504 Help Wanted Office-Clerical

OFFICE HELP
No experience needed. Duties include phone work, inventory, customer relations. Must be able to start immediately. Other positions open.
SETUP and DISPLAY
TELEMARKETER
Redford area. Call for interview
937-0817

PARALEGAL - Southfield insurance company seeks experienced professional. Career motivated individual to work with corporate counsel. Involves research, preparing court pleadings, working closely with executive management. Minimum typing of 60 wpm. Send resume and salary requirements to Paralegal, P.O Box 300, Southfield, MI 48037.

PAYROLL CLERK
Ideal opportunity for 2-3 days/week. Experience and flexibility necessary. Call Betty UNIFORCE, 646-7664.

PAYROLL CLERK
Detroit based company seeks capable, ambitious individual for payroll position. Previous experience is desirable. Excellent benefits package for right individual. Compensation includes full benefits. For consideration send resume to
PAYROLL CLERK
P.O. Box 779
Detroit, MI 48231

PAYROLL
THIRD PARTY BILLING CLERK

Applicants must possess a thorough knowledge & understanding of the third party billing process. This Job would involve communications with the insurance carriers, submittal of claims generated from reconciliation reports. A accounts receivable background is desirable. Must have cash & banking understanding as well as computer literacy. Candidates should submit resumes to Box 180
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

PHONE WORK - Part time work in our Westland office calling for Mortgage Heart. Pleasant work. Approx 25-30 hrs week, $4.25 an hour. Apply at 887 Ann Arbor Trail, Plymouth or Cherryhill II of Westbrook, Cherry Hill Village, Canton. 728-4372

PUBLIC ACCOUNTANTS - Client write-up for small business accounting firm in Farmington. Prefer bachelor degree sheet. Send resume to L.A. Wright Inc., 32121 Woodward, Royal Oak Heights, MI 48073.

RECEPTIONIST/EXPERIENCED
for fast paced Birmingham law firm. Good benefits. Call Steve Kaufman at
645-2400

RECEPTIONIST/SECRETARY
Wordperfect. Litigation experience. Troy office.
637-1518

RECEPTIONIST-
needed for busy doctor's office. Dealing with public light book work skills. Must know how to type 53/31/60, and 12 key.

RECEPTIONIST - Part Time. Must be energetic, positive & enjoy working with people. Office skills required. Starting pay $5.50. Please call Farmington
474-4383

RECEPTIONIST - full time position available opening for Farmington Hills business office. Fast paced multi line phone system. Light typing. Filing. Experience preferred but not necessary. Salary $12-$13 hour. 561-0060

RECEPTIONIST - Office Clerical
Fast moving insurance office in Livonia. Experienced with office procedures & data entry. Full time. Salary open. Call Mr. K between 10am-noon
522-6529

RECEPTIONIST - position available immediately in Southfield/Farmington Hills area. Looking for energetic, dependable person, for this fast paced professional organization. Multi line phone experience a must, word processing a plus.
Call Darlene at 354-6290

RECEPTIONIST/SWITCHBOARD
PART TIME
Fast paced Southfield company desires receptionist with pleasant phone manners and a pleasant front desk appearance for a busy switchboard. Position offers 20 plus hours. Send resume to Receptionist, P.O. Box 300, Southfield MI 48037

RECEPTIONIST - Part time, non smoker for insurance agency in Farmington Hills. Phones, filing, typing. Hours flexible. Call Dale 932-0200

RECEPTIONIST/INSURANCE
BILLER needed for Southfield/W Bloomfield area. Experienced a must. Call
569-1395

RECEPTIONIST wanted to answer phones & do light clerical work in friendly atmosphere. Saturdays only 9-5
261-8300

RECEPTIONIST
Full time for busy doctor's office in Southfield. Experienced required. Ask for Phyllis
424-8228

RECEPTIONIST - Aggressive person for fast paced, Southfield management company. Above average typing & phone skills required. For an interview call Karen 557-8150

RECEPTIONIST
Full time position for talented individual. 55 WPM. Call Mr. Bell at Berkshire Realty. Must be pleasant & outgoing & well groomed. 473-0700

RECEPTIONIST
2 part time positions available in Livonia. Must enjoy answering phones, typing & filing required. Call Joann
464-8903

RECEPTIONIST/GENERAL CLERK
CAL Part Time Candidate must have a professional phone manner and good typing skills. Hours are Tues, Wed, Thurs, and Sat. Pay is 12.30/hr to 5pm and $6.50 hr thereafter. Apply in person at
Thermatron Alpha 22750 Heslip Dr Novi or call (313) 348-0070

RECEPTIONIST. We have an immediate opening for a full time receptionist. Candidates must have computer skills typing 50 wpm, telephone position & telephone etiquette. Must have organizational attitude good communication skills and be a team player. We offer a competitive salary and benefit package. If you are qualified send resume or an hour of your time to Jackson & Co. P.O. Box 51268 Livonia MI 48150
An Equal Opportunity Employer

SALES SECRETARY - non smoking company seeks sharp individual with familiarity with computers. Duties include typing 50 wpm, the ability to work with others & must have resume to Sales Secretary, P.O. Box 300 Southfield MI 48037

A SECRETARY/RECEPTIONIST is needed for a fast paced real estate firm in Northville. Would be a great starter for this one person office. Ideal candidate should possess excellent phone skills, strong typing experience with Microsoft Word & Nutshell. Please send resume, salary requirements to Box 912,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

SECRETARIAL/CLERICAL
Full time position. Small Company is looking for an experienced Data entry clerk with good typing organization and follow through skills. Knowledge of word processing WORDSTAR is essential. Excellent benefits package is required. Position also includes general office duties. Please send your resume and salary requirements to
Power-Tech Engineering Inc.
37126 Enterprise Dr
Westland MI 48185
Attn John Baclet

504 Help Wanted Office-Clerical

EXPERIENCED TELEPHONE RECEPTIONIST for busy auto dealership. Must be mature & willing to work 2 nights a week. Many fringe benefits. EOE. Apply in person at Jack Demmer Ford 31300 Michigan Ave., corner of Newburgh

RECEPTIONIST
Experienced Receptionist for professional firm. Must possess ability to handle multiple tasks & have high energy level. Organizational skills a must. Phones, typing, light bookkeeping. Call Cindy 522-0550

RECEPTIONIST - Our dental team is searching for the right person to join our part time staff in Plymouth. If you have excellent communication and business skills and are excited about quality dentistry call 455-2890

RECEPTIONIST - PART TIME
Large Southfield property management firm seeking part time receptionist. Excellent phone skills, typing & filing a must. Enthusiastic, neat & responsible individual to work Mon-Fri 1-5pm. Call
569-3180

RECEPTIONIST - full time. Busy phones, multi lines, pleasant work environment. Farmington area. Send resume to Box 986
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

RECEPTIONIST/SECRETARY
Full-time for physical therapy clinic. Must have excellent typing, organizational & interpersonal skills. Position requires professional appearance & work flexible. Typing word processing & computer experience required. Please an immediately with good benefits. Send resume to
Westlake Hills Topical Therapy
1000 W. University Dr., Ste. 318,
Rochester, MI 48307

NATIONAL LEASING company seeking experienced receptionist for summer busy switchboard relieves some light clerical duties. Send resume to P.O. Box 9066, Farmington Hills, MI 48333

SECRETARIAL/GENERAL OFFICE
Permanent part-time. Farmington Hills CPA firm. Wordperfect experience required. Typing, filing phones. Non smoking office. 855-1969

SECRETARY/ADMINISTRATIVE
Support. Light typing. Must be able to handle multi line telephone system. Clerical position to our sales office. Light work in Spanish helpful but not required. Outgoing pleasant personality required. Benefits. Send resume to P.O. Box 1902 Rochester Industrial Dr., Rochester Hills 48309

SECRETARY/BOOKKEEPER
Bookkeeper/secretary looking for part time help. Experienced only. Mainly some 10-12/37 Orchard Ct. Farmington, MI 48336

SECRETARY
Computer knowledge helpful small quiet office and full time. Good benefits. Truly based company. Ask for Rick or John.
362-0400

SECRETARY, experienced for Livonia CPA firm. Familiar with dealer. Perfect Full time. Call Tina Apply Daytime May thru Dec.
427-2030

SECRETARY
for CPA firm. Must be proficient in WordPerfect 5.1. Excellent benefits. Full time. Call Sue
690-0490

SECRETARY - for Dearborn Hills law office. Minimum Experienced in secretarial. Full service legal position.
553-8180

SECRETARY
Full time. Accounting & payroll experience. Type 45wpm, dependable, communication company. Farmington area. Benefits.
353-7267

SECRETARY
Large regional CPA firm with excellent growth record has immediate opening for an executive secretary to join its Southfield office staff. Must have excellent skills, 5-10 yrs secretarial experience & strong commitment to quality & a friendly professional manner. Shorthand &/or speed writing & WordPerfect experience preferred. Excellent starting salary & opportunity. If interested, please send resume & salary history to: Jackson & Co., P.O. Box 51268
Livonia MI 48150
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

SECRETARY - hourly/new Treat Estate & tax office. Variety & relationship. Good phone & typing skills. Call Carl
348-5100

SECRETARY/OFFICE MANAGER
Growing video production company is seeking an organized person to oversee all general office duties including reception & phones. Experience in word processing & bookkeeping a must. Send resumes to PO Box #251261, W. Bloomfield MI 48235

SECRETARY - Part time for law office in Westland. Excellent typing & grammar skills. Hours 1-5pm Mon. Word Processing experience required. Call after 6PM 661-2676

SECRETARY - part time for Farmington Hills general practice attorney. Word Processing experience required. Call after 6PM 661-2676

SECRETARY/Part time. Mature person. Flexible evenings & weekends. Send responses P.O. Box 40416, Ferndale, Dept. Redford MI 48240

SECRETARY - part time. Apply in person 2051 Orchard Lake Rd Sylvan Lake

SECRETARY
Part time. Varying hours. Farmington area
Call Cindy at Harlan 476-8400

SECRETARY
Prestigious international company needs take-charge experience. Harvard Graphics & dBase. $21,000 year. Call Simone UNIFORCE 646-7663

SECRETARY/RECEPTIONIST needed for large residential home builder in Bingham Farms. Must know WordPerfect. Please send resume with salary requirements to
Box 190
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

SECRETARY
10 $18 hour
Excellent opportunity to work for a major corporation in their engineering department. Microsoft Word & 10-key desired offer software experience acceptable.
Diversified Recruiters Co
344-0700 FAX 344-6704

SECRETARY

TRANSITIONAL YEAR RESIDENCY PROGRAM
SECRETARY
Secretary needed for extensive Transitional Year Residency Program. Position requires working knowledge of PC. Word Perfect 5.1 shorthand typing 70 wpm. Previous sales or recruiting experience preferred. Professional office environment, pleasant working atmosphere. Excellent benefits package. Please send resume & salary requirements to Box 912,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

SECRETARIAL/CLERICAL
Full time position. Small Company is looking for an experienced Data entry clerk with good typing organization and follow through skills. Knowledge of word processing WORDSTAR is essential. Excellent benefits package is required. Position also includes general office duties. Please send your resume and salary requirements to
Power-Tech Engineering Inc.
37126 Enterprise Dr
Westland MI 48185
Attn John Baclet

504 Help Wanted Office-Clerical

SECRETARY/ADVERTISING MEDIA
Experience a must. Experience in receivables/payable. Word processor, good phone skills, growth position. Resume only to: Lee Allan Production, 32121 Northwestern Hwy., Suite F, Farmington Hills, MI 48334

SECRETARY/ASSISTANT
Days, part time. Approximately 20 hrs/wk. Flexible. Birmingham home based firm. Must work independently, be proficient in WordPerfect 5.1 & have excellent organizational & follow-up skills. Call
642-4121

SECRETARY
AUTOMOTIVE
SALES OFFICE
A wonderful opportunity with international company. Good skills including word processing needed. Hourly $10-000 plus good benefits
464-0609

SHELDING PERSONNEL SERVICES

SECRETARY
Full time position for busy CPA firm in Farmington Hills. Light typing skills. We also be involved in payroll. Call Sandy Hamilton at
642-0262

SECRETARY NEEDED for Southfield property management company. Seeking experienced individual with excellent organizational communication skills. Must be proficient with WordPerfect. Send resume with salary history to Secretary, P.O. Box 5071, Southfield MI 48086

SECRETARY RECEPTIONIST
A leading manufacturer of quality products has an immediate opening for a permanent part time Secretary. 3 days per week. Must have excellent clerical & phone skills knowledge of Word Perfect a plus. Reply to box 990
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

SECRETARY/RECEPTIONIST
Dynamic detail oriented individual with at least 1 year experience. Must be capable of handling multi line phones & have strong telephone manner. Light typing & organizational skills required. Knowledge of word Perfect a plus. Must have ability & maturity in dealing with the public & professionals in the health care field. Medical office experience preferred but not necessary. 40 hour week. Non smoking office. Bilingual in Spanish helpful but not required. Send resume to Box 106
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

SECRETARY/RECEPTIONIST
Birmingham real estate company seeks an experienced, individual oriented, dependable, showed smile WordPerfect, Lotus, & have an attractive telephone demeanor. Should have experience a plus. Salary commensurate with ability. Call Kerry at
540-8444

SECRETARY
Troy area business seeking qualified secretary with letter writing ability & some bookkeeping experience. Please respond with resume & salary requirements. 1000 E. Maple Troy, MI 48083 Attn Mrs Clarke

SECRETARY
WordPerfect or MS Word experience needed by prestigious Troy firm. Full time. Call Sue at
473-2933

SECRETARY
WORD PROCESSOR EXPERT
Expanding Southfield organization seeking candidate with strong clerical skills with heavy emphasis on WordPerfect, Mail Merge, Graphics, creating flyers & mass mailings. Typing skills of 65 wpm. Excellent spelling, proof-reading talent a must. Fast paced environment. Minimum 3 years experience.
$9-$10 per hour. Benefit package offered. Please submit resume/salary requirements/experience to
Box 672
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150
An Equal Opportunity Employer

SECRETARY-WORD PROCESSOR
with Multi-Mate, Lotus, Freelance or WordPerfect 5.1. Call now.
Employers
353-7050

Switchboard Operator
Job opening has been filled. Bloomfield Hills. Must have experience with busy board. Great pay with benefits.
Call
348-5100

EXPRESS SERVICES
643-4363
Never A Fee . . . Never a Fee

SWITCHBOARD RECEPTIONIST
for Customer Service Rep needed. Two positions available full time.
645-6998

TECHNICAL WRITER
wanted with extensive Desk Top Publishing experience to work for consulting firm. Responsible for preparing technical manuals/materials for printing. Also responsible for related office duties. Send resume with cover letter to
Human Resources & Associates, Inc.
32255 Northwestern Hwy. Suite 120
Farmington Hills MI 48334
Attention Office Manager

WORD PROCESSOR - WordPerfect 5.0 plus Lotus 1-2-3 or dBase. Job skills. Part time 24-32 hours, eventual full benefits. Call
851-8130

WORD PROCESSOR - experienced for downtown Detroit law firm. 3 yrs experience preferred with word perfect. Knowledge of Word Perfect 5.0 helpful. Hourly salary commensurate with experience. Send resumes to Box 142
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

WORD PROCESSOR NEEDED
for title insurance office in Livonia. Must type 55wpm, real estate experience a plus. Full time. Call Judy for better interview
462-2668

WORD PROCESSOR
Incredibleness and time required for take charge assignment with international firm. Harvard Graphics a plus. $9 hourly. Call Sharon UNIFORCE
473-2932

WORD PROCESSOR JUNIOR
National insurance agency needs standards experienced Word processor. Training & pass. Up to $7.50/hour to start. 645-6434
UNIFORCE
357-0037

WORD PROCESSORS
Interview where your excellent skills are appreciated. We have clients who need your experience and pay commensurate. To $10.00/hour.
Call Stacey UNIFORCE 357-0036

WORD PROCESSOR
Non smoking company seeks an experienced individual with excellent secretarial skills. WordPerfect and Macintosh required. Minimum typing speed of 60 wpm. Must be capable of working independently with little direction and function well under pressure. Must be able to work flexible hours. Send resume to P.O. Box 300 Southfield MI 48037

505 Help Wanted Food-Beverage

ACCEPTING APPLICATIONS for dining room servers & dishwashers. Part time or full time. Top talent only from mature & dependable individuals to be part of our team. Apply in person at the Heathermoors Country Suites, 22800 Civic Center Drive Southfield

AMANTEA RESTAURANT
COOK - Experienced line cook. Broiler liver & saute. Pay commensurate with experience. Apply in person at 32777 W. Warren, Garden City

APPLICATIONS now being accepted for experienced Wait Staff. Call or apply at Farmington O'Sullivan's Tavern. 35450 Grand River Ave.
474-8484

PAPA ROMANOS OF LIVONIA
is now hiring Assistant Managers, Inside & Delivery help. Days & nights. Apply in person at 37112 Schoolcraft
464-1130

DINER - FULL TIME
COOK for sandwich board, part time & weekends. Gary Cate
455-3210

BAR PERSON & Wait Staff, nights. Short Order Cook, days. Mon-Fri, 10am-3pm. Must be fast. Apply in person to The Derby Bar 13631 Middlebelt Livonia

BARTENDERS/BARBACKS - full or part time positions available. Experience not essential. Apply at Orchard Lake Country Club
642-0100

BIRMINGHAM AREA - private club has immediate opening for bus & wait personnel. Call between 3pm & 6pm for further details
646-5050

505 Help Wanted Food-Beverage

ASSISTANT MANAGERS
Rapidly expanding food service industry looking for assistant managers with pulls delivery experience. Competitive salary, medical benefits, performance bonuses. For more info, contact Melissa Sipod
Domino's Pizza
508 E. Wabash
Ann Arbor MI 48104
313-995-3142

ASSISTANT MANAGERS
FOOD & BEVERAGE
Hiatt, the world's largest operator of airport food and beverage locations is currently making additions to our management team at Metro Airport. We are looking for people for customer oriented assistant managers for our airport food and beverage services including our Taco Bell and Pizza Hut units. Hiatt offers free meals, free parking, room, 1-2 years food and beverage management experience and a HS degree are necessary. Excellent benefit package available if you are a self starter with good people skills and demonstrated ability in person to the person. Apply in person 8-11 AM, 1-4 PM at Airport Hotel between 10am & 4pm. Mon. thru Fri.

HOST
A MARRIOTT COMPANY
METRO AIRPORT
An Equal Opportunity Employer

BARPERSON WANTED, full and part time. Good pay. Will train.
Farmington Hills
474-2533

BUDDY'S PIZZA - LIVONIA
New Restaurant Grill Cooks, Pizza Makers and Dishwashers. Experience preferred, but not necessary. Ask for Jeff or Ron. Must be neat, dependable, quality conscious people. Please apply in person 10-11 AM, 2-4 PM

CAFETERIA HELP NEEDED
Looking for Dessert Prep Person, 40 hrs per week $5.25 hr. Also Cashier. Located at Crooks Rd & Long Lake. Call or stop in
828-2900

CARRY OUT catering seeks mature individual for dishwashing & general help. Weekends required. Good wage, steady employment.
539-0110

CASHIERS - full or part time. Must be mature and dependable. Good benefits. Southfield area. Call Sid or Harry at
352-7377

CHEF - NIGHTS. Cook's salad, sandwiches, pizza. American Cafe, 27870 Franklin, Tree S Lyons. Ask for Bill
686-1311

COOK/DAYS
$7 to start. Culinary graduate desired. Friendly, dependable should know WordPerfect, Lotus, & have an attractive telephone demeanor. Should have experience a plus. Salary commensurate with ability. Call Kerry at
540-8444

COOKS, BAR HELP: Dishwasher, Bus Persons & Wait Staff for Early Bird Marcus Restaurant & Farmington Hills Cafe Carlisle at 474-4850

COOKS/DISHS, HELP - Days & afternoons. Excellent pay & benefits. Apply in person. Golden Lantern 35215 Mile, Livonia

COOKS HELPER
Full time. Apply in person at full time Plymouth area. Call Mr. Crowley
455-0700

COOK, WAIT STAFF, Dishwashers
Apply Fairwood House 7011 N. Wayne, Westland. Between 11am-3pm.

COOK
277-2000

CULINARY
Small unique cafe looking for equity partner. $10-50K investment required. Call
435-7850

DIET CLERK POSITION
Available at Botsford General Jobs includes answering phones, processing diet orders from physicians, making out diets and the clerical work and passing up of menus. Apply in person Daily Diet Office, Botsford Hospital 28050 Grand River. One year experience preferred.

DISHWASHER/DAYS
Up to $6/hr. Steady employment with Bonanza Restaurant. 555 Southgate Center, Northville
349-0505

FOOD SERVICE SUPERVISOR
Full time, has part time position available for evening & weekend shifts. Food service management experience necessary. Knowledge of OBRA regulations a plus. Please forward resume to Food Service Manager 26051 Lahser South-field MI 48034
An Equal Opportunity Employer

GRILL COOK. Experience preferred. Apply in person. Fairwood House, Dunlap & Hub & Grub. 23831 W. 7 Mile & E. of Telegraph

ITALIAN CUCINA Restaurant now having experienced line cooks. Apply at Gandolfo's Ann Arbor Rd., Plymouth. E. of I275

KITCHEN HELP - part time
Apply in person
33344 Ann Arbor Trail
Or call 421-9790

KITCHEN MANAGER
Previous experience required in scheduling, supervising, training and menu planning. Degree in food service preferred. But only 60 hrs/week. Models of quality, cleanliness, knowledge of OBRA regulations a plus. Please forward resume to Food Service Manager 26051 Lahser South-field MI 48034
An Equal Opportunity Employer

KITCHEN MANAGER
Experienced quality restaurant staff for Farmington restaurant. Must have a strong food background, be a motivator who has a full knowledge of all aspects of the kitchen operation. Send resume to Box 142
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

LINE COOKS
Positions available for experienced quality individuals. Excellent full & part time shifts available. Great working environment. Must work quick action. We are looking for 3 key individuals people. Call 474-8484 Grand River Farmington

MANAGERS
& ASSISTANT MANAGERS
Seeking strong leaders with high standards experienced in food service management. Resumes to Apply Pizza 26340 Ford Rd Dearborn Hts

MATURE: Responsible pleasant person needed for light dining room & kitchen work. Flexible hours. Apply in person Bonanza 555 Rochester, Call Rodger
373-2500

NOW HIRING
COOKS & WAITPERSONS/DRIVERS
Apply in person Pizza Hut
35445 Michigan Ave Wayne

PIZZA MAKERS/COOKS
Great pay. Apply in person
Bravos Pizza
2163 Haslett Trail Walled Lake
Restaurant

Join A
Trendsetter

TGI Friday's is America's #1 casual dinner restaurant because we don't follow the trends - we set them our success we also offer top talent, flexible scheduling and a relaxed environment. We have openings for WAITERS/WAITRESSES

If you'd like to be part of a restaurant that proves to be different and fun, in person. 7pm-9pm weekdays to TGI Friday's 28299 Evergreen Rd. Farmington Hills. Call 557-5530 or 557-4878 313-353-5530 An equal opportunity employer

TGI FRIDAY'S

SMALL FRENCH CAFE
Accepting applications for Line Cook/Prep with some experience in food service. Full-time position available. Excellent opportunity for chef training. Call or apply for the right person. 844 Penniman downtown Plymouth

STEAK & ALE
Now hiring for Summer 92, days & nights. Full & part time. Apply at 24666 Northwestern Hwy at 10 Mile Southfield

SUBWAY
Hiring all shifts. $4.50 an hour. Square 3 Shopping Center in Troy. Ask for Kathy
828-7877

WAIT STAFF & Experienced Cooks. Days & afternoons. Big Boy Farmington & Farmington Rd
477-2390

WAITSTAFF NEEDED at Cheevers Comedy Club. 16890 Telegraph Rd. Apply in person between the hours of 12 30pm & 7pm every day

505 Help Wanted Food-Beverage

THE KINGSLEY INN
Coffee Shop needs part-time Waitstaff, 6:30am-2:30pm
Ask for Phil
644-1400

WAIT PERSON
Experienced only. Part time days/weekends
Call Bob
478-1986

WAITSTAFF - Banquet positions, days, nights and weekends. Positions provided. Must be available for flexible scheduling. Location Plymouth-Canton area. Call 10am-3pm, Mon-Fri
728-0105

WAIT STAFF wanted days & nights. Apply at Biehl's Lounge, 8631 Newburgh Rd. Livonia

WAIT STAFF (2) EXPERIENCED
and Bricker Cook. Apply at
Jimmy Poe
35230 Cowan Rd., Westland
Across from Westland Mall

506 Help Wanted Sales

A BRIGHT enthusiastic person to join the Sales Team at Ford City in the Wonderland Mall. Contact Gordon at
422-4515

A CAREER WITH RELATED SALES WITH US IS A "REAL JOB"
Our programs and support systems are the best in the industry. Our minimum annual income of $25,000 with unlimited potential.
DON'T GAMBLE WITH YOUR FUTURE. CALL ME TODAY!
SUE KELLY
REAL ESTATE ONE, INC.
Bloomfield • Birmingham

A CAREER SALES OPPORTUNITY
Insurance agency increasing sales force. Training, benefits, advance, in addition to first year commissions and performance bonuses. Fringe benefits & complete office support. Call American United Life
For interview, 357-0430

A CAREER SHOULD BE BY DESIGN, NOT BY DEFAULT
That's why Real Estate One offers career choices for the self-motivated, ambitious individual and their supports those choices through intensive training, staff assistance, high quality education programs, and innovative marketing tools.
Ask about our guaranteed income program. Call
Lisa Dumsa
356-7111
REAL ESTATE ONE, INC.

ACCEPT A CHALLENGE TODAY
Expanding marketing company seeks ambitious self starters. Earn where you learn.
458-1619

ACT NOW! Top retailer wants full time help. No nights, no Sundays. Apply in person. Century Novelty Co., 38279 Plymouth Rd., Livonia

ADD TO YOUR present income. International, marketing company looking for a few hard people who are highly motivated.
458-7659

ADVERTISING SALES/
MARKETING
Full time position with trade magazine. Seeking individual who is people oriented. Must have excellent oral and written communication skills. College degree, knowledge of print sales and marketing experience preferred. Send resume to D.&T., P.O. Box 64, Brighton, MI. 48116

AGGRESSIVE national real estate company needs manager/agents for new office in Livonia immediate openings. Experience helpful but not necessary. For an interview
Call Matt 352-7150

★ AGGRESSIVE
WOMAN-MAN
REAL ESTATE ONE, INC.
PLYMOUTH-CANTON

CHART your course for real estate success. Work with an office manager who knows how.
Certified Real Estate Brokerage!
$25,000
Guaranteed Minimum Income
Call Today
Joseph P. Maline CBR, CRS
455-7000

ALL REAL ESTATE AGENTS
You pay $700 mo total. If you are a real estate agent and feel you should you earn, consider paying a flat fee. And buy be your own boss. If you're something you think you want to know more about call
Jim Graves

REALTY WORLD FIRST CHOICE
Redford 532-3511

ALVIN S OF BIRMINGHAM
Accepting applications for part time sales. Prefer experienced fashion conscious individuals. Apply in person 249 Pierce St

ALL EXCELLENT
SALES OPPORTUNITY
We are an environmental marketing company that can give you the opportunity of a future income $3,000-$10,000 MO expense account BC/BS Dental & sharing incentive profit stock option. We are looking for 3 key motivated people. Call 24 hrs 828-9228 send resume to GSM, Inc. 900 N. Washee Dr. #203 Troy, MI 48084

A NICE PLACE TO WORK
Retirement Homemakers. Sales person needed full-time, part time. Apply Mon & Tues 9-4. 249-9300

AN IMMEDIATE position is open for part time sales at M. T. Hunter Furniture in Northville. That's everything all day Fri & Sat
344-8668

ATTENTION A MAILING department etc. Prefer Apts & Exp. in contacts. Unheard of opportunity. Any. 1-800-342-5000

506 Help Wanted Sales

A LARGE security systems firm, growth oriented, is looking for Sales people with a genuine desire to sell. Must be aggressive, self motivated, set a high Salary, commission and benefits. Please write or send resume to: P.O. Box 906, Downtown Heights, MI 48127, Attn. Sales Dept.

ART GALLERY
Outside sales, part time. No art knowledge needed. Very high commissions 5 hours/3 days. Work more. Also.
877-2631

AUTO SALES
CAREER
NO EXPERIENCE NECESSARY
Willing to train. Position offers salary, commission, demo, training, hospitalization, paid vacations, management opportunity & security. Ability to handle 75% of sales an must. Call Pam Heady for
appointment at
425-5400

AUTO SALES
Experienced preferred but will train right individuals. Have openings for new & used car departments. Top rate hourly pay, commission, paid holidays, bonus. Medical & dental benefits. Contact Lynn or Jim at Jim Dandy Ford 483-0122 or 965-2387.

BLOOMFIELD HILLS grocery delivery is looking for an aggressive sales person. Must be able to relate well to existing accounts and to generate new accounts. The ideal candidate would be a recent college grad with sales experience or sales experience. Send resume to D. Maier, 1383 S. Woodward, Bloomfield Hills, MI 48302

BRAZIL, ARGENTINA
MEXICO
Multi million dollar global marketing company is looking for people in these new markets & is urgently looking for local professional business people with several key contacts in these countries. Will be featuring future financial freedom & extra income. Background helpful
866-3321

CANVASSER
for home improvement company. Overland & Macomb County. Top pay.
268-4613

★ CAREER OPPORTUNITY ★
Construction Real Estate Company looking for self-motivated people with or without real estate experience who want a long-term career. Full or part time. Excellent opportunity to join established firm.
Call Mr. Strauss 354-6200

CHANGE YOUR LIFE!
Start a new career in real estate. Call today. Call Carol Hoot at 528-1300
Troy Real Estate One
REAL ESTATE ONE

DETROIT BASED industrial laundry and linen company seeking self motivated Sales Person. Excellent commission program, competitive benefits. Send resume to 7043 E. Palmer Detroit, MI 48211. Attn D. Robert
An Equal Opportunity Employer

ENTRY LEVEL
SALES TRAINEE
Outside sales. Local territory. Excellent benefits. Call advance. Degree preferred, new grad or experienced rep's welcome. Salary plus bonus. To $32,000 to $40,000 first year. Career opportunity.
473-7210
Steven Greene Personnel

EXPERIENCED
TELEMARKETER
for travel agency. Call travel agent
478-7799

506 Help Wanted Sales

Could I Be Successful
IN REAL ESTATE?
To find out and to learn what a career in Real Estate really is, send a short resume free no obligation career seminar. P.O. Box 3010 Livonia, and date, time, and location, call.
DENNIS COHOON
Personal Home Buyer
Quality Real Estate, Inc.
Better Homes & Gardens®
451-5400 or 462-3000

* Free Pre-Licensing and Free Real Estate Sales Training to Those Who Qualify

CUTTING TOOL SALES
We need two salesmen. Aggressive individuals with experience in cutting tools needed for position in industrial sales. Salary plus commission.
533-2220

DECORATOR SALES - part time or full time hours. Rochester Hills Fun job assisting customers with window treatments & wall covering sales. Paid training. Excellent hourly & commission structure. Call Decor Depot
583-2501

EXPERIENCED TELEMARKETERS
wanted for medical practice. Must have good telephone. $6 per hour plus bonuses to start. Day & evening shifts available. Call Terri, 681-3333

FINANCIAL FREEDOM!
We need people who enjoy helping other people attain their goals. Call Steve at
953-1023

FULL-TIME SALES HELP for N.W. Detroit area. Must have sales experience. Real estate experience helpful. Call for appointment
824-3557

GARDENER
PART TIME, RETIREES WELCOME
Days 884-3740
Eves 882-6936

GREAT EXPECTATIONS
We expect you to be an individual who is bright, energetic and with lots of self esteem and desire.
And in return, you can expect a high income potential based on your performance. Training program which gives you a "Fast Start" towards development of your presence in the field of residential real estate.
Come in and talk with us about the training program. It could just be what you have been waiting for to make important money.
CENTURY 21
PREMIERE
in West Bloomfield
626-8800

HIGHLY MOTIVATED SALES REPRESENTATIVE for leading developer of new home construction. Send resume to Box 892
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

IMMEDIATE full time opening for retail sporting goods store in Livonia. 6 day work week. Typing & clerical experience necessary. Benefits include Blue Cross, life insurance, vacation, etc. Call 421-8905

KITCHEN DESIGNER/SALES PERSON, wanted. Experienced with Mangione Cabinetry. Moderate to high end. Send resume to Living Spaces, 2081 Orchard Lake, Sylvan Lake, MI 48320
682-5600

LANDSCAPE SALESMAN
Experience preferred but not necessary. Nichols Landscape Supply Co. Call. 474-4922

506 Help Wanted Sales

FLOOR COVERING
SALES PERSON
Looking for professional floor covering sales person with minimum 4-6 years experience in retail floor covering. Must have knowledge of measuring, installing & selling. Floor covering. Contacts already established. A secure position in a successful fast growing company. Salary plus commission. Call for appointment after 2:30pm. Dennis Nemec
Premier Floors, Inc.
553-4000

HOTEL SALES
Seeking individuals experienced with the multi housing or hospitality industry. Outside corporate sales opportunity available within new service organization. Developed territory to increase earning potential $15K. + Base salary + commission. Call Ian Cutler
498-2253

INDUSTRIAL SALES
Sales trainee or experienced person willing to learn the long life industrial sales. Salary plus commission.
533-2220

MANAGER TRAINEES
Pickwick Shoes, one of the country's largest footwear retailers, has immediate openings for trainees who want to use their retail experience and college education to further their career. We offer
• Competitive Salaries & Benefits
• Promotion from Within
• On-the-Job Training
Apply in person at
Pickwick Shoes
1815 Northville Rd
Westland, MI 48185
or send resume to:
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

MARKETING REPRESENTATIVE
Fast growing Service Company. Training advance, commissions & $33,000 minimum. Call 24-427 Or send resume & cover letter to 4131 Disney Rd Bloomfield Hills 48304
Attention ROB LAMMA

Premium Executive Gift Specialty Sales Company is leader in the industry, is expanding its sales force. Apply only if your are an experienced, motivated professional with an established account base. Unlimited income potential. Contact
EVA VELLER
Director
(313) 348-1350

REAL ESTATE AGENT
Specializing in new construction. Experienced.
Call, 851-9950
348-9950 or 363-9950 or 810-2557

REAL ESTATE
CAREER
AMBITIOUS? CONSCIENTIOUS?
WE WANT YOU!!
We are looking for a few good men for long term, high income career
Call John Dorfman
REAL ESTATE ONE
261-0700
Real Estate
NEW CONSTRUCTION SALES
Experience necessary. Call or Meet at
855-9000
REAL ESTATE SALESPEOPLE
Exclusive Centurion Plan
Call 422-5820
NEATON
REALTY

506 Help Wanted Sales

MARKETING
$25K GUARANTEED
Leader in residential home sales seeks a qualified Sales Person to train for a Real Estate Sales position. Ideal candidate is our beautiful, new, state-of-the-art office at Six Mile and Haggerty. Call today.
We will teach you through our B.P.S. Training program. To arrange an interview call
MR. STEVE HOCKING
CENTURY 21
Hartford South
464-6400

MORTGAGE LOAN
ORIGINATORS
Rapidly expanding mortgage lender offering competent support staff, fully automated processing, competitive salary & benefits, pleasant working environment and most importantly - management committed to the needs of its sales staff. Excellent opportunity for qualified training individual with strong sales experience. Ask for Doug 474-8410

NO COST
100% COMMISSION
FIRST TWO DEALS
FOR EXPERIENCED
REAL ESTATE AGENTS
Competitive commission scale for new agents. Full support staff above time for sales people.
RED CARPET KEIM
MAPLE, INC.
851-8010 553-5888

PLYMOUTH INSURANCE AGENCY, 2 yrs., outside sales experience. Benefits included. Company owned shop and good compensation package. Call Jerry at 313-459-4270. Send resume & cover letter to 4131 Disney Rd Bloomfield Hills 48304
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Call 422-5820
NEATON
REALTY

How Much
Can You Earn
Selling Automobiles?

$20,000? $100,000? You can earn both. It depends on your drive and determination. For people who set their sights high and are willing to work hard, $100,000 is possible. Even in your first year you can earn $20,000 to $40,000.

Now more than ever before, hard-working men and women are finding high-paying careers in automotive sales. It is a new era for the auto industry, and it could be the beginning of a great career for you.

Talk to us about how you can make big money right now. Please, no telephone calls. Apply in person