EMPLOYMENT

500 Help Wanted

WAREHOUSE/LOADER
$8-$10.50/hr. Night shift, full & part time positions, health insurance, sports arena helpful. Send resume to: 31762 Enterprise Dr., Livonia, MI 48150

WAREHOUSE MAINTENANCE IN Canton area. Run power sweepers & cleaners. Maintain 250,000 sq.ft. $7.50/hr. Full time, days, afternoons, midnights. Call Bob at 397-4488 days and live in Wayne County, excluding Downriver & Detroit. The Wayne Company Job Service Center, 274-3700. EEO

WAREHOUSE POSITION
Entry level. Full time. Benefits preferred. Apply in person: 21355 Meadows Ave., Bu. D, Southfield Tech Center, Eight Mile/Lahser.

WENDY'S IS NOW HIRING
Get the best in the business.
Compare us to all others. Join America's quality restaurant team at Wendy's. Crew positions available for part time day shifts; full & part time closing positions.
• Competitive starting wage of $5.00 per hour
• Free meals
• Free uniforms
• 25 cents per hour raise after completion of 8 week training
• Performance & Appreciation Bonuses
• A friendly working environment
Stop by any Wendy's in your area and see how you can begin a rewarding career. Apply today with America's leading restaurant team. Apply at: 655 W. Ann Arbor Road, Plymouth

WE WANT YOU
AMBITIOUST CONSCIENTIOUST
We will train you and start you on long term, year round career in real estate.
Call John Barbus, Livonia
REAL ESTATE ONE
261-0700

WORK AT KOHL'S
This Holiday And Make It Your Cheerist Holiday Ever

Hiring For...
• Sales Associates
• Stock Associates
• Register Operators

Benefits...competitive pay, store discounts, flexible schedules.
Apply at:
KOHL'S, (the service desk)
30150 Grand River Ave.,
Farmington Hills, MI 48336

WYNDTECH FURNITURE
is looking for a hard working team-oriented person for our warehouse & delivery staff. Furniture experience with a true customer focus is a must. Send resume to: Jack Berkut, 35015 Glendale, Livonia, MI 48150. No phone calls please.

502 Help Wanted Dental-Medical

"A BETTER WAY...
Keep your loved ones at home"
FAMILY HOME CARE
Nurse owned - operated
Qualified, Supervised, Insured
Live-in or Hourly
CLARKSTON: 620-6877
PLYMOUTH: 455-5663
BRIGHTON: 229-5663

ACTIVITIES DIRECTOR
Needed for nursing home. Must have appropriate credentials and some experience working with geriatric residents. Must be good, dependable and creative, with good communication skills. Please apply at:
Mt. Vernon Nursing Center
26715 Greenfield, Southfield
(Between 11 & 11 Mile)

Administrative/Manager, Medical Assistant, Receptionist, & Biller, for well-run medical center. Experience preferred. 288-9500

ADMINISTRATIVE ASSISTANT
mature, self starter, to perform multiple office duties. Must possess knowledge of WordPerfect 5.1 & medical transcription required. Send resume & salary requirements to: Office Manager, 27211 Lasher, #200, Southfield, MI 48034

BILLERS
Senior level medical billers needed for several medical practices in the suburban locations. Excellent wages, benefits & bonuses. For more information: Patty Reilly 546-6673
JOHN R. WOOD ASSOC.
401 E. Lafayette, Royal Oak, 48067

BILLERS
Southfield & Bloomfield Hills opening for qualified full time medical insurance billers. Must have 2 yrs. medical insurance experience. Mon.-Fri. hours, paid benefits & excellent salary. Send resume or contact Diane Dettman 932-1970
Harper Associates,29870 Middlebelt
Farmington Hills, MI 48334

BOSS SOUTHFIELD GYN office needs full time Medical Assistant with experience call Joan or Sally Mon-Thur 354-9330

CERTIFIED MEDICAL ASSISTANT needed for busy Internal Medicine multi specialty clinic in Walled Lake area. 2 years experience preferred. Full or part time available. Day, evening & Sat. hours. Send resume to: Walled Lake Medical Center, 2333 S Commerce Rd., Walled Lake, MI. 483390 or call fax number 624-1525

CERTIFIED NURSE AIDES
Certified aides are needed for all shifts. We offer a new pay scale. Please apply at:
26715 Greenfield
Southfield, MI
(between 10 & 11 Mile)

CERTIFIED NURSE AIDE experienced for neuro rehab unit. Full time, afternoons & weekends. Pay +$.30¢ shift differential & excellent benefits package. Call Lakeland Neuro/Care Center, 3500 W. South Blvd, Rochester Hills, 210-853-8440

CERTIFIED NURSING ASSISTANTS
$7.00/HR.
West Bloomfield Nursing Center, near Middle & Maple, has immediate openings on all shifts for full or part time. Certified nursing assistants, $7.00/Hr. Must have nursing home experience. Please contact Kelly, 661-1500

CERTIFIED NURSING ASSISTANTS
CHARTER HOUSE OF NOVI
Now has full & part time opportunities for certified nurse aides. We offer a key member of our nursing team rewarding opportunity to care for residents. Excellent wage & benefit package. Work 3pm - 11pm. 477-2000 ask Equal Opportunity Employer

502 Help Wanted Dental-Medical

COBOL PROGRAMMER
Medical software company seeking individual with thru knowledge for micro computers. Experience desirable but not mandatory for right person. Send Resume & Salary History To:
30400 Telegraph, Suite 383
Bingham Farms, MI 48025

GREAT OPPORTUNITY
Full time front desk business assistant needed for West Dearborn family dental practice. Dental experience necessary, computer experience a plus. Great benefits & salary. Please call to set up an interview. 565-5507

DENTAL ASSIGNMENT - Part time. Resume to: P. O. Box 911, Garden City, MI 48136

DENTAL ASSISTANT
Full-time for busy Novi office. Must be mature & reliable. Experience preferred. Call Debbie 476-9121

DENTAL ASSISTANT - full time. 4 handed, crown & bridge & ortho experience. $10-$12 per hour to start. Benefits plus bonus. Busy Bloomfield Hills office. 642-6532

DENTAL ASSISTANT
Do you enjoy excellence? Do you love relating to/and helping people? Join our staff. Excellent salary. W. Bloomfield. 661-1440

DENTAL ASSISTANT
Livonia practice specialists seeks responsible person interested in an ideal career opportunity. Previous experience helpful. 261-7802

DENTAL ASSISTANT
for progressive group practice in Westland. 2-3 years experience preferred. Full time with nice benefit package. Call Jan 722-3133

DENTAL ASSISTANT/FULL TIME
For Novi office. Benefits and competitive wages. Some experience necessary. Send resume to: P. O. Box 941, Novi, MI. 48375.

DENTAL ASSISTANT
Part time, Livonia/Northville area. Experienced preferred for general practice. Call between 9AM-5PM 464-4490

DENTAL ASSISTANT
If you are experienced, enjoy a good working relationship with other auxiliaries, excellent hours, salary and benefits, please give Chris or Patty a call at: 422-0422

DENTAL ASSISTANT - Our Farmington dental office is looking for a full time dental assistant to join our team. Our state-of-the-art practice offers an excellent opportunity for the experienced assistant who will be rewarded for her skills. Excellent benefits & salary. 474-4500

DENTAL ASSISTANT - experienced & personable to work in Plymouth area. Call with experience, benefits available. Canton area 459-4960

DENTAL ASSISTANT
needed for busy Farmington Hills general practice, full time, experienced only. 626-9915

DENTAL ASSISTANT
Livonia office looking or self-motivated, energetic assistant. Exp. preference helpful. Call Val: 425-0640

DENTAL ASSISTANT
With a positive & friendly attitude needed for our Royal Oak office. Experience helpful but not necessary. Please call. 544-9000

DENTAL ASSISTANT
Full time position for Oak Park office. Must be experienced in all phases of 4-handed dentistry. Call between 9am-noon 543-8800

DENTAL AUXILIARY, part time, various duties, great atmosphere, experience helpful. 8 Mile/Farmington area. 421-4530

DENTAL BUSINESS ASSISTANT
Ideal candidate will have 2 yrs. experience (computer experience a plus), & be organized, enthusiastic & patient oriented. Full time, top salary & benefits. Southfield, 559-1559

DENTAL HYGIENIST
Part time position in Novi for Farmington office. Hours: Tues. & Thurs. 1-7pm. 478-3285

DENTAL HYGIENIST
Part time, 1 evening per week, in a modern, quality oriented office in Canton. We are looking for an enthusiastic, motivated individual to join our staff. 981-0400

DENTAL HYGIENIST
Periodontally oriented hygienist needed for continuous to our exclusive preventive program. Must be a team player with gentle and hands-on clinical skills. Farmington Hills, part time Tues. & Thurs.
Call Lori at 932-5650

DENTAL HYGIENIST
Needed for friendly relaxed Livonia office. 2-3 days per week.
Fax resume to: 464-8021

DENTAL HYGIENIST
(Part time). If you are enthusiastic, caring, and dependable and you enjoy working in a patient-oriented practice, please call 427-7555

DENTAL HYGIENIST
Full time, 4 days. No Saturdays or evenings. Periodontal office. Birmingham area. 647-3545

DENTAL HYGIENIST
Part time, Livonia area, 20hrs per week, starting salary between $20-$25/hr, with bonus potential.
Call Phyllis 464-4497

DENTAL PROFESSIONALS
Growing dental group practice seeking energetic team players for offices throughout the Detroit Metropolitan area. Opportunity exists for Hygienists, Dental Assistants & Front Desk Personnel. Experience is preferred, but training possible for the right individuals. Excellent compensation & benefits. Send resume with geographic preference to:
T. Conners
American Dental Group
2000 Town Center, Ste. 2200
Southfield, MI. 48075
An Equal Opportunity Employer

DENTAL RECEPTIONIST
Experienced, full time for high-quality Southfield office. Excellent pay, benefits & bonuses. 355-9660

DENTAL RECEPTIONIST: For long term, full-time position. Experience with computer and dental knowledge preferred. Salary commensurate with experience. Only motivated applicants need to apply. W. Dearborn area. 562-5410.

DENTAL RECEPTIONIST: Experienced in computer, accounts receivable, and billing insurance. 4 day week. Call 626-8000

DENTAL RECEPTIONIST
Immediate opening for full time position in Livonia. Previous dental experience preferred, but will consider a responsible & caring individual for this challenging position. 261-7802

502 Help Wanted Dental-Medical

DENTAL Receptionist - Experienced, Challenging position schedule (no phone calls). Managing multi-dental accounts. W. Bloomfield. 626-3981

DENTAL RECEPTIONIST
Fantastic opportunity for an organized, enthusiastic people person with excellent detail oriented. Experience needed. Call. 474-0224

DENTAL RECEPTIONIST
If you have dental experience, working with a positive attitude, call us. We offer:
• Medical benefits
• Paid vacations
• Paid holidays & sick time
• Bonuses
• Profit sharing
Southfield 559-8818

DENTAL RECEPTIONIST
Part time. Mature person, experience preferred. Computer knowledge helpful. Call Judy. 274-4422

DENTAL RECEPTIONIST -
For Latonia Village dental practice. Scheduling, bookkeeping, insurance, phone skills, computer are a must. For interview: 559-4068

DENTAL RECEPTIONIST
Pleasant Livonia office. Experience necessary. 28-32 hours per week. Call:
425-0909 or eves. 441-9124

DENTAL RECEPTIONIST
For Farmington Hills office, full time. Must be experienced, able to manage, handle people, computer experience preferred. Benefits. Call for interview. 653-4740

DENTAL RECEPTIONIST
Experienced, personality plus for re-call, answering phones & appointment making. Top pay for top person + bonus & benefits. Bloomfield Hills.
DIRECTOR OF NURSING
Seeking qualified RN with geriatric and management experience. Responsible for 170 bed skilled nursing facility. MUST have OBRA and Medicare knowledge. Excellent salary and benefits. If interested, please send resume to:
PO Box 3292
Farmington Hills, MI 48024

Director of Nursing
Wintehall-Novi-Convalescent Home, an 82 bed nursing home is seeking someone with experience in long term care and knowledge of management skills. For immediate consideration please call 313-349-2640 Mon-Fri., 9am-5pm.

EXPERIENCED CHAIRSIDE
For Birmingham office. 4 days per week. Excellent Benefits & Salary. Pleasant & cheerful working situations.
Call Paulette, 642-4484

EXPERIENCED PERSON on reception field needed for lucrative paying position in the Southfield area. Benefits & bonuses. Reply in confidence to: Office Manager, 18567 W. 10 Mile, Southfield, MI 48075

FILE CLERK
Part time, Birmingham medical office. Hours negotiable.
945-0510

FOUR CHAPLAINS - Seeks CNA. Reply written, Mon. thru Fri. from 9am to 3pm. All shifts available. 28349 Joy Rd., Westland.

FULL TIME Dental assistant needed in a team oriented preventive practice. Successful candidate will be an individual initiative and personal excellence a must. 348-1423

HOME HEALTH AIDES
Certified and/or experienced. Excellent pay and benefits.
FAMILY HOME CARE
(313) 229-5683
(313) 455-5663 (313) 620-6877

HOME HEALTH AIDES
We need mature, responsible, compassionate people to care for the elderly in their homes. Benefits welcome. Live-in (24 hr. schedule), or part full time (5 days) or part-time (2 days). Call Mon. thru Fri. 9:30am-4:30pm 348-4447
9791-1450

DENTAL HYGIENIST
Part time, Perio experience needed. Tues. Wed. Sat. Starting this week.

BUSY BIRMINGHAM OPTOMETRIC office has immediate openings for one better full or part time. Benefits available. Call Jeanette 646-4777

LIVE-IN OR QUAD CARE
Seek independently. Experienced. FULL & part time-all shifts. Competitive wages. Bonus plan. Benefits includes annual, attendance, flexibility, & holiday bonuses. Vacation pay. Transportation allowance. We take pride in being the medical field's caring people to provide unsurpassed client care & case management.
EMPA-CARE IV 455-1061

Looking For A Challenging Career Opportunity?
Claims Analyst for a large growing TPA needed. 2 years experience in health claims processing. Call 471-7110 ask Claims. Get your career on track & take our challenge. Call today or send resume!
1-800-572-2323
Ask for Sherri, ext. 5713
P.O. Box 5007
Southfield, MI. 48086-5007
An Equal Opportunity Employer

LOOKING FOR energetic verbal dental person for Front Desk. 2 part time positions to fill. Evenings & Saturday. Will train. Call 332-5756

LPN/RN PEDIATRIC NURSES
Private duty. Auburn Hills area. Top pay. Full time. Call Friends Who Care
(313) 352-5340

LPN/RN PEDIATRIC NURSES
Private duty. Taylor & Western Wayne locations. Full & part time. Infants & children. Call
FRIENDS WHO CARE
313-352-5340

LPN's - $15.00/HOUR
West Bloomfield Nursing and Convalescent Center, near Maple & Drake, has immediate openings for LPN's on afternoon shift. $14.00/hour or $15.00 without benefits. For more call Mrs. Mancuso or Kelly, Substitch, 661-1600

EXPERIENCED Medical Assistant needed for full time position in busy office. EKG, X-ray & venipuncture required. Call Shirley for further details & interview. 540-9666

EXPERIENCED MEDICAL BILLER
Ophthalmology/Medical office experience helpful. Royal Oak area. 545-1357

DERMATOLOGY OFFICE needs MEDICAL ASSISTANT or LPN
Full time, experienced only.
Ann Arbor and Plymouth area. Call Norma, 996-8763

MEDICAL ASSISTANT/LAB TECH
Part-time positions
In Women's health facility.
Call Tony: 443-0239

MEDICAL ASSISTANT - Full or part-time. Experienced only need apply for family practice in Garden City. Call Mon-Fri 8:30-3. 422-4770

MEDICAL ASSISTANT
Experienced
Part time in Livonia.
425-1225

MEDICAL ASSISTANT
Part time, possible full time. Must be flexible and able to work independently and written a team. EKG, Venipuncture, PFT, X-ray. 2 year minimum experience a must. Busy family practice in Novi area.
Call after 11am, 476-0035

MEDICAL ASSISTANTS
Cardiology & internal medicine practices in suburbs. Needs high energy, personable medical assistant. No weekends, excellent salary/benefits. Call or send resume to:
Diane Dettman 932-1170
Harper Associates,29870 Middlebelt
Farmington Hills, MI 48334

502 Help Wanted Dental-Medical

MEDICAL ASSISTANTS - for part-time & full time positions available at the Rochester office. Experience in venapuncture, injections or x-ray needed. Call MED-MATCH 651-0652

MEDICAL ASSISTANTS
1-3 years experience with strong phlebotomy & detail oriented. Experience needed. Call.
TEMPRO MEDICAL 443-5593

MEDICAL ASSISTANT
We provide on-site health screening tests in mobile clinics to industrial employees throughout the metro area. Must be able to stay out-of-town Mon-Fri. Please call 557-1241

MEDICAL ASSISTANT
Extensive lab experience in X-Ray, EKG, Pulmonary function, Venapuncture, Injections, Physical therapy, Doppler, Holter Monitor. Great job for the right person. Mon. thru Fri., full time, $.M. 855-2291

MEDICAL BILLERS
Immediate openings for experienced in the last three years. Top $$ for temp work. Make your own hours. Call Medical Billers Network, 29290 Franklin Rd, Southfield, MI 48034

MEDICAL BILLERS
With at least 2 years experience in Physician billing, MBA preferred, but will train qualified. Full time position. Growing small group to work with immediate. Call Ms Peters
TEMPRO MEDICAL 443-5593

MEDICAL BILLER
ComfortCare, a Michigan based home care company, is seeking an experienced, durable, medical equipment biller to work in Medicare, Medicaid, private pay billing & benefit package.
Interested candidates may apply by sending resume to: ComfortCare, Attn: Mary Halstead, 2653 Bellingham, Ste. 400, Troy, MI 48083
An Equal Opportunity Employer

MEDICAL BILLER
Immediate full time opportunity exists for a fast paced, medical office smoking individual. Medical Biller will be responsible for Medicare, Medicaid, Blue Cross, & all other patient billings. Candidate must possess previous background & experience in collections, accounts receivable, & Direct Data Entry. Excellent communication skills & the ability to work as a team player are a must. If you are interested in growing with a leader in the health care industry, please send resume in confidence to:
MEDI-SPEECH SERVICE
Outpatient Rehabilitation Agency
Human Resources Department
753 W. Big Beaver, Ste. 404
Troy, MI 48084-4903

MEDICAL BILLER/PART TIME
With experience in out-patient mental health to work statuses, rejections & other outstanding 3rd party/patient balances. Make $8.00-$9.00/hr. Office Manager, 18567 W. 10 Mile, Southfield, MI 48075

MEDICAL CLERK
full time position with large medical lab. Previous medical billing experience preferred. Benefits. Apply in person or send resume to: Citation Clinical Lab, 23775 Northwestern Hwy, Southfield, MI 48075

MEDICAL LABORATORY TECHNICIAN
Positions available at our Novi Center's Associate degree preferred. Please send resume to:
Recruiter/MLT
DMC Health Care Centers
41935 W. 12 Mile Rd
Novi, MI, 48377
Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

MEDICAL OFFICE ASSISTANT
• Royal Oak area, full time, phone/general office. Hours are 8:30 a.m. - Call Mon.-Fri. 9:30-2:30 at 288-0406

Lincoln Park Medical Center
Immediate openings for evenings & nights, Mon. Tues., Wed. & Fri. and every other weekend, days from 2-3pm. Please call 427-0222

MEDICAL RECEPTIONIST
Large surgical practice, full time position, immediately available for mature individual with warm, friendly manner and strong communication skills. Responsibilities to include telephone and greeting of patients, light typing and clerical duties. Excellent benefits package. Please send resume and salary history to: Personnel Director, 27855 Middlebelt Rd, Farmington Hills, Mich. 48334

MEDICAL RECEPTIONIST
Part time position for a dynamic, experienced, enthusiastic individual.
Call Lisa, 624-1526

MEDICAL RECEPTIONIST
For ophthalmology office. Medical computer experience helpful. Royal Oak area.

MEDICAL RECEPTIONIST
Part time. Self-motivated & responsible, with good verbal & typing skills, for 1 Doctor office in Livonia. $6-$8.50/hour depending. 477-7110

MEDICAL RECEPTIONIST
Full time for busy dermatology office in Southfield. Approximately 25 hours per week includes Monday evening, Thursday evening, and Saturday. Flexible schedule. Typing, filing, computer. Medical experience preferred. 569-1958

MEDICAL RECORDS
W. Bloomfield Nursing Center, near Maple & Drake, has immediate opening for full-time A.R.T. Nursing home experience helpful. Salary commensurate with experience. Please contact Mr. DIR. 661-1600

MEDICAL TRANSCRIPTIONIST
We have openings for those interested in security, above average earnings, health care, retirement, vacation. Must have minimum 2 yrs. experience in O/R, D/S.
Call 362-5283

NUCLEAR MEDICINE Technologist
Immediate part time opening in Southwest radiology office. General nuclear medicine procedures. Recall, flexible hours. Registered or registry eligible. Fax resume or send to: Dr. Robert Rubin, 25865 W. 12 Mile, Southfield, MI 48034.
313-350-8340

WANTED: NURSE
for woman's health care facility.
Call Toni 443-0239

NURSE AIDE
For long term care facility with young quiet patient in Taylor. Warm, caring, competent person needed. Call Charlotte. 357-7065

NURSE AIDES
FOR PRIVATE DUTY HOME CARE
Join the group with good care & care with a quality agency serving western Wayne county suburbs. Must have experience working with the elderly or disabled. Must have reliable transportation.
To apply, call:
261-5520
UNITED HOME CARE SERVICES

NURSE AIDES
Growing home care agency is seeking qualified nurse aides for personal for private duty cases throughout Oakland County. Choice of Days & Hours. Call between 10am - 4pm Monday thru Friday.

NURSING UNLIMITED
540-2360

502 Help Wanted Dental-Medical

MEDICAL ASSISTANT
Part time position available for busy dermatologist's office. Salary commensurate with experience. Full benefit opportunity. Send resume to: Stanley Roland D.O., 1932 B. Telegraph, Bloomfield Hills, MI 48302. No phone calls please.

MEDICAL INSURANCE BILLER/RECEPTIONIST
for busy ophthalmologists offices in Southfield & West Bloomfield. Full time, mature & responsible. Third party billing experience necessary. Send resume to Box 478
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL RECEPTIONIST
Full & Part Time
Excellent opportunity for polished professional, experienced medical receptionists, flexible hours, cardiology experience preferred. Call or resume to: Patty Reilly 546-6675
J.R. WOODS ASSOC.
401 B. Lafayette, Royal Oak, 48067

MEDICAL RECORDS/LIBRARIAN
Nation's health care services organization seeks a librarian to coordinate departmental resources. Must have medical library experience or Medical Records Science, or be an accredited medical records technician. Experience in a home health care setting or home health care facility preferred. Competitive salary and benefit package. Nursing home experience and salary requirements to:
Recruiter
Human Resources Department
1115 11 Mile Road
Starting Heights, MI 48310
An Equal Opportunity Employer

NURSES AIDES
ALL SHIFTS Bay View, Baston
HIGHTENGALE WEST
8355 Wayne/Joy Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

NURSING ASSISTANTS
Are you looking for a challenge and a career? We may have what you're looking for! At Plymouth Court, we offer:
• Paid CNA training
• Competitive starting wage
• Health Insurance, paid sick, holiday and vacation days
• Tuition reimbursement
• Free uniforms
• Employee recognition
and referral bonus programs
• Clean, safe & friendly working environment
Want to know more?
Please apply directly to:
PLYMOUTH COURT
105 HAGGERTY RD.
PLYMOUTH, MI 48170
An Equal Opportunity Employer

NURSING ASSISTANT CERTIFIED
Westland Convalescent Center is interested in hiring, kind, caring individuals who are currently certified nursing assistants in the state of Michigan. Positions available on all shifts. We offer a competitive wage. We offer excellent opportunities for advancement. Apply at: 36475 Warren, Westland, MI., or call Renee Robertson, RN.
728-8100 EXT. 130

OPHTHALMIC ASSISTANT
for busy ophthalmologists with offices in Southfield & West Bloomfield. Need someone mature, responsible, and detail oriented. Some ophthalmic experience necessary. Send resume to Box 479
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

OPHTHALMIC TECHNICIAN
Full-time or part-time, for office. Must be C.O.T., BY THE JCAHPO (or C.O.T. equivalency) with knowledge and pressure testing experience and willing to travel to 2 locations. Please send resume to:
Box 232
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

BUSY BIRMINGHAM Optometric office looking for friendly, experienced contact lens tech. Full time with benefits. Ask for Janet. 646-4777

OPTICAL DISPENSER
D.O.C. of Michigan, Maple Mall, 5830 N. Adams, Rochester Hills, 48309. Seeking experienced Optical Dispenser. Competitive pay and benefits. Call 375-0022

OPTOMETRIST
Wed. only. Birmingham.
642-2225

ORAL SURGERY Office looking for motivated individual with practice. Experience helpful, but will train. Call Mon-Fri., 9-5pm. 358-6190

PATIENT ATTENDANTS/SITTERS
Hospital/Home Care
Health Care Professionals
Dearborn 563-0056
Livonia 747-8070
Southfield 357-7080

PEDIATRIC PRIVATE DUTY NURSING
Henry Ford Extended Care is expanding its Pediatric Private Duty services. Currently available are full and part-time positions with benefits in exchange for flexibility in contingent opportunities.
We currently have cases available in the following specialty areas:
• Ventilators/apnea monitors
• Enteral/parenteral nutrition
• Developmentally impaired
If you are an ICU experienced Pediatric Nurse seeking flexibility in an individualized patient interaction please call:
1-800-542-1194
EOE/AAE

PHLEBOTOMIST
Needed for medical insurance office. EKG, treadmill & X-ray experience a plus. 352-5333

RECEPTIONIST, BILLER
for busy medical office in women's health facility, will train.
Call Tony: 443-5223

RADIOLOGY TECHNOLOGISTS
Positions available for A.R.T. registered Technicians. Mammography experience required. Please send resume to:
Recruiter/Rad Tech
DMC Health Care Centers
41935 W. 12 Mile Road
Novi, MI 48377
Affiliated with The Detroit Medical Center, an Equal Opportunity Employer

REGISTERED NURSE
Full time position: BSN Preferred, 2 yrs. Cardiac Nursing experience required. Responsibilities include patient assessment, education, treatment and management of care.
Send resume to:
Registered Nurse
NORTHPOINTE HEART CENTER
2975 Woodward - #300
Berkley, MI 48072

502 Help Wanted Dental-Medical

PHARMACIST
Part-time, every other weekend, afternoon shift currently available in our In-house Pharmacy. Opportunity for clinical services include: Pharmacokinetic dosing, monitoring adverse drug reactions, medication review, target drug programs, PAT, Drug Evaluation & more. Operational areas of service include rotations thru the Central Pharmacy & our Critical Care Pharmacy.
Qualified candidates must be or be eligible for a 1992 Mich. license.
Competitive salary offered. Interested applicants please submit resume or apply Mon.-Thurs. 8am-12 noon.
PROVIDENCE
Hospital & Medical Centers
EMPLOYMENT SERVICES
22255 Greenfield, Rm. 319
Southfield, MI 48075
An Equal Opportunity Employer

PHYSICAL THERAPIST
For home care visits. Full time available. Excellent benefits package.
FAMILY NURSE CARE
229-5663 248-3683

RADIO LOGIC TECHNICIANS
For growing medical company in Southfield. Must be registered or registry eligible. Good medical benefits. Apply at: Nursing Home Group, 24293 Telegraph, between 9 & 10 mile.

RECEPTIONIST - Southwest Interior office. Experience in Blue Cross, Medicare billing, peg board, full time. 644-6437

REHAB COORDINATOR
Required for private Physical Medicine practice in Livonia. Rehab experience desirable. Terms negotiable.
478-5472

REHABILITATION AIDES
We're looking for you to join our health care team specializing in closed head injuries. If you are a nursing assistant, certified by the Michigan Department of Public Health, or are eligible for certification, we offer you an excellent working environment in Romeus and the opportunity to make a difference every life. Full-time positions available. For more information, please call 641-1142
Equal Opportunity Employer M/F

RESPIRATORY THERAPIST
Part time position at our Southfield Center. Must be R.R.T. or registry eligible C.R.T.T. Please send resume to:
Recruiter/Rad Tech
DMC Health Car Centers
41935 W. 12 Mile Road
Novi, MI 48377
Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

REUSE TECHNICIANS
Southfield Dialysis has immediate openings for Reuse Technicians willing to train qualified candidates. If you are experienced & have an Associates Degree in an applied science from an ARC approved program, send resume to: Reuse Technician, 23077 Greenfield Rd. Ste 104, Southfield, MI. 48075 or call Mary Ann Marcum, 333-2230

RN COORDINATOR
RN with strong clinical background and good interpersonal skills for our Northwest Detroit Center. Please send resume to:
Recruiter/RN Coordinator
DMC Health Care Centers
41935 W. 12 Mile Rd
Novi, MI, 48377
Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

RN
Full time days. Must have long-term care experience and working knowledge of OBRA. Apply at:
Mt. Vernon
26715 Greenfield
Southfield, MI
(between 10 & 11 Mile)

RN
HOSPICE HOME CARE DIRECTOR
Career opportunity to grow with new hospice organization. Growing home care agency requires experienced, motivated individual with RN to work in new hospice home care program. Excellent pay & benefits.
FAMILY NURSE CARE
229-5663

RN/LPN
ALLERGY SPECIALTY
Part time to assist MD in dermatology office. Duties will include preparation of allergens & Bona Accounting Supervisor, P. O. Box 8154, Farmington Hills, MI., 48333.

RN/LPN
Full and part time positions are open on our afternoon and midnight shifts. Please call:
26715 Greenfield
Southfield, MI
(between 10 & 11 Mile)

RN/LPN - full time position for growing 2 physician office in Northwest Detroit. Private Pay. Excellent clinical skills required, prior experience preferred. Salary commensurate with experience, benefits provided. Please forward resume with qualifications to: P.O. Box 67375, Canton, MI 48187

RN or LPN
Part Time Afternoon Shift 3-11pm
Apply in person:
Maryrest Manor
15475 Middlebelt
Livonia, MI 48154
427-9175

RN OR LPN
Position available for an OB/GYN department. OB/GYN experience required. Please send resume to:
Recruiter/OB/GYN
DMC Health Care Centers
41935 W. 12 Mile Rd
Novi, MI, 48377
Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

RN's/LPN's
All shifts available, good benefits. Ask for Employment, Sandra Kay
RN'S earn up to $20/hour.
Home Care Staff Relief
FAMILY HOME CARE
(313) 229-5683 (313) 455-5683

SENIOR MEDICAL BILLER
Southwest interior medical practice. Looking for medical biller with minimum 3 yrs billing experience. Salary commensurate with skills & qualifications. SEND RESUME TO: 7765 Brickton Dr., Canton, MI, 48187-1064

TRANSCRIPTIONIST needed for busy podiatric practice, minimum of 70 wpm required. 478-8217

ULTRASONOGRAPHER
Southfield office needs part time technician to cover maternity leave beginning Jan. 4th. Must be Registered in OB/GYN and abdomen. Please contact Maggie at 569-4453

X-RAY TECHNICIANS - for permanent & temporary placement. For more information call:
MED-MATCH 651-0652

X-RAY TECHNICIAN
Livonia area.
Part time.
478-6100

XRAY TECH
Part time. Experience in mammography necessary. Wayne. Call 326-5030

502 Help Wanted Dental-Medical

RN - REHAB NURSE
Full time position for RN with General, experience. Must have knowledge of OBRA regulations and MDS's. Apply at:
Mt. Vernon
26715 Greenfield
Southfield, MI
(between 10 & 11 Mile)

STAFFING COORDINATOR
SOUTHFIELD AREA
Progressive national health care services agency seeks a full time staffing coordinator. Previous experience as a staffing coordinator for Home Care, Supplemental Staffing Agency, or Health Care Facility preferred.
Knowledge of medical terminology is desirable. Competitive wage and benefit package offered.
Contact:
TEMPORARY HEALTH CARE
Quality Health Care Manpower
(313)354-6230
An Equal Opportunity Employer

504 Help Wanted Office-Clerical

ACCOUNTANT - Minimum, 3 year experience to do accounts payable, accounting and tax work for CPA firm. Ability to assist in computer conversion, desirable. Send resume to: 23917 Cass, Farmington, MI 48335

ACCOUNTING ASSISTANT required to do bank reconciliations, inventory, month and reports, and special projects. Must have some college course work. Some experience helpful but not necessary. Knowledge of Lotus is required. Please send resume along with salary history and requirements to:
Knight Enterprises, Inc.
29261 Schoolcraft Rd.
Livonia, MI 48150. No phone calls accepted.

ACCOUNTING CLERKS
We need clerks with experience at all levels
• ACCOUNTS PAYABLE
• ACCOUNTS RECEIVABLE
• PAYROLL
• DATA ENTRY
CALL TODAY!
354-2410
ACCOUNTANTS ONE

ACCOUNTING/DATA ENTRY
Hard working self-starter with computer skills. Excellent benefits. No Phone Calls! Send resume to:
P.O. Box 2444, Dearborn, MI 48387

ACCOUNTING - full charge thru statement preparation. Experience in Canadian posting & accounting. Bad position. Send resume & salary history to: P.O. Box 33035, Bloomfield Hills, MI 48303

ACCOUNTING POSITIONS AVAILABLE
Long term assignments with companies in your area. 2-5 years experience in multi-location company or manufacturing setting. Will set up appointment for you to be interviewed at company. Experience in:
• Computerized accounting
• Bookkeeping
• Lotus 1-2-3
Call for your appointment today
520-8454
FUTURE FORCE SERVICES

ACCOUNTS PAYABLE
ACCOUNTS RECEIVABLE
Suburban engineering firm has need for your ability to create spreadsheets w/Lotus 1-2-3 & Word Perfect. $10/hr. Call Annie at UNIFORCE 472-2933

ACCOUNTS PAYABLE CLERK
A managed health care company located in Farmington Hills is looking for a Clerk with 1 year of accounts payable experience. 10 key and Lotus experience preferred. Excellent work environment and benefits. COE. Please send resume to: L. Newstead, 32991 Hamilton Ct., Ste. 300, Farmington Hills, MI 48334

ACCOUNTS Receivable/Collections Manufacturing co. needs self starter with experience in data entry, accounts receivable & phone collections. Flexible hours. Call Ann at
313-624-3632 ext 226

ACCOUNTS RECEIVABLE
Exploration company in Farmington open for aggressive college educated individual. Jobs is an Accounts Receivable Department of a Detroit area property management company. 4 year degree in any field required. Also required, is a desire to learn and accuracy with accounting procedures. Knowledge of the property management field helpful, but not necessary. Send resume to:
Hamilton Corp.
Attn: Accounting Supervisor, P. O. Box 8154, Farmington Hills, MI., 48333.

ACE POSITION
Immediate positions available in the Western suburbs for a word processing secretary with WordPerfect 5.1 & Lotus. Word Perfect & phoneboard experience is also needed. Top pay! Call today for an appointment.
Remedy Temporary Services
26200 Town Center Dr., Ste. 270
Novi, MI 48375... 313-380-0900

BIRMINGHAM ARCHITECTURAL practice seeks an experienced, full time Office Administrator/Bookkeeper. Must possess a thorough knowledge of Wordperfect & Excel required. Competitive compensation & benefits package. Fax resume to: Bookshan/Buddey Assoc., 805 E. Maple, Suite 300, Birmingham, MI 48009.

ADMINISTRATIVE ASSISTANT
Leading service management has new openings for experience and entry level positions with accounting. Call Sophie at UNIFORCE 646-7561

ADMINISTRATIVE ASSISTANT
Needed for Firmware Hills office. Applicant must have a college background, working knowledge of PC's, excellent references & good history. Skills should include data entry, inventory record keeping and basic bookkeeping experience. Typing skills, Call Mrs. Mancuso or Kelly. Salary is PLUS. You must be able to work independently and with others as part of a team. Please bring detailed ACCURATE records.
Substitch 553-4500

ADMINISTRATIVE ASSISTANT
For certified financial planning office, full time. Jack Henderson 596 and Evergreen area. 799-9060

ADMINISTRATIVE ASSISTANT
H-E-L-P! Young financial services professional in Troy desperately needs part time assistant/receptionist assistant to handle office duties & let me sell. Background in insurance, investments helpful, but will train right person. WordPerfect, Harvard Graphics also helpful. Salary & days negotiable. Send resume ASAP: MG Financial, 2701 Troy Center Drive, Suite 300, Troy, MI 48084

ADMINISTRATIVE SECRETARY
for Bloom, Farber, and Rabb, full-time (Mon. - Fri., 9:00-6:00), salary to $23,000, full benefits. Jewish background preferred; needs to be organized, able to complete diverse projects; experienced with Word-Perfect 5.1, office equipment and schedule management.

Send resume with current salary and references to: Office Manager, 5085 Walnut Lake Road, West Bloomfield, MI 48323 or FAX to BOTH 661-5901 and 553-8026

ADMINISTRATOR: Reliable detail oriented individuals, needed to provide program administration. Excellent communication and organizational skills are required.
Educational background in Business, English or Communication skills is preferred. Reply to PO Box 2444, Dearborn 48124 ATTN.: ACCOUNT SUPPORT

504 Help Wanted Office-Clerical

ADMINISTRATIVE ASSISTANT
Responsibilities include: Phone ad sales, proofreading, typing, data entry, etc. Flexible hrs (possible week). Excellent pay. Benefits & stable. Send resume to: P. O. Box 29-E, Birmingham, MI 48012

ADMINISTRATIVE ASSISTANT to 3 very busy Administrators sought by a small non-profit located in Southfield. Strong word processing skills required preferably Microsoft Word. Call Kathleen 357-1844

AD