EMPLOYMENT

500 Help Wanted

HOSTESS/GREETER - Funeral Home. Variety of duties, includes receiving & directing visitors, phone answering, arranging flowers & light housekeeping. Proficiency as an organist or hardpiano desirable. 40 hrs weekly with employer paid benefits package. Reply to 254 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

Insurance - Experienced Only
AGENCY POSITIONS
Commercial & Personal Lines
CSR's-Marketing-Claims-Rating
CONCORD PERSONNEL
19300 Middlebelt Rd.
478-2200
All Fees Company Paid

JANITORS NEEDED
Part time, Evenings. Immediate openings. Call Mon-Fri. 8am-5pm at:
Mon-Fri. 8am-5pm at: 1-800-632-5432

LADIES CLOTHING CHAIN
Seeking Managers for 17 locations. Good pay, benefits & training. Incentive program provided. 313-835-7800

LEASING AGENT
PART TIME
Experienced person to work monthly 5 days a week at 60 000 sq. ft. building on Telegraph. South of I-94. Salary commensurate. Real Estate License required. Call between 9 & 11 am. Mon-Fri.
352-3800

LEASING AGENT
Full time for large apartment complex in Novi. Apply in person. The Springs Apartments, Pontiac Trail between Beck Rd.

LEASING AGENT
Part time for large Westland community, hourly plus commission.
Call 721-8111

LICENSING IN REAL ESTATE
O-4 classes starting soon. Call Lisa Dimas at 356-1110 for details.
SOUTHEASTERN INSTITUTE OF REAL ESTATE

CHANGE YOUR LIFE
Start a new career in real estate locally. Call Carol Stratton at
Real Estate One, 652-6500
Rochester Troy Area EOE

LUMBER BUSINESS looking for experienced yard personnel and/or experienced doubled handed drivers. Wages & benefits commensurate with experience. Apply at 23155 Groesbeck Highway, Warren

MACHINE OPERATOR/PACKAGING POSITIONS. Entry-level, full time. Some factory lifting. Must be dependable. Apply at: Northwest Packaging Company, 13456 Farmington at Schoolcraft, Livonia

MACHINE SHOP
Opening in Farmington Hills - also Milford, Wixom area. Machine operators, experienced gear hand, & inspectors. Full time, steady employment. Some experience helpful. Call Mon.-Fri. 8am-5pm 473-8305

MAILROOM SUPPORT
Corporation located in Detroit has immediate openings for a hard working individual to work full time in the Mailroom Department. This position interacts daily with all departments of the company. No experience necessary. Please forward resume to:
Mailroom Support
P.O. Box 779
Detroit, MI 48231

MAINTENANCE DIRECTOR
For a unionized nursing home. Organizational and motivational skills required. Knowledgeable of plumbing, electrical & air conditioning necessary. Send resume to Box 814
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MAINTENANCE - for apartment complex in Rochester Hills. Experienced preferred. Must be responsible & dependable. On-call duty. Apply in person at Kelly Temporary Services, 1455 Rochester Road, Suite 100, Troy

MAINTENANCE

Auburn Hills apartment community has an immediate opening for a full time experienced maintenance man. This is not a live-in position. Candidate should be experienced in plumbing, heating and electrical. Salaried position. Call 9-11am:

352-3800

MAINTENANCE PERSON - part time for apartment complex in Farmington Hills. Call Mon. - Fri., 9am-5pm, closed Wednesdays.
478-1451

MAINTENANCE PERSON DESIRED
Must have experience in apartment complex maintenance. Own tools required. Please call between 9am-11:30am Mon-Fri., 362-3754

MAINTENANCE WORKER
Part-time position. Must be able to work from 8am - 4pm, 4 days a week plus be available for weekends & holidays on an as needed basis. Responsibilities include performing light duty mechanical & plumbing repairs. Requirements include a high school diploma/GED, knowledge of tools in the above areas & good communication & interpersonal skills. Apply in person: St. Vincent & Sarah Fisher Center, 27400 W. 12 Mile Rd., Farmington Hills

An Equal Opportunity Employer

MANAGEMENT INFORMATION SYSTEMS

Systems and Programmer Analysts

Strong company growth has opened new career opportunities for AS/400 and mainframe analysts. If you have a four year degree and five (+) years of experience in COBOL, CICS, DB2 or RPG III and are seeking career advancement opportunities, we want to hear from you! We offer full time, salaried positions with competitive benefits. To be considered for these positions, send your career profile and salary history to:

M IS Department
P.O. Box 7934
Troy, MI 48007-7934

An Equal Opportunity Employer
An Equal Opportunity Employer

MANAGER for Pocket Change Family Fun Center. Must have electronic experience, be responsible, honest, clean, dependable & hard working. Salary, paid vacation, full insurance, yearly raises. Apply at:

Pocket Change
Westland Mall
35000 W. Warren Rd.

MECHANICS - Fast food managers needed - we're expanding fast, come join us. Excellent advancement opportunities. 5 day work wk. Up to 15 days vacation pay & much more. Call today & set up interview: 761-7060

500 Help Wanted

MAINTENANCE PERSON: Responsible technician with good & patient experience. HVAC helpful. Apply in person Mon.- Fri. 9-5pm Carriage Park Apts. 11 Mile between Inkster & Franklin. 355-2211
An Equal Opportunity Employer

MALE PERSON - needed to assist male client with diabetic care, 3 days/wk. Must be experienced. Call & ask for Margaret Fagan
473-5321

MANAGER FOR LIQUOR DEPT.
Experienced Only!
Liquor Land,
313-332-4090, ext. 106.

MANAGER TRAINEE TO $24K
Major co. looking for career minded individuals
CALL • 557-1200
$95 FEE JNI

MANICURIST
for progressive salon at NW Livonia. Experienced. Clientele waiting. Start immediately. 476-7171

Marketing Trainee

Local media company is expanding nation needs a good few people, willing to work hard and be trained. GUARANTEED $25,000 first year income. Call Lisa Dumas at 356-7111

MEAT CUTTERS
A wholesale distributor has openings for experienced portion meat cutters. Applications must have people skills & be team work oriented. Call weekdays after 12pm.
873-1000

MOLLY MAID
Now hiring full time, $5-7 per hour after training. Plymouth, Northville, Farmington areas only. Great hours, vacation, benefits & more. 455-2053

Mortgage

COLLECTION FORECLOSURE SUPERVISOR

Liberty National Mortgage Corporation is seeking an experienced collection/foreclosure supervisor that will be responsible for the daily operation of our collection/foreclosure department. Requires previous bankruptcy/ foreclosure experience including claim processing with knowledge of FHA/VA and conventional regulations. Please send resume to:

Human Resources - 0.H.
Liberty National Mortgage
24901 Northwestern Hwy., Suite 418
Southfield MI 48075
Equal Opportunity Employer

MORTGAGE LOAN OFFICERS

PROVEN TOP PRODUCERS ONLY!!

Join Michigan's leader in mortgage lending. Earn great income & receive more benefits than the best support staff available & greatest marketing programs ever developed for the mortgage lending industry. World Wide Financial's top producing loan officer staff is the highest paid sales force in the industry.

For confidential interview call
Cheryl Robins at:

647-1199

WORLD WIDE FINANCIAL

MORTGAGE LOAN ORIGINATORS
The Huntington Mortgage Company is seeking confident individuals who have a minimum 2 years experience in loan originating, and a detailed knowledge of FNMA, FHLMC, FHA/VA Loan Programs. The Huntington is a growing organization which offers an excellent benefit package and a competitive salary commensurate with experience. For consideration please send resume with salary history to: Beverly Ironside, Assistant Vice President, Huntington Mortgage Company, P.O. Box 416 Troy, 31 W. Big Beaver, Troy, MI 48099-4418

MORTGAGE LOAN PROCESSORS & CLOSERS
The Huntington Mortgage Company has an excellent opportunity for individuals who have a minimum of 1 year experience in processing and/or closing FHA/VA and Conventional Mortgage Loans. Excellent communication skills, the ability to meet deadlines and the ability to work under pressure are a must. The Huntington is a growing organization which offers an excellent benefit package and a competitive salary commensurate with experience. For consideration please send resume with salary history to: Beverly Ironside, Assistant Vice President, Huntington Mortgage Company, P.O. Box 416 Troy, 31 W. Big Beaver, Troy, MI 48099-4418

NAIL TECHNICIANS wanted with full clientele for new salon on W. 8 Mile. Excellent commission. Two positions available. Call Alana: 533-1785

NATIONAL COMPANY

Looking for self-motivated people for Detroit Branch.

- Immediate openings available
- Must have good work habits & a good attitude
- Excellent commission standard
- Training
- Company Vehicle

Call (ask for David) 682-1287

NEWSPAPER CARRIER - Must have reliable transportation. Four hours per day. Sunk, off.
Call Tony: 614-848-4797

NEW YEAR - NEW JOB!
New company in Novi area looking for help - long term, experienced in these areas.

- Machine Operators (Mechanically Oriented)
- Jack Hammers! - 15 Jobs!
- Light Industrial (10 Jobs)
- General Laborers (20 Jobs)

Stop by today:
25245 5 Mile Road - #5
Redford - 532-7666

Future Force

NIGHT HOSTS/HOSTESS
MacKinaws's Restaurant
126 E. Main, Northville
Part time Apply in person.

OFFICE CLEANERS
Plymouth, Livonia, Rochester area
Eve nights & days.
All Services 778-4424

PRESS OPERATORS
Progressive die experience only. Stamping press operators with die setting background (SPC training helpful) for medium-sized automotive stamping company located in NW Detroit - 1mi Telegraph area. Applications being accepted at Yale Stamping, 19055 W. Davison St., near Schoolcraft/Evergreen, Detroit. No phone calls please.

500 Help Wanted

OWNER/OPERATORS NEEDED
Heavy machinery experience a must. Short haul, good revenue, benefit & drug screen required. For interview appointment call
313-425-1828

PAINTER & FINISHED CARPENTRY
-for home builder-
Two years experience.
450-0406

PAINT MFG. POSITION
Nonsmoker, good physical condition. Excellent benefits, technical & lab training provided. Some college & work experience & math background necessary. Send resume to: PO Box 3910 Redford MI., 48239

PART TIME office cleaning in the evening. Plymouth, Farmington & Farmington Hills Areas. Drug/alcohol free workplace. Call 421-2788

PART TIME $6-$8/HR
Distribute special offer at Westland, Oakland, & 12 Oaks Mall. No selling, and train, experience with people required Call 543-4500, ask for Ann.

POLICE DISPATCHER

Part-time dispatcher wanted for varied shifts including weekends/holidays. Must be 18 years, high school diploma, responsible, mature. Salary $5.55-$6.55 per hour. Preference is to experience. Will accept all applications until Jan. 15th, 1993. Eligible candidates will be notified of testing dates. Apply in person Mon-Fri. at Latimer Village Police Department, 27400 Smithfield Rd.
An Equal Opportunity Employer

PRINTING/STRIPPING DEPT.
Camera, stripping experience helping, experience helpful. Apply Atlantic 21216 Dix-Ytlee Ave., Redford, Mi.: 48239.

PROGRAM AIDES - Hiring enthusiastic individuals to work with developmentally disabled adults in independent settings. $5.50/hr, full or part time. 476-0170

PROGRAMMER/ANALYIST
2 yrs. AS400 experience. Working knowledge of COBOL/400, RPG400, CL, DFU, SEU, query, Manage Systems. Working background a plus. Qualified applicants send resume to: RFL INC. Attn: DP Manager, P. O. Box 7000, Troy, MI 48007-7000
An Equal Opportunity Employer

REAL ESTATE CAREER

AMBITIOUS? CONSCIENTIOUS?
WE WANT YOU!!
We will train you and start you on a long term high income career. Call

Tony Camilleri, Westland
REAL ESTATE ONE
326-2000

REDFORD TWP. AREA
Part time, school age preferred help. Apartment leasing & pick. M-F, 9-5.
531-5290

RESIDENT MANAGER for apt complex in Ypsilanti. (150 units) Some experience needed. Salary Compensation depends on experience.
Reply to Box #742
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RESIDENT MANAGER for Waterford apartment complex, must have 2 years experience in property management. Apartment & utilities included. Send resume & salary requirements to: 24700 W. 12 Mile, Southfield, MI 48034

ROOFER JOURNEYMAN
Experienced only. Must have drivers license, phone, truck. Call
313-851-6600

INDEPENDENT SALES CONSULTANTS wanted. Earn $10-$20 an hour selling candle & home accessory displays. Call 636-8853

SAW OPERATOR
Aggressive, hard working individual needed to learn sawing operations in steel industry. Experience helpful. Basic math essential. Call 525-1788

SECURITY ALARM TECHNICIAN
Must have car. Experience preferred. Pay 537-5202

SECURITY SCREENERS
Metro Detroit area locations. High school diploma or GED required. Call between 11am-3pm 722-0000

SECURITY

STORE DETECTIVES
Loss prevention leaders seek full time, experienced store investigators for upscale Detroit & Metro assignments. Plain clothes & blazer positions. Premium pay, health and dental available. Come join the national company that cares a most. The Huntington is growing organization which offers an excellent benefit package and a competitive salary commensurate with experience. For consideration please send resume with salary history to: Beverly Ironside, Assistant Vice President, Huntington Mortgage Company, P.O. Box 416 Troy, 31 W. Big Beaver, Troy, MI 48099-4418

SPRING MAKER WANTED
Minimum 1 yr. prototype experience.
273-4164

STOCK & RECEIVING - Part time for woman's clothing store in W. Bloomfield. Call Mary, 10am-noon, Mon.-Fri.
851-0446

TEACHER ASSISTANT & AIDES
Nationally accredited day care center affiliated with the Detroit Area Sarah Fisher Center has the following openings:
Pre-School Teacher Aide - Toddler Teacher Assistant. Full time with benefits. Some education and experience in early childhood preferred. Infant and Toddler Aides, part-time 8:00 AM to 10:00 AM and 3:00 PM to 6:00 PM, Monday thru Friday, experience preferred.
Apply in person at Sarah Day Care, 29475 Inkster Rd., Farmington Hills, (5th driveway N. of 12 Mile).

TECHNICAL TRAINING WRITER (AUTOMOTIVE)
Duties include preparation of developing automotive training programs (print, video, etc.), interacting with service engineers, and technical writers. Must have previous professional writing experience and knowledge of automotive technology. Instructional systems design experience beneficial. Send resume & salary requirements to: Technical Training, P. O. Box 2444, Dearborn, MI., 48124.

TITLE EXAMINER, experience wanted for company located in Farmington Hills. Friendly office. Blue Cross Blue Shield, dental, additional benefits. All interviews confidential. Please call Mon - Fri 8-5, ask for Pam. 478-7031

TOOL STORE in Birmingham is looking for a full-time salesperson. Excellent working conditions, no evenings & 19 days on Saturday. If interested, apply person at:
Glenn Wing Power Tools
1437 S. Woodward, Birmingham, MI

VET ASSISTANTS, Licensed Vet Techs & Maintenance Personnel needed for all shifts for Southfield veterinary referral hospital. Full or part time. Apply in person or send resume to: M.V.D., 1925 S. Telegraph, Bloomfield Hills, 48302

VETERINARY TECHNICIAN/ ASSISTANT
Wanted for full time position. Salary commensurate with experience. Send resume or obtain application at: 24070 W 9 Mile, Southfield, MI 48034. Attn: Myra 352-4560

WAREHOUSE WORKERS NEEDED
1 yr. experience necessary. $5.50/hr start + benefits. Call between 9am-noon. 422-5311 ext. 129

WE WANT YOU

AMBITIOUS? CONSCIENTIOUS?
We will train you and start you on long term, high income career in real estate.
Call John Barthus, Livonia

REAL ESTATE ONE
261-0700

YOUTH CARE WORKERS
Part-time, on-call to work in adolescent group home in Westland. Send resume or fill out application at: Youth Living Centers, 30000 Hiveley, Inkster, MI 48141 (Off of Middlebelt, between Michigan & Cherry Hill). Attn: G. Hudson.

500 Help Wanted

$5-$8 PER HOUR
Nation's largest home cleaner. No evenings or weekends. Car necessary. Paid vacation & holidays. Dental, legal in 6 mos. 471-0030

502 Help Wanted Dental-Medical

BUSY ENT/Plastic surgeon's office located off Ford Rd. near Middlebelt. M, Mon-Fri. 9-5:30. MDA System - billing experience and excellent job knowledge are a must. Dependable. Must be a team player. Room for advancement. Salary commensurate with experience. Excellent benefits. Send resume to: Pat Ewald, 535-1110, or send resume with salary requirements to: Box 840
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

BILLER/RECEPTIONIST for busy Ob/Gyn practice. Full time, 13 Mile and Inkster area. Medical billing, dictatory, Ask for Thelma, 645-3181

CERTIFIED MEDICAL assistant and medical assistant needed. Full time for Royal Oak Dermatologist. Experienced only. Salary commensurate with experience.
549-1388

CERTIFIED NURSE AIDES
For a skilled nursing home. Full and part time positions. Apply at Wayne Living Center, 4427 Venoy, Wayne. (Middle building)

CERTIFIED NURSE AIDES
Part & Full time, Flexible Scheduling. Apply in person. Presbyterian Village, 17383 Grand River, Detroit.
531-5674

CHAIRSIDE ASSISTANT
Seeking a pleasant, motivated person for full or part time position. Individual must be flexible and capable will be energetic, organized, and work well with team of people. Competitive salary & excellent plan. Call, 420-2326

CNA'S NEEDED
All shifts. For small basic West Bloomfield nursing home. Contact Director of Nursing, 661-4445

CRN'S, RN'S & LPN'S
with NAPHS
Are you looking for the growth potential within a major suburban physical rehabilitation facility? If you answered yes to the following, then the Great Lakes Regional Rehab Hospital has a position for you. We are currently offering newly revised competitive wages and benefits including: Excellent 401K Retirement Plan, 8 & 12 hour shifts available, full and part time on all 3 shifts. Please send resume to: Great Lakes Regional Rehab Hospital, Attn: Human Resources, Dept. 22401 Foster Winter Dr., Southfield, MI 48075, or call 559-4218
An Equal Opportunity Employer

PEDIATRIC DENTAL OFFICE seeks experienced dental assistant. Full time 4-day work week. Mon.-Thurs., 8:30 - 5:30, benefits. Audrey 547-0260

DATA ENTRY/RECEPTIONIST
Full time position available for an energetic, detail oriented person. Fast paced Livonia office. Dental knowledge and excellent communication skills a must. Computer experience helpful. Excellent salary, hours and benefits. 591-7326

DENTAL ASSISTANT: Do you want to be well paid for work you love in a professional, go-getting dental environment? An outstanding specialty office is seeking an advanced dental assistant to join its clinical team. Experience preferred. Call 357-3308

DENTAL ASSISTANT
DENTAL HYGIENIST
Team oriented family practice seeks happy motivated, outgoing dental assistant Assistant & Dental Hygienist for modern, state of the art facility. Positions must be responsible individuals, have high self esteem, & want to be involved in providing high quality dental care. Novi. 348-3784

DENTAL ASSISTANT
Part time & full time experience assistant needed for busy specialist. Call Phylis 464-4490

DENTAL ASSISTANT - needed for busy Farmington Hills orthodontist office. Full time, experienced only. Call 626-9911

DENTAL ASSISTANT-Waterford area. Part-time. Dental experience with some knowledge of front desk experience. Call 681-8218

DENTAL ASSISTANT
Physiotherapy office. Dental experience preferred, evenings.
532-8180

DENTAL ASSISTANT/Receptionist - reception, chairside, insurance, experience preferred. Maple & Orchard Lake Rd. 932-0550

DENTAL ASSISTANT
Farmington area
Cheerful, energetic, detail oriented person needed for modern, progressive office. Dental assist experience helpful although willing to train right person. Excellent employee benefits. Call 477-1500

DENTAL HYGIENIST - Part time, Mon. evenings for friendly, family oriented office. Birmingham area. 647-2110

DENTAL HYGIENIST full or part time, with benefits in the heart of Northern Michigan ski country. Send resume to: Box 1000, 112 S. Lake, Bergen, MI 49712

DENTAL HYGIENIST
Mon & Wed 8:30-5pm, Thurs., 8:30-5pm. One Sat per month. Call for interview in Sun City. 851-6020

DENTAL HYGIENIST
Needed part time. Unique opportunity. Dubois Pediatric Practice. Dearborn Hts. area. 535-3500

DENTAL HYGIENIST
To join our state of the art dental office in Livonia. Wednesdays and Thursdays. Call us to join our family.
464-1960

DENTAL HYGIENIST - Full time for friendly progressive dental office in Farmington Hills. Call 474-2260 or send resume to: 38215 W. 10 Mile, Suite 3, Farmington Hills, MI 48335.

DENTAL HYGIENIST
Full and part time position available. Opportunity to practice in caring environment where patient needs come first. Must be neat, well groomed, proficient and personable. Dearborn Heights area. 277-3068

DENTAL RECEPTIONIST: Are you an experienced dental assistant looking for an opening in a high-quality implant practice? Does your professional manner & your organizational & communication skills will be noticed & valued? If you are also bright & detail oriented, dependable & responsible, motivated & sincerely caring about people & dental health. 537-2200

DENTAL RECEPTIONIST
Experienced dental receptionist needed for full time position. Call Fri. Southfield area. 354-1555

EXPERIENCED DENTAL ASSISTANT wanted for busy practice. Must work in cheery, Farmington & Canton offices. Call 981-2850

FULL TIME position to work in doctors office with patients, draw blood & be able to do some lab work. Mail resume to: D. G. Garg, 13601 W. 9 Mile, Oak Park, MI 48237

PERIO-DRIENTED HYGIENIST to fill full & part time vacancies at offices in Canton & &/or Farmington. Call 981-2850

HYGIENIST - for childrens pediatric office 4 day work week. Mon thru Thurs. Farmington Hills area. Call for particulars Audrey 547-0260

LIVE-IN OR QUAD CARE
Start immediately! Experienced. FULL & part time-all shifts. Competitive wages. Bonus program includes annual, attendance, reliability, & holiday bonuses. Vacation pay. Transportation allowance. We take pride in being dedicated, caring people to provide unsurpassed client care & case management.
EMPA-CARE IV 455-1061

MEDICAL ASSISTANT - Experience preferred. Full time/part time for urgent care center. Contact Annette 1-7am-2pm 357-0708, Ext. 8

502 Help Wanted Dental-Medical

LPN

Temporary (90 day) assignment. Monday - Friday, day shift. Prefer LPN with cardiology experience. Please send resume to:

Recruiter/Cardiology
DMC Health Care Centers
41905 W. 12 Mile Rd.
Novi, MI., 48377

A member of the Detroit Medical Center and affiliated with Wayne State University.
An Equal Opportunity Employer

MEDICAL ASSISTANT, part time, needed for urological office. Experience in front & back office needed. Call Phyllis 353-3000

MEDICAL ASSISTANTS
EXPERIENCED - Needed for family practice offices in Western Wayne county. Send resumes to:
M.A. Positions, 15700 Middlebury, Dearborn, MI 48120

MEDICAL RECEPTIONIST
Full or part time position for Farmington Hills Occupational/Urgent Care Facility. Experience required. Data entry a plus. Contact Administrator
591-3569

MEDICAL

Sales oriented persons for Farmington Hills diagnostic medical company. Prefer experience with physician office or hospital. Full time positions with benefits. 737-9350

NURSE AIDES

FOR PRIVATE DUTY HOME CARE
Join the growing field of home care with a quality agency serving western Wayne county suburbs. Must have experience working with the ill, elderly or disabled. Must have reliable transportation.
To apply, call:
981-8622
UNITED HOME CARE SERVICES

NURSE AIDES

Growing home care agency is seeking qualified experienced personnel for private duty cases throughout Oakland County. Choice of Days & Hours. Call between 10am - 4pm Monday thru Friday.

NURSING UNLIMITED

540-2360

NURSES AIDES
CERTIFIED
ALL SHIFTS AVAILABLE
NORTHWEST AREA
NORTHGATE WEST RD.
Westland, near Joy Rd.
An Equal Opportunity Employer

NURSES
Full-time, part-time, all shifts. R.N.'s, L.P.N.'s & C.N.A.'s. Beautiful Northville.
349-4290

NURSES

Immediate shifts available in Wixom, other vacancies throughout SE Michigan. Join the VISITING CARE team today!
NORTHVILLE - (313)344-0234

OPHTHALMIC ASSISTANT
for busy ophthalmologists with offices in Southfield & W. Bloomfield. Need someone mature, reliable, full time. CDA or Ophthalmic experience necessary. Send resume to Box 840
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

OPTICAL - JOIN A WINNER!
Fort Optometry has exciting career opportunities for an optician. Ambitious, individual with a "can-do" attitude, we want you! Optical experience a strong plus, but we will train the right people. Positions are available at many locations. Please send your resume to:
FIRST OPTOMETRY
P. O. Box 710
Roseville MI 48066-0710

PART TIME HYGIENIST needed, pregnancy leave. Feb. 23-Apr. 22. 3 days/week. Tues-Thurs. Please call: 562-7212

PHYSICAL THERAPIST

Full time and part time positions available. Excellent salary, bonus and benefit package is offered. Applicants should call 591-2932 to arrange to an interview.
ST. MARY HOSPITAL
36475 W. 5 Mile,
Livonia, Mi., 48154
An Equal Opportunity Employer

RADIOLOGY TECHNOLOGISTS

Temporary position (December, January, & March, 1993) available for A.R.R.T. registered Technician. Mammography experience required. Please send resume to:

Recruiter/Rad Tech
DMC Health Care Centers
41905 W. 12 Mile Rd
Novi, Mi., 48377

A member of the Detroit Medical Center and affiliated with Wayne State University.
An Equal Opportunity Employer

RECEPTIONIST
For internist office in Plymouth. 25 hrs/wk. Experience a must. Call Darlene at: 453-5407

RESPIRATORY THERAPIST/TECHNICIAN
A 133-bed rehab/skilled nursing facility with west Oakland County location seeks NBRC Registered or Certified Therapist. Part-time and contingent positions available. Ventilator experience a must, pediatric experience a plus. Send resume in confidence to:

LaDonna Wicks, RRT
ICU Director
Health Care Center at Howell
3003 W. Grand River
Howell, MI 48843
An Equal Opportunity Employer

RNS & LPNS
Charge Nurse needed for afternoon & midnight shift for small based NH in Bloomfield nursing home. Competitive wages. To set up an appointment contact Martha Fekaiss, Director Of Nursing 360-4443

RNS/LPNS
Needed full or part-time in a 50 bed skilled nursing home for all 3 shifts. Apply at: Wayne Total Living Center (middle building), 4427 Venoy, Wayne

In High Demand
Live-in Health Aides
All areas - part or full time
Call 9am-5pm to set appointment
476-9091
EXCELLACARE
20720 Tuck Rd.
Farmington Hills, MI 48336

X-RAY TECHNICIAN
Livonia area
Part time
476-6100

X-RAY TECHNICIANS
needed for mobile x-ray.
Call. 563-5347

504 Help Wanted Office-Clerical

ACCOUNTING
Accounts receivable clerk for shopping center manager. Real estate & computer experience helpful. Follow collections. Benefits. Send resume & salary requirements to Box #864
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

ACCOUNTING CLERK for new dealership. Good benefits. Call Mr. Applebaum, leasing accepted. Saturn of Farmington Hills, c/o Saturn of Plymouth, 9001 Haggerty, Plymouth, MI 48170.

ACCOUNTING CLERK
Clerical position available at a rapidly growing Troy based company. Qualified candidate must be familiar with LOTUS, organizational skills, accuracy and ability to meet deadlines. At least one year related experience required. Please send salary requirements and resume to:
Accounting Manager, P.O. Box #7002, Troy, MI 48007-7002

ACCOUNTING
Southfield based firm needs self motivated Junior Accountant to handle 3rd party billing dept. Basic accounting skills & 1 yr. exp. required. 3rd party experience helpful. Send resume & salary requirements to: Billing Manager, 16940 W 8 Mile, Southfield, Mi. 48075

ACCOUNTS RECEIVABLE/RECEIVABLE Clerk for national insurance broker. Full time, benefits. Must have some computer experience. Call Nancy or Chris, 354-0400, Farmington.

ACCOUNTS RECEIVABLE CLERK for small Detroit firm. Duties include Accounts Receivable, Collections, Invoicing, Bookkeeping and computer skills required. Flexible hours. Send resume to: P.O. Box 27356, Detroit, MI 48227

ADMINISTRATIVE ASSISTANT
Pine Trace Golf Club is now hiring an administrative assistant. Qualifications include: proficiency in word processing (Prefer MicroSoft) & some computer data base experience. Ability to manage busy administrative office: organizational skills & attention to detail. Contact with public & board is a major function. Successful candidate will be able to type 50 w.p.m., be self motivated, have a minimum of 1 year experience & plus. Call 2-4pm, ask for Barb 642-5050

DATA ENTRY
Farmington Hills corporation has openings for 6,000 minimum keystrokes. $8.50/hr.
Call Doreen at 473-2933
Uniforce Temporary Services

DATA ENTRY
International client needs your 10,000 keystrokes and attention to detail. $7/hr. Call Doris 357-0444
Uniforce Temporary Services

DATA ENTRY

No types just great jobs available. Afternoon shifts. Minimum 7,000 keystrokes. Call now for an appointment.

ADIA

PERSONNEL SERVICES
722-9060 or 382-2342

EKG TECHNICIAN NEEDED
For medical office
563-4968

ENTRY LEVEL POSITION for answering phones, typing and misc. office duties. Will train. Only those needed. Resume to: P.O. Box 241087, Orchard Lake, MI 48324

EXECUTIVE SECRETARY
Excellent typing speed & skills. Microsoft Word 5.5 experience preferred. Full time, benefits. Salary commensurate with experience. Please fax resume to: 200 N Center St. Northville, MI. 48167

EXECUTIVE SECRETARY
Major international advertising agency in Detroit has immediate opening for experienced executive. WP 5.1, $10/hr. Call Christa 646-7663
Uniforce Temporary Services

EXECUTIVE SECRETARY
International technology firm needs your experience with WordPerfect 5.1, Harvard Graphics a plus. To $10/hr. Call Sophie 473-2932
Uniforce Temporary Services

EXECUTIVE SECRETARY
Large medical office seeks mature person with excellent skills capable of working with directions or independently. Light bookkeeping, correspondence, manuscript preparation, transcription, etc. Computer literacy with knowledge of word processing & spreadsheet or database software helpful. Bookkeeping skills helpful. Send resume and salary requirements to:
J. Baker, 29275 Northwestern Hwy., Su. 100, Southfield, MI 48034

FINANCIAL CLERK
Vice president of Fortune 500 company needs your WordPerfect 5.1 experience $10/hr. Call Susan at 357-0035
Uniforce Temporary Services

FULL CHARGE BOOKKEEPER - for Troy based firm. Computer knowledge a must. Salary commensurate. 500 Kirts, Suite 101B, Troy MI 48084.

GENERAL OFFICE
Typist • Cashier • File Clerks
Those interested in full time positions, send resume to: G.C.I., PO Box 225A, Royal Oak, MI 48068

GENERAL OFFICE CLERK
Livonia financial brokerage firm has openings for energetic, detail oriented candidates. Two shifts. $6/hr. Call Doreen at 473-2934
Uniforce Temporary Services

GENERAL OFFICE
Furniture store needs 1 person to handle office duties which include payroll, general ledger, accounts data entry, filing & cashiering. Experience helpful. Apply in person, 30850 Plymouth Rd., Livonia.

INSURANCE CONSULTANT in Southfield looking for part time Secretary/Telemarketer, at home. Days & times negotiable. Hourly. Smokers only. Call 355-0430

LEGAL SECRETARIES

Let Our 30 years of legal staff assistance work for you. For professional placement services, temporary or permanent, register now with THE agency for the legal profession.
ALL FEES EMPLOYER PAID
HILLSTROM & ROSS AGENCY, INC.
626-8188

LEGAL SECRETARIES

Experienced, for permanent & temporary assignments.
ALL FEES EMPLOYER PAID
JOANNE MANSFIELD
Legal Personnel
362-3430; Fax 362-4881

LEGAL SECRETARY - Experienced for small Southfield firm. Word Perfect. Salary commensurate with experience. (Mary) 827-4100

MEDICAL SECRETARY
Executive headquarters of major hospital corporation. Experience required. Medical terminology a plus. To $9.50/hr. Call Meredith 646-7664
Uniforce Temporary Services

OFFICE CLERK - for Troy based contractor. May require light material handling & driving. Will provide good clerical skills, computer knowledge and organizational skills. Non smoking. Good driving record a must. Send resume to: Box 850.
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

504 Help Wanted Office-Clerical

LEGAL SECRETARY
Bloomfield Hills, experienced probate, general. Send resume to:
Phyllis Hudecki, 1750 S Telegraph, Ste 301, Bloomfield Hills, MI 48302

LEGAL SECRETARY
Personal injury experience. Salary commensurate with experience. Call for appointment & send resume: Michael G. Kenan, 30833 Northwestern Hwy., Suite 206, Farmington Hills, MI 48334.

MATURE PERSON needed for busy law firm. Luxurious & friendly surroundings overlooking courtyard. Detail oriented a must. Word Perfect, typing 55wpm, dictaphone experience helpful. Send resumes, in confidence, to: 28491 Stuart, Southfield, MI 48075.

RECEPTIONIST
Receptionist full time. Southfield company seeking experienced individual with good organizational and communication skills. Non-smoking office. Salary DOE. Send resume to Box 836.
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST/SECRETARY
Builder with non-smoker office in Farmington Hills, seeks experienced candidate with good phone & general office skills for full time position.
681-2000

RECEPTIONIST/SECRETARY
Small new Southfield office needs full time person. Must be fast typing, WordPerfect & versatile all-around phone & general office skills.
682-3539 or 653-0211

RECEPTIONIST/SECRETARY - Full time position. Excellent phone skills, typing 50 wpm, WordPerfect helpful. Salary negotiable. Please send resume to: Pallada Architects, 480 Pierce, Ste. 190, Birmingham, MI 48009. Attn: Office Manager

RECEPTIONIST/ PART TIME
Multi office real estate company in Bloomfield Hills looking for mature, experienced receptionist to work 3 days a week, 8:30am to 5pm. Typing necessary, accounting duties a plus. Multi line phone system. Send resume to: Mrs. Belle Pardella, 1600 Woodward Ave. Suite 101, Bloomfield Hills, MI 48304.

SECRETARIAL/CLERICAL
Person to assist Office Manager in busy accounting firm in Plymouth. PC literacy & experience in Microsoft Word & Harvard Graphics preferable. Salary commensurate with experience. Range $18-000-$20-000. Send resume to: 41731 W Ann Arbor Rd., Ste F, Plymouth, MI 48170. Attention office manager.

SECRETARY ADMINISTRATION
Associates degree in office information systems and administration preferred by area educational system. $12/hr. Call Sharon
Uniforce Temporary Services 646-7663

SECRETARY-BOOKKEEPER
Mature, computer literate.
$8.00. Resume 28835 W. 10 Mi. Farmington 48336.

SECRETARY/DATA ENTRY
Minimum 2 years experience dictaphone, word processing, strong phone skills & detail oriented.
Call 433-0606

SECRETARY - full time, general office duties including WordPerfect 5.1, typing 50 wpm. Send resume to Professional Service Industries Inc. 24355 Candice Dr., Novi, MI 48239
No phone calls

SECRETARY-immediate opening. Word Perfect 5.1 helpful, phone, typing, light bookkeeping. Must be detail oriented. Call for appointment. Send resume to 18430 Fairway Dr. Redford, MI

SECRETARY NEEDED - Data, 8am-3pm or 11am-5pm. $5-$7/hr. Light data entry work. Located in Southfield.
406-6979

SECRETARY - Permanent part time position. Excellent typing. WordPerfect, Lotus & basic accounting skills. Afternoon hours. Sisco Associates, Inc. Troy. Contact Linda for interview. 362-2200

SECRETARY/RECEPTIONIST - immediate full time opening for bright person in Farmington Hills manufacturing company. Must have good typing, computer & telephone skills, also some order entry. Recent employee leaving to attend college full time. Benefits, paid vacation & holidays. Salary commensurate with experience. Call Mon. thru Thurs. 9-3

Or send resume & salary requirements to Personnel Dept., 30057 W. 8 Mile, Livonia, MI 48152

SECRETARY-WORD PROCESSOR
for national company. Must be mature, experienced and have excellent skills. Word Perfect 5.1 required. Salary commensurate. Building management and/or real estate experience a plus. Pleasant Southfield location. Company paid benefits. Send resume to:
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY/WORDPROCESSOR
Experienced full time secretary needed to function as support staff for accounting, tax and audit groups of local certified public accounting firm. Requirements: Proficient in WordPerfect 5.1 and Lotus 1,2,3, typing speed of 65 + wpm and statistical typing speed of 40 wpm. Must be able to work well under pressure, handle tax with minimal supervision, and work some overtime. Salary commensurate with experience & benefits plus fringe benefit package. Reply to Box 846
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

GLOBETROTTERS TICKET WINNERS

Michelle Finnson
26865 Grayfield
Farmington Hills 48336

Bill White
38233 Palmateer
Westland 48185

Carol Kupinski
1107 Kings Cove Dr.
Rochester Hills 48306

Jackie Williams
25193 Rutledge Crossing
Farmington Hills 48335

James Chaffee
468 Essex Drive
Rochester Hills 48307s

Fred Fitlow
4310 Bramblewood
West Bloomfield 48322

Tommy & Billie