# EMPLOYMENT

## 500 Help Wanted

A CAREER IN REAL ESTATE SALES WITH US IS A "REAL JOB". Our programs and support systems are so effective, we guarantee you a minimum annual income of $25,000 with unlimited potential.
DON'T GAMBLE WITH YOUR FUTURE. CALL ME TODAY!!!
INDIRA or BARRY, 477-1111
REAL ESTATE ONE, INC.
Farmington/Farmington Hills

A CAREER SHOULD BE BY DESIGN....NOT BY DEFAULT
That's why Real Estate One offers career choices for the self-directed, ambitious individual and then supports those choices through intensive training, staff assistance, high quality education programs, and innovative marketing tools.
Ask about our guaranteed income program. Call
Lisa Dumsa
358-1111
REAL ESTATE ONE, INC.

ACCEPTING APPLICATIONS
- Stock
- Cashiers
- Salad Prep

Experience Preferred
Apply in person
Mon.-thru Fri. 9am - 5pm
JOE'S PRODUCE
33152 W. 7 Mile - Livonia

ACCEPTING APPLICATIONS
For part time Office Cleaning.
Evening hours. Farmington area.
Call Lucy at 473-2935

ACCOUNTANT - SENIOR
Minimum 4 years experience in public accounting for Southfield CPA firm. Tax preparation experience. Knowledge of accounting, Lotus, Dos, knowledge required. Tax experience preferred. Compensation commensurate with experience. Send to Box 6127
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

ACCOUNTING MANAGER
Leading women's fashion retailer seeks a detail oriented accounting manager for our centralized, fast-paced Accounting Division headquartered in Plymouth.
Position reports to the Controller with responsibility for general ledger, budgets, cash forecast & banking. Excellent managerial skills & a 4 yr. Accounting Degree are a must.
This challenging opportunity offers a comprehensive benefit program, competitive compensation & generous merchandise discount. Interested applicants please submit resume with salary requirements to:
WINKELMAN'S
Attention: Personnel
45000 Helm
Plymouth, MI 48170
An Equal Opportunity Employer

ACTIVITY COORDINATOR
Full-time position working with older adult dementia population. Responsible for planning/implementing activities, supervision of activity staff and coordination of volunteers. Requires BA in related area. Resumes only to: SA/Leah, 2225 E. 14 Mile, Birmingham, MI 48009
An Equal Opportunity Employer

ACT NOW
Managers in Training
Starting $425 wk.
20 aggressive individuals will now have the opportunity to get into the ground floor with 1 of Michigan's fastest growing home delivery food distribution. EARN WHILE YOU LEARN. Our 8-mo. hands-on proven training program will prepare you for entry level management in our businesses. Call Cindy. 299-4108

ACT NOW
PACKAGERS
immediate positions available for reliable workers in the Livonia area. Must be able to work day or afternoon shift and dependable transportation. No experience necessary. Call today for an interview.
SOMEBODY SOMETIME
18320 Middlebelt
477-1262

AEROBIC INSTRUCTORS
Experienced in Livonia & Birmingham classes. 647-1521

AFTERNOON - position available at local service station. Driveway attendant & wrecker driver. Must enjoy dealing with public. Apply in person. 12 Mile & Evergreen, Shell.

AIRCRAFT MECHANICS
Apprenticeships available for aircraft mechanics trainees. High School diploma/ged to be age 34. Excellent pay & benefits.
Must relocate. Call
1-800-922-1702

ALARM MONITOR
with some clerical experience, for Oak Park security company. 543-0000

ALASKA EMPLOYMENT
Fishermen, Earn $800 + week on canneries $4,000 / month on fishing boats. Free transportation! Room & Board! MALE or FEMALE. No experience necessary. Age 18-70. Summer or Year-round employment available. For employment program call 1-206-545-4155, Ext. AF012

APARTMENT RENTAL AGENT
needed immediately. 40 hours per week. Benefits. Salary commensurate with experience. SELF-MOTIVATED individuals apply. Call Gina 261-0692

SMILING FACES
MAKING
$$$$$$$$$$
If you have an outgoing personality along with an excellent telephone voice WE NEED YOU! MCI needs appointment setters for our Farmington Office. For high hourly pay, with excellent commissions working evenings, call Mr. Rush for personal interviews at. 313-478-9270

APPLIANCE REPAIR PERSON
To assist on the delivery, pick-up and repairs on a regular basis. Apply in person to:
Atlan Appliance, 28601 Southfield

APPLIANCE TV Repair Person to assist on pick-up, delivery, & repair. Also, Appliance Parts Counter Person, experience necessary.
543-2900

APPLICATIONS for full & part Clerks. Afternoons & evenings, some weekends. Mooseside Fabrics, 8 Mile & Newburgh 464-7220

APPOINTMENT CLERK
$5 to start, an hour bonuses, incentives. Evening hours. Contact Mr. Brown at 416-1660

APPOINTMENT SETTERS
Part time. Day/Eve. No Sales.
Experience preferred. Good /Pay plus bonuses. Wayne County area. Will train. Call Mon-Tues for interview. 981-8500

ARTIST
Freelancing to do black/white line art for church publishing company. Pay per piece. 10-15 pieces minimum per month. Send resume and samples of work to: C. L. Dickard, Parish Publications, 32401 Industrial Drive, Madison Heights, MI 48071

ASSISTANT MANAGERS
★ SPORTS MINDED
Management career with future
18 immediate openings. No experience necessary, must be enthusiastic, ambitious & worth $400/wk. plus benefits to start
CALL USA - 418-0810
★

## 500 Help Wanted

APPLY NOW
- Packagers
- Warehouse
- Shipping/Receiving

Day shift/afternoon shift.
Long term assignments.
$4.90 & up.
ADIA
PERSONNEL SERVICES
722-9060 or 302-2342

APPRAISERS/LICENSED
Ground floor career opportunity.
Call between 8am-5pm. 740-0221

ASSEMBLY LEADER
Experience in hands-on leading & building automotive machinery. Must be familiar with wiring, piping. 3-5 years experience required. Please call 557-5143
or send resume to:
TechExchange
24429 S Southfield Rd.
Southfield, MI 48075
FAX: (313) 443-0527

ASSEMBLY, LIGHT
Choice of three shifts. $4.25 plus overtime. Livonia and Novi.
Call Lucy at. 473-2935
Universal Temporary Service

ASSISTANT MANAGER - Full & part time for day, evening & weekend positions in Southfield. College student or graduate with strong verbal & math skills. Call: 569-5200

ASSISTANT MANAGER
Entry Level. A National self storage company is expanding its operations if you are
- Career oriented
- Antidoting personality
- Self-motivated
- Have great customer service skills
- Willingness to train for all facets of property management and store operation
- Have a retail or direct sales experience

Then this is the job for you!
Call Sharon, 313-455-4618

ASSISTANT - to general agent. Experienced, part time in the life, health, & security industries. Northville area. Call 313-347-0070

ATTENTION!
LIGHT INDUSTRIAL
Immediate openings, all shifts for Assemblers & General Laborers. Possible permanent positions. Canton/Belleville Area. Call today:
NORRELL TEMPORARY SERVICES
677-2891

ATTENTION....
NOW HIRING!
$2,000/mo. Dallas based company needs 8-10 people for display & marketing department. No experience necessary, full company training. For interview call Mr. Cook.
981-1181

ATTORNEY/In-House for midsize company, experience in collections, contracts & labor negotiations. Send resume, Attention: President, PO Box 3023, Birmingham, 48012

OIL CHANGE TECHNICIANS
wanted, Plymouth area. Full time, will train. 313-455-9430

GOODYEAR STORE
Needs full time AGE Certified Mechanic. Also, general service help to mount tires & change oil. $5.50 an hour to start.
ASK FOR ADAM
MARCH TIRE
721-1810

GOODYEAR STORE
Needs general service help to mount tires & change oil. $5.50/hr. to start.
MARCH TIRE
Ask for Pat 477-0670
Farmington 33014 Grand River
Ask for Mark 353-0450
Southfield 28481 Telegraph

AUTOMOTIVE ALIGNMENT TECHNICIAN
Wanted to perform alignments & suspension work. Benefits, holidays. Full time. Apply in person:
March Tire Company
28481 Telegraph Rd.
Southfield, MI 48034

AUTO BODY PORTER
Gordon Chevrolet has an opening for a Porter. Hard worker, good driving record a must. Call Mr. Hawk 458-5269

AUTO CLEAN-UP/DETAILING
Super clean shop, experience only. Apply in person: Detroit Detail Auto, 18645 W. 8 Mi., Detroit.

AUTO DAMAGE MANAGER APPRAISER
Management position with small national company headquartered in Southfield. Salary plus benefits.
EXTENSIVE TRAVEL NATIONWIDE. Must be willing to travel on short notice. Some weekend work required. Must have minimum 2 year auto damage estimating experience & be willing to work outdoors. Strong organizational & management skills necessary. Job requires daily contact with customers. This is a hands on, high visibility job. Background checks conducted. Resume to: CTS/GM, 27650 Franklin Rd. Southfield, MI 48034

AUTO GLASS INSTALLERS
Guardian Glass Co. is looking for experienced auto glass installers seeking full time year around employment. We offer competitive wages & an excellent benefit package. If you are looking for a job with a future apply at 24150 Haggerty, Farmington Hills. 1-800-621-5682

AUTOMATIC BREW MACHINE
Seeking an individual with minimum 3 years experience on Davenport. Must be quality oriented. Please call for an appointment. 532-6688

AUTO MECHANIC
for busy Firestone store. Good pay. Must be certified. Please call Ron. 453-3900

AUTO MECHANIC/ASSISTANT MANAGER - 5 yrs experience, must be certified in 5 categories. Great pay & benefits. Call Joe at 522-7560

AUTO MECHANIC - light duty. Must have some experience in oil changing & tire service. Hourly plus commission. Apply in person:
Novi Motors, 21530 Novi Rd., between 8-9 Mile Rds.

AUTO MECHANIC
Engine & Transmission Mechanic wanted for west side Chevrolet dealership. Benefits & retirement available. Apply in person: 30250 Grand River, Farmington Hills. 474-0500.

AUTOMOTIVE PARTS & ACCESSORIES - growing company has immediate opening. Experienced, motivated individual for over the counter sales & related duties. Apply in person, Ramchargers Performance Center, 36334 Plymouth Rd., Livonia.

AUTOMOTIVE PROTOTYPE SHOP
Needs The Following
Experienced People:
- CMM Operator
- Press Operator
- Sheet Metal Layout & Parts Maker
- Machinist
- Office Receptionist

Company paid benefits/overtime. Apply in person, between 8am-3.30pm: Dynamic, 41100 Vincenti Court, Novi, off Meadowbrook, between Grand River & 11 Mile.
No phone call please.

AUTO PARTS COUNTER PERSON
Full time. Start Dec 1. Experience not necessary but aptitude is.
455-0160

BAKERY - Sales Clerks also Cleaning Person needed. West Bloomfield, World Class Cakes
626-5331 or 652-3241

## 500 Help Wanted

AUTO PORTER
New Car Prep Team
HINES PARK
LINCOLN-MERCURY
No experience necessary. Apply in person. See new car manager.
40601 Ann Arbor Road
453-2474

AUTO PORTER & Rustproofer
Full time. Benefits. Apply in person
Mr. Mac Tilson, Jim Palmer Ford,
37300 Michigan Ave, Wayne, Mich.
An Equal Opportunity Employer

AUTO PORTERS
Needed to shuttle clean vehicles & to perform other general labor jobs as assigned for competitive wages & fringes. Many locations. Interviewing at 17000 Northville Rd., Northville.

AUTO TECHNICIAN
- Blue Cross/Blue Shield
- Paid Uniforms
- Paid Holidays
- Paid Vacation
- Competitive wages
- 5 day work week
- Bonus program

& a clean well equipped shop is waiting for you at.
CUETER CHRYSLER
PLYMOUTH JEEP EAGLE
2448 Washtenaw
Ypsilanti, MI 48197
Apply: Ed Taylor, Service Director

BEGIN WORK TODAY
Large National Corporation needs warehouse help. Long term. All shifts open.
ARBOR TEMPS 459-1166

BINDERY POSITION available in Plymouth printing shop. Some experience a plus but will train the right person. Must be dependable & have reliable transportation. If you're between 18-21 yrs. old and a Wayne County student (Not Detroit or downriver) call for an appt 464-1560
An Equal Opportunity Employer

BINDERY/PRESS/DELIVERY Person for Ann Arbor print shop. Must have reliable car, be experienced on AB Dick press. Mon-Fri 973-9500

BORING MILL OPERATOR
Experienced - Full benefits.
High Tech Tool - Troy, MI.
649-0690

BRIDGEPORT LATHE OPERATOR
5 yrs minimum job shop experience. Health Insurance. Paid vacation after 1 year. Ann Arbor. 453-1111

BRIDGEPORT MILL HAND, lathe hand, also CNC set-up. Must be experienced. Sparc Tool, Plymouth.
455-1600

BROADCASTING
Entry Level/experienced
Some local
CALL - 557-1200
$95 FEE JNI

BUILDING MAINTENANCE/CUSTODIAN
Continuing growth by Redford manufacturer has created new full time position. Work involves on-call building maintenance & cleaning. 401K, medical, dental.
GREAT OPPORTUNITY FOR RETIREE!
Call between 2pm-4pm
535-5959

BUSY FARMINGTON HILLS fast lube now hiring TECHNICIANS. Previous fast lube or repair experience helpful. Excellent wages. Call Mike or Dave 474-2835

CABINET INSTALLER- Opening for experienced installer, full-time. Must have own truck & tools. Call Mon-Fri., 8:30-4:30pm. 478-1727

CABINET MAKER
Must be capable of layout & fabrication, store fixtures & custom commercial cabinetry. 313-922-5000

CAD/CAM OPERATOR
Day or night shift position available immediately. Must have 2 years experience with Gerber system. Excellent benefits & competitive wages.
Send resume or apply at:
Greenfield Die, 8301 Ronda Drive,
Clarkston, MI 48187

CANVASSERS WANTED
Need 7-10 people who work well with others. $200 + per week.
Apply in person: 5812 12 Mile Road, Warren, southwest corner of 12 Mile and Mound Rds.

CARPENTER'S HELPER
Westland area, kitchen/formica work, experience helpful. $5.50/hr.
326-9025

CARPENTERS NEEDED
For rough residential framing.
Oakland & Wayne county area.
Must have references. 517-548-1402

CARPENTERS WANTED
Remodeling experience. 455-6342

CARPENTERS WANTED - reliable & experienced.
Call after 6pm, 475-5067

CARPET CLEANERS & HELPERS
Full time day positions available. Experience helpful but not necessary.
459-6653

CARPET CLEANING TRAINEE
for full time position, self motivated & well mannered. $5.50 per hour.
353-0111

Cash For
The Holidays!
Could you use extra money? We have several Order Operator Positions for a large company in Troy. Flexible contract position offers excellent pay and a weekly bonus!
DON'T DELAY
CALL JOAN TODAY!
ENTECH
SERVICES, INC.
528-8090

CASHIER - CLERK. Full time $5 + per hour. Paid vacation. Apply: 7 Eleven Store, 9001 Wayne Rd. Livonia or 28255 Ford Rd. Garden City.

CASHIER HELP FOR HOLIDAYS
Must be able to work nights & weekends. $6.00 per hour. Also, night watchperson needed. $40.00 per night. Cash. Farmer John's Greenhouse. 553-7143

CASHIERS FOR full & part time, immediate openings, all shifts. $5 per hr. with advancement & benefits. Farmington Hills. 553-2622

CASHIERS for self serve gas station/convenience store. Full and part time, afternoons and midnights. Good job for retirees. Apply in person only: Marathon Gas Station, 31425 Ann Arbor Trail at Merriman.

CASHIERS
Full or part time for Amoco Food Shop. Health/life insurance, vacation/holiday pay, tuition reimbursement. Apply at Schoolcraft & Farmington Rd., 5 mile & I-275, 9 mile & Farmington Rd.

CASHIER/STOCK
Full or part time at Perry Drug (formerly Bloomfield Apothecary). On Drake Rd. at Walnut Lake Rd.

CASHIER/STOCK
Full or part time, good salary & benefit package. Apply at: Eav-On Drugs, 6510 Telegraph, Bloomfield Twp. or call 626-2525

CASHIER - $5.50 an hour
SECRETARY - $6 an hour
JANITOR - $5.50 an hour
If you are an Oakland County resident and searching for work. To find out more call. JTPA:334-9187

CEMENT FINISHERS
Residential experienced only.
Call. (313) 781-8024

## 500 Help Wanted

CASHIERS
experienced, all shifts, top pay. Maple & Crooks Rd. Model 353-1991

CASHIERS
★ Sunoco Food Markets are looking for dependable, self-motivated people who are interested in working in our food market program. Part time, full time, all shifts available. Competitive wages, paid training, paid holidays. Advancement opportunity. Apply at the location nearest you.
SUNOCO
Joy & Lilac
Merriman & 96
Ford & Newburgh
5 Mile & Haggerty

CATALOG
CALLS
DO YOU WANT $7-$9/HR?
Our company receives over 85,000 calls/mo. from customers responding to our catalog & advertised products. We need enthusiastic people to answer the phones & assist our customers who are calling to place orders.
NO TELEMARKETING
We provide complete training plus benefits in a professional office environment. full time only.
Call Personnel 351-8700

CEMETERY MAINTENANCE - clean cut, must be 18/yrs of age, starting pay $5/hr. Full time position, apply for application at Agatha Memorial Park, 28300 W. 8 Mile, Livonia

CERAMIC TILE HELPER needed. Experience helpful. Full time position. Transportation needed. For information call. 887-6265

CHANGE YOUR LIFE!
Start a new career in real estate today. Call Sheila Clark at 356-7111
RE/MAX 1st Choice

CHAUFFEUR for Southfield limousine company, must be experienced with physical driving record. Call 9am-12 noon. 353-6611

CHEMICAL TECHNICIAN
Farmington Hills manufacturer has immediate, full time steady employment for person with experience in the plating field, must be able to do lab analysis, bench check of titration of solutions. Check chemical balance & provide assistance to plating personnel. Call Mon. thru Thurs. 9 - 3. 473-9305

CHILD CARE ASSISTANT
Home daycare, toddler & infant. Farmington area. 477-7574

CHILD CARE ASSISTANT
Part time, PM assistant positions available. Farmington Hills.
489-6810

CHILDCARE
ASSISTANT DIRECTOR TRAINEE
Due to increased enrollment Kinder-Care is seeking Assistant Director in Training candidates. Your degree & experience in the child care industry open the doors to advancement & excellent benefits. You must be a self starter who thrives on challenge. Send resume to the District office, 4500 Joy Rd., Plymouth, MI 48170. No phone calls please.

CHILD CARE CENTER, Troy area, looking for full time helper.
Fun environment. Will train.
Call Rita: 643-7950

CHILDREN'S WORLD LEARNING CENTERS has openings for positions for Teaching staff for 18 child care centers. Please forward resumes to: Children's World Learning Centers, 21692 Farmington Rd., Farmington, MI. 48336.

CLEANERS
Needs experienced SPOTTER/CLEANER in Farmington area.
477-8118

CLEANING COUPLE (Man & Woman) Sat. & Sun., 2AM-7AM. $5.25/HR. + savings bond & bonus. 398 Woodward Area. 553-1080

CLERK/CASHIER - ASSISTANT MANAGER TRAINEE. Are you a dependable, honest, self starter, who isn't afraid to work? Do you take pride in accomplishments & a job well done? Can you work in a fast paced convenient store environment, then call HOP IN FOODS, 31401 W 8 Mile, Livonia. 477-0669

CLEANING PERSONNEL
(Part-Time)
Source One
Farmington Hills
5 PM - 9 PM
Monday-Friday
- $5.00/Hour
- Paid Holidays
- Paid Vacation
- Bonus Days Off
- 401K

- Retirees & homemakers welcome
- Complete background Check & Drug Screen

Apply to the nation's leader in department store cleaning.
KELLERMEYER BUILDING SERVICES - 1-800-348-4359, Monday-Friday, between 8 AM - 4:30 PM. Ask for job #K-2081. We are an Equal Opportunity Employer.

## 500 Help Wanted

CHILD CARE
Care givers program Director and Teachers needed for Montessori programs in Detroit. Must have experience. Call Ms. Teasley at: 273-0635

CHILD CARE STAFF
Flexible full & part time. Open days, afternoons & weekends.
My Place Just For Kids, 7305 Orchard Lake Rd., N. of 14 & 3610 W. Maple at Lahser.

CHRISTMAS HELP
Seasonal help now, some may continue in 1993. Start now, $8.50 pay, college students welcome. 442-9270

CITY OF LIVONIA
The City of Livonia is seeking qualified black and other minority applicants as well as white applicants for employment without regard to race for PERMANENT AND/OR TEMPORARY PART-TIME AND/OR FULL-TIME employment opportunities for the following position:
PUBLIC UTILITY MANAGER
$44,470.40 to $51,875.20. Must be a U.S. citizen or resident alien with the right to work in the U.S.; have graduated from an accredited college or university; have a minimum of 5 years full-time paid engineering experience related to the position and one year supervisory experience; have experience in use of personal computers and software packages in engineering, finance, and office applications; and be certified or qualified after 1 year in the position to obtain certification as a Water Distribution Systems Operator in the State of Michigan in the D1 classification.
ORIGINAL BACHELOR'S DEGREE/COLLEGE TRANSCRIPT MUST BE SUBMITTED WITH APPLICATION.
Apply no later than 5:00 p.m., November 30, 1992 to: Civil Service Dept., Civic Center, 33000 Civic Center Drive (Farmington Rds.), Livonia, MI 48154, 421-2000, ext. 294, hours 8:30 am - 5:00 pm.
No resumes accepted
An Equal Employment Opportunity Employer M/F/H

CLEANING/FLOOR PERSON
Mon., Wed., & Fri., 3-7pm.
$5.25/hour. Plymouth/Middlebelt.
Savings Bond & Bonus. 453-2960

CNC MACHINE & LATHE OPERATORS
Small manufacturing company accepting applications. Must do own set up & programming. Fanuc control. Must be goal oriented & able to meet time objectives. Send resume or apply in person: Pegasus Industries, 12380 Beech Daly, Detroit, MI 48239

CNC PROGRAMMER OPERATOR
Mill & Lathe. Small shop. Day shift & 2nd shift. Overtime & benefits. Experienced only. Own tools. 669-0084

COLLECTOR - experienced. Consumer lending background. Complete from slow pay to legal court & skip accounts. 535-4515

COMMUNICATION Contractors
own trucks/van, tools, statewide travel round. All areas of cabling, LAN, VSAT and TVRO. 454-0566

COMMERCIAL LENDING ANALYST
LOAN OFFICER
Publicly traded leasing company seeks person with strong business analytical skills, financial analysis experience and good interpersonal relationship ability. Must be ambitious and willing to take a risk. Candidate should have Bachelor's Degree in Accounting or Finance, or an MBA. Lease background required for Loan Officer, Corporate Analyst or Business Development Officer. Please resume and salary requirements to:
313-637-2989
To schedule an appointment, call:
313-637-2880

A Career With A Definite Difference
Being one of the Midwest's premier Home Improvement chains is a advantage we have everything from home decorating to hardware under one roof, which means there's a place just for you.
We currently have openings for aggressive, customer service oriented individuals to work as:
- CASHIERS
- KITCHEN & BATH SALESPEOPLE

Interested candidates please apply in person at:
HANDY ANDY
HOME IMPROVEMENT CENTERS, INC.
400 John R Road
Troy, MI
HANDY ANDY
HOME IMPROVEMENT CENTERS, INC.
"A Definite Improvement in Home Improvement"
Equal Opportunity Employer M/F/H/V

MEijER
WE ARE NOW HIRING
To fill part-time positions at our Commerce Twp., Northville and Rochester Hills Stores.
We have positions available on all shifts including midnights.
Apply today for the following:
- Cashiers
- Baggers
- Bottles
- General Merchandise Clerks
- Deli/Cafe
- Marking/Receiving

Meijer offers competitive wages and a fast-paced, friendly environment.
Immediate Interviews Available
Tuesday, Nov. 17 and Wednesday, Nov. 18

| (4-8 pm) | (4-8 pm) | (9-4 pm) |
|---|---|---|
| 20401 Haggerty Road | 1703 Haggerty Road | 3175 Rochester Road |
| Northville, MI | Commerce, MI | Rochester Hills, MI |

AN EQUAL OPPORTUNITY EMPLOYER

## 500 Help Wanted

CLERK/DRIVER
Part time, flexible hours, full time Livonia company. Lifting of boxes required. Chauffeur's License desirable. Mon.-Fri., daytime hours, no benefits. Call 8-5. 522-0180

COLLECTIONS
Expanding financial services company looking for career oriented person to handle collections. Must be self starter with 3-5 yrs experience and be able to work with minimum supervision. Send resume to:
Human Resource Dept. Attn: John Cupp, 20475 W. 10 Mile Rd, Southfield, MI 48075

College Students
15-30 hours, flexible schedules. 25 new positions to fill. Retail field, $8.50. Must be neat, over 18, have reliable car.
Livonia. 442-9270
Troy. 879-8991

COMPUTER PROGRAMMER
National commercial lines insurance industry is looking for an individual with 2 or more years programming experience in Basic, C, MS/DOS, Kapper & Unix. Knowledge of Cobol, Networks, 4th Gl, & dbas. Salary commensurate with experience. Good benefits. Mail resume to: Burns & Wilcox, Ltd., 29355 Northwestern Hwy., Suite 200, Southfield, MI 48034

Computer Service Dispatcher
Residential heating/air conditioning company seeks entry level candidates for position as Dispatcher.
Duties include working with HVAC's, painters, ATM's, as well as Dispatching, Scheduling and working in an office environment a plus.
Applicants must have excellent written & oral communication skills. Must be a quick learner and be able to handle fast paced day.
Resume, with work experience, to:
Vice President Service
24565 Halwood Ct.
Farmington Hills, MI 48335

COMPUTER TRAINING company needs Contract Instructor for project management software with special need for Time Line. Please send resume/references to: Training Coordinator, P.O. Box 1032, Sterling Hgts., MI. 48311-1032.

CONSTRUCTION Coordinator $25K
Resume to: Personnel Data Report Agency, 1607 E. Big Beaver, Troy, MI 48083. Or call, 524-1500

CONTROLLER
Progressive distributor seeks an experienced "hands-on" finance professional. This position reports to the president & is responsible for financial accounting, inventory control & analysis of data & activities. Develops new systems, forecast budgets & specific evaluations. We offer opportunity, growth & challenge. Please forward your resume to Box: 592
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

COOKS & WAITSTAFF Experienced. Apply in person, Chatters, 7640 N. Wayne Rd., Westland

COPY REPS needed, full time and part time, to copy medical records in local hospital. Must have car and own insurance. Send resume to: Smart Connection, 7070 Austrian Pineway #4, Portage, MI 49002.

COSMETOLOGIST
Licensed, with experience, to cut hair ladies/gents. Call, for rapidly growing hair replacement center in W. Bloomfield. Excellent opportunity. 855-9600

CPA firm looking for CPA w/5+ years experience in Management of growing firm w/goal towards partnership. Send resume to: GLS, Co., PC, 27850 Plymouth Rd., Livonia, MI 48150

## 500 Help Wanted

COSMETOLOGIST OR MANICURIST
(Licensed) for sales order desk position. Apply, $13.000 yr. Benefits, 5 day week, No nights. Fee paid by employer. Employment Counselor Inc. Agency. 569-1535

COUNTER HELP for Dry Cleaning store. Full & part time
Call after 6pm. 313-360-1889

CUSTOMER RELATIONS
Southfield firm is seeking a energetic individual for our Customer Relations Department. The skills important to us are:
- A person who feels challenged to solve problems.
- One who enjoys working with all types of people.
- The ability to communicate effectively both verbally & in writing.
- Experience with word trade shows & promotional ideas.

Send resume of past experience & salary requirements to: Customer Relations, P.O. Box 3040, Southfield, MI. 48037-3040.

CUSTOMER SERVICE
If you are looking for a position in:
- Telemarketing
- Phone Survey
- Customer Service

Wolverine Staffing needs you. Long & Short term assignments. Some ideal for college students.
Call today
Southfield, 358-4270
Troy, 879-9070

CUSTOMER SERVICE MANAGER
Our fast growing Farmington Hills company is seeking a self-motivated senior level professional to manage a large customer service staff of 35 employees. The ideal applicant will have 5-10 yrs. experience in an "after the sale" customer setting. Strong problem solving is necessary in the customer complaint arena. Previous vendor interaction is helpful. Exempt level position offers an excellent benefit package. Non smoking office. Please send your salary requirements & resume to:
PERSONNEL DEPT.
PO Box 3033
32455 W. 12 Mile Rd.
Farmington Hills, MI 48333

DATA ENTRY
Plymouth Area manufacturer seeks numeric data entry individual with experience (6 months +). Must be accurate, able to work in high volume environment & have flexible work schedule. Please send resume & salary history to: DE, P. O. Box 5345, Plymouth, MI. 48170
An Equal Opportunity Employer

## 500 Help Wanted

COUNTER PERSON (MATURE)
for dry cleaners. Part time. Good pay. Afternoons, 2PM-7PM.
Farmington area. 476-3096

CUSTOMER SERVICE
& ADMINISTRATIVE
Seeking enthusiastic individual with positive customer interaction skills. Join a winning team that works to make our customers love us. Resume & compensation requirements to: Access
Computer Products, 22142
W. 8 Mile Rd., Southfield,
MI 48034

CUSTOMER SERVICE
Sharp Customer Service Representatives Wanted! Dynamic progressive firm looking for a special individual who can work in a fast paced environment, maintain a sunny disposition, who is detail oriented and has excellent phone skills. Previous phone experience a must! This full time position offers full benefits and a 401K plan. Guaranteed salary plus commission can enable you to earn:
$7-10 Plus
If you are a team player and enjoy helping others, please send your resume to:
Mr. Sue Eisengruber
1534 S. Woodward
Birmingham, MI 48009

CV DESIGNERS!!!
URGENT & IMMEDIATE need exists for several designers to work on site at major automotive firm. Must have Computer Vision experience along with Powertrain and/or a strong automotive mechanical product background. Long term contract assignments. Must be willing to start on evening print. Please call or FAX resume to:
TECHNICAL ENGINEERING CONSULTANTS
(313)455-2900 or
(313)455-4219 (FAX)
(REFERRAL FEES OFFERED!!! PLEASE CALL FOR FURTHER DETAILS!!)

DANCERS
Talent Agent looking for dancers to work exotic clubs in metro area for major dollars 356-7958

DATA PROCESSING
Entry level, days/eve shift. Apply in person at: 12625 Newburgh Rd., Livonia.

DECK HANDS
No experience needed. Extensive travel. We train you aboard ship. High School grads age 17-34. Call:
1-800-922-1702

DELI/CASHIER
Part time in Canton. Must be 18. Call for appointment. 455-3750

DELIVERY PERSON
Experience.
W. Bloomfield. 682-9211

DIRECT CARE STAFF needed for full-time position in group homes located in the Plymouth & Dearborn Heights area. Would prefer WCLS/MDW training. Current first aide, CPR, High School graduate or GED. Call between 8am-5pm. 562-4329

## 500 Help Wanted

DIE MAKER, TOOL MAKER
Build & repair small to medium progressive dies. Excellent benefits, competitive wages, generous overtime & school opportunities. Apply in person: 1535 Baker Rd., Dexter.

DIE PROCESS/
ESTIMATING ENGINEER
Established die shop seeks that encourages creative solutions to looking for a good die Process Estimating Engineer with experience in PROG & line dies. Excellent benefits, competitive salary. Send resume or apply at:
Greenfield Die, 2401 Ronda Drive,
Canton, MI 48187

DIRECT CARE STAFF for midnight position at group home in Belleville. Full time afternoon position available at group home in Livonia. Paid benefits. Start 8.25 trained. Call Jill 425-0906

DIRECT CARE STAFF
Previous experience in developmentally disabled preferred. Excellent benefit package available, plus training provided for those who qualify. $5.25 thru $5.85 to start. For further information call between 11am & 7pm weekdays.
Livonia Group Homes
Connie 591-8239
Gwen 513-0372
Carol 397-3735
Voice Mail 403-8260
Belleville Group Home
Jim 699-5119

DIRECT CARE STAFF needed for apartment program. All experience helpful. Part-time shift, days. Farmington area. Call Don: 476-1956

DIRECT CARE STAFF
Assertive and caring individual to instruct the developmentally disabled, full time, benefits, in Westland.
326-5320

DIRECT CARE STAFF
Well maintained group home in N.E. Livonia seeks caring staff to serve developmentally disabled adults. High school diploma/G.E.D. required. Variety of shifts.
Blue Cross/Shield insurance. Call 10am-4pm: 464-1131

DIRECT CARE STAFF
Group homes hiring caring staff to serve developmentally disabled adults. Various hours available. Require high school diploma/G.E.D. Blue Cross/Shield insurance.
Call 10am-4pm.
Belleville, 699-3808, 699-6543
Redford, 937-0058
Dearborn Hts., 277-8193
Westland, 326-4294

DIRECT CARE to work with developmentally disabled adults. Troy, W. Bloomfield, Waterford, Pontiac. Require high school diploma/GED. Shifts available. 334-5336

DIRECT CARE WORKERS for group home in Plymouth. Midnight shift available. WCLS training helpful or will train. $5.25-$5.75 per hour.
Call Gann, 420-0878

DIRECT CARE WORKERS for group homes in Plymouth. Afternoon shift available. WCLS training helpful or will train. $5.25-$5.75 per hour.
Call Gann, 420-0876

DIRECT CARE WORKERS needed in Livonia, Canton & Dearborn. Must be 19, high school graduate or equivalent. No experience, we will train. Call for interview 458-0368

WE'VE MADE OUR MOVE...
You're Invited to Join Us
Our recent merger means opportunities for you! We have moved certain operations to our Livonia Center. If you are interested in an hourly position with excellent financial rewards, and your choice of afternoon or night shifts — we have IMMEDIATE PART TIME openings. Come and meet us:
Tues. Nov. 17, 5 - 7 pm - Sat. Nov. 21, 9 am - 12 pm
Comerica Livonia Operations Center
39200 West Six Mile Road at Haggerty
Check Processor candidates must have 10-key adding machine or numeric data entry key pad experience and a minimum of 8500 keystrokes per hour.
Other positions require computer and 10-key calculator skills, sound math aptitude, and the ability to work with little supervision.
We've made our move ... now make yours.
FOR CONSIDERATION, PLEASE COMPLETE THE CANDIDATE INFORMATION SHEET AND BRING TO OUR INTERVIEW DAY. A REPRESENTATIVE WILL SCREEN THE QUALIFICATIONS AND THOSE CANDIDATES WHO MEET OUR REQUIREMENTS WILL BE INTERVIEWED.
If you are unable to attend our Interview Day, mail your Information Sheet to: Comerica, Incorporated, JS-7522, Human Resources Department, 39200 West Six Mile Road, Livonia, MI 48152. Comerica supports a drug-free environment. Drug testing is a required step in the employment process. Equal Opportunity Employer M/F/D/V.
CANDIDATE INFORMATION SHEET
Please detach and bring with you or mail to above address.
Name _____
Address _____
City/State/Zip _____
Telephone (area) _____ Best Time to Call _____
Keystrokes per hour _____ Training needed _____
Availability ☐ Immediate ☐ 2 wks ☐ Afternoon ☐ Midnight Other _____

| Education | Name/Address | Dates From | To | Full or Part-time | Did you Graduate | GPA |
|---|---|---|---|---|---|---|
| High School | | | | | | |
| College | | | | | | |
| Other | | | | | | |

Experience - Last three Jobs

| Employment dates Month & Year | Name/Address | Position | Salary | Reason for leaving |
|---|---|---|---|---|
| | | | | |
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State and federal laws prohibit employers from discriminating on the basis of race, color, religion, sex, height, weight, marital status, national origin, handicap and age.
Comerica