500 Help Wanted

City of Southfield
EXECUTIVE DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

Southfield's DDA is seeking a dynamic individual to function as its Chief Executive Officer. Will supervise economic development and redevelopment activities, prepare reports and projects, represent the DDA before business and community groups, oversee financial reports and contracts, purchase tax increment financing and other funding sources, and serve as liaison to the City, the business community, and the area residents. Minimum qualifications include a Bachelor's degree or equivalent in Urban Planning, Business Administration, Marketing or related field and three years of directly related experience. Also requires excellent communication, managerial, and organizational skills, as well as technical knowledge of redevelopment, land use, appropriate State and Federal laws and marketing. Salary $50-$65,000, depending on qualifications and experience. Excellent benefits package. This is a contract position. Interested candidates for the DDA Submit resume by Friday, March 20, 1992, only those applicants who meet closely the qualifications listed will be invited to continue in the selection process.

Personnel Department
CITY OF SOUTHFIELD
26000 Evergreen Road
Southfield, MI 48037
An Equal Opportunity Employer
M/F/V/H

CITY OF WAYNE
Department of Public Safety
Fire Division
EMERGENCY SERVICES CLERK
Applications are being accepted for the position of Emergency Services Clerk. Applicants must have High School or equivalent education. Salary range $17,369 - $20,931. Must have high school or equivalent education. Computer typing, bookkeeping, computer operations, and other related subjects. Must pass a typing test. Employee must have experience and interest in dealing with the public in a government office environment. Must be bonded. One year experience with insurance billing and Federal, State, Policy, Medicare/Medicaid (EMS) Bachelor's degree in Business or Public Administration, Finance or related field of study preferred. The City of Wayne is an Equal Opportunity Employer and minority/female applicants are encouraged to apply. Applications are available at the Personnel Department, 3355 S. Wayne Road, Wayne, MI 48184. Completed applications must be received at the Personnel Department by 4:30 p.m. on March 6, 1992. Incomplete applications will not be accepted.

CODERS
20 People needed for a long term position in Livonia & Farmington Hills. You must deliver production, pass a proficiency manual & have regular handwritten code quality, call today for more information.

Livonia 261-3830

Personnel Pool
Temporary Help Since 1946

Coffee Truck Driver Operator
Monday thru Friday, Hours approximately 7am-3pm. Apply at American Catering, 5321 Middlebelt Road, Garden City.

CHURCH Kitchen Coordinator
St. Paul's United Methodist/Northchester seeks part time person to coordinate kitchen use, supplies, cleanliness, advise volunteers and prepare some meals. Hours vary not to exceed 15/week average. Salary negotiable. Phone Phyllis Rice-Bauer, Business Manager, 851-8361.

CLEANING OFFICES - part time, all shifts $5 hr. Vehicle & telephone required. Must be dependable & neat in personal appearance. Must be able to work in non-smoking environment. 455-2538

COLLECTION CLERK
Full time position available in our corporate headquarters in Plymouth for an aggressive outgoing individual with outstanding communication skills & previous public contact experience. Must also be available to work some Evenings & Saturdays.
We offer comprehensive benefits and a generous merchandise discount.
To explore further, call Mrs. Mazer between 9am-noon at 451-5225

Winkelman's
An Equal Opportunity Employer

COLLECTION CLERK
Full time position available in our corporate headquarters in Plymouth, for an aggressive outgoing individual with outstanding communication skills & previous public contact experience. Must also be available to work some Evenings & Saturdays.
We offer comprehensive benefits and a generous merchandise discount.
To explore further, call Mrs. Mazer between 9am-noon at 451-5225

Winkelman's
An Equal Opportunity Employer

COLLECTORS
Local auto financing company has several full time positions. Experience helpful, but not necessary. Good benefits. Salary based on experience. Send resume to: UCI, P.O. Box 2254, Royal Oak, MI 48068

COLLEGE WORK PROGRAM
PT now, 11 week Events Marketing sales division. Good call reading & verbal skills required. Call 9am-Noon. 557-5550

COMPUTER PROGRAMMER-Analyst full time position with software firm. Knowledge of Unix, Informix, C. Salary based on great growth potential, work closely with clients. Much diversity & of computer science degree required. Send resume & salary history to Box 214 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd, Livonia MI 48150

COMPUTER SERVICE TECH
1 year minimum experience required. Michigan business systems. Call Mr. Bidwell 356-2000

CONSTRUCTION WORKER temporary with multiple trades including drywall & plaster. Call 313-459-3010 Bloomfield Hills, MI 48303

COUNTER PERSON NEEDED for Hyatt Cleaners in Westland area. Maintenance. Full time afternoons (P) 7PM. Ask for Ed. 522-0429

DESIGNER
● BODY FIXTURE
For Interview, Call
313-422-7730
OXBOW
MACHINE PRODUCTS, INC

DIE MAKERS NEEDED
Minimum 10 years experience. Hourly rate. Please call
313-420-2600

DENTAL OFFICE
3 1/2 pm - 9 pm. Must be able to work weekends. Experience preferred but will train. Must be available Wednesday, Friday, Sat. 21. Sam-noon. Tues. Thur. Feb. 25 9am-12 noon at 29 West Western, Troy Madison. 1331 W. 14 Mile, West Bloomfield.
Ask Lori Quackenbush

DIRECT CARE STAFF - Must be 18 yrs. of age, high school diploma or GED & excellent driving record. Call references Garden City area.
Call Mrs. Ahmed 525-0670

DISTRIBUTORS WANTED for Drinking Water Systems. No experience required, no inventory. No minimum quotas. Call Mr. Dennis Weber, (313) 397-2600 Detroit, MI 48206

DO YOU Want to work at the AIRPORT? We are currently looking for customer service representatives and ticket agents. Full time positions. Full time benefits. You must be bilingual, 18-21 years old and a resident of Wayne County. Call Mr. Ali at Call for more information. 464-1860
An Equal Opportunity Employer

DRIVERS WANTED - Will train motivated individuals with good driving record. CDL license required. Some warehouse work required. Apply at Sysco Food Services of Detroit, 32975 Autry, Livonia, MI 48150

DRIVERS
Do you have 2 years verifiable tractor trailer experience? Do you have a good driving record? Do you have CDL Group A with an air brake & hazmat endorsement? If you are, we pay a DOT physical & drug screen? Can you pass a road test & written exams? Can you enter into & drive in Canada? Can you begin immediately?
If you can answer yes to all these questions, here we go! an opportunity for you

A growing Midwest/Canadian carrier has immediate openings for 10 experienced OTR Drivers. We offer good pay & benefits & good late model equipment. If you are interested apply in person, 12300 Farmington Rd. Livonia, Mon. - Fri. 8am-5pm.
An Equal Opportunity Employer

DRIVERS- Experienced only! Familiar with the tri-county area. Drug test & good driving record required. Royal Long Hrs. Commission. Northville area. Call or P.O. Box 885, Royal Oak, MI 48068

DRIVERS
High earnings, no experience needed - local & nationwide, full/part time, drivers license required.
1-800-992-8005

DRIVER/SHOP LABOR
Part time, possible full time $4.50 to start. Experience preferred.
Call Greg or Pat 537-8200

DRIVERS needed for Westland based pizza store. Must have a good driving record, be dependable, and have worked before. Call 721-0300
Qualified candidates must be between 18-21 years old (residents of Wayne cross must Detroit or downriver). Please call for an appointment.
An Equal Opportunity Employer

DRIVERS - RETIREES
Local delivery driver needed to make deliveries to our clients. Must have a good driving record & reasonable amount of driving experience. Plus mileage. Call Donna for an appointment. 453-5440

DRIVER with van needed for package & freight delivery. Late model 1 ton cargo van needed. Paid percentage. 459-4215

DRIVERS
TANKER - CITY
OTR AND SWITCHER
• Excellent pay and benefits
• Local dispatchers
• Open door positions
• Always busy hub cities
CALL
313-455-2066 OR 313-455-1733
Owner Operators Wanted

DRIVERS
Local fast growing new company just like UPS and FEDX, must have your own transport, good equipment - home every nite. Must be 25 - clean driving record, pass DOT physical & drug screen. & have CDL

Drop us a note and tell us why we should hire you. Tell us what you like and why you deserve a job. Tell us what you know. Send resume to Sterling Distribution, 20950 Bonaparte Drive, Southfield, MI 48075

DRIVERS WANTED. With late model van, for transport people to & from airport. Van Owners Only. Call 313-348-4505

DRIVERS
We are looking for a warehouse driver/stock switcher with a good driving record. Must have CDL Class A License. We offer a good wage & benefit package. Apply in person Mon-Fri. 8am-3pm. 1351 Rd Rd., Westland (off of Merriman)

EDI OPERATOR
MOLDMASTER TRAINEE
BENCH HANDS - Experience required.
Dave & Ingrid 684-5419

ELECTRICAL CONTROL PANEL Wire Person. Familiar with Industrial Controls. Non - Call Mon - Friday 8-5
Fax 476-1442

ELECTRONIC TECHNICIAN
experienced in the field of sonar. Should be familiar with computer operations. Call for appt. 628-3600

ENERGETIC PEOPLE NEEDED
to coach shop and golf lessons and sweepstakes. Must be able to communicate with people and enjoy working with children. Southfield area.
Call 352-5437

ENGINEERS - Structural Engineers with 5-10 years experience in bridge. Also Design Engineer with experience in environmental engineering. Call Mr. Dept. Mgr. Hoyt & Douglas, Rochester Hills, MI 48306

ENTRY LEVEL, growth potential position available with respected US manufacturer of precision measurement equipment

Responsibilities include service, marketing, and technical engineering

The ideal candidate will have the ability and confidence to interface well with people and have a strong mechanical knowledge in the area of industrial manufacturing.

Salary commensurate with experience.

Send resume to (phone calls!)
Rex S. Starrett Company
Precision Optical Division
27280 Haggerty Rd. Ste C-8
Farmington Hills, MI 48331

EXECUTIVE CONSULTANTS
Management placement seeks persons with background in either engineering, data processing, or medical to recruit & place management candidates.
PROFESSIONAL PERSONNEL
737-1750

FEMALE TO Share apartment with hearing impaired elderly lady. Interest paid. MDRC training speech and language skills preferred. W Bloomfield area 334-5338

DRIVERS
Local fast growing new company just like UPS and FEDX, must have your own transport, good equipment - home every nite. Must be 25 - clean driving record, pass DOT physical & drug screen. & have CDL

Drop us a note and tell us why we should hire you. Tell us what you like and why you deserve a job. Tell us what you know. Send resume to Sterling Distribution, 20950 Bonaparte Drive, Southfield, MI 48075

ENGINEERING TECHNICIAN
Southfield manufacturing firm has immediate opening. Responsibilities include the computerized maintenance of tooling & bills of materials for the engineering of all engineering change requests & release notices. PC experience & good organization skills a must. Material control or manufacturing background preferred. Excellent benefit package & working conditions included. Please send resume to Employment Director, P.O. Box 2020, Southfield, MI 48037-2020

EOE

ENVIRONMENTAL SCIENTISTS
Degreed at various levels for the mediation personnel with educational degrees in engineering or chemistry & underground storage tank preferred. Apply Dept. HR-1, Box 080116, Rochester Hills, MI 48308

EXHAUST SYSTEMS CLEANING
Technically inclined, pay $8 an hour immediate employment. One opening. Call Fuel $ 2 Save 348-3900

FLORAL DESIGNER
Full time or part time mornings. Permanent position to be filled immediately. Apply in person or call Mary 477-8818

FOOD SERVICE
Please see our ad under job in today's Medical Display Section for Dining Room Services Dietetical Company.

FULL TIME Retail Counter Salesperson experience preferred
Apply in person at
44375 Grand River, Novi

FUND RAISING ASSISTANT
full time, temporary, organized and enthusiastic person, experience required. Send resume C/o M. Coon 28111 Evergreen, Ste 100, Southfield, MI 48076

FUN/PROFIT
$1500/mo.
Will Train
11 Positions Needed
Call: Suzie
557-3550

GENERAL LABOR - 37-39/HR
Weekend train plus benefits
Call Today 261-4010
Fax 595-00 JNI Agency

GENERAL LABOR - Full time, Days. Call 591-2325

GENERAL MANAGER for small tube fabricator in Plymouth. Require degree. Minimum 5 years in similar business. Starting base $25,000 performance bonus, vehicle & health insurance. Send resume to P.O. Box 54, Northville, MI 48167

GROUNDKEEPER
For beautiful Farmington apartment complex. 40 hours per week, $5 per hour 476-8080

GAGE MANUFACTURER
desires bench hand for assembly of industrial mechanical inspection gages (close tolerance product). Requires 6 years experience. Competitive compensation with benefits provided. Send resume to Attention: Wojtek Grabowski, Intra Corporation, 661 Manufacturers Dr., Westland, MI 48185 or Fax 729-7070

GENERAL HELP
EVERYONE QUALIFIES
$350/WEEK
No Experience Necessary
Hard workers needed to work in our office, warehouse & customer service.
Call Today ... Start Tomorrow
299-4106; 9-5pm
USA

GENERAL LABORERS
Needed in Novi & Plymouth for short & long term assignments. Part time positions available. $4.25 and up. Apply in person: Dring drivers license & social security card.
ACRO SERVICE CORP
17187 N. Laurel Park Drive Ste 185
Livonia at 8 Mile & 275

GRINDER HAND, I.D., O.D. and Surface. Must be experienced. Spicer Tool, Plymouth
Box 080116, Rochester Hills, MI 48308

ATTENTION HAIR & NAIL TECHS
Would like to earn top commission income? Beginning pay $8 an hour paid liability insurance & wm coverage. Incentives to interest? If so, call today for entry or Call/Meet 427-8228

LOOKING for motivated hair dressers. Want to build a great clientele? We want to help you. Knowledge is encouraged to do it, farmington area. Call today to start your road to success 626-8020

HAIRDRESSER - LICENSED
Needed for Westland Supercuts location. No experience preferred. Generation Salon. Troy 689-1110

HAIR STYLIST - BARBER
Experience with clientele immediately opening. Southfield area. After 5pm. 425-0528

HAIR STYLIST
Dukes Salon, Full or part time. Clientele existing. Reply Dept. Livonia area 531-6597

HAIR STYLIST for busy mall salon. Commission, high income potential, benefits & education program. Flexible hours. Also open for receptionist. Wonderland Mall 427-1380

HAIR STYLIST
full or part time for busy Canton family oriented salon. Advanced clientele. Call Mary 459-8080. Salary and commission.
Ask for Linda 981-6190

HAIR STYLIST - LIVONIA
Great opportunity. No clientele needed. Salary of min. $8/hr. Medical plan. Call Kathy 261-4010

HAIR STYLIST - GOTS TO OFFER
To talented Hair Stylist. Can't beat our attitude. Let's talk. Very busy salon. Call Teresa at 657-7373

HAIR STYLISTS
Barbers & Stylists. We need help at a very busy shop. Clientele waiting! The owner of the shop is
SHARE YOUR HAIR
27726 Schoolcraft, Livonia
Ask for JoAnne, 425-5440

HALLMARK SHOP
needs mature salesperson. Part time, ideally suited for retired lady. Hallmark 629 E. Big Beaver, Troy

ENGINEER/HARDWARE
Electronics Engineer, BSEE & 3-5 years experience required. Position involves design of analog signal conditioning, microprocessor digital design, & computer interface. Apply project management. Assembly language & "C" program experience helpful. Also knowledge of RS232/422 & interfaces & PC-AT bus. Salary commensurate. Send resume to Sterling Instruments, 20950 Bonaparte Drive, Southfield, MI 48075

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$350/WEEK
No Experience Necessary
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USA

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SHARE YOUR HAIR
27726 Schoolcraft, Livonia
Ask for JoAnne, 425-5440

HALLMARK SHOP
needs mature salesperson. Part time, ideally suited for retired lady. Hallmark 629 E. Big Beaver, Troy

HAIR DRESSERS, BARBERS, NAIL TECHS & ESTITICIAN
wanted for upscale Livonia salon. Clientele preferred. Apply in person
HAIR MAGIC
27500 Plymouth Rd
1 block W. of Inkster Rd.
Call 427-6110 for an interview appt.

HAIR STYLIST NEEDED
Farmington Hills, high volume salon. Experience preferred. Commission with incentive, bonuses, excellent hours & insurance 476-2128

HAIR STYLIST
One of Downtown Birmingham's finest shops looking for expert cutter. Tuesday-Saturday 645-0530

HAIR STYLIST
Ready to relocate? Give us a call. Friendly atmosphere, top/negotiable wages. Flexible hours & benefits. Inquire Alice, Call Diane at 478-8979

HANDYMAN Building complex looking for handyman with experience doing general repairs & general labor. Must have own truck & tools. Call Mike 348-4300

HEAD LIFEGUARDS
Life guards & instructors. Must be certified. Call Village Oaks & Rec House 349-0310

HI-LO DRIVERS
Attention!
Positions available for experienced drivers with a valid Michigan driver's license in a Dig pool for these long-term jobs. Call Barbara Bennett at Kelly Services today to arrange an interview time 425-9090

hotel

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Southfield's leading hotel has an immediate opening for
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Must be experienced in all phases of hotel operations including HVAC & kitchen equipment. Respond by resume only to:
CHIEF ENGINEER
EMBASSY SUITES SOUTHFIELD
28100 FRANKLIN RD
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NO PHONE CALLS
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HOTEL RESTAURANT MANAGERS
Experienced Managers for other exclusive Detroit area. Training program. Call Mr. Bossman 336-4820

HOUSEKEEPERS
No experience needed. Apply in person. Quality Inn (corner of 6 Mile & I-275) Livonia

HYDRAULIC SERVO VALVE
REPAIR TECHNICIAN
Experienced only. 326-6666

HOTEL SALES DIRECTOR
Full benefits, salary $24,000 to start voted top 25 worldwide. DOS with minimum of 4 years. Hotel experience in full service hotel, strong sales & marketing background. Must be a true one not the average, will employ a hotel sales consultant. Candidate analyze, qualify and always better our current and future business. Essential to be organized & have strong company that expects the best, delivers the support and are willing to compensate for it.
Fax resume & compensation. Please send resume, references and history to: HRS, 5353 Gateway Centre, Flint, MI 48507
An Equal Opportunity Employer

HOUSEKEEPING Supervisor, experienced. Good pay. Must have references. Apply in person. Hilton Motor Inn, 10300 Ecorse, Ypsilanti. Also hiring part time Front Desk Clerks.

HOME & SERVICE GUIDE

DEADLINES: 4 P.M. TUESDAY FOR THURSDAY EDITION / 4 P.M. FRIDAY FOR MONDAY EDITION. TO PLACE YOUR AD CALL 591-0900

5 Air Conditioning

KEYPUNCH OPERATORS
Experienced. Need 20 Females, overtime is M-Thursday. Start pay is $11/hr on anecdotal. Also fully paid group insurance, dental, etc. Call route 559-2020
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Aluminum siding, soffits, gutters, replacement windows, doors, decks, garages, repairs. Free Est. 421-3816

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Trim & seamless gutters. Replacement windows & doors. Licensed. MANNING'S CONST 427-0748

SIDING & WINDOWS
Lic. Ins. Free Estimates
451-2569

VINYL & ALUMINUM SIDING
Trim & Gutters. Lowest prices available. FREE storm door w/every sale. Insured. Call 476-4433 728-2840

Vinyl & Aluminum Siding, Gutters, trim, enclosures, roofing & related work.

47 1-2600

12 Appliance Service

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All MAKES & MODELS
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FINEST APPLIANCE REPAIR
We repair all major kitchen appliances. $10 off the service call with this ad. 1-800-519-1411

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Washers, Dryers, Stoves, Refrigerators, Dishwashers. 284-7126 729-0368

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Custom Home Plans
and Additions
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Cracks & Sump pumps repaired. 30 YEARS EXPERIENCE
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NATIONWIDE SINCE 1958
FULLY WARRANTED
LICENSED & INSURED
B-DRY SYSTEMS
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AAA CUSTOM BRICK WORK
Specializing in all masonry repairs & new construction brick sidewalks. Free chimney & porch repairs. Garage additions & glass block. Free Est. Homeowners available
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on all brick & block repairs or alterations. Chimneys, porches, walls, foundations, etc. Complete concrete service. Lic. & Insured 534-1570

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BRICK, BLOCK & CEMENT WORK
PORCHES, DRIVEWAYS & GARAGES
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All Concrete & Masonry
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348-0064 348-5218

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Before you invest have the home inspected. CERTIFIED INSPECTIONS. Lic. # 2101083137. Bonded & Ins. (313)846-5218

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A COMPLETE NEW LOOK
Replace your old cabinets, counter tops, ceramic tile floors. Lic. & Ins. Free in-home est. 755-4901

A REAL OAK KITCHENS •

ADDITIONS, Repairs, Remodeling. From smallest job to complete house. Will beat any legitimate bid. Work personally supervised. Reliable, FAST, EFFICIENT SERVICE. Boston Pritchard Builder 494-5476

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8448 Crown • Livonia

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KITCHENS, VANITIES, COUNTTOPS
BASEMENTS, DOORS, REPAIRS
VINYL & STELLA WINDOWS
Lic. & Insured 28 Yr. Experience
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BATH REMODELING
Ceramic tile my specialty
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All phases of construction & carpentry. Quality is our business. Lic. Ins. Free Est. 830 after 6pm 478-8327

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New Kitchen & Wood Reface
Kitchen Doors & Bathroom Furniture. Free Estimates 563-4427

HOME STEAD BUILDERS INC.
Kitchens, baths, additions, family rooms, replacement windows, decks. Licensed, insured and reputable 477-3632

IT COSTS NO MORE
...to get
1st class workmanship!
FIRST PLACE WINNER of two national awards. HAMILTON has been satisfying customers for over 25 yrs.
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• Porches • Enclosures etc.
HAMILTON BUILDERS
Call 559-5590 ..24 hrs.

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Lic. & Ins. Since 1975
THATCHER CONSTRUCTION
Kitchen, Bath, Additions, Decks, Windows, Roofing 649-1396

MR. KITCHENS & MORE
427-4442

Professional kitchen & bath remodeling, custom counter tops & portfolio. We install or do-it-yourself. Over 20 yrs. Exp - Lic. & Ins

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PAINT & DESIGN
Repairs Restoration, Remodeling & New construction
Paint and decorating, Wallpapering
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295-2555, Mobile 310-2111

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Custom Home & Improvements
35 Yrs Exp Lic & Ins Free Est
313-284-5597 or 313-583-3135

QUALITY IS OUR PRACTICE
Additions, kitchens, baths, siding & more. 30/yrs exp 528-1299

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Eves - Weekends - 875-2694

REC ROOM, KITCHEN & BATH SPECIALISTS All Remodeling Formica & Laminate

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39 Carpentry

ABSOLUTELY ALL Home Repairs. Installations, Remodels, Basements, Decks, Kitchens & Baths
HANDY-MAN-JOE
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Remodeling & Repairs
Licensed, Insured
CALL JOHN 522-8401

CARPENTRY - FINISH OR ROUGH
Additions, Kitchens, Drywall, Closets, Partitions, Basements, Decks. "No job too small" Lic. 522-2543

Decks, Doorways, Porches, Privacy Fences, Remodeling, Etc (References. Free Est. 15 yrs. Experience
Call George Schmich, 326-8273

39 Carpentry

Demand a Construction Inc.
Garages, decks, roofing, siding
Replacement windows & glass block
Licensed, call Mark 537-9378

EXPERT LICENSED CARPENTER
25 yrs exp. Large or small jobs. Please call 348-3600

KERN KERNE Lic. Ins. Carpentry
Decks, gutters, roofs, skylights, recrooms, windows, doors, etc.
Reasonable Free Est 937-2393

ROUGH FRAMING CREW for hire
Experienced and very reasonable
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SMALL WORLD
25 years experience - Licensed
Design - Build - Repairs
Free estimates - Licensed
Call Walt 455-3970

471-2600
Inc rooms. Basement to mansions. New & repairs

41 Carpets

CAN SELL & install up to 10 yds for as little as $144. We carry a full line of carpet at low prices. Over 40 yrs exp. Family owned 722-6706

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