EMPLOYMENT

500 Help Wanted

PRODUCTION ASSOCIATE
State of the art laminating facility seeks associate experienced in die cutting, repair & machine operation. General tool room knowledge helpful. Excellent training program. Wages based on experience. With benefits. Apply in person: 400 Industrial Drive, Plymouth, (across from Unysis)

REAL ESTATE Appraisers wanted. Growing company has immediate openings for state licensed or certified appraisers. Good pay & working conditions. Earning potential $1000-$2000/wk. Call or send resume and inquiries held in strict confidence.
THE APPRAISAL COMPANY
28230 Orchard Lake Rd.
Suite 204
Farmington Hills, MI 48334
Phone 626-8120
FAX 313-626-5273

REAL ESTATE CAREER
AMBITIOUS? CONSCIENTIOUS?
WE WANT YOU!!!
We will train you and start you on a long term high-income career. Call
Julie Dacek, Westland
REAL ESTATE ONE
326-2000

RESIDENT MANAGER
For large suburban complex. Must have some maintenance skills & maintenance background. This is a career opportunity & requires a total commitment. Must be available to live on site. Good salary and benefits for the right person. Only applicants who meet these qualifications need apply. Please call Ms Dessolar. 313-569-8880

RETAIL MANAGERS
Are you a retail professional with 3-5 years of department management experience? Are you looking for a strong growth-oriented retailer in 1992? If yes we want to talk to you today about career opportunities.

We are currently interviewing for management positions in the following areas:
- Electronics/Computers
- Audio/Video/Photo
- Toys/Sporting Goods
- Housewares/Giftware
- Warehouse

In return for your proven experience we offer a competitive salary, career advancement opportunities and a comprehensive benefits package.

If you are ready for a new challenge, send your resume to
EXECUTIVE RECRUITING
43635 W. Oaks Dr.
Novi, MI 48377
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

RETAIL SALES PERSON, full time. Apply between 1 and 3 at Kitchen Glamor, 28770 Grand River between Beech Daly & Inkster Rd

SATELLITE & OUTDOOR ANTENNA
INSTALLATION/SERVICE
- Some experience necessary.
- Full/part time.
- Benefit package.

CENTURY 21 237-5422

SEAMSTRESSES NEEDED
Work from home
$5.00 to start
559-4687

SECRETARY/CLERK - Sales needed for growing company. Light typing, phone. Accurate & dependable. Please send resume to: Karen, PO Box 836, Warren, MI 48090

SELF STARTER
Energetic, self motivated individual. Knowledge of building trades helpful. Must be honest and reliable. Some heavy lifting and other duties. Call Bob Warren at 981-0240

SHIRT PRESSER
Novi Road Cleaners, 1069 Novi Rd., Northville Call 348-8120

SIP
JIG BORE
Operator
Gage and fixture experience required. Minimum 5 years, top rate full benefits. Replacing retiring operator. 12 (and hosiery).
HENLESS GAGE
261-3000

500 Help Wanted

SALES SUPERVISOR
Mature self starter to work with teenagers after school. Full or part time. Income potential to $35,000 for right person. Must own dependable van or large vehicle. 458-7263

SECURITY GUARDS - needed to work at various Detroit locations. You must be trustworthy, hardworking and dependable. Willing to train the right person. If you are between 18-31 and a resident of Wayne County (not Detroit or Downriver), call for an appointment 464-1860
An Equal Opportunity Employer

SECURITY
OFFICERS
Allsafe Security Inc. is accepting applications for office and light industrial complex.
- $5 Average/Hour.
- Uniforms provided.
- Paid Vacation.
- Professional Training Program.
- Recruitment Bonus.
- Advancement Opportunity.
- Retirees Welcome.

Call 559-6883 EOE/m/f/h/v

SILK SCREEN Working Supervisor. Fully experienced. P.S. vinyl & plastisol. Excellent career opportunity. Job quality professional. Good wage & benefits. Resume to: Advance Graphic Systems, 5490 Gatewood, Sterling Hts., MI 48310

STERLING SAVINGS BANK has the following positions available at its corporate headquarters in Southfield, Michigan.

SENIOR ACCOUNTANT
Responsibilities include assisting the Controller in preparation of monthly financial statements, analyzing and updating various management reports, and assisting corporate accounting staff as needed. Qualifications for this position include a college degree in accounting, and 1-2 years experience in public accounting or in a financial institution environment.

MORTGAGE PROCESSOR/
LOAN CLOSER TRAINEE
Responsibilities include processing, closing, insuring, and warehousing mortgage loans. Successful candidate must possess the ability to work well independently, be detail oriented, have strong mathematical and analytical aptitude, and good communication skills. Previous mortgage banking experience preferred.

LOAN SET-UP CLERK
Responsibilities involve careful review of new loan files and entry of data into computer system. Successful applicant must have strong orientation to detail and data processing skills. Previous mortgage banking experience helpful.

TELEBANKING
Responsibilities include both customer service and sales. This position offers a base salary plus incentives. Successful candidate must be people oriented, and have effective communication skills. Previous sales, customer service, or banking experience preferred.

RECEPTIONIST
Duties include routing incoming calls to appropriate department, mail mortgage coupons and delinquency notices, maintain company phone book, special projects as needed. Successful applicant must be pleasant and professional, have excellent communication skills, and work well with people. Previous experience preferred.

LOAN COUNSELOR (Part Time)
Responsibilities involve contacting delinquent loan participants in an effort to bring account current. Previous mortgage collection experience preferred.

Sterling offers a competitive salary, an opportunity for advancement, and a full benefits package. Please send resume with salary requirements in confidence to

Personnel Department
STERLING SAVINGS BANK
28400 Northwestern Highway
Suite 300
Southfield, MI 48034
An Equal Opportunity Employer

TAX PREPARER
Minimum 3 yrs experience. Full or part time Westland area. 721-4720

TEACHER/COMMUNITY LEADER
Well motivated, self-starter needed to organize short term homestay visits for international students in July or August. Groups of 15-25 students arrive in local communities for two weeks. Several required. Good part time income. Send letter of interest/resume to: IEF Area Coordinator, 201 N. Squirrel Rd., #107, Auburn Hills, MI, 48326

500 Help Wanted

SENIOR MORTGAGE PROCESSOR
Old Stone Credit Corp. at Mt. 1 is the nation's largest home equity lending firm has a position open for a senior mortgage processor in its Southfield branch office. Person applying should be knowledgeable with legal compliance forms RHA/FNMA guide lines in credit investigation. 2 yrs. credit, finance or mortgage experience necessary. Excellent company benefits. Interested applicants call 313-353-3400
Equal Opportunity Employer M/F

STOCK/CLERICAL
D.D.C. Optics in Southfield has immediate openings for Clerical/Stock personnel. Some Data Entry experience helpful, but not necessary. Call 354-7100 extension 2250 for more information.

SURFACE GRINDER - 10 years precision grinding and short run experience. Bernhy Warren 559-9344

TEACHER ASSISTANT
Needed for preschool in Farmington Hills. Part & full-time.
Call 477-8020

TEACHER/PRESCHOOL - Needed for Livonia child care center. Experience required. Educational background preferred. Call. 474-0001

SEEKING an experienced Technician in all phases of porcelain to metal. Excellent pay. Ask for Bill. 828-0690

TELEMARKETER NEEDED
Will train. Must have excellent communication skills. 522-5627
An Equal Opportunity Employer
JFPA FUNDED

telemarketing

'92 Is Here.
Still Looking
For Work?
If you promised yourself you'd get a job in '92, we've got the right one for you. We provide great pay, benefits, office perks, and attractive working hours. If you're looking to get a career with extra money, call between 5:30 pm and 8:30 pm at 421-7435 or 859-5330

TELEPHONE INTERVIEWING
Dynamic Marketing Research Firm is seeking motivated, part time telephone interviewers for all shifts (DAYS, EVENINGS & WEEKENDS). Qualifications are: Excellent Phone Skills, Computer Aptitude, Typing Skills. Ideal for homemakers, students, retirees, those re-entering the job market. NO SALES INVOLVED. Call Sandy 10am-4pm 827-4031

'TELLER'
Part time Teller position at our Livonia, Northville & Sterling Heights branches. Candidates must have good math, clerical skills & public contact experience. Previous teller experience required. Paid vacation & 401 K plan. Apply in person between 10am-3pm or call 961-7600, ext. 218.

DETROIT SAVINGS BANK
LIVONIA
19982 Middlebelt & Plymouth Rd
(5 off Plymouth)
NORTHVILLE
750 N Center
(South of 8 Mile)
STERLING HEIGHTS
36800 Ryan Road
(at 18 Mile Rd.)

VALET positions available at area hospitals. You must have a good driving record and be willing to work out in the cold. Qualified candidates must be between 18-21 and a resident of Wayne County (not Detroit). Call for an appointment 464-1860
An Equal Opportunity Employer

VENDING ATTENDANT
Needed part time for various Detroit location. Must have own transportation. Looking for a self-starter with ability to get along with people, approximately 30 hrs /wk. 7am-1pm. Send resume w/salary requirements to P. O. Box 20854, Ferndale, MI 48220

VETERINARY Assistant/Janitorial position. Part time, afternoons & early evenings. Must be reliable. Apply in person or send resume to Michigan Veterinary Specialists, 30804 Telegraph, Bloomfield Hills MI 48302

WANTED Private Investigator. Experienced only to perform all activity checks & surveillances. 80% Detroit Metro area. Send resume, in confidence, to P O Box 740, Observer & Eccentric Newspapers, 3625 N Schoolcraft Rd., Livonia, Michigan 48150

500 Help Wanted

OUTSIDE SALES
CRUISE SPECIALIST
Who desires to make a change
Long term career in Travel Sales
Bloomfield Hills 645-5050

TREE & SHRUB CARE
Programs completely started in hiring an experienced horticulturist for lawn feeding and pruning of residential landscaping. Pay commensurate with experience, benefits available, send resume to: Personnel, 11858 Brookfield, Livonia, MI 48150. Attn: Matt

TROY AREA BASED FIRM
Needs experienced Installation & repair personnel for commercial door seals, etc. Must weld & understand mechanical & electrical applications. Call 8-5pm. 588-1272

TRUCK DRIVER
Full time Southfield based location. Over the road semi tractor trailer driver needed. Minimum, 2 years driving experience. Must be willing to travel. Call 559-5220

TRUCK DRIVERS
We are a leading carrier in the industry hauling refrigerated freight to the Midwest & Gulf Coast areas. We are looking for those drivers that want to join our team.

If You Have...
- 2 Years Experience
- Tractor/Trailer Experience
- Good Driving Record
- DOT Certification
- Clean Driving Record

We Offer...
- Mileage Pay
- Drop Pay
- Paid Weekly
- Medical/Hospital Insurance
- Quick Trip Return

Apply at
THORN APPLE VALLEY
8230 St. Aubin Street
Hamtramck, MI

OR CALL
1(800)788-1145

1992
Health Conscious People
This is your career for the New Year.
Part/full time. Excellent pay, profit sharing & benefits. Apply now!
374-2938

502 Help Wanted Dental-Medical

ACCREDITED HOME CARE competitive compensation package. Excellent relocation assistance. Qualified individual must possess a valid drivers license with clean driving record. For more information contact Linda at 459-3115

ADMINISTRATIVE ASSISTANT - Manager & Medical Assistant Supervisor wanted for urgent care center in Royal Oak. Full time. Experience preferred. 288-8500

ADMINISTRATOR
RN
One of the nations largest growing home health companies is seeking a highly directed individual to manage a rapidly expanding division in Southfield.

The ideal candidate will be responsible for total division operations. Candidate must possess excellent management skills, people skills. Must have minimum of 3-5 years hands-on home health care experience, 2 years supervisory experience. Bachelor's preferred. home health care experience, 2 years supervisory experience. Bachelor's preferred. Strong BSN, MSN preferred.

The ideal candidate will receive a competitive compensation package with base salary + quarterly bonuses based on productivity. Call between 9am-4pm, Mon. - Fri.

357-3650
An Equal Opportunity Employer

AIDES, immediate opening at Canton Physical Therapy, Mon. Wed. Fri from 9am to 2pm. Must be high school graduate, well kept. For interview call 981-2100

CASHIER & PHONE RECEPTIONIST
Part time for Garden City dental clinic. 421-6030

CERTIFIED NURSING Assistants needed for Jewish Home for Aged nursing Care Center, 36875 West 5 Mile, Livonia
An Equal Opportunity Employer

CERTIFIED
NURSE-AIDES
- Needed Immediately
- Nursing Home Overtime Area
- Top Pay/Bonuses

Temporary Health
Care Services
354-6230

CERTIFIED NURSING ASSISTANT
Charterhouse of Novi

A dynamic quality long term care facility strts beats now offering
- Premium start salary for state certification
- Health, dental, and life insurance
- Paid vacations and sick days.
- Tuition reimbursement

Why not work for the best! Contact Nora Sipes, 473-2000.

CHIROPRACTIC ASSISTANT
Looking for a long-term part-time employee to work Mon., Wed. & Fri. 2:00pm-7:30pm. Must be self motivated. Willing to train qualified individual. 27327 Joy Rd., ¼ blk. W. of Inkster Rd. 532-5501

CNA - qualified certified nursing assistant for nursing home in Plymouth. Full time positions available, all shifts. Call Mon. thru Fri. 8am-5pm. (313) 531-4001, Ext. 278

CNA's
Immediate openings. All shifts available. All areas available.
Transportation available.
Competitive wages.
Immediate payments.
RELIABLE NURSES. 941-3344

DENTAL ASSISTANT
Busy, well established office in Royal Oak/Ferndale with friendly staff needs team member. Full time position includes 2 evenings per week and every other Saturday. Experience necessary, certification or registration preferred. Call Barbara at Dr. Reynolds' office 852-1010

DENTAL ASSISTANT
Our expanding Canton office is seeking a person with chairside experience. Call 981-0707

DENTAL ASSISTANT experienced in 4 handed dentistry to join our solo dentist practice in Canton. 75-35 hrs per week. 455-8844

DENTAL ASSISTANT
full time, 4 days, no evenings or Sats. Experience preferred. Joy & Inkster Rd. area. 274-3390

DENTAL ASSISTANT - full time position available in Northville, some experience necessary. Includes evenings & Sats. Call Linda 349-8085

DENTAL ASSISTANT experienced only for busy group. Benefits are excellent. Mon., Tues., Fri. 8-5, Sat. 8-1. Benefits. 697-4400

DENTAL ASSISTANT
Part-time. Experience preferred.
Keego Harbor.
682-5190

DENTAL ASSISTANT: Are you interested in becoming a Dental Assistant, or are you already an experienced Dental Assistant? For an extraordinary opportunity to learn or practice, call Dr. Barbara Bakalis at 313-459-3300

502 Help Wanted Dental-Medical

WANTED: DENTAL HYGIENIST, If you are enthusiastic, caring, & dependable & you enjoy a challenge in a patient oriented dental office, call 278-4470, between 10-12am, only.

DENTAL ASSISTANT — Full time, Mon. thru Fri. 8:30-5pm. 425-0626

DENTAL ASSISTANT - Quality oriented progressive practice in the 12 Mile/Northwestern area. Part time chairside assistant who enjoys dentistry, patients and well with people. Experience preferred. 351-9080

DENTAL ASSISTANT/CHAIRSIDE
Western suburban office. Experience preferred in 4 handed dentistry. Enclose resume and salary requirement to Box 742 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL HYGIENIST
Needed for general dentist's office in Livonia.
Please call 513-7542

DENTAL HYGIENIST - needed to cover maternity leave, Feb. thru May. Tues. mornings, Thurs. 1pm, will be working with another Hygienist & Hygiene assistant. Contact Please call Diane 981-3540

DENTAL HYGIENIST - 2 Days/wk. Prevention oriented modern office in Rochester. Strong recall. Experience preferred 651-1555

DENTAL HYGIENIST - Part-Time - Walled Lake. Do you love relating to & helping people? Are you innovative, dependable & friendly? Do you enjoy an excellent sense of connection with your patients? Our practice is searching for a talented Hygienist dedicated to prevention of dental disease to work Thurs. 8-5 & 11am-8pm. Call. 669-5220

DENTAL HYGIENIST
Progressive Livonia office. Good pay & benefits. Call 525-7818

DENTAL HYGIENIST
Outgoing dental Hygienist needed, part time for perio conscious Livonia family practice. 425-4330

DENTAL HYGIENIST
Full time, profit sharing, excellent benefit package. For Bloomfield office. 642-9430

DENTAL HYGIENIST
Needed for part time position in Plymouth office. Must be conservative & enthusiastic. Call 453-1190

DENTAL HYGIENIST for friendly progressive practice. Must be interested in providing quality care. Excellent salary and benefits. Call Sandy at 459-8020 between 8-5 days per week. Northville 349-4210

DENTAL RECEPTIONIST
Mature person, 1pm-6pm., Mon thru Thurs. Livonia area.
464-1000

DENTAL RECEPTIONIST- Pleasant, mature person. Dental background & insurance experience helpful. Full or part-time. Livonia. 427-2241

DENTAL RECEPTIONIST
For busy Southfield dental office. Experienced, with professional attitude. Pleasant working conditions. 4 day week, with some evening hours. Salary negotiable, with benefits. Call Debbie 557-4820

DIRECTOR OF NURSING
Wayne Living Center a 99 bed long-term care facility is accepting applications for the position of Director of Nursing. Qualified candidates must be knowledgeable in health care regulations. This position requires good communication skills, supervisory experience & a commitment to quality care. We offer an excellent salary, insurance benefits & a pleasant working environment. For immediate consideration please call or send resume to
Brenda M. Bujold
Wayne Living Center
4429 Varsity
Wayne, MI 48184
(313)326-6424

EMT AMBULANCE DRIVER
Full time only, with many benefits
Call Mike
Call After 6pm Only. 981-0878

EXECUTIVE DIRECTOR
Person with background in related field w/interpersonal written/oral skills and fund raising experience. To manage state wide non-profit Asthma/Allergy foundation office. Southfield. Salaried position, flexible hrs averaging 25-30/wk. Min. $15,000 annual salary. Resume to: AAFA, Michigan Chapter, Box 27293, Detroit, MI 48227 by Jan. 13, 1992.

FRONT DESK POSITION
Very busy medical office. Experience preferred. Salary negotiable 4 days a week, Birmingham area. Call for appt. ask for Judy 642-7900

FULL TIME, temporary position available for a motivated individual. Experience X-rays, venipuncture and EKG needed 540-8866

HOME HEALTH AIDE'S
Personal Home Care of Michigan, a growing, quality oriented company has openings for Home Health Aides for all of Oakland County and bordering West Macomb. We offer:
- Excellent Rates
- Paid Mileage
- Cafeteria Benefits
- Flexible Work hours

One year experience required. Call Pauline TODAY, for more information, 1-800-451-0483

HYGIENIST - Wanted a gentle person for a friendly family oriented Livonia office. Mon., Tues. & Thurs. 9am-5pm. 2 Sats per month. Salary 12 noon. 427-8833

HYGIENIST - Female dentist needs hygienist for her office. Call 455-1200 Ext. 129

INSURANCE BILLER
Permanent part time position open to person seeking long term employment. Mon., Wed., & Fri. 8:45am-12:30pm. Tues & Sat. 8:45am-1:30pm. Joy Chiropractic, 27327 Joy Rd., ½ blk. W. of Inkster. 522-5501

LAB TECHNICIAN/
MEDICAL ASSISTANT
For West Bloomfield internist. Tuesdays and Fridays. Barbara, 855-1441

LPN
Full time position in Internal Medicine. Cardiology experience desired. Please call 832-2180 or send resume to: R. Kelley,

DMC Health Care Centers
Woodland
27207 Lahser
Southfield, MI, 48034

Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

LPN • Needed as Health Care Director for home for the aged. Apply Mon. thru Fri., between 10am-4pm. 30350 W. 12 Mile, Farmington Hills.

LPN OR MEDICAL ASSISTANT - Part or full time for doctor's office in Troy. Experienced. For appointment call 528-9010

MEDICAL ASSISTANT
Part-time position, minimum of 1 yr. experience. E.K.G. phlebotomy. Livonia area. Call Debra. 261-3891

MEDICAL ASSISTANT - for busy doctors office in Farmington. Experience helpful. Part-time, 15 hours. Call Helen. 478-4830

MEDICAL ASSISTANT - Part time, experience necessary. Irwin Beck Insurance helpful. Call 442-0410 to apply.

MEDICAL ASSISTANT
Full time. Experienced, venepuncture, EKG. Bloomfield area. Call Brenda: 433-3800

502 Help Wanted Dental-Medical

WANTED: DENTAL HYGIENIST, Full time days or part time afternoons for privately owned nursing facility. Excellent salary, benefits, competitive pay scale. Call 261-4600 ext. 217, Judson Center, Lincoln Center, 34360 Ann Arbor Trail, Livonia

LPN &
Immediate openings. All shifts available. Flexible schedule.
Transportation available.
Competitive pay.
Immediate payments.
RELIABLE NURSES. 941-3344

A FULL time medical assistant needed for Livonia dermatology office. 1yr. medical office experience necessary. Call Anne 477-7022

MEDICAL ASSISTANT
Needed for Southfield internist. Experienced in EKG, EKR, PFT and blood drawing preferred. Part time position available. Michelle 352-2440

MEDICAL ASSISTANT/BILLER
Experienced needed urgently for internal medicine. Send resume to 20244 Farmington, Livonia, MI 48152 or call 476-0580

MEDICAL ASSISTANTS - 1-2 Yrs experience. (X-ray background preferred, some higher pay). Work when you want in or after hours of 8-5. $12.40 to $14.20 per month. Medical, Temporary Medical. 443-5190

Medical Assistant
Needed immediately for busy Internal Medical Practice. Starting salary $7.50 per hour. Full & part time, excellent benefits. Livonia & Novi area. 478-4639

MEDICAL ASSISTANT or CMA, with certification program, $5.50/hr. full & part time. Benefits for full time. Apply in person, Mon. thru Fri. 8-5. Sat 453-3989, West Trail Nursing, 389 W. Ann Arbor Trail, Plymouth.

MEDICAL ASSISTANT
Full time. Must be certified. Excellent pay & benefits. Send resume to Friday, 8am-4pm: St. Jude Construction Center, 34350 Ann Arbor Trail, Livonia.

MEDICAL BILLER -
TRANSCRIPTIONIST
positions available in Southfield orthopedic doctor's office. Experienced only. Call Bob Nowlin, 357-8400. Mon. thru Fri., 8-4pm 569-0364

MEDICAL BILLERS
Start immediately. Minimum 1 yr. experience required in Pmch, DMC, IV infusion or Physician office billing. Great wages/benefits & perks. Fax or send resume to
Patty Berlitz, 832-1170
Harper Associates, 29870 Middlebelt, Farmington Hills 48334

MEDICAL LAB Technician/General assist with experience. Evenings for medical lab in Farmington Hills. 478-5402

MEDICAL
RECEPTIONIST/SECRETARY
Put your outstanding people-skills to work for you in a stimulating environment. Ivy OB/GYN Practice is looking for you in a full time position. Excellent typing, data entry, medical terminology, phone & filing skills. We offer competitive salary, paid vacation & pleasant working conditions for the right person. Send resume, salary history & letter telling why you feel you are the right person to P O Box 4325, Troy, MI 48099

MEDICAL RECEPTIONIST - Pediatrics, insurance & computer experience. Call Marlene 261-3891

MEDICAL RECEPTIONIST
Full time 1-2 years experience. 12 noon-8pm. Call Sandy at 557-7020 or 358-3830

MEDICAL RECEPTIONIST, part days, Mon. thru Fri. to fill in for occupational/urgent care facility in Farmington Hills. Experience & data entry required
Call Personnel 591-0569

MEDICAL RECEPTIONIST
Part time Mature, experienced, reliable, pleasant personality. Duties include, filing, scheduling appointments, typing. Send resume to "Receptionist", 506 Heritage Lane, Rochester Hills, MI 48309

MEDICAL RECEPTIONIST
Full time position for busy medical company in Troy. Medical billing knowledge preferred
737-9353

MEDICAL RECEPTIONIST
Full time position for busy internist in Southfield. Busy practice. 45 hours per week includes Monday evening hours. Medical billing. Send resume or letter with references to Suite 475D, 25355 W. 12 Mile Rd., Southfield, 48034

MEDICAL Secretary/Receptionist immediate opening Mon. thru Fri., 8am-5pm. Typing important, medical billing helpful. Must be willing to learn. Southfield area. Excellent benefits. Call 10am-1:30pm
557-2325

Medical
Technologist
Carlton Gallatin

Oakwood Hospital is currently seeking a Medical Technologist for the Carlton Gallatin facility. The position is a day shift, working every other Saturday and Sunday.

The ideal candidate will have a Bachelor's degree in Medical Technology and be ASCP certified.

Interested candidates should send resume in confidence to OAKWOOD HOSPITAL, Human Resources Department, Attention: Medical Technologist, 23400 Michigan Avenue, Suite 111, Dearborn, Michigan, 48124 Equal Opportunity Employer

OAKWOOD
HOSPITAL
A subsidiary of
Oakwood Health Services

MEDICAL
TRANSCRIPTIONISTS
INSURANCE BILLERS
Needed for North area suburbs. Experience in Radiology and/or Oncology a plus. Please call
DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
354-4100

CERTIFIED NURSE ASSISTANTS
All shifts available. Lahser Hills Nursing Home Call In-Service for interview 354-3222

CERTIFIED NURSE AIDES
We are looking for mature, dependable people, who have a love and understanding of the elderly, to work on our afternoon shift. Call 349-2640 or come in and fill out an application
Whitehall-Novi Convalescent Home
43455 W. 10 Mile Road

NURSE AIDES
JOIN OUR CIRCLE OF CARE
If you are, or would like to become a certified Nurse Aide, we would like to speak with you about career possibilities in long term care.
Domm Nursing Center offers an excellent salary and benefits package, including two week's paid vacation.
Please apply at:
DOMM NURSING CENTER
29270 Motor
Livonia, MI 48152

502 Help Wanted Dental-Medical

MEDICAL SECRETARY Reception/set with billing for physicians office. Part time. Some days, some evenings. Birmingham area. Call Gary, Reply to Box 774, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MED-SURG
PSYCH
ICU/ER
SUPPLEMENTAL STAFFING
- Temporary Assignments Wayne Hospital
- Flexible schedules
- Competitive pay
- Immediate assignment (following orientation)

For more information & to apply contact Gloria or Marilyn
981-6829

NURSE AIDES - Afternoon & midnight shifts. Will train or certified. New start wage. Mrs. Berman Nursing Home, Wash. 8385 Newburgh Rd., Westland, near Joy Rd. No calls!

NURSE for assisted living facility in Farmington Hills. Light duties in lovely setting with 50 elderly residents. No skilled procedures. Early evening shift, 3 to 9 pm, weekends required. Call Mrs. Jones, 851-8660 between 9 & 4 weekdays. 737-8830

NURSE - Full time for a busy GYN office in Livonia. Call Sandy 261-3891. Experience preferred. Call Joan or Sally, Mon.-Thurs. 354-9330

NURSE NEEDED
For woman's health facility.
Call Tom. 443-0239

NURSING ASSISTANTS
Accepting applications for nursing assistants. Paid training, state certification program, $5.50/hr. full & part time. Benefits for full time. Apply in person, Mon. thru Fri. 8-5. Sat 453-3989, West Trail Nursing, 389 W. Ann Arbor Trail, Plymouth.

NURSING ASSISTANTS
Full time. Must be certified. Excellent pay & benefits. Send resume to Friday, 8am-4pm: St. Jude Construction Center, 34350 Ann Arbor Trail, Livonia.

NURSING ASSISTANTS
We are currently accepting applications for Nursing Assistants to complete our certification class in February, 1992. Excellent opportunities exist for those who are self motivated who are sincerely interested in becoming a Certified Nursing Assistant and caring for our elderly residents. Apply in person at:

Alexander, A Mercy Living Center
718 West Fourth Street
Royal Oak, MI. 48067
An Equal Opportunity Employer

Occupational Therapist
(Minimum 5 yrs. experience
required)
Part time/flex time
(30-00 PER HOUR.
As an independent contractor - and you name the hours!
- Community based setting
- Work with physically disabled people
- Excellent communication skills required

(We want an OT who will promote our program)

An ideal opportunity for OT's who want to leave the hospital scene but do not want to. Call Bonnie at Oakland Macomb Center for Independent Living

OFFICE MANAGER TO $25,000
Minimum 1 yr. supervisory experience in Physician Office required. Must be familiar with all aspects of medical office management & administrative responsibilities. Call or send resume to: Patty Reidy, 832-1170, Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334

OFFICE MANAGER needed for full time doctor Internal Medicine practice. Start immediately. Good salary. Mon.-Fri. 8-5. Must have experience in medical office billing with knowledge of medical reception skills. Must be thoroughly familiar with the Medicare/Medicaid assistant computer. Excellent growth opportunity for the right individual. References required. Send resume to Attention Personal Doctor, 20411 W 12 Mile Rd., Suite 103, Southfield, MI. 48076

OPHTHALMIC
TECHNOLOGIST
Approximately eight week assignment beginning in February. Must be C.O.T. with refractometry and pressure testing experience and knowledge of Zeiss IOL's required. Please call D. Cross at 592-3600.

DMC Health Care Centers
Woodland

Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

ORTHODONTIC ASSISTANT
With experience, for Birmingham practice. 3½ days per week.
645-5340

RECEPTIONIST
Experience preferred for busy 2 doctor practice, Mon. - Fri. Ask for Brenda
433-2600

RECEPTIONIST - Wanted for progressive, computerized Dental office. Full time hours include 2 evenings & ½ day Saturday. Experience preferred, but will train the right person. Send resume to: Dr. R. Hahn, 23975 Novi Rd, Novi, MI 48375

RECEPTIONIST
Experienced, full time, for Troy vascular surgery office. Patient care, phones, bill/collect & other diversified duties. Call Jan. 828-5707

REHABILITATION AIDES
We're looking for you to join our health care team located in Romulus, specializing in closed head injuries. If you are a social assistant, certified by the Michigan Department of Public Health, or are eligible for certification, we offer you an excellent working environment and the opportunity to make a difference with your life. Full time positions available. Please call for direct interviews
Equal Opportunity Employer M/F
942-0400

RN EXECUTIVE -
CLINICAL SUPERVISOR
JCAHO accredited private duty health care agency located in Farmington Hills looking for a highly motivated RN with administrative & clinical skills. Rehab/case management experience preferred.
Call Linda Mon. thru Fri 8am-4pm.
851-6567

RN/LPN
Full & part time, all shifts, for nursing home. Call Mon. thru Fri. 8am to 4pm. 533-4001, Ext. 278

RN's & LPN's
For all shifts. Salary & benefits package. Call In-service Director between 8am-5pm. 338-0345

RN'S
HOME CARE
PHCM is quality oriented and rapidly expanding! Seeking skilled caring RN professionals to join our excellent team in Oakland and Macomb Counties. Autonomous practice, use your strong assessment and leadership skills, if you have a strong medical background and are looking for the reward of independent nursing and flexible daytime scheduling give home care a try! We will train the right nurse. Growing company with advancement opportunities. For more information call ROBBIE, TODAY, 1-800-451-0483

RN's, LPN's HOME HEALTH AIDES
Join the only University of Michigan affiliated home health care agency. VISITING CARE - All shifts available throughout SE Michigan for the applicant who meets our high standards. Premium pay for high tech skills. Live-in situations available NOW for qualified home health aides. Call to find out more!

Northville 313-344-0234
Livonia 313-525-0330
Ann Arbor 313-930-0000

502 Help Wanted Dental-Medical

RESPONSIBLE MATURE PERSON
Doctors office - billing department
Call Georgia 547-5600

RN
CASE-MANAGERS
Our nationally recognized home health company is expanding rapidly and is looking for more staff. Due to this growth, our Southfield office is seeking career oriented, highly motivated, self-directed RN s

In this middle management position you will be responsible for total case coordination of clients & supervision of staff. Candidate must possess 2 years Medicare experience & 2 years clinical care experience. BSN preferred. This full time position includes salary + benefits + quarterly bonuses, based on productivity. Call between 8am-4pm, Mon. - Fri.

357-3650
An Equal Opportunity Employer

RN/LPN
Part time. 3-11 p.m., also day shift contingent. Tired of the hospital scene? Want to learn the other side of patient care? Call Linda Mulroy, Cambridge West Nursing, 18633 Beech Daly, Redford.
255-5010
An Equal Opportunity Employer

RN's & LPN SUPERVISORS
All shifts available. Salary & benefit package. Call In-Service director between 8am-4pm. 338-0345

R.N.'s/L.P.N.'s
Team work makes our rehabilitation facility efficient. Our interdisciplinary rehabilitation facility offers the opportunity to work in a friendly, supportive atmosphere featuring professional growth and collaboration. We offer a variety of benefits and a competitive salary. For more information, please call Greg Webb at:
Apple Tree Lane 941-1142
Equal Opportunity Employer M/F

SUPERVISOR
MEDICAL OFFICES
SUPPORT STAFF
Supervises Receptionists, Cashiers and other Clerical staff in physician offices. The successful candidate will have at least three years of supervisory experience in health care environment. Please send resume to
Box 770
Observer & Eccentric Newspapers
36251 Schoolcraft Rd., Livonia, Michigan 48150

X-RAY TECH
For Livonia Family Physicians office
Part time
484-9200

X-RAY TECHNICIAN
Registered with Mammography experience. Downtown Heights area
Call Denise at 581-8786

MAMMOGRAPHY TECHNICIAN - part time but willing to work full time. Flexible hours. Excellent pay. Birmingham. Reply to Box 774, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

504 Help Wanted Office-Clerical

RECEPTIONIST - Southfield, good phone ability, typing, figure aptitude, pleasant working environment, 35 hr. Fee paid

ENTRY LEVEL LOGISTICS - South-Western suburbs no experience required, 35 hr. Fee paid

LOIS RAY
PERSONNEL
SOUTHFIELD 559-0560

ACCOUNTANTS BOOKKEEPERS
CLERICAL DATA ENTRY
PART-TIME FULL TIME
Call Accountants now for 90 000 professionals did in 1990!

ACCOUNTANTS
Troy 557-4367
924-3100

ACCOUNT ENTRY
Major medical facility needs your experience with data entry for fast paced accounts receivable. Call Debbie at UNIFORCE 477-5645

ACCOUNTING ASSISTANT
Growing independent accountant looking for permanent full time person to assist in their work for small & medium size business clients. Must be experienced in corporate and individual tax returns. Farmington Hills area. Call 655-5860

ACCOUNTING CLERK/Receptionist
Small Farmington area, associate degree preferred. Southfield area. Call 1-5pm 353-4347

ACCOUNTING CLERKS
Due to rapid growth we are expanding our Accounting Department. We are in need of General Accounting Clerks with 1-3 yrs of experience. Selected individuals must be detail oriented and computer literate. Send resume to: Accounting Clerk, P.O. Box 317, Novi, MI. 48376

Accounting Clerk
ACCOUNTS PAYABLE
PAYROLL
Growing mail order company has opening for AP/Payroll. Some responsibilities include general AP, Computer experience in Lotus & Skyline software required. Send resume in confidence to:
S&C, 26561 W. 12 Mile Rd., Site 207, Southfield, MI 48034

BOOKKEEPER
Strong analytic & computer skills required. Minimum 3 years experience in NW Detroit. Must be a team player & have experience with general ledger, month-end closing, journal entry & general bookkeeping. Excellent benefits. Salary open for right candidate. Call or send resume

ACCOUNTANTS ONE
24133 Northwestern Hwy. Suite 202
Southfield, MI 48075
354-2410
Agency Fee Paid

BOOKKEEPER Small manufacturing company seeking an individual who can run the office. This company offers major medical, life insurance plus 25 cents per mile for running errands. If you are looking for a position that offers a lot of variety and you can type 50, call Janice at 557-3420.
SKILLING PERSONNEL SERVICES
FARMINGTON HILLS

APARTMENT RENTAL AGENT
Large complex in North Pontiac needs experienced person for a position with full duties. Must be terrific with people, accurate with numbers & have good telephone & typing skills. 1 weekend day required. Call Joan 373-5503

ASSISTANT
BOOKKEEPER
Needed for growth oriented wire manufacturing firm in new suburbs - Strong Lotus skills required 2 to 3 years experience. Salary to $22,000
Call Ann 477-9905

ACCOUNTANTS ONE
24133 Northwestern Hwy. Suite 202
Southfield, MI 48075
354-2410
Agency Fee Paid

ASSISTANT MANAGER TRAINEE

WILD & CRAZY
CAN'T BE LAZY
We have the best atmosphere in town. 10 positions available. Average $300-$500 weekly while in training, more as you advance. Looking for ambitious people who like to help individuals who can get along with the opposite sex. No experience necessary, first come first serve.
Call Amber 477-9905

AUDITOR/DATA ENTRY
Troy office has openings job includes auditing of sales reports & data entry. Some experience, 90 wpm counting & data entry preferred. Must be proficient with a 10 key. Call Susan 9am-12pm, weekdays at 528-3814
An Equal Opportunity Employer

AUTO DEALER seeking receptionist, must be people oriented, full time plus benefits available.
Apply in person at Enhard BMW, 4063 Maple at Telegraph

AUTO DEALER
Title Clerk, Receivable/Payable. Warranty (2 positions). Experience preferred. Good benefits & working conditions. Apply in person at 23515 Michigan, Dearborn.

BOOKKEEPER
Growing real estate property management firm in Farmington seeks experienced full charge bookkeeper. Computer experience in Lotus & Skyline software required. Send resume in confidence to:
S&C, 26561 W. 12 Mile Rd., Site 207, Southfield, MI 48034

BOOKKEEPER
Strong analytic & computer skills required. Minimum 3 years experience in NW Detroit. Must be a team player & have experience with general ledger, month-end closing, journal entry & general bookkeeping. Excellent ben