EMPLOYMENT

504 Help Wanted Office-Clerical

Key Punch Data Entry Operators

Two year assignment working in corporate headquarters. Will be using your high production key punching, verifying or conversion project. Work from 3:30 pm to midnight, in the Troy area. Call Kristin to schedule a appointment 362-1180

KELLY TEMPORARY SERVICES

An Equal Opportunity Employer

KEYPUNCH OPERATOR

Must type 45 wpm, keypunch experience not necessary. Data entry experience helpful. Full time day assignment in Troy. Full benefits package. $6.40 an hour. Apply at 26244 Ford Rd., Garden City. Mon.-Fri. 9am-6pm.

JTPA FUNDED

EXPERIENCED LEGAL Secretary in litigation and corporate duties. Excellent salary, future and security. 354-2500

LEGAL SECRETARIES

Let our 30 years of service and experience work for you. For professional placement services, temporary or permanent, call Nancy Ann. THE agency for Legal Secretaries.

ALL FIRST PLACE FEE

HILLSTROM & ROSS AGENCY, INC.

626-8188 OR 961-9415

LEGAL SECRETARY - experience for Farmington Hills law firm. Pleasant working conditions, non smoking office. Must have experience in word processing. Salary commensurate with experience. 489-1444

LEGAL SECRETARY

Full or part-time for Birmingham law firm. WordPerfect 5.1. Must be experienced. 433-1414

LEGAL SECRETARY

Part-time for Southfield law firm. WordPerfect 5.0. Salary negotiable. Call. 354-5490

LEGAL SECRETARY - part time. Experienced preferred. Will train. Resume for Southfield sole practioner. 357-7778

LEGAL SECRETARY for prestigious Detroit law firm. Special training. Over $20,000/yr. to start. Call Sophie at UniForce 648-7661

LEGAL SECRETARY for Birmingham law firm. Must have 2 years litigation, WordPerfect a must. Excellent benefits. Call Judy 540-6232

LEGAL SECRETARY - downtown Birmingham. Personal injury practice. WordPerfect 5.1 required. Great fringe benefits. Call Bev. 642-9010

LEGAL SECRETARY

19 Attorney firm, in Bloomfield Hills, has openings in litigation and corporate litigation. Four years minimum experience. Salary commensurate with experience. WordPerfect. 642-1820

LEGAL SECRETARY

Full or part time for Bloomfield Hills Law Firm. Minimum 2 years legal experience (litigation or corporate is a plus). Salary commensurate with experience. Please call: 646-6500

LEGAL SECRETARY

Recruiting for a Senior Level Secretary in areas of Corporate, Defense, Litigation and Probate. WordPerfect 5.1, if this sounds like you, call Pam at: 358-0000

PERSONNEL AT LAW

3000 Town Center, Ste. 2580
Southfield, MI 48075
FAX 358-0235

MACINTOSH Law Firm software software for prestigious engineering firm. To $25,000/yr. Call Mrs. Bosco UNIFORCE 357-0641

MASS - 11 experience for choice, well established engineering design firm. $9,500/yr. Call Sarah at UNIFORCE 357-0644

MESSENGER for Farmington Hills law firm. Good organizational skills. Attention to detail and reliable transportation required. Full time. Excellent benefits and paid mileage. Call Janet. 489-8600

MORTGAGE CLOSER

Established Birmingham mortgage company seeks Mortgage Closer experienced in FHA/VA/conventional closing. Salary commensurate with experience. Contact Nancy at 433-3300

MORTGAGE PROCESSOR

Established Birmingham mortgage company seeks Processor experienced in FHA/VA/conventional loans. Salary commensurate with experience. Contact Nancy at 433-3300

OFFICE MANAGER for W. Bloomfield health care facility. Experience with Microsoft Word and multi line phone system. Excellent written & verbal skills. Fax resume and salary required office. Call for application. 661-1700

OFFICE MANAGER & Bookkeeper. Farmington Hills business is looking for an individual with office & bookkeeping skills. Duties include payroll, payables, receivables, invoicing & phone work. Excellent pay with medical insurance. Apply in person Monday, 9-5, 29820 W. 8 Mile (on 8 Mile, 1½ blks. W of Middlebelt).

OFFICE PERSON - part time leading lists full for insurance repair contractor. Must have 3 years experience, good phone manners & good typing. Salary, vacation 535-1660

504 Help Wanted Office-Clerical

MORTGAGE ORIGINATOR

Lombardi Company has openings for Loan Officer positions in Wayne & Oakland counties. For a confidential interview, send resume to: 14600 Farmington Rd., Suite 103, Livonia, MI, 48154, or call Manager at 425-6530

MOTIVATED SELF STARTER

Wanted for very busy Mortgage Servicing Dept. In the Escrow/Tax area. Insurance expert. Must be willing to work some overtime during the tax season. Please submit resume to: Republic Bankcorp Mortgage Inc. PO Box 3046, Farmington Hills, MI. 48333, Attn. FRANCES BRANCART

NORTHVILLE LAW FIRM seeks full time secretary with excellent typing and communication skills. Send resume to: P.O. Box 648, Northville, MI. 48167.

OFFICE HELP - PART TIME

For high school student.

729-8133

ORDER ENTRY position for Farmington Hills window fashion manufacturer. Experience preferred but entry level acceptable. Full time permanent position only. Banda & Designs, Ask for Marla at. 471-6990

PARALEGAL: With WordProcessing skills, needed part-time, Mon., Wed., Fri. in Bankruptcy Dept. of Troy Law Firm. Salary commensurate with skills and experience. Please call Margaret at. 524-2670

PAYROLL

Ann Arbor based health care management company is seeking a Senior Payroll Coordinator. Qualified candidates must have 2-3 years experience in all phases of payroll processing including payroll tax returns. Excellent keyboard skills, ability to process high volume of data accurately, familiarity of Lotus 1-2-3 are highly desirable. We offer a competitive salary and fringe benefits. Send resume and salary history to:

Human Resources/LH
P.O. Box 8928
Ann Arbor, MI 48107
An Equal Opportunity Employer

POLICE CLERK

THE NOVI POLICE DEPARTMENT is searching for an individual with excellent clerical skills and a good working relationship with the public. Typing test required. Salary is $17,355 + benefit package. Obtain & submit application by June 28, 1991 to City of Novi, 45175 W. Ten Mile, Novi, MI 48375.

An Equal Opportunity Employer

REAL ESTATE MANAGEMENT Firm seeks full time experienced full charge Bookkeeper. Computer experience preferred. Also Secretary/Receptionist with bookkeeping experience needed. Salary & benefits commensurate with experience. Remit resume to: 31000 Northwestern, Suite 110, Farmington Hills, MI 48334

MATURE, EXPERIENCED RECEPTIONIST

needed for busy Troy Law Firm. Call 649-0211

IMMEDIATE Part Time position available for Receptionist/Typist in Farmington Hills. Excellent telephone manner a must. Typing 60wpm. WordPerfect experience a plus. Hours: 11:30am-4:30pm. For interview call 313 489-1400

RECEPTIONIST - Do you have what it takes to join our modern productive practice in the Southfield area? Please send resume to: P.O. Box 514, Clawson MI 48017

RECEPTIONIST

Light typing, data entry training. $5.00/hour. No medical benefits. 8 Mile/Southfield area. 559-8727

RECEPTIONIST - part time for Garden City real estate office. Good phone & typing skills, alternate eves. & weekends. Bob Gaskill 525-7900

RECEPTIONIST - Experienced. Birmingham area. Send resume and salary requirements to: Receptionist, P. O. Box 546, Lathrup Village, MI. 48076. Attn. Committee.

RECEPTIONIST - Westland area. No typing pleasant voice & able to make sound decisions. Mature homebase welcome. Mon., Wed., Fri. 50m-6:30pm. Send reply to: PO box 33275, Detroit, MI 48232

RECEPTIONIST/SECRETARY

With word processing skills. Experienced only need apply. Please submit resume with salary requirements to: Office Manager, 3927 Fourth St., Wayne, MI., 48184

RECEPTIONISTS

Several openings. Multi-lines, pleasant voice, 30-40 wpm. Some jobs typing not required.

ARBOR TEMPS. 459-1166

RECEPTIONIST
SECRETARY
OPERATOR

(Livonia Area)

QUALIFICATIONS
- Good Phone Voice
- Friendly, Dynamic Personality
- Good Communication Skills
- Very Professional Image
- Self-Starter
- Positive Attitude
- Some Bookkeeping

DUTIES:
- Maintain Cash Drawer
- Answer 5 Line Phone
- Greet Clients
- Filing

HOURS:
DAY SHIFT
Mon-Fri, 8-5

NIGHT SHIFT:
Mon-Thurs, 1-9
Sat. 9 30am-5pm

COURTESY CLERK
Salary + Weekly Bonus
$300 Plus Per Week
Paid Vacation
Health Insurance Plan

CALL IMMEDIATELY
A JOB OPENING LIKE THIS WON'T LAST FOR LONG!

478-0300
REGAIN HAIR CENTER

504 Help Wanted Office-Clerical

RECEPTIONIST

Two front desk receptionists for computer dealer, part time, experienced in multiple phone lines. Professional appearance and attitude. Morning or afternoon shifts available. Location Square Lake Rd. & Telegraph. Call Marylt. 334-3800

RECEPTIONIST/SWITCHBOARD

Large Southfield Insurance Agency. Professionalism, flexibility, and positive attitude required. Knowledge of WordPerfect necessary. Experience with Windows System helpful. Call Darlene 353-5800 ext. 5659

An Equal Opportunity Employer

RECEPTIONIST

Full time position available in a Northern Oakland County medical practice. Duties include typing, typing and computer data entry. If interested letter of introduction to: Box 208, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST/ GENERAL OFFICE

TO $17,000/yr.

Livonia office. Excellent benefits, light typing. 3-5 yrs. general office exp. required. Knowledge of WordPerfect. Fee paid.

473-7210

Steven J. Greene Personnel

RECEPTIONIST

Full time. Bookkeeping, answering phones and computer work. 355-2742

RECEPTIONIST

Needed for CPA firm. Experience necessary. For appointment call Colleen at 626-2400

RECEPTIONIST

For dental office

part time. 626-2104

RECEPTIONIST for market research firm, previous experience a must, typing 50 wpm. Resume to: Receptionist, 20300 W. 12 Mile, Suite 102, Southfield MI 48076

RECEPTIONIST

Mature experienced person needed for law firm in Farmington Hills Bldg. Apply in person: Tamarac Institute, 32520 Northwestern Hwy.

RECEPTIONIST, general office for Farmington window blinds manufacturer. Must have good phone skills, some office experience necessary. Permanent full time only. Banda & Designs. Ask for Marla 471-6990

RECEPTIONIST

Mature person needed for part time position. Evenings & weekends. Apply answer beeper. Mature home-based individual should be pleasant & enjoy working with people. 851-0303

RECEPTIONIST - Immediate opening for an executive, executive personality in Birmingham ad agency. Must have typing 50wpm & clerical skills. Full time, good pay & benefits. Call Susan Reber, 646-7300

RECEPTIONIST/BOOKKEEPER

needed for electronics school, 1 yr. experience or equivalent in education required. Send resume to: 19800 W. 8 Mile, Ste. 150, Southfield, MI 48075.

RECEPTIONIST, experienced preferred, pleasant personality and good attitude necessary. Must be conscientious. Full time permanent position. Good pay & benefits. Apply in person, 28235 Southfield Rd. Lathrup Village, 8.30 to 4.30

RECEPTIONIST NEEDED

For busy real estate office. Full time and part time positions available. Must be experienced, have good communication skills, be a self-starter attitude. Ideal for mature person. Birmingham office - ask for Bet Gaskill 642-8100

RECEPTIONIST/SECRETARY

Automotive sales office looking for a responsible person to handle daily office work and incoming phone calls. Word processing experience helpful. Send resumes to: Office Manager, 34567 Ford Rd., Park Dr., Suite 318, Livonia, MI 48152

RECEPTIONIST for suburban ad-agency. Should have some experience with IBM-PC, have excellent voice and good telephone manner. Excellent benefits. Send resume to: Box 200, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST - Part Time. For busy front office in a large senior citizen's complex. Good phone, typing & organizational skills necessary. Mon., Wed., Fri., 10am-2pm. Send resume to: Prentis Federation Apartments, 1200 W. 10 Mile Rd., Oak Park, MI 48237, Attention: Iris J. Mickel, Administrator

RECEPTIONIST - SWITCHBOARD OPERATOR

With experience for manufacturing plant in Wixom area. Additional duties will include light typing, operation of FAX machine and UPS/Postal machine. 8:30am-5pm. Excellent salary & benefits. Send resume to: box 244 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST/SECRETARY

Manufacturing company has an opening for a receptionist/secretary. This individual should have good telephone and typing skills, with the ability to handle a variety of office duties. Prior automotive related experience helpful. Salary position with benefits. Please apply in person between 8am & 4pm at: Plymouth Stamping, 315 W. Ann Arbor Rd., Plymouth.

RECEPTIONIST

Part time for non smoking college office. Candidate must possess excellent interpersonal Communication and typing skills. Certificate in Office Administration or equivalent. Mon.-Thurs., 2.30-6.30pm, Sun. 8.30am-12.30pm. Salary $4.35/ hour. Application deadline July 1, 1991 Starting Aug., 1991. Send letter of application and resume to: Gene Hagopian, College, 17350 Dorset, Southfield, MI. 48075.

An Equal Opportunity Employer

ROLM experience preferred by dynamic manufacturer for challenging receptionist position. $7/hr. Call Rita at UNIFORCE 648-7684

SALES SECRETARY

Non smoking company seeks sharp individual with initiative and good secretarial skills to work flexible hours. Typing 40 wpm and ability to work well with others a must! Send resume to: Sales Secretary, P.O. Box 300, Southfield, MI., 48037.

SECRETARIAL SUPPORT

for on-site sales staff. Phones, mail, travel arrangements. Word processing experience (Multi-Mate, Lotus & plus). Filing, general office duties. Organization, sound judgement and accuracy. Competitive salary with benefits. Please send resumes, in confidence, to

AMENT
17515 W Nine Mile Rd., Ste. 1220
Southfield, MI, 48075

SECRETARIES

Late, late! Interesting place you in an exciting office position. We are looking for secretaries with word processing experience and the ability to type 50 plus words per minute. Call Astec today to set up an appointment, at 261-6222

SECRETARY

Busy engineering firm in Livonia needs a self starting, energetic Secretary to take charge. Experience with Word Perfect 4.2 & 5.0, Excel and Lotus 1-2-3 & mail. Shorthand plus helpful. Send resume to: Personnel Dept. 14848 Merriman Rd., Livonia, MI 48150

ECS ROUSH,
11848 Mark St.
Livonia, MI 48150
591-4343 Fax 313-591-4333

SECRETARY/CLERK TYPIST

A leading international company has immediate opening for a highly motivated, entry-level Secretary/Clerk Typist with excellent shorthand & computer skills (WordPerfect). Send resume with salary history & requirements in confidence to: Human Resource Determinant, PO Box 968, Troy, MI 48099

An Equal Opportunity Employer

504 Help Wanted Office-Clerical

SECRETARIAL: Work for two bookkeepers. Must be accurate. For sales office. Send resume to: Suite 100, 5787 W. Maple, W. Bloomfield, MI 48322

SECRETARIES

Troy Temporary Agency recruiting for experienced typists. Call Janie or Barbara. 649-8330

SECRETARY/BOOKKEEPER experienced in general office skills, payroll & bookkeeping. Must be detail oriented & flexible. Computer skills preferred. Full time. 477-6500

SECRETARY

Entry-level, computer exposure preferred, 9-5:30pm. 37-38 an hr. with benefits. Quest Southfield Office. Call. 355-9658

SECRETARY

for friendly small suburban firm. Word perfect experience desired. Send resume & salary requirements to: Robert D. Rosenfeld, 24100 W. Warren, Dearborn Hts, MI, 48127

SECRETARY FOR PROFESSIONAL office needs knowledge of WordPerfect, good typing and general clerical skills. Word processing knowledge required. WordStar preferred. Hours 8-8:30, Mon.-Fri. Salary based on experience. Call Janet at: 553-0300

SECRETARY - Good communication skills required. WordPerfect knowledge. Minimum 5 years experience. Send resume to: P.O. Box 339687, Farmington Hills, MI.; 48333-9687. Att: Mrs. Brown.

SECRETARY

HUMAN RESOURCES DEPT.

American Coatings, a national leader in the property & casualty insurance industry, is a progressive organization offering commitment of service to its employees and exceptional growth opportunities to professional employees.

We currently have an opening for a talented secretary in our Human Resource Development area. The successful candidate will have 3 to 5 plus years of secretarial experience, excellent organizational and people skills, typing speed of 60 wpm, strong written and oral communication skills, experience on a PC/Wordperfect 5.0, familiarity with PC graphics program, and flexible, customer oriented qualities.

High School diploma required. Associates degree preferred.

Ameritours provides a competitive salary, comprehensive medical/dental/life insurance, 401K savings plan, profit sharing and more. For consideration, please send resume to Kathy Enos at:

AMERISURE COMPANIES
28 West Adams
Detroit, MI 48226

Equal Opportunity Employer

Secretary

LEGAL SECRETARY

Michigan National Corporation has an immediate opening for an experienced Legal Secretary.

Responsibilities include correspondence, word processing, maintaining files and calendars for legal staff and three attorneys.

The ideal candidate must have 1 - 2 years legal experience, excellent written and verbal, a high school diploma, and word processing (WordPerfect 5.1) and transcription skills.

Located at our headquarters in Farmington Hills, this position offers an attractive salary, paid benefits, competitive compensation and excellent growth potential. Please send resume to:

Michigan National
Human Resources - Staffing/MR-LS
P. O. Box 9065
Farmington Hills, MI 48333-9065

We promote a drug-free environment. Must pass pre-employment drug test as part of the pre-employment process.

An Equal Opportunity Employer

SECRETARY/PART TIME

Rochester Hills office seeks sharp non-smoker with good secretarial skills. 656-9090

SECRETARY/RECEPTIONIST

High energy, part time or full time position. Outstanding clerical skills, voice location. Typing, data entry and good phone skills needed.

Call 848-8800

SECRETARY

Regional Sales/Service Office

MTS is seeking a Secretary for the Sales/Service Office in our Troy Office in Bloomfield Hills. Working in a fast-paced environment, you will perform a wide variety of secretarial, clerical & office administrative duties such as: word processing, phone coverage, maintaining files, mail, distribution, copying. Must be well organized with good communication skills. Minimum of two to three 3 years secretarial experience is required as well as general PC experience.

For more information or an interview appointment call 334-2772

An Equal Opportunity Employer

MTS SYSTEMS CORPORATION

SECRETARY

To community relations department of progressive child welfare agency, located in Southfield. Minimum 2 years office experience, typing 55 plus rate typing (55-65 wpm) required. Careful attention to detail and organizational skills a must. Experience with Word Perfect 5.1 preferred. Venture Desktop Publishing a plus. Salary range, $15,000 to $17,000. For consideration, send resume to:

Secretary/OE
19785 W. 12 Mile Rd. - Suite 401
Southfield, MI 48076
An Equal Opportunity Employer

SECRETARY

1 person. Southfield law office, will train, experience in Word Perfect preferred. 559-9003

SERVICE CLERK

Local Southfield office requires Service Clerk with computer experience and knowledge. Only qualified need to apply. Benefits available. Contact P.O. Box 430, Dearborn, MI 48121

SECRETARY WORD PROCESSOR

If typing is your forte, and people are important to you, this is for you! Your good skills and experience are the key. $17,680 Fee paid. Call Bernice. 484-0909

SECRETARIAL SERVICES PERSONNEL

SENIOR CLERK

Troy area, provides clerical support for underwriters & graduate degree program office. Education emphasis on completion of high school and at least 2 yrs. qualifying work experience required. The ability to type accurately (50w p.m.), excellent communication skills, and a demonstrated ability to deal with the public required. PC experience required. Excellent fringe benefits. Min. salary $8.55/hr. Send resume by June 28, to

DCI-1, Cents & Michigan University, 2075 W. Big Beaver Rd., Suite 200, Troy, MI 48084

NO PHONE CALLS

CMU is an Affirmative Action/Equal Opportunity Institution

SITE COORDINATOR

Provide clerical assistance & monitor security for transitional dev. program. Good communication skills, high school diploma or equivalent. All shifts available. Send resume to: P. O. Box 431504, Pontiac, MI 48343

SOUTHFIELD STEEL Company has an immediate opening in Accounts Receivable. Recent Grad okay. No experience necessary. However, must have graduated with an academic grade average. Please send resume to: Steel Company, P. O. Box 530, Southfield, MI 48037-0530

504 Help Wanted Office-Clerical

SECRETARIES
WORD PROCESSORS
RECEPTIONISTS

- Short and long Term assignments available
- Word Perfect 5.1
- Lotus 123
- All types of word processing packages available

Call Ruth for appointment

EXPRESS TEMPORARY SERVICES
643-8590

SECRETARY ADMINISTRATOR

Full time, evenings & weekends. Communicating, organizing, research, typing, computer, writing, phone, motivation, analytical skills. Degreed upper quartile. Non smoker. Permanent, will contact. Write President, Ste. 300, 19785 W. Twelve Mile Rd. Southfield, 48076 847-1564

SECRETARY - Growing company in Pontiac needs secretary. Well organized, excellent grammar, strong interpersonal skills, experienced in WordPerfect. Salary commensurate with ability. Send resume to Box 1400, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY

Major corporation in Ren Cen seeks your excellent skills for this permanent position. Shorthand a plus. Growth potential and top benefits. Interviews or call:

DIVERSIFIED RECRUITERS CO.
27746 Novi Road
Novi, MI 48377-3437
All Fees Co. Paid 344-8700

TYPIST

Part time. Excellent money. Call 1-900-820-9888. $3 per minute.

WORDPROCESSING SECRETARY

Dynamic, growing medical research firm. Requires solid WordPerfect experience (WordPerfect preferred), strong typing skills, 70-80 wpm, interesting work in pleasant, fast paced, professional environment. Competitive salary and benefits. (11 Mile & Inkster Rd.) Call Nancy 352-3300

WORD PROCESSOR/PART TIME

WordPerfect 5.1 experience required. Flexible hours. 25-35 per week. Send resume. Meet requirements to: PO Box #8199, Dearborn, MI 48121

WORD PROCESSOR

Farmington Hills location. Midnight shift. Must have Xerox 8045. Must experienced in word processing with minimal layout for technical publication.

Livonia 474-7766

MGM Services

Word Processor

Needed, part-time, 50 plus wpm. McIntosh experience. National Marketing Research Company based in Troy. Excellent Salary.

Call Helen Kelly

643-6699

WORD PROCESSORS NEEDED

WordPerfect 5.1
Displayware 5 & 4
Docmate
NBI
Wang
Lotus 1-2-3

We are recruiting word processors for long & short assignments in

DETROIT
LIVONIA
SOUTHFIELD
TROY

Hurry & call today for your appointment.

TOP PAY & BENEFITS

CORPORATE PERSONNEL SERVICES

Livonia 281-1120
Detroit 965-0287
Troy 596-8900
HOTLINE 10E

505 Help Wanted Food-Beverage

ACCEPTING APPLICATIONS

BAKERS SQUARE NOW HIRING
- COOKS TO $8/HR
- SERVERS TO $12/HR
- DISHWASHER TO $8/HR
- JANITOR TO $9/HR
- MANAGERS $21,000+

Apply Personally at the following locations:
Birmingham - 825 Bowers
Canton - 1 Haggerty Rd.
Oak Park - 25660 Greenfield
Warren - 13602 14 Mile
Westland - 36101 Warren Rd.

AN EXPERIENCED CULINARY Professional needed for accounting date increased business levels. Full benefits. Call Jim Kaye for a competitive salary. Apply in person:

BEVERLY HILLS GRILL
31471 Southfield Rd.
Between 13 & 14 Mile Rds.

ASSISTANT KITCHEN MANAGER

Experience necessary, days & evening. Metro Music Cafe, Royal Oak. Ask for Charles 542-1500

ASSISTANT MANAGER

Hungry, Howies Pizza. Experience with dough, prep work, cashiering, minimum wage. Call. 560-4517

ASSISTANT MANAGER

Great Opportunity Benefits

Send resume to:
Albano Bertolini Bakery, 190 North Hunter, Birmingham, MI 48009

BARTENDERS & WAIT STAFF

Needed for all shifts. Apply in person at: Mission Hills Golf Course, 14830 Sheldon, Plymouth. 453-0047

BAR & WAIT PERSON Wanted part time, Sat. & Sun., days & nights. Please apply within: Dunlap's 23651 W. 7 Mile

BATES HAMBURGERS - 33406 5 Mile, Livonia, 22291 Middlebelt, Farmington Hills. All shifts, full & part time, meals & uniforms furnished. Apply in person, 8am to 10am, & 2pm to 5pm.

BILL KNAPP'S

is coming to WESTLAND

We are looking for Servers, Cooks, Busers & Dishwashers to staff our new location

Flexible hours, paid training, meal discounts & fun!

Call Renee for an interview at 478-3540 or apply in person from 11am-6pm at

BILL KNAPP'S
40900 Ann Arbor Rd., Plymouth

BUDDY'S PIZZA - LIVONIA

Now hiring Sous/Saute Cook. Full time position, some experience preferred. Excellent wages, benefits available. Great opportunity for add-ons. Call Mr. Kurtz at 591-2300 ext. 3 for an appointment with our growing company. Please call for appt. 261-3550

CATERING SALES MANAGER with at least 2 yrs experience in sales & banquet service. Excellent salary & benefits. Mail resume to Box #216 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

COOK

Experienced, full time. Apply in person. On The Tee, 29634 Halsted, Farmington Hills

COOK

Experienced only, private country club, top pay and good benefits. Ask for Chef 349-5564

COOK for Broiler and/or Sauteu station. Part time, weekend evening shifts. Mayflower Hotel in Plymouth. 453-1832

505 Help Wanted Food-Beverage

COOK

Good pay & benefits. Great opportunity for the right person. Call:

Sweet Lorraine's Cafe
in Southfield, 559-5988

COOK

Our contemporary seafood cuisine offers an excellent opportunity for an experienced cook. Dinner shift.

OCEAN GRILLE
Birmingham 646-7001

COOKS - EXPERIENCED. Full or part time, all shifts. Hostess - Days. Apply in person: Big Boy Restaurant, 28750 Plymouth, or call 427-4650

COOK-Short Order, nights. Experienced. 56 per hour to start. 12 Hi Pub, Southfield. 353-0018

COOK - SHORT ORDER - will train. Full time, days. Apply in person. 28 1/2 Mile, Blarney Bay Pub, 37154 W Warren, Westland

COOKS - WAITSTAFF

Full time, days & evenings. Breakfast, lunch experience necessary. Apply with: BAGEOS, 25938 Middlebelt.

COOK WAIT PERSONS

Days or Afternoons

We are looking for a few new team members. Flexible hours, competitive wages & benefits. Apply in person:

LIVONIA BIG BOY
Plymouth & Farmington Rds.
421-4349

DISHWASHER, part time, Friday and Saturday evenings, 5 PM. - 1 AM. Mayflower Hotel in Plymouth. 453-1832

EXPERIENCED ONLY - Full time wait staff, days & nights, Bartenders, full time days, part time nights. Part time host staff. Please call between 10am-4pm. 260-2626

GRILL COOK

Minimum 2 years experience. Willing to train right person. Contact Bob or Frank (Plymouth/Northville area) 420-2124

HOST/MANAGER - NIGHTS

Full time. Must have 1 year food & beverage experience. Apply in person weekdays 8am-11am or 2pm-5pm at: Botsford Inn, 28000 Grand River Ave., Farmington Hills.

HOTEL

All Kitchen Positions Now Needed. Resumes to: Box 252 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

NOW HIRING experienced PM Wait Staff, AM and PM Dishwashers and Cooks. Apply in person at: Jonathan's Family Restaurant, 40345 Michigan Ave., Canton

PART TIME/FOOD SERVER

Early evenings. No experience necessary. Weekend. Call Lois 729-3946

An Equal Opportunity Employer

PASTRY CHEF

Evening position. Great opportunity. Call:

Sweet Lorraine's Cafe
559-5988

PIZZA MAKERS, Wait Staff, Salad Persons, Hostess, Bartenders and cashiers. Apply: Ella Italian Dining, 6033 W. 14 Mile, Lake Ridge

RAMADA HOTEL of Southfield is now accepting applications for Wait Staff & Bartenders. Full or part time. Apply within: 28225 Telegraph Rd., No phone calls!

RESTAURANTS

THE RATTLESNAKE CLUB
300 River Place
Detroit, MI 48207
(Joe Campau at the Detroit River)

RIVER PLACE INN (Hotel)
1000 River Place
Detroit, MI 48207
(Mc Dougall at the Detroit River)

Are now accepting resumes for: Sous Chef trainee, dinner cooks and line cooks with 3-5 yrs. food experience. Apply in person Mon-Fri between 3-4pm or by mail. Interviews will be by appointment only. No calls accepted.

SALAD PREP SERVER

7am-2pm. Apply in person at: The Alpa Restaurant, 6700 Rochester Rd., Troy.

SERVERS, Host/Hostesses, Cooks - Apply in person: Big Boy, Pontiac Mall, 3300 Pontiac Lake Rd. Waterford. Mon.-Fri. between 2-4pm & 8-10pm.

SHIELDS OF NOVI NOW HIRING Cooks and Wait Staff. Apply in person. Comfortable work environment. Flexible hours. Ask for Manager during school. Wages according to experience. Apply in person 42100 Grand River. Ask for John.

WAIT PERSON - Full or part time. Experienced preferred. Apply or contact Bob or Frank (Plymouth/Northville area) 420-2124

505 Help Wanted Food-Beverage

RAMADA HOTEL of Southfield now accepting applications for Assistant Food & Beverage Manager. Person we are seeking must have at least 2 yrs. experience in lounge management. Also must be a highly motivated person. Apply within: 28225 Telegraph Rd. No phone calls!

RESTAURANT/LOUNGE

Upscale business hotel seeking experienced fine dining personnel. Bartenders. Full & part time available. Competitive wages & benefits. Apply in person.

HOTEL BARONETTE (12 Oaks Mall)
27790 Novi Rd, Novi.

Equal Opportunity Employer M/F/H

RESTAURANTS

THE RATTLESNAKE CLUB
300 River Place
Detroit, MI 48207
(Joe Campau at the Detroit River)

RIVER PLACE INN (Hotel)
1000 River Place
Detroit, MI 48207
(Mc Dougall at the Detroit River)

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