504 Help Wanted Office-Clerical

OFFICE MANAGEMENT. Self-motivated, non-smoking Bookkeeper/Office Manager for fast-paced Southfield Office. Construction experience preferred, but will train if otherwise qualified. Submit resume to: Box #282, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PARALEGAL. Downtown Detroit Law Firm requires paralegal with experience in tax, to work 20 - 25 hrs. a week. Salary negotiable. Send resume to: Box 286 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PART-TIME LEGAL SECRETARY Needed for non smoking Law Firm in Troy. Experienced in Workmans Compensation & Computers. Call Barb, 641-7800

PART TIME Office Clerk - Some typing experience, filing, etc. Will train. Call Mrs. Fox 582-8700

PART TIME Secretary/Bookkeeper for Troy real estate development company. Call, 643-7578

PERMANENT, PART TIME Work order clerk. Fast-paced Clawson firm needs mature, office-experienced, motivated person Mon-Fri, 1-6pm. Good communication/organizational skills, plus typing 45 wpm, extensive phone usage/typing. $6/hour Call Judy, Mon-Fri, 11am-Noon 583-2945

PRIVATE BUSINESS COLLEGE seeks Administrative Assistant for vice-president/dean. Requires superior people, communication, writing & management skills, experience in management skills, staff supervision & problem solving. Micro computer skills especially Wordstar, WordPerfect, dBase 3+, & Lotus are required. Send resume to: Walsh College, P.O. Box 7006, Troy, MI 48007-7006 An Equal Opportunity Employer

PURCHASING CLERK Multi-faceted property management firm seeking an industrious Purchasing Clerk for a very busy office. Applicant needs previous experience and computer knowledge. Send resumes only with salary requirements to: LGJ Enterprises, 26350 Somerset Dr., Inkster, MI, 48141.

RECEPTIONIST - FULL time. Accurate typing skills. Real estate knowledge helpful. Call Real Estate One. 852-8500

RECEPTIONIST - Animal Hospital Approximately 30 hrs/wk, alternate Sat. Deliver resume to: 24261 Greenfield Rd., Southfield, MI

RECEPTIONIST - Birmingham/Bloomfield office seeks competent, mature person, call for confidential interview - ask for Ruth 433-3335

RECEPTIONIST - Small Southfield law firm, non-smoking experience preferred Telephone, typing, filing, general office, computer knowledge helpful. 827-7000

RECEPTIONISTS Several openings. Multi-lines, good image, 30-50 wpm. Some jobs typing not required.

ARBOR TEMPS, 459-1166

RECEPTIONIST SECRETARY for fast paced Southfield office. Must be able to handle multiple phone lines. Typing a must. Computer a plus. Send resume & salary requirements to: 21477 Bridge St. Southfield, 48034

RECEPTIONIST-EXPERIENCED for 10 attorney firm in Bloomfield Hills. Salary commensurate with ability. Send resume and salary requirements to: Office Manager, 6895 Telegraph, Su. 1, Birmingham, MI, 48010.

RECEPTIONIST/SECRETARY Experienced for busy front desk position. Must be able to answer incoming phones as well as typing miscellaneous correspondence. Word processing required. Micro software a plus. Salary, $15-$16,000. Please send resume to: Personnel Department, 27780 Novi Rd; Suite 250, Novi, MI 48377-3427

RECEPTIONIST/SECRETARY Part Time for Growing VIDEO COMPANY Good telephone manner & people skills Typing, organizing, sales assistant. Some computer & video equipment knowledge helpful. Send resume & salary history to: Personnel Department, Box 701, Dearborn Heights, MI 48127.

RECEPTIONIST/SECRETARY Immediate openings in Southfield office. Seeking full time with good typing and wordprocessing experience. Must be professional and courteous. Please send resume with salary requirements to: P.O. 264 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd, Livonia, Michigan 48150

RECEPTIONIST Full time, Birmingham lawfirm Experienced only. 540-3366

RECEPTIONIST - with Roim experience needed by dynamic high-tech manufacturer. $7/hr. Call Ruth at UNIFORCE 646-7664

RECEPTIONIST/General Office to $17,000. Livonia. 40 + wpm. 3-5 yrs. experience. WordPerfect. 473-7210 Steven J. Greene Personnel

RECEPTIONIST/SECRETARY Auto repair shop seeks positive person for full time work. Duties include greeting, cashing out customers and light secretarial. Phone 277-4777

RECEPTIONIST/SECRETARY Livonia based company seeks Receptionist/Secretary. Must have good typing, phone answering, filing and organizational skills. Salary range $5.50-$7.00 per hour. Call for appointment. 458-2700

RECEPTIONIST - With enthusiasm, needed for new company, looking to add staff. Must be experienced with excellent communication skills, typing and data entry. Call Marie, HOME PROTECTION ONE 932-5660

RECEPTIONIST/SECRETARY Farmington Hills engineering firm is seeking a full time Receptionist/Secretary. Experience with computers and general office duties required. Excellent salary and benefit package. Please send resume and salary requirements to: ASL, 27200 Haggerty Rd., Suite D12, Farmington Hills, MI., 48331. An Equal Opportunity Employer

SECRETARIES WORD PROCESSORS RECEPTIONISTS
- Short and long Term assignments available
- Word Perfect 5.1
- Lotus 123
- All types of word processing packages needed
- Call Ruth for appointment

EXPRESS TEMPORARY SERVICES 643-8590

SECRETARY/ ADMINISTRATIVE ASSISTANT Full time position for Bloomfield Hills CPA firm. Must be proficient in WordPerfect and possess excellent communication and organizational skills. Lotus 123 and database experience is a plus. Send resume with salary requirements to PO Box 725 Bloomfield Hills, MI 48302-0565

RATE CLERK Major transportation company in Troy area seeks conscientious individual with a good knowledge of math and geographics. Good communication skills required. Rating/tariff experience preferred. Must be computer literate. Non smoking environment. Excellent benefit package. Send resume and salary requirements to: Box 288, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150 Equal Opportunity Employer Minority/Female/Handicapped/Vet

RECEPTIONIST An oportunity is available with a Birmingham residential builder & property management firm. This individual should have good telephone & typing skills with the ability to handle a variety of general office duties. Send resume to: Benelcke & Krue Development Corp., 1600 Woodward, Suite 250, Bloomfield Hills, MI 48304, Attention Marsha

RECEPTION/SALES OFFICE TO $18,000 A division of a national corporation is seeking an individual experienced in handling phones in a fast paced environment. This position also requires good typing skills & some computer knowledge. If you enjoy a fast pace and are looking for a challenge along with personal growth, this sales environment may be for you. Call: 585-4200

OFFICE MATES 5

SALES SECRETARY Non smoking company seeks sharp individual with initiative and good secretarial skills to work flexible hours. Typing 40 wpm. and ability to work well with others a must! Send resume to: Sales Secretary, P.O. Box 300, Southfield, MI., 48037.

SECRETARY ADMINISTRATOR Full or part time, evenings & weekends. Communicating, organizing, research, typing, computer, writing, phone, librarian, archival skills. Degreed upper quartile. Non smoker. Permanent, will contact. Write President: Ste. 300, 19785 W. Twelve Mile Rd. Southfield, 48076 647-1564

SECRETARY - Entry level position Also Law Clerk. Full or part time, flexible hours, for Birmingham law firm. 645-5557

SECRETARY for fast paced property management firm. Must be experienced with excellent communication and word processing skills. Send resume with salary requirements to: Secretary, P. O. Box 2480 Farmington Hills MI. 48333

SECRETARY Full time, downtown location. Typing 60 w.p.m., WordPerfect 5.1 experience a must. Call 965-4100

SECRETARY needed for Bloomfield Hills office. Individual must have excellent typing, proof reading, telephone, organization & grammar skills. Individual must be able to communicate & work well with others. Computer experience is required. Reply to: Box 270, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY/RECEPTIONIST Self-motivated, non-smoking person for fast-paced Southfield General Contractors office. Good typing & phone skills required. Send resumes to: Box #262, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY/RECEPTIONIST Part time position. WordPerfect 5.0, Lotus 1-2-3. Send resume to: Attn: Office Manager, 355 S. Woodward, Suite 275, Birmingham, MI 48009

SECRETARY/RECEPTIONIST needed for Farmington Hills real estate office. Must have accurate typing skills, good phone manners, & be dependable. Ask for manager. 474-3303

SECRETARY/RECEPTIONIST For growing real estate development company. Opportunity for advancement. Send resume to: D.W.A. 6960 Orchard Lake, Suite 306 West Bloomfield, MI 48322

SECRETARY/ RECEPTIONIST Dynamic financial firm has need for a dynamic person approximately 32 flexible hours a week, ideally suited for the talented person looking for flexible hours. Troy area. 649-0780

SECRETARY TO $23,000 Marketing dept. of major company is looking for your excellent typing and word processing skills. Promotable opportunity. WordPerfect a plus. DIVERSIFIED RECRUITERS CO. 27780 Novi Road, Ste. 106 Novi, MI 48377-3427 All Fees Co. Paid 344-6700

SECRETARY We currently have a part time opening in our Regional group office for a mature individual who enjoys working in a fast-paced setting. This position requires solid secretarial skills, proficiency in the use of the typewriter and personal computer, strong spelling, excellent grammar and editing abilities. This position also requires the ability to work well independently, to meet deadline pressures and the ability to prioritize work: accuracy and attention to detail are a must. Minnesota Mutual is a leading national life insurance company. We offer competitive pay, excellent benefits and the chance to excel in a rapidly growing environment. For confidential consideration, please mail your resume and salary requirements to: Carole Cote Minnesota Mutual, 777 Bowers, Birmingham, MI 48009. An Equal Opportunity Employer

SECRETARY/Word processor - for Auburn Hills manufacturer. Lively office. Decmate preferred, will train $9/hr. Call Susan at UNIFORCE 646-6168

STAFF AUDITOR Suburban bank is accepting resumes for a full time staff auditor position. Banking background preferred. Some accounting or auditing experience helpful. Starting rate $8.03 per hour however pay commensurate with experience Resumes should be sent to: FIDELITY BANK 2681 INDUSTRIAL ROW TROY, MI 48084 An Equal Opportunity Employer

SUPPLY CLERKS Large corporation in downtown Detroit is looking for physically fit, reliable individuals to work in shipping & receiving department. This full time position includes benefits with advancement in this large company. Interested candidates forward resume to Supply Clerks P.O. Box 779 Detroit, MI 48231

TELEPHONE OPERATOR/TYPIST needed. Experienced only. Day shift. Call Kelly at. 534-0040

TELEPHONE RECEPTIONIST/SECRETARY positions. Full time & part time. Word processing experience preferable, but will train Call 8:30-5:30. 998-5503

TEMPORARY PART TIME - Bookkeeper/Secretary for Southfield art gallery. 356-5421

SECRETARY/WORDPROCESSOR Full time position in professional office with pleasant working environment. Wordperfect 5.0 or 5.1, general office skills and pleasant phone manner desired. Competitive pay and benefits. Send resume to: McKenna Associates Inc., 38955 Hills Tech Dr., Suite 200, Farmington Hills, MI. 48331. An Equal Opportunity Employer

SECRETARY - W. BLOOMFIELD Temple Israel is seeking experienced secretary with good writing and communication skills. Wordperfect experience helpful. Congenial atmosphere, competitive compensation package. Mail resume to: Secretary, Care of: Temple Israel, 5725 Walnut Lk. Rd., W. Bloomfield, MI 48323

SOUTHFIELD STEEL Company has an immediate opening in Accounts Receivable. Recent Grad okay. No experience necessary. However, must have graduated with a high academic grade average. Please send resume to: Steel Company, P. O. Box 330, Southfield, MI 48037-0330

SWITCHBORD OPERATOR & Receptionist wanted for private country club. Must be able to type 50 or more wpm & have switchboard experience. Send resume to: P.O. Box 823, Northville, MI 48167

THE TROWBRIDGE The finest in Senior Living has full and part time positions available for Concierge (receptionist) on the day and evening shift. Excellent wages and benefits. Call for information and interview 352-0208

WANTED: Individual with Data Entry/General Office skills to join our TEAM.

The Medical Team, a certified home health care agency and hospital staffing service, needs an energetic "people person" at the front desk of our busy Southfield office. Must have excellent phone, typing, data entry/PC and general office skills. If you enjoy a busy workplace and can't standing doing the same thing day after day, this may be the perfect job for you! Call today: Andrea Martlock, R.N. 358-2260

WORD PROCESSING WHIZ Your skills will be appreciated here. Nice people and interesting work. Medical or legal terminology a plus. $17,500. Call 464-0909. SNELLING PERSONNEL SERVICES

WORD PROCESSING personnel needed. Macintosh/Micro Soft Word, Word Perfect (all versions), Lotus, Multimate, and all other software needed. Top pay, Paid Holidays, Temp-Med Insurance, Over Time Pay.

SNELLING TEMPORARIES Livonia 464-2100 Southfield 352-1300 NEVER A FEE

Word Processor Needed, part-time, 60 plus wpm. Mcintosh/Microsoft Word experience. National Marketing Research Company located in Troy. Excellent Salary. Call Helen Nelson: 643-6699

WORD PROCESSORS NEEDED! Immediate long term temporary positions available in Detroit, Southfield & Troy areas. Hurry & call today for your appointment. TOP PAY & BENEFITS Ask about our Bonus Program

CORPORATE PERSONNEL SERVICES Berkley: 398-8960 Detroit: 965-0767 Livonia: 261-1120 NO FEE EOE

W. BLOOMFIELD COUNTRY Club seeks sharp Receptionist. Phone, typing, filing, member contact. 8551800, ask for office

505 Help Wanted Food-Beverage

ACCEPTING APPLICATIONS BAKERS SQUARE NOW HIRING
- COOKS TO $8/HR
- SERVERS TO $12/HR
- DISHWASHER TO $8/HR
- JANITOR TO $9/HR
- MANAGERS $21,000 +

Apply in person at the following locations: Birmingham - 825 Bowers Canton - 5946 Sheldon Rd Oak Park - 26660 Greenfield Warren - 13602 14 Mile Westland - 36101 Warren Rd.

BAKERY HELP/WILL TRAIN Apply in person: 24551 W. 12 Mile Road, Southfield.

BILL KNAPP'S is looking for energetic, self motivated people for positions of
- GRILL COOKS
- SERVERS

Paid summer training for Fall positions For Farmington restaurant, apply at: 36650 Grand River Ave. For Westland restaurant apply at: 16995 South Laurel Park Drive, Livonia. A GREAT PLACE TO WORK!

BREAKFAST COOK - Experienced only. Full time. No Sundays Apply in person Crawford's Restaurant, 160 E. Main, Northville.

CAFE BONHOMME Accepting applications for "Chef's assistant" full time position available, some experience necesary. Competitive wages/excellent learning environment. Apply in person only. For appointment phone 453-6260 ask for Greg Goodman

COOK for Broiler and/or Saute station. Part time, weekend evening shifts. Mayflower Hotel in Plymouth. 453-1632

COOK Good pay & benefits. Great opportunity for the right person. Call: Sweet Lorraine's Cafe In Southfield, 559-5986

COOKS & DISHWASHERS Full time. Apply in person at Mr B's Farm, 24555 Novi Rd., Novi, MI.

COOKS Part/full time available. Excellent pay, flexible hours possible. Apply within Tues. thru Fri., 2-4pm, John's Good Time Bar & Grill, 27353 Cherry Hill, 1½ blocks West of Inkster Road

Due to increased business MOUNTAIN JACKS is currently seeking career minded professionals to help us serve the best prime rib in town. If you are a proven performer as demonstrated by experience & references, you many quality to join our staff as a
- Working chef
- Kitchen manager
- Sous chef
- Assistant kitchen manager

Apply in person - 26207 W. Warren Dearborn Hts.

ESTABLISHED SEA FOOD restaurant is now accepting applications for new location in Southfield. If you are dependable, energetic & like working with people call Dwayne for an appt. 368-5119

FOOD SERVICE/COOK MANAGER Needed for upscale retirement complex in local suburban setting. Enthusiasm, initiative, and related experience are "must-haves" for this position. Responsibilities also include purchasing, budgets, menu planning, and supervision. Send complete work history and salary requirements to: Ms. Terry, P.O. Box 3045, Birmingham, MI 48009

COOKS Full time, days & evenings. Breakfast experience helpful. Apply within: SAGEOS, 25838 Middlebelt.

COWLEYS' hiring Wait Staff & Bartenders. Apply Mon thru Thurs, 2-4 at: 33338 Grand River or call & leave message. 353-9338

DISHWASHER, part time, Friday and Saturday evenings, 6 PM. - 1 AM. Mayflower Hotel in Plymouth. 453-1632.

EMBASSY SUITES SOUTHFIELD Has immediate openings for the following positions:
- SALES MANAGER 2 years previous experience, corporate market required.
- SOUS CHEF Minimum 1 year Sous Chef prior experience with large volume restaurant catering operation.

SERVERS Restaurant lunches and cocktails Please respond by resume or application to Personnel Director: EMBASSY SUITES SOUTHFIELD 28100 FRANKLIN RD., SOUTHFIELD MI. 48034 NO PHONE CALLS PLEASE An Equal Opportunity Employer

FULL TIME wait staff, days & nights. Bartenders, full time days, part time nights. Part time host staff. Experience only. Please call Joe at Trini & Carmen's, Birmingham/Troy area between 10am-4pm. 280-2628

GOURMET CARRY OUT - seeking help. All positions, all shifts. Apply at: 35558 Grand River, Farmington Hills. Ask for Frank, 471-6618

HOLIDAY INN - Southfield, accepting applications for working Chef. Please apply in person to Kathy Keller, Food & Beverage Director, 26555 Telegraph

HOTEL All Kitchen Personnel Needed. Resumes to: Box 252 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

KITCHEN HELP. All positions. Competitive starting wage. Willing to train. Apply in person: Bloomfield Charleys, 5656 W. Maple, W. Bloomfield.

LINE COOKS Starting at $7 per hour. Part time - nights, and full time closing - nights. Great benefits. Apply in person 2-4pm Mon.-Fri. THE GROUND ROUND 30005 Orchard Lake Rd. Farmington Hills

MANAGER Needed full time. Experience preferred. Apply in person. Athenes Cafe in Livonia Mall.

MEAT MARKET Counter Clerk - Conrad Sausage Co. Part time 20-30 hrs per week. No nights, no Sundays. 626-6050

OLGA'S KITCHEN is now hiring Wait & Host Persons for day shift. Flexible schedules, meal benefits, pleasant atmosphere. FOOD YOU ARE PROUD TO SERVE Apply in person: Olga's Kitchen Tel-Twelve Mall, between 2-4PM

PASTRY CHEF Evening position. Great opportunity. Call: Sweet Lorraine's Cafe 559-5986

Restaurant

Sea-Green It's the color of money. And it leads to success. At Red Lobster. We've got opportunities here that offer you more. More money. More challenge. More potential

Color your world successful. At Red Lobster, W have the following openings:
- Waiters/Waitresses
- Hosts/Hostesses
- Bus Persons
- Bartenders
- Cashiers
- Dishwashers
- Food Preparation
- Kitchen
- Utility
- Line Cooks

We Offer:
- Full & part time
- Flexible schedules
- Meal discounts
- Paid Vacations/Holiday
- Much, much more!

Our name may be Red Lobster - - but when you get here, you'll see green. Apply in person 2-4 PM, daily. Ask for the Manager.

RED LOBSTER 24705 12 Mile Rd. Southfield, MI An Equal Opportunity Employer

SALVATORE SCALLOPINI OF AUBURN HILLS NOW HIRING: all positions Apply in person, Mon. thru Fri. 10-5: 2612 N. Squirrel Rd. at Walton in Auburn Square Shopping Center

SERVERS & PM DISH PERSONS, wanted Good pay, flexible hours Apply in person at The Royal Oak Ground Round, 3310 N. Woodward, Mon.-Fri between 2-4pm & 8-10pm.

SNACK BAR Help for Social Club in Westland, full time evenings Call after 3pm. 421-9790

WAITPERSON DAY & NIGHT Experienced, flexible hours Mt. Chalet #2 Food & Spirits Royal Oak. 549-2929

WAIT STAFF For progressive Royal Oak night club Apply after 9 PM 589-3344

YOU CAN MAKE A DIFFERENCE AT ARBY'S Friendly crew persons wanted for quality customer service, product preparation and cleanup. Flexible shifts. Benefits. Visit Redford, Livonia, Canton or Garden City ARBY'S

506 Help Wanted Sales

A BETTER COMMISION SPLIT Earn 100% Licensed agents only Call Rich or Jim Realty World First Choice 532-3513

ABSOLUTE ground floor opportunity. Unique affordable appearance product. Best MLM payout plan Great recruiting & support system No meetings 406-5070 (No toll)

ACCOUNT EXECUTIVE SALES Career opportunity with southeastern Michigan's largest supplier of hightech telecommunications equipment, networks, and software. Highest commissions in the industry with bonus, profit sharing, 401-K retirement plan, medical/optical/dental insurance, car allowance, and expense reimbursement. Call Dave Fisher at 489-0148 ext 351, to arrange an interview

ADVERTISING SALES/TELEMARKETING Trade magazine seeking experienced full time Telemarketing/Sales Professional with excellent phone skills. Send resume to: D & F, P.O. Box 84-A, Brighton, MI., 48116

AGGRESSIVE PERSON With INDUSTRIAL Cutting Tools knowledge. Sell by phone throughout the U.S. Customers supplied. Salary plus commission 532-2220

AGGRESSIVE Sales people needed to call on company clients throughout the country Work just 2 days a week, Thurs & Fri. All expenses paid. $50K and up Call Mr. Marvin 348-4798

A GREAT PLACE TO WORK! REAL ESTATE ONE, INC. PLYMOUTH - CANTON Chart your course for real estate success Work with an office managed by a CRB* (Certified Real Estate Brokerage) $25,000 Guaranteed Minimum Income Call Today Joseph P. Mainix CRB, CRS 465-7000

A CAREER IN REAL ESTATE SALES WITH US IS A "REAL JOB". Our programs and support systems are so effective we guarantee you a minimum annual income of $25,000 with unlimited potential. DON'T GAMBLE WITH YOUR FUTURE. CALL ME TODAY!!! SUE KELLY 644-4700 REAL ESTATE ONE, INC. Bloomfield - Birmingham

A CAREER SHOULD BE BY DESIGN....NOT BY DEFAULT That's why Real Estate One offers career choices for the self-directed, ambitious individual and then supports those choices through intensive training, staff assistance, high quality education programs, and innovative marketing tools. Ask about our guaranteed income program, Call... Betty K. Clark Multi-Million Dollar Career Manager 363-1511 REAL ESTATE ONE, INC.

ADMISSIONS - Meane Modeling School & Agency, looking for sales person for admissions. Experienced only, no retail, high earning potential. 358-1125

AGENTS NEEDED. Real Estate Can Be Fun Again! No cold calling, no farming, no sitting open houses. UNLIMITED qualified BUYER LEADS! Great training, fast results, flexible hours. 646-6670

A LOCAL CELLULAR & PAGING Company is expanding their Sales Force. We are looking for full & part time help. Training provided for the right people. Excellent compensation for above average effort. Call Bob Washburn for appointment: 353-2605

ARE YOU THINKING ABOUT GETTING INTO REAL ESTATE? Top Training - National Company, Great Office, Experienced agents, ask about our 100% program. In Northville/Novi, call Chuck Fast at. 347-3050 COLDWELL BANKER Schweitzer Real Estate 19 Offices Expect the best*

A Serious Income Lots of my friends are earning from $3000-$12,000 per month. Would you like to be my friend? REQUIREMENTS: Honesty, integrity, Humility, Common sense & A willingness to work.

Call: 313-264-9570

ASSISTANT MANAGER/RETAIL 2-5 years experience required. $20-$25,000 depending upon qualifications. Rochester area store location. Send resume to: P. O. Box 81815, Rochester, MI., 48308-1815.

ATTRACTIVE Sales Position selling safety programs. Outside sales experience preferred. Salary/commission/car expense/benefits 968-5601

AUDIO/VIDEO SALES SPECIALISTS HI-FI SPECIALIST is a fine audio/video home entertainment center with a reputation for excellent products, innovation & customer service. We are looking for dedicated Sales Professionals who have at least 2 yrs. commission sales experience selling TV's & audio/video home entertainment equipment. If you're serious about your career, forward your resume in confidence to: Director of Personnel, HI-FI Specialist, 22320 Woodward Ave, Ferndale, MI, 48220

AUTO SALES For independent used car sales. Experience preferred but will train. Must have own transportation. Plymouth. Tyme Auto 455-5566

AUTO SALES Large Oldsmobile dealer needs an experienced salesperson. Good pay plan, guaranteed income, company-paid Blue Cross. Holiday and vacation, profit-sharing & pension plan. Will consider recent leasing, finance, furniture, insurance, or real estate sales experience. Will train recent college grad. See Sid Charnock.

Charnock Olds 24555 Michigan Avenue, Dearborn 1 block W. of Telegraph 565-6500

AUTO TIRE SALES Part time for fast growing Goodyear Tire Center. Looking for sharp, ambitious person to sell tires & write up service orders. Call Don or Ken, March Tire Co 455-7800

BILLION DOLLAR GLOBAL MARKETING CORPORATION UP AMAZING 35-40% sales from last year! Looking for motivated, professional people seeking financial freedom with background in business, recruiting, and/or sales. Urgent, call 458-7745 or 680-3420

COMMERCIAL SALES REP Turn your contacts into cash. $1,000-$6,000 per month. For leads and or sales of unique building maintenance services. Write Mr. Taylor, 1311 Audubon, Grosse Pointe Park, MI., 48230

COSMETIC & Boutique sales experience preferred. Part time. Lovely Birmingham salon. Days call 644-4004, 491-0550 eves 661-3006

CUSTOMER SUPPORT REPRESENTATIVE Hovinga Business Systems, Inc., Michigan's largest Canon dealer, is interviewing for a person to train on Canon office machines and to be involved in customer support. Good communication skills and an attractive personality are important Excellent compensation program and opportunity for advancement. Send resume to Hovinga Business Systems, Inc 41180 Bridge Street Novi, MI 48375-1300 Attn. General Sales Manager

DECORATOR SALES Part time hours for full time pay. Exclusively for Farmington Hills location. Retail sales of wallcovering & window treatments. Paid training. Experience helpful. Call (Personnel) 583-2501

DRAPERY & BLIND SALES Experienced with all window treatment design & decorating. In store and outside sales positions for the Troy, Novi, Farmington and Sterling Heights areas. drapery boutique 455-4400 Ask for Sandy

EARN YOUR YEARLY INCOME Per Month. If I could show you how to earn your yearly income per month would you be interested? 24 hr recorded message 486-1043

EARN $25,000 PLUS Your First Year in Marketing Training. Looking for Livonia, Farmington, and Farmington Hills Residents. We are willing to train and work with you Call 478-6008

EXPANDING AGAIN! Join America's Premier Real Estate Company. We offer extensive training, and a variety of commission plans, including 100% Call CHRIS LEISMER at 646-1800 COLDWELL BANKER Schweitzer Real Estate 19 Offices Expect the best*

EXPERIENCE NOT NECESSARY Local company looking for people who want to earn $500 - $1500 per week commission. Company vehicle, management opportunity. For interview call Mr. Brady 10am-4pm (313) 623-2600

FREE CAREER SEMINARS! You are cordially invited to change your life in 1991. Call for reservations for our next scheduled career night. Seating is limited, so call today

CENTURY 21 CHALET 477-1800

FURNITURE SALES Ambitious, career minded, sincere salesperson needed to sell middle-upper quality furniture. Must be service oriented and want furniture as a career. Salary and opportunities discussed at interview Call Newton Furniture 525-0030

ENGINEERING & Sales liaison needed for automotive sheet medal supplier. Send resume to: 31700 Middlebelt Rd., Ste. 125, Farmington Hills, MI. 48334

FLOOR COVERING SALES PERSON Looking for professional floor covering person with a minimum 4-8 years experience in retail floor covering. Must have knowledge of measuring, reading blue prints, estimating. Contacts already established. A sincere desire to succeed can bring unlimited earning power. Salary plus commission. Call for appoinment after 2:30pm, Dennis Riemer, Riemer Floors, Inc. 353-4050

FREE * REAL ESTATE CLASSES We offer 100% commission plan Please call Dennis Cohoon for Wayne County, 348-6787. Barbera Walkowicz for Oakland County, 474-3303. ERA COUNTRY RIDGE. * Small Materials Charge

FULL TIME SALES POSITION For lovely Birmingham gift shop Retail experience required. 258-9574

GROUP INSURANCE Fast growing managing underwriter seeks self motivated individual with minimum 2 years sales experience in stop loss market for new Detroit office. Group health underwriting background would be a plus. Qualified candidate will be responsible for excess risk sales in the 50-1000 life market thru TPA's in Detroit & eastern Michigan. Competitive compensation package & benefits. If interested please send resume with salary requirements to National Benefit Resources 2800 W. Higgins Rd., Suite 860 Hoffman Estates, Ill 60195 Attention Gene Stevens

HAVE A JEWELRY PARTY - with a 14K gold home party plan. You can earn free jewelry for hosting one. Call & leave name & phone number on answering machine. Book early for the holidays 595-0109

HIGH OVERHEAD? Wanted licensed Real Estate agent. Experienced/new, full/part time. Expanding established office with, relaxed atmosphere. Good commission, excellent support. Call Kennelly Realty Ask for Jay or Nancy 471-0404

HOTEL MARKETING $7-$18 per hour. Full time/part time Days. Mon.-Fri. Apply in person Mon. & Tues. 9am-5pm, "Executive Club" Northfield Hilton or call. 879-5858

IDEAL FOR MOMS & GRANDMA'S Baby World & Teens has openings for a full time sales consultants. Livonia Mall location. For information call Mr. Rose 589-1440

INSURANCE AGENT No experience necessary. $300 per week to start. Call Gary Trent, betw. 8-10am at 261-3333

INTERESTED IN SELLING REAL ESTATE Experienced agents, ask about our 100% program. In Livonia, call Dave Snell 462-1811 COLDWELL BANKER Schweitzer Real Estate 19 Offices Expect the best*

INTERIOR DESIGNER/SALES If you possess sales ability and a design background, apply in person or send resume: Ethan Allen, 15700 Middlebelt Livonia, 48154 261-7780

JOIN THE LEADING QUALITY Homefurnishing Retailer in Michigan. Part time sales, Thurs. & Fri 12-9pm, Sat. & Sun. 12-5pm. Ideal for homemaker returning to the job market, student or sales professional wanting to supplement income Sales background a must. Call Jack Erickson for an appointment during hours indicated above 357-7774

Knights Of Columbus Largest Catholic Fraternal has excellent sales opportunities. Degree or business experience needed. Co. benefits & bonuses 522-9500

MANAGEMENT TRAINEE: Prudential Financial Services seeking aggressive individual. College degree and/or business experience. Forward resume to Prudential Financial Services, 17197 N. Laurel Park Drive, Suite 255, Livonia, MI 48152

MANAGER/BOOKKEEPER for retail store, full time, experienced, call Pamela 357-4644

MARKETING REPRESENTATIVE Do not apply unless you possess one of the following qualifications
- Medical Office Management
- Computer Know How
- Marketing Experience

Salary plus commission. Send resume to 30400 Telegraph, Suite 383, Birmingham, MI 48010

MARKETING REPRESENTATIVE Dental health maintenance organization seeking entry level sales/service rep. Must be outgoing, organized, self starter. Sales experience required, insurance background a plus. Send resume/salary history to Marketing Manager, 5050 Schaefer, Dearborn, MI 48126

PART-TIME EXPERIENCED Salesperson for high fashion ladies clothing store & accessories department. W. Bloomfield area. Contact Sheila at 851-9660

PART TIME SALES Goodyear store, 4-7pm weekdays, 8-5pm Sat. Start at $5 per hour March Tire Company 28481 Telegraph, Southfield John 353-0450

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REAL ESTATE PROFESSIONALS The old days and ways are gone. No longer is just passing your Real Estate exam enough. We at Coldwell Banker take the utmost dedication to see that you are given the best training and support possible. All this plus 100% commission. Second to none. Group health benefits and more enable you to become a true professional. Join the leader Call Jim Stevens or Neal Lanphear at 459-6000

RETAIL/CLOTHING MANAGER Are You A Haberdashery Manager? Can you sell, motivate personnel, control inventory & merchandise? We are an off-price men's, women's & children's clothing store located in Southfield MI. Only interested & career-minded self starters. We offer an excellent benefits package including tuition reimbursement. Salary commensurate with experience. Good working conditions. This is a career opportunity with a rapidly expanding organization. Please send resume to Randy Leshner SYMS CORP., SYMS WAY Secaucus, N.J 07094

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100% Program
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Sell 3 Million - Make $75,000
Sell 4 million - Make $105,000
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PERSONAL FINANCIAL PLANNER IDS Financial Services Inc., an American Express company is offering a Financial Planner Career with Management potential. First year salary and expense allowance, plus opportunity to earn excess commissions. Degree and 2 years sales or professional experience required. Confidential interview, call Mr. Kend 827-1230 Equal Opportunity Employer M/F

REAL ESTATE CLASSES Learn how to obtain your Michigan Real Estate license. Our classes are taught by experienced professionals. State of the art facility. Day and PM classes available. $125 includes tuition and materials. For more information call during business hours: 1-800-989-2121

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REALTORS Great Career Opportunity. DOUBLE Your Annual Income For confidential interview call Lisa 353-7170 Home Marketing Specialist Southfield, MI

RETAIL FURNITURE SALES competitive pay & benefits with a growing company. Call Clay Mon. or Tues. 348-8530

RETAIL MANAGEMENT For our retail store in Pontiac. Please call Betty Bushnell 542-1170

RETAIL SALES - full & part time help. Experienced only. Ask for Pamela or Audry 357-4644

ROUTE SALES PERSON (Part time) to place magazines in suburban stores. an ideal income supplement for an existing bread, pop, cigarette, etc...route sales person. 644-3325

SALES ASSISTANT - Flexible part-time hours. On the job paid training provided. Window treatment business in Birmingham. 647-6580

SALES - AUTOMOTIVE Business is Better in Brighton! Waldecker Automotive Group has expanded. We need quality, motivated, sales people Now! Experienced domestic & import representative given first consideration. We offer a fast growing, financable customer base in an ideal working enviroment. We required stable, confident, competitive sales people who know how to make money and are willing to work hard. Call for an interview appointment, ask for Norm Crain or Nick Wang 227-1761

SALES CONSULTANTS Pet Supermarket is an exciting pet supply retail chain with 3 stores in the Detroit area. Part time positions are available at our newest location. Flexible hours for days, evenings and weekends. Stop in for interview Mon., June 24th, thru Fri., June 28th between 10am & 3pm. Pet Supermarket Halsted Village 37592 W. 12 Mile Rd. Farmington Hills, MI

SALES - excellent opportunity for retired person interested in working full or part time. Choose your own hours. Great income opportunity. Call for appointment, 459-6870

SALESMAN Experienced closers in real estate, cars, insurance and replacement windows. Earn while learning. Start today from the top. BELVEDERE CONSTRUCTION 557-1000 MR LEE

SALES OPPORTUNITY Entry-level sales positions available throughout Metro Detroit for individuals who wish to begin a sales career. This highly competitive market within the service sector requires a motivated, self-starter able to do cold-calling. Beginning base salary is $300/wk. Commission and bonus plan to follow. Send resume to PERSONNEL DEPARTMENT PO BOX #4908 TROY, MI 48099

SALES OPPORTUNITY Willing to train 2 professional motivated individuals. Call Primary Graphics at 680-1922

SALES PERSON Home improvement and modernization sales person with high closing ability needed immediately. Excellent commission scale with draw possibilities. We have the leads, you supply the results. Experienced only need apply. Call Mr. Brown255-2111

SALES PROFESSIONAL 3-5 calls & leads daily. 18 year old Home Improvement Company offers excellent commission level. Looking for aggressive, self-motivated person. Some traveling involved. Apply at 1318 Goldsmith, Plymouth 455-6626

SCHOOL FUND RAISING Excellent opportunity for retired principal or teacher, PTA parent or other aggressive person to show our Michigan product fund raising program. 313-856-7112

STORE MANAGER Leading Womens National Specialty Chain has opening for store manager in Livonia Mall. Duties include Selling, Hiring, Training, Display. Excellent opportunity for speciality store manager seeking new responsibilities. Sales Associates positions also available. Call: Jane Bennet 313-348-9035

SALES ORDER DESK Near North suburban industrial process specialties distributor has opening for inside technical sales person. Position requires at least 2 years college, 1 year related employment, typing and/or computer experience. Good wage, fringe, incentive program. Send resume to Box 282 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SALES PEOPLE Needed for employment directory. Local and nationwide clients. Full or part time. Experience not necessary. 937-2186

SALES PERSON WANTED For Landscape/Construction & Tree & Shrub Spraying. Some experience helpful. Salary commensurate with experience, benefits, profit sharing Call 462-0500

SALES PROFESSIONALS National Guardian Security Services Corp., one of the nation's fastest growing electronic security service companies, has a position available in the Detroit area for an experienced sales representative. The position is responsible for sales of state-of-the-art burglar alarm-fire alarm access control and CCTV services in a predominately commercial and financial application. The successful candidate must possess:
- A minimum of three years experience in electronic product or system sales.
- A history of successful closes from cold calls and referrals.
- Above average performance against sales goals.
- A Business or Technical Degree is preferred.

We offer a package which includes salary, commissions, bonus opportunities, car allowance, attractive benefits and the opportunity to improve your earnings based on your ability. Qualified applicants should submit a resume complete with salary history to: SALES MANAGER NATIONAL GUARDIAN SECURITY SERVICES CORP. 30423 Industrial Road, Livonia, Michigan 48150 Equal Opportunity Employer M/F

SALES REPRESENTATIVE Outside sales, 1-2 yrs. experience outside sales of copiers, fax, phone equipment, etc. Base + commission to $37,000 first year. Degree preferred Benefits Car allowance 473-7210 Steven J. Greene Personnel

SEEKING experienced salesperson to sell live entertainment such as bands, speakers, comedians to corporate and private functions. Job title is Events Coordinator. Commission only. Fax resumes to 313-553-7661 or call Yessian Music, ask for Michelle 313-553-4044

TEACHERS & COACHES Part time educational sales. 20-25/hrs. per week. $250 a week guaranteed, if you qualify. Excellent training. Teaching background helpful. Bring resume to interview. Call C. Knapp after 4pm 464-0931

TELEPHONE SOLICITORS Experienced needed for Home Window. Part-time. Good pay. 729-0220

TELEMARKETING - Full time, part time, anytime. National company, pleasant atmosphere. Hourly + bonuses. Expect $6-10/hr. 443-6693

TELEMARKETING Experience preferred. Canton Insurance Agency. Flexible hours. Call John, or leave message 562-1910

TELEMARKETING positions for a long distance phone service, Mon thru Thurs. evenings, 5-9pm., Sat. 9am-1pm. $5.50 per hour plus commission. Call PCS Group 353-8749

TELEMARKETING Mature, self-motivated persons needed for day shift. Good verbal communication skills & telemarketing experience preferred. 478-0092

TELEMARKETING experience needed by dynamic communications company. Special training. $5.50/hr plus commission. Call Trudy at UNIFORCE 357-0037

TELEPHONE WORK PERMANENT PART-TIME Looking for interesting part-time work as a change of pace and to add to income? 4 hours. 5 days per week calling business owners and setting appointments for our professionals. Pleasant telephone personality a must! Salary + commission. Call Comprehensive Marketing between 8am-4:30pm at 476-9148

WANTED MAKEUP ARTIST and/or trained skin consultant Call for information 348-6606

WHOLESALE REPRESENTATIVE Wholesale food company looking for driver/salespeople to expand their Detroit office. Average commission per week $600-$800. Company vehicle provided & benefits. Call after 10:00am. 471-5896

WORKBENCH CONTEMPORARY FURNITURE A leader in design & service for 35 years. We are seeking an individual with a strong desire to provide excellence in sales & customer service & to be a part of our sales team. Extensive training available. No experience necessary. Salary $18,000-$25,000 per year. Full benefit package. Interested in joining our team call Birmingham location. Ms. Streff between 1pm-6pm. 540-3577

507 Help Wanted Part Time

ACCOUNTING CLERK Novi Company has immediate opening for experienced accounts receivable/payables Clerk. General accounting knowledge required. Computer experience helpful. Candidate must be detail oriented. Non-smoking environment. Competitive wages & growth potential. Flexible hours Submit resume to: Argent, PO Box 7096, Novi, MI 48375

APPLICATIONS NOW being taken for part time Sales/Demo help. Work Sept. - Nov. Average $13 an hour. Supervisor positions available No investment, just motivation Call Sandy, 478-4662

ASSISTANT TEACHERS & SUBS Needed AM & PM shifts West Bloomfield area 661-1000, ext 252

ATTENTION - part time marketing research positions open in Birmingham. No sales - strictly research Day, eve., weekend hrs. available 540-5332

CASHIERS/CLERK needed for expanding music retailer for evenings and weekends, part time. Must be motivated and outgoing with R&B, rap and jazz knowledge. Recent retail experience and references a must. Call Manager, 11am-4pm, 547-7267

CLEAN, STATE-OF-THE ART metal stamping company, seeks persons interested in part-time employment, sorting & packaging small parts $5.85 an hour with flexible hours Apply in person at: 300 Industrial Dr., Plymouth, MI (across from Unisys)

COMPUTER TECHS Days, Evenings & Weekends
- Cable Puller/Installer - $12/hr.
- CCTV Installer/Repairer - $25/hr
- Computer Hardware Installer - $25/hr.
- Computer Programmer - $30/hr
- Novell Authorized Tech - $40/Hr.
- OS/2 Authorized or Unix - $40/hr.
- Novell Gold or Certified Engineer - $65/Hr.

All inquiries kept confidential. Will work around your full time position NBF COMPUTER CENTER, INC 685-3955

COUNTER HELP - 8am to 1pm, Johns Cleaners & Tailors, 29175 Plymouth Rd., Livonia Ask for Alice, 427-4880

ENTHUSIASTIC PERSON wanted to work in a Veterinary hospital in Birmingham. Kennel Attendant/Groomer. Part time position. Weekends. Call 10-5 PM. 646-1669

GIFT SHOP year round. Mature individual only. Non-smoking office building. No nights or weekends Farmington Hills, After 6 646-0596

HOMEMAKERS & STUDENTS Part time afternoons and weekends to work with developmentally disabled adults. $5.25 to start Call 9-3 332-1171

JANITOR Part time evenings to clean office of manufacturing company. Retiree welcome. Good starting salary. Normac Inc., 720 E. Baseline Rd Northville 349-2644

LADIES sell UndercoverWear Lingerie at home parties. $25 starting fee and $400 free kit offered thru Aug 3. Car/phone needed. 349-6225

LIMO DRIVER, part time, flexible hours, for private Limo, Bloomfield Hills/Troy area preferred. Ideal for retiree. Please reply to Box 292, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MACHINE REPAIR TECHNICIAN Experienced. Excellent opportunity for skilled retiree. 4-6 hours on weekends. Call Jane 313-522-9615

MAPLE/TELEGRAPH RDS Two to Four Hrs. per Day Minimum 65 WPM Typing & Computer Skills Good Phone Skills Light Bookkeeping & Great Secretarial Skills $5.00 per hr. Call 258-6401 9am to Noon ONLY

MARKETING, national health agency offers temporary part time position for organized individual with marketing skills (Prefer some Sales experience) Opportunity to work with small team oriented office. Those interested should forward resume with salary requirements to Special Event Coordinator, 2200 Canton Center Rd., Suite 170, Canton, MI., 48187.

NEED EXTRA CASH? Person needed who has experience with studding, rhinestoning, sequining, hand & machine sewing. Must be reliable & do good work. Contact Sharon at 313-453-5506

OFFICE HELP needed part time for surgeons office in Birmingham. Experience preferred Apply 646-8811

PRE-SCHOOL Day Care Aide in Farmington area. MOn.-Fri. 477-8020

PROPERTY MANAGER - Part Time Responsible individual required 16-20 hours per week to manage small, upscale, multi-tenant office complex in W. Bloomfield. Responsibilities include office and building administration and tenant relations. Previous property managment and/or office administration experience and excellent people skills required. Please respond with resume and compensation requirements in confidence to Box 272 Observer & Eccentric Newspapers 36251 Schoolcraft Rd., Livonia Michigan 48150

506 Help Wanted Sales

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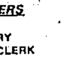

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