500 Help Wanted

PC TECHNICIAN POSITION Available. DOS & Macintosh environment. Hardware & Software background preferred. Send resume to 29310 Orchard Lk Rd Farmington Hills, MI 48334

PHYSICAL WORK hauling drywall, class III CDL required. 13 years & hydraulic skills, recent physical. Brighton Dealers Supply, 7207 W Grand River

PHYSICIAN PROVIDER SERVICES REPRESENTATIVE

Responsible for sourcing physician candidates, networking, direct mail advertising, liaison with search firms, maintaining a computer database of candidates, the interview process, employment contract negotiations, physician orientation. Will assist in practice development, strategy and planning. Bachelor's degree and three years experience in physician recruitment required. Knowledge of Microsoft Windows and word processing on PC environment.

Director, Human Resources
DMC Harper University Hospital
4707 St. Antoine
Detroit, MI 48201

Affiliated with The Detroit Medical Center, an Equal Opportunity Employer

PLASTICS COMPANY

Tool, Wiper, Plastics Company is looking for qualified people for the following jobs:

- Tool Designer
- Quality Control
- Tool Maker Apprentice
- Mechanic
- Maintenance

Qualified applicants will have at least five years plastics manufacturing experience. Apply at:

Plastics Company
ATTN: Personnel
P.O. Box 1200
Warren, MI 48089

PLYMOUTH
CASUAL LABOR
$4.25 per hour

Need individuals to work short & long term assignments in the Plymouth area. Candidates must have reliable transportation & the ability to work in a fast paced environment. Positions are available weekdays & may have openings on 1st & 2nd shifts. Apply in person on Tuesday, March 3rd between 9-3pm

PERO SERVICE CORP
12187 Plymouth Rd. Dr. Ste 183
Livonia, MI
(Off Mt Elliott)

HELP - immediate full time opening for AIDE to overnight security. Must have good telephone skills. Call 255-6200 ext. 255

PRINTING WANTED
Minimum 40 year old corporation requires All Occ $510 with 1 year experience. Full time positions available. Apply in person Friday, 33135 Ford Rd. Westland

PRINTING COUNTER PERSON
Full time position for high energy individual with Screen Printing or Copy Shop experience. Apply in person at Bloomfield Mail, Must have knowledge of printing business. Excellent benefits & pay.
248-851-8230

PRINTING PRESS OPERATOR
Full time or part time position. Must have Heidelberg press experience. Apply in person at Quick Printing, 31731 Northwestern Hwy., Farmington Hills.

PRINTING PRESS OPERATOR
Experienced Operator. Excellent benefits. Apply in person at Quick Printing, 31731 Northwestern Hwy., Farmington Hills.

PRINTING PRODUCTION Manager
Printer/Copy Machine Operator. Excellent benefits. Apply in person at Quick Printing, 31731 Northwestern Hwy., Farmington Hills.

PRINTING PRODUCTION Manager
Printer/Copy Machine Operator. Excellent benefits. Apply in person at Quick Printing, 31731 Northwestern Hwy., Farmington Hills.

PRINTING PRESS PERSON
Full time, Day Operator. Excellent working environment. Top pay. Full health & dental. Send resume to: Jim Jones, 2 Mile Drive, Detroit, MI 48235

PRINTING PRODUCTION Manager
Printer/Copy Machine Operator. Excellent benefits. Apply in person at Quick Printing, 31731 Northwestern Hwy., Farmington Hills.

PRODUCE MANAGER
Experienced in high volume farm market. Salary & benefits. Call Bob's Farm Market, 45111 Ford Rd. Canton

PROGRAMMER
Dynamic, growth company, located in Livonia, seeks highly-motivated individual for entry level programming position. Position involves working with an established proprietary language in MS-DOS environment. Must possess excellent analytical skills, be able to work as good writing and verbal communication skills. Some travel required for consideration, please submit resume to:
Vice President Engineering
Box 242
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

PROGRAMMER
Immediate opening for "C" Programmer with 2 years experience in GUI and computer sound preferred. Please send and salary history to: Attn: "C" Programmer, 30500 Northwestern Hwy., Suite 300, Farmington Hills, MI 48334.

PROGRAM SUPERVISOR
To manage software systems in Plymouth. Experience with development tools/database is a plus. Permanent position. Excellent salary & benefits package. Send resume & cover letter to CPS, P.O. Box 2285 Detroit, MI 48231
An Equal Opportunity Employer

PROTOTYPE sheet metal bench hand machinist. Must be experienced.
478-6064

RECEPTIONIST
Full time & part time. Start now. Westland. Call Beth, 442-8590

RECREATION PROGRAMMER
(Part-Time)
City of Farmington Hills

Currently accepting applications for part time Recreation Programmer. Required: Degree in Recreation Administration or related field, one year experience in planning organizing and administering recreation programs for people of all ages, good verbal and written communication skills, valid Michigan driver's license. Hourly rate $4.00 Hour. Work schedule of 24 hours per week includes evenings and weekends. Applications accepted until March 20, 1992. Apply in person at or send to:
Personnel Department
City of Farmington Hills
33555 W. 11 Mile Road
Farmington Hills, MI 48336
An Equal Opportunity Employer

RESIDENTIAL WORKER & Relief Worker Positions. Full or part time. College student or human service field preferred or previous experience. Resume to PO Box 23064, Detroit, MI 48223

RED WING TICKET WINNERS

Brian Dehetre
8630 Cardwell
Westland 48185

Steven Michaels
6160 Palomino Ct.
W. Bloomfield 48322

Please call the promotion department of the Observer & Eccentric before 4 p.m. Friday, to claim your free tickets.

591-2300, ext. 2153

Congratulations!

500 Help Wanted

PROPERTY MANAGEMENT
Large property management company seeks applicants, interested individuals for Resident Manager positions at local apartment complexes. Great opportunity for advancement. Salary, package includes apartment. Send resume to: Property Manager, P.O. Box 5071, Southfield, MI, 48086

PROTYPE SHOP needs the following pre-employment people: CNC Turret/Inspector, Sheet Metal Prototype, MIG & TIG Welder. Full time/benefits. Apply in person between 9AM-3:30PM: Dynamic Research, 22821 Heath Dr., Novi, between Meadowbrook & Nov Rd. off Nine Mile. No phone calls please.

REAL ESTATE CAREER
AMBITIOUS? CONSCIENTIOUS?
WE WANT YOU!!
We will train you and start you on a long term high-income career. Call
Julie Dudek, Westland
REAL ESTATE ONE
326-2000

RHM FLUID POWER INC.
A leader in the fluid power industry in Michigan has an immediate opening in their customer service, inside sales department. Outstanding candidates must possess a good working knowledge of hydraulic and pneumatic technology, with inside sales experience.
A great working environment and good benefits package. The right person will be rewarded with a salary commensurate with experience.
Call Suzanne Pastnick for more information, (313) 326-5400
An Equal Opportunity Employer

ROUTE DRIVER
For Distribution Company. Steady work, good pay. Medical Benefits. Send resume to PO Box 38106 Detroit, MI 48238

SALES ASSOCIATE
Senior Living Community

This is an exciting sales position which will allow you to utilize your communication and leadership skills while selling lease agreements to older adults for our 150 independent apartments. We are seeking an energetic professional to join our Sales/Marketing Department as a Sales Associate.

You will be responsible for coordinating tours and arrangements of the Oakbrook Common residents as well as assisting in the relocation process. We prefer an individual with a high level of energy and motivation. A background in sales and/or experiences with older adults is beneficial.

At Oakbrook Common, a new senior living community, you will have advancement opportunities and challenges for professional and personal growth. You will receive a competitive salary, plus commission and a generous benefit package. This is a full-time position with a flexible schedule, including some possible weekend hours. We will begin interviewing immediately and may be interested in meeting with you!

Send a resume or letter of introduction to: OAKBROOK COMMON, Human Resources Department, 16351 Rotunda Dr., Dearborn, MI, 48120. Equal Opportunity Employer.

OAKBROOK COMMON
A subsidiary of
Oakwood Health Services

SALES MANAGERS
Looking for other opportunities, Call Larry Bickerman at 356-4820

SALES & MARKETING ASSISTANT
Real Estate or new home experience helpful. Good administrative & phone sales a must. Duties will include research reports, record keeping & contact with public. Nov home builder. Salary & benefits.
Call Mon.-Fri., 9am-5pm, 737-8800

A GROWING screen printing company looking for help in all aspects of the business, including sales, make ready and utility workers. Please resume to: 47522 Galleon, Plymouth, MI 48170

SCREEN PRINTER, experience necessary in printing apparel, plastics, metals & vinyls. Troy area.
Call Bert 543-0144

SCREW MACHINE OPERATOR
Experienced multiple spindle operators needed for night shift.
Call 931-2000

SEASONAL OPENINGS soon available. Resumes & letters will be accepted. Please include daytime phone. Send to Manager, 31207 Grand River Blvd. #2304, Wixom, MI 48393

SECRETARIAL/ETEMARKETING
Part time afternoons/evenings. Easy non-threatening, non-sales job. Hourly pay up to $10.00 an hour with bonuses
244-1416

Security Officer Trainee
We have an excellent entry-level opportunity for an individual who will be responsible for building security, specifically customer & visitor traffic monitoring. Some previous related work experience is helpful. Hours are 3:30pm-11:30pm Mon-Fri, some overtime required. We offer a competitive benefit package including Employee Stock Ownership Plan. Please forward your resume or apply in person Mon-Fri 9am-4pm.
Human Resources
SOURCE ONE MORTGAGE SERVICES CORPORATION
(Formerly Fireside Fund Mortgage Corporation)
27555 Farmington Rd.
Farmington Hills, MI 48334
Equal Opportunity Employer M/F/H

Call our job hotline for listings of other available positions
(313)488-7JOB

SENIOR CLERK/scheduler. For small Carrier & Moving Co. Knowledge of Metro area & take charge attitude are mustsl. Experienced in similar situations & PC literacy are plus. Call
542-4450

SHIPPING CLERK
Other varied duties. Full time. Northville area. Call Monday thru Friday, Noon-5pm
313-348-2513

SOCIAL WORK
MSW's, LLP's, MSW's & BSW's
Full & part time positions available for clinicians with a rapidly expanding psych/substance abuse mental care company. Applicants must have at least 3 yrs post grad experience in a clinical setting. In-patient psychiatric experience as well as a broad base of treatment techniques, medication knowledge & discharge planning are all plusses. Excellent benefit package. Send resume & credentials to:
Personnel Department- LT
27300 W. 11 Mile Rd., Ste. 1000
Southfield, MI 48034
Equal Opportunity Employer M/F

500 Help Wanted

SECURITIES COMPLIANCE PROFESSIONAL
Downtown Detroit N.Y.S.E. member brokerage firm is seeking experienced candidate for a position in the compliance department. Responsibilities will include reviewing procedures and practices to accord with applicable securities regulations and firm policies. Ideal candidate will have a hands-on compliance background. We offer a competitive salary and benefits package. Send your resume in complete confidence to:
Securities Compliance Professional
P.O. Box 778
Detroit, MI 48231

SERVICE TECHNICIAN
Experienced only. For commercial restaurant equipment. Knowledge in electrical, plumbing & refrigeration. Best salary in area.
Sanitary Restaurant, 20121 Schoolcraft, Detroit, MI 48223

SHIPPING & RECEIVING person. Must be experienced in shipping & receiving & have driving. Bonus plan available. Apply between 8:30am & 4pm • 358 Minnesota Ave. Troy

SITE DIRECTORS/ASSISTANTS
Part-time positions for working, working flexible hours. $5.25 to $6.00 per hr. Part of the Farmington Outreach Program. Apply in person: Farmington Outreach, 33420 Farmington Rd., Attention: Mandy.

SOUTHFIELD • Lodge, 9½ Mile, 1 or 2 bedroom, carpet, drapes, right per attractive shared suite. Fax copier, conference room, etc. provided. 1 mo. free rent/1 yr. lease. 353-0988

SOUTHFIELD MARKETING RESEARCH FIRM
Immediate openings: Phone Room Supervisor, late afternoon, evening shifts and some weekends. 358-7860

STAFFING SPECIALIST
We have positions for qualified people in our expanding production/packaging Westland area 873-3220

STORE CLERKS
ALL SHIFTS AVAILABLE
FULL & PART-TIME
WAYNE - Several outstanding people with retail experience and good communication skills. Great opportunity for increase in earnings and promotions. Please apply at:
31401 W. 6 MILE RD.
LIVONIA

STUDIO MANAGER
Temporary, could lead to full time. Looking for a responsible, organized, self-motivated person responsible for studio and outdoor maintenance, vehicle maintenance and more. Photography background plus. Please call Kim,
945-2222

TAPPER OPERATOR
Clean, efficient, quality metal stamping plant seeks persons for the afternoon shift. Aggressive rewarding program in place. Total Quality Management practiced throughout. Excellent benefits. Salary based on experience. Apply in person 9am-3pm only, 300 Industrial drive, Plymouth (Across from Loyola)

TEACHER - CHILD CARE - Lead toddler. Teacher aide position. Requires bachelor degree in early childhood development or related field. Experience required. Responsibilities include direct care of children, interaction with parents, supervision of childcare staff. Apply in person: Sation Day Care • St. Vincent Sarah Fisher Center, 29475 Hiller, Farmington Hills.
An Equal Opportunity Employer

TEACHER
French, full time, private secondary high school. Michigan certification required. Reply to Box 278, Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

TEACHER - motivating, creative 4th grade teacher, part time afternoons, private school, Southfield, immediate opening. 948-1000, 968-6685

TEACHERS/CAREGIVERS
Immediate openings in Christian school in a downtown childcare center. Degree plus/or experience required. Send resume to Box 35051, Grosse Pointe, MI 48236

TEACHERS - Discovery days seminars for children, including arts & crafts, make ready and utility workers. Please resume to: 47522 Galleon, Plymouth, MI 48170

TEACHER/Toddler care needed for Livonia Child Care Center. Mon - Fri, 12:30-5:30 PM. Experience a must. Call
474-0001

TECHNICIAN/OPERATOR
Assistant needed to advance engineering to operate & control water treatment plant.
Call Bert, Mr. Metal Products, 1471 So Woodward, Suite 250, Bloomfield Hills, MI 48302

TELEMARKETERS - Experience preferred. Part-time. Hourly plus incentive. Weekend & Daytime Hours. Call 10am-1pm. 723-2016

TELEMARKETER. Call from your home during business hours. Commercial only. Flooring & insulation product. Flexible hours. Experienced only. Call. 616-635-4081

TELEMARKETERS
Immediately open for an inbound area, all shifts available for non sales phone surveys. Must have prior customer service or phone experience. Call OTE: 478-5340

TELEMARKETERS NEEDED! Talk to people who are interested in what you have to say. We are a fun, professional company. Work 30-40 hrs/wk, some evenings & some weekends. Ideal for students, retirees, those rearranging the job market. NO SALES INVOLVED. Call Sandy 10am-noon 827-4031

TELEPHONE WORK - Part time 3-6pm daily. Sat. 9am-1pm. No sales involved. Livonia office. Call 261-9696, Mon-Fri. 525-3200 Ext. 309

TELEPHONE WORK available full or part time. Allen Park and Westland locations. Call
261-6916

TRAVEL AGENT
Experienced. W. Bloomfield. Pars, bonuses, commissions.
Call Dorie,
851-2402

TOOL ENGINEER
Douglas & Lomason company, a quality O.E.M. supplier, has an opening at the Corporate Office located in Farmington Hills for a Tool Engineer in the Manufacturing Engineering Group. A minimum of four years experience in Automotive Die Stamping Design/Build is required. Candidates with formal education or training beyond high school in Engineering and Manufacturing disciplines is preferred. Position is an opportunity to chart a career path with a highly respected and well established Company. Interested candidates should send a resume and salary requirements to:
Personnel Department
Douglas & Lomason Company
24000 Halwood Ct.
Farmington Hills, MI 48335

An Equal Opportunity Employer

TREE/SHRUB CARE TECHNICIAN
Experienced person needed for expanding Tree/Shrub Department. State of Michigan Pesticide Applicator Certification required. Apply at:
D & B LANDSCAPING
17276 BURGESS
DETROIT, MI 48219
(313)534-5515

500 Help Wanted

Telemarketing

MONEY FOR YOUR EDUCATION

If you're looking to pick up some extra money for your college education, call us today. We need part-time demonstrators for our Livonia offices with the opportunity to travel to an office at Central Michigan, Michigan State, Ferris State or Western Michigan. We provide full training, great pay, and advancement opportunities. Call between 5:30 pm and 8:30 pm: Southfield 559-4330 or Livonia 421-7433

TELEPHONE OPERATOR/DISPATCHER
Part time afternoon shift available for medical company. Medical terminology helpful. Call 738-9340 or send resume to: Apply at: The Nursing Home, 29383 Telegraph, (btw. 9 & 10 Mile Roads).

TOP PAY FOR LIGHT INDUSTRIAL EMPLOYEES!

PRESS OPERATORS MILL HANDS WAREHOUSE GENERAL LABOR

Holiday Pay, Over-Time Pay, Temporary Assignments. If you have transportation and a desire to work call today for an interview.

Livonia, 464-2100
Southfield, 357-1300

SNELLING TEMPORARIES
NEVER A FEE

TRAINING DIRECTOR
Full-time position with non-profit child/family agency located in Detroit. Call Center area of Detroit. Provide training for staff, board members, student interns, local professionals. Qualifications: MA + 5 years experience or equivalent. Demonstrated training competence. Salary range $29,000 - $32,000. Send resume to:
Personnel Office
Children's Center
101 E. Alexandrine
Detroit, MI 48201
An Equal Opportunity Employer

TRAVEL AGENT wanted for Dearborn agency. One year experience; Pars, Reservations, Ticketing. Hours: Mon.-Wed.-Fri., 11AM-8PM, Sat. 9AM-5PM. Salary based on experience or equivalent. Demonstrated training competence. Salary range $29,000 - $32,000. Send resume to:
Personnel Office
Children's Center
101 E. Alexandrine
Detroit, MI 48201
An Equal Opportunity Employer

TRUCK DRIVER - 24' straight truck. Must have CDL license, be over 25 years of age & have over-the-road experience. Call Dennis at 728-9340

TRUCK EQUIPMENT Mechanic/Welder. Must have own tools. Experienced only. Full benefits. Excellent package for qualified applicant. Apply at: 13575 Auburn, Detroit, Mon-Fri, Noon-4pm.

TYPESETTER - full time position available to experienced typesetter. Must have 1 yr. minimum on Mac using Page Maker 4.0 or Quark. Experienced in type specification level. Excellent benefits & pay.
851-8230

TYPIST/RECEPTIONIST - Good clerical and computer skills required. Multi-year experience. Part time. Benefits. Contact Jerome Smith,
425-5387

VERTICAL Machining center operator. Minimum 5 years experience on precision machined aircraft parts. Full benefits. Hybrid Manufacturing, Garden City
261-8030

VETERINARY hospital needs good general cleaning & animal care person, mornings & weekends. Write to Veterinary Hospital 25883 W. 8 Mile Rd., Redford, 48240.

VICE PRESIDENT
COMMERCIAL LENDING
$1.5 billion Michigan based institution seeks an aggressive commercial loan officer to head the Origination Division of its Commercial Loan Division, located in Troy, Michigan. Successful candidate must possess excellent credit and marketing skills - solid commercial lending experience, residential development & construction lending experience, knowledge of income producing property and Industrial development. Candidate must a Bachelors Degree/MBA preferred in finance, accounting or related discipline.

This position affords a comprehensive compensation/benefit package commensurate with experience & growth. Submit resume and salary requirements to:

Vice President, Human Resources
D&N Bank, fsb
218 E. Big Beaver, Suite 100
Troy, Michigan 48083

EOE M/F/H/V

VISUAL MERCHANDISING/DISPLAY PERSON to work with a leading professional, fashion trade. Must have good attitude, ability and creative sense. Must be able to work full time, Hours available. Call Dec. This offering presents an excellent opportunity for an individual who seeks potential growth in the unique field. Prior experience helpful with experience. Please mail your resume and reference to: V.P., Dept. 1, 1000 Maplelawn Ct., Farmington Hills, MI, 48335.

WAREHOUSE HELP
Must have Driver's License.
Apply at:
35400 Plymouth Rd., Livonia

WAREHOUSE/LOGISTICS
Entry level position available. High School diploma graduate to age 34 willing to relocate at our expense Call:
1-800-922-1702

WAREHOUSE PERSONS
for building materials supply company. Full time position. Must be at least 18 years old, willing to work overtime & have own transportation. Opportunity for career advancement. Applicant must apply in person Mon-Fri. 1pm-4pm. 29455 West 8 Mile, Livonia.
478-8984

WAREHOUSE POSITION
Full time, looking for hardworking self starting person. Experience preferred. Apply at: Kitchen Glamour, 29775 Grand River, between 1 & 3pm.

WAREHOUSE - Shipping & Receiving & other light duties. Send resume to: 36963 Amrhein, Livonia

WAREHOUSE WORKERS
ALL SHIFTS AVAILABLE
$5 per hr. and up. Long/short term assignments. Call today temporary to permanent positions.

ARBOR TEMPS 459-1160

WASTE WATER TREATMENT TECHNICIAN
Permanent full time position available for qualified applicant. Applicants must meet following qualifications:
• High School Graduate
• Have Own Car
• Be Available for Any Shift
• Able to do Heavy Lifting
Starting Math Applicants Essential
Starting pay $7.00 per hour. Call Mon., Wed. & Tues. after 10 DAILY 1-4pm ONLY, 348-4264

WEDDING PHOTOGRAPHERS
Experienced. Medium formats, equipment necessary. High pay, Pro bonuses. For details call Tues. thru Sat. Dorel
534-0300

WELD-FITTER. Mechanically inclined. Must be experienced, able to read blueprints. Tools required. Apply at: 13575 Auburn, Detroit, Mon thru Fri, 8am-5pm.

WELDERS NEEDED
Full time positions available at Northville manufacturing company. Some experience necessary. Starting wage $9.00 hr. Excellent benefits and working conditions. Apply in person at: R.L. Industries, Inc.
1001 DOHENY CT., NORTHVILLE

WELDERS
PIPE WELDERS & SHEET METAL FAB
People with the skills & qualifications. Welders - all positions, Pipe Welders - 6 G position. Sheet metal/heavy/J.I.G. Apply
E.P.P.J/ Brand, 12995 Harlow, Detroit, MI 48227

WELDERS & WELDERS HELPER needed for company in Northville area at 36440 Northville, off Huron River Dr., Romulus.

500 Help Wanted

WORD PROCESSOR

Join the Troy office of Geraghty & Miller, Inc., a rapidly growing, nationwide leader in the environmental services community. We are currently seeking a self-motivated, fast-paced professional possessing excellent typing (60 wpm) and organizational skills to handle a wide variety of duties. Extensive knowledge of Word Perfect 5.1 and Lotus 1-2-3 is essential.

We offer an excellent starting salary and comprehensive benefits in a fast-paced, congenial environment. For immediate consideration, please send your resume, salary requirements, in complete confidence to:

Geraghty & Miller, Inc.
50 West Big Beaver Road, Suite 245
Troy, Michigan 48084
Equal Opportunity Employer M/F

502 Help Wanted Dental-Medical

A NEW LONG TERM CARE Facility is taking applications for the following positions:
• RN's
• Certified Nursing Assistants
• Social Services/Activities
427 Ternes, Plymouth 728-4438
An Equal Opportunity Employer

ASSISTANT ACTIVITIES DIRECTOR
We are looking for a creative, responsible person with some experience to work in our activity department. Full time preferred.
University Convalescent Home
35550 S Mile Rd., Livonia, MI 48154
427-6177
PLEASE SEND RESUME to above address, Attn: Activities Director

W. BLOOMFIELD GP has openings for full-time insurance biller. Medical insurance experience necessary. Mon-Fri. Benefits. 855-2291

BILLERS
I.V. INFUSION
Join an established company in their corporate office. Must have DME or IV billing experience. Great salary, bonus package, and benefits.
Contact Patty Rebbit 932-1170
HARPER ASSOCIATES
29870 Middlebelt
Farmington Hills, MI 48334

BILLERS
Physician office openings in suburbs for experienced medical billers. Let us know what you are looking for. Great salaries & benefits. Contact Patty Rebbit 932-1170
HARPER ASSOCIATES
29870 Middlebelt
Farmington Hills, MI 48334

BILLING AGENT - Experience in medical insurance billing; Medicare, OPC, & 3rd party insurance billing. Computer literate, knowledge of Lotus, Word Perfect 5.1 and OPRO. Required knowledge in accounting procedures & general math aptitude. Please send resume to:
24123 Greenfield Rd.
Southfield, MI 48075

CERTIFIED MEDICAL ASSISTANT needed for busy doctor's office in Livonia. Must have experience. Ongoing IV's. Call
477-7344

CERTIFIED MEDICAL ASSISTANT
Part-time. Accepting applications for busy multi doctor internal medicine practice in Livonia.
Send resume to: Call Wendy, Freedom Medical Clinic, 10 mile
476-1784

EXPERIENCED CHAIRSIDE ASS'T
Full or part time for friendly & professional office. Excellent salary & benefits. Please send resume to:
Box 346, Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

CHIROPRACTIC ASSISTANT-Experience helpful with insurance forms, xray, receptionist. Will train right person. Send resume to: Gary Chiropractic, 5405 Telegraph, Suite D2, Bloomfield Hills, MI 48301.

CLERICAL, part time, busy family practice, Medicare billing, good typing and phone skills required. Westland area.
729-1150

CLIENT SERVICES REPRESENTATIVE
Part-time (2 days/wk).
Qualified candidates must have:
• Understanding of medical terminology.
• Exceptional phone skills.
• Good computer skills.
• An exceptional client service attitude.
Send resume in confidence to:
Smithkline Beecham
Clinical Laboratories
24499 Indoplex Circle
Farmington Hills, MI 48335
Attention: Personnel Manager
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

COMPUTER ENTRY
International financial institution needs experienced data entry person. To 6 PM, 5 days/wk. Call Diane at
UNIFORCE 848-7661

AGRESSIVE BUT GENTLE Dental hygienist for a growing practice. Position wanted part time. Experience preferred. 13 Mile Rd at Southfield.
848-2450

EXPERIENCED, ENTHUSIASTIC Dental hygienist needed full time. Please call after 7pm 398-0595

DENTAL ASSISTANT
Garden City area. Excellent opportunity for experienced, enthusiastic, out-going individual. 425-9130

DENTAL ASSISTANT
EXPERIENCED
Insurance, Chairside, Community. Join Sterling team. 981-5010

DENTAL ASSISTANT
Livonia. Endodontic office seeks qualified person. Must be self motivated staff. 1 year minimum experience in X-Rays & assisting with Benefits/salary commensurate with experience. Call Jane
261-7302

DENTAL ASSISTANT, chairside. Friendly person for Periodontal office. Experience preferred.
981-7477

DENTAL ASSISTANT - Excellent opportunity for experienced dental assistant, C.O., or R.D.A. preferred. Full time with benefits. Pleasant Ridge area. 541-9690

DENTAL ASSISTANT, 2 days a week for a friendly Farmington office. Experience preferred, but not necessary. Write: Dr. A., Suite L, 23700 Orchard Lake Rd., Farmington Hills, MI, 48336.

DENTAL ASSISTANT - PART TIME
Well established dental practice in West Dearborn seeks motivated, 4-handed dental assistant to join our dental team. Excellent pay & benefits.
561-1200

DENTAL ASSISTANT: Part-time, Wednesday, Thursday, Week 1 & Sat. a month. Experience necessary. Sterling area.
689-9616

DENTAL ASSISTANT
Wixom & Plymouth locations.
Some dental experience necessary.
454-1070 or 624-1910

DENTAL FRONT OFFICE
We are adding to our team. We need a mature person Mon. & Thurs. Dental experience necessary. Computer knowledge helpful. State of the art office, Southfield area. Call Esther
827-1902

DENTAL HYGIENIST NEEDED for part time position in Plymouth office. Must be progressive and enthusiastic. Call
453-1184

DENTAL HYGIENIST
Outgoing hygienist needed part time to join our perio-conscious hygiene department. Established Livonia family practice in a new modern location.
427-4330

DENTAL PRACTICE Administrator for general practice, 10 Mile/Southfield Area. Dental insurance experience required. Clinical knowledge desirable. 558-7050 or 822-9773

DENTAL RECEPTIONIST
Experienced, motivated person, part time for W. Dearborn office. Computer experience helpful. Excellent salary & benefits. 641-1290

DENTAL RECEPTIONIST
Part time. Experienced, for growing Livonia practice. Duties: payboard, billing & insurance forms. Should be an enthusiastic, outgoing individual who enjoys working with others.
464-3430

502 Help Wanted Dental-Medical

DENTAL HYGIENIST - Experienced. Mondays 11-7, Dearborn oriented practice, strong recall.
651-1558

DENTAL HYGIENIST
Experienced, part-time for progressive dental office in Farmington Hills. Flexible hours.
473-6622

DENTAL HYGIENIST - We are seeking a mature, friendly, decendable individual for our Livonia office. Call
689-6080

DENTAL HYGIENIST
Our team is searching for the right person to join us 25-30 hrs/wk. in Plymouth.
455-2990

DENTAL RECEPTIONIST
Full time, Redford/Dearborn Hgts. area. Insurance, billing & phones. Private dental office.
531-7800

DENTAL RECEPTIONIST
16 hours, friendly person with typing and math skills.
Farmington Hills.
851-6448

DENTAL SUPPLY COMPANY
looking for experienced dental assistant interested in sales. Must have good math knowledge.
Call Ms. Johnson at
458-1883

DENTAL TELEMARKETERS
Salary plus bonuses. Medical, Dental, IRA, 401K, profit sharing, paid holidays. Call Mr. Bernstein at Telemarketing preferred.
454-0300 ext. 201

Director of Nursing

Wayne Convalescent Center, a 53 bed nursing facility, is currently in search of a knowledgeable and experienced Director of R.N. to motivate, guide and support our nursing department in the delivery of quality care. We require knowledge of state and federal regulations and experience in staff development. We offer an excellent salary, competitive benefits and opportunity for advancement. If you are interested in setting new standards of excellence, please send resume or call for interview: Wayne Convalescent Center, 34330 Van Born Rd., Wayne, MI 48184. 313-721-0742

Equal Opportunity Employer

FILER/RECEPTIONIST
with experience, preferably full time for busy ENT office in Farmington Hills.
477-7485

HOME CARE COMPANIONS
Must love people, be dependable. Flexible hours. Prior experience in hospital, nursing home, or home health care preferred. $6 per hour.
328-0430

HYGIENIST - part time for growing family practice in Livonia. Mon & Sat. Call Helena
425-1810

JOIN OUR CIRCLE OF CARE
We are looking for people who with a genuine desire to make a difference, we would like to speak with you about our Home Health Care long term care.
Donna Nursing Center offers an excellent salary and benefits package, including a generous bonus program. Please apply at:
DONNA NURSING CENTER
29373 Morlock
Livonia, MI 48152

LPN
Full time position in Internal Medicine. Cardiology experience desired. Call Mrs. Kelly
477-2160
Or send resume to: N. Kelley,
DMC Heart Care Centers
27207 Lahser Rd.
Southfield, MI 48034

Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

LPNs/AFTERNOON
See Mrs. Hamilton
NIGHTENGALE WEST
8383 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

LPNs for CLINIC SETTING
Days & alternate Sats. Paid leave. NAPHCS Certification required. Send resume to: Supervisor, Pediatrics, 3300 Packard, Suite #150, Ann Arbor, MI 48104, or call
973-9320

MEDICAL ASSISTANT - part time. Livonia based pediatrical care facility has 2 openings for 2-3 days per week, 8:30-6pm. Must be calm (not hysterical), able to function in varied routines, adept at x-ray. Contact administrator, Ann Arbor area
761-2160

MEDICAL ASSISTANT
Flexible, willing to learn, part time, located in Southfield.
559-6969

MEDICAL ASSISTANT for family practice in Farmington Hills. Part time. Must be flexible. Experience preferred.
851-1803

MEDICAL ASSISTANT
experienced only, part time for Novi Internist. Call Desiree for interview
354-9671

MEDICAL ASSISTANT • Part time. For small office in Bloomfield Hills. Medical background but not necessary. Call Jackie
333-3900

MEDICAL ASSISTANT for podiatry office in Livonia. Must be experienced, part to full time.
553-4040

MEDICAL ASSISTANT
Needed immediately. Full time for busy Southfield internist. Hours between 9 & 11am, Mon-Fri, ask for Dara Wolff.
557-1717

MEDICAL BILLER/RECEPTIONIST wanted. Must have 3 yrs. computer experience in D M E billing of Medicare/Blue Shield, medical, medicaid. Excellent working conditions. Call Sandy
Between 9-12 noon
645-3131

MEDICAL BILLER - Full time for busy specialist's office. In Birmingham area. Medical billing experience preferred. Call Mon. thru Thur., 9am-3pm
646-3131

MEDICAL BILLER
Excellent opportunity for Medical Biller experienced with Medicare, third party billing, & OPC. Knowledge of computer spreadsheet helpful. Call OTE:
478-5340

MEDICAL BILLERS - Physician or hospital experience. MDS needed, we train. MUA. Wages from $1450 to $1800 per month. Call Brookside Staffing Medical,
443-5590

MEDICAL BILLER
Well established clinic has immediate opening for your good keyboard skills and current experience.
To S.R.V., Call Monica at
357-0037

MEDICAL BILLER
Part time. Experienced. Computer billing, posting, statusing, insurance.
Call Ann
851-6353

MEDICAL BILLER - EXPERIENCED
Busy orthopedic office looking for pleasant, self-motivated person with knowledge of the insurance statuses, computer, CPT, & ICD-9. Full time, benefits. Call Marcella at
855-7407

MEDICAL INSURANCE BILLER
Fast paced Orthopedic Surgeon's practice. Minimum 2 years experience in computer billing - all insurances & statusing. Detail-oriented person. Mon. thru Fri. Saturdays. 15 minutes from Birmingham, Waterford area. Excellent benefits & salary. Call Lynn or Carol 674-9630

MEDICAL RECEPTIONIST/BILLER
OB/GYN office. Full time. MDS experience. Call Barbara. 336-0905

MEDICAL RECEPTIONIST • experienced, extremely busy Farmington Hills practice, full time, excellent benefits. Call Bonnie
932-3700

MEDICAL RECEPTIONIST
Experienced for OB/GYN. Full time, Wednesday, 12 Mile/Orchard Lake Area. Call Cindy
851-8445

MEDICAL RECEPTIONIST
experienced. Full time.
Livonia office. Livonia area.
Call Patty
477-8485

MEDICAL RECEPTIONIST Full Time for fast growing family practice. Prior medical office experience with excellent patient communication & telephone etiquette required. Computer knowledge helpful. 473-8472

MEDICAL RECEPTIONIST
Major medical center, needs your word processing experience and attention to detail. To $8/hr.
Call Marie at UNIFORCE 357-0644

MEDICAL SECRETARY/BILLER
Part time for pediatrics/internal medical office. Troy Area. Experience preferred. Call Mon. thru Thurs. to Kathy
362-0222

MEDICAL SECRETARY • Full time, knowledge of typing, transcription & computer billing.
Call Ann
851-6353

REGISTERED NURSE - Part time. For OB-GYN office in Southfield. Call Mon-Fri, 8-4pm,
832-0766
mornings with pager

COMMUNITY HEALTH NURSE
Henry Ford Home Health Care, Southfield office. One to one visits for health care teaching. Full or part time. Flexible schedule and on-call. BSN completion program. Excellent personal & professional benefits. If you are an RN, consider the benefits of Home Health Care. Please call Helen Lynch, RN, Southfield:
356-5787

NUCLEAR MEDICINE TECH
Full/part time. Nuclear Cardiac Tech for outpatient facility. Dearborn Area. Pay commensurate with experience. Call.
258-1922

NURSE ASSISTANT/CERTIFIED
for accepting applications for full & part time positions. For more information contact Marilyn at
531-8874, extention 34

NURSE ASSISTANTS
Accepting applications for Nurse Assistants full-time and part-time, all shifts. Please apply in person:
Oakland Villa
18240 West 12 Mile Rd.
Southfield, MI 48070
An Equal Opportunity Employer

NURSES AIDES
Compassionate certified nurses aids needed for home care (Wayne County) with stroke patient. Must know wheel chair transfer & range of motion exercises. Experience required, prefered but not necessary. Reliable salary. Call Sue 264-5718 or Jan after 5pm
729-1420

ORAL SURGERY RECEPTIONIST
Full time. Excellent fringe benefits. Experience in dental preferred.
647-8836

PART TIME INDIVIDUALS
for 2 sector Dearborn area. Computer skills and experience an asset. Willing to train.
584-9902

PART TIME - registered X-ray technologist, for suburban clinic practice. Inspection, adjustment, exposure to perform fluoroscopy procedures. Birmingham area. Send resume to: R., Redford Office, 24510 River, Redford, MI 48240

PHYSICAL THERAPY
Owner operated, nationally established Medicare certified out-patient rehab agency. Expanding rehab division. Send letter of inquiry to: Ann Arbor Rehab, Inc., 24510 Capitol, Redford, MI 48239

PHLEBOTOMIST

NHL is in search of an experienced Phlebotomist to work in our Livonia, Southfield, and Ann Arbor Draw Stations. Successful candidates will have a minimum of 2 years experience, be dependable, be reliable, able to work independently, and be a team player. Phlebotomy training. Qualified applicants please call or fax resume or submit resume to:
NATIONAL HEALTH LABORATORIES
13230 Northend
(N. of 8 Mile, E. of Oakwood)
Oak Park, MI 48237
NO PHONE CALLS PLEASE
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

RECEPTIONIST/BILLER
Medical office. Approximately 20 hrs per week for internal medicine position located in Garden City medical building. Please call after 5pm, Nancy
451-0576

BRANCH MANAGER
RN

Exciting opportunity for a business oriented nursing professional to manage daily functions of health services