500 Help Wanted

WAREHOUSE ASSISTANT Manager for tool and compressor distributor needed to follow up orders and delivery. Send resume to: Sales Manager, 4343 Normandy Ct., Royal Oak, MI. 48073.

WAREHOUSE & DELIVERY Person needed for national furniture retailer. Applicants must be able to organize & communicate well in addition to lifting the physical tasks of warehousing & receiving. Contact Andy, Monday or Tuesday at Elliott's, 35803 Veronica, Livonia, MI 48150. 591-2320

WAREHOUSE/DELIVERY
No experience, will train, good driving record a must. 522-9000

WAREHOUSE HELP
Picking orders, stocking shelves, misc. duties. $5.50 per hour. Benefits. For Fragrance Company at 21300 Hilltop, Southfield. 353-6882

WAREHOUSE HELP needed at an art & picture supply company. Apply in person at Michigan Picture Design Supplies, 13455 Stamford Court, Livonia, (off of Schoolcraft, 1 block W. of Farmington. 427-8600

WAREHOUSE OPERATION
High school diploma or equivalent must have experience driving fork lift. Full medical benefits. Call Mr. Amens Refrigeration, 37001 Schoolcraft, Livonia.

WAREHOUSE SUPERVISORS
FOOD INDUSTRY
Excellent opportunity with major regional supermarket chain. Full professional warehouse supervisors. Must have 3 - 5 years experience supervising. This progressive company with modern equipment, state of the fixtures & computerized inventory control requires dedicated, motivated engs. Qualified candidates are invited to respond with a detailed resume in confidence to: Mr. Jack Gibsenker & Associates, Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150
An Equal Opportunity Employer

WAREHOUSE SUPERVISOR
Westland Toy Distributor seeks a hands on supervisor for daily activities to include shipping & receiving, pack out & assembly, inventory control, training, reporting, growth planning, and maintenance

Ideal candidate will have a minimum of 3 years supervisory experience, the ability to supervise others, and the desire to work in a challenging Math skills, positive attitude, and dependability are a must

This is an opportunity to advance with a large, fast paced, fun, growth oriented company. Annual salary of 10K with plenty of bonuses & holidays benefits package after 90 days

If you are ready to move on, where your performance and make a difference, please fax your resume by January 18th to Priscilla A. Hansen, WAREHOUSE DIRECT, 29309 Abruzzi Drive, Westland, MI 48185

WAREHOUSE

Wonderful opportunities for male or female person on two-man night shift at this modern facility. Full & part time available in order filing and clerical support job. Clean friendly work environment with pleasant surroundings. Excellent benefits package. Apply in person, Frank W. Kerr Co., 43155 W. 9 Mile, Novi

WATER EXERCISE INSTRUCTORS

Must have CPR/Lifeguard & aerobics certifications. Must be 18 yrs of age or older. Weekdays, weekends, evenings. $7-$9 per hour. Apply to City of Plymouth Personnel 500 W. Big Beaver, Troy.
An Equal Opportunity Employer

WE ARE INTERESTED in a few good men, preferably early retirees, anxious to get their sawed hands back to work. Building maintenance. Flexible hrs. Call 338-1717

WESTLAND AREA
NEW BUSINESS
WANTS capable repair person to make repairs on our product. Has ability to schedule and followup services. Call Bailey Construction: 835-7777

WESTLAND OFFICE
$3.60-$8.80/HR.
Week and weekend, flexible shift hours. No selling. No experience needed. Call Mr. Ken at Westland Mall office now and be at least 18yrs old. Call Mrs. Antoon at: 427-9348

WINDOW/DOOR ASSEMBLY & Service Provider. Full time. Attractive package for the right person. Call 722-4600

WORK A LITTLE OR A LOT

We have a variety of assignments in clerical & light industrial positions. Never a fee & no contract
• Receptionists
• Typists
• Data Entry Operators
• General Labor
Victor Interim Services
474-8722
Equal Opportunity Employer M/F

WORKING FOREMAN/Supervisor needed in the Traverse City area. Must have experience in water and sewer installation, earth-work, road building, material handling and management. Resume and salary requirements should be sent to Eastwood Enterprises, Inc., 213 S. Airport Rd. W. Traverse City, MI. 49684 and will be held in strict confidence

$100 BONUS - 90 DAYS
No weekends. Nationwide largest housecleaners. Car necessary. 471-0930

502 Help Wanted Dental-Medical

ABCARE, INC
RNS/LPNS
NURSE ASSISTANTS
MALE ATTENDENTS
● IMMEDIATE OPENINGS
● ALL AREAS
● COMPETITIVE WAGES
● FLEXIBLE HOURS
Call Mon-Fri 8:30-3:30
851-6002

ACTIVITIES ASSISTANT
Full-time position available to work with Elderly in Nursing Home. Seeking outgoing, creative individual. Apply in person at:
Middlebelt Nursing Center
31400 Middlebelt
Livonia, MI. 48154

ALLERGY TECH
RN/LPN/MA Needed. W. West area. Must have previous experience in all aspects of allergy. Part or full-time. Salary commensurate with experience. Phone Mon., Wed., Fri., ask for Sam. 477-5273

ANIMAL HEALTH TECHNICIAN
Licensed. Experience necessary. Call

ASSISTANT MANAGER needed for a dermatology clinic in the Ann Arbor area. Medical office experience and enjoy working with people. Contact Kelly 737-2711

ASSISTANT/MEDICAL, full time position open for right person, must be hard worker, have pleasant personality & be dependable & responsible. Call 478-4839

BILLER - PART TIME
with knowledge of Medicare, Medicare, Medicaid. Must have computer knowledge. Call Karen Sprayer 2pm-8pm at 473-2080

BUSINESS OFFICE-Patients accounts receivable. Large specialty clinic. Strong medical billing and credit management skills. Must be familiar with computers, able to demonstrate ability to communicate effectively with physicians and 3rd party payers. Type 60wpm. All replies confidential. Send resume to: Mark Sattler, Box #994, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CERTIFIED HELP needed at medical office in Oak Park. Knowledge of computers and medical billing helpful. Call Ann at 967-1880 or 967-8328

COLLECTIONS/THIRD PARTY PAYOR FOLLOW-UP
DAVID WAYNE
HEALTH CARE CENTER
NOVI
Clerical/hospital collections & health care insurance billing experience necessary. Contact Jack Hanley, at 1-347-8204.
Affiliated With
The Detroit Medical Center
An Equal Opportunity Employer

DENTAL ASSISTANT/PART TIME
Oral surgery office. Dental experience required. Call between 9-12 noon. 847-3191

502 Help Wanted Dental-Medical

ASSISTANTS - Interested in spending your work days in a beautiful new Birmingham dental office? Patient-oriented general practice seeks a full time experienced chairside assistant. Must be mature, enthusiastic and well organized. No evenings/Saturdays. Good salary and benefits. Please call 644-7008

BILLER - Permanent, part time for busy MD Specialists in Southfield. Experience. Medical system. Billing, posting, status, follow-up. Call Paula/Carol. 569-1770

BILLER-RECEPTIONIST needed 20-24 hours weekly. Experienced in third party billing & follow-up would be helpful. Dr's office located in Commerce near Jeffries. Sue 427-0060 billing

MEDICAID BILLING

Amicare Home Health Services, a multi-chain home health durable medical equipment organization sponsored by the Sisters of Mercy Health Corporation, is looking for a qualified individual to process Medicaid billing

Third party medical billing experience is required, with at least 1 year in Medicaid billing. Computer knowledge, through PC helpful as well as an education background in business or health administration

We'll match your skills with a competitive salary and excellent benefits. To apply, please send your resume to

Human Resources Manager
Amicare Home Health Services Inc.
34605 Twelve Mile Rd
Farmington Hills, MI 48331-3221
An Equal Opportunity Employer

CHIROPHACTIC ASSISTANT
Doctor willing to train. Full or part time. Send resume to 15825 Middlebelt Rd., Livonia, MI 48154

DENTAL ASSISTANT
Underwood, Stillwell (specialized) Call for a wonderful change. Experienced Full time 40 hrs Farmington Hills 851-6446

DENTAL ASSISTANT
Experienced only! Busy Beverly Hills area. Experienced chairside for 3½ day week, Mon-Thur. Mostly crown & bridge practice. 626-6815

DENTAL ASSISTANT
Great part-time position for experienced team player. Mon thru Wed. 2-7pm. Pam 851-6430

DENTAL ASSISTANT
Experienced only! Busy Beverly Hills area. Chairside for 3½ day week, Mon-Thur. Mostly crown & bridge practice. 626-6815

DENTAL ASSISTANT
Great part-time position for experienced team player. Mon thru Wed. 2-7pm Pam 851-6430

DENTAL ASSISTANT
Full time. Energetic person. Experience in expanded duties. Excellent salary & benefits. For Farmington Hills office 477-4280

DENTAL ASSISTANT
Experienced, full time for Birmingham office. Also Receptionist needed. 642-8135

DENTAL ASSISTANT - Rochester. Full or part time, experience preferred but not the essential
651-8787, evenings, 651-8786

DENTAL ASSISTANT
wanted, experienced for quality practice in Farmington Livonia Area. 421-4530 or after 5pm 477-4179

DENTAL ASSISTANT/Receptionist
For oral surgery office. Full time with excellent benefits. Dental or medical experienced in dental preferred. 547-8838

DENTAL ASSISTANT
Experienced. Full time. Dearborn - Livonia area. Opportunity for advancement. 274-4422

DENTAL ASSISTANT
Experience preferred, full time, W. Dearborn office 563-8350

DENTAL ASSISTANT
Tel-Twelve area, some experience full & part-time. Friendly, energetic. Call Monday, 7-7pm. 647-7474

DENTAL ASSISTANT - full time. CDA/RDA or experienced only. No evenings or weekends. Excellent salary & benefits. Ann Arbor Leave message 668-3112

DENTAL ASSISTANT
outgoing, positive, motivated person needed for friendly Westland practice. Must have previous dental experience. Approx. 30 hours a week. No Fridays. 1 Sat. a month. Interested? Call 729-2356

DENTAL ASSISTANT
General practice in Birmingham seeking cosmetic & family dentistry. Will train motivated, outgoing individual. Experience preferred. Outgoing personality a must. Call today. 642-5020

DENTAL ASSISTANT
Start the New Year fresh with a winning orthodontic team. Must be self motivated and have substantial ortho experience. Top salary. Reply to Dental Related Service, 18155 W. 12 Mile, Southfield 48076

DENTAL ASSISTANT
Are you an experienced Assistant looking for an opportunity to expand skills & advance professionally in a high-quality Specialty practice? If you are also bright, personable, motivated & sincerely caring about people, call Denise, 1-5pm weekdays. 357-0590

DENTAL ASSISTANT POSITIONS
The University of Michigan
DEPARTMENT OF RESTORATIVE DENTISTRY

The University of Michigan Department of Restorative Dentistry is seeking chairside Dental Assistant to participate in the delivery of four-handed dental services in a diversified general practice mode. A wide variety of opportunities to further develop experience and training. Full and part time positions available immediately. Address all inquiries and responses to: Cheryl Morasco, Department of Restorative Dentistry, School of Dentistry, The University of Michigan, Ann Arbor, MI. 48109-1078 and/or call (313)764-1532. Please refer to job posting #A078-090W-T-DE.
A non-discriminatory, affirmative action employer.

DENTAL BUSINESS STAFF person desired for computerized general dental office in Westland. Prior experience a must. Are you outgoing with good communication skills? Do you work well with others? Salary commensurate with ability. Flexible hours and days. Please call 729-5600

DENTAL ASSISTANT
Due to Mike-Telegraph dental office is seeking a part time or full time team member. We are looking for an enthusiastic person with good typing and organizational skills. Dental insurance experience preferred. Computer experience a plus. Join our team! Call 944-1554

DENTAL

Henry Ford Medical Center-West Bloomfield, a multi-specialty dental clinic has an immediate opening for a part-time Dental Hygienist & a part time Dental Assistant to work 2 days per week.

• DENTAL HYGIENIST - require current Michigan license with a BS in dental hygiene preferred.

• DENTAL ASSISTANT - Requires completion of dental assistance course & 3-6 mos on-the-job experience. Please send resume to:

HENRY FORD HOSPITAL
EMPLOYMENT CENTER
Michele Chouteau
7021 W. GRAND BLVD.
DETROIT, MI. 48202-2091
Equal Opportunity Employer M/F/H

502 Help Wanted Dental-Medical

DENTAL ASSISTANT-Farmington
Our progressive Dental team is seeking an enthusiastic people person to help provide quality dental care. Interested? Call 474-0288

DENTAL ASSISTANT
Central Farmington. Full time position available in a growing practice. Excellent salary, Medical, dental, 401K & tuition plan benefits. Experience preferred. Good sense of humor & initiative expected. 728-1700

DENTAL ASSISTANT
Seeking an exceptional Team Player focusing on leadership & expert communication. Emphasis on continuing education, caring & quality. Should be career-minded, personally stable & health-centered. Confidential replies to Box 104, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL HYGIENIST
needed for prevention oriented practice in Dearborn Heights. 277-0050

DENTAL HYGIENIST
Plymouth/Canton area. Flexible hours. Excellent pay. 455-8844

DENTAL HYGIENIST, progressive Canton office seeking full time enthusiastic, people oriented person to join our preventative team. Full or part time. Flexible hrs. 981-5435

DENTAL HYGIENIST
Livonia general dentist seeks quality conscientious hygienist for 4 day full time position. Attractive remuneration. Call 591-0330
525-6100 or 626-6713

DENTAL HYGIENIST
needed for Southfield area. Approx 30 hrs/wk. Benefits. Starting Jan 15th. 559-6722

DENTAL HYGIENIST
W. Bloomfield area, every other Saturday, half day
Call 737-2950

DENTAL HYGIENIST
Part-time. Friendly, congenial office. Livonia area. 591-3636

DENTAL HYGIENIST
Part time, needed for progressive office in Farmington Hills
Call 474-2280

DENTAL HYGIENIST
3 days per week, excellent. Royal Oak family practice. Flexible hrs. Tues, Thur. Please call 545-6500

DENTAL HYGIENIST
Rochester area 2-3 days per week, or 2 doctor preventative practice. Call for interview 651-8481

DENTAL HYGIENIST for Rochester general practice, part time Tues. & Wed. 8-5pm Alternate Sat. 8am-1pm. Call Anne 852-1100

DENTAL HYGIENIST
Upbeat, neat person sought for preventative team approach. Pleasant Oxon operatory and assistant in complimented Doctor Dearborn Office. Flexible hours. Excellent benefits. Needed immediately. 584-8907

DENTAL HYGIENIST - part or full time. Friendly, caring, Farmington area office. Call Ann Arbor office 971-2310

DENTAL HYGIENIST
3 days per week. 14 Mile/Rouge area. Please call 979-0111

DENTAL HYGIENIST
Part time. Prevention oriented family practice seeking enthusiastic individual to complete our team. Northville area. Please call 348-7997

DENTAL LAB Technician. Crown & bridge technician. Dearborn medical office. Full time. Experience preferred, salary & benefits commensurate w/experience 855-6655

DENTAL RECEPTIONIST: Are you an experienced Dental Receptionist looking for an opening in a high quality independent practice where your professionalism, knowledge, organizational and communication skills will be put to good use? If you are also bright & personable, dependable & responsible, motivated and sincerely caring about people and dental health, call 357-3306

DENTAL RECEPTIONIST
Newman Family Dental Center in W. Dearborn looking for experienced Dental Receptionist in all phases of the front desk. Good pay, great patients, great dentists. Full time. Call 563-2610

DENTAL RECEPTIONIST - Mature person. Computer experience. Good typing skills. Full time opportunity for advancement. Full time 274-4422

DENTAL RECEPTIONIST
Friendly, experienced, full time professional needed to join our excellent staff. Must be able to run front desk. Knowledge of dental insurance a plus. Possible managerial duties. We enjoy having fun while working hard. Great hours, excellent pay and benefits. 453-6844

DENTAL SECRETARY/ASSISTANT
Northville Dental Care Center is searching for a multi talented person to be proficient at front desk and assisting departments. The ideal candidate should be bright, energetic, and have minimum 2 yrs dental experience. Computer experience most beneficial. We offer a full time position with excellent benefits and salary. Please fax resume or stop by days. Ask for Debbie at 522-7314

DENTAL AIDS
Full & part time for noon to 8pm shift. Apply in person, Vanoy Community Dental Center, 3999 Venoy, Wayne, MI

DIETARY FOOD MANAGER FOR NURSING HOME

Must be certified
HOURLY RATE
Must be able to work days
Call Mrs. Hoffman
6365 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

DMC WOODLAND Health Care Center

NW AREA

NUCLEAR TECHNICIAN - Part time, registered or eligible. Call 547-8100.

X-RAY TECHNICIAN - 2 positions available. Full time, no evenings. Call Ron, 538-4700, Ext. 379.
Affiliated With
The Detroit Medical Center
An Equal Opportunity Employer

DMC-WOODLAND HEALTH CARE CENTERS

● LABORATORY CLERK, Southfield.
● LPN/MA - ENT, Novi.
● LPN/MA, full & part-time, N.W. area
● LPN, Internal Medicine Southfield
● LPN - Rheumatology, Novi.

Affiliated with
The Detroit Medical Center
Contact 547-8100
An Equal Opportunity Employer

DO YOU LIKE Alert, Up and About Elderly? If your answer is "yes," and you are a retired person or a mature interested person, I would like to talk with you regarding a position of Resident Assistant on Afternoon or Midnight Shift, part or full time, with attractive wages and benefits. Also, I have openings for aged. Please call 261-9000, or apply in person up to 4pm at 29667 Wentworth, Livonia.

FRONT DESK RECEPTIONIST
half day per week - Wed., 12-8pm. Specialist office in Novi.
Call Sandy at 348-1000 841-9092

FULL-TIME RECEPTIONIST
Experience in medical billing. Medical insurance billing. Rochester area. Call 6-9pm. 651-0162

IN THIS Hourly evening entry level position, a candidate will input the accurate processing of medical bills, utilizing published fee schedules/guidelines. Other activities will include billing input, proofing system output & developing customer service skills with carriers/providers. Send resume to: Intercontinental, 26211 Central Park Blvd., Suite 500, Southfield, Mich. 48076 Attn: B. Parsell

LAB TECH
Expanding Farmington Hills based biologic practice has full time position available for ABCP or HEW Certified Technologist to operate new laboratory. Venepuncture, routine chemistry and hematology experience required, as well as strong interpersonal and organizational skills. No holidays or weekends. Send resume & salary history to: Personnel Director, 27548 Middlebelt, Farmington Hills, MI. 48018.

502 Help Wanted Dental-Medical

ENERGETIC CATLINS home care needed for friendly, alert 61 year old woman with ventilator. Will train, non-smoking LPN or Aide. Call Louise, Clarkston, 625-5658

FRONT DESK PERSON-Mature individual for busy neurology office. Experience required. Knowledge of MS3 preferred. Excellent benefits, salary negotiable. Ask for Mary at 642-1720

HENRY FORD MEDICAL CENTER
WESTLAND
The Westland Medical Center is seeking an RN for our Home Care team with benefits. Hours are flexible. Experience with ICU, Cardiac, ICU/ER or ER Qualified applicants please call Wilma Lass 972-1621

HIGH SCHOOL student wanted in N.W. Ann Arbor area. Must be able to lift. Call Dr. Ronald Sherman, 371 E. Main St., Northville, MI 48167

HYGIENIST
You'll feel comfortable in our office. Well established family practice of two hygienists. Mon and 12 Mike area. Mon., Tues. & Thurs., 8AM-5PM. Call 553-8558

INSURANCE Clerk/Receptionist - Part time, oral surgery office. 24-28 hrs/wk, dental or medical background required. Call between 4-7 647-2191

LICENSED NURSES

Work where you make a difference! We are a 250 bed Medicare certified nursing facility with its eye on the future. We are looking for motivated, qualified licensed nurses on the following shifts: Afternoons, full and part time. Midnights, full or part time. We offer flexible scheduling and partial shifts, competitive wage and benefit package, and a thorough orientation. Please apply in person at Westland Convalescent Center, 36137 W. Warren, Westland

LIVE-IN NURSE AIDES
$70-$75 Per day.
1 year experience, good cooking & homemaking skills required.
Allen Health Care 559-6090

LPN/RN - Full time to part time position. Trail Nursing Home. We are a small basic care facility in Plymouth in a beautiful home setting. Call for an interview call Director of Nursing at 453-3929

LPNS

AFTERNOON/MIDNIGHTS
FULL OR PART TIME
Good starting rate & benefits
Mrs Martin, Director of Nursing
261-5300
NIGHTINGALE WEST
6365 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

LPN's

West Bloomfield Nursing Center, near Maple & Drake, has openings on all shifts for full or part time LPN's. Salary $11.25 to $12.25 with Good benefits Days, and $12 or $13 without benefits Afternoons & Midnights. Please call Mrs. Manoure or Mrs. Substitch at 661-1600

LPNS
$11.50-$13.50 per hour.
Geriatric, high tech and staff relief nurses needed in Oakland and Macomb Counties. Flexible schedules & monthly bonus.
Allen Health Care 559-6090

MASTER LEVEL THERAPIST for outpatient substance abuse clinic. Experience in dual diagnosis services. Experience preferred but not necessary. Knowledge of mental illness helpful. Call 277-3293 for more info.
An Equal Opportunity Employer

MOVE MEDICAL equipment company in Waterford is seeking a full time Medical Biller. Medicare experience preferred. Excellent benefits and a comprehensive salary plan. Call during normal business hours for an interview. 683-4600

MEDICAL ASSISTANT
full time, benefits. Pediatric office, Farmington area, Call 477-0654

DENTAL RECEPTIONIST
Newman Family Dental Center in W. Dearborn looking for experienced Dental Receptionist in all phases of the front desk. Good pay, great patients, great dentists. Full time. Call 563-2610

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DENTAL AIDS
Full & part time for noon to 8pm shift. Apply in person, Venoy Community Dental Center, 3999 Venoy, Wayne, MI

DENTAL ASSISTANT
for Podiatry office. Experience preferred. N.W. Detroit. 273-9400

DENTAL ASSISTANT or receptionist for busy dermatology group in the Providence Hospital area. Experience required. Call Barbara Sohn, Sherman & Associates 569-8234

DENTAL ASSISTANT - part time, needed for Livonia Podiatry office. Approximately 12 to 20 hrs per week. Experience preferred but not necessary. Will train right person. Call 981-3314

DENTAL ASSISTANT
Full time for dermatology practice. No weekends. Some experience required. Send resumes to: Office Manager, 4100 Plymouth Rd., Redford Twp., MI 48239.

DENTAL BILLER/Receptionist
Detailed-oriented person with experience in 3rd Part Insurance Computer Billing. Ability to multi-task a plus. Excellent salary & benefits. Send resume to: Box 104, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL BILLERS-Must be experienced with 3rd party billing and follow-up. Medicare experience a plus. Knowledge of computers helpful. Type 50wpm. Excellent salary and benefits. All replies confidential. Send resume to: Mark Sattler, Box 954, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL BILLER-Computer experience essential. Knowledgeable in all phases of medical billing. Medicare, Medicaid, Blue Shield, commercial insurance. Large subspecialty practice. 13/Southfield area. Excellent salary, benefits. 847-4129

MEDICAL BOOKKEEPER. Full charge, with computer knowledge for part time work in medical office. Experience preferred. 268-2250

MEDICAL PERSONNEL wanted to perform medical insurance claims, part time in Detroit & Livonia areas. Must be experienced in verification. 261-2539

MEDICAL OPPORTUNITIES
Recruitment is placement for full or part time positions.
• Nurse • Medical Assistants
• Technicians • Transcriptionists
• Medical Billers • Receptionists
Experienced only. Excellent salary & benefits.
CALL MED-MATCH 851-0852

MEDICAL RECEPTIONIST- For busy pediatric office. Typing, knowledge of Medicare & Blue Cross necessary. Experience preferred. Excellent salary. Call for interview. 362-5922

502 Help Wanted Dental-Medical

MEDICAL OFFICE EMPLOYMENT
Immediate placement opportunities for individuals experienced in
• Admissions
• Collections
• Hospital/Physician Billing
• Medical Reception
• Medical Transcription
Interviews great pay with no fee. Call a TEMPRO Representative today.
TEMPRO
443-5590

MEDICAL RECEPTIONIST to work two nights, 4pm - 11pm in Livonia Pediatric Office. Computer experience helpful. Call Gail 478-2723

MEDICAL RECEPTIONIST - must have 1 yr experience in medical or podiatry office. Knowledge of health insurance a plus. Must be hard worker & dependable. Call 478-1024

MEDICAL RECEPTIONIST needed for weekends, approximately 12 hrs/wk. Experience necessary, flexible hours, competitive salary and benefits. Ask for Terri 261-3893

MEDICAL RECEPTIONIST - Full time, busy doctors office. Must be organized and be responsible, able to communicate in music. Some experience preferred. Must be computer knowledge helpful. Contact Lisa 737-4030

MEDICAL RECEPTIONIST/TRANSCRIPTIONIST
for outpatient rehabilitation physical therapy office in Southfield. Full time, Monday-Friday. Fri. with beginning hrs. 1 yr. experience required. Mail resume to: Julie Kopp, Physical Therapy, 22255 Greenfield Rd., Southfield, MI. 48075.

MEDICAL RECEPTIONIST, Full-time positions. (M-F), available with a growing multi specialty internal medicine practice. Previous medical experience in reception scheduling, transcribed and computer billing preferred. Please send resume to Personnel Manager, Medical Clinical Group: 28080 Grand River, Suite 308, Farmington Hills, 48024.

MEDICAL RECEPTIONIST
Primary care experience preferred. Computer insurance background. Full time. W. Bloomfield. 855-7406

MEDICAL RECEPTIONIST/OFFICE Assistant for medical office in Birmingham. Send resume to: Box 104, Observer & Eccentric Newspapers

MEDICAL RECEPTIONIST - To 58/hr. Type 50wpm, benefits. Min. 2 yr experience required. 473-7210
Steven J. Greene Personnel

MEDICAL RECEPTIONIST
full time with excellent typing for 1 physician office. Birmingham. 647-7280

MEDICAL RECEPTIONIST
needed in Southfield medical clinic in THE birmingham area. Must have clerical and computer skills. Please contact Lori 737-7111

MEDICAL RECEPTIONIST
Expedient in front desk duties. Immediate openings in Livonia and Pontiac. Excellent pay and benefits. Call 348-4000

MEDICAL RECEPIONIST

Full time in too Dermatology office in Farmington Hills. Must have at least 1 yr. medical office experience or training and typing 50wpm. Call 553-2900

MEDICAL RECORDS

A 210 bed long term care facility, located in Wyandotte, is seeking an individual with nursing home experience or graduate of a medical record school for our medical records department. A.R.T. certification required. Salary commensurate with experience. Full time position, call 326-6600

MEDICAL SECRETARY
For busy Southfield Podiatrist's office. For information call 591-0220

MEDICAL TECHNOLOGIST (ASCP or equivalent), experienced in group practice laboratory. Hours 1B (Mar/Farmington) no weekends. 8:30AM-5PM, Mon-Fri. Tues. 12:30PM-8PM. 478-4724

MEDICAL TRANSCRIPTIONIST: Full time, benefits. Part time (20 hrs. full-time), available with a growing multi specialty internal Medicine practice. Medical terminology a plus. Summer internal Medicine Clinical Group: 28080 Grand River, Suite 308, Farmington Hills, 48024

MEDICAL TRANSCRIPTIONIST
full time for busy ent office in Southfield. 569-5965

MEDICAL TRANSCRIPTIONIST
JOIN US

We're a Medical Records Corporation with over 20 years experience. Our clients nation wide for almost 20 yrs. If you have experience transcribing operative reports or radiology reports, you can earn more with us. We also have an outstanding benefit program and flexible hours to suit your lifestyle. If we have peaked your interest call Pat Hood at Medical Records Corporation, 358-3648

MIDWEST EYE CENTER
5050 Schaefer
Dearborn MI 48126
We are looking for:
• Medical Assistants, full time
• Accountant/Clerk, part time
• for busy outpatient clinic
• Ophthalmic
• RN's
•Optician, part time

We offer:
• A pleasant modern work place
• Competitive Salary
•Benefits
We offer an Excellent Benefit Package
Send resume to: Administration, Midwest Eye Center

NURSE AIDE
Full & part time. Experience preferred but will train. Ongoing classes. Apply at Westland Convalescent Center, 29900 Franklin Rd., Southfield, Mich. (behind Holiday Inn).

NURSE AIDES

are needed for Home Health Care cases in western Wayne county. Flexible scheduling. Full time, part time. Transportation allowance. Benefit package for 20 hour per week or more. Experience necessary.
United Home Care 459-5141
An Equal Opportunity Employer

NURSE AIDES - Hours up to 37 an hour. All shifts available in your area. We have 1 year experience. Sign up bonus available 1-30-90. Call Peggy today. 356-1360

NURSE AIDES & ORDERLIES

Full and part time openings available on all shifts. $4.30 to start plus benefits. Will train. Apply in person: Camelot Hall Convalescent Center, 35100 Ann Arbor Trail, Livonia. 522-1444.
Nurses Aide

HOMEMAKERS STUDENTS

Have you considered a job helping people in their homes? We are looking for caring individuals to join our team. Your compassion makes a part of Dorvin Convalescent and Nursing Center. We provide care for the elderly 24-hours a day, we have the unique ability to offer a variety of rewarding positions. We now have part-time options available. Ideal for students, parents and mothers with children in school. While serving a close supportive income you can experience the feeling that you make a difference in others. If you would like more information about what we have to offer you, please call or stop by:

Dorvin Convalescent and Nursing Center
Eight Mile & Middlebelt Rd.
Livonia, Michigan 48152
476-0055
An Equal Opportunity Employer

NURSES

Full & part time - all shifts.
Competitive wages & benefits. Shift premium, Weekend bonus, Flexible scheduling. For information, call 476-6600 or apply in person, Twin Continued Care Center, 3999 Venoy, Wayne, MI

NURSE SUPERVISOR - position available in home care agency. Requires 2 years nursing experience (1 year supervisory). Knowledge of health care). Outstanding salary & benefits package available. 421-6090

502 Help Wanted Dental-Medical

NURSE AIDES
Top pay. Livonia - private duty. Part time, weekdays 2 week-ends (10pm-1pm) midnight. Call Peggy 356-1360

NURSE AIDES
$6-$6.25 per hour.
1 year experience required. Flexible hours and monthly bonus.
Allen Health Care 559-6090

NURSE AIDS

Full & part time openings. All shifts
Warren, Westland, between Wayne & Newburgh. 728-6100.

RN - ASSISTANT DON
IN-SERVICE. Experience preferred but will train a motivated individual. Call Franklin Manor Convalescent Home 932-7390

RN ASS'T DIRECTOR of NURSING
For 210 bed long term care facility located in Wayne. Competitive wages & fringe benefits. For more information, call D.O.N. at 326-6600

RN/LPN
Full and part time, day shifts. Brae Burn Nursing Home, 31312 N. Woodward, Bloomfield Hills.

RN/LPN

Part Time.
Apply in person at
Marycrest Manor
15475 Middlebelt, Livonia
427-9175

RNS-LPNS-GPNS

Skilled nursing facility in Livonia seeking full and part time Nurses. Day Afternoon shifts. LPN'S earn $10.00 an hour. RN'S earn $11.00 an hour, plus health and life insurance benefits. Call for appointment. Martha Felosak, RN. 522-1444

R.N. for Growing Pediatric Practice in W. Bloomfield. Part-time, Mon. & Wed., 2-8pm. Some Sat. 4 vacation coverage. Call Nancy, 855-7510

SMALL PLEASANT office needs Assistant for filing and medical billing. NW Detroit. 272-8663

SOUTHFIELD medical evaluation company has openings for RN, full time position. Knowledge of medical technician duties desirable. 557-3120

SUPERVISING
X-RAY TECHNICIAN
Strong, experienced X-ray Technician needed to be responsible for a 40 employee X-ray Dept. Must have proven strong management background with excellent people skills. Major Medical, Dental & Life insurance benefits combined with an excellent salary package. Please Attention: Manager, 556 E. Big Beaver, # 103, Troy, MI 48083

VETERINARY RECEPTIONIST/Kennel Assistant. Full Time flexible hours. Strong Veterinary 427-6360

X-RAY (Certified) Tech needed 3 days in Novi office. $75 bonus to start. 624-2113

X-RAY REGISTERED TECH
Mammography, part time flexible hours. Livonia area. 522-9590

X-RAY TECHNICIAN
needed. (2) part-time positions available for Certified X-Ray Technicians at the Farmington Hills MercyCare Family Medicine Center. Send resume to: MercyCare, 900 Woodward Ave., Pontiac, MI 48053

X-RAY TECHNICIANS

Long and short term temporary assignments. Call
DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
354-4100

504 Help Wanted Office-Clerical

ACCOUNTANT/BOOKKEEPER
Full time position. Light commercial for wholesale/distributing company. Duties would include General Ledger, Accounts Payable, etc. Computer knowledge desired. Send resume to: Douglas Dean & Harry Valley Sales, Inc., 25700 Princeton, Dearborn Hts., MI 48125 278-5200

ACCOUNTANT
Experienced in small business bookkeeping. Job includes payroll, payables, IBM computers system helpful. Familiar with construction industry. Qualified applicants should send resume to: Box 104, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, MI. 48150 363-3110

ACCOUNT EXECUTIVE

$25,000 PLUS, FEE PAID
Exceptional career opportunity in an excellent growing media industry. Independent self-starter, college grad-getter with college degree and some sales background. Call Rick: now, 851-3660.
SNELLING & SNELLING
FARMINGTON HILLS

ACCOUNTANT
Career potential in the exciting hotel industry. Radisson Plaza Hotel in Troy, Michigan has exciting career opportunities in the accounting department. Successful candidates must be self motivated and have a minimum of 4 years of a stable accounting/work background. Experience in a service industry is preferred.
• PAYROLL CLERK
1-3 yrs experience with payroll applications, preferably with KRONOS. KRONOS time keeping system, 10 key, some computer background.
• ACCOUNTS RECEIVABLE CLERK
1-3 yrs experience in accounts receivable, computer background helpful.
We offer a solid secure benefits package including:
• medical, dental life insurance
• profit sharing
• 401K plan
• free meals
• reduced room rates at other Radissons
• educational reimbursement
• health wellness program
Interested qualified applicants please apply in person only Mon. thru Fri. 10am to 4pm.
Human Resources Department
Radisson Plaza Hotel
at Town Center, 1500 Town Center
Southfield MI 48075
Equal Opportunity Employer
sandmyer/Female/Handicapped/Vet

ACCOUNTING CLERK
Master Data Center, a division of Prentice Hall Legal & Financial Services, is seeking an Accounting Clerk with these qualifications:
• Completed college level accounting courses
• Excellent written and oral communication skills.
• Accounts Payable/receivables and Bank Reconciliation experience preferred.
• Accurate typing/data entry skills, attention to detail.
• Exposure to PC equipment, preferably Word Perfect and Lotus 1-2-3.

We offer competitive salary, tuition assistance, and a comprehensive benefit program. If this position interests you, please send resume and current salary to:
Human Resources, Master Data Center, 29100 Northwestern Hwy., #300, Southfield, MI 48034-1066.
An Equal Opportunity Employer

ACCOUNTING CLERK
Experienced in computer entry, typing and 10-key, 50-55 hrs. per week, $5/hr resume work to Personnel Departments to: Tindell Photographic, 13034 Wayne Rd., Livonia, MI 48150

ACCOUNTING DEPT of large Real Estate Company needs bright individual eager to learn and train as assistant in receivables, payables, and bank reconciliation. Will train. Some education or training helpful. Send resume to: P.O. Box 8148, West Bloomfield, Mich 48322-0148

ACCOUNTING SECRETARY
$16,000 FEE PAID
Nice position offering a lot of variety. Accounting and clerical experience necessary as well as computer. Great benefits. Call Judy.
SNELLING & SNELLING
OF TROY

504 Help Wanted Office-Clerical

ACCOUNTANT for accounting firm, experienced, full or part time or raise, option to buy. 968-0368

ACCOUNTANT/OFFICE MANAGER
Fast growing suburban multi-service company is looking for a take-charge Office Manager. Send resume and salary & resume to: Mr. Green, P.O. Box 1005, Wixom, MI 48096

ACCOUNTING CLERK
To assist accounting department in various tasks. Computerized system. Accounts payable and receivable. Experience preferred. Salary commensurate with ability. 651-7170

ACCOUNTING CLERK for busy Birmingham law firm. Experience with basic helpful. Duties include assisting in the billing process, preparation of schedules and accounts payable. Send resume to Simpson & Morgan, 555 S. Woodward, 5th Floor, Birmingham, MI. 48009, Att: Kathy.

ACCOUNTS PAYABLE CLERK with some knowledge of computer bookkeeping. Immediate opening. Resume & wage requirements to Berman