

EMPLOYMENT

504 Help Wanted Office-Clerical

ADMINISTRATIVE ASSISTANT

London area office of an automotive company is seeking an experienced administrative assistant to assist in the day-to-day operation of the office. The ideal candidate must have a minimum of 5 years experience in an administrative position. Send resume to: P.O. Box 450, London, MI 48031.

ASSISTANT TO PRESIDENT

Senior executive position in a growing company. Requires a minimum of 10 years experience in a similar position. Send resume to: P.O. Box 123, London, MI 48031.

ATTENTION SECRETARIES

Are you a secretary? Do you enjoy a busy work day? We are seeking experienced secretaries for our London office. Send resume to: P.O. Box 450, London, MI 48031.

BENCHMARK Temporary Help

Temporary help agency serving the London area. We have openings in various offices. Call us today for more information. 800-25-9090.

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BOOKKEEPER/ACCOUNTS MANAGER

Full time position in a growing company. Requires a minimum of 5 years experience in bookkeeping. Send resume to: P.O. Box 450, London, MI 48031.

CLERICAL

Part time position in a growing company. Requires a minimum of 2 years experience in clerical work. Send resume to: P.O. Box 450, London, MI 48031.

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BECOME A BOARD MEMBER

Join our board of directors. We are seeking experienced professionals to join our board. Send resume to: P.O. Box 450, London, MI 48031.

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An exclusive private community nestled among mature trees, winding streams and a spring-fed lake. Glen Oaks offers the ultimate in elegant living, including: 2300 sq. ft. 2 bedrooms, 2 baths, den and glass enclosed sunroom • Health club facilities including indoor pool, sauna, whirlpool and exercise room • Social room • Garage with storage locker • Full size washer and dryer • Helicopter landing pad.

Adjacent to 12 Oaks Mall

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Unfurnished from \$1,200

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We offer top pay, holiday pay, bonuses, temporary insurance, and more for an appointment.

NEVER FADE SNELLING TEMPORARIES

OFFICE CLERK: Immediate opening in a growing company. Requires a minimum of 2 years experience in clerical work. Send resume to: P.O. Box 450, London, MI 48031.

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For more information...Call 348-7550 or 815-0141 (Mobile Phone)