500 Help Wanted

ASSISTANT MANAGER
GROUP HOME
Looking for a challenge. Home in Dearborn serving Developmentally Disabled Adults - seeks dynamic Self-Starter. 2 Personnel Management experience. College helpful. Competitive wages/benefits. Call 12-4pm. 454-1150

ASSISTANT MANAGERS
TO $24,700 PLUS BONUS
MANAGERS
TO $25,000 PLUS BONUS
Major retail chain expanding. Terrific benefits, previous retail experience, delivery, high volume, quality goods, discounts, etc. Openings in all areas.
Employment Center, Inc. 569-1836

ATTENDANTS - Male/female wanted full/or part time. Apply in person. Colony Carwash. 302 W. Ann Arbor Rd., Plymouth. 455-1011

AIR SHOW TICKET WINNERS

GARY L. McNUTT
43555 Cargonne Ct.
Canton

CORLEEN WHITMAN
7272 Silver Leaf Lane
West Bloomfield

JIM & GLORIA McCANN
6607 Yale, #216
Westland

DAVID RIEMENSCHNEIDER
32023 West Chicago
Livonia

JOHN E. JENNINGS
2206 Kolomvia St.
West Bloomfield

Please call the promotion department of the Observer & Eccentric Friday, July 21, 1989 to claim your FOUR FREE AIR SHOW TICKETS.

591-2300, ext. 404

CONGRATULATIONS!

ASSISTANT MGR. - Group Home Maybee, dependable take-charge individual needed immediately for small ARC group home in Plymouth, Michigan. Must have good references, be WCL/MORC trained, current on CPR & Mandt, have good administrative & supervisory skills & be able to work on-call as shifts. Competitive salary & benefits plus opportunity for advancement. Call Mon-Fri., 9am-5pm. 569-4929

ASSISTANT SERVICE MANAGER: For Ford Dealership located in Plymouth. Experience helpful. Strong data entry skills necessary. Deals Auto Care. 607 Doheny, Northville. 349-5110

ATTENDANTS
VIC TANNY has immediate openings at our Novi womens gym for mature, responsible persons to serve as Attendants. Please call for appointment, 349-7410.

ATTENTION appliance repair persons - we want you. If you are interested in a career change, we will train you... Service technicians wanted for heating & air conditioning. Positions available in service & installation. Call between 10am-2pm, 477-6696 ext. 542

ATTENTION DRIVERS
Many different shifts available, earn up to $8.17 an hour part-time, Excellent full time possible. Also looking for retirees for weekend staff. We supply vehicles. Must have Social Security card and valid Michigan Drivers License to apply. Mon. thru Fri., 10 to 3 PM. 15001 Fogg St., Plymouth, Metro West Industrial Park. No phone calls please.

ATTENTION HOMEMAKERS
Train for leader positions cleaning hallways & laundry rooms in apt. complexes. Day work. Wages $4.90-$5.10 hr. Full benefits. Apply or Call Mon.-Fri. Bam-3pm. 421-4543

ATTENTION
$8.10 STARTING
National firm has several positions in retail sales service department. Training provided. Call Dave at 425-6580 or 425-7037 Rochester. Can begin pay at Sept. Call 9am-5pm only

AUDITOR - experience preferred, full time. Bring resume to Mr. Allen at Rooflay Inc. Livonia West - I-275 & I-96 Mon.
An Equal Opportunity Employer

AUTO BODY COMBO PERSON
Small shop. Top pay for quality. References checked. 534-1009

AUTO BODY repair technician needed for busy body shop. Must be experienced & aggressive with good work history. We offer 45% commission, 5 day work week, hospitalization & dental plan, life insurance, paid vacations, paid holidays, 401K pension, apply in person. Apply Lafontaine Chevrolet Subaru, 40875 Plymouth Rd., Plymouth, MI.

AUTO BRAKE SHOP needs mechanics helper. Full time, good pay. Advancement available. Must have car. Apply at Midas, 34567 Ford Drake, 31390 Plymouth, corner of Merriman.

AUTO DEALER PORTER
Full time opening. Must be 18 or older, with valid Drivers License. Apply in person. Matthews Hargraves Service department, 12 Mile, W. of I-75, Royal Oak, between 8-5pm Mon. thru Fri.

AUTOMATIC SCREW MACHINED Screws & Components. Deep Co. bore and 2/3 a full or part time, retirees welcome. NW Detroit.

AUTOMATIC screw machine Acme & Davenport operators, days, nights, full time, benefits, experience required. 471-0704

AUTOMATIC screw machine transfer, day shift, full time, $5.00, Benefits. 24650 N. Industrial Dr., N. of Grand River between Haggerty & Halsted.

AUTO MECHANIC
New Westland facility seeks Service Technician. Must be honest & dependable. Pay scale $30,000-$45,000. Good benefits. Paid vacation. Pension plan. Group insurance. Call Tina or Tim: 482-1182

AUTO MECHANIC
Must be certified & have own tools. Dearborn. 581-5833

AUTO MECHANIC
Only experienced & certified need apply. Corvette experience a must. Excellent pay & benefits. Apply to: Corvette Shop, 21075 Telegraph, between 8 & 9 Mile, Southfield.

AUTO MECHANICS
Expanding Auto Repair & Tire Center now interviewing for all areas. Commission & benefits. Top Performers can earn over $50,000 per year. Apply in person:
NOVI MOTIVE
21530 Novi Rd., between 8 & 9 Mile

AUTOMOTIVE
TAMAROFF DODGE
Accepting applications for Chrysler Parts-Person, experience preferred but willing to train right individual. Good pay, good benefits. Contact Parts Manager at Tamaroff Dodge. 354-6600

AUTOMOTIVE WAREHOUSE
Order desk, phone work, some typing necessary. Excellent pay & benefits. Call between 9am-4pm, Mon. thru Fri. 523-7107

AUTOPARTS: Experienced Person - extra hands (good driving record, lifetime job for same) at Rental Center. Contact Ron 532-6210

500 Help Wanted

AUTO MECHANIC

Murphy's Brake Shops IN LIVONIA
NOW HIRING EXPERIENCED
BRAKE MECHANICS
REQUIREMENTS:
• Must be certified brake mechanic.
• Must have valid drivers license.
• Must have your own tools.
WE OFFER:
• Exceptional Guaranteed Salary.
• Five (5) day work week.
• Parts & labor commission.
+ PLUS
• Excellent benefits package
INCLUDING:
• Paid sick days
• Short term disability
• Flexible compensation plan
• Paid training
• Employee discounts.
Call during store hours
425-5540
Ask for Bill Stewart

AUTOMOTIVE - Oil Change & Tire Technician: Full or part-time. Will train. Deals Auto Care. 607 Doheny, Northville. Call 349-5115

AUTOMOTIVE PARTS PERSON
IMMEDIATE WESTSIDE OPENINGS EXIST. AREAS OF EXPERIENCE SHOULD INCLUDE:
• INVENTORY PARTS SYSTEM
• BASIC VEHICLE COMPONENT KNOWLEDGE
• TWO (2) YEARS EXPERIENCE IN DEALERSHIP/PARTS COUNTER
• PART TIME EXPERIENCE REQUIRED
EXCELLENT OPPORTUNITY FOR QUALIFIED INDIVIDUAL
TSI OFFERS AN OUTSTANDING WAGE AND FRINGE BENEFIT PACKAGE INCLUDING DENTAL, 401K SAVINGS, DISABILITY AND TUITION PAYMENT.
PLEASE CALL AND REVIEW RESUME TO:
FRANK O'NEILL
589-7046
Technical Services, Inc.
A CDN Transportation Group Co
1350 JOHN R
TROY, MI. 48084
An Equal Opportunity Employer

AUTO PORTER
Large Westside GM dealership needs responsible, dependable person with good driving record. Benefits include paid vacation, medical.
Apply in person only
(No Phone Calls)
Ask for Jeff or Patti
7200 Orchard Lake
W. Bloomfield
An Equal Opportunity Employer

AUTO PORTER
Must be dependable and have a good driving record. Hard worker only, need apply. Good opportunity for the right individual. Apply to:
ERHARD BMW
24130 Telegraph
Southfield
352-6030

AUTO SALES
Used car department of large westside GM dealership has immediate position open. Experience preferred, but not required. Benefit package including Demo, Major Medical and paid vacation.
Apply in person only
(No Phone Calls)
JACK CAULEY CHEVROLET-OLDS
7020 Orchard Lake Rd.
W. Bloomfield
An Equal Opportunity Employer

AUTO TECHNICIAN Erhard BMW. Full benefits, excellent pay. Please call Vince at 352-6030.

AUTO TECHNICIAN needed for Goodyear Service Center. Experience necessary, excellent pay & benefits. Immediate opening. March Tire Co. Ask for Rick or Mike
454-0440

AUTO TECHNICIANS
For full service Shell Auto Lube. No experience necessary. Salary negotiable. Farmington Hills 553-5622

AUTO TECHNICIAN - light mechanical a trim. Must have good work ethic, experience & good diagnostic ability. We offer top flat rates, 5 day work week, paid holidays, vacations, & school days, life insurance, hospitalization & dental plan, 401K. High customer satisfaction. Apply to: Steve Clement, Lafontaine Chevrolet Subaru, 40875 Plymouth Rd., Plymouth, MI.

AXLES
Experienced machanic in rebuilding both axles & rack & pinion assembly's. Excellent starting wages for the right person. 273-5351

BAKER
Part time, 15-20 hours weekly. Experienced with breads. Apply at Baker's Rack, Plymouth. 453-7788

BARBER or COSMETOLOGIST
Good clientele waiting. Bloomfield Hills barber salon. Part time possible 642-3599

BARTENDER
Days-full time. Daniel Lord KOC Livonia 464-0501

BEAUTY BARBER
With following. Rent chair. New salon. Livonia. Across from Ford's Plymouth & Levan. 427-5780

BEAUTY OPERATOR
Mature person with clientele preferred, must be able to do all types of hair styles. E. Dearborn. 525-8344

BE A VOICE FOR DSOH
If you know & enjoy classical music & are outgoing & articulate, then help DETROIT SYMPHONY CHESTRA HALL sell out its great new season. Part time, eve shifts available. Phone, 2-9PM. 961-0167

BENCH HAND/METAL FINISHER
Small aluminum tool manufacturer in Plymouth, Mich. seeks bench hand/metal finisher to fabricate & finish aluminum castings. Some experience required. Benefits. Resume required. Contact 10am-1pm only: 455-2050

BENCH HAND with experience, days, overtime, Southfield area. 356-7870

BENEFITS SPECIALIST
to $40,000 Year
Degree, 3-5 years experience in administration, 401K pension plans, etc.
Employment Center, Inc. 569-1836

BINDERY/DELIVERY
Help for Birmingham print shop. Full or part time Call: 540-1401

BLOCK LAYER
Hourly or subcontractor. Must have layout experience. 427-0206

BLUEPRINT MACHINE OPERATOR
We have a long term assignment on the afternoon shift for an experienced person in the Southfield area. Must have transportation.
Call for an appointment.
CORPORATE PERSONNEL SERVICES
Livonia 478-1010
Warren 751-1670

500 Help Wanted

BLUE JEAN JOBS!
20 People Needed
$4.25 - $5.00/HR.
Long & short term assignments available in the Canton, Livonia, Plymouth, Southfield, Farmington Hills, Rochester/Troy & Romulus areas. Day & afternoon shifts available. Some lifting involved. Dependability & your own reliable transportation a must. For day, benefits & advance available. Call today:
CORPORATE PERSONNEL SERVICES
Livonia 478-1010
Plymouth 454-4016

BOOKKEEPER
Recent college grads/ Detroit-based company is seeking a College graduate for the Accounting Dept. Preferred candidates should have an Associate Degree or better. Previous bookkeeping experience helpful. Plus a compensation includes full benefits. Salary negotiable based on experience. Unassisted candidates send resume to:
BOOKKEEPER
P.O. Box 779
Detroit, MI 48231

BOOKKEEPER - 3 days per week for Rochester retailer. Send resume to Box 462, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BRAKE & SHEAR OPERATOR
Experience required. Send resume to Box 462, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BRIDGEPORT OPERATORS
BENCH LEADERS
LATHE HANDS
WELDERS
Minimum 5 years experience
Wages equal to ability. Steady work
Apply in person
OXBOW
MACHINE PRODUCTS
8610 Lakewood, Westland

BINDERY OPERATOR
Experienced only. Work in an air conditioned shop this summer. Kern Industries 349-4866

BROKERS
Non-Based Company is seeking Driver/Operator of tractor to be used for hauling Petroleum Products. Apply at: Knights Enterprises, Delta Fuel, 40600 Grand River, Novi
Att: Dennis Trombetta

BUFFER (EXPERIENCED)
Experienced $7.50 per hour. Apply 10am to 3 pm at: 5022 Leafdale, Royal Oak.

BUILDING INSPECTOR
To perform residential, commercial and industrial inspections and plan reviews. Michigan Builders license preferred. $12.98 per hour plus excellent fringes. Apply at: Canton Township Personnel Dept., 1150 S. Canton Center Rd., Canton, MI 48188 by 7/28/89.
An Equal Opportunity Employer

BUILDING MAINTENANCE - $4.50-$6.00 an hr. Day or evenings. Full or part time. Flexible hours. Accepting applications: 24800 Northwestern Highway, Ste. #200, Southfield, or call Mark at 352-9347

BUILDING MAINTENANCE
(Specializing in Floor Care)
Successful growing company seeks and able person to train for crew supervisor. Experience not necessary. Will train to operate State of the Art carpet/tile care equipment.
REQUIREMENTS:
• Unrestricted Drivers License
• Schedule flexibility
• Transportation to and from metro office
• Able to perform physically demanding work. And enjoy it
• Dependable, Energetic
A Great opportunity for the right person looking to grow with and up and coming business. Very good starting salary, cash/stock bonuses. Please leave message at 345-8470
Diversified Metro Maintenance Inc

BUILDING MATERIALS
COUNTER SALESPERSON
Building materials business seeking responsible, self motivated person for inside counter sales. High school graduate, experience preferred but not required. Competitive compensation & benefit package. Apply in person Mon thru Fri, 8-3:30 at: 6550 Chase Rd, Dearborn, or 409 W. 10 Mile, Hazel Park

BUILDING Material Supplier needs full time WAREHOUSE Help thru Sept. Call 478-6140

CABINET MAKER
Custom furniture shop needs person with 2 years experience in assembly, laminating & installing. Full-time, benefits. 471-1421, 471-3223

CABINET MAKER
Plymouth/Novi based decor manufacturer requires Cabinet Maker. Dovetailing a must. Work knowledge of application skills a plus. Excellent benefit package with pay based on experience and qualifications. For appointment call 453-1188

CABINET SHOP - builder/laminator needed for custom shop, excellent working conditions. Livonia 421-3322

CADET SHOP
Needs people to learn laminating and hardware. Full or part time right person. Good working conditions. 478-5061

CABLE TECHS
Immediate opportunities: major SE Michigan electrical contractor seeks qualified cable techs. Experience in cabling 10M, DEC local area networks, RS-232, voice and data installation, fiber optics & plus. Send resume to: Gray Communications Co., 274 Executive Dr., Troy, 48083

CABLING INSTALLATION SUPV.
Major SE Michigan electrical contractor seeks highly motivated, self-starting individual for Data & Voice Cabling Supervisor. Experience with proven leadership capabilities. Must be able to work independently with experience in IBM DCE, RS-232, Ethernet, and voice cabling installations. Fiber optics a plus. Send resume to Gray Communications Co., 274 Executive Dr., Troy, 48083.

CAD
Immediate opening for experienced CAD Operator. Must have Auto Cad experience & able to work on layout. Contract position with international Robotics Company. Excellent compensation. Call 569-5000

CAKE DECORATOR
Full time, 5 days. Flexible hours. Apply at Baker's Rack, Plymouth. 453-7788

CAMERA PERSON/STRIPPER
needed for regular part time work in Detroit off-set printing plant. Must be experienced. The perfect second job. Ask for Mr. Murphy.
961-4044

CAREER OPPORTUNITIES
PLYMOUTH, MICHIGAN
Our rapid expansion continues and prompts needs daily for additional talent on our team. Here are just a few:
• EDP Programmers & Managers
• Accountants & Junior Accountants
• Administrators & Assistants
• Fleet Managers & Logistics/Distribution Staff
• Customer Service & Sales
• Secretarial
• Management Trainees
• Semi-drivers
Many, many more. What is your field? We probably have a position just right for you with excellent benefits. We're a caring company that offers many challenges and visibilities to reach your goals. Apply to:
PLASTIPAK PACKAGING INC.
Attention: Joe Bongiorno
P.O. Box 2000
Plymouth, MI 48170

CAREER SALES OPPORTUNITY
In Oakland Cty. with large Michigan-based, multi-line insurance & Financial Planning organization. Average income $45K. Top flag arms over $100K. Company-paid training & lucrative Draw, Commission & Bonus combination add up to an excellent opportunity. Only self-motivated persons need apply. Call:
Sue Fugitt, 313-681-8161

CARPENTER - 3 YEAR
Call after 5 pm: 949-4141

CARPET INSTALLERS and Helpers, experienced, for commercial & apartment replacement work. 531-6070

500 Help Wanted

CARETAKER
On-site position for Caretaker at beautiful 72 Unit Apartment Complex located in N.W. Detroit. Ideal for handy people who are interested in Apartment repair work & maintenance. 2 bedroom townhouse included along with salary & benefits. Please send resume to
Mr. Ron Borsky
CERTIFIED REALTY, INC.
38345 W. 10 Mile, Ste. 300
Farmington Hills, MI 48023
313-477-1100

CARPENTERS & CARPENTERS HELPERS wanted. Start immediately. Metro West area. 453-7422

CAR WASH Assistant Manager. Must have experience and desire to train. Apply in person: Carousel Auto Spa, 24650 W. 8 Mile Rd., 1/4 Mile W. of Farmington Rd. Call 477-0254

CAR WASH MANAGER - New 13011 drive through in SE Michigan seeking an experienced person. Salary commensurate with ability. Submit resumes to Box 440 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RESPONSIBLE PEOPLE NEEDED for CASHIERS/GAS attendant position. Hourly pay + incentive. Gray Pointe Auto Wash. Union Lake area. Ask for Amy. 363-5919

CASHIER - CAFETERIA
Part time days.
Ideal for senior
523-8740

CASHIER - experience preferred but will train. Pay depends on experience. Apply at 1949 Venoy, Westland

CASHIER
Flexible part time hrs. Excellent pay & work environment. Apply within: 16 Mile & Crooks, Sinners Amoco, sea Jon

CASHIER - midnights, full/part time, no experience necessary. Apply in person. Mobil Oil, 33400 Plymouth Rd. Livonia.

CASHIER - Mon thru Fri. Days only 25-30 hrs per week. Apply Attention: Homemakers & Students. Livonia. 462-4977

CASHIER
Over 18 yrs old. Full or part-time. Flexible hours. Excellent salary & benefits. Apply at Sav-On Drugs, 6310 Telegraph at Maple, Birmingham. See store manager, Mr. Riley.

CASHIER - positions available, 2 days per wk. for a mature adult. Experience preferred. Ask for Sandy 356-4070

CASHIER POSITION - available at Sanlons Garden Center in downtown Plymouth. Experience preferred. Diane. Mon-Fri., 453-6250

CASHIERS
Earn $5.50 to $6.50 per hour plus benefits. Join the pro team! Apply at Pro Car Wash, 2800 Rochester Rd at 3785 Rochester Rd between 16 and 17 Mile in Troy.

CASHIERS
for self serve gas station. Full/part-time, days & evenings. Good job for retirees. Good starting pay. Excellent opportunities. Apply in person only. Dandy Gas Station, 27350 7 mile rd. at Inkster in Redford

CASHIERS full or part time. $4 an hour plus bonuses. Flexible hours. Apply at: 13 Mile & Greenfield; 12 Mile & W. Outer; Inkster Rd & Plymouth. Middlebelt & Ann Arbor Trail. Middlebelt & Ford Rd

CASHIERS - full & part time. $5.10 start with advancement & benefits. Immediate opening. Shell Auto Care, Farmington Hills 553-2622

CASHIERS
For Livonia Pre School. College Child Development required. Call 427-0233

500 Help Wanted

CASHIERS: Wanted for Drug Store. Part-time. Flexible hours. Retirees welcome. Apply at Gabe Drugs, 3566 Rochester Rd., Troy.

CASHIER: Wanted for Sale, 12 Mile & Farmington area. Days only. No nights. No weekends. Call after 4pm. 553-6336

CAVITY CUTTER MILL OPERATOR with experience, days. Southfield area 358-7670

CELLULAR TECHNICIAN
Metropolitan Detroit's largest cellular communications firm has an immediate opening for an experienced technician. Must have degree or certificate in electronics and/or a minimum of 2 years experience in trouble shooting & repairing cellular phones. Successful candidate must also possess good working habits, have a knowledge of proper soldering techniques & experience in cellular phones number programming. FCC license will be a definite asset. Excellent salary & fringe benefits. Apply in person or send resume to:
Cellular Technician
Mobilnrnce, Inc.
31251 Southfield Hwy.
Madison Heights, MI 48071

CEMENT FINISHER - Call 478-4310

CENTAUR RACQUET CLUB in W. Bloomfield has full time position for cleaning/light maintenance & a full time front desk person. Good communication skills required. Ask for Leon Crimmen's at: 661-2006

CHARTER TWP. OF REDFORD
POLICE AND FIRE
CIVIL SERVICE COMMISSION
The Charter Township of Redford is accepting applications for the position of POLICE CADET for the purpose of establishing an eligibility list for employment.
AMONG THE REQUIREMENTS: Must have completed sixty (60) semester hours or ninety (90) quarter hours of college credit.
VISION: Minimum 20/40 corrected to 20/20, no color blindness
All applicants must have certification from the Michigan Law Enforcement Officers Training Council (MLEOTC) for having successfully completed the Pre-Employment Program consisting of tests in reading, writing skills and physical performance skills, by the date of testing.
MINIMUM AGE: 18 Years
SALARY: $14,322.15. Excellent benefits (health insurance, pension, vacation)
APPLY IN PERSON AT:
Civil Service Office
15145 Beech Daly Road
Redford, MI. 48239
Applications will be accepted weekdays starting MONDAY, JULY 17, 1989, between the hours of 9 AM and 4 PM.
CLOSING DATE FOR FILING
FRIDAY, JULY 28, 1989
The Charter Township of Redford is an equal employment opportunity employer and is seeking qualified black and other minority applicants as well as white applicants without regard to race.

CHAUFFEURS
For Executive Limousine Service. Part time only. Will train. 852-6488

CHAUFFEURS WANTED. Part-time, 25 and above. Up to $10 per hour. Call 422-6171

CHILD CARE STAFF
for Livonia Pre School. College Child Development required. Call 427-0233

500 Help Wanted

CHECK IT OUT!
Apply today work tomorrow! General labor positions available. Full time, permanent positions. $10 per hour with benefits. Heavy lifting required, males & females needed. Must be high school grad with production work history. Apply at: 28244 Ford Rd, Garden City, Mon thru Fri, 8-4pm.
JTPA FUNDED

CHEMICAL ENGINEER
Process Engineer needed for research and development area. Contract position working for a national medical company for an experienced technician. Must have degree or certificate in electronics and/or a minimum of 2 years experience in trouble shooting & repairing cellular phones. Successful candidate must also possess good working habits, have a knowledge of proper soldering techniques & experience in cellular phones number programming. FCC license will be a definite asset. Excellent salary & fringe benefits. Apply in person or send resume to:
Cellular Technician
Mobilnrnce, Inc.
31251 Southfield Hwy.
Madison Heights, MI 48071

CHILD CARE ASSISTANT & TEACHER
Open 7 days a week. Sundays & nights. Permanent & substitute positions. 32875 Northwestern Hwy., S. of Maple, Farmington Hills

CHILD DANCE INSTRUCTOR - experienced. Sept-June. Jazz, Tap & Ballet. Send resume to 1994 A Woodward, Suite 136, Bloomfield Hills, MI 48013

CHINA & GIFT SALESPERSON
Needed for the Nick Plaza. Southfield is looking for homemakers and other motivated persons to fill full and part time positions. Competitive pay + benefits. Apply in person only.

CHURCH CONSULTANT
United Church Directories is looking for a hardworking success oriented individual to work full time in a sales/public relations position. Our 25 years of experience has proven that hardworkers as well as makers are equally successful. You will be contacting area churches of all faiths, salary, bonuses, benefits & expense paid training school. Send resume to: Floyd Brown, PO box 407, St. Marys Ohio, 45885

Civil Engineer
City Of Farmington Hills
Level two position in the Engineering Division to assist in the design and review of public works projects including construction and maintenance of streets, storm and sanitary sewers, and other facilities. Salary, bonuses, benefits & expense paid training school. Send resume to: Floyd Brown, PO box 407, St. Marys Ohio, 45885

CLEANING PEOPLE
Part time evenings in the Novi area $5 per hour. Must have own transportation. Call 258-0683

500 Help Wanted

CLAIMS PROCESSOR
Large suburban based HMO seeks individual for Claims Processor position. Requires some knowledge of benefit packages & administrative procedures concerning claims processing. Knowledge of HCFCS Procedure Coding systems & the use of ICD-9 diagnostic codes & manual. 1 yr. experience in claims environment & college level medical terminology course preferred. Excellent salary & benefits. Respond in confidence to:
Human Resources/CP
P.O. Box 223
Southfield, MI. 48037
An Equal Opportunity Employer

CLEANING PEOPLE to work in the Farmington Hills area. Must have REFERENCES, and be able to be BONDED. Call July 21 & 22 464-3230

CLEANING PERSON
- to clean halls at Southfield apt. complex. Full time, call Mon. thru Fri. 10-8 356-0400

CLEANING PERSON
needed. Birmingham - Bloomfield area. Call 647-3540

CLEANING PERSONNEL
Crew worker
Positions Available
In Dept. Store
Housekeeping
at
HUDSON'S
Twelve Oaks Mall
Early morning
Hours
6am - 10am
$4.75/Hour
Competitive Wages
Possible Advancement
Some Experience Helpful
Call Wal Tram
Apply at the Hudson's Personal Department during regular business hours. Ask for the KELLERMEYER BUILDING SERVICES application.
An Equal Opportunity Employer

CLEAN OFFICES
Part time evenings. Farmington Hills locations. $4.25/hour. 399-0708

CLERICAL HELP NEEDED For busy Doctors office. Full benefits. Apply at: Urology Associates, 17100 W. 12 Mile Rd., Suite 3, Southfield. A

CLERK - Days. Canton area. Mechanical knowledge helpful. Call Bob Warren 981-0240

CLERKS/CASHIER
Midnight shift. Full/part time. Shift premium pay. Westland Privately owned 7-Eleven. 721-9750 341-1716

500 Help Wanted

CLERK
Part time days. Flexible hours. Must have experience with a 10 key calculator, penabished, growing firm of good math skills. Apply in person or send resume to:
Midwest Benefits Corp.
25505 W. 12 Mile, Ste 3000
Southfield, MI 48034

COBOL/UNIX
Strong Cobol (Pre-RM) programmer with excellent knowledge of Unix. Hardware familiarity, a big Plus! Well established, growing firm in Medical Software. Resume with salary history: 30600 Telegraph, Ste #383, Birmingham, MI 48010.

COLLECTIONS
National commercial leasing company seeks experienced, results oriented collector to join our collection department. If you have the experience and aren't afraid to work hard, we want you. Send resume & salary history in confidence to: L.A.C., 30955 Northwestern Hwy., Farmington Hills MI 48018, attn: Collection Mgr.

COLLECTIONS SUPERVISOR
High School Grad with 1-2 yrs. experience in collection. Ann Arbor. Interested, call 994-5320 or send resume & salary history to: P.O. Box 3281, Ann Arbor, MI 48106 attention: Scott Fair

COLLEGE STUDENTS, immediate openings available for full time outdoor work, must be available now. Inhu Sepl. Call 8am-5pm 344-9700

COLLEGE STUDENT for part time work, must be mechanically inclined, good in math, and have legible handwriting. Livonia 525-3504

COLLEGE STUDENTS
Bring your own truck
Routes in Livonia and suburbs
Apply 10 noon-3pm, at: Pelgrim Ice Cream, 34025 Schoolcraft, Livonia or call 522-7731

COMPUTERIZE Monogram Machine Operator, exciting new business, will train. Redford. Call 937-8844

500 Help Wanted

COLLEGE STUDENTS
We have a part-time indefinite position with Big 3 Automotive in Troy. Ideal candidate will be a local college student. One year office experience a must. Resume required. Must know how to drive a manual transmission. To arrange an interview please call Julie.
ENTECH SERVICES, LTD.
Sole Source Group
588-5610

COMMERCIAL LOAN OFFICER
Immediate full time opportunity exists for a Commercial Loan Officer currently employed with a middle-market lending experience to join the winning team of an affiliate bank of a $10 billion Midwest bank holding company. Qualified candidates should have a minimum of 3 years experience in secured lending and credit analysis. Strong formal credit department background. In return for our expertise, we offer opportunity for growth, competitive salary, excellent benefit package for selected candidate. Please send resume and salary history in confidence to
Director Of Human Resources
P.O. Box 5923
Troy, Mi. 48007-5923
Equal Opportunity Employer M/F

CONSTRUCTION ESTIMATOR
Well established commercial contractor looking for experienced estimator with strong estimating background, computer estimating skills are helpful. Great opportunity for right candidate. Send resume and salary requirements to P.O Box 2762, Farmington Hills, 48333

500 Help Wanted

Earn $150-$200 Per Week

Packagers needed in Livonia & Westland area. We need workers for days, afternoons, midnights and weekend shifts. If you want to earn steady $$$, apply today and work immediately. Bring a friend!

Livonia - 522-3922
29449 W. Six Mile Rd.
Livonia, MI 48152

Garden City - 422-0269
29236 Ford Rd.
Garden City, MI 48135

Dearborn - 271-5300
Fairlane Office Ctr.
6 Parklane Blvd., Ste. 160
Dearborn, MI 48126

KELLY Temporary Services
The Kelly Girl® People - The First And The Best ®
EOE

ASSISTANT STORE MANAGERS
You are a retail professional, but do you feel challenged, satisfied? Are you moving as fast as you think you should?
If you are thinking of a move, check us out! We're MC Sporting Goods, the midwest's fastest growing sporting goods dealer and we are now interviewing for assistant managers.
Your past achievements in retail management will determine your starting salary.
A career at MC Sporting Goods is both challenging and rewarding! If this sounds like the right kind of opportunity for you, send a resume and salary history to:
MC SPORTING GOODS
Mr. Elton Allan
District Manager
29475 7 Mile Road
Livonia, MI 48152
An Equal Opportunity Employer

Ameriture
EDP Opportunities
Ameriture Companies, a leader in the property and casualty insurance industry, is seeking experienced DP professionals to join our IBM, state-of-the-art Data Center in Southfield. Positions are available for:
Systems Analysts
Providing Technical guidance to DP staff through analysis, development, design and implementation of the computer system. Qualifications must: Work knowledge of application systems, project management techniques, programming languages (COBOL), JCL, and systems software. Minimum of 1 year experience in system design or analysis.
Methods Analysts
Evaluating new and existing methods and procedures of work flow and making recommendations to ensure quality service to our customers. Minimum requirements include general knowledge of insurance and electronic data processing plus methods analysis or related coursework or 1 or more years methods experience. Excellent communication, human relations, and organizational skills.
Programmer Analysts
Responsibilities include analyzing, designing, coding, testing and implementing COBOL programs of varied complexity and wide business knowledge. Qualifications must have knowledge of COBOL, JCL, software utilities, DS/IMS operating system and a minimum of 1 year program design experience.
Programmers
Successful candidates will test, de-bug and code programs in COBOL, as well as analyze and design coding for new and existing programs. Requirements include Associates Degree in DP or 1 year experience using COBOL. Experience interfacing with a computer operating system, structured program writing, coding and design and de-bugging methods.
Join Ameriture and enjoy an excellent salary, career opportunities and a full range of benefits package including:
• Medical insurance - Comprehensive/HMO
• Dental, life and disability insurance
• Reimbursement account
• 401K and pension plans
• Tuition reimbursement
All in a smoke-free environment!
Qualified candidates please submit your resume in confidence to:
N. Wylonis
Ameriture Companies
25200 Telegraph
Southfield, MI 48086
EOE

CAREER OPPORTUNITY
A successful, established Detroit area steel processing business is looking for a few professionals to fill the following positions. The successful candidates must be energetic, dedicated, results oriented and a team player.
DATA PROCESSING COORDINATOR
Position requires managing a turn key operation, maintaining system integrity and software, trouble shooting, programming, coordinating efforts between independent software and hardware companies, coordinate data processing capabilities to meet management requirements. Qualified candidate will have a 4 year undergraduate MIS degree or a 2 year Associates MIS degree with related experience. Experience on Unisys 5000/85 System is a plus. Strong verbal and written communication skills are a must.
CREDIT/COLLECTION ANALYST
Responsibilities include performing credit analysis, approving orders, cash receipts processing, processing of debit/credit memos, maintaining accounts receivable aging and collection process. The ideal candidate will have a 4 year undergraduate degree with major in Financial or Business related field, preferably Accounting. In addition, this individual must have a proven track record in the credit/collection field with experience working with credit reporting and collection agencies. Also, the ability to read and interpret financial statements and ability to work with an advanced A/R system is a must. This position requires an aggressive, self-motivated and highly organized individual.
STAFF ACCOUNTANT
Responsibilities include performing all necessary steps to facilitate the preparation of monthly financial statements, that meet generally accepted accounting principals and are generated within an automated data processing environment. The qualified individual will be expected to have a complete understanding of the accounting process including: bank reconciliations, cash receipts/disbursements, fixed assets and depreciation schedules, cash flow forcasting, LIFO inventory accounting, payroll and payroll tax accounting, computer generated trial balance and month and journal entries. The ideal individual will have a 4 year undergraduate degree in Accounting or a minimum of 2 years practical experience. Also, experience as a hands on user of an automated data processing system is a must. This individual must also be highly motivated, organized, detail oriented and possess a high level of integrity.
SECRETARY/RECEPTIONIST
Responsibilities include performing all of the clerical functions required to meet the needs of corporation finance and administration departments. This department consists of a manager and a staff of 4. The position also requires monitoring a moderately active switchboard. The ideal candidate will possess strong interpersonal skills, excellent typing skills with an emphasis on accuracy, exceptional verbal communication skills and a basic understanding of accounting and computer functions would be a plus.
These positions offer a very attractive salary, excellent benefits and the opportunity to grow personally and professionally. For prompt consideration, please send resume and salary requirements to:
Box 498
Observer & Eccentric Newspapers
36251 Schoolcraft, Livonia, MI 48150
Equal Opportunity Employer

MECHANICAL MAINTENANCE TECHNICIAN
An immediate opportunity for an experienced Mechanical Technician to maintain and repair the mechanical equipment in the pipeline system of a major oil company. This position requires at least 5 years demonstrated experience in the installation, maintenance and repair of centrifugal pumps; large electrical motors, valves, piping and hydraulic systems and other related mechanical equipment used for the pipeline transportation of petroleum products. Applicants with an Associate Degree and 2 years experience will also be considered for this opportunity. This position is based in Southeastern Michigan. The starting salary is $705 per week plus excellent fringe benefits. Please submit resume and work experience to:
Box 420
Observer & Eccentric Newspapers
36251 Schoolcraft
Livonia, MI 48150
Equal Opportunity Employer

STOCK CLERKS
SHOPPING CENTER MARKET has immediate full time openings for stock clerks. Must be 18 years or older. Heavy lifting required. Excellent pay. Apply in person at:
SHOPPING CENTER MARKET
6433 ORCHARD LAKE RD.
(At 15 Mile Road - West Bloomfield)

CUSTOMER SERVICE
International service corporation headquartered in the northeast suburbs is seeking management trainees interested in customer relations. If you have the desire to research and track information, maintain a professional image, and be exposed to daily operations, then you should consider this opportunity.
QUALIFICATIONS:
• Previous experience or education
• Flexibility to shifts
• Excellent organizational & interpersonal skills
• Confident decision maker
If you possess these qualifications, then send your resume today!
CUSTOMER SERVICE
P.O. BOX 4358,
Center Line, MI 48015
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You won't miss a minute of summer fun with a part-time job at Midwest Publishing. Our evening positions allow you to have a day off to spend with friends. We now have openings for
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At Midwest, the work is interesting and management really stands behind you. We offer paid training, referral bonuses, a college scholarship program, commissions and days off vacation. In Livonia call 421-7435. To inquire about opportunities in other areas call:
559-4330
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