firm. Full time position. Must be dependable & intelligent. Good typing skills required. Computer knowledge helpful but not necessary.
965-4054

SECRETARY
For Westland Real Estate management firm. Typing, some dictation, tapes required. Legal Secretary a plus. Will train on computer.
729-2770

SECRETARY for high profile Southfield based company. Seeking conscientious self starter possessing 3 years office experience, accurate typing, shorthand, Word Perfect & Lotus, verbal & written communications skills. Non smoker, unique opportunity & challenging position in pleasant office surroundings. If you qualify please submit salary requirements & resume to Personnel Manager, PO Box 37, Franklin, Mich. 48025

SECRETARY-Full time for Troy real estate appraisal office. Typing and some computer knowledge.
588-1010

SECRETARY
Full time position in expanding office. Excellent salary and benefits. Good organizational & typing skills required. PC experience helpful. Non-smoking office. Resume to: Thomas Hartman, Center, 31313 Northwestern Highway, Suite 220, Farmington Hills, MI 48018.
Equal Opportunity Employer M/F

SECRETARY
Full time Secretary needed for Service Dept. Duties include statistical typing, Word Processing & Customer Phone Contact. Must have excellent organizational skills & work habits. Good benefits & working conditions. Experience required. Send resume with salary history, to:
Personnel Dept., P.O. Box 5034, Southfield, MI 48086

SECRETARY - general office duties, knowledge of computer & book keeping helpful. Southfield location.
552-0460

SECRETARY
Growing organization seeking full time individual who is flexible, personable and would enjoy working in assigned departments within our expanding division. Must have 6 months of word processing (training), good communication skills and excellent phone etiquette. We offer an excellent benefit package and opportunity for career growth. Please call or submit resume to:
Guardian Alarm
20800 Southfield Rd
Southfield, MI 48075
423-1000

SECRETARY
Large health care organization is offering competitive salary and excellent benefit package for experienced professional secretary. Applicants must possess 3 years secretarial experience, excellent communication skills (written and verbal), strong organizational skills, type 60wpm and have word processing experience (IBM/Wordperfect preferably). Send resume in confidence to HR/CC/OD, 31780 Telegraph, Ste 200, Birmingham, MI 48010-4999
An Equal Opportunity Employer

SECRETARY - local food broker is looking for full time Secretarial person experienced in order processing, typing & filing. Salary plus benefits. Send resume to P.O. Box 35565, Livonia MI 48150

SECRETARY
Major corporation seeks secretary with 2-4 years experience for their retail marketing department. 50+ wpm typing required along with excellent spelling and grammar skills. Complete benefits include 401K, tuition reimbursement & major dental & optical coverage. Call: 355-4140 Or send resume to Arthur Thomas, 4000 Town Center, Suite 578, Southfield, MI 48075.
"ALL FEES COMPANY PAID"

SECRETARY
Mature person with good secretarial skills for rapidly growing firm in newly renovated offices near downtown Pontiac. Must be dependable & able to accept responsibility. Apply first floor, 40 W. Howard, between 10am-12 noon.

SECRETARY
Most time or full time for a AV rated Bloomfield Hills law firm. Legal experience desirable.
643-2255

SECRETARY - needed, earn $8-$7.50/hr. Temporary to permanent. Call Michelle
ETD Temporary Services

SECRETARY - need excellent Secretary skills, must be a mature professional with experience. Send resume with salary requirements to personnel, Box 8078 Farmington Hills, Mich. 48333-8078

SECRETARY NEEDED
12-5pm daily. Supporting efforts of Regional Sales Manager; will be involved with IBM P.C. & general sales office work. Location: 13 Mile & Lahser. Looking for mature, reliable hardworker. Mr. Gail, 855-8480

SECRETARY needed for busy inpatient neuro rehabilitation business office. Requires excellent clerical and organizational skills. Background in word processing, personnel, bookkeeping, general office procedures. Bloomfield Hills area. Call 433-1844

SECRETARY/RECEPTIONIST
Southfield ad agency needs Secretary/Receptionist with pleasant phone voice, excellent typing and calculator skills, and knowledge/ability of Macintosh (Mac II) computer and Wang word processor. Call Darla 9 AM to 4 for interview: 352-7540

504 Help Wanted Office-Clerical

SECRETARY
Needed for growing advertising agency. Must have working knowledge of Wordperfect & Lotus 1-2-3. Good typing & communication skills required. Willingness to organize & direct traffic inc office. Light bookkeeping skills preferred, but not necessary. Must be self starter & aggressive. Salary negotiable. Please call [illegible] Ste 54, Farmington Hills, MI 48018.

SECRETARY - Part time, word processing, customer service, general office, flexible hours. Send resumes to JLM Assoc., P.O. Box 2728, Farmington Hills, MI. 48333-2728

SECRETARY/RECEPTIONIST
In busy, smoke free, medical office. Full time, some evenings. Must be mature, pleasant, organized, experienced in office work, computer use, able to perform various duties & type 50 + wpm. Send resume to: Administrator (G), 2002 Hogback Rd., #19, Ann Arbor, MI 48104.

SECRETARY/RECEPTIONIST
needed for growing Detroit mail order research firm located at 11 Mile/Haggerty Road area. Front desk position for person with excellent oral communication and professional manner. Must be able to type accurately 50-55 wpm, and have some appropriate office background experience working in a professional business atmosphere. Benefits and growth potential offered. 352-3300

SECRETARY/RECEPTIONIST
Growing Southfield company in need of busy national personnel service. Call Jan - Roth Young Personnel 559-3300

SECRETARY/RECEPTIONIST
Needed for 1 person office. Full or part time. Typing, billing & bookkeeping experience required. Benefits.
534-1040

Secretary/Receptionist
Individual needed to turbo secretary/receptionist for busy Southfield office time base in our Southfield office. Candidates should possess strong interpersonal skills, typing 60 wpm, good phone techniques & the ability to work independently. 45 wpm typing. Word processing experience a must. Call Georgette at
443-5590

SECRETARY RECEPTIONIST
Interesting full time position offering variety & challenge within a congenial office atmosphere in downtown Birmingham. Requires a personable and enthusiastic individual with above average skills in typing, spelling, grammar & telephone etiquette. Word processing & legal experiences preferred. Entry level with benefits. 646-1150
An Equal Opportunity Employer

SECRETARY'S DREAM
$14,500-$16,500 FEE PAID
Plush Southfield office seeks your winning smile, good phone voice and typing of 50 wpm. This solid well established firm offers super benefits including 2 weeks vacation after 1 year, Salary review after 6 months and friendly family atmosphere. Don't pass the opportunity by, call 631-3660
SNELLING & SNELLING
FARMINGTON HILLS

SECRETARY - SOUTHFIELD automotive sales office, permanent part time, 16-20hrs per week, excellent working environment, qualifications include typing, good communication skills, attention to detail, work hrs. flexible. Send resume to: 26955 Northwestern Hwy #135, Southfield, MI. 48034

SECRETARY
SUBURBAN OFFICE
Needs person with some bookkeeping experience. Benefits. $15,000. Fee paid. Call 399-3450.
SNELLING & SNELLING

SECRETARY TO PRESIDENT
Do you have great clerical skills but minimal work experience? Do you type 50wpm, have a pleasant phone personality and can you proofread letters, not just type them? Duties include, scheduling of appointments, greeting visitors, scheduling special events. Must be organized & have professional appearance & poise, able to work independently and have good English skills. Entry Level position. Warren/Central Area, must area of Detroit. Send resume to: Mr. Fritz, P.O. Box 10069, Detroit, MI 48210
An Equal Opportunity Employer

SECRETARY
Typing, word processing, position for professional outgoing person. To $19,000. Benefits. Fee paid. 399-3450.
SNELLING & SNELLING

SECRETARY WANTED
General office duties, word processing, non-smoker, for Livonia office. Call for appointment 464-4555

SECRETARY
Wanted for busy Southfield office. Must know Wordperfect. Call for an appointment 355-3730

SECRETARY - with shorthand and dictaphone. Good salary & benefits. Fee Paid.
Leonard & Assoc. 287-6020

SECRETARY/Word Processor for busy secretarial service. Good office skills. Professional & pleasant. Part time. No benefits. 851-8130

SECRETARY
$14-$16.6
Dynamic suburban company would like to give you the opportunity to become part of their family. Starting spot, requires good typing skills & flexibility to wear many hats. Excellent opportunity to learn every area of this large company. Call today!
ALL FEES COMPANY PAID
PERMANENT STAFF
SOUTHFIELD 353-0565
FARMINGTON HILLS 737-3750

SECRETARY
$19,000 PLUS FEE PAID
Suburban company seeking 2 years Secretarial along with excellent clerical abilities. Extensive IBM PC and ebony experience is required. Excellent benefits. Call Mary at 464-0906
SNELLING & SNELLING

SECRETARY - 1 girl office. Mfg. firm in need of mature person with some experience in all phases of office work. N.W. Detroit. Starting pay $6/hr. Respond: Box 940, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY
1 Person office for maintenance representatives. Full or part-time.
541-4520

SOUTHFIELD BASED travel corp has immediate position for clerical/receptionist person. Must have accounting type skills (55-60wpm). Great career opportunity with advancement potential. 569-0001

SWITCHBOARD Operator/Receptionist - Full time for busy wholesale seafood distributor. Typing required. Send resume to Box 8060c-server & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SWITCHBOARD OPERATOR
Basic switchboard experience necessary for long and short term assignments in Troy area. Benefits available. Call Cheryl Whitfield today!
ENTECH SERVICES, LTD
Troy
588-5610

TELEPHONE RECEPTIONIST - mature person needed 2-3 days per week to answer telephones in plush offices at Town Center in Southfield. Call Mrs Jenkins 351-2602

TYPIST/RECEPTIONIST
For Livonia based office. Full time, full benefits. Start immediately. Send resume to: P.O. Box 5200M, Livonia, MI. 48152

504 Help Wanted Office-Clerical

THE BEST DESERVE THE BEST
Adia Personnel Services is seeking qualified individuals to fill the following temporary positions:
SECRETARIES
WORD PROCESSORS
CLERKS/TYPISTS
FILE CLERKS
Adia offers excellent benefits:
- Paid holidays
- Health/life insurance
- and many, many more
Call Today For Interview
855-8910
ADIA
EOE NEVER A FEE

TYPIST - CLERICAL
Full-time Birmingham area. Pleasant working climate. Call Mary 645-2111

TYPIST - PART-TIME
Experienced logo Typist. 16 hours per week. Flexible hours. Birmingham area. Call Terry - 644-2633

TYPIST - to be trained for PC data entry in Livonia. Openings now thru mid April, day & afternoon shifts. 30 wpm required. For an appt. call 525-4774

TYPIST/WORD PROCESSOR
Good grammar, spelling required. Decmate III helpful. 60 wpm accuracy. Non-smoking office. Good benefits & parking provided. Send resume to J.J. Taylor, 14520 W. 8 Mile, Oak Park, MI 48237, Attn: Chris

WAIT STAFF
Apply at: Michaels Italian Restaurant & Bar, 17000 W. 13 Mile Rd. at Southfield Rd

WANTED - Person with good communication skills who likes people, well organized and has an effective phone voice. A well established psychology office is offering a career opportunity for the right individual. Competitive salary. Call now
646-2701

WE NEED YOU!!
If you have WordPerfect 5.0 experience, if you're a creative interpreting, have good basic Secretarial skills & General Office awareness along with good communication skills - We can offer you excellent working environment, a career with outstanding growth potential, 20-30 hours per week. Wages negotiable. Send resume to:
D.L. Tocco & Assoc., Inc.
755 W. Big Beaver, Ste 2105
Troy, MI 48084

Winter is wonderful at Kelly
No matter what the season, Kelly Services has jobs for you to offer. You'll make good pay and benefits and meet new people. Positions are now open for:
- Secretaries
- Switchboard Operators

For more information, please call
522-4020
Livonia
1-96 Officenter
33133 Schoolcraft
Livonia, MI 48150
KELLY SERVICES
The Kelly Girl. Peace of Mind.
Not An Agency: Never A Fee.
Equal Opportunity Employer M/F/H

$9 PLUS
WORD PROCESSORS
Long term positions available, must have experience on IBM $100 or Microsoft Word. Top pay & benefits.
MANPOWER
TEMPORARY SERVICES
353-8780

WORD PROCESSING
& other office positions available. Great pay, prominent companies, select locations.
Also needed heavy accounts payable clerk.
Short Term - Long Term Your Terms
Temporary placement is our permanent concern. Please Call:
J Martin Victor Temporaries
28215 W 10 Mile, between Halsted & Haggerty. Direct access to Wendy's!
474-8722

WORD PROCESSING POSITION: In busy sales department. Some responsibilities include: Sales quotations, IBM/PC and display write 4, helpful. No phone calls, please send resume to McWilliams Machinery: 23890 Freeway Park Dr., Farmington Hills, MI 48024. Attention Sherry

WORD PROCESSING OPERATOR
We are a nationally known leader in the computer aided manufacturing industry and have an immediate opening for an Administrative Assistant in our Government Sales/Marketing group. Qualifications for this position include but are not limited to:
- Two previous years experience in sales environment
- Strong organizational and general clerical skills with typing at 60 wpm
- Familiarity with sales transaction documentation
- Ability to interface with customers and internal staff

If you are qualified for and interested in this position, please forward your resume including salary requirements (must be included for consideration) to:
PERSONNEL DIRECTOR
National Computer Equipment Corp.
100 W. Big Beaver Rd., Suite 600
Troy MI 48084
(No telephone calls will be accepted)
An Equal Opportunity Employer

504 Help Wanted Food-Beverage

A&W
FRANCHISE SERVICE MANAGER
As we are rapidly expanding we are seeking an experienced individual with 1-3 years of multi-unit supervision. Full knowledge of P & L statements, strong leadership skills, local marketing experience and a college degree in a related field is necessary.
This individual will be responsible for new store openings, staff training, advertising and promotions, along with travel.
A & W offers a competitive salary and attractive benefit package. If you are looking for a company with opportunity and challenge, please send your resume and salary history to:
A & W RESTAURANTS, INC.
Attention: Human Resources
17197 N. Laurel Park Drive
Suite 500
Livonia, MI 48152

504 Help Wanted Food-Beverage

WORD PROCESSOR - needed, earn $7-$9/hr. Temporary to Permanent. Call Michelle 425-6226
ETD Temporary Services

WORD PROCESSOR - needed, earn $7-$9/hr. Temporary to Permanent. Call Michelle 425-6226
ETD Temporary Services

WORD PROCESSOR
Leading Southeastern Design/Build construction firm has immediate opening for mature, energetic team player. Qualified candidate should have professional appearance, minimum 2 yrs. general office & word processing experience required. Digital experience a plus! Complete Benefit & compensation package. Send resume & salary requirements to:
R. A. DeMATTIA CO.
45001 Helm St
Plymouth, MI. 48170
An Equal Opportunity Employer

WORD PROCESSOR/RECEPTIONIST
WordStar helper. Pleasant non-smoking environment. Send resume to: Jerry Kaplan, 6667 W. Lake Rd., Suite 133, W. Bloomfield, MI. 48322

WORD PROCESSOR
Rochester Hills' firm seeks experienced Word Processor with excellent phone voice & professional appearance. Must have a typing speed of 70 wpm. Call Mary at 852-3100
An Equal Opportunity Employer

WORD PROCESSOR/ RECEPTIONIST
Southfield computer services company has full time opening for sharp, conscientious person. Possessing proficiency in word processing (WordStar/WordPerfect skills. Send resume to: Magnetic Media Services, 21411 Civic Center Dr., Ste #202, Southfield, MI. 48076.

WORD PROCESSORS
Fast-paced, friendly, W/P department, in need of strong Displaywrite IV experience with ability to handle a heavy load. Outstanding benefits. "Lunches on the House". To $20K. Fees Employer Paid.
NETWORK RESOURCES
SUBURBS-DOWNTOWN
964-5500

Word Processor
Southfield professional firm seeks experienced Word Processor with excellent typing & spelling and typing skills. Attention to detail required as well as a cooperative attitude. Note experience helpful. Note efficient, convenient location. If interested, please send resume and salary requirements to: Ms Vale, P. O. Box 5341, Southfield, MI 48037.
An Equal Opportunity Employer

W. BLOOMFIELD CPA firm seeks general office help, typing & phone skills a must. Call Mary at 737-0600

10 OPENINGS
Word Processors
Long term positions
Call Today
Up to
$10.00 per hr.
WOLVERINE TEMPORARIES
358-4270

505 Help Wanted Food-Beverage

Afternoon Manager
Top pay. Must have 2nd experience. Apply in person 9am-11am or 2pm-5pm
Bates Hamburgers
22291 Middlebelt
Farmington Hills

APPLICATIONS are now being taken for part time wait persons. Must work in Mays Restaurant, 16625 Middlebelt, Livonia

ARE YOU LOOKING FOR A SECURE JOB WITH A SOUND COMPANY
WYNDHAM NOVI HOTEL
is looking for a few individuals to complete our staff. Excellent wages & benefits including FREE Meals, FREE Uniforms, FREE Room Nights & 2 weeks paid vacation after a year.
- RESTAURANT SUPERVISORS
  - COOKS
  - FOOD SERVERS
  - BANQUET SERVERS
  - DISHWASHERS

APPLICATIONS BEING ACCEPTED AT THE FOLLOWING:
42100 CRESCENT BLVD
NOVI, MI 48050
(Grand River & I-96)
NO PHONE CALLS PLEASE!
EOE/M/F/H

ATTENTION! Are you dependable? Hardworking? Get along well with others? Do you like to eat? Then what we're looking for! The Original Pancake House is currently hiring full time bus persons. Good hours, pay & benefits. No experience necessary. Apply in person between 2-4pm at 19355 W 10 Mile, Southfield

BAR MANAGER for established Oakland restaurant. Apply in writing: 663 Northview Lane, Bloomfield Hills, MI 48013

BARTENDER/COCKTAIL SERVER Apply in person 3-5 PM. Mayflower Hotel, 827 Ann Arbor Trail, Plymouth.

BARTENDERS - evenings, experienced. Night Cooks, Farmington Hills restaurant. 851-8064

BARTENDERS & WAIT STAFF
Part-time, evenings & weekends. No experience necessary. 626-2422

505 Help Wanted Food-Beverage

BARTENDER (DAYS)
WAITPERSON (DAYS)
Full & part time. Apply in person The Box Bar & Grill, 777 W. Ann Arbor Trail Plymouth. See Fran or Chip

BARTENDERS - WAIT STAFF
Part time. Apply in person, Motor City Eagles, 24401 8 mile, Redford

BOSCO'S
CAFE & GRILL
12 Mile @ ORCHARD LAKE RD

Experienced DELIVERY DRIVERS
Experienced RESTAURANT HELP
Apply in person betw. 9-5pm, Mon-Fri. No phone calls please! 27843 Orchard Lake Rd, Farmington Hills

BROILER COOK
Experience necessary. Nights. Excellent pay. Apply between Mr. Z Steak House, (corner of 5 Mile & Inkster)

BUDDY'S FARMINGTON HILLS
Now hiring
AM BUSSERS
AM & PM PUT-OUT
KITCHEN STAFF
Apply in person at following conditions. Apply, Buddy's, Northwestern & Middlebelt

BUDDY'S PIZZA OF LIVONIA
Now Hiring AM Dishwasher. We offer competitive wages, vacations, & other benefits. Please apply in person anytime at 33605 Plymouth Rd.

BUSPERSONS - Excellent hours for retirees. Call Dolores.
682-1300

BUS PERSONS
LUNCH & DINNER full or full time. Mayflower Hotel in Plymouth
Call Mary 453-1032

CATETERIA Worker needed full time. Mon-Fri. 8am to 2:30pm. Excellent working conditions, smokeless building. Farmington Hills area.
489-4557

CAN WAIT FOR A JOB? We'll train you! Original Pancake House is looking for ambitious, energetic host people to join the staff at our busy restaurant. Good hours, pay & benefits. Apply in person between 2-4pm at 19355 W 10 Mile, Southfield

CASHIER for BAKERY/DELI-No experience necessary. Part time. Will train. Must be 18yrs. $4/hr. to start. Apply in person. 981-1200

CHARLEY'S OF NORTHVILLE
Who says business slows down in January - not this restaurant! Lots of areas of the kitchen. Apply in person between 2-4pm, Mon. thru Fri. 41122 W. 7 Mile Rd., Northville

CHEF
Experienced cook to plan meals and oversee preparation of food in Southfield Jewish Community apartment building. 2 meals daily. For further information call 352-7390

CHEFS, COOKS, PANTRY & DISH
Now hiring for progressive kitchen. Experience necessary. Apply in person, or send resume to
Inn Season Cafe, 500 E. 4th St., Royal Oak, 48067.

EXPERIENCED COOK
EVENINGS
Good pay. Clancy's Bar & Grill
477-7177

COOK - days, up to $7 hour. Bob's Coney Island. Call for interview.
420-2124

COOKS - BUS HELP
Wait train. Good pay and benefits. Apply in person only, Mr. B's, 24555 Novi Rd., Novi
349-7038

COOKS - experienced. Inwood Bar & Grill across from the Fox Theatre.
961-7485

COOKS for days and afternoons. Excellent pay and working conditions. Golden Lantern. 33251 Five Mile, Livonia

COOK - Short Order. Full or part time. Competitive wages with benefits. Farmington area. Call Sally
477-0022

COOKS
- Hot Line
- Sandwich/Salad
- Prep
- Dishwasher

Join a dynamic, good pay, full benefits, flexible hours. For interview call
Sweet Loraine's Cafe
In Southfield
559-5966

505 Help Wanted Food-Beverage

COOKS - KITCHEN MANAGERS - Assistant Kitchen Managers. Growing Restaurant company has openings in the Detroit Metro area. By appointment only. 643-0481

COOKS - Paddy's Pub accepting applications. Good pay, flexible hours, good benefits, insurance. Dependable, hardworking applicants only. Afternoons, evenings or weekends. Apply in person Paddy's Pub, 30 Wayne Rd., Westland.

COOKS & PANTRY PERSONNEL
Full-time. Excellent wages & benefits - for suburban Country Club. Call 10am-2pm, Mon-Fri. 855-1900

COOKS, WAITSTAFF, Dishwasher for Livonia Restaurant. Lots more work.
537-2603

COOKS, WAIT STAFF & BUSSERS for hotel in Farmington Hills. Experienced. Apply in person at Clarion Hotel, 31525 W 12 Mile Rd

COOK
WAITPERSON
BUSPERSON
APPLY
EL NIBBLE NOOK
8 Mile & Grand River
Livonia 474-0755

COUNTER HELP - perfect for homemaker. Full time 10am-1pm, or more. No experience. Farmington area. Ask for Kim
552-8780

COUNTER HELP
Weekends & some weeknights. 3pm-11pm & all shifts on weekends. Apply within. Looney Baker, 13931 Farmington Rd., Livonia. 425-8508

DAY DISHWASHER - full time 10am-4:30pm, Monday thru Friday. Apply within. Looney Baker, 31501 Schoolcraft, Livonia 48150

DAY/NIGHT SOUS CHEF, minimum 2 years culinary experience. Well groomed, impeccable cookery, sauces, etc. Full time, excellent pay/benefits. Apply in person: 1401 Plymouth Rd, Plymouth MI, 453-2002

DAYTIME HELP
Name your own hours and positions. Starting up to $4.75 per hour. Showbiz Pizza Place 981-0331

DELIVERY PERSONNEL & inside help, full/part time. Opportunity for advancement & fresh insurance. Papa Romanos of Troy 524-0023

DIETARY AIDES - Reliable persons needed, full and part time, in W. Bloomfield retirement home. Transportation a must. No experience necessary. Call Charlene at 661-2999

DISHWASHER
Full time, 4pm - 11pm. Westland area. Call Jim
425-8900

DISHWASHERS - EVENINGS
wanted for Walnut Creek Country Club in South Lyon area. Call Chris for Appt. between 10 and 4. Plus Mon thru Fri at 437-3663

DISHWASHERS - full or part time reasonable hours, good pay. Apply in person Gerald's in Season Cafe 500 E 4th st, Royal Oak

DISHWASHERS - Full & Part-time for suburban Country Club $5 per hour. Call 10am-2pm, Mon-Fri.
855-1900

DRIVERS
- TOP PAY
- CAR ALLOWANCE
- MEDICAL INSURANCE
- PAID VACATION
- FLEXIBLE HOURS

Sweet Loraine's To Go
Southfield
Call for interview: 350-1505

EMPLOYMENT OPPORTUNITIES with the new Tubby's Sub Shop of Farmington. Tubby's has full and part time openings for energetic & hardworking crew people. Flexible hrs. during days & evenings. 31148 Grand River, Farmington, MI
473-7470

EXECUTIVE CHEF
Hands on professional with experience in menu development, food cost & inventory control. Banquet & hostess experience knowledge a must. Pay commensurate with experience. Full benefits & growth potential. Farmington Hills area. Box 948, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

FOREMEN - Full and Part time wait people, used to fast turnover. Top tips! Embers Deli, W. Maple at Lahser.
645-1046

FOOD SERVERS needed to fill both full & part-time positions at Cardinal Restaurant. Village Inn Pancake House located at 36350 Grand River between Halsted & Drake. Apply to apply - no phone calls, please!
EOE - Non Smokers Only

505 Help Wanted Food-Beverage

GET INTO THE HEAT! Come cook with us! Great opportunity for ambitious learner or experienced cook. Great hours, pay & benefits. Apply in person between 2-4pm at The Original Pancake House, 19355 W 10 Mile, Southfield

HOST/HOSTESS
BUS PERSONS
BAR HELP
WAITSTAFF
You may not say you have experience, however you must have a secure degree of pleasant guests. BEVERLY HILLS GRILL
31471 Southfield rd
(between 13 & 14 Mile Rds)

HOST STAFF
BUSSERS
Full or part time. Apply at Confetti's, 6490 Orchard Lake Rd., W. Bloomfield

JOHN'S GOOD TIME Bar & Grill now hiring Wait Persons, full/part time Day or Nights. Apply in person, 27253 Cherry Hill (W of Inkster Rd.)

KITCHEN HELP all positions available/pantry, dish, prep. Day/night, part time/full time. Hillside Inn, 41661 Plymouth Rd., Plymouth MI 48170

KITCHEN HELP/ALL AREAS
Flexible hours. Benefits available. Reasonable hours. Full or part-time. Apply
DIAMOND JIM BRADY'S
10½ at Greenfield
or call Tom or Mary at 552-8780

KITCHEN help - full time. Dishwashing, dishwashing, general clean up. Nights, days, call Tim Kroll, Tues thru Sat 9-5. 459-3291

MANAGER
needed at the TGIF Ypsilanti store. Only enthusiastic and motivated people need to apply. 2610 Washtenaw, Ypsilanti 434-8229

MOUNTAIN JACK'S is seeking career minded, industry wise individuals for the following positions: Cocktail wait people, bus persons & cooks in addition to our great reputation, clean environment & upscale atmosphere we enjoy a benefits package that includes profit sharing, paid vacations, meals deductions. Apply in person after 2pm 24275 Grandale, Farmington

NEW RESTAURANT
Be a part of Oakland county's newest concept in Italian dining. All positions available.
326-1210
An Equal Opportunity Employer

RESTAURANT - motivated people needed. Positions available for WAITERS/WAITRESS, BUSPERSONS, COOKS/CHEFS & KITCHEN STAFF. Apply in person, Jacques-Jovans, 30100 Telegraph, Birmingham
642-3131

SNACK BAR PERSONS
6300 Orchard Lake Rd.
at Maple, Orchard Mall 855-9889

PANTRY PERSON
for Walnut Creek Country Club located in South Lyon. Please call Chris for Appt. between 10 AM and 4 Mon thru Fri. 437-3663

PART TIME COUNTER HELP NEEDED
Apply within
W. Bloomfield, Farmington & Southfield

506 Help Wanted Sales

INTERESTED IN A REAL ESTATE CAREER?
Pre-license Classes
Begin March 14
Tues. & Thurs. Evenings 6-10 PM
For Information, call
Pat Morgan, Director of Training
557-6700
Chamberlain
REALTORS®

WE WILL TRAIN YOU TO EARN OVER $20,000
SELLING 2 OF AMERICA'S FINEST CARS FOR THE #1 DEALERSHIP IN MICHIGAN
If you have been successful in other kinds of selling, we will train you to be sure that you can make over $20,000 a year selling at Leo Adler Nissan-Isuzu. And if you have not sold cars before, but feel you have sales potential — we will train you to make over $18,000 your first year.

YOU MUST	WE OFFER:
• Be Neat	• Health Insurance
• Be Aggressive	• Continuous Equipment Training
• Be Honest	• Proper Supervision
• Be of Sincere Character	• Job Security
• Have Good Personal Habits	• Financial Stability
• Be Stable	• Top Income
• Clean Driving Record	

471-5353 Ask for Mr. Don Mann
For Appointment & personal interview
LEO ADLER NISSAN ISUZU
28200 W. 8 Mile, Farmington Hills

Excellent opportunity
for individuals interested in the field of advertising sales. A 12 week training period at $6.00 hour to be held by a large company in the telemarketing field looking for strong-minded individuals.
Full-time only
For appointment call
559-4330

505 Help Wanted Food-Beverage

PART TIME experienced wait person for Southfield area
Call Michelle 425-6226
ETD Temporary Services

PART TIME experienced wait person for southfield area.
Call Michelle 425-6226
ETD Temporary Services

RAMADA HOTEL in Southfield is now hiring experienced cook, all positions.
- Bus Staff
- Host/Cashiers
- Banquet House Staff

Apply in person, 11am to 4pm, Mon-Fri. Ramada Hotel, 28225 Telegraph Rd., Southfield

RAMS HORN
now hiring experienced Cooks, all shifts available, full and part time, good pay, good working conditions. Apply within.
RAMS HORN
29385 Middlebelt
Livonia
477-4770

Restaurant

A GRAND OPENING
OLD COUNTRY BUFFET currently has both full and part time positions available
- Cook
- Prep Cook
- Dessert/Dessert Cook