

504 Help Wanted
Office-Clerical

BOOKKEEPER - Accounts payable/receivable, general ledger, bank reconciling, etc. Computer experience helpful. Send resume & salary history to: R & M Computer Corp. 32500 Grand Dr. Ste. 200, Houston, TX 77057.

BOOKKEEPER - FULL CHARGE - Large retail chain needs experienced individual. System in place. Excellent growth opportunity. Send resume to: R & M Computer Corp. 32500 Grand Dr. Ste. 200, Houston, TX 77057.

BOOKKEEPERS
Full time
Accounting
Accounts payable/receivable
General ledger
Inventory control
and more.

Call the nearest accountTemp office to find out how we can put you to work!

Southfield 357-3573
Troy 354-3300
Ann Arbor 357-3573

accountTemp
Southfield
Troy
Ann Arbor

CALLING ALL...

- Secretaries
- Receptionists
- Typists
- Telemarketers
- Word Processors
- Clerks

We have the Springfield office for jobs in the Southfield, Farmington Hills, and Livonia areas.

For more information call Southfield 354-3534

OLSTEN
TEMPORARY
SERVICES

Employment
354-3534
354-3534
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354-3534

VICTOR ADVANTAGE

We have a variety of opportunities in competitive rates.

- Word Processors
- Data Entry Operators
- Receptionists

Victor
Interim
Services

33300 Five Mile Rd., Suite 204
261-3930
Equal Opportunity Employer M/F

KELLY
TEMPORARY
SERVICES

Clerical - growing mfg. firm
Full time, 40 hrs/week
Support to sales staff. Applicants
must have 2 years experience in
sales and organizational skills. Data
entry PC experience helpful. Send
resume to: Kelly, 1001 Doreity
St., Northville, 48167

CERICAL
IMMEDIATE
OPPORTUNITIES
AVAILABLE

- General Clerical
- Telemarketers
- Typists - 50 wpm
- Data Entry
- Word Processors
- Receptionists

Positions available on call
and west side. Vacation
Bonus Plan and Referral
Bonus

FUTURE FORCE
TEMPORARY HELP SERVICE

WESTLAND
728-0770

CERICAL & LABORATORY ASSISTANT

A private hospital/laboratory
needs a Clerical Assistant for general
clerical duties, data entry and will
also have some laboratory tech
duties. Experience in any of these
areas - 1-2 yrs. - \$10.00/hr. and a
bonus. Call 589-5441.

COMPUTER OPERATIONS

Full time. Wanted for growing
Firm. Professional, degree in
business, typing 50 wpm. Send
resume to: 589-5441

CERICAL POSITIONS

Word Processors
Receptionists
Telemarketing
Industrial

MGM SERVICES

859-9560 474-7760
EOE Never a Fee

CERICAL WORKERS

Receptionists
Data Entry Operators
Word Processors
Arbor Temps 459-1166

CLERK

If you have had prior experience
in clerical work, we have a position
for you. Send resume to: 459-1166

SNELLING & SNELLING

SAY YES TO GMS!

We have a number of long & short
term assignments available. Top
pay.

GENERAL MANAGEMENT SERVICES

LIVONIA - 427-7660

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CERICAL HELP
Major retail chain needs clerical
for general office work. Full time
position available. Send resume to:
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Dr. Ste. 200, Houston, TX 77057.

CERICAL PART-TIME

We have several part-time
positions available. Send resume to:
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CUSTOMER SERVICE

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