datebook

DIRECT MARKETING

BUSINESS CONSORTIUM

BUSINESS CONSORTIUM
 Saturday, Dec. 8 — Oakland County Business. Consortium meets 10
 am. to neon in the Northland Shopping Mall auditorium, parking lot E,
 Concourse B, near Kerby's Koney Island. Free, Group meets for AfricanAmerican business owners and those
 others interested in starting a business. Information: Joseph Lee, 8514470.

● RAISING MONEY
Tuesday, Dec. 11 — "Raising Money From Angels" is subject of meeting of the Southeastern Michigan
Venture Group at 8 a.m. in the Somerset Inn on Big Beaver between
Coolidge and Crooks in Troy. Nonmember fee: \$456. Reservations: 6898282 Ext. 260.

• FIRST AID

Tuesday-Wednesday, Dec. 11-12 — 'CPR and First Aid Training' 12:30-i:30 p.m. in Southfield. Non-member 'ee: \$50. Information: Denise Moody, of Employers.

CPA COMPANY
EVALUATION.
Wednesday, Dec. 12 — "Evaluation in Toursday, Dec. 13 — Free seminary, Feet \$35. Information: 689
Molity Abraham. Information: 620
RETIREMENT PLANNING
Thursday, Dec. 13 — Free seminar, "Retirement Planning in the

8282 Ext. 260. Sponsor: Walsh College.

● REAL ESTATE WOMEN

Wednesday, Dec. 12 — Mary Kramer discusses "How to Make It to the Top" at 7 p.m. for the Com-mercial Real Estate Women Inc. The meeting will begin at 63:0 p.m. at the Radisson Plaza Hotel, 1500 Town Center, Southfield, Fee: \$25, Information: Lisa Martin, 855-\$700.

ONDERSTANDING
 HONDERSTANDING
 FINANCING
 Wedsetday, Dec. 12, and Saturday,
 Dec. 15 — "Financial Management
 for Small Business," a nine-hous
 seminar developed by Loius Corp.
 teaches a computerized method of
 analyzing financial statements, Seminar meets 6-9 p.m. Wednesday and
 30 a.m. do 4:30 p.m. Saturday at
 Walsh College, 3838 Livernols, Troy.
 Pec: 3145. Information: Business Enterprise Development Center, 689 2828. Sponsors: Walsh College, Oak land Community College.

CAREER WOMEN

◆ CAREER WOMEN
Thurday, Dec. 13 — National Association of Career Women - Metro
Detroit Chapter holds its incheon
meeting 11:30 a.m. to 1:30 p.m. at
the Ramada Hotel in Southfield.
Non-member fee: \$15. Program by
Detroit Free Press restaurant critic
Molls Abstract Teachers. Abraham. Information: 626-

'90s," begins at 7 p.m. at the Bloom-field Township Public Library, 1099 Lone Pine, Bloomfield Township, In-formation: Steve, 1800-772-6225. Sponsor: PaineWebber.

PURCHASING MANAGERS
Tbursday, Dec. 13 — Metro Detroll Chapter of National Association
of Purchasing Management meets at.
5:15 p.m. at the American Pollsh
Cultural Center in Troy, Topic. "Approaches for Identifying and Analyzing Suppliers." Admission: \$22.50.
Information: 773-3737.

● MANUFACTURING
PROFESSIONALS
Friday, Dec. 14 — "Shop Floor
Control: Tapping the Hidden Potentials of the Floor" 8:15 a.m. to 4:30
p.m. near Rochester, Fee: \$195. Information: 370-3120. Sponsors: Oakland University. American Produc-

• EMPLOYEE COACHING
Tearsday, Dec. 13 — "Employee
Coaching For Improved Performance" 9 a.m. to 4:30 p.m. in South-field, Non-member fee: \$225. Infor-mation: Denise Moody, 353-4500.

TIME MANAGEMENT

Thursday, Dec. 13 — "Time and Resource Management" 8:45 a.m. to 4:30 p.m. in Troy, Fee: \$150. Infor-mation: 689-8282, Sponsor: Watsh College.

BETTER READING

Wednesday, Dec. 19 — Money strategies of Charles J. Givens Or-ganization discussed at 7:30 p.m. in Bloomfield Township. Topic: Oppor-tunities in Natural Gas. Information: Greg Adair, 421-6915

GMAT WORKSHOPS

• GMAI WORKSHOPS
Saturdays and Sundays, Jan. 5-7
and 12-13 — Graduate Management
Admissions Test preparation workshop 9 n.m. to 5 p.m. Saturdays and
1-4:30 p.m. Sundays near Rochester,
Fee: \$175. Information: 370-3120.
Sponsor: Oakland University.

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WOMEN'S ECONOMIC

CLUB Thursday, Dec. 13 — "The Cos-tume Controversy: Is Fashlon Art?" presented to the Women's Economic Club at noon in the Superior Ball-room of the Sheraton Southfield Ho-tel, 16400 J.L. Hudson Drive, Southfield. Fee: \$17. Information: 963-

land University, American Produ-tion and Inventory Control Society.

Sponsor: American Society of Employers.

BETTER READING
 Monday-Tuesday, Dec. 17-18 —
 "Advanced Reading Skills" 9 a.m. to
 4:30 p.m. in Southfield, Non-member
 fee: \$350. Information: Denise Moody, 353-4500. Sponsor: American Society of Employers.

BUILDING WEALTH

● LEGAL ASSISTING
Thursday, Jan. 3 — Free legal assistant career night begins at 7:30 p.m. in the Oakland Center on campus near Rochester. Information: 370-3120. Sponsor: Oakland University.





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Hours: Mön-Fri 10.00 am-5:00 pm Weekends 12.00 noon-5:00 pm