500 Help Wanted

TEACHERS for nursery school in Redford Twp & Plymouth. Full & part time. Experience and/or degree in early childhood. 420-3383

TECHNICIAN
wanted to service, install POS & ECR equipment. Technical school required. Will train. Opportunity for advancement. Livonia. Call 261-2700

BILINGUAL
TELEPHONE INTERVIEWER
Bloomfield Hills based marketing firm seeking person with strong bilingual communication survey interviewing skills. Part time. Flexible weekday hours. Call Dawn, 332-2000

TELEMARKETERS — Telephone sales, flexible hrs. No experience necessary, will train. For appointment call 313-454-4295

TELEMARKETERS
Major marketing firm in Southfield has immediate openings:
• Great pay $3 with bonuses.
• Long term project.
• Choice of shifts
(Days or afternoons).
• $ Sign up bonus
- Must have prior telemarketing experience. Call now for interview.

SOMEBODY SOMETIME
477-0514

TELEMARKETING
Experienced telemarketers & canvassers for our Westland office. We have excellent leads from our ad advertising featuring Art Linkletter. We need experienced phone people to make appointments for our sales staff. Salary, bonus, insurance & benefits. Full & part time, days & evenings. Call Mrs. Wilson, 729-4310

TELEMARKETING
If you like talking on the phone, then this job is for you! Set appointments for our life insurance. Free leads. Office Hourly + Commission + Full Co. Benefits. Now hiring full & part time. Apply in person:
RICH PLAN of PLYMOUTH
8315 Ronda Drive, Ste 123,
off Ann Arbor Rd near Lilley
Information call 1-800-336-3643

TELEPHONE INTERVIEWING
Dynamic Marketing Research Firm is seeking motivated, part time telephone interviewers for all shifts (DAYS, EVENINGS & WEEKENDS). Qualifications are: Good Communication Skills. Computer and/or Typing Skills. Ideal for homemakers, students, retirees, those re-entering the job market & those desiring extra money for the holidays. NO SALES INVOLVED. Call Sandy 10am-3pm, 477-6021

THERAPIST needed for Catholic Social Services of Oakland County Families First Program. Position involves intensive in home family preservation work. Must be able to work within flexible hrs. & competitive salary. MSW preferred. Please send resume to CSSOC Families First Program, Attn. Christine Meisenbrink, 24901 Dorothy, Lake Lenore, Suite #303, Farmington Hills, MI 48018

TILE FLOOR Cleaning Technicians Start at $5 per hour. Room for advancement with benefits. Need valid drivers license, insurance. Individuals need apply. Westland 727-8688

TITLE INSURANCE
Lawyers Title is accepting resumes for experienced Title Closer. Please send resumes to: Box 180, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, MI 48150
Equal Opportunity Employer M/F

TRAVEL AGENT - Experienced reservationist needed. Prefer Pars. Competitive salary with benefits & bonus plan. Call Mr. Wright, 348-3000

TRAVEL AGENT - Experienced only. We are busy and have an immediate opening for an experienced agent in all phases of travel. Call Cheryl 9:30am-3:30pm. 533-0191

TRAVEL AGENT - Part time. Sabre experience preferred. Approximately 20-25 hrs. per week. Call Plymouth area. Call Diane at 451-2258

TRAVEL AGENT - Strong in selling skills, experienced. Call Beth 591-9022

TRUCK DRIVERS
Owner/Operators with tractors or trailers. Contact Jim Hoffman 4000 Second St., Wayne. Call. 728-9020

TRUCK DRIVERS
Applications are now being accepted for experienced semi tractor trailer drivers for local delivery. Must have C-2 license. Apply at: Contractors Steel Company, 36555 Amyhurst Rd. (near Levan) Livonia

Trucking
OWNER OPERATORS
Experienced owner operators, local metro Detroit area and southern Ontario. Highest pay, mileage & percentage. Galaxy Transport, ask for Al Mohr. 471-7500 313-544-3135

TYPESETTER with Macintosh computer & laser printer. Salary negotiable.
Call 981-1789
or after 5pm 591-1789

TYPESETTING/
GRAPHIC DESIGN
Seeking motivated individual for Typesetting/Graphic Design position. Must have knowledgeable working with Macintosh SE & Adobe Illustrator 3.0. Excellent Grammar & typing skills. Please send resume: Personnel Director, 44432 Reynolds Dr., Plymouth, MI. 48170
Or call (313) 455-9136

UNIT COORDINATOR
For long term care facility. Full time position with benefits. Mon - Fri, experience preferred or will train person
Call Sue 652-7800

VETERINARY HOSPITAL
Full time receptionist for experienced animal technician. Licensed preferred. Hours 8am-5pm. 476-0570

WANTED
GENERAL HELP
MEN & WOMEN
PERMANENT
FULL TIME
START AT
$14.91/Hr.
NO EXPERIENCE
NEEDED
Positions open days & eves., work with local farm or plant production control. Openings in display, set-up & delivery. Must be able to lift, experience & furnish own transportation. Management opportunities. Age Minimum 18 yrs.
326-4418

WAREHOUSE
Office Trainees
Warehousing company in Livonia is now expanding within our new location. Needed are 10 individuals to train in the areas of:
• Sales/Marketing
• Warehouse Distribution
• Office Duties
Management Opportunities Available
No experience necessary. If you're 18 & over, & have a car & are not making $8/hr. call: 299-8961, Denise

WAREHOUSE WORKERS

ALL SHIFTS AVAILABLE
$5 per hour and up. Long/short term assignments. Some temporary to permanent positions

ARBOR TEMPS 459-1106

WASHINGTON INVENTORY SERVICE
is now accepting applications for several immediate part time positions. Apply in person Mon & Tues. Jeffries Inn, Suite 100, 31157 Plymouth Rd., Suite #210, Livonia, MI, or call
261-3344
Taylor 374-0720

100 JOBS
City of
PLYMOUTH
INTERVIEWING
TUESDAY, OCTOBER 22
• PACKAGING • FACTORY
• LIGHT ASSEMBLY • SORTING
• 1ST & 2ND SHIFTS
• $4.75 - $5.00/HR
• $4.25 - $5.00/HR
* MUST HAVE TRANSPORTATION
* APPLY IN PERSON
* 9am-3pm
* FAIRFIELD INN
8700 Haggerty Road
(I-275 & Ford Rd.)
Bring Driver's License & Social Security Card

500 Help Wanted

WATER AND SEWAGE PLANT TRAINEES
Paid period plus High School diploma grade ages 17-34, willing to work. Call:
1-800-922-1702

WORD PROCESSOR - Working knowledge of WordPerfect 5.0 and 5Base III. Mac knowledge a plus. 1-2 yrs. experience required. Send resume & salary history to: American Society of Employers, 28315 Northwestern Hwy., Southfield, MI 48075

YOUTH CARE WORKERS
Part time weekends to work in adolescent group home in Westland. Send resume or fill out application at Youth Living Center, 30000 Hiveley, Inkster, MI 48141 off Middlebelt between Michigan & Cherry Hill.

502 Help Wanted Dental-Medical

ASSISTANT, Podiatry office, part to full time. Farmington Hills.
853-4040

BILLER/RECEPTIONIST
Must have 1 yr. experience in medical or podiatry office. Phone skill and good patient communication a must. Knowledge of health insurance and billing required. Must be hard worker and dependable. Call for interview.
478-1024

BILLERS
Minimum 2 yrs. medical insurance billing experience required. IV infusion or DME billing preferred. Great benefits, excellent employee/retiree program. Stable environment. Contact Patty Rebitz 932-1170
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334

CARING NURSES AIDE
Female to live-in with senior citizen with health care needs. Free room & board & salary. Call Sue, 254-3718

CERTIFIED DENTAL ASSISTANT
Seeking an enthusiastic & outgoing dental Certified Dental Assistant. Mon. - Thurs., in a friendly and progressive Birmingham practice. Excellent opportunity and benefits.
Call 645-3515

HELP, I NEED SOMEBODY
Female dental hygiene assistant/receptionist for family practice. Full-time.
559-1188

RECEPTIONIST, must be pleasant, insurance experience helpful. Typing, phone & billing work for chiropratic office. Livonia. 427-4300

CHIROPRACTIC ASSISTANT needed for multi-specialty clinic in Southfield area. Must type. Full time. Benefits. Send resume to: Box 242, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CUSTOMER & SERVICE REPS
A Medicare Part B Supplier has positions available for Customer and Service Representatives. Experience with medical supplies a must. Knowledge of Part B benefits a plus. We offer a competitive salary and excellent benefits package. For consideration send salary requirements and resume to coordinator to:
CAPCARE
P. O. Box 8826
Ann Arbor, MI 48107
An Equal Opportunity Employer

DENTAL ASSISTANT, experienced in four handed dentistry, for West Bloomfield office. 2-3 days per week. Ask for Pat. 585-3131

DENTAL ASSISTANT: Are you an experienced assistant looking for an opportunity to expand skills & advance professionally in a high quality practice? For an extraordinary position with top salary plus benefits, call 357-3109

DENTAL ASSISTANT - PART TIME
Experience helpful. Friendly Redford office. Livonia area.
525-3150

DENTAL ASSISTANT - Part time, general dentistry, X-Ray skills, 2 days. Farmington Hills.
851-6446

DENTAL ASSISTANT
We want the best & are willing to pay for it. We offer a charitable position that is motivating & rewarding with an excellent salary/benefit package. Call today for a brighter future. W. Bloomfield 661-1440

DENTAL ASSISTANT
Searching for an energetic and people oriented person for chair side assisting duties in this growing Livonia practice. You must have a minimum of 2 years dental experience. Excellent working conditions.
Call Judy, 473-0050

DENTAL ASSISTANT WANTED for Monday, Wednesday, Thursday & every other Saturday. Please call between 9am-5:30pm est. 455-0460

DENTAL ASSISTANT
Busy Farmington Hills practice seeks enthusiastic individual full time. Chairside experience helpful. 4 days, no Sat.
478-8330

DENTAL ASSISTANT - We need you to provide warm and enthusiasm for our patients oriented growing practice. Part-time afternoons. North Farmington Hills.
855-1277

DENTAL ASSISTANT
Newman Family Dental Center in W. Dearborn, has a great opportunity for experienced chairside dental assistant to join our great team! Full or part time, call
563-2610

DENTAL ASSISTANT
& DENTAL HYGIENIST
We want the best & are willing to pay for it! We offer a position that is motivating & rewarding with an excellent salary. Call today for a brighter future. Canton 981-0707

DENTAL ASSISTANT
Enthusiastic person who likes to work with people, full-time, Troy
879-7240

DENTAL ASSISTANT
4 handed Dearborn Heights office in Westland - 15-30 hours per week, non-smoker.
722-2180

DENTAL ASSISTANT - Full time position in personable Farmington office. Experience needed in assisting & insurance.
478-3273

DENTAL ASSISTANT
Experienced only. Part/Full Time Flexible hours. No weekends. Top salary. Southfield
559-1539

DENTAL ASSISTANT NEEDED
For West Bloomfield office. Part time position available. Experience a must. Call for appointment, ask for Sandy.
542-9292

DENTAL ASSISTANT - Mon., Wed & Fri. Mature, experienced, outgoing, good pay, nice working conditions for Plymouth dental office.
453-2300

DENTAL ASSISTANT
General dental office in Livonia seeking experienced Dental Assistant. Mon-Thur. Good pay for the right person. Call
477-5821

DENTAL ASSISTANT - chairside, dental assistant (experience preferred) wanted for small growing family practice in Plymouth/Canton area. Full time. Great working environment.
Call 453-9350

DENTAL ASSISTANT
If you are a caring people person, a part time position at our W. Bloomfield practice, could be right for you. Experience necessary. No Saturdays. If you can work with little supervision, love people, & are looking for a challenge, please call after 7pm or leave message 661-3235

DENTAL ASSISTANT
Are you looking for a position that offers you knowledge, longevity, work, and appreciation for your abilities. We have the place for you! We are a Progressive Group Practice, in Western Wayne County and we are looking for a Dental Assistant who has 2-3 yrs. experience in all phases of dentistry.
Top Salary. Many Benefits including a Bonus system, continuing education & a comfortable working environment and much more for the proper candidate. Call
727-5332 and ask for JAN

DENTAL HYGIENIST position available, part or full time, in West Bloomfield office. Excellent salary & benefits. Ask for Pat 585-3131

DENTAL HYGIENIST/Part time
Needed for Southfield dental office. Excellent salary, benefits & bonuses. 355-9800

DENTAL HYGIENIST
Do you enjoy excellence? Are you innovative, dependable & friendly? Do you love relating to & helping people? Join our staff. Excellent salary. W. Bloomfield 661-1440

DENTAL HYGIENIST
Part Time 2 days & some Saturdays Farmington Hills 851-6446

502 Help Wanted Dental-Medical

Dental Assistant
If you have experience and are a motivated, team member, call us. We offer:
• Medical Benefits
• Paid Vacation
• Paid Holidays
• Uniform Allowance
• Bonuses
• Profit Sharing
Southfield 559-8818

DENTAL
ASSISTANT
PART TIME
Sinai Health Care System has an immediate employment opportunity for a Dental Assistant to work Monday and Thursday, 4-4:30 and Tuesday, 7:30-8 PM.
Qualified candidate must have previous experience in 4-handed dentistry. Send resume to:
EMPLOYMENT OFFICE - CAB
SINAI HOSPITAL
8787 W. Outer Dr.
Detroit, MI, 48235

DENTAL HYGIENE ASSISTANT: Are you looking for a caring, dedicated individual who would like a career in helpful, service? To learn about an exciting opportunity in a high quality specialty office where benefits include uniforms, call 357-3308

DENTAL HYGIENIST
Part time position in prestigious Livonia family practice. Bonus plan.
425-4530

DENTAL HYGIENIST
Full time, 4 days, Mon., Tues., Thurs., Fri. with some Sats. Farmington area. Call
851-6446

DENTAL HYGIENIST
Part time needed for progressive office in Farmington Hills.
474-2260

DENTAL HYGIENIST
Garden City area. Excellent preventative program, part time.
427-2694

DENTAL HYGIENIST
Needed Tues. & Thur. Preventative family practice. Rochester.
652-7777

DENTAL HYGIENIST WANTED - experienced only. Full time general dentist office/periodontist on staff. Excellent pay & benefits. Call Laura, 549-6304

DENTAL RECEPTIONIST. Full time. Experienced. For Garden City office. Computer experience a must! Please call
981-7477

DENTAL RECEPTIONIST
Growing Livonia office is searching for a FRIENDLY, PATIENT ORIENTED person to join our staff. Experience preferred, computer skills helpful. Please call Michelle at:
477-0207

DEVELOP YOUR POTENTIAL
In the field of Orthodontics. Some dental experience helpful. Part/Permanent, motivated persons for Front Desk and Dental Assisting, please send resume to:
26211 Central Park Blvd. #615
Southfield, MI 48076

DIRECTOR OF NURSING
Our progressive attitude and exceptional care has made Hillcrest Inc. Michigan largest health care provider. Our people focused approach and family atmosphere attracts the best professionals. Northwest Community Center has a top nursing management opportunity for a Director of Nursing. The position requires an RN with a current Michigan license, long term care and management experience, demonstrated leadership ability and excellent communication, organizational and interpersonal skills. We are offering a competitive salary, insurance benefits and a pleasant work environment. Please send immediate consideration please apply in person or call. Walter Grabda, 16161 Hubbell, Detroit, MI. 273-8784

DIRECTOR OF
OCCUPATIONAL
HEALTH SERVICES

An exciting entrepreneurial opportunity is available for an individual experienced in managing occupational health services in hospital-based and freestanding clinic settings.
A Bachelor's degree in Business Administration or Health Care Management is required. Five years of progress in the same. Three to five years experience in managing multiple occupational health facilities or comparable functions
An excellent compensation package is available, including a bonus, with salary requirements to: OAK-WOOD UNITED HOSPITALS, INC., Human Resources Dept., Attn: Diane Chaisde, 32400 Annapolis, Wayne, MI. 48184. Equal Opportunity Employer.

OAKWOOD
UNITED
HOSPITALS, INC.
A subsidiary of
Oakwood Health Services

EXERCISE PHYSIOLOGIST
Full time position available in large cardiology practice located in Berkley. Experience with GXT's, nuclear testing and cardiac rehabilitation required. Master's degree and ACSM specialist certification required. Send resume to: Physiologist, Northwest Cardiology, 2575 Woodward Ave., Suite 300, Berkley, MI 48072
HOME HEALTH PLUS
An Equal Opportunity Employer

FRIENDLY FAMILY preventive practice, emphasizing quality & excellence, seeks a motivated chairside assistant. Flexible hours. Part time to full. Northville
349-4210

GRILL COOK
Full time position available. Apply within at J.W. Saxon between 10 & 2:4, 31425 W 12 Mile Rd Farmington Hills

HOME HEALTH AIDES
Needed for a variety of shifts, especially weekends in Milford, Northville and surrounding area. Live in position also available. Certification or experience required.
Call VISITING CARE today!

Northville 313-348-0234
Brighton 313-229-0320
Ann Arbor 313-930-0030

HYGIENIST
Excellent opportunity for a full time position, working in a progressive group practice. Top Salary. Many benefits including a Bonus System, in a quality oriented firm. Resume to PO Box 848 Wayne MI 48184.

LPN & CERTIFIED AIDES
For new fast growing agency
Shamrock Nursing Agency, call 8am to 7pm 531-4058

LPN's - Immediate opening on 3-11 shift, incentive package.
RN's or LPN's - For in-service director. Day shift.
Lahser Hills Nursing Home
354-3222

MEDICAL ASSISTANT & X-Ray Tech. Experienced Livonia area.
478-8100

ATTENTION!
LPN'S
University Nursing & Rehab Center
is now accepting applications for 11pm-7am LPN positions in its 184 bed skilled nursing facility.
If you enjoy a challenging position in a well staffed environment, this is the opportunity for you.
We offer health, life & disability insurance, pension and full education assistance.
Apply at
University Nursing & Rehab
28550 Five Mile Rd
Livonia, MI 48154

502 Help Wanted Dental-Medical

HOME CARE SALES
Expanding, well established, home care company. Management level position open for home care sales. Experience in sales or home health care required. Excellent salary, commission & benefits. Please call Steve or Kathy 477-3580
HOME HEALTH PLUS
An Equal Opportunity Employer

HYGIENIST - Busy practice seeks hygienist with similar objectives. Competitive salary, 8 days per month, 8am-12:30pm. Martyn
248-2233

LPN
Full-time position available for LPN with cardiology experience. Interested persons call 827-2180 or send resume to: K. Kelley.

DMC HEALTH CARE CENTERS
WOODLAND
27207 Lahser
Southfield, MI. 48034
Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

MEDICAL ASSISTANT/PART TIME
Experienced with blood pressure readings. Dearborn Heights area.
Call Carol
563-0650

MEDICAL ASSISTANT experienced, part time, 30-40 hrs. per week. Farmington area. Ethics & personal injury medical.
477-6611

MEDICAL ASSISTANT
& 3RD PARTY BILLER
needed full & part time days & evening shifts. Apply in person at, Detroit Bio Medical Lab, 23955 Freeway Park Drive, Farmington Hills, 94 lobe, Halstead area.

MEDICAL ASSISTANT
Position open for medical assistant in the Livonia area. Call for appointment
464-3300

MEDICAL ASSISTANT, full time, for busy pediatric office located in Redford area. Excellent salary & benefits. Pediatric experience preferred. Call Lynn 313-425-3000

MEDICAL ASSISTANTS - 1-2 yrs. experience. X-ray background guarantees less than 40 hrs. work and full time. $1240 to $1420 per month. Several clinic locations available. Plymouth, Canton & Livonia, Melinda, Tempro Medical, 443-5590

MEDICAL ASSISTANT
Full service family practice in Oakland County is currently accepting applications for Medical Assistants to work in affiliated physician office. Require Medical Assistant training or equivalent & 3-5 yrs. clinical or clerical experience. Please contact Linda Kelly at 360-5311 or submit resume or application to
Human Resources
HURON VALLEY HOSPITAL
1001 E. Commerce Rd.
Milford, MI 48382
A member of the Detroit Medical Center, affiliated with the School of Medicine, Wayne State University.

MEDICAL BILLER: 2 years experience, $7 an hour to start, 40 hrs. to start, working into full time.
Call 477-1680

MEDICAL BILLER/Bookkeeper for medical office. Salary commensurate with ability & experience. Resume to: 37 Ecorse, Ste. 11, Typewriter, MI 48198 or
Call 481-1410

MEDICAL BILLER - with experience or hospital billing/follow up experience. Preference will be given to applicants with 3 years of billing experience. Starting wages vary from $10.50 to $15/hour. Full Benefits. Career & must. Beth, Tempro Medical, 443-5590

MEDICAL/DENTAL RECEPTIONIST
With a computer software company in marketing support/customer service. Dental office experience preferred. Some required. Any prior education/experience in BASIC programming a definite plus. Please send resume, salary references and salary requirements to:
Box 280
Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL INSURANCE BILLERS - Senior level billers with minimum 1 year insurance billing experience needed for great opportunities, excellent benefits. Call Mary Ann, Contact Patty Rebitz, 932-1170
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334

MEDICAL Laboratory Technician - a busy internist's office is looking for a Technician experienced in all areas of the Lab. Full time day shift. For interview, call 981-8272
An Equal Opportunity Employer

MEDICAL RECEPTIONIST
3 Days per week for Dr. Ronald Ross in Livonia at a doctor's office. Preferred Cast Mary Ann, Tues.-Fri., 10am-7pm. Experience with GXT's, testing and cardiac rehabilitation required. Master's degree and ACSM specialist certification required. Send resume to: Physiologist, Northwest Cardiology, 2575 Woodward Ave., Suite 300, Berkley, MI 48072
HOME HEALTH PLUS
An Equal Opportunity Employer

MEDICAL RECEPTIONIST
Full time position available in a 4-doctor family practice. Call 981-8272 for a competitive benefit package and a friendly, cooperative work atmosphere. Prior medical reception experience required. Interested persons should contact Jack 453-3200

MEDICAL SUPPLY COMPANY
Clerical full time permanent position. 5 days & Middlebelt area. Knowledge of medical equipment billing preferred. Must have detail minded individual with minimum 2 years of clerical. 8:30 to 5:30 Rose between 9 & 11am. 853-1888

MED-SURG
RN'S PRN
SUPPLEMENTAL STAFFING
• Suburban western Wayne Hospital
• Flexible schedule
• Competitive pay
• Immediate assignment
(following orientation)
Call Mary Ann Lahser at 559-4000 or contact Gloria or Marilyn
981-8829

NURSE AIDE
Certified Medical Aide, all midnight shifts. New start wage Mrs. Berman Nightingale West, 32400 Newburgh Rd., Westland, near Joy Rd.

NURSE for home for the aged in Farmington Hills. Pleasant environment, good salary and benefits. Call Mrs. McDuffie between 3-5pm weekdays
737-8830

Occupational Therapist
Experienced working with persons with physical disabilities. Full time to provide unique diversified independent living services to the Oakland/Macomb Area. Experienced with job site development preferred plus Excellent benefits pack age. Send resume by October 25 to: O/MCIL, 8044 Rochester Road, Troy, MI., 48098
An Equal Opportunity Employer

OCCUPATIONAL THERAPIST
Needed full time for school system. Please call
355-1980

OPHTHALMETRIC TECHNICIAN
Plymouth, full time Optometrist, experienced assistant needed, dispensing practice. Send full written resume to: Optometrist, 81115 Tupper, Canton, MI 48187

502 Help Wanted Dental-Medical

PART TIME Registered Mammography Tech needed mornings, Mon. thru Fri. for busy out-patient clinic. Call immediately to arrange interview.
Call Carol
563-0650

PHYSICAL THERAPY AIDE
Full and part-time positions available in a certified rehabilitation agency. Varied case load with orthopedic, neurological, and cardiopulmonary disorders. Experience preferred. Contact Donna Sporsdeter at 347-4235.

DMC HEALTH CARE CENTERS
WOODLAND
(W. 12 Mile, near Novi Rd.)

Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

PROJECT COORDINATOR
Leading dental implant surgeon is seeking a project coordinator for a teaching institute. The suitable candidate will be highly motivated, self starting & enjoy challenge. The position requires outstanding organizational & follow through skills, knowledge of accounting applications & excellent public relations skills. Please call
665-2010

RADIOLOGIC TECHNOLOGIST
Full time position in Southeastern Oakland County, is currently seeking a Radiologic Technologist to work full time days. Must be ARRT, registry eligible. Kno w have experience in a fast paced, busy office. Comprehensive wage & benefits package. Please contact:
Anne Mahoney at 360-3311 or submit your application to
Human Resources
HURON VALLEY HOSPITAL
1001 E. Commerce Rd.
Milford, MI 48382
A member of the Detroit Medical Center, affiliated with the School of Medicine, Wayne State University.

RADIOLOGY TECH, nuclear medicine, radiation therapy, ultra sound, CT Tech for temporary technical relief. Full time, part time flexible hours. Call Carm-Tech for application & interview. Call 477-3000
425-2300, or 425-2390

RADIOLOGY TECHNOLOGIST

Accepting applications for registered or registry eligible Radiology Technologists. Part time positions available. Please send resume to or apply at:
DMC HEALTH CARE CENTERS
WOODLAND
41935 W. 12 Mile Rd.
Novi, MI., 48377
Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

RECEPTIONIST
We are looking for an energetic person with excellent communication skills & outgoing personality to fill this position. If you want to be part of a growing Livonia practice, please call 591-3300

RECEPTIONIST/PART TIME
For Livonia doctors office. Mature, with good telephone voice. Reply with qualifications, desired hours, salary requirements to: Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST - 18 physician internal Medicine multi-specialty office seeks experienced receptionist. Send resume to: IMCG Attn: Rita Kaiser, 29080 Grand River, #306, Farmington Hills, 48336.

RECEPTIONIST/SECRETARY
Needed by small manufacturing company. Full time, professional phone skills and typing. Send resume to: Medical 28165 Greenfield, #205, Southfield, MI. 48076.

RECREATIONAL THERAPIST
Creative, motivated individual to initiate & implement recreational programs for senior citizens. Experience desired. Send resume to: Recreation Department, 3500 W. South Blvd., Rochester Hills, MI 48309

RESIDENT AIDE
part time, 7am-3:30 for assisted living facility in Farmington.
Call Mon. thru Fri. 9-4
451-0700

RN for OB/GYN office in Farmington area. OB experience preferred. 1 or 2 days/wk.
626-9971

RN - LPN - GN
Medical - surgical oriented office practice seeks an energetic and laser surgery unit is in need of qualified RN's, LPN's and GN's. Full time and part time openings. Full/part time Starting Pay Union Top. Area Please send resume to:
Box 216
Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RN NEEDED PART TIME
For family physician
Located in Livonia
Call 464-9200

RN-OB/GYN
TRIAGE PATIENT INQUIRY

Full-time patient advocacy position available. Good written and verbal communication skills required. Interested parties should call 827-2180 or send resume to: K. Kelley.

DMC HEALTH CARE CENTERS
WOODLAND
27207 Lahser
Southfield, MI. 48034
Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

RN ONCOLOGY

Full-time position available in Oncology. Oncology experience not necessary. Prior medical experience required. Mon.-Fri., 9-5. Interested applicants may call 592-3500.

DMC HEALTH CARE CENTERS
WOODLAND
(W. & Mile Rd., near Lahser Rd.)

Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

RN OR LPN
for pediatric Pediatric office, full or part time. Southfield
Contact Renee
358-0420

RN OR LPN
Office Nurse, full time position hours Pediatricians office/Rochester Hills area. Ask for Jenny
852-7300

RNS-LPNS-GPMNS
Skilled nursing facility in Livonia seeking full and part time Nurses. All shifts. Competitive wages and benefits. Flexible hours. Call for appointment. Martha Felosak, RN, 522-1444.

SOCIAL WORKER
With BS or MS Good benefits
Lahser Hills Nursing Home
354-3222

Speech/Language Pathologist
interested in working in an innovative adult rehab environment. Full or part time. Send resume to: Speech Pathologist, Center, 32825 West 7 Mile, Suite 2A, Livonia, MI 48152

TRANSCRIPTIONISTS - must have 1-2 yrs hospital or clinic experience. Typing 60 wpm. Full time. Full or part time position available. Tracy, Tempro Medical, 443-5590

TRANSCRIPTIONIST
INSURANCE BILLER

Full time, experienced. Southfield Orthopedic doctors office. Excellent benefits. Call Sue at 557-9104
569-0364

X-RAY TECHNICIAN
Immediate opening for part time technician in suburban private office. Excellent fringe benefits.
Call Mrs. Berman Radiology,
15901 W. 8 Mile Road, Suite 110,
Southfield, MI 48075

TROY, MICHIGAN
$3,000 SIGN ON BONUS

Physical Therapy Supervisor to join progressive PT-Owned/Operated Outpatient Clinic. Duties of various duties include Ortho, Neuro, Cybex 330 and Cybex TEF Unit Management supervisory experience
Excellent salary & benefit package
Interested candidates please call Angela Allen at: (313) 557-5440 or send resume to:
Physician's Physical
Therapy Services
24011 Greenfield Rd.
Southfield, MI. 48075

502 Help Wanted Dental-Medical

DEARBORN OFFICE SEEKING
An exceptionally organized person for a full time secretarial position for gynecologist. Typing, Typing, Typing. WordPerfect 5.0 and travel coordination a must. Knowledge in dental terminology helpful. Call between 12-4pm at
565-2010

UNIT COORDINATOR
For long term care facility. Full time position with benefits. Mon. - Fri., experience preferred - will train person.
Call Sue: 652-7800

VISIT DIVISION MANAGER
We need a highly motivated nurse to manage the Medicare certified visit division. Responsibilities include: Quality operations & growth of the division, individual should possess excellent communication skills, knowledge of Medicare & Infusion therapy required. Seeking BSN, MSN preferred. We offer an excellent benefit package including 401 bonus plan, 401(K). Excellent career potential. Please call Steve or Kathy
HOME HEALTH PLUS
An Equal Opportunity Employer

X-RAY TECHNICIAN/Registered. Permanent part time. Orthopedic office in Troy. No weekends!
828-1080

X-RAY TECHNOLOGIST, registered or eligible. Full time, Ann Arbor medical office. MA experience helpful but will teach. Days, eves. & Saturdays. 30-40 hrs. Send resume/salary expectations.
422-4770

504 Help Wanted Office-Clerical

ACCOUNTANTS BOOKKEEPERS
CLERICAL DATA ENTRY
FULL TIME PART TIME
Call Accountemps — like 56,000 professionals did in 1990!
ACCOUNTEMPS
Southfield 357-8367
Troy 524-3367

ACCOUNTANT
Strong accounting background, skills, proficient in Lotus, Solomon & plus, Able to work independently with financial statements, tax prep. Good typing & organizational abilities
CALL
362-4233
Send resume to:
IPG
SERVICES CORP.
900 Wilshire, Ste 115
Troy, MI 48084
FAX - 362-4042

ACCOUNTING
CLERK
PART-TIME
Hortimen & Sons Construction Co. has an immediate opening for a part-time Accounting Clerk to work approx. 25-30 hrs. per week.
This individual will be responsible for opening mail, filing & some accounting duties. Accounting candidates must have previous data entry & Lotus experience.
Please call 851-9600, ext. 163, after 10:00 a.m. Applicants only, MUST include salary requirements to:
Holtzman & Silverman
Construction Co.
Director of Human Resources
30833 NORTHWESTERN HWY.
Suite 200
FARMINGTON HILLS, MI. 48334
An Equal Opportunity Employer

ACCOUNTING DEPARTMENT of growing Livonia engineering firm has following full time positions available.
Accounts Payable Supervisor
Self-starting, take-charge individual with knowledge of all aspects of Accounts Payable. 2 years experience necessary. Salary commensurate with experience.
Accounts Receivable/Billing Clerk
Invoice preparation, computerized posting to general ledger. Good accounting knowledge & willingness to learn are a must. Salary commensurate with experience.
Excellent benefits package.
CGS ROUSH
31555 Martell St
Livonia, MI 48150
591-4352

ACCOUNTING MANAGER with national manufacturing firm experience for local CPA firm. Must have at least 8 yrs. experience. Send resume to box 9258, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

ACCOUNTS PAYABLE CLERK
Accurate, detail oriented individual for accounts payable. Data entry & word processing experience a plus. Full time position. Pleasant working environment by appointment only. Send resume in confidence to:
Fendt Builders Supply, Inc., P.O. Box 871, Farmington Hills, MI 48332

ACCOUNTS PAYABLE CLERK
A major worker market chain based in Detroit is seeking an individual with recent experience in a computerized accounting system. Calculator & 10 key proficiency required. Minimum 2 years books keeping experience. Ideal candidate should have good organizational skills. Candidates are invited to respond with: Desired salary and salary history to Box 276, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

Accounts Receivable/
Collections Clerk

Well established Westland firm is seeking a person for Accounting Clerk to handle collections of industrial products. Highly responsible position; some experience preferred. Knowledge of computer helpful. Excellent salary & benefits package. Call Mr. Lewis at 721-4000 or send resume to: Box 286 Observer Newspaper, 36251 Schoolcraft Rd., Livonia, Michigan 48150

ACT TODAY!
Earn Holiday Cash!
We need your office experience for long and short term assignments and temporary to permanent positions throughout the metro Detroit area.
- Receptionists -
(6 months experience)
- Secretaries -
(55 + wpm)
- Word Processors -
(6 months experience)
TOP PAY & BENEFITS
Ask About Our Bonus Program
Call today for appointment
CORPORATE
PERSONNEL
SERVICES
261-1120
EOE NOTEE

ADMINISTRATIVE ASSISTANT
Law firm seeking assistant. For Livonia sales office. Bookkeeping experience & computer (Lotus) experience a must. Full time position with benefits. Non smoker. Salary commensurate with experience. Send resume to P O Box 8266, Livonia, MI., 48150

ADMINISTRATIVE
ASSISTANT
Farmington Hills Economic Development firm has challenging opportunity for individual with excellent WordPerfect & dictaphone skills. Strong grammar & spelling skills & attention to detail a must. Send resume stating salary requirements to Office Manager, 50 Martin St., Ste 201, Birmingham, MI 48009-3393

ADMINISTRATIVE
ASSISTANT
Executive secretary to the growing Troy Rochester CPA firm. Excellent benefits. Small environment. Looking for dependable, organized, self starting individual. Responsibilities include word processing, phones, filing and a multitude of other likeable aspects that exist in the management of the firm. Computer experience a must. Salary commensurate. Send resume and salary requirements to
R.C.L. Professional Director
305 Barkley Circle, Suite 105
Troy, Michigan 48084

504 Help Wanted Office-Clerical

AD AGENCY
SECRETARY
One of the leading agencies has a choice opportunity for a well experienced Word Processor with Macintosh. $18,000. Hurry, call 464-0909.

administrative assistant
PROFESSIONAL ATTENTIONE, PORTUNE 500 FIRM. Display/Write 4. Experience preferred. Up to $18/hr. Call Sharon at UNIFORCE 646-7563

ADMINISTRATION ASSISTANT
& CLERICAL SUPPORT
Data entry, customer service, data base, coord. meetings. Flexible hours. Send resume: Staff Accountant, 29200 Town Center Dr., Ste. 250, Novi, MI 48376.

ADMINISTRATIVE ASSISTANT
Professional atmosphere, Fortune 500 firm, Displaywrite 4, experience necessary. Up to $10/hr.
Call Sharon at UNIFORCE 646-7563

ADMINISTRATIVE CLERK
Growing international interior firm looking to fill 2 positions, 20-40 hrs. per week. Southfield area. Contact Tracy between 10-2pm at
569-5520

ADMINISTRATIVE
SECRETARY
• Office Experience
• Word Processing
• Type 55-60wpm., resumes required
• Call for personal interview

OLSTEN
Temporary Services
Ann Arbor Detroit
Troy 583-3233
Southfield 354-0555

ADVERTISING SECRETARY
National agency needs your experience and skills! Word Perfect 5.1
To $9/hr. Call Stacy at UNIFORCE
646-7563

A NATIONAL SUPPLIER of recognition awards is seeking a telemarketer for the Farmington Hills office. Secretarial skills and experience in setting appointments necessary. Full benefits. Please send resume and salary requirements to:
Office Administrator
29226 Orchard Lk. Rd., Ste. 295,
Farmington Hills, MI 48334.

ATTENTION
EXECUTIVE SECRETARIES
NOTICE OF EXAM
OCTOBER 28, 1991
TROY, MICHIGAN
9:00 A.M. TO 7:00 P.M.
If you possess excellent communication skills, enthusiasm, and proficiency in word processing typing (60wpm), computer literate, Automotive experience a plus. Long term positions available.
FOSTER-DAVIS
Temporary Personnel, Inc.

ATTENTION
Telemarketers and
Data Entry Operators.
Kelly Temporary Services is currently looking for you!
TELEMARKETING
Experienced with inbound and outbound sales. Day and afternoon shifts available. Long term and short term assignments in the Plymouth area. Call Lori for an appointment at
522-4020

DATA ENTRY OPERATORS
Long and short term assignments in the Livonia and Plymouth areas. Hours will vary (days and afternoons) for experienced data production operators. Call Heidi for an appointment at
522-4020

33133 Schoolcraft
1-96 Office Center
(east of Farmington Rd.)