500 Help Wanted

BGN & Graphics company seeks career minded individual. Knowledgeable in all phases of digital production. Ability to deal directly with people, design, typeset, price, etc. a plus. Call Bill, 542-0531.

STOCK & DISPLAY HELP
Wanted. Experience preferred, permanent & seasonal positions available. Apply in person only
JOES PRODUCE
33132 W. 7 Mile - Livonia

SUMMER HELP
Southfield manufacturer has openings for Summer work.
Call 356-4209

TEACHER - Creative, motivating Elementary Teacher, afternoons in private school. Also hiring for Brain Gym. 948-1080 or 947-1907

TEACHER, Montessori Director, A.M.S. certified, experienced, for single late August. Submit credentials and letter of reference to
P.O. Box 120, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

TEACHER-PRINCIPAL
How hiring, ex-teachers. Take charge, begin immediately, part time to direct small 150 pupil elementary and day care program. Must be experienced in curriculum planning, some sales, some clerical and bookkeeping skills. Minimum 3 years teaching experience. Call ext. or 2nd week. Resume to: 18401 W. McNichols, Detroit, MI 48219. 537-9400

TEACHING ASSISTANTS for infant toddler program. Full & part time available for nationally - accredited Nursery School, Livonia. Starting pay based on education. Great benefits! 535-5787

TELEMARKETERS - full & part time positions available for day & evening shifts. Hours are flexible. Call Between 2-5pm. 478-0050

TELEMARKETERS
$250-$400 a week plus cash bonuses. Vacation club seeking experienced Telemarketers. Must be enthusiastic, friendly, and have clear, pleasing every prices. Work afternoons Mon. thru Fri. 30m-9pm. Call 10-3pm. West Bloomfield office. Call Barry after 1pm. 932-5175

Telemarketers
Immediate opening in the Bloomfield/Birmingham area for part time evening positions available. Must have fundraising experience. Call Samantha for a telephone interview.
ENTECH SERVICES, INC.
737-1744

TELEMARKETERS - Appointment makers only. Home improvement experience. Evening shift. $8 per hour base pay. Benefits & commission. Call Cathy Ivonne 471-5600

TELEMARKETING - appointment setting is a must. $10 per hour starting during 1 day training period. After training opportunity to earn $15-$30 per hour. 464-2001

TELEMARKETING
Educational firm seeking support staff for inbound/outbound calling. Part time, eves /weekend shift. Data entry skills required. Farmington Hills. 443-5139

TELEMARKETING
Experienced telemarketing, reps needed to generate leads for a fast-paced sales division of a growing mobile communications firm. Full time Paid training, hourly rate + commissions. Call our Madison Hts. office, Mon-Fri. 8 30-5pm. 589-2222

TELEMARKETING, TOP SALES
make $700-$950 a week, average is $400-$450 for a 40 hour week. Service Company is looking for variable top Sales Closers to represent our company sales & power product. If you have a proven track record and can quote over the phone call.
Ameritrace at 253-7000

TELEPHONE RESEARCH
Supplement your present income by working part time with a national consumer research firm. We offer evening and weekend hours with no sales pressure. If you can read and follow instructions, we have a professional outlook, call Norma, 557-9600

TELLER-Full time, with credit union experience for a northwest Credit Union. ESP System preferred. Please send resume to: Manager, 18055 Greenfield, Detroit, MI 48235

THREAD GRINDER HAND
Must be experienced in page work. Full benefits, excellent pay. Please Apply at R.L. Schmitt Co. 34506 Glendale, Livonia. Near Stark & Merriman. 525-8310

500 Help Wanted

TELEPHONE INTERVIEWING
Market research firm seeks candidates for part time Day & Evening Work. Individuals must have excellent phone skills. Typing and computer experience preferable. Ideal for homemakers, students, retirees and those re-entering the job market. No sales involved. Call Sandy 10am-4pm weekdays. 627-4021

TELEPHONE SURVEYORS for charcoal artic office in Berkley. Part-time, no sales, no appointment setting. $6.00 per hour. 548-4600

TELLER
For credit union in Farmington area. Must have typing skills. Call 474-7100

TELLER/PART TIME
Provide high-quality customer service, perform all transactions (deposits, withdrawals, transfers, loans & visa payments, open new accounts, actively cross-sell products & services). Call Alexis, Mon-Fri., 12-6pm. 1-800-850-7328, ext 619

TODD UNIFORM is a leader in the industrial laundry business. Currently we have part time opening for production employees at our Novi plant. Successful applicants will be responsible for processing garments, rugs, mops & shop towels thru our plants. Todd Uniform offers paid holidays, vacations, health/life insurance & provides a uniform program for its employees. Please apply in person at Todd Uniform, 22759 Haslo, Novi, MI.
An Equal Opportunity Employer

TOOL & DIE MAKER
Experience necessary. Press dies. 40 hours a week plus overtime & benefits. Farmington Hills. 473-0400

TRAINERS NEEDED - To train cleaning custodian. Part time evenings or days. No experience necessary, will train. Good pay. 583-2960

TRAVEL AGENT
Leading national corporation in Livonia seeks experienced full time Corporate Travel Agent for Detroit Metropolitan Area. Pars preferred. Minimum 2 yrs. experience. Excellent benefits. Double (313)462-6363

TRIM & HAND ASSEMBLY
must be reliable, dependable, conscientious. Vocational school grad. Brief understanding of blue prints & schematics. Good benefits, advancement possible. Apply at Exotic Rubber & Plastics, 34100 Grand River, Farmington, MI

VOLUNTEER
HANDICAP PARKING
ENFORCEMENT
SPECIALIST
The Charter Township of West Bloomfield is seeking applications for the position of Volunteer Handicap Parking Enforcement Specialist for our Police Department. The individual will be working in conjunction with the Police Department and will be responsible for issuing citations for illegally parked vehicles in handicap designated areas. Minimum requirements are a U.S. citizen, 18 years of age, be able to volunteer approximately 10-20 hours per month and undergo a 30 day criminal background investigation. Anyone interested in volunteering for the position should apply at West Bloomfield Police Department, 4530 Walnut Lake Road, West Bloomfield, 48325. Any questions regarding this volunteer position should contact 662-9200.
An Equal Opportunity Employer

WAREHOUSE/LABOR
Available immediately.
Some lifting required. Will train.
Call 441-3333

WAREHOUSE POSITIONS
Full time - Southfield location. Must have previous Hi-lo driving experience. We are a union shop providing excellent benefits. Send resume to: Labor Personnel, P.O. Box 5091, Southfield, MI 48086

STRUCTURAL STEEL Fabricator
Welder/Fitter. Welder/Fitter 3/5 years experience required. Must read blueprints. Wixom. 624-4430

WELDER to fabricate ornamental iron, experienced only. Dependable. 7839 Greenfield Rd, Dearborn/Detroit area

WANTED!
Mom's • Dad's
• Homemakers

Do you need extra money?? NOW?! Turn your spare time into CASH! You can earn $6 to $11/hr. on a part-time basis with our state-of-the-art telemarketing team

IF YOU ARE:
• Outgoing
• Reliable
• Energetic

WE CAN OFFER:
• Flexible hours
• Relaxed atmosphere
• Part-time work
• Full-time pay

DOES THIS SOUND LIKE THE JOB FOR YOU? For a personal interview please call Miss Dula at 442-9209
Remember! Time is Money!

500 Help Wanted

TYPESETTER - for small time prep dept. Rack or Compugraphic experience helpful. If inexperienced must be willing to learn camera, layouting, plate making, etc. Farmington Hills. 8am-4:30. Call Mr. Phillips 478-8780

TYPESETTING/COUNTER PERSON
Printing Center has a full time opening for a computer typesetter & counter person. Livonia/Farmington area. Call 1pm est. 476-8130

UPHOLSTERER - Must have minimum 8 yrs. experience in all areas - residential & commercial. Must be able to direct other people. Good position for the right person. References required. Livonia. 427-8766

VERTICAL blind retailer looking for person with own van to install blinds. Hourly wage plus mileage. Full time work. Experience preferred but not necessary. Call 537-4710

WINDOW WASHERS
Year-round work. Experienced Jr. both pert and scaffolding. High pay. Call 272-8300

WINE DISTRIBUTOR - Oakland County. Delivery drivers, warehousemen, chandlers, office and sales. Part & full time. Make good money! Competitive wages & benefits.
Call 1 to 3pm only. 543-7523

WOODWORKER/CABINET MAKER
wanted. Experience necessary. Full time. References. Pontiac area. 334-5445

WOOD WORKER to cut 15" wood moldings on Moulder, make one side & possible stapling & gluing for our products. Call 454-7525

WP PROCESSOR, WordPerfect 5.1 experience only. Experienced career opportunity assistant to corporate officers. Salary open. Fringe benefits. Call between 8AM-4PM.
Phoenix Associates 425-0570

WROUGHT IRON SHOP NEEDS
1. Welder/layout man, part time to start. 2. Installer. Sub-contractor, may work full time. Good pay. Send resume only.
541-0391

ZAMBONI DRIVER/Rink Attendant. Need reliable, industrious, ice rink attendant for resurfacing and clean up. Clean cut and references a plus. Minimum 21 yrs. experience. Call 668 Ferndale Ct., Bloomfield Hills, MI. Call Lewis 4-7pm 332-7133

502 Help Wanted Dental-Medical

A BETTER WAY...
Keep your loved ones at home
FAMILY HOME CARE
nurses - operated
455-5683
(455-LOVE)
Qualified, Supervised, insured health care personnel. 24 hour care.

AIDES NEEDED
Days/Midnights/Live-In
Home Care aides needed to assist elderly. Must have previous exp. in home care. Transportation. Good pay and insurance available.
AREAS NEEDED
FARMINGTON HILLS
PLYMOUTH
NORTHVILLE
EXCELLACARE, INC.
476-9091

BILLERS
DME SUPERVISOR - Corporate headquarters of growing company seeking a person to supervise 3 billers, experience in accounts receivable, computer knowledge, & 3rd party. Salary, $20,000-$23,000, bonus & great benefits.
SENIOR BILLERS - Rapidly expanding company needs billers with physician, DME or hospital experience, must know 3rd party statusing & posting. Salary $18,000-$20,000, bonus, beautiful offices & great benefits. Send details on these & other openings, call Blake Monforte 832-1170
HARPER ASSOCIATES
29870 Middlebelt
Farmington Hills, MI 48334

BILLING CLERK
Rehabilitation facility needs billing clerk with at least 2-3 years health care billing experience. Will be responsible for preparation of third party Medicaid claims & billing. Please send resume & salary history to
REHABILITATION NETWORK INC
30100 Telegraph, Ste. 420
Birmingham, MI 48010

BIRMINGHAM HOSPITAL & Home
Michigan's Center of Excellence
in the Treatment
of Substance Abuse

has the following openings

- COUNSELOR (CALL-IN)
- PHYSICIAN ASSISTANT (Full Time & Part Time) (Must be licensed by the State of Michigan)
- MAINTENANCE WORKER, Full-Time (Waste Water Treatment Plant C3 certificate required)
- ACTIVITY THERAPIST, Temporary

Pick up application or send resume to:
BRIGHTON HOSPITAL
Personnel Dept. 106
12851 E. Grand River
Brighton, MI. 48116
(313)227-1211, ext. 221

An Equal Opportunity Employer

CARDIOVASCULAR TECHNICIAN
Full time temporary. Call Nancy, home monitor, light typing
337-1380

CHARTER HOUSE
OF NOVI
A new, dynamic, quality long term facility, at its best, is offering
• Premium start salary for state certification
• Health & life insurance
• Paid vacation & sick days
• Tuition reimbursement
• Training for state certification
Contact NORA SPIRO 477-2000

CODERS
Attention DR. Technicians, LPN's, Med Surg and Lab Technicians are you looking for ways to use your medical skills and training to earn extra money but don't want to be tied down to an inflexible part-time job? Healthcare Knowledge Resources, an Ann Arbor based company provides medical coding services to the healthcare industry may be your answer

We are seeking part-time healthcare professionals from various areas serving the hospital to assist with clerical coding for our clients. After two weeks of training you would be eligible to complete up to 20 hours of work per week, you set your hours and location. Interested? Experience in medical management or nursing a plus. Qualified applicants must have a minimum of two years work experience in hospital setting. To be considered for one of these positions send your resume to:
Healthcare Knowledge Resources
Human Resources Manager
P.O Box 303
Ann Arbor, MI 48106-0303

CUSTOMER SERVICE REP - needed for home medical company. General office duties, some experience necessary. Call Brenda, 459-3115

CUSTOMER SERVICE
REPRESENTATIVE
for growing health industry manufacturer. Dental or medical experience required. Must have strong communication & telephone skills. Starting salary $320 a week. Call between 8-30-10am ONLY 462-0530

PART TIME DENTAL HYGIENIST
needed for growing practice in Livonia. Perfect start for a new hygienist. Grad. Call Helena, 425-1810

HYGIENE HEROES
Has a hero at dentist office yet? We need energetic, flexible & adaptable Dental Hygienists, work the hrs you want. Top pay for the right individual. Dale Fletcher, 477-5177
An Equal Opportunity Employer

DENTAL APPOINTMENT Secretary. Good benefits. Experience helpful but not necessary.
Call Leslie at, 728-1700

DENTAL ASSISTANT. Are you an experienced assistant looking for an opportunity to expand skills & advance professionally in a high quality specialty practice? For an exceptional career position with top salary plus benefits, call 357-3108

DENTAL ASSISTANT
Modern Garden City office, needs another team member, for chairside assisting, x-rays, etc. Tues & Thurs. afternoons & some Saturdays. Must have dental experience & good people skills. Call 421-5200

502 Help Wanted Dental-Medical

DENTAL ASSISTANT: Novi, experienced, immediate opening for hard working, responsible person. Salary Open. 313-349-4118

DENTAL ASSISTANT - front & back for new Livonia practice. Full or part time, will train. Co-op students can apply. 522-0880

DENTAL ASSISTANT - experienced, permanent part time, for nice Farmington office. Call, great pay, great hours. 855-6452

DENTAL ASSISTANT - Canton area office. Mature, family-oriented individual who enjoys working with people. Experience preferred but will train. Call Sam, 1pm-5pm. 451-1184

DENTAL ASSISTANT
Full time energetic person experienced in expanded duties. Excellent salary & benefits. For Farmington Hills office. 474-2280

DENTAL HYGIENIST
Part time afternoons. Southfield location. Immediate position. Please call 354-1555

DENTAL HYGIENIST
Full or part time. Northwestern/Inkster Heights. Private Practice. Non-a Clinic. Call, 531-7800

DENTAL HYGIENIST
Part time, Mon. & Tues. for W. Dearborn 2 doctor private practice. Fringe Benefits. Call 846-3400

DENTAL HYGIENIST
High quality, preventive and client oriented. Prefer someone who is a topnotch, articulate, caring, team oriented person for productive multi-doctor practice in Farmington Hills. Skills in soft tissue management a plus. Position is 32 hours per week, flexible. Call between 8AM-4PM.
425-0570

DENTAL HYGIENIST
2½ days a week, W. Dearborn area. 842-1223

DENTAL HYGIENIST - part time for Livonia Family Practice. Modern equipment, nice surroundings.
422-3668

DENTAL HYGIENIST. For growing Dental Practice in Southfield. Full-time, 10 hr. shifts, Mon thru Thurs. Benefits. Call, 961-9838

DENTAL HYGIENIST, part-time for 3 to 2 doctor pediatric practice. Pleasant Southfield family practice.
353-5365

DENTAL HYGIENIST - warm, friendly, office, part time, Garden City/Westland area. Ask for Barbara
422-4350

DENTAL HYGIENIST
Northville office seeking pleasant, enthusiastic individual for full or part time position in our patient-oriented practice. Please call 348-7997

DENTAL HYGIENIST
Established downtown Birmingham practice 3-3½ days per week. Benefits and salary negotiable.
Call 642-1440 Eves 645-0562

DENTAL HYGIENIST: Are you looking for professional responsibility, a pleasant work environment, a quality practice? Full time hygienist with a future in northwest suburb, extraordinary salary & benefits.
Call anytime 683-3323

DENTAL HYGIENE ASSISTANT: Are you a bright, personable, motivated high school or community college graduate with some allied health or health services? To learn about an exciting career opportunity in a high quality specialty office,
Call 357-3306

DENTAL HYGIENIST, part time position available immediately. Experience preferred, for every other Det. in Auburn Hills office. Call for an interview. 852-5222

DENTAL HYGIENIST
We are a high-quality group practice with the latest equipment & up-to-date perio techniques. Part time.
Call Karen Weber: 261-9696

DENTAL OFFICE
part time for Mon., Wed., no experience necessary, will train. Reliable, mature, Royal Oak. 548-1711

DENTAL RECEPTIONIST
Experienced only for friendly computerized Northwestern practice. Good salary plus excellent benefits.
Call Karen, PM

DENTAL RECEPTIONIST/
FINANCIAL SECRETARY
Self directed people oriented person is wanted to work with the best dental team around. 4 days/30 hours per week in Livonia office. Livonia practice. Send resume to Box 918, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL RECEPTIONIST
WALLED LAKE
Are you a versatile, experienced dental receptionist? Are you a bright, energetic and people oriented? Accepting in verbal and speaking skills? If so, our orthodontic run office is searching for a truly outgoing person who has excellent skills and a sense of humor. We offer an excellent salary and benefit package. Please call Jeanette 669-5220

DENTAL RECEPTIONIST - Progressive, modern office in Rochester Hills. Clerical experience necessary. Call 1-5PM, 651-6020

DENTAL RECEPTIONIST-part time insurance & computer experience required. Excellent opportunity for right person. Please call 254-5333

DENTAL TECHNICIAN
Experienced quality metal finisher with knowledge of metal occlusals, etc., necessary, preferably for full-service lab in Garden City. Excellent pay & benefits for right individual. If interested call Jim 525-4330

DENTURE WAXER
Full time. Interested in learning repairs and set-ups. Excellent advancement, salary and benefits. Must be experienced. Why work for less Call D.D.S. Labs 832-2900

DIRECTOR OF NURSING
Apply in person at Beverly Hills Nursing Center (under ownership 30340 Telegraph, Royal Oak
(5 of 13 Mile)

DOCTOR'S ASSISTANT
Part time for Farmington Hills. Please Call Tuesday, Thursday, or Saturday between 10-1 pm. 851-7081

EXERCISE PHYSIOLOGIST-Part time for weight management clinic in Livonia. Interested candidates please call 375-2221

EXPERIENCED Nurses Aides & Homemakers. Day private duty in Oakland/West Macomb. Continuous opportunities. Call for appointment in our new Royal Oak office
Personnel Home Care of Michigan
335-0996

FILE CLERK- Busy doctors office in Farmington Hills. Full time, benefits. Good benefits. Call Sally, Mon. thru Fri. 8-5. 851-7700

FULL SERVICE Denture Tech needed for specialty practice. Experienced. Full time. Salary & benefits commensurate 855-8655

FULL TIME/immediate opening. Male Attendant to care for quad patient with closed head injury. Excellent pay and benefits, great working environment. Call 661-3081

FULL-TIME Medical Assistant needed for busy ENT Office, in Southfield & Livonia offices. Experienced only! Call 569-5983

HOME HEALTH AIDES
Experienced, reliable, caring care in Oakland and Macomb counties. Excellent compensation and benefits available. Please call
FIDELITY NURSING
SYSTEMS
528-1223
1-800-626-7785

LIVONIA DERMATOLOGY office needs full time Medical Assistant (Benefits, health insurance, paid holidays, vacation, good pay commensurate with experience. Certification and experience helpful, but not necessary). Send resume to 29200 Vassar, Suite 330, Livonia, 48152 Attention Lisa R. Call 477-7023

LPN
Full time - Afternoon
Part time Midnight
New Starting Rate
NIGHTINGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd
An Equal Opportunity Employer

LPN with Oncology Office and surgical background. Clinical experience. Full-time Waterford area
Call 681-7200

502 Help Wanted Dental-Medical

Henry Ford
Home Health Care
Southfield
Supervisory Team Leader
Supervises home health aid activities. Plans and coordinates staff assignments. BSN & 1 year of community health nurse experience. We offer competitive salaries, generous benefits, supportive & caring staff. Call Helen Lynch 358-8787

HYGIENIST - PART TIME
Up-beat, modern practice, emphasis for preventive, team-oriented office. Own operatory & assistant in computerized 2 doctor Dearborn office. Call 584-8902

LPN
Full-time LPN pediatric position available in a suburban setting. Pediatric experience preferred. Excellent Benefits. Please send resume to:
BOX 114
Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

Affiliated with a major Michigan health care system.

LPN
LPN needed as back-up nurse for occasional weekends, weekdays for private duty case. Nice opportunity for part-time nursing. Easy 8 hours per week. Must be willing to go train. Convenient Livonia location. Candidates interested in this case and/or other home care cases should call 977-3000 or 690-4600

MEDICAL
PERSONNEL POOL
An Equal Opportunity Employer

LPN's
Full or Part time afternoons. Also needed Day shift. Excellent benefits. Apply: Hope Nursing Care Center, 38410 Cherry Hill, Westland, MI. 326-1200

LPN, Wayne Living Center, a 99 bed basic care facility, has a full time LPN position available on the afternoon & midnight shifts. We offer a competitive salary, excellent benefits and a pleasant working environment. Interested candidates may apply in person: Wayne Living Center, 4429 Venoy, Wayne 326-8424

MEDICAL ASSISTANT
Who has 1 or more years experience. Call Cathy, 722-1732

MEDICAL ASSISTANT wanted for new medical practice. Must know X-ray. Send resume to: P.O. Box 250652, W. Bloomfield, MI 48325

MEDICAL ASSISTANT & Medical Receptionist. Experience in venipuncture, phlebotomy, EKG. Busy internal clinic. Full & part time positions. 471-7100

MEDICAL ASSISTANT for busy Pediatric office. Full/part time. Experience preferred, will train. Send resume plus Box 100 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASSISTANTS
2-3 yrs. experience. Full part or full time. Must have EKG and phlebotomy. Earning helpful. $1240 to $1420 per month.
Martha, Tempro Medical. 443-5590

MEDICAL ASSISTANT - Busy Internal medicine practice. Full time, 4 days a week in Birmingham area. Experience required. Immediate opening. Send resume to Box 104, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASSISTANT/Receptionist
Busy Internal medicine office. Surgeon's office. Experience preferred. Resume to Box 104, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASSISTANT: Busy Doctors office. Full time, benefits. 9 to 12 No Weekends. Good Benefits Call Sally, Mon. thru Thurs. 8-5. 354-9330

MEDICAL BILLER
Medical Practice in Southfield needs a detail oriented individual. Minimum of 3 yrs. experience required. Send resume to Box 918, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL BILLER
Busy Beaubien practice needs your billing skills! If you enjoy a fast pace & new challenges, this position is for you. Great benefits. Call Julie, Harper Associates 932-1170

MEDICAL BILLER
Full time position available for candidate with minimum of 3 yrs. of experience in Durable Medical Equipment billing. Strong background in Medicare, Medicaid and commercial insurance is required. Ability to work in team oriented individuals with positive attitude. Competitive wages and excellent benefit package. For immediate consideration forward resume to Jean Bradley, P.O. Box325, Livonia, 48151

MEDICAL BILL
Part-time, assistance needed in Bloomfield Hills. Please call Jack at 332-7100

MEDICAL OFFICE
PART TIME
Mon., Tues. & Thurs. from 8-7pm $8 per hour Medical office background preferred. Good typist. Must speak English. Medical Professional Bldg (D/Box) Please call 642-1020 or 642-8180

MEDICAL RECEPTIONIST
Part time. Livonia office Experience preferred Call Judy 261-3891

MEDICAL RECEPTIONIST full time Busy pediatric office. Experienced computer, a plus. Salary based on experience. Call Cathy, Mon., Tues or Thurs after 3 427-3636

MEDICAL RECEPTIONISTS
1-2 yrs. experience to work major Livonia office for private doctors office. Typing 45 wpm, billing & insurance a plus. Benefits. Call Barbara, Tempro Medical. 443-5590

MEDICAL TECHNICIAN or medical receptionist for busy medical lab in Farmington Hills. From 9pm-2am, Mon.-Fri.
Call 737-8830

NURSE AIDES
Enjoy a little extra money? Joined Home Care Services, a home care agency in suburban western Wayne County.
• Flexible hours
• Competitive pay
• Transportation allowance
• Bonuses for referrals
• Supportive management
If you have aide experience call:
981-8829

NURSE AIDES
NEW WAGES
Growing home care agency is seeking qualified experienced personnel for private duty cases throughout Oakland County. Choice of Days & Locations between 10am - 4pm Monday thru Friday

NURSING
UNLIMITED
540-2360

NURSE AID needed at Home for the elderly, in Farmington Hills. Part time. Will train. Good benefits. Call Beverly Muir at 737-8830

ON-CALL COORDINATOR
Alternate weekends/evenings. Increasing opening with staffing/home care agency. Experience helpful. Call Ron 357-3650
Professional Health Care Personnel

PHARMACIST
Independent community pharmacy has an opening due to death in our professional family. We offer good pay, flexible hours, benefits, full or part time. Date to be different don't be "chained" to this. Call Cathy dential Interview 429-0509
or send resume to Sabre Pharmacy, 75 East Bennett, Sabine, 48176

PHYSICAL THERAPIST
OCCUPATIONAL THERAPIST
for home visits for certified agency. Flexible part time positions Call Kathy or Susan. 357-3650
Professional
Community Health Services

502 Help Wanted Dental-Medical

OPHTHALMIC
MEDICAL ASSISTANT
Part time. Experienced. If offices. Contact B.J.
OPTICAL DISPENSER - experienced with excellent sales ability and some contact lens experience preferred. Private practice. Mr. Wyvoski Call Cindy St. 721-5442

ORAL SURGERY OFFICE
Surgical Assistant, part time. Hours Flexible. Call Jeanette at Fretwell, Plymouth/Canton Area. 455-0710

ORTHODONTIC ASSISTANT - Novi. Wanted - enthusiastic person with good task focus. Familiarity with orthodontic procedures helpful not necessary. I am looking for a quality person. Pay dictate fees. Full or part time. Call eves. 820-0864

PART TIME Receptionist/General Office for Bloomfield Rheumatology Clinic. Approximately 2 days per week. 354-5511

Phlebotomists

5 AM.- 8 AM.

We are currently accepting resumes from experienced Phlebotomists for our morning blood draw team. The successful candidate will have a minimum of 6 months blood drawing experience (preferably in a hospital setting), thorough knowledge of computerized laboratory is desirable. The successful applicant can expect to work 3-4 days per week from 5 AM - 9 AM. We offer a competitive full-time training period on the day shift

Qualified candidates should send resumes to: Lori Sedick, Human Resources Department.

Botsford General
Hospital
28050 Grand River
Farmington Hills, MI 48336

An Equal Opportunity Employer

MOBILE PODIATRY ASSISTANT
Will train. Must be willing to travel Detroit metro area. Please call Joann 333-1155

PODIATRIST OFFICE - help wanted, full time, approximately 30 hrs. Mature person, will train. 455-3666

PRESBYTERIAN VILLAGE - of Redford now accepting applications for Certified Nurse Assistant for the PM and midnight shifts. We offer full time positions available 17363 Garrison, Redford. For more information contact Marilyn. 531-7200

RADIATION
ONCOLOGY
TECHNOLOGIST
Contingent position available to work on an as needed basis at a Therapeutic Radiologic Technologist in our Radiation Oncology Department.

Qualified candidates must be graduates of a Radiation Therapy Program. Must possess knowledge and skills in administration of radiation therapy techniques performed. Will train.

Send communiqate with experience. Apply at our employment office Mon. thru Thurs. 8am-12noon.

PROVIDENCE
Hospital & Medical Centers
16001 W. Nine Mile Rd
Southfield, MI, 48075
An Equal Opportunity Employer

RECEPTIONIST
Busy ENT office, in Farmington Hills, needs a full time, experienced person with computer skills (IBM-PC), knowledge & good phone skills. Excellent benefits. 477-7485

REGISTERED RADIOLOGIC
TECHNOLOGIST, PART TIME
Treatment facility for developmentally disabled adults in Oxford area seeks 1 or 2 RT's with pediatric and/or orthopedic experience preferred

Send resume to:
Human Resources Coordinator
Dr. Gabriel Schaberg, Ph.D.
Detroit Institute for Children
3441 W Outer Drive, Detroit, MI 48203
Or call 832-1100 ext. 259
An Equal Opportunity Employer

REGISTERED NURSE - Part time
Part-time for Rheumatology
Practice Birmingham area.
Call 647-4425

RESPONSIBLE PERSON
to take charge of our Family of pets. Experienced need only apply. Join our friendly & progressive dental team 464-2000

RN - BSN preferred. Community health experience required. Corp hours & alternating weekend positions available. Call Kathy or Susan 357-3650
Professional
Community Health Services

RN
Full time position available in Oncology. Experience not necessary. Monday - Friday, 8-5. Interested applicants may call 538-4700

DMC HEALTH CARE CENTERS
WOODLAND
(W & Mack Rd. near Lahser Rd.)

Affiliated with the Detroit Medical Center, an Equal Opportunity Employer

RN/LPN/CNA
Immediate opening for qualified person to care for our patient. Must be able to care for a stable patient. Excellent clinical office practice in Farmington. Please send resume to Box 128 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd. Livonia, Michigan 48150

RN/LPN
University Convalescent and Huntington Home has an opening for a full time RN or LPN. Excellent pay & benefits. If you enjoy a pleasant, well staffed environment, this is an opportunity for you!
We offer health, life and disability insurance, pension and full education assistance.
Contact:
University Convalescent & Nursing
28325 Dorsey
Livonia, MI 48154
427-8272

RN needed part time for OB-GYN Office located in the Detroit Medical Center and the Southfield area. 832-0788

RN S/LPN S/CPN S
Full time and part time available for experienced LTC professional team. Benefits package. Apply in person at Mt. Vernon Nursing Center 26715 Greenfield, Southfield 557-0050

SPECIALIST - $8.50
Paramedics - $10.50
Apply in person
12403 Universal Dr - Taylor

SUPERVISOR
CLINICAL SERVICES

Full time position available for an RN with Nursing Supervisory experience. Will be responsible for 3 Nursing Services Coordinators, 1 Lead Radiology Technician and 1 Medical Technician. Prefer candidate with Quality Assurance experience. Please send resumes to

Ora Newton
DMC HEALTH CARE CENTERS
MEMORIAL
36300 VAN DYKE
STERLING HEIGHTS MI 48312

(Located N. of 15 Mile Rd.)

Affiliated with the Detroit Medical Center, an Equal Opportunity Employer

TELEPHONE RECEPTIONIST for busy Birmingham clinic, good phone manner, dependable. Typing 45 wpm, medical experience preferred. Full time with benefits.
844-3920

ULTRA SOUND TECHNICIAN
Experienced. Needed for in-home physical services. Good benefits and starting pay. Send resume to
Medical Health Services
30800 Telegraph, Suite 2875
Birmingham, MI 48010

X-RAY TECHNICIAN
3 days to start. Busy ENT office with ideal hours. Mammography required
824-2133

502 Help Wanted Dental-Medical

• RN'S
Part-time
Joy in your life.
POSSIBILITY VILLA
18240 West 13 Mile
Beverly Hills, MI 48025
An Equal Opportunity Employer

TRAINED MEDICAL ASSISTANT to work in pediatrics office in western suburb.
478-2723

504 Help Wanted Dental-Medical

ACCEPTING APPLICATIONS for:
Word Processors, Typists, Receptionists, Data Entry Clerks, Switchboard Operators, Secretaries.
Call for details
SNELLING
TEMPORARIES
Livonia Southfield
464-2100 352-1300

ACCOUNTING CLERK/Secretary for small office. Duties - order entry, invoicing, cash receipts, accurate using computerized accounting and Word Perfect. Typing 50wpm. Shorthand a plus. Send resume to: Personal Care Products, Inc. 32500 Stephen, Ste. 202, Birmingham, 48010, att: K. Getsinger.

Accounting Clerk
PART-TIME
Holtzman & Silverman Construction Co. has an immediate opening for a part time accounting clerk. Work approximately 20 hours per week. This individual will be responsible for opening mail, filing, & some accounts payable. Qualified candidates must have previous clerical experience & knowledge of Lotus is required. Computer literate candidates should send resume stating salary requirements to:
HOLTZMAN & SILVERMAN
CONSTRUCTION CO.
Director of Personnel
30833 NORTHWESTERN HWY.
SUITE 200
FARMINGTON HILLS, MI. 48334
An Equal Opportunity Employer

ACCOUNTS PAYABLE/Secretary, for 25 to 32 flexible hours a week. Experience in accounting, strong data entry and light phone. Word processing a plus. Send resume to 3000, Town Center, Suite 1780, Southfield, MI 48075.

Accounts Payable Clerk
Account Payable Clerk position available with fast paced, non smoking construction company. Excellent organizational and math skills required. Previous experience necessary. Call Sandy or Bernadette Parsons, P.O. Box 300, Southfield, MI., 48037.

ACCOUNTS PAYABLE CLERK
Full time for busy retail office, invoice processing, computer knowledge, interface, highly organized, detail oriented, and a pleasant telephone presence preferred. Send resume to: The Claymore Shop, 722 N. Woodward, Bloomfield, MI. 48006.
Attention Margaret. 642-7755

ACCOUNTS
PAYABLE
MANAGER
We need an organized & highly motivated individual with accounts payable & management experience. This full time position includes excellent benefits, competitive salary and plus benefits in a professional office environment. Call 557-9600

ACCOUNTS RECEIVABLE
Clerk for insurance office. 1-2 yrs experience in accounts receivable, full time, Southfield area. Computer experience a plus. Call 559-2400
Chris at

ACCOUNTS RECEIVABLE
Experienced, computer knowledge, general office. Full time Call Karen at Renee 726-6200

ACCOUNTS RECEIVABLE
Livonia based company looking for experienced person. Minimum 3 years Experience to include collections. Detail oriented, typing and computer knowledge helpful. EOE. Send resumes only to Box 108 Observer & Eccentric Newspapers 36251 Schoolcraft Rd., Livonia, Michigan 48150

ACCOUNTS RECEIVABLE
Now firm needs detailed oriented person with excellent organizational and follow up skills. Experience helpful. Call Mon.-Fri., 8-10AM. 473-8430

ADMINISTRATIVE ASSISTANT
1-2 days per week to process payroll & payables, post ledger, issue statements. Must have computer skills, long term employment. Desirable location. Forward resume to PO box 721158 Berkley, Mi. 48072

ADMINISTRATIVE ASSISTANT/
Customer Service. Enthusiastic, energetic and hard working individual to perform various office duties. Word Perfect, database, and accounting experience helpful. Please send resume and salary history to: Office Manager, 13195 Wayne Rd., Livonia, MI. 48150

ADMINISTRATIVE ASSISTANT
Highly competent person needed for fast paced executive department. Excellent secretarial skills and accounting experience required. Competitive pay and benefits. Send resume to Dr. Donald Golden at O.D.C. Optical Corp. 19800 W. 8 Mile Rd., Southfield, MI 48075

ADMINISTRATIVE ASSISTANT/
WORD PROCESSOR
Non smoking company seeks an experienced individual with excellent secretarial skills. Knowledge of Wordperfect and Macintosh required. Minimum typing speed of 50 wpm. Must be capable of working independently with little direction and function well under pressure. Must be able to work with all levels of management. Administrative Assistant, P.O. Box 300, Southfield, MI. 48037

ADMINISTRATIVE secretary needed by construction company for its sales office. WP 5.1 and Lotus helpful. Up to $10/hr. Call Susan at UNIFORCE 473-7932

ADMINISTRATIVE SECRETARY
Aggressive self-starter for busy administrative office. Word processing experience a plus. Please send resume to Judy Marcus, Executive Director, 27780 Novi Rd., Suite 250, Novi, MI 48377-3427

AMERICAN TITLE Insurance Co. in Southfield is seeking a processor closer. Experience in the preparation of real estate closing packages. Full time or flexibility. Salary commensurate w/experience. Call Julie, Mon-Fri, 8am-4pm 353-0900

ASSISTANT BOOKKEEPER - with good background in leasing. Only experienced need apply.
Call 3pm-4 30pm weekdays
425-0140

Billing Clerk
Needed full time St Corporate Office in Birmingham. Individual must have at least 1-2 years experience in bookkeeping or accounting. Reds and knowledge of Lotus 123. Other excellent benefits. Please call
644-3300, ext 351
Erb LUMBER CO.

BIRMINGHAM Corporate office is looking organized, responsible individual who demonstrates initiative & follow through, for a challenging position in our payroll/accounts payable department. Knowledge of education & clerical skills required. Competitive salary & benefits. 647-5799
An Equal Opportunity Employer

BOOKKEEPER
Experienced with accounts receivables and accounts payable. Good phone personality a must. Computerized payables and general ledger experience required. Open systems preferred. Send resume to:
J. Lee Hackett Co
23550 Haggerty Rd., Farmington
MI 48335-2636 Attn Rick Kahn

BOOKKEEPER - FULL CHARGE
Full time for growth-oriented company. Send resume to: D.H. 1421 Goldsmith, Plymouth, MI 48170
No phone calls, please

504 Help Wanted Office-Clerical

ADMINISTRATIVE CLERK needed to perform backup for Accounts Receivable, Accounts Payable and other misc. duties. Experience required as well as some computer skills. Relocation and advancement a possibility for the right candidate. Send resume to V.S.A., 8875 Sterling Ct., Sterling Heights, MI. 48311.
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

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