500 Help Wanted

OLD FORT OF ROCHESTER is now hiring. Fitness Trainer, Hostess for part-time job. Wait Staff & Bus People for full & part time, day & night shift available. 852-7130

OPTICIANS
Full & part time positions available for experienced opticians. Benefits include excellent salaries & plus. Textron Optical Corporation of Detroit, Medical Centers, offer paid vacations, medical, life, dental, sick leave, bonuses & incentives. Retiree. 313-30400

PART TIME
CERAMIC INSTRUCTOR
Experience required.
Call, leave message 453-2361

PART TIME positions available at Hertz, North America's largest rental vehicle company. Must be available to work days and/or evenings & weekends. 10-key experience helpful. Apply at Hertz, Call 459-6532

PATTERN DEVELOPERS
SOFT TRIM
OPPORTUNITIES
Douglas & Lomason Company, a quality OEM supplier, located in Farmington Hills has immediate openings in the seat trim department.

PATTERN DEVELOPER
Candidates applying for this position must have a minimum of 5 years pattern development experience including lear down and build of all types of seatings, be able to read blue prints, strive team, perform cutting operations on vinyl, carpet and foam materials, and execute the activities of trainees.

PATTERN DEVELOPER TRAINEE
Candidates applying for this position must have pattern development experience or an engineering background with two years of drafting experience. Trainees having served engineering internships or automotive work environment will receive special consideration.

Qualified candidates should reply by resume including salary requirements to:

PERSONNEL DEPARTMENT
DOUGLAS & LOMASON COMPANY
34800 HALLWOOD COURT
FARMINGTON HILLS, MI.

Equal Opportunity Employer

PATTERN MAKER/MOLD MAKER, Bench Work Experience preferred, do cast, plastic injection or polyurethane & corrosion resistant manufacturing firm. Call 8am-4pm 532-1622

PAYROLL Clerk - Foliage Technicians needed for Payroll Clerk. Starting 8am. Mon-Fri. Must have reliable transportation. We pay top wages. Contact Kirk: 255-0050

PLUMBER
LICENSED JOURNEYMAN
Experienced only. Must have good clerical service. To $35,000 per year & excellent benefit package. Call Steve or Tom 522-1290

BERGSTROM'S, INC.
30633 SCHOOLCRAFT
LIVONIA, MI 48150

PLUMBER
With experience, willing to work and learn. Start immediately. Call 348-0300 or Cindy 353-4464

PRESSER for dry cleaners, 30-40 hrs/week, will train. Apply in person at: Cadillac Cleaners, 30000 Grand Mile Rd., Livonia, Gentry. 476-2141

PRINTER/MANAGER
Instant job for experienced, top quality 2 color AB Dick experience necessary. Nov1 Area. 476-9609

PRODUCTION CONTROLLER
Our Production Control Department has an opening for a candidate who possesses good communication, math and computer skills. Responsibilities will include weekly production schedules, reports and monthly forecasts, control and maintenance of inventory, monitor and control progress of engineering changes. Requires A Bachelor's Degree in Materials and Logistics Management and APICS certification a plus.
Please send resumes WITH SALARY REQUIREMENTS or apply in person to:
Human Resources Department
AMERICAN YAZAKI CORPORATION
6700 Haggerty Road
Canton, MI 48187
No Phone Calls Please
An Equal Opportunity Employer

PROOFREADER
3-5 yrs. experience, full-time. Send resume to: Proofreader Manager, P.O. Box 841, Novi, MI 48376.

500 Help Wanted

PRINTER
Printing company needs full time off-set press operator, ITEK Perfector and 1 and 2 color experience preferred. Benefits. 525-7610

PRINTING - COMMERCIAL WEB PRINTER as opening for experienced Web Pressman. Must have minimum 2 years experience in operation & adjusting Goss Metro, Newspaper shift. Top pay & benefits. FOE. Please send resume to: MR. 560 S. Main, Northville, MI 48167.

PRINTING COMPANY needs experienced bindery people, 2 immediate full time openings. Bulk mailing experience a plus. Farmington. 473-1414

PRINTING CO. Needs production manager. High quality 4 color print. High, exceptional pay & benefits to bindery & computer knowledge helpful. Excellent salary & benefit package. Contact Rose Mesaro:
Dearborn Lithograph, 464-4242

PRINTING
Superstat 2-color T-head press position. Excellent pay & benefits + bonus program. Pleasant non-smoking environment. Bend nonsmoking.

JOHNSON'S PRESS
24300 Northwestern Highway
Novi, MI 48379

Process Engineer
Temporary Assignment with dynamic plastics extrusion equipment manufacturer. Must have mechanical, electrical or electronic process experience, preferably in a job shop or small company environment. Flexible hours available. Resume to: Bonnie Gilchrist, Personnel Manager, 34251 Schoolcraft Rd., Livonia, Michigan 48150

PROGRAMMER/ANALYST
A leading financial services company is seeking an individual with a minimum of 2 years programming experience. A college degree is preferred. Knowledge of the banking/financial field and/or knowledge of Unisys (Burroughs) V Series/Unisys DMS II is a plus.
Send resume and salary requirements to:
DEARBORN FINANCIAL SERVICES, INC.
PERSONNEL DEPARTMENT
400 TOWN CENTER DRIVE
DEARBORN, MI 48126
Dearborn Financial Services, Inc. is a subsidiary of Dearborn National Life of Illinois
An Equal Opportunity Employer

PROOFREADER, PART-TIME
Looking for a par reader with excellent spelling skills & eye for detail. 2 mornings/wk. Must be able to identify metal, machine parts & vehicles for photo guide publication. Immediate opening. Perfect for student or retiree. Apply in person or send resume to:
Trader Publishing Company
32610 Gloucester Rd.
Farmington Hills, MI 48336.
Attention: Sandy F.

QUALITY CONTROL ASSOCIATE
For a growth oriented manufacturing company, for statistical analysis & related backgrnd. TF & experience preferred. Familiarity with capability studies, gage R&R's, etc., a must. Short-term contract with long term possibilities. Salary negotiable. Apply at: 400 Industrial Drive, Plymouth, (across from Unyle).

REAL ESTATE CAREER
AMBITIOUS? CONSCIENTIOUS?
WE WANT YOU!
We will train you and start you on a long term high-income career. Call
Julie Dudek, Westland
REAL ESTATE ONE
326-2000

REALTORS!
TIRED OF BEING LOST IN THE SHUFFLE?
Join a more personal business environment. Flexible hours. Receive the support staff tries you to achieve higher production. Comparative commission structure. Training and continuing education. Ask for Lee or Joanne (313) 981-8010
RED CARPET REALTORS
MAPLE WEST, INC.

REHABILITATION COUNSELOR - Experienced & Bachelorette preferred. Send resume to: John Rabish & Assoc., 27777 Telegraph, Ste 2475, Southfield, MI 48034

500 Help Wanted

REAL ESTATE ANALYST
International estate firm seeking analyst with 1-3 yrs. experience in commercial real estate analysis with a BS degree in accounting, finance or related field. Require excellent communication, financial analysis & lotus skills and extensive knowledge of Prism and Lotus. Responsibilities include cash flow projections, underwriting & property management. Competitive salary and excellent benefits package. Please send resume to: Box 566 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150
An Equal Opportunity Employer

RECEPTIONIST needed for full time position. We are a friendly client oriented Veterinary Clinic. Salary commensurate with experience. Paid benefits. Apply at: 101 Industrial Dr., Plymouth. Call 453-8800
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

SLED HILL ATTENDANTS
City of Farmington Hills
Applications are being accepted for Sled Hill Attendants to supervise and control sledding activities at local Farmington area parks. Hours: Week days from 3:00 p.m. - 7:00 p.m. and Saturdays from 10:00 a.m. - 7:00 p.m. December - March. High school graduate or equivalent. $5.50/hour. Applications will be accepted until December 10, 1991. Apply in writing or in person to:
Department of Human Services
City of Farmington Hills
31555 W. 11 Mile Road
Farmington Hills, MI 48336
An Equal Opportunity Employer

SURVEY WORK
Loud, troublesome voices needed for expanding office in Westland area. 18 or older. Call Mindy 981-4110

TAXI DRIVERS
Day shift/night shift available.
Willing to train.
326-1165

TEACHER - pre school, needed for Livonia child care center, experience required, educational background preferred. 474-0001

TEACHERS
Part-time positions available day and evening classes. Either in addition or quality for vocational certification. Degree, 2 years experience in nursing assistant, automotive technology, building maintenance, business technology, Adult & Child care, medical billing, computer graphics. Elementary ESL, adult basic education.
Request application:
Garden City Adult Education
(313) 422-7166

TEACHING ASSISTANTS for school-age program. Full time available for nationally accredited Nursery School in Livonia. Child Development background preferred. 835-8787

TECHNICAL ILLUSTRATORS
Experienced in automotive wiring skills required. Free-lance positions available for day & afternoon shift. Resumes to: Illustration Dept., 1000 Maplelawn, Troy, MI 48084

TELEMARKETERS WANTED - Do telemarketing in your area, make $6-8 per hour. Very established reputable company. Call 644-1222

TELEMARKETERS
Dynamic marketing Research Firm is having moderate part time hours, phone interviewers for all shifts (Days, Evenings & Weekend Hours). Qualifications are: Excellent Phone Voice, Clear Articulate & Very Positive Skills. Ideal for homemakers, students, retirees, or those looking for the job market. NO SALES INVOLVED. Call Sandy 10am-4pm 477-4021

TYPESETTER
(Part Time)
Typesetter for part time work, needed for prominent service organization. Computer experience helpful. Power Page on Integrator workstation required. Excellent salary. Send resume to:
Typesetter Part Time
P.O. Box 3000
Southfield, MI. 48037

WARRANTY MANAGER
Ford Motor Land Development Corp. has a professional manager with sound administrative skills to manage the firm's business & issues, degree in Business Administration or Automotive related field and computer knowledge preferred. Send resume to:
Warranty Manager
P.O. Box 300
Southfield, MI. 48037.

WRITER/EDITOR needed to arrange an educational and historical booklet for publication. References, writing samples and resume Please to: 5000 Westbrook Parkway, Southfield, MI 48076

500 Help Wanted

SECURITY OFFICERS
Needed to work a large industrial account in the South Lyon area. Non armed accounts. Starting wage $6.50 per hr. with Co. health & benefits package. Prior experience is plus. Retired veterans, if interested, apply Mon.-Fri., 8:30am-3:30pm at:
NATIONWIDE SECURITY
2512 CARPENTER RD.
ANN ARBOR, (313-94634)
OR
23800 W. 10 Mile
Southfield, (248-356-0800)
An Equal Opportunity Employer

SKILLED MACHINIST WANTED
Full time, Pre-dawn shift needing looking experience on various tool room operations. Various shifts. Full benefits. Apply at: 101 Industrial Dr., Plymouth. Call 453-8800
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

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City of Farmington Hills
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Willing to train.
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Part-time positions available day and evening classes. Either in addition or quality for vocational certification. Degree, 2 years experience in nursing assistant, automotive technology, building maintenance, business technology, Adult & Child care, medical billing, computer graphics. Elementary ESL, adult basic education.
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(Part Time)
Typesetter for part time work, needed for prominent service organization. Computer experience helpful. Power Page on Integrator workstation required. Excellent salary. Send resume to:
Typesetter Part Time
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Southfield, MI. 48037.

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Warranty Manager
P.O. Box 300
Southfield, MI. 48037.

WRITER/EDITOR needed to arrange an educational and historical booklet for publication. References, writing samples and resume Please to: 5000 Westbrook Parkway, Southfield, MI 48076

500 Help Wanted

TELEMARKETING MGR
Established Livonia based Home Improvement Co. needs a Telemarketing Manager. Salary plus Bonuses. Please call Mike or David. 522-4500

TRAVEL AGENT: Full-time. Prefer Travel agent with travel agent 1 yr. experience. Excellent Benefits. Call Sandy at 478-1311

TRAVEL AGENT
Minimum 2 years experience. Good wages & incentive. Apply at Travel CAE 555-8333

TRAVEL AGENTS - familiar with all phases of travel. Fax resume to PARS system preferred. Send resume to: 29431 Southfield Road, Suite 9, Southfield, MI 48076.
Fax: 313-443-8868

TRAVEL COUNSELOR
Corporate travel office for many corporates appointed agency in Farmington Hills. Sabre experience preferred. Salary commensurate with experience. Send resume to: Box 580 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

TRAVEL PLANNER
Part time. Flexible hours. Must have experience. Please call Pat, in Southfield, at 358-1960

WAREHOUSE WORKERS

ALL SHIFTS AVAILABLE
$5 per hour to start. Good factory term assignments. Some temporary to permanent positions.

ARBOR TEMPS 459-1166

500 Help Wanted Dental-Medical

ACTIVITY & Social Service Director for medium size nursing home. Experience necessary. Salary commensurate. Bradburn, 1312 N. Woodward, Bloomfield Hills, MI. 48302

ALTAIR INTERNATIONAL with the dedication to interact with seniors will be the key to our success in providing the highest quality of life for our clients. Right now we have unique on-call opportunities for Nursing Assistants who will provide outstanding care and service to our clients, while helping with some dressing, walk-ing, light housekeeping and meals. Wages of $6.00-$6.50 per hr. Please call: 261-6000

AMERICAN HOSPITAL seeks sharp individual as PART TIME RECEPTIONIST. Experience preferred. Must have good office skills. Send resume to: 25888 W. 8 Mile Rd., Redford, MI 48240

ANN ARBOR PODIATRY ASSISTANT - Immediate front and back office openings for enthusiastic, reliable non smokers. 25-35 hours per week. Will trained on safety. 930-0402, 24 hours.

BILLER/RECEPTIONIST
Must have 1 year experience in medical billing. Must have skills and good patient communication. Must be self motivated and dependable. $7.50 an hour and excellent benefits. Send resume to: Livonia area.
478-4839

BILLERS
Prominent & temporary positions available for immediate employment. Must have minimum 2 yr. physician office experience, be familiar with published professional image. Superior salary commensurate with experience, wages & percel Call or send resume to: Patty Reitz 852-1170
Medical Personnel Pool
36251 Schoolcraft Rd., Livonia, Michigan 48150

CHAIRSIDE ASSISTANT needed for our surgeons office in Plymouth area, experience preferred but willing to train the right candidate. Please send resume to: Box 564, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CHAIRSIDE ASSISTANT
Experienced, part time, possible full time. Flexible hours, Mon-Fri. 4:30pm-8pm Mon. and Thurs. 8am-12pm Sat. Call Angie 425-7010

CHIROPRACTIC ASSISTANT
Strong people skills, office duties, insurance experience helpful. Please resume to: Karen, 29800 W. 8 Mile, Suite 3000, Livonia, 48152

COLLECTION CLERK: Part-time, 1 to 7pm, Mon thru Fri. Experience required. Knowledge of Warranties and Collection Procedures.
Contact Supervisor 591-0847

DENTAL ASSISTANT
Full time for Christian office. Experience preferred. Benefits offered. Fax application call 566-1060

502 Help Wanted Dental-Medical

BILLING SUPERVISOR
Certified Medical Biller, only available 3 billers. Must know all payers and MBA/BAL $20,000 to $23,000 depending on experience. Call Karen or resume to: Marilyn, Tempco Medical, 443-8460.

CNA'S
Immediate openings. All shifts available. Competitive wages. Immediate Call
RELIABLE NURSES 961-3344

DENTAL ASSISTANT-Part time for Monday, Wednesday & Friday. Great Livonia office, great benefits. Call Leslie at 464-1100

DENTAL ASSISTANT - Full or part time. Energetic person experienced in oral surgery. Excellent salary and benefits for Farmington Hills office. Call 474-2290

TRAVEL COUNSELOR
Corporate travel office for many corporates appointed agency in Farmington Hills. Sabre experience preferred. Salary commensurate with experience. Send resume to: Box 580 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

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Medical Personnel Pool
36251 Schoolcraft Rd., Livonia, Michigan 48150

CERTIFIED NURSE AIDES, LPN's & RN's for immediate openings in Northwest area. Dependable Health Care, Inc. 348-0088

CHAIRSIDE ASSISTANT needed for our surgeons office in Plymouth area, experience preferred but willing to train the right candidate. Please send resume to: Box 564, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CHAIRSIDE ASSISTANT
Experienced, part time, possible full time. Flexible hours, Mon-Fri. 4:30pm-8pm Mon. and Thurs. 8am-12pm Sat. Call Angie 425-7010

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Contact Supervisor 591-0847

DENTAL ASSISTANT
Full time for Christian office. Experience preferred. Benefits offered. Fax application call 566-1060

DENTAL ASSISTANT
Part time, Wednesday & Friday or Thursday. In the Ypsilanti/Ann Arbor area. Great hours, great benefits. Ask for Leslie 484-1100

DENTAL HYGIENIST wanted for Romeo & Ray Orthodontics, 5 days, 7:30 PM., and possibly Saturday. Progressive, friendly Romeo office. 752-5520

DENTAL HYGIENIST
Needed for Sat. & Thurs. only in Farmington Hills. Call 476-2280

DENTAL HYGIENIST: Friendly, family practice, in Garden City, provides excellent salary, benefits package. Top Salary! Flexible Hrs. 422-2990

DENTAL HYGIENIST
Excellent benefits.
Part time, Mon. & Sat.
Belleville office. 981-1728

DENTAL HYGIENIST
outgoing dental hygienist needed, part time for perio conscious Livonia family practice. 425-8300

DENTAL HYGIENIST
Opportunity to grow with a growing practice in Livonia. Experienced. Mondays 11-7. Royal Oak, Thursday 8-5. 398-7010

DENTAL HYGIENIST
pts. only, approximately 32 hrs. in Dearborn area. Flexible hours, Tuesdays, Good pay, benefits & work. Call Jeanette 561-2300
Dearborn area: 422-6205

DENTAL HYGIENIST
Part time, 1 day a week, for terrific practice in Rochester area. 652-7770

DENTAL HYGIENIST
Experienced. Mon., Wed. possible Fridays. Canton periodontal office. Please call 981-7477

DENTAL HYGIENIST
Must be outgoing! people person! Start the New Year off right by joining this progressive office! Excellent benefit package profit sharing & salary. 942-8430

502 Help Wanted Dental-Medical

COMMUNITY LIAISON NURSE
Part-time position for Rn to do health screening, patient assessment, and assist with marketing projects. To apply contact Helen.
981-6820
COMMUNITY HOME HEALTH SERVICES

DENTAL ASSISTANT NEEDED
Warm, caring, conscientious Dental Assistant to be responsible for assisting in busy patient-oriented practice. Experienced only need apply.
Contact Beth 422-4350

DENTAL ASSISTANT. Are you looking for a change? Located at 16 Mile & Telegraph, We are seeking a CDA or RDA for the 3-4 day a week position. If this is what you are looking for an opportunity to grow & fulfill your potential, call Christel at 645-9631

DENTAL HYGIENIST
Opening available in team oriented progressive dental office in Troy. To be considered you must have a successful hygiene background plus a total commitment to patient education and personal excellence. Our ideal candidate will have demonstrated individual initiative in achievement. Full benefits including profit sharing and pension plan. Competitive salary. To apply call or fax resume 280-0050

DENTAL OFFICE needs front desk collection expert, part time, 3-4 days per week. Farmington Hills area. Please call Linda at: 422-5680

DENTAL practice seeking experienced dental assistant, full time, excellent pay & benefits. Farmington area. 893-6322

DENTAL RECEPTIONIST
Experience with full knowledge of dental insurance & accounts receivable. Fee for service. Tony office, Sterling Heights area. 726-8755

DENTAL SECRETARY
H. Farmington Hills, Dentist general practice. No evenings or Saturdays. Front desk experience required including insurance, typing & dental office computers. Send resume to: Box 564, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL TECHNICIAN experienced C & B wax/finisher, part time or full time for right person. Farmington Hills lab. 626-8330

DIRECTOR OF PROFESSIONAL SERVICES
Degreed, experienced for Medicare certified home care agency in Livonia. Career opportunity for someone with excellent administrative, clinical & economic aspects of home care. Excellent pay & benefits.
Family Nurse Care 229-5663

DISPENSING OPTICIAN
Part & full time for nursing home practice. 313-348-2449

FRONT DESK MANAGER
Join our caring staff and work in a state-of the art dental facility. Excellent opportunity with competitive salary. Computer experience helpful. Please call 527-1900

FRONT DESK PERSON
For very busy office. Full time, day & evening hours, 4 days per week. Must work hard, send resume to:
Front Desk, 28175 Ford Rd., Suite 5, Dearborn, MI 48124

FRONT DESK PERSONNEL
For dental office in Livonia/Plymouth area. Must be experienced, motivated and energetic. Part time position. Send resumes to Box 802, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

HELP, I NEED SOMEBODY
Female dental hygienist, experienced, Chairside is preferred, for family practice, full time, Livonia Village.
459-1188

HOME HEALTH AIDES
RN's/LPN's
Do you want to earn extra money to help you through your holiday bills? Join the leaders in home health care - VISITING CARE - Variety of shifts available. Call Today!

Northville	313-348-0734
Brighton	313-229-5811
Ann Arbor	313-930-0050

LOOKING for Dependably, Dental, and Medical Assistants. Contact Kelly at 313-425-8300

MEDICAL BILLING/
SURGICAL BOARDING PERSON needed. Highly motivated individuals with minimum 2 yr. physician office experience. Must possess strong organizational, personal, billing & administrative skills. Competitive salary & benefits package. Contact Patty Reitz, 852-1170
Medical Personnel Pool, 36251 Schoolcraft, Farmington Hills, MI 48334

502 Help Wanted Dental-Medical

HOME HEALTH AIDES
EXPERIENCED
• Eligible for benefits
• Competitive pay
• Mileage reimbursement
For home care agency serving Wayne, Oakland, Livingston counties. Must have experience working with the ill, disabled or elderly. Demonstrated reliability, sense of responsibility and dependability a MUST! To fill out pty call Marilyn. 961-6829

UNITED HOME CARE

HOME HEALTH AIDES
Experience only. Flexible pay & benefits. FAMILY HOME CARE
(313) 464-5483 or (313) 930-6377

LPN/Certified Medical Assistant
Part/full time position. Livonia homeopathic/nutritionist office. Experience in chemotherapy preferred. Call Wendy Cook of Freedom Medical Clinic. 478-4724

LPN'S
Immediate openings. All shifts available. Competitive wages. Immediate positions.
RELIABLE NURSES 981-3344

MEDICAL ASSISTANT
AND X-RAY TECHNICIAN
Full or part time.
For Livonia area clinic.
Ask for Tina at 476-4100

MEDICAL ASSISTANT
Podiatry office, Southfield. 20-30 hours per week. Mature, experienced. 354-2262

MEDICAL ASSISTANT
Needed for busy Southfield office. Able to do X-rays & venipuncture a must. Call Adrienne 358-8100

MEDICAL ASSISTANT
wanted for busy family practice in Westland. 1-3 Yrs. experience required. Full time, benefits. Send resume to: MA Position, 31711 Van Born, Taylor, MI. 48180

MEDICAL ASSISTANT needed immediately for busy Southfield medical office. Venipuncture, EKG, X-ray, microscopic differential blood cell count. Full time position. Call after 6PM. 355-3812

MEDICAL ASSISTANT
For Beaumont specialist office. Flexible hours. Call 557-8280

MEDICAL ASSISTANT
Part time position for experienced internist. Must do EKG's.
Call for interview 334-9672

MEDICAL ASSISTANT
Experienced preferred with x-ray, phlebotomy, and other aspects of medical assisting. Full time for a fast-paced family physician's office in Westland. 729-2130

MEDICAL BILLER/RECEPTIONIST
Must have knowledge of Billing & computer experience necessary.
Call 348-1131

MEDICAL BILLER
Full time for Oncology practice in Royal Oak. Current blue cross billing experience mandatory. Excellent benefits. Call between 9am & 11am Monday-Friday. 246-4500

MEDICAL BILLER
Transcriptionist
Opening in orthopedic doctors office in Livonia. Southfield. Experience only. Excellent benefits. Call Ann Marie Fri., 9am-4pm. 569-0364

MEDICAL BILLER - Full time, experienced only for subspecialty group located near Royal Oak Beaumont. Excellent benefits package. Prior experience essential. Excellent salary commensurate with ability required. An associate's degree in business is preferred.

Interested candidates please send resume to Cathy Secco4, Human Resources.

Botsford
General Hospital
28050 Grand River
Farmington Hills, MI., 48336-5933

An Equal Opportunity Employer

PERSONAL ASSISTANT
TO PHYSICIANS
Medical Receptionist with good minimum 2 yr. physician office experience. Must possess strong organizational, personal, billing & administrative skills. Competitive salary & benefits package. Contact Patty Reitz, 852-1170
Medical Personnel Pool, 36251 Schoolcraft, Farmington Hills, MI 48334

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HOME & SERVICE GUIDE

DEADLINES: 4 P.M. TUESDAY FOR THURSDAY EDITION / 4 P.M. FRIDAY FOR MONDAY EDITION TO PLACE YOUR AD CALL 591-0900

9 Aluminum Siding

ALCOA SIDING, TRIM & GUTTERS • Trocal vinyl windows, Aluminum Roofing, Storms, Steel doors. METRO ALUMINUM FIRM 474-4300

ALL PAYE MODERNIZATION
Aluminum/vinyl siding, trim, gutters, replacement windows, doors, decks, porches, garages, repairs. Lic./Ins. Free Est. Ken, 421-3818

SIDING, TRIM, WINDOWS
LIC. • INS. • FREE EST.
451-2506

VINYL & Alum. siding, Gutters, trim, enclosures, roofing & related work. 471-2600

12 Appliance Svc.

BILL'S APPLIANCE SERVICE
Refrigerators, Washers, Dryers, Ranges, Stoves, Furnaces. 624-3220 or 421-6050

NONE APPLIANCE REPAIRS- Everything from washers to a toaster. Repaired in your home or any shop. Honest & dependable. 354-0671

14 Architecture

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• Brochure Available 540-7242

15 Asphalt

ASPHALT
Comm'l/Resid'l-Resid./Colon
4"-423-5023 or 295-2011

24 Basement Waterproofing

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