504 Help Wanted Office-Clerical

OPTOMETRIC Receptionist/Assistant. Full time. Optical experience only. Walled Lake area. Send resume to Box 480
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

PART TIME SECRETARY for 3 attorneys. Must be computer trained including WordPerfect and have good people skills. 674-2542

PATIENT REGISTRARS

Our rapidly growing health care network has contingent positions available at several locations.

Required qualifications: 1 yr. clerical experience in a medical setting, to have included medical terminology, 35 wpm accurate typing being 8/or proficiency on computer (preferably Peachtree), English speaking, ICD-9, & CPT-4 coding/insurance experience highly preferred.

Candidates may send detailed resume indicating availability to Human Resources:

PROVIDENCE
Medical Center - Providence Park
47601 Grand River Ave.
Novi, MI
An Equal Opportunity Employer

QUANTUM CONTROLS, INC.

Looking to hire combination:
• Receptionist
• Switchboard Operator
• Secretary
We are an electrical assembly operation with approximately 25 employees. We need an all around person that MUST possess:
• Excellent word processing skills (must be proficient in Microsoft "WORD" utilizing the Apple Macintosh)
• Excellent organizational and secretarial skills including the ability to meet deadlines, serving several people.
Please submit resume including salary history and requirements.
QUANTUM CONTROLS, INC.
38999 Schoolcraft Rd.
Livonia, MI 48150
ATTN: Joseph J. Maniola
(313) 462-0685
(313) 462-0685 FAX

DESK RECEPTIONIST
Needed for a Beverly Hills dentist and health club. Evenings & weekends, part time. Call 591-1212

RECEPTIONIST/SECRETARY
Our expanding company is in need of a part time Receptionist/Secretary to handle a variety of duties including word processing, answering phones, filing, etc. Will offer flexible hours. Could possibly lead to full time position. Send resume to: RWC, Attn: Office Manager, 29614 Plaklane Blvd. Ste. 1604 West, Dearborn, MI 48126.

RECEPTIONIST/TYPIST - part time for Southfield law firm. Duties: answering telephones, greeting clients, typing of legal documents, once other misc. duties. 356-0999

RECEPTIONIST
Join the celestial atmosphere of this advertising agency. Room preferred. $7.50/hr. Call Rita.
UNIFORCE 646-6166

RECEPTIONIST, with word processing experience, needed full time for Troy/Birmingham law firm. Send resume to Box 312
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST
Experienced front desk person to handle switchboard and phone system. Candidate should have excellent people skills and have a professional image. $7.00/hour. Call Ruth.
UNIFORCE 357-0641

RECEPTIONIST
SWITCHBOARD
$5/hr. TO $6/hr.
115 Extensions, light typing, busy front office 3 years experience. Apply between Oct. 19 and Nov. 6 and receive a $50 bonus after 80 hours worked.
589-8429
ET Services & Systems

RECEPTIONIST
ANN ARBOR
Large international corporation needs personal, pleasant receptionist with accurate typing skills. Ann Arbor area. Call Marcia at 471-1821 or send resume with salary history to: VDI, 23501 Industrial Park Dr., Suite 100, Farmington Hills, MI 48335

RECEPTIONIST/
OFFICE COORDINATOR
Needed for growing law office in Farmington Hills. Duties include phones, order entry, inventory control, and other administrative tasks. Excellent working environment. Good benefits. Some computer experience necessary. Call Lori at 553-9853

459-1166

504 Help Wanted Office-Clerical

OPTOMETRIC OFFICE
Energetic, efficient "people person" wanted for Receptionist position. Patient service, telephone, clerical responsibilities, and optometric experience in professional office a plus. Full time, Private office Downtown Farmington. 477-1588

RECEPTIONIST
Full time position. Good phone skills. Light typing & computer skills a plus. Salary commensurate with experience. Donna: 354-1040

RECEPTIONIST/SECRETARY
Full time for busy computer firm located in Troy. Excellent phone skills, typing/word processing skills required. Send resume to:
P.O. Box 1888, Troy, MI 48099.

RECEPTIONIST
Entry level position on construction site in busy trailer. Good communication skills, word processing & data entry necessary. Good benefits. Call 737-8800

RECEPTIONIST/DATA ENTRY - full & part time available for energetic, outgoing, self-motivated individuals in our fast paced office. Excellent communication skills a must, office background & computer entry skills a plus. Excellent salary & benefits.

RECEPTIONIST/TYPIST FOR busy Bloomfield Hills commercial real estate office. At least 3 yrs. experience. Must be able to handle busy multi-line phone system & type 50wpm. Word processing experience & knowledge of real estate terminology helpful. No insurance benefits. $8/hr. Call Diane at 646-7101

RECEPTIONIST/Office Clerk
Van Dyke Bergs Pools Co., a $1 plus billion dollar company, unit of Uniroyal U.S., is seeking a receptionist/office clerk for its Detroit division. The ideal candidate will have experience in handling incoming phone calls, greet visitors, type, and general clerical responsibilities.
Qualified applicants should have 1-2 years of related experience/training, along with a high school diploma. Must have exceptional interpersonal skills and ability to use good judgement.
We offer a competitive salary and benefit package. Please send resume, in confidence, to:
Van den Berg Pools
Personnel Dept.
P.O. Box 29250
Detroit, MI 48238
We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, disability.

RECEPTIONIST - part time for small Troy law firm. Must have good telephone skills, typing/Word Processing
Call Pat, 643-7460

RECEPTIONIST - entry level for TDM Technologies. Immediate opening. Resumes will be received at 13000 Farmington Rd. Livonia MI 48150

RECEPTIONIST/TYPIST for busy Southfield law firm. Must have telephone and computer experience. Some filing and general office duties. Pleasant individual skills. Salary commensurate with experience.

RECEPTIONIST, full & part time for busy Veterinary clinic, excellent people skills required. Resumes to: Linda Snow, Wescott Veterinary Clinic, 24429 Grand River Ave. Detroit, MI, 48219.

RECEPTIONISTS - needed for the Livonia area. Must have previous experience. We offer long, short and temp-to-perm assignments with excellent pay. Call 454-7078

ETD Temporary Service
An Equal Opportunity Employer

RECEPTIONIST/SECRETARY
Full time, for insurance agency. Troy area. Duties include answering phone, computer work, & general office functions. Must have computer knowledge. Call Joan, Mon-Fri., 8:30-5pm. 313-680-6500

RECEPTIONIST/TYPIST
Troy business needs experienced person for part or full time. Word processing duties, computer library logging and all-around worker. Please send resume or letter to: IAI, 1625 W. Big Beaver, Troy, MI 48084.

RECEPTIONIST - bright articulate person needed for busy front desk full time. Duties include, phone & switchboard. Good communication skills & clear writing absolutely necessary. Fax resume to Ms. Greene 313-569-5251

RECEPTIONIST
Farmington Hills office is seeking a full time receptionist. Must have typing & phone experience, and processing experience a plus. Many benefits. Call Marcia at 471-1821 or send resume with salary history to: VDI, 23501 Industrial Park Dr., Suite 100, Farmington Hills, MI 48335

RECEPTIONIST/
OFFICE COORDINATOR
Needed for growing law office in Farmington Hills. Duties include phones, order entry, inventory control, and other administrative tasks. Excellent working environment. Good benefits. Some computer experience necessary. Call Lori at 553-9853

504 Help Wanted Office-Clerical

RECEPTIONIST/
WORD PROCESSOR
Major Downtown firm, long term assignment, 1-2 yrs. Receptionist experience. Ability to use Windows, good people skills, knowledge of multi phone system.
Call now for an appointment.
ADIA
PERSONNEL SERVICES
722-9050 or 382-2342

RECEPTIONIST
Light typing & good phone skills are required for our Troy sales office. Apply in person on Mon. Oct. 26 at RMS/Kwikco, 840 Minnesota Ct.

RECEPTIONIST
Part time needed for large apartment community in Southfield. Weekend duty only. Pleasant, friendly, outgoing, individuals in our fast paced office. Excellent communication skills a must, office background & computer entry skills a plus. Excellent salary & benefits.
Call, 591-3636

RECEPTIONIST FOR busy Bloomfield Hills commercial real estate office. At least 3 yrs. experience. Must be able to handle busy multi-line phone system & type 50wpm. Word processing experience & knowledge of real estate terminology helpful. No insurance benefits. $8/hr. Call Diane at 646-7101

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We offer a competitive salary and benefit package. Please send resume, in confidence, to:
Van den Berg Pools
Personnel Dept.
P.O. Box 29250
Detroit, MI 48238
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RECEPTIONIST - part time for small Troy law firm. Must have good telephone skills, typing/Word Processing
Call Pat, 643-7460

RECEPTIONIST - entry level for TDM Technologies. Immediate opening. Resumes will be received at 13000 Farmington Rd. Livonia MI 48150

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RECEPTIONIST, full & part time for busy Veterinary clinic, excellent people skills required. Resumes to: Linda Snow, Wescott Veterinary Clinic, 24429 Grand River Ave. Detroit, MI, 48219.

RECEPTIONISTS - needed for the Livonia area. Must have previous experience. We offer long, short and temp-to-perm assignments with excellent pay. Call 454-7078

ETD Temporary Service
An Equal Opportunity Employer

RECEPTIONIST/SECRETARY
Full time, for insurance agency. Troy area. Duties include answering phone, computer work, & general office functions. Must have computer knowledge. Call Joan, Mon-Fri., 8:30-5pm. 313-680-6500

RECEPTIONIST/TYPIST
Troy business needs experienced person for part or full time. Word processing duties, computer library logging and all-around worker. Please send resume or letter to: IAI, 1625 W. Big Beaver, Troy, MI 48084.

RECEPTIONIST - bright articulate person needed for busy front desk full time. Duties include, phone & switchboard. Good communication skills & clear writing absolutely necessary. Fax resume to Ms Greene 313-569-5251

RECEPTIONIST
Farmington Hills office is seeking a full time receptionist. Must have typing & phone experience, and processing experience a plus. Many benefits. Call Marcia at 471-1821 or send resume with salary history to: VDI, 23501 Industrial Park Dr., Suite 100, Farmington Hills, MI 48335

RECEPTIONIST/
OFFICE COORDINATOR
Needed for growing law office in Farmington Hills. Duties include phones, order entry, inventory control, and other administrative tasks. Excellent working environment. Good benefits. Some computer experience necessary. Call Lori at 553-9853

504 Help Wanted Office-Clerical

SECRETARY
Dearborn Location. Must be able to work well under pressure. Minimum 60 wpm. General clerical experience a must. Computer experience a plus! Call, 563-8000

SECRETARY
Development & Alumni Relations
Full time
Provides secretarial support for the annual giving program. Prints & mails letters & reminders to donors. Records gifts. Compiles data & generates computer reports. Enters development data on Excel. Business or secretarial training. Proven computer skills required. Ability to operate WordPerfect 5.1 &/or M.S. Word & Excel preferred. Good math skills. Starting salary range: $7.50-$8.50 per hour. Send resume to: Personnel Department, 20 Lake Pine Rd., P.O. Box 801, Bloomfield Hills, MI 48303
An Equal Opportunity Employer

SECRETARY, ENTRY LEVEL
Busy major construction firm needs secretary to operate 10 key calculator, Knowledge of Multi-Mate preferred. $6.87/hr. Call Shannon, UNIFORCE 646-7564

SECRETARY FOR fast food franchise office in Southfield area. The candidate must possess excellent communication and organizational skills. Be able to take initiative and work with flexibility. Typing of letters, and Word Perfect 5.1 experience required. Good benefit package. Salary commensurate with experience. Please call 357-6284 for an interview.

SECRETARY
Full or part time for Warland office. Legal secretarial/accounting/computer experience helpful. Send resume to: attention Margaret, PO Box 530, Westland, MI 48185

SECRETARY
Immediate opening with suburban manufacturing headquarters of international company. Microsoft Word knowledge preferable. $10/hour. Call Bopree,
UNIFORCE. 646-7651

SECRETARY - Livonia area, good switchboard skills, knowledge of Word Star & Lotus. Call Lee Anne, 591-6622

SECRETARY
Mature person needed for salaried position with benefits in 2 person office. Duties include typing, billing & light bookkeeping. Must have good telephone skills. Send resume/response to: Secretary, PO Box 700640, Plymouth, 48170.

SECRETARY - PART TIME. Motivated person for calendaring showroom. Typing, filing, light bookkeeping, phone experience helpful. Send resume to: 405 East Street, Rochester, MI 48307

SECRETARY
PART-TIME
Metro Medical Group, a division of Health Alliance Plan, has an immediate opening for a Medical Secretary to work part-time (16 hours per week) at our Allen Park Medical Center. The selected candidate will have one year of clerical experience, preferably in a medical setting. Must be able to type 60wpm. We offer an excellent starting salary and profit sharing benefit package. Interested candidates please send resume to: The Human Resources Dept. at:
METRO MEDICAL GROUP
3663 Fairlane Ave.
Allen Park, MI 48101
An Equal Opportunity Employer

SECRETARY
Prominent computer firms needs Secretarial assistant with 2-5 years experience. Typing 55 wpm. & Word Perfect necessary.
Full benefits.
Send resume or call:
Computers Systems Plus Inc.
Attention: Personnel
29299 Franklin
Southfield, MI 48034

SECRETARY/RECEPTIONIST
experienced. IDS Financial Services Inc., a subsidiary of American Express, has an immediate full time opening. Excellent benefits, competitive salary. For more information call Terry Kane at 557-7300

SECRETARY/RECEPTIONIST
Full time or part time. Personable individual with good typing & processing skills. Good phone skills. Congenial atmosphere. Competitive benefits.
Mail resume to: Personnel,
c/o Temple Israel, 5725 Walnut Lake Rd., W. Bloomfield, MI 48323

SECRETARY/RECEPTIONIST
Growing Livonia based manufacturer, expanding 1 person office, looking for secretary, receptionist, re-engineering, WordPerfect 5.1 or Microsoft WordPerfect experience helpful. Send to Box 434
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY/RECEPTIONIST
Troy automotive rep agency, 1 secretary intake, stenography, computer literate, clerical, etc. Immediate opening.

SECRETARY/RECEPTIONIST
full time, fast paced office, Word-Perfect & Lotus a must. Type 65 wpm. Good salary & benefits.
Send resume - Attn: Esther, 30400 Telegraph, #435, Bingham Farms, MI 48025-4541

SECRETARY/RECEPTIONIST
for real estate office. Detail oriented, multi-line phones, typing, general office procedures. For personal interview send resume stating salary requirements to 470.
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY/RECEPTIONIST
Fast paced office is in need of a flexible, organized individual who possesses the following: some word processing knowledge (WordPerfect a plus), ability to handle several situations at once, pleasant telephone reception and general clerical experience, willing to train to fine tune secretarial responsibilities. Salary $7-$8/hr., based on experience; medical/dental benefits.
Send resumes to: P.O. Box 1015, Novi, MI 48376-1015

SECRETARY - Regional church office, in Redford area, taking applications for immediate opening for self motivated secretary with organizational and general secretarial skills. Two years experience, bookkeeping, word processing and computer experience helpful. Non-smoking office. Send resume to: Secretary, 23001 Grand River, Detroit, MI 48219.

SECRETARY - reliable experienced person part time for W Bloomfield Psychiatrist. Computer experience preferred. 626-7735

SECRETARY - Responsible person for fast paced office. General office work, typing, filing, answering phones, word processing using WordPerfect 5.1. Must be motivated & experienced. Send resume to: Box 440.
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY/SALES Coordinator individual needed to handle administrative duties & follow up shipments from factory. Construction background helpful. Mail resume to: Box 472.
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY TO CHIEF
OPERATING OFFICER
Growing Southfield provider requires candidate experienced in WordPerfect 5.1. Fast typing. Lotus a plus. $11-$13/hour. Call Diane, UNIFORCE 646-7661

SECRETARY
We are seeking an enthusiastic individual to join our secretarial staff on a part-time/full-time basis.
Responsibilities include heavy word processing (experience with Office Writer/WordPerfect 5.1/Pagemaker required) as well as answering the telephone for our fast paced office environment.
Flexible benefits.
Send resume to: Alana Lowe
DUCKER RESEARCH CO., INC.
6905 Telegraph, Ste. 300
Bloomfield Hills, MI 48301
(No phone calls please)

SECRETARY with computer skills for insurance agency. Knowledge of group health & life insurance a must. Full benefits. Reply to box 438
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

504 Help Wanted Office-Clerical

SECRETARY
New opening for a secretary/telephone/receptionist for a new regional sales office. This position supports three sales representatives that cover Southeastern Michigan. The company manufactures high tech electronic products.
You must have a good telephone voice and personality. You must be computer literate and have word processing and spreadsheet experience. Typing of 60 wpm. Two years office experience minimum.
Send resume
1171 Kirkpatrick Rd.
Troy, MI 48083

SECRETARY - secretarial position for Southfield law firm requires proficiency on Word Star or Word Perfect, 123 spreadsheet and plus. Opportunity for mature, organized individual to grow with a fast paced growth company. Send resume with salary requirements to: Fleet Financial, P.O. Box, 300 Southfield, MI 48037.

SECRETARY/SOLICITOR
Wanted part time for Troy law firm. Potential. Experience helpful. Contact Ms Hawkins for appointment.
353-1551

SECRETARY
Your experience with WordPerfect 5.1 and Harvard Graphics are needed by growing environmental technology firm. $8/hr. Call Sandra at
UNIFORCE 473-2932

SHIPPING CLERK POSITION
available for Troy computer warehouse. Job requires, basic office skills, basic computer knowledge, knowledge of Word Perfect & Lotus. Fax resume to 689-7244
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

START TODAY!
• Word Processing Secretaries
• Data Entry Operators
• General Office Clerks
• Typists
Full & part time positions available in Farmington Hills and Southfield area for qualified applicants.
For appointment call
471-1870
Manpower Temporary Services

SWITCHBOARD
International division of major health care company needs your experienced professionalism! Full time & plus. To $7.50/hr. Call Rebecca at
UNIFORCE 473-2933

SWITCHBOARD OPERATOR
JOIN OUR TEAM!
We need a full time Switchboard Operator/Receptionist. Fast paced, growing, dynamic communications firm. Experience preferred. Salary commensurate. Includes some administrative & accounting functions. We provide health care, dental, 401K & competitive compensation. Please send letter describing experience & references to Box 456
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

TELEPHONE SUPPORT CLERK
Dearborn location. $5.75 per hr. Must be 18-21 & type 30 wpm.
Excellent communication skills.
JTPA FUNDED JOB. 522-5627

TRANSCRIPTIONIST
Part time, temporary, Westland physical therapy clinic. Must be able to type 60wpm. Medical terminology helpful, but not necessary. Afternoons 12 noon-4:30PM. Send resume to: 8410 Beech Daly, Redford, MI 48239
An Equal Opportunity Employer

Travel Coordinator/Clerk
Excellent opportunity for someone who worked in a travel agency. Detailed oriented individual with experience involved with organizational skills needed for corporate office for national company. Responsibilities include making travel arrangements for all personnel. Knowledge of computer helpful, billing & typing. Computer experience helpful. Good pay plus benefits. Fax resume to: Mrs. Ross, 27630 Franklin Road, Southfield, MI 48034

TROY BASED insurance agency needs clerical person to assist our Employee Benefits Dept. Knowledge of WordPerfect, Excel and dictaphone. Part time position, hours negotiable. Send resume to: Human Resources Dept., 2100 W Big Beaver, Troy, MI 48084.

TYPIST for downtown Detroit law firm. 1-3 years experience. Accuracy a must. Pleasant working conditions for non smoker. Competitive salary & benefits. Send resume to Box 328
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

TYPIST - for Southfield law/tim. Must have good telephone & transcription skills. Part time only, 3 days per week. Word Perfect 5.1, Microsoft 1.1 2 years legal experience necessary. Call Elaine 8:30am-4pm 353-6500

WORD PROCESSING SECRETARY
Immediate opportunity with suburban medical headquarters for your WordPerfect 5.1 and Lotus experience. $9.50/hr. Call Stacey at
UNIFORCE 473-2931

WORD PROCESSING
Data entry, office clerk skills needed for large furniture company. Reliable with good filing and organizational skills. Many benefits. Full or part time. Apply at: 32975 Schoolcraft, Livonia, & Farmington.

WORD PROCESSING SECRETARY
Work in the exciting environment of a suburban high-tech advertising agency. If you are a proficient word processor with recent experience, please call Sandra: $9.99/hour.
UNIFORCE 357-0037

WORDPROCESSOR: For downtown Detroit Law Firm. 3 yrs. law firm experience with extensive Wang WP.s. knowledge. Pleasant working conditions for non smoker. Competitive Salary & Benefits.
Send resume to Box 325
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

WORD PROCESSOR
$100 BONUS
1+ years experience. 50+ wpm, WordPerfect 5.1, MS Windows, Lotus 1-2-3, or any other Word Processing software. Apply between Oct. 19 and Nov. 6 and receive a $100 bonus after 120 hours worked.
589-8428
ET Services & Systems

505 Help Wanted Food-Beverage

Accepting applications for:
SERVERS
HOST/HOSTESS
At the Grand Traverse. Flexible hours, competitive wages. Apply daily between 2-4 pm at:
Ground Round, 30805 Orchard Lake Rd, Farmington Hills. 851-7404

ASSISTANT MANAGERS
Specialty food store chain seeks company 5 day week, day hours, no Sun. $18,000 plus, excellent benefits. Call Ann Marie Prevost, 932-1170
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334

ATTENTION: Original Pancake House has immediate openings for neat persons & exceptional cooks. Great pay & benefits. Apply in person between 2-4pm at 19355 W 10 Mile, Southfield.

BARTENDER
Day shift/full time
Experienced necessary.
OCEAN GRILLE
Birmingham 646-7001

BATES HAMBURGERS - 33408 8 Mile, Livonia. 22291 Middlebelt, Farmington. Full & part time, meals and uniforms furnished. Apply in person, 8am to 10am & 2pm to 5pm.

505 Help Wanted Food-Beverage

ALL KITCHEN Staff, Bussers, Host Staff - Apply in person: The Tavern on 13, 17600 W. 13 Mile, Birmingham.

ALL POSITIONS - motivated and outgoing individuals only. Bartender, wait staff, busser, host & grill cooks & porter. No phone calls please. Coquette, 31444 Ford Rd. Ford Rd. Garden City, or 32413 Michigan Ave. Wayne.

ALL SHIFTS AVAILABLE
For outgoing people. $5.25 + Taco Bell, 2375 Coolidge
Berkley 548-9742

ASSISTANT CHEF & COUNTER PERSON, pleasant with customers, full & part time, starting pay $6. Farmington Hills. 855-9463

ASSISTANT MANAGER for specialty bake shop. Full time, benefits. Wait train outgoing, ambitious applicants only. 352-5665

BAR TENDER, NIGHT BUSINESS
DISHWASHERS & WAIT STAFF
Apply within: Lady Byng, 21730 Grand River, 2pm- Rabies, 18730 Northville Rd., Northville.

BILL KNAPP'S
RESTAURANT
AM COOKS (8am-4pm)
We provide an excellent work environment, competitive wages, health care benefits, and the freedom to have FUN while you work. Apply at 40900 Ann Arbor Rd, Plymouth

BILL KNAPP'S
RESTAURANT
IS EXPANDING IN
THE DETROIT AREA!
We are looking for energetic, self motivated individuals to manage units throughout Detroit and Ann Arbor. If you are a dynamic challenge to "bring home the bottom line" and find have FUN while you work, send your resume to
Bill Knapp's Restaurant
40900 Ann Arbor Rd.,
Plymouth, MI 48170
Attn: Ted VanAitz

BURGER KING
NOW HIRING: ALL SHIFTS
For more information and application between 2pm-5pm daily at: 32704 Grand River, Farmington

Full time, day shift, full benefits. Apply in person. Richard Dresser, 273 Ann Arbor Trail, Westland.

CASHIER/HOSTESS
position with management opportunity in busy downtown Plymouth restaurant. Apply at: Lox, Stock & Barrel, NW corner Ann Arbor & Main St.

CATERING MANAGER
High volume Oakland County restaurant seeks Catering Manager. Knowledgeable in all aspects of party planning. Call Chef Jeffrey for appointment. 649-9330

CHEF WANTED - Chef needed. Must have banquet experience. Good benefits and incentives. Resume to P.O. Box 251, Livonia 48150

CHUCK DALY'S GREAT
NORTHERN BAR & GRILL
Now hiring for the following positions:
WAIT STAFF, HOST PERSONS
COOKS, DISH WASHERS
PANTRY, PREP, LINE COOKS
AM/PM, full and part time. Apply in person at: 8199 Orchard Lake Rd, West Bloomfield

CITY OF NORTHVILLE
A Rachertz-Muer Establishment
Be part of the opening team for an exciting new restaurant opening soon. Now hiring Cooks, Prep, Pantry, Kitchen Helpers, Wait Staff, Rocky's (formerly Northville Chalet) Mon-Sat., 10-6, 41122 W. 7 Mile Rd., Northville (½ Mile W. of Haggerty)

COOK
FULL TIME
AFTERNOONS
30-39pm, Tues., Wed., & Thurs.
3pm-10:30pm Friday
10am-10:30pm Saturday
Sunday
$7 Per Hour
Hospitalization insurance, Paid Vacation, Free Meals
We will train, but some previous restaurant experience is preferred. A great working environment with really nice people
Apply 2-5pm Monday-Friday
THE FAMILY BUGGY
670 S. Rochester Rd, Rochester
(313) 656-0850

COOK NEEDED, full time days for family oriented centre. Experience cooking for large numbers needed. No weekends, great benefits. 525-5767

COOK, PART TIME, DAYS
Experienced. Novi/Wixom area. Good wages & benefits. Call Bridget or Suzanne. 348-4404

COOKS/EXPEDITORS
Join a winning team. If you're good we want you! Positions available: line cooks & food expeditors. We pay better than our competitors and train to top notch. Cooker Bar & Grill, 38703 7 Mile (at 275), Livonia. Apply in person only.

COOKS
NOW ACCEPTING applications for Pizza Delivery Drivers. Please apply at Mr. Gyro, 1020 Ann Arbor Rd., Mon.-Thurs.-Wed. 2pm-4pm. 459-4190

COOKS/PREP COOKS
DISHWASHERS
Positions available for experienced line cooks and prep cooks. Full & part time. Days & nights. Good competitive wages and a fun working environment. O'Sheehan's Tavern & Eatery, Grand River at Drake Rd. 474-8484

COOKS UP TO $7
Waitstaff, bartenders, host people, full or part time. Apply in person, Mon. thru Fri. 2pm-5pm. Steak & Ale, Madison Hts., across from Dahlman Mall. 14 mile & I-75. 588-4450

COOK
WAIT PERSON
Full & part time. Apply in person
Lone Star Steakhouse
777 W. Ann Arbor Tr., Plymouth

COOK
wanted, apply within - Chalmes, 7640 N. Wayne Rd. Westland

COOK WANTED
Experienced. Nights, weekends. Good pay. Garden City area.
425-7373

COTTAGE INN PIZZA NOW Hiring for Birmingham, Farmington, Assistant Managers, Drivers & Counter Help. Excellent wages & benefits. Apply at 28845 Orchard Lake Rd, Farmington.

COUNTER HELP for Subway, also needed manager trainees for a good time with a growing company.
Apply in person. 353-2242

DISHWASHERS, part time for The Heatherwood Retirement Community. Apply in person, 1-3 30pm 22800 Civic Center Dr, Southfield.

D. DENNISONS LIVONIA
Currently accepting applications for: Wait Staff, Prep, and Line Cooks. Apply Monday, 37718 Six Mile Rd., Laurel Park Mall

EMBASSY SUITES
HOTEL SOUTHFIELD
Now accepting applications for the following positions:
• BANQUET SERVERS - part-time
• LINE COOKS - PM shift
• COCKTAIL SERVERS
• RESTAURANT SERVERS-AM/PM
• BUS PERSONS - AM shift
• BARTENDERS
• HOUSEKEEPING HOUSEPERSON
Part-time
• BELLPERSON - part-time
Apply MON-WED-FRI 10am-4pm

EMBASSY SUITES HOTEL in Southfield. 28100 Franklin Rd., Southfield, MI 48034

NO PHONES CALLS
An Equal Opportunity Employer

EXPERIENCED LINE Cooks, Wait Persons, Bussers. Steady employment. Good volume. Royal Oak area. Call 549-3341

FOOD SERVER part time for Heatherwood Retirement Community. Apply in person, 1-3 30pm. 22800 Civic Center Dr. Southfield

505 Help Wanted Food-Beverage

EXPERIENCED COOKS, full or part time, benefits available. Apply within: Jonathon B Pub, Livonia Mall.

EXPERIENCED SANDWICH/COUNTER person, deli grill cooks & bussers. Salary commensurate with experience. Apply at Lox, Stock & Barrel, NW corner Drake & Grand River.

EXPERIENCED WAITPERSONS wanted at downtown four star restaurant. Bar & banquet experience necessary. Apply in person at 10am or 2-4pm, 300 Riverplace (Joseph Campau). No phone calls please.

FOUR STAR JAPANESE
Now hiring
needs lead person 11am-2pm & 5pm-11pm; host person 11am-2pm; bartender 5pm-2am. Good money. Call for details. 380-9160

FOX & HOUNDS
Seeks:
SALAD
PASTRY
PREP AND BROILER COOKS
Full time, days or nights. Apply within. Located Woodward & Long Lake.

FRONT DESK CLERK NEEDED. Also, part time Banquet Waiter. Call Maisie or Creon. Mayflower Hotel, Plymouth. 453-1929

FRONT DESK PERSONNEL
Energetic & outgoing. Apply in person from 9am-5pm. 31731 Mile Road, Farmington Hills, MI 48334

GRILL HELP
Part time. Apply in person. Mon thru Fri. Bloomfield Hills Hot Dog Inn, 1781 Maybrook in Rochester.

HARTFIELD LANE Snack Bar, in Berkley, needs full or part time day or evening employees. Call Cathy or Jim 543-0400 or 544-7422

HELP WANTED
Dishwasher, full and part-time. Apply within: Bagel Nosh, Mon-Fri 8-4, 41122 West 7 Mile Rd., Northville (½ mile west of Haggerty)

SHELO'S - NOVI, now hiring bus boys, cooks, and host person, for p.m. shift. Apply Mon.-Fri. between 2-4pm. 42100 Grand River, (1½ mile each of novi rd). 349-9110

SHORT ORDER COOKS
Nights. Full & part time.
Apply: Cousins Deli & Cafe
21095 Farmington Rd., 478-7620

HELP WANTED - Part & full time positions. Pic-A-Deli, 3134 Walton Blvd., Rochester Hills

HOST/HOSTESS - Apply in person. Red Coat Tavern, 3808 N. Woodward, Royal Oak. 1½ mile N. of 13.

HOST/HOSTESS (Part-Time)
Farmington Hills company needs reliable person to deliver lunch & serve lunches to our clients at our facility. Some kitchen work required. Must have pleasant personality, good communication skills & valid driver's license & own car. 11am-3pm, Mon. thru Fri. Please call 471-0010

HOST PERSON
Days, Mon-Fri., lunch hours.
Clancy's Bar & Grill
477-7177

HOST PERSON - Mature, experienced for lunch hours. Must type. 4 days per week. Apply at Lox, Stock & Bagel, in Person 2-5pm at: The Farmhouse, 1129 E. Nine Mile, between John R & Dequindre.

HOTEL CHEF
Major hotel corporation seeks Chef with track record. Outstanding growth potential for qualified applicant. Send resume to:
2300 Featherstone, Auburn Hills, MI 48326, Att: Human Resources

HUNGRY HOWIES
Is now accepting applications for Pizza Delivery Drivers. Earn up to $10/hour with tips & gas allowance. Must be 18 or over, have car & insurance, be able to work full or part time. Call Scott, in Union Lake, after 4pm. 363-2030

JOHNSON B PUB - NOW at 12 Oaks Mall is hiring cooks, dishwashers, experience please. Very competitive wages. Apply in person.

KITCHEN HELP
Day & night shift. Westland area. Ask for Alan. 421-6990

LA METIS PIZZA is looking for counter help, drivers & cashiers. Will train. 420-4007

LINE COOK WANTED - Experienced. Track record. 1200 Chicago Road House, 21400 Michigan Ave., Dearborn.

LITTLE CAESARS - LAUREL PARK & Mile/Newburgh, Livonia, now hiring for all shifts. Apply within or call 422-1000

MANAGER TRAINEE to $22,000. National company. Degree or 1 yr. management experience. Relocation within Michigan. 473-7210
Steven J. Greene Personnel

METROPOLITAN MUSIC CAFE
of Farmington Hills now accepting applications for Bus Persons & Dish Persons. Apply in person 34555 W. 12 Mile, Farmington Hills

DUE TO increased business MOUNTAIN JACK'S in Dearborn Heights is currently seeking career minded professionals to help us serve the best prime rib in town! Applications now being accepted for: Hostess
• Assistant Kitchen Manager
• Kitchen Manager
• Working Chef
• Line Cook
Apply in person: 26207 W. Warren, Dearborn Heights.

MOUTAIN JACKS
LIVONIA
is now accepting applications for:
•KITCHEN HELP
•WAIT STAFF
Apply in person Mon-Thurs 2-5pm
31501 SCHOOLCRAFT RD.
(at Merriman)

NIGHT COOK
Experienced Barbecue.
Call Mark between 2PM-5PM
477-0099

NOW ACCEPTING APPLICATIONS
• COOKS
• WAIT STAFF
• BUSS PERSONNEL
Apply within. No phone calls please
626 S. Wayne Rd., Westland

NOW HIRING
All positions. Apply in person
Ramshorn Restaurant, 32435 Grand River, Farmington, MI

NOW HIRING
Full time dishwashers, host staff, waitstaff, cooks, prep, expeditors, bartenders & bus staff. Apply in person Monday-Thursday, 2-4pm.
MOUNTAIN JACK'S
300 South Maple
Ann Arbor

OLGA'S KITCHEN has day wait positions available. Mon thru Sat. meal benefits. Great working conditions. Apply in person between 2-4pm, at Tel - Twelve Mall.

OUTBACK
STEAKHOUSE
Rapidly Growing - New Locations
NOW HIRING
KITCHEN
MANAGERS
Must have 2 years experience in Kitchen Management. Please call or send resume to:
OUTBACK STEAK HOUSE
OF MICHIGAN
5665 Crabtree Rd.
Bloomfield Hills, MI., 48301
313-539-0843

PANTRY
Full time, experienced. Apply Chicago Rock House, 21400 Michigan Ave., Dearborn.

PARADISE OF SOUTHFIELD, newly opened restaurant, is seeking Waitstaff, Bus people & Dishwashers. Good pay/benefits. 357-3759

PART OR FULL TIME
Night Bartenders. Also part & full time Wait Staff, Page's Food & Spirits, Farmington. Call Mark, 2pm-5pm. 477-0099

RESTAURANT
Experienced Wait Staff for Catered Events. Hemelhoch Temp. Services
254-6996

RESTAURANT
MANAGER
Full menu family dining chain seeks manager for local unit. To $35,000 + bonus. Excellent benefits. Career opportunity, 2-5 yrs. management experience. 473-7210
Steven J. Greene Personnel

505 Help Wanted Food-Beverage

PANTRY PERSON, DAYS
Apply in person only after 2:30pm. Must have experience. Mr. Z's Steak House, corner of 5 Mile & Inkster.

PART-TIME/CAFETERIA WORK days. $5.70/hr. Applications being taken on Tues, Oct 20, & Thur, Oct. 22, from 1:30-3pm. 31 Judson (GM Chevrolet Bldg). Pontiac
An Equal Opportunity Employer

★ PASTRY CHEF
Looking for creative person. Flexible hours, good benefits.
CALL SWEET LORAINE'S
539-5988

RAM'S HORN
NOW HIRING
Waitstaff, full & part time, day & midnight shift. Also, bussers necessary. Good tips. Apply within: Ram's Horn, Livonia. 2 blocks S. of 8 Mile.
477-4770

RESTAURANT MANAGER
I.G.L. has immediate openings for our newly renovated Lounge & Restaurant. Applicants must be energetic, self motivated professionals with minimum 2 yrs. high volume restaurant/lounge managing experience. Excellent benefits package & profitability for advancement. Send resume to: Human Resources, Box 201, Bloomfield Hills, MI 48304.

ROCKY'S OF NORTHVILLE
A Rachertz-Muer Establishment
Be part of the opening team for an exciting new restaurant opening soon. Now hiring Cooks, Prep, Pantry, Kitchen Helpers, Wait Staff, Mon-Sat., 10-6, 41122 W. 7