

504 Help Wanted

Office-Clerical

ENTRY LEVEL

MORTGAGE PROCESSOR

\$17,000 FEE PAID

Light mortgage processing, 2-3 years experience, 40 hours per week, \$17,000 fee paid, \$4500 or fax resume to: 354-5550

SHELLING PERSONNEL SERVICES

OF TROY

EXECUTIVE SECRETARY/

Administrative Assistant

Excellent communication

skills

Excellent organization

and follow-up skills

WPS 5.1 and Lotus

\$30,000-\$34,000 plus

benefits

Professional

experience a plus

Troy Office

EXPRESS SERVICES

Permanent Personnel

243-5530

Not an Agency

Never a Fee

EXPANDED Birmingham area

law office seeking a highly

motivated and reliable person

for reception, phone and light

secretary duties. Candidates

must be a busy, professional

individual with a minimum

of 5 years experience and

a minimum salary of \$18,000

per year. Please send resume

to: Mary, 1111 W. 1000

Ave., Suite 100, Birmingham,

AL 35202. Call 354-6666

EXPERIENCED

WORD

PROCESSORS

For computer companies

in the Birmingham area

and for law firms. Previous

experience in word processing

and legal research. Salary

range \$18,000 to \$22,000

per year. Please send resume

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OLSTEN

Temporary Services

Southfield

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LIVONIA

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