504 Help Wanted Office-Clerical

RECEPTIONIST/SECRETARY
Position requires answering phones, light typing & filing, data entry & word processing skills are a plus. Good working conditions & benefits. Please apply in person between 8am & 10am Great Lakes Boat Top Co., 2000 N. Industrial Dr., Plymouth

RECEPTIONIST - PART-TIME
Evenings & weekends for busy Farmington Hills real estate office. Call Anne at 851-8700

RECEPTIONIST-Reliable person with good communication skills with some computer experience. Good working condition. Send resume to 37000 Grand River Ave., Suite 264, Farmington Hills, MI 48024

RECEPTIONIST, experience preferred. "Pleasant telephone voice a must." Call Lady for friendly Rochester dental office. Includes Sat. 651-1555

RECEPTIONIST - Telephone, mail check processing involving typing and general office. Good salary reply: Personnel Manager, Exceptional, 1950 Austin, Troy, MI 48083

RECEPTIONIST
To answer phones in busy Southfield Property Management office. Clerical experience helpful. Full time and good benefits package. Call Mon thru Fri 9am-5pm. 352-4043
An Equal Opportunity Employer

RECEPTIONIST, GENERAL OFFICE
Rapidly growing company has an immediate opening for a bright professional person to represent us. This is a visible position which includes answering busy phones & assisting in clerical duties. Please call Cindy Cox at Management Services 10am-4pm, Mon-Fri at 352-3195

RECEPTIONIST/SECRETARY
Full time position open for experienced person in Cardiologist office. Must have excellent typing skills & knowledge of word processing programs. Salary with benefits. Send resume to Midwest Cardiology Assoc., Attention: Mrs. Clift, Woodward 20626 Fairfield, Detroit, 48203

RECEPTIONIST/SECRETARY
Dynamic creative firm seeks an outgoing talented person who is great with people and proficient in Word Perfect. Should possess a spectacular WIDGAN PERSONNEL DIV.
31213 Northwestern Hwy., Ste. 100
• Farmington Hills, MI 48018
972-0980
We are a Personnel Placement Agency whose fees are always paid by the employer.

RECEPTIONIST
Highly successful Oldsmobile Company located in Southfield has an immediate opening for a receptionist. Individual will be responsible for phone coverage and other general duties. Applicants must have pleasant but firm telephone skills, good written & verbal skills and some typing experience. Will be trained to use computer. We offer competitive salary, helpful friendly environment. Starting wage $5.00 per hour. If interested please send resume to:
JOE LOUIS SULLIVAN & CO
• 26200 American Drive
• Suite 500
• Southfield, MI 48034

Receptionist

ARE YOU MOSTLY TALK?

If so - we've got the action! Into high company wins & front office people. Lots of fun & travel, same WP knowledge. Once you learn to speak fluent Lotus-dazzle us! We love to talk your way in.

Call Diane for immediate assist
525-0330
MEDIA PERSONNEL SERVICES
No Fee EOE

RECEPTIONIST/TYPIST
For active Medical Practice. Experience required. Call Judy, 255-9350

504 Help Wanted Office-Clerical

RECEPTIONIST/TYPIST
Full time for law office.
Please call 559-3630

RECEPTIONIST: For Bloomfield office. Part-time Mon-Fri 9-3. Accounts Receivable. Light Typing. Neat Appearance. 646-1144

RECEPTIONIST
Full or part time. Phone answering, filing, typing. Troy area.
Call 524-xxxx

RECEPTIONIST
General office knowledge. IBM Word Processing experience a plus. Walled Lake Area Call. 624-6466

RECEPTIONIST - front desk for Bloomfield Hills advertising agency, switchboard a plus. $7/hr. Call Rose at Unforce 646-6168

RECEPTIONIST/SECRETARY
Looking for motivated, enthusiastic person to handle general office duties. Great advancement potential. Call Leslie or Lisa at 647-7330

RECEPTIONIST/SECRETARY
Must have good phone skills, typing experience - must know shorthand - knowledge of bookkeeping. Call 10 to 4pm only 626-1151

RECEPTIONIST/SECRETARY - for large computer firm, sales office environment. Large switchboard experience a must. $14000-15000/mo. Call Unforce 473-2930

RECEPTIONIST - Bubbly personality! Love on the phone? (or messages?) No need to type - but experience necessary. Sundays 10am-6pm. Relaxing! 8 Mile & Farmington area. Call Ms. Gray 473-5000

RECEPTIONIST needed for Farmington office to answer telephones and operate switchboard, greet visitors and customers coming into the establishment. Full time position - possibility of part time available. Please call 477-2122, Ext. 256

RECEPTIONIST-TYPIST
Small non-smoking office in Birmingham. Need telephone sixe, accurate typing and filing ability. Word Star experience preferred. Mature person welcome. Send resume and salary history to P.O. Box 7381, Bloomfield Hills, MI 48302

RECEPTIONIST
Laurel Park Place National company seeks part-time receptionist. Good telephone answering secretaries for morning hours, 8:30am-1:30pm. Apply in person at Management Services, 31717 Laurel Park Dr. N., Suite 360, Livonia, MI 48152

RECEPTIONIST
small law firm looking for a competent receptionist for full time position with legal/litigation experience (WordPerfect knowledge preferred). Salary commensurate with qualification. Send resume to 344 N. Woodward, Suite 302, Birmingham MI48009

RECEPTIONIST
Laurel Park Place National company seeks part-time receptionist. Good telephone answering secretaries for morning hours, 8:30am-1:30pm. Apply in person at Management Services, 31717 Laurel Park Dr. N., Suite 360, Livonia, MI 48152

SALES & EXECUTIVE SECRETARY
Hard working, conscientious, self-starting individual with good typing & organizational skills. Company benefits. Located on Detroit. Send resume to 28490 Ellmira, Livonia, MI 48150

SALES OPPORTUNITY
Our expanding Oakland City company has a challenging opportunity for an experienced Salesperson. Must be experienced in selling Office related products to middle management. College preferred. Send resume and salary history to: O.E. Management Services, 1717 Southfield Hwy., Suite 100, Troy, MI 48083

504 Help Wanted Office-Clerical

RECEPTIONIST/CLERICAL
Full & part-time positions available at Farmington Hills. Busy Switchboard. Light typing & general office. Call Judy, 855-8656

RECEPTIONIST/SECRETARY
General office duties required. Mon thru Fri, full time. Hourly rate negotiable. Benefits package. Apply in person Wabeek Country Club, 4000 Outlgate Dr., Bloomfield Hills

RECEPTIONIST - non-smoking Livonia office. Excellent phone etiquette, filing, typing minimum 50-55wpm, willing to learn computer. 20 hrs to start, full time mid-March. Call Marylynn, 476-1735

RECEPTIONIST: Immediate opening! Corporate headquarters located in Bloomfield Hills seeks responsible person to present that crucial first impression of our company. Ideal candidate has excellent phone skills/music, clerical/professional. Outgoing personality. Call Ann at BCCI, 2555 S. Telegraph Rd. Suite 400, Bloomfield Hills MI 48013, Attn Dawn

RETAIL AUDITOR-Position for busy school corp. Involves gathering reports from retail locations and preparing for computer entry. Previous retail experience desirable. 578-3814

SALES REPRESENTATIVE. Insurance company. National starting co. seeks a experienced outside sales person. Potential for $50,000 and above starting. 24-48 mo. Call 474-9737

SALES SECRETARY
Entry level position for mature individual with good secretarial skills and ability to work well with others in a fast paced Southfield office. Positive attitude and willingness to be a team play a must! Flexible hours including one evening a week and occasional Saturdays. Send resume with salary expectations to P.O. Box 300, Southfield, MI. 48037

BILL SOUSE SERVICE/OFFICE
Established Livonia business forms distributor seeking career minded individual to assist salesman on customer service, order entry, & general office duties. Computer experience helpful. Send resume to Advanced Systems & Forms, P.O. Box 9165, Livonia, MI 48151.

AD AGENCY. Executive secretary - good salary & benefits. Call Diane, 373-1700

SECRETARIAL position for South field insurance agency available. Full time. Must type 45 wpm. Salary negotiable. Mon-Fri. 559-8000

SECRETARIAL POSITION
Retail furniture in Livonia looking for a competent receptionist for full time position with legal/litigation experience (WordPerfect knowledge preferred). Salary commensurate with qualification. Send resume to 344 N. Woodward, Suite 302, Birmingham MI48009

SECRETARIES
Plumbing based bank has immediate openings for secretaries. Candidates must possess good secretarial & communication skills with experience organizational abilities. For confidential consideration send resume to:
P.O. BOX 585
PONTIAC, MI 48053
ATTN: Human Resources Dept.
An Equal Opportunity Employer

SECRETARY/ASSISTANT
Wanted for fast-paced real estate broker. Real estate license or new home construction knowledge helpful. Call Paul 645-0020

SECRETARY - busy Livonia real estate office. Responsible position with opportunity for advancement. Outstanding oral & written communications skills required. Knowledge of word processing & spreadsheet programs required. Own transportation, salary negotiable. Light typing & bookkeeping duties. Resume to K. W. 31153 Plymouth Rd. Suite 104, Livonia, MI 48150

SECRETARY/CLERK - Experienced Secretary/Clerk for a West Side ambulance service. Flexible hours, accurate typing ability in Out Patient and strong organizational skills required. Excellent wages and benefits. Contact Lisa at 344-1990

SECRETARY
Filing typing data entry experience. Good phone skills. Send resume to Credit Counseling Centers, 8750 Lindbergh Rd. Suite 300, Taylor 47150 Attn Center Manager

SECRETARY for growing network installation company. Must have PC background. Experience in Lotus & Word Perfect. Call Jerry 464-9733

SECRETARY for fund raisers at non-profit health agency. Experience should include word processing, typing 50 wpm, telephone skills. Southfield Call Cindy at 552-0480

SECRETARY for Rabbi and congregation. Full or part time, 10AM-3:30PM. Good typing skills. Knowledge of Bulletin responsibility and pleasant personality. Call Rabbi Hershman, Congregation B'nai Israel of W. Bloomfield, 681-5353 Berrypt

504 Help Wanted Office-Clerical

SECRETARY
Due to growth and expansion, an experienced Secretary is needed for our downtown Ann Arbor company. Minimum of 5 years experience, with knowledge of word processing for an executive officer, is required. Candidate should type 70-80 wpm and have solid processing and spreadsheet experience. Knowledge of Lotus 1-2-3 and Word Perfect programs preferred. Shorthand is a plus. If qualified, send resume and salary requirements to
MCKINLEY ASSOCIATES
Secretary Position
P.O. Box 1904
Ann Arbor, MI 48107-8649

SECRETARY
Exciting opportunity in public relations environment. Typing, word processing, spreadsheet, and good communication skills
Send resume or call 344-6700

DIVERSIFIED RECRUITERS CO
27790 Novi Rd. Suite 300
Novi, MI 48050 Ad Fees Co Paid

SECRETARY - for fast growing construction company in Southfield. Must have pleasant phone voice & work well with people. Duties include word processing (using Lotus) & assistance to company owner. Salary & benefits based on ability & experience. Mail resumes to Box 432, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY for Farmington Hills law firm with 3-7 years experience. Good typing, word processing (organizational & communication skills needed plus a pleasant personality. We offer excellent benefits in a friendly atmosphere. Send resume & salary history to J.M., Box 1057, Farmington Hills, Mich 48331

SECRETARY for medical equipment company. 3 yrs. minimum experience. Knowledge of medical/clerical skills required. Farmington 477-6860

SECRETARY. Full-time Typing 40 wpm a must. Answer phones, light filing. General office duties. Redford area. Call 534-4344

SECRETARY, full time, for financing company. Word processing & typing required, some bookkeeping. Salary negotiable according to experience. Send resume to Genesee International Corp., 30057 Orchard Lake Rd., Farmington Hills 48018, Attention: Kelly Lee

SECRETARY - full time, 35 hr. work week for Novi company near Twelve Oaks Mall. Seeking responsible friendly individual, should know WordPerfect 5.0 Typing 50 wpm & have pleasant phone manner. Non smoker. $10,000/yr. Medical/dental benefits. Send resumes to Susan Lloyd, Meadowbrook Mgmt., Inc. 22780 Novi Rd. #100 Novi MI 48050

SECRETARY/German Bi-Lingual.
North American Subsidiary of a German parent company, located in Farmington Hills, seeks secretary with strong clerical skills. WordPerfect experience preferred. Send resume, with salary requirements to: Personnel, 23410 Industrial Park Ct., Farmington Hills, MI. 48024

SECRETARY
Good typing and english skills a must. Word processing skills and outer skills helpful. Westland. Call between 8am & 12pm 326-4134

SECRETARY - individual with good skills sought to assist Operations Manager. Modern non-smoking office. Type 50 wpm. Responsible for typing corporate reports, maintenance of computer records & other administrative functions. Math skills, accounting experience, payroll, word processing (WordStar or WordPerfect) helpful. Full benefits package. Call Mrs. Ryan, 261-1311 for service. Send resume & salary requirements to Continental Operations, Manager, 14744 Job St., Plymouth, MI 48170. An Equal Opportunity Employer

SECRETARY/LEGAL. For small firm. Must have legal secretary experience. Including WordPerfect, minimum 60 wpm. Strong litigation background. Starting $20,000 & benefits. Resume to J. Riley, Esq., 6735 Telegraph Rd. Ste. 200, Bloomfield, MI 48010 258-9400

SECRETARY/MANAGER for auto parts business located in Out Parts. Must be a take-charge person. Hours are 9-5pm Mon-Fri, $350 per week plus medical. Reply P.O. Box 21596, Detroit, MI 48221

SECRETARY needed for real estate office located in Farmington. Must have good typing skills & pleasant phone voice. Hours 9-5. Call Georgia 476-2000

SECRETARY
Part-time for Southfield congenial office. General office, typing and emphasis on phone. Call Sandy at 559-5858 Send resume and cover letter to Alan Pershine, The Oakland Hills Group, 6905 Telegraph Rd. Suite 112, Bloomfield 48010

SECRETARY - PART TIME
Reliable conscientious person to work Mon through Fri, 4-10pm. Typing and answering phones, filing, etc. Call 535-1140

SECRETARY
Southfield Insurance Office
Wordstar, IBM-PC experience helpful 352-9040

504 Help Wanted Office-Clerical

SECRETARY - PART TIME
4 hours per day, 5 days per week. Type 55wpm. Birmingham area. Send resume to Fashion & Co., 30800 Telegraph, Ste. 1901, Bloomfield, MI 48010

SECRETARY
Professional for small, energetic, engineering office associated with the Farmington Hills Chamber. Flexible and available for overtime. Team oriented. WordPerfect, Lotus and shorthand preferred. Attractive salary commensurate with qualifications. Send resume to Lisa Sussman, The Chamber, 28501 Orchard Lake Rd., Farmington Hills, MI. 48018

SECRETARY/RECEPTIONIST
Immediate opening with Farmington Hills commercial Real Estate firm. Candidate must possess good phone, typing, word processing, and general clerical skills. Microsoft Word a plus. Call Gail 661-3000

SECRETARY/RECEPTIONIST
Fast paced management office of national real estate developer. Must possess strong interpersonal skills.
• Strong typing skills
• Basic computer skills and accounting experience beneficial
• Word Perfect experience with expenence. Send resume to
RECEPTIONIST
41700 Gardenbrook Rd., Su 110
Novi MI, 48050

SECRETARY/RECEPTIONIST
for construction & property management firm. Bookkeeping sales experience helpful. Good benefits. Send resume & salary requirements to 32400 Telegraph Rd. #205, Birmingham, MI. #205. 48010

SECRETARY/RECEPTIONIST
For non-profit agency. 15 hours per week.
Jewish Community Center
For Open Housing 489-9750

SECRETARY/
RECEPTIONIST
Farmington Hills real estate office has immediate opening for a full time salaried position. Call John or Linda at 737-9323.

SECRETARY
Southfield Detroit area law firm requires individual with good typing & English skills, shorthand & word processing helpful 540-4100

SECRETARY: SOUTHFIELD. Prefer legal work comp & personal injury. Office Manager type efficiency. Some bookkeeping. Must be mature - versatile. Responsible person. Pleasant working conditions. Flexible hrs. Please fax resume & salary requirements. Send resume to Box 34a, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY - The City of Wayne Building and Electrical Department is accepting applications for a part-time (20 hours per week) secretary. $6.00 - $7.00 starting wage. Must excel in secretarial skills (typing, 45-50wpm), communication, research and flexibility for diversified duties. City of Wayne is an Equal Opportunity Employer and minority candidates are encouraged to apply. Applications are available at the Personnel Department, City Hall, 3355 S. Wayne Rd., Wayne, MI 48184. Completed applications must be returned to Personnel Department by March 5, 1990

SECRETARY
To maintain office, word processing, typesetting, computer, etc. Pleasant Livonia office 427-5777

SECRETARY
High notch entertainment agency in Farmington Hills is seeking a highly motivated ambitious Secretary possessing the following skills:
• Typing 60 wpm
• Experienced with word processor or personal computer
• Excellent organizational skills
• Excellent phone skills
• Minimum 5 years Secretary experience
• Bookkeeping with payroll experience
Qualified candidates can apply 553-4244

SECRETARY/TYPIST-Permanent part time position in Out Parts Dept. for computer experience helpful. Rochester area 656-3522

SECRETARY/TYPIST
Needed for Farmington Hills office. Minimum experience required. Good benefits in expanding growth potential. Advertising experience helpful. Send resume to P.O. Box 2558, Southfield, MI. 48037

SECRETARY WANTED for Canton office. Flexible hours. Typing, phone sales & bookkeeping a must.

SECRETARY/WORD-PROCESSOR
National Education Organization seeks a self-motivated individual to work for the Director of Marketing & Communications. Ideal candidate will have: College degree, be a good listener, patient, articulate & literate with an excellent memory for details. Word-processing (WordPerfect) experience, knowledge of phone & proof reading abilities required. Send resume with references & salary requirements to: Personnel, National Board for Professional Teaching Standards, 333 W. Fort St., Ste. 2070, Detroit, MI. 48226. Deadline for submission of applications is March 2. No phone calls please. An Equal Opportunity Employer

SECRETARY - Word processor, DW 3 & WordPerfect, major educational institution, 35 plus. Long term, $1475/mo. Call Wendy at Unforce 646-6168

SERVICE representative - pleasant phone voice, light typing required. No process orders. Large Southfield firm. $800-$900/mo. Call Florence at Unforce 357-0037

Secretary/
Word
Processors
MICROSOFT
XEROX 850
WORDSTAR

Immediate openings in Livonia, Southfield, Troy and Downtown Detroit Areas. Professional appearance, excellent communication skills required. Must type 55-60 wpm, shorthand a plus. Call 8am-4pm for appointment. No Fee EOE

METROSTAFF
Temporary Personnel Services
425-9366 569-8700
Livonia Lathrup Village

504 Help Wanted Office-Clerical

SECRETARY
RECEPTIONIST
Mature person, processing, secretarial skills, including typing, filing and telephone experience, preferably living in Novi area. Full time position in busy real estate office.
Call Lisa at
Century 21 Old Orchard, Inc.
263-6307

SECRETARY - Sales department. World leader in materials handling & lifting equipment has excellent position available. Must sales & marketing personnel with correspondence, computer processing, of detailed quotations & general office duties. Knowledge of IBM PC/Microsoft Word desirable. Excellent grammar skills required. Company offers attractive Activity Bonus, plus competitive compensation & benefits package. For immediate consideration forward resume with salary requirements to PO Box 456, Farmington Hills, MI 48332-0456 Attention Personnel

SECRETARY/WORD PROCESSOR
Using the latest equipment, you have excellent skills (WordPerfect). Must be self-motivated, have a positive attitude and be capable of fast paced, high volume work with ability. Send resume to Box 470, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

STATISTICAL RECORD KEEPER
Full time position. Experience required. Plus experience working with numbers. Excellent salary/benefits for social service agency. Contact Betty Balkin, Jewish Family Service 559-1500

STEEL COMPANY seeking experienced person in computerized systems for production, inventory, and general office. Must have excellent office skills, good typing, good math, with knowledge of the steel industry preferred. Company offers pleasant working conditions and benefits. Send resume including salary requirements to
Crown Steel Company,
Attn: Personnel,
7031 Orchard Lake Rd. Suite 302,
W. Bloomfield, MI 48322
737-4400

Transcriptionist/
Word Processing
Operator

CIGNA Companies is a leading provider of insurance and related financial services to business and individuals worldwide. Currently, we have an opening for a full-time transcriptionist/Word Processing Operator.

Prior office experience is required with the ability to type 50 wpm accurately. Strong verbal and written communication skills are essential. The ability to learn and work with IBM personal computers along with various other work processing equipment is desired. The candidate must be able to transcribe letters, reports etc. from mech-cally recorded dictation.

We offer a salary range of mid-to upper teens dependant upon experience and background with a comprehensive benefit package. If qualified please send your resume along with salary requirements to

Human Resources
CIGNA COMPANIES
27777 Franklin Road
P.O. BOX 7004
Southfield, MI 48086-5013

Equal Opportunity Employer
Minority Female Handicapped/Vet

TWO DAY PER WEEK position in Farmington Hills area. Light typing, office answering phones, typing and filing. Call Brian at 458-2500

"WE'RE HIRING!" RECEPTIONIST - Full time position for a motivated individual with excellent working with the public. Typing 45 wpm & filing skills required. Veterinary medical experience preferred. Please mail or fax resume to Dr. Tim Dobson, Michigan Humane Society, Veterinary Clinic, 37255 Marquette, Westland, MI 48185

VICTOR ADVANTAGE

• Competitive Salary
• Choice Assignments
• Flexible Scheduling

We have opportunities in
• Word Processing
• Office Automation
• Light Industrial

Victor Interim Services
474-6722
Equal Opportunity Employer M/F

WAREHOUSE POSITIONS
Full time. Southfield location. Must have previous warehouse experience. Excellent benefits. Send resume to Personnel, Box 2558, P.O. Box 5091, Southfield, MI 48086-5091

WORD PROCESSING - trained, international Detroit area firm, DW4 and than, 50 plus wpm. $10000/mo. Call Sandra at Unforce 646-7663

WORD PROCESSING secretary - for Fortune 500 company in Novi. Word Perfect than, long term $14,000-$16,000. Call Gail at Unforce 357-0641

Word Processors
needed immediately for short term, long term and temp to permanent positions. See today the businesses who appreciate your skills and offer

$9 + PER HOUR
ARBOR TEMPS
459-1166

WORD PROCESSOR $9 per hr. Long term assignment in Birmingham 643-8400 for appt.
EXPRESS SERVICES

505 Help Wanted Food-Beverage

APPLICATIONS BEING ACCEPTED for the following positions:
day waitstaff, day & night busstaff
night waitstaff, night host
MERWETHERS RESTAURANT,
25485 Telegraph Rd., Southfield

ASSISTANT MANAGER WANTED for Canton pizzeria. 30-36 hrs / wk. Duties include: Pizza making, training employees, light book work. Advance to manager at 35-40 hrs / wk. Good starting pay, experience helpful, but not necessary if dependable & honest. Refreshingly a neat place.
Call 459-5147

505 Help Wanted Food-Beverage

Accepting applications
Bakers Square now hiring
●COOKS TO $8/HR
●SERVERS TO $12/HR
●DISHWASHER TO $6/HR
●BUSBOY TO $5/HR
●MANAGERS - $21,000 +
Apply in person at the following locations
Bloomfield - 825 Bowers St
Canton - 5946 Sheldon Rd
Oak Park - 25660 Greenfield
Warren - 13002 14 Mile

APPLICATIONS BEING ACCEPTED for Part time Bus Persons & Banquet Waitpersons Call weekdays 477-8050

ASSISTANT COOK - Mature person for American House Retirement residence. Experience preferred. Ask for Vicky or Cheryl at 853-2330

$$$$$$ - BOB EVANS
Now hiring experienced Servers (good tips) & experienced grill cooks (premium pay). AM & PM. Apply 10's Mile & Telegraph, Southfield

BAR MANAGER & WAIT STAFF
Private Party Club
477-7337

BAR PERSON - experience preferred - willing to train
531-4780

Bates Hamburgers
Now hiring for all shifts. Full and part-time. Excellent pay. Apply in person: 8 Mile & Farmington
33406 Five Mile, Livonia
or
22281 Middlebelt, Near
8 Mile, Farmington Hills

CHUCK MUER'S WAYNE
is hiring waitstaff & bussers. Apply in person between 2 - 4 pm
35111 Michigan Ave. W. corner of Wayne & Michigan

COOKTAIL SERVER
for prestigious Country Club in Bloomfield Hills. Call Mrs. Ryan at 645-3200 after 5pm
18175 Mount Vernon 589-3344

COOK ORDER/SAUTE
Full time evenings. Good wage benefits. Experienced team player. Royal Oak area 549-3096

COOK - EXPERENCED
$7.00 per hour to start
Wagon Wheel Lounge, 212 S. Main
Northville 349-8685

COOK
Part Time/Relief

Institutional cooking experience required. Must be able to work alone. Good opportunity for eventual growth into full time position. If interested, you may apply in person or call
Personnel Department
GARDEN CITY HOSPITAL
(Osteopathic)
6245 N. Inkster Road
Garden City, MI 48135
421-3300, Ext. 2
An Equal Opportunity Employer

COOKS-JW Saloon has immediate opening. Wages commensurate with experiences. Please call between 9am-11am. 553-3550

COOKS WAIT PERSONS
Pleasant working conditions
Hours are negotiable. Monday through Friday between 11am-3pm
Sheehan's On The Green
29475 Ford Rd.
Plymouth, MI

COOKS WANTED for snackbar. Will train. 21900 W 9 Mile. Call between 2pm-5pm 356-7671

COOK - WAIT STAFF
Bartender - Host
Experienced with references. Near Rem Call Bernie 259-3273

COOK & WAIT STAFF
Wanted, for Southfield Fish & Chips Restaurant. Call between 3-7pm. Mondays-Friday please 356-2055

DAY HOSTESS/ROM
Hours 11:30 to 3pm. Monday-Friday
Clancy's Bar & Grill, Farmington Hills 477-7177

DAY & NIGHT
DISHWASHERS
Part-time Waitperson, Lunches & Dinners. HERO'S RESTAURANT, 36565 Plymouth Rd., Livonia. Call 425-1830

DELI/SANDWICHES/CASHIER - Experience preferred. Full time Afternoons. Start $5.50. Apply in person Troy Super Deli, 38 Mile & John R

DENNY'S

Now accepting applications for full time and part-time positions
Cooks
Dish Washers
Host Staff
Premium pay plus benefits available. Apply at 7725 Wayne Rd., Westland
An Equal Opportunity Employer

DISHWASHER
Days, full time. Good pay. Immediate opening. Clancy's Bar & Grill, Farmington Hills 477-7177

DISHWASHERS WANTED - good starting wage. Day & night shifts available. Apply in person, Truffles Restaurant, 27300 Haggerty Rd., W. Bloomfield or call Tony or Jeff 624-8700

DISHWASHERS
START AT $4.50 PER HOUR
Taking applications for part time positions. Evening shift 5-9pm to work in senior citizen complex. Good working conditions. Meals & uniforms furnished. Apply in person
Franklin Club Apts
28301 Franklin Rd.
SOUTHFIELD

DISHWASHERS WANTED, nights must be available weekends and have own transportation. Call Farmington O Sheehan's 474-8484

DRIVERS
Evenings 36-38 per hour. Must be dependable. Apply at 36147 Plymouth Rd at Levan

FOOD SERVICE
Canton cafeteria looking for enthusiastic person. Responsibilities include: Food prep, customer service & cashiering. Mon thru Fri. work week. Uniforms provided. Benefits available. Call 7-11am 981-7605

HELP WANTED - Hair manager. Part-time position. Responsibilities include: Renting of our hair, supervision of employees 476-1100

HOLIDAY INN SOUTHFIELD'S all new South Street Grill & Tailgate Lounge, now hiring Food Servers, Cocktail Servers, Host/Hostess & Banquet Servers.
Flexible hrs., ideal for college students. Apply in person at Telegraph & 11 Mile 353-7700

LINE COOK
Days & evenings for new restaurant located in Plymouth. Good pay & benefits 454-1444

505 Help Wanted Food-Beverage

HOSTESS/HOST - Responsible, mature, some experience preferred. PM position. Apply The Golden Mushroom, 18100 W. 10 Mile, corner 10 Mile & Southfield

HOSTESS/TESS. For the many of you who have applied before, we finally have a position available - full time, approximately 4 evenings per week or 20-25 hours/week. Willing to train. Apply in person to Beau Jacks 4106 W. Maple Birmingham

Hotel
Accepting applications for lacquers lounge & restaurant & lounge
• LINE COOKS
• ROOM SERVICE
• WAIT STAFF
• EARLY MORNING
BUS ATTENDANTS
Experience preferred. Apply Monday-Friday between 1-4pm
EMBASSY SUITES HOTEL
28100 FRANKLIN RD
SOUTHFIELD

HOSTESS/CASHIER AVAILABLE
The Wyndham Garden Hotel now has the following openings:
• DAY SERVERS, HOSTS/HOSTESS
• FRONT DESK CLERKS
• PART-TIME SECRETARY
• BANQUET SERVERS/
BARTENDERS
• BANQUET HOUSEMAN
Excellent benefits & wages. Apply in person: 42100 Crescent Blvd. (Plymouth Town Center)
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

Hotel
RESTAURANT SERVERS
DISHROOM ATTENDANTS
HOUSE PERSONS
HOUSEKEEPERS

Courtyard by Marriott offers immediate openings for our hotel in Livonia. As a division of Marriott Corporation, we offer excellent benefits and competitive wages.
For immediate consideration
APPLY IN PERSON
COURTYARD
BY MARRIOTT
17200 Laurel Park, Dr.
Livonia, MI.
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

MANAGER
Night Dining Room Manager - Successfully established Greek Restaurant. Experience necessary. Apply in person
Ocean Grille
280 N. Woodward
Birmingham 646-7001

MANAGER
Restaurant & Bar. Full or part-time. Experienced with references. Leave message. 872-2841

Managers/Assistant Managers
Rapidly growing Mucci Management is looking for hardworking responsible individuals. Restaurant experience necessary. Apply in person
Ocean Grille
280 N. Woodward
Birmingham 646-7001

MAYFLOWER HOTEL & ROUND Table Club in Plymouth
Now hiring for the following:
Waitperson, Dishwasher
Apply in person
For interview call 453-1632

MC DONALDS
Accepting applications for all shifts
Apply in person
14 Mile and Coolidge
Rochester Rd. at 13 Mile
11 Mile, between
Woodward & Main Street

PACIFIC CAFE now hiring experienced waitstaff. Apply in person between 2pm and 5pm Mon-Thurs. 26356 Ford Rd. Dearborn Heights (in the Heights Plaza)

PERSON to work in kitchen-lunches only 4 hrs per day. Excellent pay. Apply in person Mon-Fri. Sabor, 28121 Plymouth Livonia 261-1350

PIZZA DELIVERY
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WAITPEOPLE - experienced, full or part time, immediately. Apply in person Sugar Shack Manor, 21426 Telegraph, Southfield. 352-9020

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