500 Help Wanted

WAREHOUSE EMPLOYEES NEEDED
AFTERNOON WAREHOUSE SHIFT
Should be used to working in a fast paced environment. $6.75 an hour to start $7.50 after 90 days, excellent benefits. For more information call between 3pm-5pm on Tues., Oct. 6, 20 Thurs., Oct. 8
MACAULEYS OFFICE PRODUCTS
981-5181
PHONE CALLS ONLY

WAREHOUSE ORDER SELECTOR, Shippers and Packers help needed full time, 7:00am to 3:30pm, Mon. thru Fri. Light work, pleasant working conditions. Apply Acton Distributing Company, 43100 New Hills Rd., Novi.

WELDER/FITTER -Blueprint reading & building experience required. Apply in person: 34303 Industrial Rd., Livonia, between Wayne & Stark Rd.

WE WANT YOU
AMBITIOUS? CONSCIENTIOUS?
We will train you to be a Medical Biller, long term, high income career in real estate.
Call John Dattilus, Livonia
REAL ESTATE ONE
261-0700

WINDOW INSTALLER NEEDED
Must have some window improvement experience preferred. Call 734-9627.

WINDOW INSTALLERS
Start immediately. Must have references. ask for Jane after 12 noon. 721-7700
$14,000 - $20,000 FIRST YEAR
17 SPORTS MINDED
Individuals needed to fill positions for expansion of Ohio based company in Wayne County. No experience necessary due to company training. Full trade opportunities with business travel opportunity. Call Mon. Tues 9-6 to arrange interview.
981-9331

$865/WEEK
• Company Vehicle
• Company Training
• Management opportunities
• No experience necessary
CALL: 255-9505

502 Help Wanted Dental-Medical

ACTIVITY DIRECTOR
For a 50 bed skilled nursing home. • Prior experience in Nursing Home should be self-directed with motivational skills. Send resume to:
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

ADMINISTRATOR
HOME BOUND ELDERLY
Must have experience & knowledge of state rules & regulations. Resume to: 1312 N. Woodward, Bloomfield Hills, MI 48304. Or contact Mrs. Kopietz. 644-8015

Biller
Patient Account Representative
Our Physician Billing Department has an opportunity for experienced biller. Qualified applicants will possess a MINIMUM OF TWO YEARS medical billing experience in either a hospital or physician office in a computerized environment. Must be able to demonstrate a working knowledge of all third party billing.
An excellent benefit package accompanies this opportunity. If qualified, please send resume to Cathy Secola, Human Resources.
Botsford General Hospital
28050 Grand River
Farmington Hills, MI
48336-5933
An Equal Opportunity Employer

BILLERS (DME) $9-$14/hr.
DME or IV infusion billing expertise needed for home health care bookings. Great benefits, beautiful offices, second to none working atmosphere. Harper Associates,29870 Middlebelt Farmington Hills, MI 48334

BILLER/POSTER
Openings in internal medicine, cardiology, nursing home & psych offices. Must have 2 years billing experience. Medic, BD&I or MBS background preferred. Fax or mail resume to Patty Baldry 546-5675
J.R. WOODS ASSOC.
401 S. Lafayette, Royal Oak, 48067

CERTIFIED AIDES
8 Work 3 twelve hour shifts per week and be paid for 40 hours. $5 an hour plus other benefits. Apply in person 9 AM. - 3 PM., Camelot Hall, 35100 Ann Arbor Trail, Livonia.

MEDICAL TRANSCRIPTION
Department of Veterans Affairs Medical Center, Allen Park, Michigan is seeking Medical Transcription candidates to join our team at this large medical and surgical hospital.
Medical transcription experience required and experience using Word Perfect preferable.
For further information, contact Personnel Service (05B) (313) 562-6000, ext. 3620.
Equal Opportunity Employer

REGISTERED NURSE
Full-time position: BSN preferred, 2 years Cardiac Nursing experience required. Responsibilities include patient assessment, education, treatment and management of care.
Send resume to:
Registered Nurse
NORTHPOINTE HEART CENTER
2575 Woodward #300
Berkley, MI 48072

COME TO BEAUMONT
Pediatrics Opportunity
NURSE MANAGER - Full time position available for Michigan licensed RN with current pediatric experience. BSN required, MSN preferred. Rotation to off shifts required.
Duties include 24 hour responsibility and accountability for pediatric and PICU units, budget responsibility, staff development and supervision, patient and family services, community education and MCH division coverage as assigned.
Additional requirements include administrative and teaching experience, knowledge of the Professional Practice Model and current knowledge and experience with pediatric critical care modalities.
Qualified candidates may call Carolyn Thomson, Nurse Recruiter at 551-8100 or 1-800-635-1874 for further information. Applications or resumes may be addressed to:
Nursing Employment
William Beaumont Hospital
3601 West Thirteen Mile Road
Royal Oak, MI 48073-6769
Beaumont Hospital
Professionals working with professionals
Equal Opportunity Employer

502 Help Wanted Dental-Medical

AIDE needed to take care of young man in his Livonia home. Need car. Take to doctor, 8 days per week. Good pay. Call after 1pm 425-3394.

ASSISTANT DIRECTOR OF NURSING, 153 bed facility is seeking a qualified RN who has experience in long term care management. Salary negotiable. Good benefits. For appointment call 875-1265

BILLER - full time biller needed for out patient mental health facility. Experience preferred, send resume to: Northpoint Mental Health Management, 28593 Orchard Lake, #201, Farmington Hills, MI 48334, Attn: Personnel

Biller
Physician Biller
Our rapidly expanding clinical services allows us to accept resumes from experienced Physician Billers. A minimum of one year of previous experience working in a computerized physician office as a biller representative is required. The position will be on the day shift, full time. If qualified, please send RESUMES ONLY to Cathy Secola, Human Resources.
Botsford General Hospital
28050 Grand River
Farmington Hills, MI
48336-5933
An Equal Opportunity Employer

BILLING SUPERVISOR
Birmingham/Southfield area outpatient mental health clinic seeks motivated person. 2 years minimum experience, competitive salary. Send resume and handwritten cover letter to: Thomas Pryor, 7788 Brockton Canton, Mich 48187

CERTIFIED NURSE AIDES
We are looking for Certified Aides for all shifts. If you are interested, apply at 20715 Greenfield (between 10 & 11 Mile)

CHAIRSIDE DENTAL Assistant, for a friendly and professional Lake Orion office." Full time. Experience preferred. Send resume to:
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

CHIROPRACTIC ASSISTANT
Busy clinic looking for a long term, part time employee to work Mon, Wed, Fri, 2:45pm-7:30pm, clerical skills required. 27527 Joy, ½ blk W. of Inkster Rd. 522-5501

CLINICAL SERVICES SUPERVISOR
Position available at our Livonia Center for an RN with nursing supervisory experience in an ambulatory setting. Responsible for Nursing Services, Radiology and Lab. Please send resume to:
Recruiter/Clinical Services
DMC Health Care Centers
41935 W. 12 Mile Road
Novi, MI 48377
Affiliated with The Detroit Medical Center, an Equal Opportunity Employer

NEEDED IMMEDIATELY
50 CNA'S
For immediate work
Weekly payments, flexible schedules available.
RELIABLE NURSES
981-3344

EXPERIENCED full-time Dental Assistants. Minimum 5 yrs. experience. Northland area. Some nights & weekends. Good starting pay & benefits. Call Mr. Nathan. 532-0166

DENTAL ASSISTANT
Full time for busy Novi office. Must be mature & reliable. Experience preferred. Call Betty at: 476-9121

DENTAL ASSISTANT - are you a capable assistant being held back in your present job? Not appreciated or compensated to your potential? If so call. 642-8332.
Salary, benefits plus profit sharing.

DENTAL ASSISTANT
Our practice is growing, we need another dental assistant, experienced or will right person train. Salary commensurate, we use up-to-date techniques and encourage continuing education.
Call Karen Webber 281-9690

DENTAL HYGIENIST
Do you enjoy excellence? Do you want your career to be helping people? Join our staff. Excellent salary. W. Bloomfield. 661-1440

DENTAL PROFESSIONALS
Group dental practice seeking angelic team players for offices throughout the Detroit Metropolitan area. Opportunity exists for Hygienists, Dental Assistants & Front Desk Personnel. Experience is preferred, but training possible for the right individuals. Excellent compensation & benefits. Send resume with geographic preference to:
T. Conners
Americare Management
2000 Town Center Dr., Ste. 2200
Southfield, MI 48075
An Equal Opportunity Employer

DENTAL RECEPTIONIST - Full time for beautiful Bloomfield Hills office. Experience required. Personable computer helpful. Top salary, benefits, profit sharing. Call 642-6533

DENTAL RECEPTIONIST - part time. For newly remodeled W. Dearborn office. Computer knowledge helpful, top pay for right individual. 561-1250

DENTAL RECEPTIONIST
Experienced, full-time for high-quality Southfield office. Excellent pay, benefits & bonuses. 355-9500

DENTAL RECEPTIONIST - experienced, full time. Productive Southfield dental office. Salary commensurate with experience.Ask for Mikki. 569-6304

DIETARY AIDE
Dorvin Nursing Center is currently seeking anti-social people dedicated people to work in our dietary dept. if interested in days or afternoons, (full or part time), and are willing to be trained, we would like to speak with you about joining Dorvin's family of care. This is a difficult but rewarding position, so hard workers only need apply. Please apply at Dorvin Nursing Center, 29270 Morlock, Livonia, Mich.

DORVIN NURSING CENTER - a 132 bed non profit skilled nursing facility in Livonia has an opening for an RN-Unit Manager on our skilled unit. This is a Mon.-Fri. day shift position. Management or long term care experience preferred.
We offer a competitive salary and excellent benefit package working with a dynamic team. For more information call us at: 478-0550

EXPERIENCED Dental Receptionist for Temporary position in friendly Birmingham office, from second half of October thru December. Possibility leading to full-time position. Pegboard, front desks, accounts receivable, billing. 4 days per week. 647-2109

HOME HEALTH AIDES
Experienced. FULL & part time all shifts. Competitive wages. Bonus program includes holidays, attendance, flexibility, & holiday bonuses. Vacation pay, transportation allowance. We take pride in being dedicated, caring people to provide unsurpassed client care & case management. Call Today!
EMPA-CARE IV 455-1061

LPN - Midnight shift position available in small basic care facility. Geriatric experience preferred. Dependability & interest in quality nursing care a must for our team. Call Mary Ann at 261-4400. Bel Aire Convalescent Center, 34350 Ann Arbor Trail, Livonia.

DERMATOLOGY OFFICE needs MEDICAL ASSISTANT or LPN full time, some evenings.
Ann Arbor and Plymouth area. Call Norma, 994-8763

BUSY OB/GYN PRACTICE seeks experienced medical assistant to complete our office team. Very fast paced environment. Must have at least 2 yrs. OB/GYN experience. For consideration call 948-1900

MEDICAL ASSISTANT
3-4 days/week, some eves. Front and back office 1-2 yrs. clinical experience required. X-ray experience preferred. Send resume to: MA, 24100 Drake, Farmington, MI 48335

502 Help Wanted Dental-Medical

EMT AMBULANCE DRIVER
Full time only, with 2 years EMT-B & benefits. Call after 5pm only.
981-0876

LPN - FULL TIME
Midnight shift
See Mrs. Martin
NIGHTINGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

DENTAL ASSISTANT NEEDED
Immediate availability. Send resume to: 18181 W. 12 Mile Rd., Lathrup Village, MI 48076, Attn: Personnel.

DENTAL ASSISTANT NEEDED for Southfield office. 1 yr. dental experience required. Salary negotiable. 443-5110

DENTAL ASSISTANT
Needed in a team-oriented prevention office. Hours would be Tuesdays 4½ days per week. To be considered you must have successful clinical experience as an assistant. We all share a total commitment to excellence and team effort. Our office recognizes & rewards individual initiative & personal excellence. Call 581-5444

DENTAL ASSISTANT-Experienced, professional, motivated, self starter person. Full time. No weekends. Livonia. Leave message. 353-1732

DENTAL ASSISTANT
Helpful I need a super chairside person to join family practice team. Full time. Southfield area. 559-1158

DENTAL ASSISTANT
needed in Dearborn Heights, part time, evenings and Sat. Experience preferred but not necessary. Ask for Darlene. 561-9030

Dental Assistant Training
Busy office looking for a long term, part time employee to work Mon, Wed, Fri, 2:45pm-7:30pm, clerical skills required. 27527 Joy, ½ blk W. of Inkster Rd. 522-5501

DENTAL ASSISTANT
Full time position. If you think you have what it takes to make this your job, fulfill your expectations and satisfy your desire for quality? If you think you are topnotch and want to work with the best, call us. We offer:
• Medical Benefits
• Paid Vacations
• Paid Holidays & Sick Time
• Bonuses
• Profit sharing.
Southfield 559-8818

DENTAL CHAIRSIDE ASSISTANT: FDA, R.D.A. or 2 yrs. experience necessary. No weekends. Top Salary & Benefits. Southfield. Call. 559-1559

DENTAL HYGIENIST
Part time position in friendly Farmington office. Hours: Tues. & Thurs. 1-7pm. 478-3285

DENTAL HYGIENIST
Part time, Livonia area, 20/hrs per week, call Phyllis 464-4497

DENTAL HYGIENIST
Can start immediately. Part time working into full time. Please call with resume.
313-752-2211

DENTAL HYGIENIST
Part time, Mon. & Tues. Brighton Dentist for 3 days.
Please call: 227-9603

DENTAL HYGIENIST
4 days per week, preventative oriented office. Redford area. 937-2968

DENTAL HYGIENIST
Need a perio-aware, skilled, GENTLE person to fill a slot with our practice team in a modern, hygiene-positive, Livonia office. Creative schedulers, some Saturdays.
Call Judy: 473-0050

DENTAL HYGIENIST
Progressive Birmingham office seeks a team oriented individual who is looking for a part time, long term commitment. Excellent salary. A participating office in Price Waterhouse's program. 646-6383

DENTAL HYGIENIST
We are a Livonia group looking for someone with right attitude. We use up-to-date techniques and encourage continuing education.
Call Karen Webber 261-9690

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Do you enjoy excellence? Do you want your career to be helping people? Join our staff. Excellent salary. W. Bloomfield. 661-1440

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Experienced, full-time for high-quality Southfield office. Excellent pay, benefits & bonuses. 355-9500

DENTAL RECEPTIONIST - experienced, full time. Productive Southfield dental office. Salary commensurate with experience.Ask for Mikki. 569-6304

DENTAL RECEPTIONIST
Looking for a polished, motivated person that is mature, hardworking, and responsible. Some billing experience helpful. Ideal candidate is a person. Livonia area. Good benefits and salary. 478-4338

DENTAL RECEPTIONIST - experienced full time for cardiology office in Royal Oak. Insurance billing helpful. 288-5120, Sharon

DENTAL RECEPTIONIST
Very busy Orthodontic office. Must be pleasant and have experience. Full or part time. Call Coleen between Tu.,Wednesday 11-2pm. 288-3277 Fri., between 11-2pm.

DENTAL RECEPTIONIST
Part time mornings for Southfield office. Will train. Must have good phone voice. Send resume to: Michigan Dental Associates, 29879 Telegraph, Ste 201, Southfield MI 48034. No phone calls please.

DENTAL RECEPTIONIST- Experience, part time, Farmington Hills pediatric office, afternoons, ½ day. Data, leave message. 313-416-0957

DENTAL RECEPTIONIST or Assistant, Troy office location. OB-GYN office. Send resume to: Village OB-GYN, 1540 E. Maple, 12 Mile, Southfield, 48078, Attn: Jill

DENTAL SECRETARY
Full time for busy oral surgeon in South-field. Computer experience helpful. 557-5818

DENTAL RECEPTIONIST - full time for growing Novi office. Prior medical office experience with an established patient communication & phone skills helpful. Salary commensurate with experience, benefits provided. Please send resume with qualifications to: P. O. Box 87375, Canton, MI 48187

DENTAL RECEPTIONIST
Full time position in large Cardiology practice. 2 years minimum medical experience, good telephone skills & patient education skills, knowledge of computer scheduling systems. Competitive salary/benefit package. Send resume to:
MEDICAL RECEPTIONIST
Northpointe Heart Center
2575 Woodward - #300
Berkley, MI 48072

MEDICAL RECORDS TECHNICIAN
Full time position in progressive, fast paced cardiology practice. Previous experience preferred. Send resume to:
Medical Records Technician
NORTHPOINTE HEART CENTER
2575 Woodward - #300
Berkley, MI 48072

502 Help Wanted Dental-Medical

MEDICAL ASSISTANT NEEDED
part time for fast paced family practice office in Rochester Hills. Bright person will be people oriented, flexible, energetic, and reliable. Injections and venepuncture are musts. Call Carol at 852-9900

MEDICAL ASSISTANTS & Receptionists for family practice, urology, internal medicine & cardiology offices, must have great personality, high energy & 1 yr. medical experience. Call Diane Better 932-1170 Harper Associates,29870 Middlebelt Farmington Hills, MI 48334

MEDICAL BILLER: For busy Physical Therapy clinic in Livonia. Some experience required. Must be prepared for fast pace office. Full-time. Send resume to Orthopedic Rehabilitation: 28815 Eight Mile Rd. Livonia, MI. 48152. Attn: Linda.
NO CALLS PLEASE

MEDICAL CODER/ASSISTANT
Established Rochester Hills family practice seeking resumes full time medical billing specialist who has the ability to follow through on claims from the medical record as it applies to the billing process. Medical/Insurance data entry in-put involved. Water-spider position.
Medical Receptionist/Secretary - Full time for fast paced dermatologist's office in Royal Oak. Experience preferred. Benefits. Salary commensurate with experience. Please call Cheryl 549-1388

MEDICAL RECEPTIONIST/BILLER
Rochester Hills dermatology practice seeks motivated individual with 2 years experience required. Must communicate well with skills. Send resume & hand written cover letter to: P.O. Box 3292
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL SECRETARY
Progressive medical insurance headquarters requires medical terminology experience. To $9.50/hour. CALL ANN ENFORD: 646-7662

MEDICAL SECRETARY
Major medical facility has need for your recent experience. Candidate is expected to be proficient in WordPerfect 5.1 and have excellent communication skills.
Call Marsha UNIFORCE 357-0644

MEDICAL TRANSCRIPTIONIST
8am-1pm, Rochester Area.
Call 651-5051

MEDICAL TRANSCRIPTIONIST
Experienced only. OB/GYN.
Call Barbara, 358-5905

MEDICAL ASSISTANT needed for Birmingham Obstetric Surgeon's office. Excellent salary + benefits
Call Fran Perlis 737-7111

MEDICAL ASSISTANT
for OB-Gyn office. Full time. Must be experienced in OB-Gyn & Vena puncture. No weekends. Telegraph, 13 Mile area. Thelma 646-3181

MEDICAL ASSISTANT
EXPERIENCED/PART TIME
Mature person for busy internal medicine office. Experience in Southfield. Call 557-3457 or 557-8805

MEDICAL ASSISTANT
For podiatrist office in Livonia. Wage commensurate with experience. Send resume with cover letter to: Box 379, 5755 W. Maple, Suite 111, W. Bloomfield, MI 48322.

MEDICAL ASSISTANT - Livonia Doctors office. Afternoons Mon., Tues., Wed., Fri. Saturdays 8am-2pm. Experience necessary - Venipuncture, EKG & Xray. Please call Pat between 10-2. 464-7300

MEDICAL ASSISTANTS - to join our contingent pool. Must have at least 6 months to 1 yr. experience. Steady work, bonuses, flexible time. Join our new group of contingent professionals. Call Mrs. Peters, Temporo Medical. 443-5590

MEDICAL ASSISTANT
Pleasant Bloomfield Hills dermatologist office needs self-motivated person to join our staff, part-time, Mon., Wed & Fri afternoons, Sat. AM. Experience preferred. 540-9100

MEDICAL ASSISTANT/
OPTOMETRIC RECEPTIONIST
Part-time for busy practice in Dearborn. Will train right person. Please apply with hand written cover letter stating salary requirements to Box 352.
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL BILLER - Experienced & mature, for Bloomfield Podiatry office. Full time, self starter with good people skills. 559-3959

MEDICAL BILLER
Full time position with benefits for Farmington Hills Company. Experience with insurance, hospital billing procedures and collections required. Knowledge of computer system, but not necessary. 737-9350

MEDICAL BILLER - Experienced for independent clinical laboratory. Send resume to: P. O. Box 1641, Troy, MI 48099

MEDICAL BILLER/Receptionist
Required for Internal medicine office. Full time, experience helpful. Call 561-3000

MEDICAL BILLER
Experienced, willing to train on MBS system. Southfield area. 557-8818

FRONT DESK RECEPTIONIST
Some billing experience, full & part-time, permanent.
Send resume or call Judy Orthanik, Medical Staff Placement, 29299 Franklin, Southfield, MI 48034

MEDICAL OFFICE ASSISTANT
needed full time, for family practice office. Excellent benefits. Please send resume to: Family Medicine PC., 15621 W. 12 Mile Rd., Suite 218, Southfield, MI 48075

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