EMPLOYMENT

500 Help Wanted

OWNERS - OPERATORS
Fleet owners welcome. 74% plus 2% bonus (only available when trailer is running for both short or long haul. Old established truck company expanding. Call 419-729-1691

PAINTING CREW
On-line-job. Interiors/exteriors/outdoors. High School Graduate, up to age 34. Relocation provided. We provide transportation & supplies. Good pay & benefits. Call:
1-800-922-1702

PAYROLL MANAGER

Amcare Home Healthcare is currently seeking a qualified individual for the position of Payroll Manager for our Farmington Hills office.

You will be responsible for maintaining records of employee benefits, such as 401k and flexible spending accounts, and monitoring and maintaining non-cash benefits. Additional responsibilities include processing bi-weekly payroll and providing financial and non-financial reports as requested, and keeping abreast of changes related to payroll tax laws and code changes to ensure compliance with federal, state and local tax reporting requirements.

The successful candidate will have a Bachelor of Business Administration degree, preferably with a concentration in accounting, certification as a payroll professional preferred. A minimum of three to five years direct experience in payroll management and the ability to work with a multi-site payroll required. A working knowledge of financial systems and computer systems is necessary. Candidates must be proficient in LOTUS 123 and Word Perfect.

Amcare will match your skills with a competitive salary and excellent benefits package. To apply, please send your resume to Human Resources, AMCARE HOME HEALTHCARE, 34605 W. Twelve Mile Rd., Farmington Hills, MI. 48331. Affirmative Work Force, Equal Opportunity, Affirmative Action/Equal Opportunity Employer.

PRESSING & COUNTER - for Cleaners. Cleaners. Full & part time. No experience necessary. Apply in person: 31125 Ann Arbor Trail, Westland 522-3380

PRINTER
Growing Quick Printer. Presseman (Hydra 300) w/1-Hand. 3 yrs or more experience. Top wages. Paid holidays. Health insurance, vacation, 401 plan. Ask for Jim. 348-2583

PRINTING COMPANY Seeks person to operate Kodak 935 copier. Experience preferred but will train. Delivery workers needed. Apply in person: Semi Admin, Robert Printing, 25215 Glendale, Redford.

PRIVATE INVESTIGATORS wanted, experienced only. Process server activity checks & surveillances. 80% Detroit metro area. Send resume in confidence to Box 128, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, MI 48150

PRODUCTION MACHINE Operator 4-side experience plus. Must read Eclipse & micrometers. Plymouth area 459-8520

PROGRAMMER

Qualified candidate needs Associate's Degree in Programming/MIS or DP. Experience required in Business Basic. Duties include programming, maintenance, and support of new developments and program modifications. Send resume, with SALARY REQUIREMENTS or apply in person at:
Human Resources Department

AMERICAN YAZAKI CORPORATION

6700 Haggerty Road
Canton, MI 48187

No Phone Calls Please

An Equal Opportunity Employer

PROMOTIONAL
6 entry level positions with international Consulting Firm. Ideal candidate will be outgoing. Salary $1840/mo. Call Mr. Slater 427-9321

PROPERTY MANAGER
For large suburban property management company. Call Mon-Fri 9am-5pm. 232-4043
An Equal Opportunity Employer

PROPERTY MANAGER & assistant property manager needed for Southfield based management company. Must have experience in condo management & be detail oriented. Salary negotiable. Call Gabrielle at: 352-6552

PROPERTY MANAGER
We need you! Experienced apartment/leasing Manager needed for suburban apartment complex. Excellent salary opportunity for seasoned person with strong management, leasing and people skills. Forward resume to: Property Manager, P.O. Box 878, Birmingham, MI. 48012-0878

PUMP UP YOUR FUTURE IN RETAIL MANAGEMENT
Total is a dynamic fast growing chain of gas stations/convenience stores looking to create high performance, career minded retail managers with:
- Competitive salary
- bonus program
- Advancement opportunities
- Generous family health insurance plan
- 2 weeks paid vacation & 6 paid holidays
- Paid on the job training
- Life & disability insurance
- Pension plan

Send resume to:
TOTAL PETROLEUM
26001 CITRIN DR
ROMULUS, MI. 48174
Attn. Sue Giannola
An Equal Opportunity Employer

REAL ESTATE CAREER
AMBITIOUS? CONSCIENTIOUS? WE WANT YOU!
We will train you and start you on a long term high income career. Call
Julie Dudek, Westland
REAL ESTATE ONE
326-2000

RECEPTIONIST - new car dealership, experience preferred. Light typing & good phone skills required. Full time Troy. Ron 643-4350

RECEPTIONIST
for wind & crazy office. Start now. Westgate. Call 464-6590

RECEPTIONIST
Wanted for veterinary hospital in Redford. Light responsibilities. Opportunity for training. Call Cor-Anna 537-6100

Recycling Center Attendant
PART-TIME
Must be Early Childhood Educator or have GED. Must be able to instruct & assist recyclers in proper materials recycling and keep the recycling center neat & orderly. $5.50-$7 per hour. Applications available now until 4pm, Feb. 17, at Troy City of Troy, Personnel, 500 W. Big Beaver, Troy.
An Equal Opportunity Employer

REPUBLIC BANK Corp Mortgage positions open for two clerical & two appraisal trainees. Send resume to: 33218 Five Mile Rd., Suite 3, Livonia, MI 48154.

ROUTE PERSON needed for northwest Detroit vending company. Experience helpful but not necessary. Call Pam between 10-4. 838-3200

SALES PERSON - PART TIME
34-40 hrs. per week. Apply in person: 27030 Farmington Rd., Farmington, at 8 Mile.

500 Help Wanted

RECEPTIONIST/COORDINATOR
for busy hair salon, must be outgoing, friendly, stylish, patient, dependable & have good math skills. Hrs are Tues. thru Fri. 3-9 3:00-Sat. 8-5 30. $3.75/hr. Apply in person at the Mane Connection, Grand River & Haggerty - Pepper Sq Mall

RESIDENT MANAGER
OR LEASING AGENT
For apartment complex in Taylor
Experience required
(Days) 884-5740 or (Eves) 862-6036

SALES ENGINEER
MANUFACTURING
Aggressive firm needs a solid inside professional with a broad background in small and medium sized manufacturing operations. Candidate must have a conceptual understanding of and practical experience with MRP II systems. Position involves the sale of consulting services and initial operational review of our clients' businesses. A strong, dynamic personality with the ability to think on your feet is a must. If you fit this profile, please call
(313) 451-2210

SALES INSPECTORS & SERVICE TECHNICIANS
Wayne area. Osteo is a world leader in the pest control industry is now interviewing for Sales Inspectors & Service Technician positions. Applicant must possess a valid Michigan driver's license, enjoy working with people & have the maturity & ambition to pursue a rewarding career with a growing industry leader.
FOR COMPLETE INFORMATION & CONVENIENT INTERVIEW APPT. CALL 721-0450
ORKIN
Or please apply at:
35612 W. Michigan, Wayne
Equal Opportunity Employer M/F

SALES REPS: Outside Sales experience required, selling to small businesses. Outstanding income. Call, 313-360-6823

SEAMSTRESS
To do light alterations at home for Farmington area dry cleaners
471-4777

SEARCHING FOR A JOB
Janitor, $8 per hour. Receptionist, $7.50 per hour. Down & Bridge repair, part time, 4 years experience, $8 per hour. Eligible Oakland County residents call 8 E.T. 354-9187

SEASONAL LABORERS
City of Farmington Hills

Currently accepting applications for Seasonal Laborers for City parks and golf course maintenance. April 1 to October 31. Applicants must be able to commit for entire season. Duties include grounds maintenance, mowing, trimming, raking ball field and soccer field upkeep, general clean up, etc. Required: Valid Michigan driver's license, must be at least 18 years of age. High school graduation. Hrs. may vary, 40 hours per week, some weekends. Hourly rate $6.50 - $7.50 based on experience. Applications accepted until March 12, 1992. Apply in person or in writing to:
Department of Special Services
City of Farmington Hills
31555 W. 11 Mile Road
Farmington, MI 48336
An Equal Opportunity Employer

SECURITY Officer - full & part time $ Oakland County & $ Lyon. Blazer & uniform position. Premium pay. Experience required. 27720 Woodward, Ste 201, Ferndale 547-3993

SECURITY OFFICERS
DENSIL INC. is seeking well qualified individuals who are serious about working, are people oriented, want to work for a company that appreciates its employees. We have full & part time positions available in Novi, Detroit & other areas. Benefits & uniform package. Retirees welcome. Call now for an interview.
476-5267

SENIOR COMMUNITY in Westland is looking for responsible person, who enjoys being in the kitchen & waitstaff position. Early evening hours to start. Contact CHEF JOE: 981-0700 or 728-3129

SERVICE TECHNICIAN
Experienced only. Whitepointers, folders, engraving copiers. Salary. Incentives, health benefits, 401K plan. Send resume to National Reproductions Corp 24490 W. 10 mile, Southfield, 48033. Attention John Sarr. Service Manager.

SET-UP PERSON
Mailing company has immediate opening for a set-up person on a Pitnibowes and a six station inserter machine. Experience preferred. Please respond to: Box #149, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SOCIAL WORKER to teach and promote parenting project, part-time position. Resume to: CANCO, 43 Franklin Blvd., Pontiac, MI 48341.

SORTER -
Immediate needed for afternoon sorting positions in Farmington Full time Immediate openings
Call between 9am-Noon. 476-7212

SOUTHEASTERN MICHIGAN multi-branch electrical distributor seeks candidates for positions:
- Counter Help
- Order Service
- Branch Management
- Purchasing
- Outside Sales

Salary is based on experience. Send resumes to:
MADISON ELECTRIC CO
6000 Woodward
Detroit, MI 48202
ATTN: K. WEBER

STORE CLERKS
ASSISTANT MANAGERS
MANAGER TRAINEES
All Shifts Available

We are Hop-In Food Stores, one of Michigan's largest and fastest growing convenience store chains.
We currently have openings for employees with responsibility for maintaining store appearance, interacting with customers, and managing inventories.
You are one of the people we're seeking if you have a high School Diploma or equivalent, are highly motivated, dependable, and can handle a fast-paced environment. Among the many advantages we offer are:
- Competitive Pay & Benefits
- Outstanding Career Growth Opportunities
- Comprehensive Training
- Tuition Reimbursement Program

Apply at:
45230 Michigan Ave.
Canton
HOP-IN
An Equal Opportunity Employer

SWITCHBOARD OPERATOR
Wanted part time. Must have experience with 10 lines or more. Self motivated individuals with a good attitude only need apply. Call between 3-5 pm: 482-0550, Ext. 124

TEACHERS AIDE for preschool class. Experience with 2-5 yr olds helpful. Call Karen in West Bloomfield, Hiller & Grover area. 843-0183

TEACHER WITH degree and experience in Early Childhood Education for innovative pre-school computer enrichment program, 10-20 hours weekly. Call 464-1776

TELECOMMUNICATIONS
No Sales. Looking for serious individuals to work as alarm company dispatchers. Persons needed to work midnights, afternoons, weekends & holidays. No experience necessary, will train. Call 8am-12 noon, ask for Roger Barton, 864-8000

TELEMARKETER
Needed for long term assignment in the Canton area. Appointment setting experience would be helpful. Needed ASAP, $8/hr. Call Elizabeth M. 981-1100

ACRO SERVICE CORP.

TELEMARKETING
Hours: Mon-Fri 9am-1pm, and/or 5pm-9pm, Sat. 9-1. Pay. 525-5200
Equal Opportunity Employer M/F

500 Help Wanted

DETROIT BASED Employer is seeking an entry level Stock/Clerk position. Responsibilities include maintenance of office supply stock, accepting delivery of incoming materials, driving corporate vehicles, processing & delivering mail, physical labor & other activities as assigned. Requirements include a high school diploma, 1 year of similar job experience & an excellent driving record. This position includes a paid benefit package & an hourly wage in the $5-7 range. Please send resumes to: Dept. SC1, P.O. Box 02608, Detroit, MI. 48202

SURETY BOND CLERK
Minimum 1 year experience. Part time 25 hours per week. Positions may develop into full time $6-$8 per hour depending on experience. Novi Contact Jean 348-8200

TEACHING ASSISTANTS - Full & part time available for nationally accredited Nursery School in Livonia. Starting pay based on education & benefits. 525-3787

TELEMARKETING
Appointment setting for Doctor. Earn more than $10/hr. calling from your home. Looking for motivated, permanent part-time help. Call presentation appointment. 464-2001

telemarketing

INCREASE YOUR COLLEGE FUND

Whether you're saving for college or just trying to beef up your earnings, Mediserv Publishing is where you should be. We offer pay rates starting at $5.00/hour and the opportunity to relocate to one of our offices in college towns throughout the Midwest. Call us today and start packing the cash early! Call openings after 6:00 Southfield 559-4330 or Livonia 421-2433

TELEPHONE INTERVIEWING
Dynamic Marketing Research Firm is seeking motivated, part time telephone interviewers for all shifts (DAYS, EVENINGS & WEEKENDS). Qualifications are Excellent Phone Skills, Computer and/or Typing Skills, ideal for homemakers, students, retirees, those seeking the job market. NO SALES INVOLVED. Call Sandy 10am-4pm 827-4021

TELEPHONE SOLICITOR
Appointment setting for national company at our Livonia office. Day shift with attractive salary, commission & bonus. To apply call Joanne, 591-7787

TELESERVICES/
CUSTOMER RELATIONS
Part Time, Days &
Evenings for 6 Weeks

Marketing services firm located in Farmington Hills has opening for entry level customer relations representatives. Professional and dynamic inside environment. Candidate must be able to communicate effectively by phone - outbound calls only.
- Work Hours
  9am to 5pm, (variable)
  6pm to 12 Midnight, (variable)
- Salary: $5.75 per hour
  Please Contact
For Nights 9am Ben Gutman at 488-5394 between 10am & 12 Midnight Monday thru Friday
For Days Terry Scott, 488-5390 between 9 & 5pm Monday thru Friday

TELLER

Part time Teller position at our Livonia, Northville & Sterling Heights branches. Candidates must have good math, clerical skills & public contact experience. Previous teller experience required. Paid vacation & sick time. Apply in person between 10am-3pm or call 961-7600, ext. 218

DETROIT SAVINGS BANK
LIVONIA
19062 Middlebelt,
(S of Plymouth)
NORTHVILLE
250 N Center
(South of Main)
STERLING HEIGHTS
36800 Ryan Road
(at 18 Mile Rd.)

TELLERS
PART TIME TEMPORARY

Manufacturers Bank has immediate opportunities for temporary part time Tellers at our Grand River/Halstead office in Farmington and our 5 Mile/Kinloch office in Redford. Work in a professional environment in a challenging retail banking position with emphasis on customer service. Applicants should be high school graduates with 6 months of work experience or post high school education. An interest in detail and accuracy is helpful. Cashier or previous teller experience preferred. Applicants must be available for 4 weeks of paid full time teller training.

We offer a competitive salary, health insurance at group rates, and fully paid life insurance.

Manufacturers Bank supports a drug free environment. Drug testing is a required step in the employment process. Interviews will be conducted on Thurs., Feb. 13, 1992, by appointment only. For consideration contact:
Jan Schatz, at 462-5111
EOE Male, female, handicapped, vet

TERRITORIAL MANAGER
Nation wide pay phone company needs Detroit Manager to Call On Businesses, Hire Locators and Coordinate Location Expansion Program. Call JACK WILLIAMS
1-800-776-5858

TODDLER TEACHER
needed for Canton preschool
Monday thru Friday mornings
Immediate opening 397-9659

TOW TRUCK OPERATORS & owner operators. Fleet mechanics. Dispatchers. Yard Personnel. Call 874-2740

TRAINEE
for graphics company. Minimum wage 937-1910

TRAVEL AGENT
Birmingham agency needs experienced Apollo Vacation agent. Call Monty or Phyl. 644-5711

TRAVEL AGENT - Full time, 2 years experience in leisure & Sabre experience preferred. Benefits, vacation, nice office Bloomfield Laura, 645-1430

Transportation/Yard
Attendants
(FULL & PART TIME)

Premier service-based company seeks conscientious, dependable individuals for a variety of assignments within our progressive company.

Interested candidates must possess a H.S. diploma, excellent oral/written communication skills, and a good math aptitude. We will train well-groomed/articulate applicants with the desire to excel. Hours vary from 18 to 40 per week.

For immediate consideration, send summary of qualifications to:

BOX 106
Observer & Eccentric Newspapers
36251 Schoolcraft
Livonia, MI 48150

An Equal Opportunity Employer

TREE CARE
Progressive company, interested in experienced climber, with knowledge in trimming and removals. Management potential. For spring hire. Send resume and salary history to: Personnel, 25275 Peakstal, Southfield, MI. 48034

500 Help Wanted

TELLER

United Savings Bank, FSB has an immediate opening for a full-time Teller.

Primary duties for this position include handling daily customer transactions and promoting bank products and services in a professional and efficient manner.

Applicant must possess a high school diploma, good math aptitude, light typing ability, minimum one year cash handling experience and enjoy working with the public. Previous teller experience a plus!

Position offers complete benefits package and competitive salary. For immediate consideration, call for an application or send resume to:

UNITED SAVINGS
BANK
Attn Human Resources
32255 Northwestern Hwy., Suite 10
Farmington Hills, MI. 48334
(313) 855-0550

An Equal Opportunity Employer

TRAVEL AGENT
Minimum 1yr. experience
Apollo preferred
Call Beth 591-9072

TRUCK BASED P&C Agency. Established Producer. Top Commission/Top Markets. All insurances held strictly confidential. Send resume to: PO Box 328, Sterling Heights, MI. 48310-0328

TRUCK DRIVERS

We are a leading carrier in the industry hauling refrigerated freight to the Midwest and Eastern Coast. We are looking for those drivers that want to work at home.

If You Have...
- 2 Years Experience
- Tractor/Trailer Experience
- Reefer Experience
- DOT Certification
- Clean Driving Record

We Offer...
- Mileage Pay
- Dock Pay
- Paid Weekly
- Medical/Hospital Insurance
- Quick Trip Return

Apply at
THORN APPLE VALLEY
8350 N. Auburn Road
Hamtramck, MI

OR CALL:
1(800)788-1445

TURN & ORNAMENTAL BRAKER
Must be licensed. Send resume to: Summer Green, 3821 Maple, Dearborn, MI 48128

UNDERWRITER AND
CREDIT QUALITY MANAGER

Established, expanding Michigan bank is seeking experienced mortgage loan underwriters and Credit Quality Manager for its Mortgage Banking Division. Underwriters must have at least one year experience as a Conventional Mortgage Loan Underwriter and must have knowledge of FNA/FHLMA guidelines. Candidates for Credit Quality Manager must have at least three years experience in Conventional mortgage loan underwriting and management experience along with extensive knowledge of FNA/FHLMA guidelines. Send resume, references to:

Mortgage Banking
Division Manager
305 E. Eisenhower
Ann Arbor, MI 48108
An Equal Opportunity Employer

WAREHOUSE
High school grad to work in clean shop for pipe fabrication, pump & compressor repair. Mechanical experience necessary. Good driving record a must.
Call for appt 478-6100

WAREHOUSE WORKERS

ALL SHIFTS AVAILABLE
$5 per hour and up. Long/short term assignments. Some temporary to permanent positions

ARBOR TEMPS 459-1166

WAREHOUSING

Service organization seeking candidates with experience in shipping & receiving. Must have experience with verifying and disbursement of incoming/outgoing freight. We will provide additional training for the right candidates. Part time opportunities with career growth. Apply Mon-Fri, 9am-4pm at:

GUARDIAN
15045 Hamilton
Highland Park, MI 48203
An Equal Opportunity Employer

500 Help Wanted

VEHICLE COSTING Specialist - with previous costing accounting experience required. Excellent work environment. Salary DOE. Send resume to: P.O. Box 21338, College Park Station, Detroit, MI 48221.

VETERINARY TECHNICIAN
Wanted for veterinary hospital in Redford. Chemistry analyzer, endoscopy, internal medicine specialist, these things available. Much variety. Call Cor or Anita 537-6100

VICE PRESIDENT
A Quantitative Survey Research Firm in suburban Detroit is looking for an experienced practitioner with solid credentials in Quantitative survey research. The candidate should have a minimum of 5 years experience with a research supplier in both selling & conducting survey projects.
If interested, please send your resume in strict confidence to:
Box # 134, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

VOCATIONAL
REHABILITATION EVALUATOR
Part time Farmington hills. D.S. or MA degree in Education or Psychology for CIR population. Cognitive/vocational evaluation skills a must. Send resume to: PO Box 23064, Detroit 48223

WAREHOUSE HELP needed for construction material warehouse. Must be experienced with operating a hi-low & have a valid C.D.L. license. Applications being taken at 12658 Richfield Ct. Livonia. S of 96, W of Newburgh off of Ann Arbor

WATER & SEWAGE
PLANT TRAINEES
Paid program. High School Diploma. Grads ages 17-34 willing to work. Call 1-800-922-1702

WAXERS
Accomplished waxer wanted. Attachments, implements, full continuous experience expected. Model work of metal finishing a bonus. Send resume or letter to: Ramsey Dental Ceramics, 2733 Telegraph, Dearborn, MI 48124

WELDER/MECHANIC
Immediate opening for mechanic with welding, electrical & hydraulic experience for repair & installation on truck equipment. Experienced person desired but will train right individual. Applications may be filled between 8am-5pm, at NDC Truck Equipment, 28120 Greenfield, Romulus EOE A/A

WHOLESALE NURSERY
Seeking individuals for mechanic jobs for full time seasonal positions. Call for appointment Tues. through Fri. Kennedy 454-1400

WIRE HARNESS ASSEMBLERS
- Know schematics & diagrams
- Build a prototype
- Ideal for p.m. BSEE students

Long term positions. Associate degree preferred. Send resume to:
ALLIANCE TECHNICAL SERVICES
30600 Telegraph Rd., Suite 2183
Bingham Farms, MI 48025

502 Help Wanted Dental-Medical

NORTHWEST CONTINUING Care Center has a position available for Activities Coordinator. The qualified candidate must be licensed or registered & be motivated to function as a therapeutic recreation specialist or activities professional or has 1 yr. full-time experience with patient activities in a health care setting. For consideration apply in person or call Walter P. Gradwohl, Northwest Continuing Care Center, 16181 Hubbell, Detroit, MI 48235
(313) 273-8700

ARDMORE CENTER
Charge position available on our adolescent psychiatric unit. Afternoon shift, psychiatric experience required. Symbol 474-3300

ASSISTANT MANAGER/
CHIROPRACTIC
Experience preferred. Send resume P.O. Box #530548, Livonia, 48153

BILLERS-IV, DME
Several immediate openings for experienced IV/DME billers & collectors in beautiful corporate offices in Southfield. Top salaries/benefits & perks. Call Patty Rebitzl 932-1370
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334

CAREER OPPORTUNITY
Office Manager. Bookkeeping. 2nd & 3rd party billing experience a must. Physical therapy office in Birmingham-Troy area. Send resume to:
Box 575
29555 Northwestern Hwy
Southfield, MI 48034

CERTIFIED
NURSE ASSISTANTS
Full and part time positions available for Certified Nurse Assistants, all shifts. Please apply:

Redford Villa
18240 West 12 Mile Rd
Southfield, MI 48076
An Equal Opportunity Employer

502 Help Wanted Dental-Medical

ASSISTANT NEEDED of Westland podiatrist. Dental experience a plus, but willing to train right person. For more information, Margie 728-4300

ATHLETIC TRAINER and/or Sports Medicine Major. Must have a degree. Experience in athletic injuries area desired but not necessary. Part time. Mon. Wed. & Fri., 8am-1pm. Student unemployed, out-patient physical therapy clinic in Canton. Salary depends on experience. For interview appointment call 981-2100

CERTIFIED MEDICAL ASSISTANT
Part time. Accounts receivable experience for busy multi physician internal medicine practice in Livonia. Experience preferred. Call Wendy, Freedom Medical Group. 10am-7pm 478-4724

CERTIFIED NURSES AIDES
Immediate openings. All shifts available. Paid weekends.
Transportation available
Competitive wages
Immediate payments.
RELIABLE NURSES 981-3344

CERTIFIED NURSING ASSISTANT
$7/HOUR
Shelby Nursing Center is seeking CNA's for afternoon shift. Work for top pay, great benefits & a great, full work environment. Please apply at Shelby Nursing Center, 46100 Schoenherr Rd., ½ mile N. of Hall Rd., near Lakeside Mall

Child Care Assistants

Fill in positions are available between the hours of 7 AM - 6 PM, 4, 6 or 8 hour shifts as needed.

To qualify applicants must be high school graduates with several years of experience caring for children between the ages of 6 weeks to 6 years. Applicants with previous experience in a child care center preferred.

NO phone calls please. Applications may be filled out on Thursday, February 13, 1992 from 10 AM - 3 PM. ONLY two letters of recommendation must accompany the application.

Human Resources Dept.
Administration Building
Botsford
General Hospital
28050 Grand River
Farmington Hills, MI 48336-5933

An Equal Opportunity Employer

CNAS
JOIN OUR CIRCLE OF CARE!
If you are a certified home health aide with a genuine desire to make a difference, we want to talk with you about you, about career possibilities in long term care. Bonnie Nursing Center offers an excellent salary and benefit package, including educational assistance.
Please call
DORWIN NURSING CENTER
29270 Morlock
Livonia, MI 48152

DENTAL ASSISTANT - We want the best and are willing to pay for it. We offer a pleasant position that is motivating and rewarding with an excellent benefit package. Call Sue Today for a brighter future. West Bloomfield 661-1440

DENTAL ASSISTANT/Receptionist
Experienced and reliable, full time, good pay, busy Oak Park group practice. 968-5540

DENTAL ASSISTANT
For busy Redford practice. 1 year experience preferred. Approximately 30-35 hours per week. 652-6063

DENTAL ASSISTANT/CLERICAL
Exp. preferred. Medical/dental office. Part time 3 days per week.
Rochester office 651-3317

DENTAL ASSISTANT, Garden City/Westland. Full or part time. Excellent opportunity for experienced & enthusiastic individual 425-9130

DENTAL ASSISTANT
Part time, experienced preferred. Weds & Fri. & every other Saturdays. 682-5190

DENTAL ASSISTANT
For young growing practice in Garden City area. Must be experienced. For more information call 422-5480

DENTAL ASSISTANT
Experienced only. Full time, Saturdays. Profit sharing & more. Benefits. Dearborn Hts area. Call 562-0023

DENTAL ASSISTANT
Experienced only for growing family dental practice in N.W. Detroit. Please call Mary Elliott at 473-2000

DENTAL HYGIENIST
Outgoing dental hygienist needed, part time for young conscious Livonia family practice 425-4530

DENTAL HYGIENIST
Part time, great pay, fringes. Fun, modern office. Mad-son Heights 546-1900

502 Help Wanted Dental-Medical

DENTAL ASSISTANT: Are you interested in becoming a Dental Assistant, or are you already an experienced Dental Assistant? For an extraordinary opportunity to learn or expand skills & to advance professionally in a high quality specialty practice, call 357-3306

DENTAL ASSISTANT
Full time Dearborn specialty office. Experience preferred but will train. 561-4380

DENTAL ASSISTANT
great opportunity for an energetic go-getter, a person interested, but willing to train. Full time, Farmington area. Call Sue 478-8755

DENTAL HYGIENIST. Are you reliable, outgoing and enthusiastic. Would you like to work in friendly, quality-oriented Livonia practice on Saturdays. Call Jan at 427-7555

DENTAL HYGIENIST
We are seeking an enthusiastic and outgoing Dental Hygienist for Tues. Wed. & Thurs. in high energy and progressive Birmingham family practice. 646-3515

DENTAL HYGIENIST needed, part time employment during maternity leave. Possibility of leading to full time permanent position. Excellent salary. To work out of Grosse Pointe offices. 881-1228

DENTAL HYGIENIST WANTED
Who enjoys working in a high-quality, low-stress office. Start in September & hopful. A wonderful opportunity for a conscientious, skilled, professional. Mon-thurs. No Sat. Farmington Hills 476-8330

DENTAL HYGIENIST
High quality, preventive oriented, 2 dental practice with a top notch, articulate, caring, team-oriented person for productive multi position Internal Hygiene Department. Skills in soft tissue management a plus. Flexible 2½ days. Salary negotiable. Westland/Livonia area. Call between 8AM-3PM. 425-5170

DENTAL HYGIENIST WANTED
Full-time, Mon thru Fri. No evenings or Saturdays. Contact Gail at 354-5954

DENTAL HYGIENIST
For West Bloomfield family practice. Excellent working environment. Flexible hours. Call 661-3061

DENTAL HYGIENIST - Farmington Hills area, full time, great benefits, mail resume & salary requirements to 31 Leeds, 17211 W. 12 Mile, Southfield, MI 48076

DENTAL OFFICE MANAGER
Garden City/Westland. Excellent opportunity to direct 3 person complex/multi level desk in a two doctor office. Mature, experienced individual with excellent communication skills 425-9130

DENTAL RECEPTIONIST - Mature, organized, dependable individual. Must have 5 years experience as Dental Receptionist. Full/part time. Troy area. Ask for Chai 689-9080

DENTAL RECEPTIONIST
Full or part time. Experience in insurance and preferred. Dental background helpful. Farmington Hills area. Call 474-2780

DENTAL RECEPTIONIST
For growing Southfield dental office. Experienced, with professional attitude. Pleasant working conditions. 4 day week with alternate Friday off. Salary negotiable, with benefits. Call Jamie, after 5pm. 557-4820

DENTAL RECEPTIONIST/
OFFICE MANAGER
Energetic, organized, dependable individual for friendly oriented Birmingham general and cosmetic dentistry. Must have excellent skills in telephone, typing, computerized office. Full time, excellent pay and benefits. 642-7823

DENTAL RECEPTIONIST
Experienced, sharp, pleasant personality for full time quality Farmington practice. Salary commensurate with experience. 553-4468

DENTAL RECEPTIONIST - Farmington Hills area. Mature, individual trained in dental billing benefits, mail resume to: 31 Leeds, 17211 W. 12 Mile, Southfield, MI 48076

DENTIST - Excellent opportunity in modern Birmingham general practice for Associateship with potential future partnership. 646-3515

DIETARY AIDE - full & part time dietary aide position available in Farmington Nursing Home. Previous experience preferred. Must have reliable transportation. Contact Mark Schneider, 9-4 477-7400, ext 73.
An Equal Opportunity Employer

EXPERIENCED MEDICAL Assistant 30 hrs. per wk. for Dearborn Heights internal Medicine office. Knowledge of basic office procedures preferred. Free practice. Great opportunity for dedicated person. Call after 5pm.
563-7362

HYGIENE ASSISTANT - Are you a dependable, friendly person who desires to learn new skills and work at a fast pace? Learn skills to assist hygienist. 8am-1pm and 1-6pm. Please call Diane. 981-5455

502 Help Wanted Dental-Medical

EXPERIENCED MEDICAL ASSISTANT, Part/full-time, for urgent care center. Contact Annette, Mon thru Fri, 11-1pm. 41357-0700, ext. 8

EXPERIENCED Vision Biller
Full-time, good pay & benefits
8 Mile/Greenfield area.
Call 647-8222

FRONT DESK RECEPTIONIST
for busy Plymouth Pediatric office. Future hours negotiable. Plymouth area 459-9260

Histotechnologist

Annapolis Hospital is a 276-bed community based hospital affiliated with Oakwood United Hospitals, Inc. We currently have an opportunity for a Histotechnologist to join our Laboratory on the day shift. The qualified candidate will possess HT(ASCP) and a minimum 3 years hospital experience. A preference HTL(ASCP) is preferred.

We offer an outstanding compensation package, a variety of benefits and excellent working conditions. If you are interested in this career opportunity, please send your resume to: ANNAPOLIS HOSPITAL, Human Resources Dept., 33155 Annapolis Ave., Wayne, MI. 48184. An equal opportunity employer

ANNAPOLIS HOSPITAL
Oakwood United
Hospitals, Inc.
A subsidiary of
Oakwood Health Services

HYGIENIST
Part time for Perio-oriented practice. Novi area 476-9121

LPN for home care for elderly women in Birmingham 4 days a week. Flexible hours. Immediate employment. Leave message 482-4373

LPN/RN or Medical Assistant for Livonia dermatology office. Full time with benefits. Experience preferred. Call 477-7022

LPN's
Immediate openings. All shifts available. All areas available. Transportation available. Competitive wages. Immediate payments. RELIABLE NURSES 981-3344

Medicaid Billing Coordinator

Amicare Home Healthcare is currently seeking a qualified individual for the position of Medicaid Billing Coordinator. Qualified for our Farmington Hills office.

In this position you will be responsible for obtaining, reviewing and processing all required information and documents for reimbursement of State funded claims, resolving Medicaid accounts receivable suspense accounts, performing collection activities up both and familiar with MBS system. Dermatology experience preferred. Salary negotiable. Send resume to: Medical Coordinator, Position, 32841 Middlebelt, Suite 200, Farmington Hills, MI 48334. Attn. Ms Wallace

MEDICAL OFFICE in Dearborn Heights has friendly disciplined Medical Assistant with additional billing experience preferred. Call for interview. 561-1887

MEDICAL
RECEPTIONIST/SECRETARY
Experienced only. Troy CPA firm. Send resumes to P.O. Box 4325, Troy, MI 48099 by Feb. 13, 1992

MEDICAL RECEPTIONIST
and MEDICAL BILLER
Full time. Experience preferred. Competitive salary & benefits. Resumes only to Mrs. Ellis 2221 Livernois, Ste. 101, Troy, MI. 48083

MEDICAL RECEPTIONIST
Experienced for OB/GYN office in West Bloomfield. Computer, billing, office procedures. Full time. Call Michele 855-5630

MEDICAL RECEPTIONIST
and
MEDICAL ASSISTANT
needed part time for Rochester physician's office. Experience preferred. Call Kathy 656-0177

MED-SURG
Well-Baby
PSYCH
Home Care
SUPPLEMENTAL STAFFING
- Suburban and Downtown Wayne
  Health care facilities
- Flexible schedule
- Competitive pay
- Immediate assignment
  (medical orientation)

For more information & to apply contact Loretta
981-8829

502 Help Wanted Dental-Medical

PART-TIME (3 days wk.) Medical Assistant for specialist in Southfield area. Prior experience, but will train energetic individual. Call between 6-12noon 557-9300

MEDICAL ASSISTANT - part time, experienced, must type, excellent opportunity. Farmington area. Ethics & personality required. 474-5818

MEDICAL ASSISTANT - part time for busy Plymouth Pediatric office. Must type. Farmington area. Ethics EKG and Vena Puncture experience preferred. 427-9443

MEDICAL ASSISTANT
needed for Livonia physicians office. Minimum 2 years experience. Part time Call 464-9200

MEDICAL ASSISTANT
Dermatology office needs medical assistant, full time. Clinical experience necessary. Call Cathy 596-8762

MEDICAL ASSISTANT
Full or part time. Livonia family practice. Some experience required. Able to work Evenings & Saturdays. Call 3pm-5pm 425-0750

MEDICAL ASSISTANT
Experienced for busy family practice in Sterling Hts. Rilley area. Prefer some experience, no weekends, good opportunity for right person. 977-3322

MEDICAL ASSISTANT/
RECEPTIONIST
Major outpatient clinic for Royal Oak hospital requesting competent help. Good compensation, steady work. Flexible hours. Call Ann, Tempro Medical, 643-5590

MEDICAL ASSISTANTS

Part time positions. Schedule may consist of weekends, Saturdays and evenings. Must have 1 yr. Medical Assistant experience in office clinical setting or completion of an externship at one of our satellites as part of a Medical Assistant program. Certification preferred and 6 months clerical experience.

Candidates ideally interested in working part time may apply at our Novi location, 12 30pm-4pm, Mon., Wed. & Fri.

PROVIDENCE
Medical Center
39300 West 10 Mile
Novi, MI. 48375
An Equal Opportunity Employer

MEDICAL ASST/RECEPTIONIST
needed for busy Dermatological office. Part time position available. Call Jules at 313-729-0400

MEDICAL BILLER
Full time for medical company. Computer experience helpful. Minimum 2 years doctor's office experience. Good salary & benefits. Send resume to: Box 2519, Southfield, MI 48037.

MEDICAL BILLER needed for Southfield office. Should be familiar with Blue Cross, Medicare & private insurance. Full or part time. Call Michele 350-2440

MEDICAL COLLECTIONS
Part time, Mon-Fri, for experienced individual with a strong collection & follow up background. Familiar with MBS system. Dermatology experience preferred. Salary negotiable. Send resume to: Medical Collections, Position, 32841 Middlebelt, Suite 200, Farmington Hills, MI 48334. Attn. Ms Wallace

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