EMPLOYMENT

500 Help Wanted

TRAINING
WORD PERFECT/LOTUS
HEATING, VENTILATION & AIR CONDITIONING
NO COST

ITT Career Training Center is offering a 15 week course in Word Perfect 6.1 & Lotus applications. This course will provide expertise in keyboarding, word processing & spreadsheet applications. We are also offering a 13 week heating ventilation & air conditioning course which will provide "hands on" training in installation, trouble shooting & repair of HVAC systems. Both courses are concentrated short term technical development to help employers you for employment.

*JTPA FUNDED

PLEASE CONTACT
THE TRAINING CENTER
FOR FURTHER INFORMATION
933-7701
Equal Opportunity Employer
Minority/Female/Handicapped/Vet.

TRUCK PORTER, PART-TIME
Tonquish Creek Manor Co.
license. Contact Jeff.
451-0880

VALET POSITIONS - available at area hospitals. You must have a good driving record and be willing to work out in the cold. Qualified candidates must be between 18-21 and residents of Wayne County (not Detroit). Call or apply. 464-1880
An Equal Opportunity Employer

VERY BUSY - 24 hour message bureau. Immediate openings. Southfield area. Will train. Mon-Fri. mid night shift. $5 to start. 586-0690

Warehouse Clerk
Afternoon Shift
1:30pm-10:30pm
$6.18/Hour - Full Benefits
Contact Don Bolton
GUARDIAN ALARM
20800 Civic Center Rd.
Southfield, MI 48075
423-1000

WAREHOUSE HELP
Full/part time work.
Apply within: Mally's, 30975 W. 8 Mile Rd., Livonia.

WAREHOUSE WORKERS

ALL SHIFTS AVAILABLE
$5 per hour and up. Long/short term assignments. Some temporary to permanent positions.

ARBOR TEMPS 459-1166

WAYNE WESTLAND COMMUNITY Schools Adult/Community Education, part time teacher - second semester. Call Jerry Hoover, Executive director 34745 Marquette, Westland MI. 48185
An Equal Opportunity Employer

WELDER
Experienced in blueprint reading. Apply in person: 8051 Ronda Dr., Canton, MI. off Haggerty & Joy Rd

WRITER/EDITOR needed to arrange an educational and historical booklet for Wayne County. Resume, writing samples and resume Please to: 30220 Westland Drive, Harrison Twp., Southfield, MI 48076

Wyndham Garden Hotel now hiring
FRONT DESK CLERKS
COOKS
HOUSEKEEPERS
Full & part time. Apply in person, at Wyndham Garden Hotel, 42100 Crescent Blvd., Novi

A CAREER IN REAL ESTATE SALES WITH US IS A "REAL JOB". Our program, training, and benefits are so effective, we guarantee you a minimum annual income of $25,000 with unlimited potential.

DON'T GAMBLE WITH YOUR FUTURE, CALL ME TODAY!!!
BRIDAL MARKETING, INC.
REAL ESTATE ONE, INC.
Farmington-Farmington Hills

ACCOUNTANT
Company with approx. a 4 year Degreed Accountant with at least 1 year computer experience to assist the publisher/ general ledger this financial statements, payroll, payroll, personnel and Benefit Administration a plus. Salary commensurate with experience. Please send resume to: Controller, Virtual Technology, 2950 Industrial Row, Troy, Michigan, MI. 48309
An Equal Opportunity Employer

ACCOUNTANT For CPA office, with at least 2 years experience in client write-up, payroll taxes, and corporate and individual tax returns. Start as soon as possible. Full time only.
37313 Southwind
Lathrup, MI 48076

ACCOUNTANT, JR., 2 years experience required for growing CPA firm in Birmingham area. Send resume and salary requirements to: Perren, Tohes & Burnstein PC, 30600 Telegraph Rd., Suite 2255, Bingham Farms, MI. 48025.

ACCOUNTANTS
M.A.S.
CONSULTANTS

Join an established firm specializing in Business Turnarounds, Mergers and Acquisitions, Strategic Alliances, Debt & Equity Placement, and Profit Improvement Programs.

Must be experienced

Send Resume to
Mr. Edwards
Box 806
Observer & Eccentric Newspapers
36251 Schoolcraft
Livonia, MI 48150

ACCOUNTANT
with all around office management, and knowledge of computers. Accounting experience. Benefits. Immediate opening in Farmington. Call Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

ADDED INCOME
PART TIME ONLY
Work Mon. thru Fri., 8am to 9:30pm, half a day Sat. $9.40 per hour to start. International Company now expanding its part time division in our customer relationship management department. Company training provided. Call for interview if you can start immediately.
1-800-922-1702

BAGEL FACTORY is now hiring for immediate day time/afternoon/evening counter help. Apply in person: 24551 W. 12 Mile Rd., Southfield.

BAKERY HELP
Tuesday thru Sat. 4am-12pm.
Mark of Oxford Bakery
628-4210

BEDDING - we are interested in training a person in the labeling & distribution of inserts bedding & furniture. If you have experience in this area or are looking for a new challenge apply at: Kiddie Land, 37075 Grand River, Farmington.

APARTMENT MANAGER COUPLE
For Southfield Apartment Complex. Must have 3 years experience and references. Apartment & utilities included. Salary negotiable. Box 834 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

APPLY NOW - PT/FT work
Meat for students. Start after Xmas. $7.25 starting. 29 Mile & Gratiot. 949-6377

APPLIANCE SERVICE TECHNICIAN Must have at least 2 yrs. experience in white goods (refrigerators, microwaves, laundry) company benefit package. Apply in person:
Amana Refrigeration, 30411 Schoolcraft, Livonia

ARCHITECTURAL
STORE DESIGNER
2 yrs. minimum experience in store interiors including fixtures, drug, department and specialty stores. Demonstrating strong concept presentation techniques focusing color and marker perspective with creative graphic and type abilities. Full time position with excellent benefits. Send resume to: Promotion Based Design Firm for portfolio review. Box 840 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PRECISION ASSEMBLY
Brain gage transducer aligning and wiring. Prior experience with small electronics wiring is helpful.
Send resume & references to:
P.O. Box 2968, Farmington Hills, MI. 48333-2968.

500 Help Wanted

APARTMENT LEASING
One of Michigan's finest property management teams has an opening for an assistant to the manager. The ideal candidate must have: a self starter, self motivated & have good communication skills, dynamic personality, poise & an established sales record. Will train. Full time, part time, including weekends. If you have the qualifications, & want to be with the top professionals in a challenging career where there are excellent advancement opportunities, send resume to: E. Phillips, 21900 Farmington Rd., Farmington, Mich. 48336

APARTMENT MANAGER - Needed for large community in the suburban Detroit area. Must be energetic, enthusiastic and hard working. Minimum of 1 yr. experience needed and excellent communication skills are required. Top pay and bonus program to the best candidate. Please send resume to: Box 808 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

APPRAISER
Residential real estate appraiser for metro area. Must be licensed. Call Inventive Appraisers. 553-5090

ARTIST/DESIGNER
FOR IBM PAGEMAKER
One of Michigan's largest non-profit organizations seeks a full time Electronic Publishing Artist to create camera ready art for a variety of publications. Bachelors Degree in Graphic Design or Communication required. 2 or more years experience with IBM or Macintosh Pagemaker is acceptable. Candidates must have strong background in page layout and illustration applications. Samples of your work done on desktop must be shown during interviews. Position will involve communications background including writing skills. This is a full time, temporary position with a possibility of becoming a regular full time position after 8 months. Send resume to: United Way, Human Resources Dept., 1212 Brewster, Detroit, MI. 48229-1999.
Equal Opportunity Employer M/F

ASSISTANT MANAGERS - 10 needed to work for 10 who wouldn't, for international wholesale distributor company. No experience necessary. $300-$500 weekly plus commission. Immediately. MOTIVATED need only call Michelle at 442-8500

ASSEMBLER
Major department store in Livonia & Southland area seeking assembler/furniture assembly helpers, assembler equipment, furniture, etc. Send resume to: Personnel Department, Box 6, 5858 Opportunity Dr., Toledo, OH 43612
An Equal Opportunity Employer

Assembly	$7/hr.
Drivers	$7-13/hr.
Helpers	$5-7/hr.
Machine Operators (all)	$8-14/hr.
General Laborers	$5-6/hr.
C.E.A.	Call 730-9227

100% REFUNDABLE $83 Fee

ASSISTANT MANAGER
Flexible hours, high energetic, outgoing person. Will train. Call for interview:
788-8900

ATTENDANTS
Female or Male. Immediate openings. Full time and part-time positions. Call for an appointment for a personal interview with the General Manager. Colony Car Wash, Plymouth, Mi. 455-1011

ATTENTION CASHIERS
New Arrivals Inc. is now hiring at $ 278. Health/life insurance, paid holidays, tuition reimbursement. Apply in person at Farmington Plaza Mall, Mary & Warren in Canton areas.

ATTENTION - FALL GRADUATES
ATTENTION - available! ed teachers
For the school district of the City of Bellaire, Bachelor Degree and teaching certificate desired. No experience necessary. Will train if you have 12 semester hours and six semester hours of professional education. Applications are being accepted Mon., Fri., 9am-3pm in the personnel office, 350 Wide Track Dr., Pontiac, MI 48342

ATTENTION - Part time, on-call help needed for cleaning & packaging of household furniture for insurance repair.
379-1022

AUTO BODY TECHNICIAN
FULL TIME, HOURLY, NO HEAVY FRAMEWORK NECESSARY.
437-4183

AUTOMOTIVE CAD DESIGNERS
IMMEDIATE POSITIONS
● CADKEY/CATIA ●
Experience in Automotive Product Design/BIW/Sealing Systems

Please send resume to:

PERSONNEL MANAGER
30800 Telegraph, Suite 2355
Bingham Farms, MI. 48025

AUTO PARTS DELIVERY
Part time position, Immediate opening, Pontiac area. Will train. Call ask for Andy. 335-9600

AUTO SERVICE MANAGER
Immediate opportunity available for highly motivated individual to join our AUTO EXPRESS management team. Supervisory experience in auto service or specialty store required. A competitive salary & benefits package is offered. Apply at:
MONTGOMERY WARD
TEL-TWELVE MALL
An Equal Opportunity Employer

AVIATION OPENINGS
In electrical/electronic fields. No prior aviation experience required. High school diploma graduates age 18-34. Advance from within. Relocation paid. Call for screening interview. CALL TODAY:
1-800-922-1702

BAGEL FACTORY is now hiring for immediate day time/afternoon/evening counter help. Apply in person: 24551 W. 12 Mile Rd., Southfield.

BAKERY HELP
Tuesday thru Sat. 4am-12pm.
Mark of Oxford Bakery
628-4210

BEDDING - we are interested in training a person in the labeling & distribution of inserts bedding & furniture. If you have experience in this area or are looking for a new challenge apply at: Kiddie Land, 37075 Grand River, Farmington.

BELL RINGERS
for the Southfield Salvation Army
443-2230

CABINETMAKER
Experienced with wood and installation.
229-0285

ROUGH CARPENTER
EXPERIENCED
MUST READ PRINTS
563-0400

CASHIER
Needed at the Model Station, 13 Mile & Orchard Lake, Farmington Hills. Flexible hours. Apply in person, 8am-2pm, Monday-Friday.

Career Opportunities
Attn: Men & Women
$10.00 PER HOUR TO START
Due to promotions and expansion international company now expanding to the greater metropolitan area. Need 5 persons to fill positions. Full benefits. Company training provided. Call only if you can start immediately for interview
537-1113

CASHIER & STOCK positions available at retail stores located throughout the Metro Detroit area. Must be flexible and willing to work evenings and weekends. Full and part time. Excellent opportunity for advancement. Transportation a must. Should candidates between between 18-21 and residents of Wayne County (not Detroit or Downtown) call for an appointment 464-1880
An Equal Opportunity Employer

500 Help Wanted

BIOLOGY TEACHER, part time. Lab experience required. Private, non profit high school. Send resume to: 818 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

APPLICATIONS BEING accepted for pack, unpack, WM trim. Must qualified applicants. Apply in person Mon.-Sat., 9AM-5PM. Wilkins Lake Waterford. West of Dixie in Schram Tech Park.

CAD/CAM PROGRAMMER
Programmer minimum 2-3 yrs. CAM experience for Machine Shop Computer Visions Personal Designer in Windows environment work. Send resume with salary requirements to: Box 800 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150.

CALL NOW
WE PAY
GENERAL HELP
$9.84-$14.91
TO START
NO EXPERIENCE
NEEDED
We train. Positions open in Display Advertising and Delivery. Must be reliable and have a valid driver's license and be at least 18 years old.
Call Mr. Bill Hoover
326-6901
Pulution Control Development

CASHIERS
Total Petroleum is opening a brand new convenience store (Exp. 20) We are looking to recruit full & part time cashiers. On the spot interviewing will be done at the Grand River & Merriman in Romulus in the Michigan Bell Room, on Thur., Dec. 12 from 9am-3pm. Are now location is located right across the street.

CATALOG CALLS
Do you want $7-$8/hr? How about a flexible schedule? Do you want your own desk? We need enthusiastic people to answer incoming calls regarding our catalogs from nationally advertised products. Company benefits available.
FULL TIME ONLY
Call Peter, 261-8200 351-8700

CHANGE YOUR LIFE!
Start a new career in real estate today. Call Lisa Dumas at 534-7111
REAL ESTATE ONE

CHAUFFEUR
needed for limousine company. Must be able to work days. Call
1-800-872-0651

CHILD CARE. An Independent Contractor Program opening in the New Center Area. Qualified staff needed to care for infants. Requirements: Head Teacher, BA Child Dev. Associate Teacher, CDA + Associate Degree. Assistant Teacher, Experienced. Contact:
Cynthia Thomas 875-5340

CHILD CARE PROFESSIONAL
A nationally accreditated multi service agency has a full-time position with benefits and an opportunity for professional growth. Position requires a Bachelor's degree with concentration in infant and early child development or related field, and experience caring for infant and toddler children. Responsibilities include direct care of infants and toddlers, lesson planning, and direct supervision of child care staff in a group day care setting. Apply in person: Michigan Consumer Bank
Seton Community Day Care -
St. Vincent and Sarah Fisher Center
29476 Inkster, Farmington Hills

CHILD CARE STAFF
Flexible full/part time
and Assistant Directors
Apply in person at
32875 Northwestern, S. of 14, or
3610 W. Maple at Lahser

CLAIMS/WARRANTY
MANAGER
Growing Warranty Company needs professional manager to assume mechanical background. Medical is a bonus + must, degree in Business Administration or Business related field and computer experience preferred. Send resume to:
Claims/Warranty Manager
P.O. Box 5040
Southfield, MI. 48037

CLEANERS
With experience for residential maid/commercial. References.
EXPRESS CLEANING. 442-2710

CLEANING PERSON - full time, experienced to do home and all leasing areas for large apt. complex. Westland area. For more info & application call week days 2-4pm. 425-0141

CLEANING PERSON
Mon. - Fri., 6:30pm-9:00pm, start, $4.75. Leven Rd./I-96 area.
282-2350

CLEANING PERSON - Full time for Canton Apartment complex. Apply for Anne at 981-3300
Stoneybrooke Apartments, 8500 Brookspern Dr., Canton (off Joy Rd. between I275 & Haggerty

CNC PROGRAMMER/OPERATOR
Major machine tool distributor of Automotive products & CNC Lathes seeks application/service engineer to support Michigan customer base. Duties include machine demos, customer training, and repair technical support. Applicants must be experienced in programming & operations of machine center/lathes. Ambitious self-starter with professional appearance a must. Send resume & salary requirements to: Distric Manager, Box #814, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

COLLECTIONS PERSON WANTED
Part-time. Experience necessary. Excellent communications skills required. Send resume to
THE OTTO LEVASSEUR Co.
25363 Interchange Ct. Farmington Hills, MI. 48335. Attn: Judi Barber

COLLEGE STUDENT'S
Flex schedules. Interview now - start after finals May continue in 1992. $7.25. TO START. Call 9am-3pm.
458-8220

COMPUTER COORDINATOR
for Northville High School
Strong computer skills required & ability to learn multiple systems (IBM, UNIX & plus) Send resume to: 818 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

COMPUTER TECHNICIAN - IBM compatible hardware and software knowledge required. Level 6 monitor repair preferred. Full time, benefits. P.O. Box #2514, Southfield, MI 48037

COMPUTER TECHNICIAN
LIBRARY ASSISTANT
Part time, 20 hours per week. Knowledge of standard IBM compatible hardware and software necessary. Good interpersonal skills required. Responsibilities include working on LAN, training staff and public on Library's computers, developing and maintaining documentation and other duties as assigned. Knowledge of networking a plus. Experience in a computer study required. $10/hour, no benefits. Please apply before December 13 at the Southfield Public Library, Circulation Desk, 26000 Evergreen Road, Southfield, Michigan.
Attention Colleen Varga.

CONSTRUCTION
Year round work - Call now
Call Today 557-1200
Fax 593 00 Jill Agency

CUSTOMER SERVICE - People-oriented individual wanted for a busy office complex in Troy. National company with room for growth. Must possess good verbal and written communication skills, ability to work on Database-PC. If you're an organized and detail-oriented person please call 887-7966

500 Help Wanted

COLLECTOR
Qualified applicants must have:
- Minimum of 6 years collection experience
- Knowledge of all phases of collection, including skip tracing, bankruptcy, NSF checks, small claims court
- Ability to read and understand credit reports

Salary commensurate with experience. Excellent benefit/bonus package. Qualified applicants send resume and salary history to:
LINCOLN FINANCIAL
3111 Industrial Rd.
Lincoln Park, MI 48146

Equal Opportunity Employer M/F/H

COLLEGE GRADS
Rapidly expanding brokerage firm seeks qualified candidates for Operations Department. College degree preferred. Excellent opportunity for advancement. Compensation includes full benefit package.
For consideration forward resume to: College Grads, P.O. Box 779, Detroit, MI 48231

COPIER SERVICE TECHNICIAN
Experience needed to service copy machines, also Facsimile area. Call Lil or Dorine for appointment
8am-4pm, Mon-Fri. 962-6552

CUSTOMER SERVICE REP
Customer Service Representive is needed for a large Ford Motor Company Medicare Part B Supplier. Knowledge of medical supplies a must. Medicare Part B Supply benefits a plus. We offer a competitive salary and benefit package. For consideration send resume in confidence to:
Attn: Personnel Manager
130 S. First Street
Ann Arbor, MI 48104
An Equal Opportunity Employer

CUSTOMER SERVICE REP
Customer service representative needed for a fast paced insurance agency system. 3 mos. in Troy.
TEMPSTAFF 645-0900

CUSTOMER SERVICE REP
Need personable, well-groomed individual to provide customer service in new fast-paced printing and duplicating business. Prior retail experience preferred. Knowledge of printing or graphics software a plus. Full-time position position requiring variable hours. Apply in person:
Kinkinbrooks, 43175 Joy Rd.,
Coventry Common Shopping
Center, Canton

DELI HELP
FOR CHEESE DEPT.
EXPERIENCE IN DELI OR CHEESE REQUIRED. Experience in pre packaging, for deli, a plus. Full time, benefits include medical, dental & disability. Apply in person only between 9am-5pm

JOE'S PRODUCE
33152 W. 7 Mile Livonia

DELIVERY DRIVER
Growing beverage company has entry level position open for a delivery driver to learn route sales. Some delivery/customer service experience helpful. CDL license required. Respond to:
Delivery Driver
P.O. Box 713, Plymouth, MI 48170
An Equal Opportunity Employer

DENTAL ASSISTANTS/Receptionists openings for super staff & drug store demonstrators. Excellent pay, call Point of Sale. 557-7546

DESIGNER/ILLUSTRATOR
Plymouth based design firm seeks a person experienced in pen & ink presentation for architectural interiors. Creative ability with graphics and type styles. Full time position. Excellent benefits. Send resume for Portfolio Review. Box 640 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DIETARY AIDES
Apply in person: Fairlane Manor, 20600 Franklin, Southfield, MI. (behind the Mall)

DIRECT CARE
Or nursing home background needed for our Farmington Hills group home. Work workshop. Starting pay $4.89 per hr. plus full fringe benefits. Please forward resume to:
Personnel Office
1177 E.
Pontiac MI. 48341
An Equal Opportunity Employer

DIRECT CARE STAFF
Needed for Group Homes located in Wayne & Oakland county. Experience preferred but not necessary. For more information, Call:
Clarisa 981-2944
W. Bloomfield Karen, 626-0065
Farmington Hills Kathy, 661-0646
Livonia Kathy, 261-0646
Northville Sue, 348-3843
Wayne Sue, 721-2942

DIRECT CARE STAFF
Needed to work with the Developmentally Disabled. 16hour to start, trained. Benefits and advancement opportunities.
Call Sherry in Canton 455-0001
Call Jim in Plymouth 981-6303
Call Angela in Livonia 261-0446

DIRECT CARE
STAFF
Well managed group homes need caring individuals with high school diploma or GED and excellent driving record to serve developmentally disabled adults. Competitive wages and DC/BS training provided.
Call 10am-4pm:
Canton 699-6543 990-3808
Dearborn Hts. 277-8193
Redford 537-9058
Westland 326-4394

DIRECT CARE STAFF
Previous experience with developmentally disabled is required. Excellent benefit package available, plus training provided for those who qualify $5.25 hour $5.50 hour. For further information call between 11am & 2pm call:
Livonia Group Home
Cathy 581-0273
Connie 591-8239
Debbie 478-3658

Canton Group Home
Diane 397-2677
Main Office 477-5610

DIRECT CARE STAFF
Needed to work with adult clients with a closed head injury. Experience preferred. Reliable transportation required. Full and part time positions available. Please send resume or apply at:
PERSONAL THERAPISTS INC.
33300 Five Mile Rd., Suite 201
Livonia, MI 48154

DIRECT CARE STAFF
Must be 18 years or older, high school graduate or GED, valid driver's license & 2 working references.
Call Mrs. Hamilton 425-0670

DOG GROOMERS no experience necessary, no fees or tuition. We will train. Excellent pay, bonus, profit share. Call Sherley 455-2220

DRIVER — chauffeur's license necessary. Knowledge of metropolitan area. Apply in person:
Kitchen Brothers, Inc. Grand Lake,
31025 Grand River, Farmington

DRIVER
Community EMS in Novi seeking mature dependable wheelchair van driver. Full and part time shifts available and good driving record. For more information call Lisa 344-1890

DRIVERS
Cab drivers for growing cab co.
Call for application.
591-7323

DRIVERS - Long hours, good driving record over 23 yrs., familiar with tri-county area, commission
Apply in person: 11 Mile & Greenfield
Wed., Dec. 11 to P.O. Box 845, Royal Oak, MI. 48068

DRIVER/SALES PERSON
Apply in person: Detroit Independent Bakery Distributors, Inc., 5171 Mt. Elliot, Dearborn.

DRIVER — with van needed for package & freight delivery. Late model, 1 ton cargo van needed. Paid percentage. Call 458-4215

500 Help Wanted

DRIVERS - needed for Westland based carpet cleaning company. Good driving record, be dependable, hard-working, have a valid Michigan's license prior to working. Full-time days. Qualified candidates between 18-21 and residents of Wayne county (not Detroit or Downtown) please call for an appt. 464-1880
An Equal Opportunity Employer

DRIVERS (3)
With full size cargo van to do deliveries in Detroit area on Tuesdays. 8-6 hours, guaranteed part-time work. $50 to $70 depending on route. Call after 5pm, leave name & number. 517-546-1917
Howell

DYE MAKER; Progressive Dye Experience Required.
ALLEN ELECTRIC INDUSTRY
19050 Keel, Plymouth. EOE.

Education Director
One of a nationally recognized chain of prestigious career training schools is searching for an Education Director to be responsible for managing the quality control of its Allied health program including supervising & training the Education staff.
The successful candidate should possess a minimum of 3 to 5 years vocational education experience, preferably from a proprietary school environment. In addition, the qualified candidate must also have at least 2 years of experience supervising teachers, strong administrative management skills, a Bachelor's degree and knowledge & understanding of curriculum design and accreditation specifications. Excellent interpersonal and written skills are also required. Send resume, detailed background statement.
For immediate consideration, please forward your resume with salary history to:

Box 650
Observer & Eccentric
36251 Schoolcraft Rd.
Livonia, MI. 48150

Equal Opportunity Employer M/F

ELECTRONIC SERVICE TECH
Opening position for experienced individual in repairing of X-Ray & Ultrasound equipment. Associates Degree in electronics preferred plus a mechanical background & must. Send resume to: American Medical Systems, 12200 Farmington Rd., Livonia, MI. 48150.

ELECTRONIST TECHNICIAN
ASSISTANT
Seeking individual with some technical training that has the capability of troubleshooting computer terminals over the phone. Position also consists of retesting and cleaning of returned terminals. Send resume to: Restron Corp., 24065 S Mile Rd., Redford, MI 48239. Attn: Mr. Keller.

ELECTRONIC - 810-818/HR
Entry level

Call Today 557-1200
Fax 593 00 Jill Agency

ENTRY LEVEL position for installer/trainer for cash registers/POS systems. Local service-oriented business helpful. Send resume to: 18831 W. 8 Mile, Detroit, MI. 48219. Attn: Allen

ESCROW CLOSER
Troy title company needs experienced closer for temporary work.
TEMPSTAFF 645-0900

ESTIMATOR
For Hydraulic Industry
Hydraulic Power Systems, Inc. seeks a qualified estimator for Ann Arbor, Tulsa. Must be experienced. Send resume to P.O. Box 137, Novi, MI., 48376-0137

EXPERIENCED - part time to clean office, must have own own own car, Jobs located in Livonia and Farmington Hills. 838-1879

FASHION SALES
VALERIE'S FASHION RESALE, needs a salesperson to join our staff. You will be able to provide personal service to customers, have a strong sense of fashion for myself and others, have high energy, strong selling skills. We are the best at what we do, and we want an outstanding person for this position. This is a permanent 30 hour per week position. Call Ms. Smith between 8-5pm
296-3348 or 968-1156

IF YOU ARE
an Oakland County resident looking for a fun, fast paced environment call B.C.T. to see if you are eligible. 334-9167

I NEED People who like to sell jewelry to be my representatives for Home Parties. Earn Free Jewelry. Call Lorrie at 927-8013

EXPERIENCED TITLE EXAMINER
Working in the Wayne County area. Must have capability of handling mistake & bounce conditions. Send resume to: Box 808, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

INSURANCE
COMMERCIAL CSR

- At least 3 yrs. experience
- Experience on Insurant System
- Property & Casualty experience in premium volume

Position available immediately

NON SMOKING OFFICE

Excellent benefit package including a 401k program. Salary commensurate with experience

Please send resume to.

Donna Economo
Meadowbrook Insurance Group
26600 Telegraph Road
Southfield, MI. 48034

502 Help Wanted Dental-Medical

MATURE INDIVIDUALS with the dedication to provide quality services will be the key to our success as we continue our commitment to quality care. Right now we have unique on-call opportunities for dental hygienists who will provide outstanding care and patient education, as well as helping with some dressing, washing, bedtime, personal hygiene, etc. Wages of $9.00-$9.50 per hr. Call 261-9000

BILLERS
Physician Office, IV, Infusion openings. Must have medical billing expertise, interview now, start Jan 1992. Call or send resume to:
Harper Associates, 28870 Middlebelt, Farmington Hills, MI 48334

BILLING SUPERVISOR
Cardiovascular clinic in Westland seeks 3 billers. Must know all payers and MSA/BR. $7.00 to $8.00 per hr. depending on experience. Call or send resume to: Marilyn, Terrace Medical. 443-5590

Bereavement Coordinator
Americare Hospice Services, Inc., renowned for its 98% success rate, is seeking a qualified individual for the position of Bereavement Coordinator for the Washtenaw and Monroe Branches

In this position you will be responsible for planning and developing educational programs related to grief and bereavement, developing bereavement program policies and procedures, training staff, assisting, supervising and evaluating bereavement volunteers.

The successful candidate will have a Baccalaureate degree in social work, psychology, or counseling. Master's preferred, along with a minimum of two years of hospice clinical experience. Must have a current combination of education and experience required. Current nursing license and ability to travel to patient residences are required.

Americare offers a competitive salary and an outstanding benefits package to match your skills. To apply, please send resume to:

HOSPICE OF WASHTENAW
Hilda Brown
808 Airport Blvd
Ann Arbor, MI 48108

Achieving Workforce Diversity through Affirmative Action
Equal Opportunity Employer

502 Help Wanted Dental-Medical

ACTIVITY & Social Service Director for medium size nursing home. Experience necessary. Send resume to: Box 800, 1310 W. Woodward, Bloomfield Hills, MI. 48304

ANIMAL HOSPITAL seeks sharp individual to be Full Time RECEPTIONIST. Experience preferred. Must have good office skills. Send resume to: 1310 W. 8 Mile Rd., Redford, MI 48240

ANN ARBOR PODIATRY ASSISTANT Immediate openings in our office openings for enthusiastic, reliable non smoker. 25-35 hours or more. Salary based on ability. 930-0402, 34 hours.

ASSISTANT DIRECTOR
OF NURSING
Position available at Applewood Nursing Center.
We are seeking a highly motivated nurse with 2 yrs. of proven ability, responsible long term care and management experience to join our nursing team in a major leadership position. Applewood Nursing Center is a progressive, 150 bed, long term care facility. The ideal candidate will be an RN with an AD or BSN degree, excellent salary & benefits package. Call or send resume to: Applewood Nursing Center, 18500 Van Horn Rd. Woodhaven, MI 48183
313-676-7575

CERTIFIED NURSE AIDES, LPN's & RN's for home care in Northwest, Northwest area. Dependable Health Care, Inc. 477-8848

CHAIRSIDE ASSISTANT
Experienced, part time, dependable person for Dearborn area. Monday 4.30pm-8pm Mon. and Wed., 8am-2pm Sat.
425-7010

CLINICAL DENTAL ASSISTANT for busy Southfield practice. Experience required. Respond with resume to: P.O. Box 250734, W. Bloomfield, MI., 48325.

CNA'S
Immediate openings. All shifts available. Competitive wages. Immediate payments.
RELIABLE NURSING 981-3344

COLLECTION CLERK: Part-time, 1 to 7pm, Mon thru Fri. Experience required. Send resume to Box 822, Observer & Eccentric Newspapers, Collection Department, 36251 Schoolcraft Rd., Livonia, Michigan 48150

COMMUNICATION
COORDINATOR
Birmingham orthodontic office seeking a person committed to coordinate to assist new new patient income, financial contracts and insurance forms, patient education and selling skills required. Call
647-0664

CT TECHNOLOGIST
Part time position exists for a CT Technologist to work afternoons. Applicants must be a registered X-Ray Technologist. Excellent benefits are offered. Interested applicants should call 981-2910, St. Mary Hospital, 36475 W. Five Mile, Livonia MI 48154

DENTAL ASSISTANT-Part time for Tuesdays & Fridays, 8-5pm. Great Troubled office, great benefits. Call Leslie at
464-1100

DENTAL ASSISTANT - Full or part time. Energetic person experienced in expanded duties. Pleasant surroundings. Call Jeanette
474-0280

DENTAL ASSISTANT: Are you looking for a dentist seeking a Dental Assistant, or are you already an experienced Dental Assistant looking for an extraordinary opportunity to learn or expand your knowledge? We are seeking in a high quality specialty practice, call.
557-3344

DENTAL ASSISTANT - Full time. Experience preferred. Will train the right person. Benefits. Call re-entry encouraged. Westland: 722-0300

DENTAL ASSISTANT
Busy pediatric dentist in Livonia is looking for a part time assistant, a dedicated, reliable, responsible person preferred. Please call
522-7314

DENTAL ASSISTANT
Experienced dental assistant for part time. Salary commensurate with ability. 525-1200

DENTAL ASSISTANT NEEDED
Warm, caring, conscientious Dental Assistant to work expanded duties in busy pediatric dental practice. Experienced only need apply.
Call Darlene 422-4350

DENTAL ASSISTANT
Part time Call between 9am-5pm. Mon-Thurs. Huntington Woods area. 398-4366

DENTAL ASSISTANT/RECEPTIONIST front office and/or chairside for group practice, experience required, part time/full time. Call Park 968-3540

DENTAL HYGIENIST WANTED
Full time for Monday & Friday no Saturday. Will train or certified. Great hours, great benefits. Ask for Leslie
464-1100

DENTAL HYGIENIST
Needed for Sat. & Thurs. only at Farmington Hills area. Call 474-2280

DENTAL HYGIENIST
outgoing dental hygienist needed, part time for perio conscious Livonia family practice.
425-4300

DENTAL HYGIENIST
Opportunity to grow with a people oriented family practice. Experienced. Mondays 11-7. Royal Oak.
541-1368

DENTAL HYGIENIST
Part time, Tues. & Thurs. for family practice in Rochester area 852-7770

DENTAL HYGIENIST
Experienced. Mon., Wed. possible Fridays. Canton periodontal office.
Please call 981-1747

DENTAL HYGIENIST
Must be outgoing! people person! Just the New Year ahead. Are working in our progressive office? Excellent benefit package and sharing & salary.
942-8430

DENTAL HYGIENIST - part time, excellent benefit package, preferred. Livonia office. Leave message with Lynda
476-1162

DENTAL OFFICE needs front desk collection expert, part time, 3-4 days per week. Flexible schedule. Please call Linda at 422-5580

DENTAL OFFICE MANAGER
needed. Full time, salary based on experience, 11 Mile & Woodward area
398-5050

DENTAL practice seeking experienced dental assistant, full time, or patient pay & benefits. Hazel Park area.
893-5323

DENTAL RECEPTIONIST
Experience with full knowledge of dental insurance & accounting procedure for present Troy office. Call Chris between 9am-2pm.
879-7755

DENTAL RECEPTIONIST
Experienced full time for a West Bloomfield modern computerized dental office
682-5610

DENTAL RECEPTIONIST - full time position in Farmington Hills. Experience required. Call Ann
477-8080

502 Help Wanted Dental-Medical

DENTAL HYGIENIST
Opening available for team oriented progressive dental office. To be considered you must have a successful hygiene background plus a total commitment to professional care in personal relationships. Our office recognizes and rewards individual contribution with competitive benefits including profit sharing and pension plan. Competitive salary. To apply call.
280-0255

DENTAL RECEPTIONIST
Full time position available, now in our computerized business office. Good telephone skills needed. Our established general dentistry practice will welcome you if you are a cheerful, responsible individual. Westland area. Salary based upon experience and ability - full benefits. Contact Jean.
728-5600

DENTAL SECRETARY
N. Farmington Hills. 2 doctor general practice. Up front. Mon., Tues., Wed. days. Front desk experience required including insurance, typing & dental office experience. Will consume 50: Box 810, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL TECHNICIAN experienced full time or part time, part time or full time for right person for small Farmington Hills lab. 553-5330

DISPENSING OPTICIAN
Part & full time for nursing home practice. 375-2689

EXERCISE PHYSIOLOGIST
Master's preferred for busy rehabilitation clinic in the Troy area. Look at our ad under Exercise Physiologist Individual. Please contact Nicola at:
FRONT DESK MANAGER
Join our caring staff and work in a state-of-the-art facility. Excellent opportunity with competitive salary. Computer experience a plus. Call
627-1900

FRONT DESK PERSONNEL
Full time, Mon. thru Fri. Canton/Northwest area. Must be experienced, motivated and energetic. Part time position for weekends is also avail. Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

HOME HEALTH AIDES
Are you looking for a permanent position as a live-in Home Health Aide? Are you available for full-time or weekend positions? If the answers are yes, Live-in Aides would like you to join their team. Aides are caring for the elderly. Call us at 548-4447, Monday-Friday 9 a.m., Monday thru Friday.

INSURANCE BILLER for Sterling Heights internist and gastroenterologist doctor's office. Full time.
268-3600

INTAKE FACILITATOR
Amicare Hospice Service, Inc., sponsored by the Sisters of Mercy, is seeking a dedicated and motivated individual for the position of intake facilitator for its Cranbrook branch.

In this position you will be responsible for receiving and processing referrals and/or inquiries for services and provide information to Amicare Hospice, attempting to identify the appropriate level of care available or available to each patient based on medical, psychosocial, and spiritual needs to the appropriate clinical coordinator and completing all required documentation.

The successful candidate will have a baccalaureate degree in Business Administration or Allied Health or equivalent current industry experience and a minimum of one year of clinical terminology required and at least two years of customer service experience in a medical, home health care, hospice or physician between setting also required.

Amicare offers a competitive salary and an outstanding benefits package to match your skills. To apply, please send your resume to: Denny Murphy, Amicare Hospice Service Inc., 22422 Ford Rd., Suite 1010, Troy, MI. 48084. Achieving workforce diversity through Affirmative Action/Equal Opportunity Employer.

LABORATORY SUPERVISOR
B.S. in medical technology preferred. Supervisory experience required. Send resume to
C. Zolnowski
DMAC Health Care Centers
Woodland
41835 W. 12 Mile Rd
Novi, MI. 48377
Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

LAB TECHNICIAN - Good venipuncture a must. X-ray, EKG helpful.