EMPLOYMENT

500 Help Wanted

JANITORIAL - Building supervisor with floor care experience and general cleaner for a new account in Livonia area. Third shift positions 10PM-6:30AM. Must have reliable transportation a must. Call 1-800-727-1722

LADIES CLOTHING CHAIN
Seeking Managers for 17 locations. Good pay, benefits & training program are provided. 313-858-7900

LANDSCAPE SUPPLIER
looking for experienced sales person with some truck driving & mechanical experience.
Nobels Landscape Supply:474-4922

LEASING AGENT
PART TIME
Experienced person to work morning 5 days a week at 60,000 sq. ft. building on Telegraph, South of I-94. Salary plus commission. Real Estate License required. Call between 9 & 11 am. Ask for Jim.
352-3800

LEASING AGENT
Full time for large apartment complex in the Westland area. The Springs Apartments, Pontiac Trail between Wayne & Ann Arbor.

LEASING AGENT
Part time for large Westland community, hourly plus commission.
Call 721-5111

LEASING CONSULTANT
Experienced for apartment complex in Novi. Call Mon thru Fri. 8am-5pm
624-0004

LEASING CONSULTANT

Village Green Management Company, a leading owner & property management firm is seeking an organized, self starter to join our team in the Farmington Hills area.

The ideal candidate must have a strong sales and/or customer service background, an ENTHUSIASTIC personality and great people skills with problem solving & multi-line experience helpful. Attention to detail and a professional image are essential. Must work weekends.

This is an excellent opportunity to join a growing organization. We offer an excellent training and compensation package. Please send resume or call:

Village Green of Farmington Hills
39305 Village Green Blvd.
Farmington Hills, MI 48331
788-0000
An Equal Opportunity Employer

LICENSING IN REAL ESTATE
Our students have a 90% pass rate on the State Exam.
WE GUARANTEE your money back if you don't pass the State Exam!
Classes starting soon. Call Lisa Dumas at 355-1741 for details.
SOUTHEASTERN INSTITUTE OF REAL ESTATE

LIGHT PACKAGING
Production line experience needed for those with experience packing livonia. flrm. Overtime. $5.50/hour to start. Call Lorie at 473-2935
Unitorce Temporary Services

LUMBER BUSINESS looking for experienced outside truck driver and/or experienced double truck driver. Wages & benefits commensurate with experience. Call 313-455-8800 or 23155 Groesbeck Highway, Warren

MACHINE DESIGNERS
Several EXCELLENT openings exist for Designers with experience in one or all of the following areas: Special Machines, Material Handling Equipment, Fixtures, Presses, Sheets, and/or Dies. Annual & Cyclical Designs (AutoCAD Version 10). Contract basis with potential for long term positions. Call, FAX, or send resume to:
TECHNISEARCH CONSULTANTS, INC. 391 Airport Industrial Drive, Ypsilanti, MI 48198, 313 480 9900 or 313 480 9910 (FAX)

MACHINE SHOP
Openings in Farmington Hills - also Milford, Michigan. Wide variety of operators, experienced grinder hand, & inspectors. Full time, steady employment. Some experience helpful. Call Mon-Thurs, 8am-3pm 473-9305

MEDICAL BILLING SUPPORT
Corporation located in Detroit has immediate opening for a hard working individual to work full time in the Mailroom Department. This position interacts daily with all departments of the company. No experience necessary. Please forward resume to:
Mailroom Support
P.O. Box 779
Detroit, MI 48231

500 Help Wanted

CHANGE YOUR LIFE
Start a new career in real estate today. Earn $25,000 your first year.
Real Estate One, 852-6300
Rochester Troy Area Office
Training Classes Forming Now!

MACHINE OPERATORS
Now accepting applications, by mail only, at Dressy Tyke, Canton, for experienced machine operators. Temporary for approximately 5 months, 40 hours per week. Please call 722-2510 for an application.

MAIDS INTERNATIONAL
The fastest growing maid service in Michigan is now accepting applications for under dependable people.
UNLIMITED PAY POTENTIAL
Starting pay up to $6 an hr. Drive time included plus we'll furnish the new auto. Medical benefits. Paid holidays/vacations. Advancement opportunities. 473-9300

MAINTENANCE - For apartment complex in Rochester Hills. Experience preferred. Must be responsible & dependable. On-call duty. Apply in person Mon - Fri, Timberlake Village, 416 Timberlake, Rochester Hills.

MAINTENANCE HELP WANTED
For office buildings, days, knowledge of HVAC electrical & mechanical required. Some carpentry, good housekeeping a must.
Please call: 948-1803

MAINTENANCE
Mature, responsible person to perform required maintenance in luxury suburban apartment community.
This is not a live-in position. Candidate should be experienced in plumbing, heating and electrical. Salaried position. Call 9-11am:
352-3800

MAINTENANCE MECHANIC
Steel service center looking for mechanic to repair trucks, trailers, forklifts, shear & other misc. equipment. Knowledge of electrical, mechanical & hydraulic equipment. Prior steel background preferred. Excellent opportunity for long term employment. Benefits package, with overtime. Apply in person at: Detroit Steel Co. 30555 Amrhein Rd., (near Livonia) Livonia

MAINTENANCE PERSON - part time, for apartment complex in Farmington Hills. Call Mon. - Fri. 9am-5pm, closed Wednesdays.
478-1487

MAINTENANCE PERSON: Responsible handyman with pool & throughout experience HVAC helpful. Apply in person Mon - Fri, 9-5pm. Carnegie Park Apts. 11 Mile between Inkster & Franklin. 355-2211
An Equal Opportunity Employer

MAINTENANCE - Southfield, 96 unit apt. complex. 11 Mile & Greenfield. Includes painting, plumbing, minor electrical, cleaning, HVAC. Experienced. References. Non-smoker. Call Sue 10am-3pm. 653-5700

MANAGER FOR LIQUOR DEPT.
Experienced Apply
Livonia area. Call
313-532-4090, ext. 108.

MANAGERS, Fast food manager's needed- we're expanding our Livonia area and/or experienced double truck driver. Wages & benefits commensurate with experience. Call 313-455-8800 or 23155 Groesbeck Highway, Warren

MANICURIST
for progressive salon in NW Livonia. Experienced. Clientele waiting. Start immediately. 477-7717

MORTGAGE
LOAN OFFICERS
PROVEN TOP PRODUCERS ONLY!
Join Michigan's leader in mortgage lending. We're selling at home & receive more benefits using the best support staff in the area. Our systems & marketing programs were developed for the mortgage lending industry. Work with Wide Range Inc. Top producing loan officer staff is the highest paid in the area. Steady employment. Some experience helpful. Call Mon-Thurs, 8am-3pm 473-9305

MORTGAGE SUPPORT
Corporation located in Detroit has immediate opening for a hard working individual to work full time in the Mailroom Department. This position interacts daily with all departments of the company. No experience necessary. Please forward resume to:
Mailroom Support
P.O. Box 779
Detroit, MI 48231

500 Help Wanted

MARKETING RESEARCH
Looking for a mature person to complete telephone surveys using CAI and Tel-Atherne CATI systems (experience preferred) on IBM PC/PS/2 and other programs to provide marginal data and manipulate files. PC DOS, WordPerfect and good communication skills a must; computer programming, spreadsheet and DBMS skills helpful. Experience in marketing research data processing also helpful.
Send resumes to: I3 MANAGER
20300 W. 12 Mile
Suite 102
Southfield, MI 48076

Marketing Trainee
Local office of a National organization needs a good few people, willing to work hard and be trained.
GUARANTEED $25,000 first year income. Call Lisa Dumas at 356-7111.

NATIONAL COMPANY
Looking for self-motivated people for Detroit Branch.
- Immediate openings available
- Must have own vehicle
- Will train
- Company Vehicle
- Excellent commission standard
- Travel
- Company Vehicle

Call (ask for David): 682-1287

NEW YEAR - NEW JOB!
New Century Temps is now looking for help - long term, experienced in these areas:

- Machine Operators
- Machine Set-Up Oriented
- Jack Hammers - 15 Jobs)
- Light Industrial (20 Jobs)
- General Laborers (20 Jobs)

Stop by at
25245 S Mile Road - #5
Redford - 532-7666

Future Force
NIGHT HOST/HOSTESS
Mackinaw Bridge Room
126 E. Main, Northville
Part time. Apply between 2-4pm

NO EXPERIENCE REQUIRED - local company dealing with electrical industry is looking for mature people such as: construction workers, route people, factory workers or dissatisfied shift workers. Looking for Permanent full time positions ranging from set-up & display to management with company training, road advancement, no lay-offs. $17,000-$23,000 first year. If you are ready to work, Call
Town-West, 8am-5pm. 981-9323

PACKAGING
WE NEED YOU
- Must have transportation.
- Steady work.
- Some lifting involved.

CALL TODAY
WOLVERINE
STAFFING
358-4270

PAINTER & FINISHED CARPENTRY
- for home builder.
Troy area. Experience.
450-6406

PAINTERS HELPER
No experience necessary. $5-$6 per hour. Call between 8AM-3PM, Mon-Fri. 960-7900

PAINTERS residential work, at least 10 yrs experience, transportation, references, neat. Others need not apply. 531-2502

PART TIME $6-$8/HR.
Distribute special offer at Oakland, & 12 Oaks Mall. No selling. Will train. Experience with public required. Call 543-4500, ext. 4 for appt.

PORTER
For new & used cars. Apply in person. Taylor Chevrolet, 25270 Plymouth Rd. Livonia

PRINTING/STRIPPING DEPT.
Camera man & plate maker. Stripping experience helpful. Apply at: 23215 Gratiot Ave., Redford, MI., 48239

RESIDENT MANAGER for apt complex in Ypsilanti. (150 units). Some maintenance experience necessary. Compensation depends on experience.
Send resume to:
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

500 Help Wanted

PAINT MFG. POSITION
Nonsmoker, good physical condition, formal assembly, technical & lab training provided. Some college & work experience. Will train from ground necessary. Send resumes to: Po box 29010 Redford Mi. 48239

PRISM ARMS - living environment aids individuals to work with developmentally disabled adults in residential settings. $5.50/hr. full & part time.
476-0170

PROJECT ENGINEER - for heavy automation. Must have experienced in all phases of mechanical, electrical, hydraulic, and pneumatic engineering. Apply at: Accu-Matic Systems Inc., 11975 Mayfield, Livonia.
261-8060

REAL ESTATE CAREER
AMBITIOUS? CONSCIENTIOUS?
We will TRAIN!
We will train you and start you on a high-income career. Call
Tony Camilleri, Westland
REAL ESTATE ONE
328-2000

REDFORD TWP. AREA
Part-time, mature woman to help. Apartment leasing a plus. M-F, 9-5.
531-5760

RESIDENT MANAGER for Waterford apartment complex, must have experience in all phases of property management. Apartment & utilities included. Send resume & salary requirements to: 12 Mile Realty, Southfield, MI 48034

INDEPENDENT SALES CONSULTANTS wanted. 20 hour to 30-40 hour doing candle & home accessory displays. Call 836-8534

SECURITY ALARM TECH/CCTV
Must have car, Experience to match
537-5202

SECURITY GUARD - Gate house in Glenn Wing Estates, Park & Walk. Part or full time, night work, $4.50/hr. Retirees welcome. Don't apply if not reliable. 355-0330

SERVICE/COUNTER CLERK
Westside headquarters of a growing business equipment rental & sales dealer, has a full time opening for an individual able to operate phone system, computerized orders & handle customer inquiries in a pleasant manner. Some experience & salary negotiable. Please fax: 12500 Merriman Rd., Livonia, 48150

SOCIAL WORKER

Accepting applications for long term care facility in the Madison Heights area. BSW or related degree plus one year experience in long term care required.
Send or call resume to:
Executive Director
31155 Documba
Madison Heights, MI 48071
585-4100
An Equal Opportunity Employer

SUPERVISOR PRINT/GRAPHIC PRODUCTION
Knowledge of desktop publishing/graphic production a must. Must have previous supervisory experience & excellent people skills. Computer background a plus. Send resume with salary requirements to Parish Publications, 33401 Industrial Drive, Madison Hts., MI
Attn: C. Hudson. NO PHONE CALLS WILL BE ACCEPTED.

TEACHER ASSISTANT & AIDES
Immediate openings exist in a center affiliated with the St. Vincent & Sarah Fisher Center has the following openings:
Pre-School Teacher Aide - Toddler Teacher Assistant - Infant Aide
Salary commensurate with education & experience. Benefits. Some education and experience in early childhood preferred. Infant and Toddler Aides, part-time 8:00 AM to 4:00 PM or 9:00 AM to 5:00 PM. Monday thru Friday, experience preferred.
Apply in person at Seton Day Care, 29475 Inkster Rd., Farmington Hills, (5th driveway N. of 12 Mile).

TITLE EXAMINER, experience wanted for company located in Farmington Hills. Send resume to: Detroit Title Shield, dental, additional benefits. All interviews confidential. Please call Mon - Fri 9-5, ask for Pam.
478-7031

TOOL & DYE MAKER
Trailer hitch manufacturer in Canton has opening on afternoon shift for full-time permanent person. Set-up with metal stamping background and ability to read blueprints. Great bonus/good benefits. Send resume to: Personnel, Draw-Tite, 46500 Van Born Rd., Canton, MI 48188.

500 Help Wanted

STOCK PERSON - full time, experience required. Apply in person, K&A, 24055 Orchard Lake Rd., Farmington.

STOP
20 full time positions in Farmington Hills and Redford. Work in an on-the-job training, excellent pay, 1st shift and 2nd shift, with lots of overtime, and double time. Benefits and paid vacation after probationary period.

CALL NOW
643-8590
EXPRESS SERVICES
Not an Agency Never a Fee

SUBSTITUTE CAFETERIA HELP
$5.25 per hour. To work on an on-call basis. Apply in person:
Northville Public Schools,
501 W. Main, Northville.

TEACHER - Part time instructor, certification required. Study skills and algebra a plus. Send resume to:
Sarah Learning Center
37727 Professional Center Dr.
Livonia, MI 48154

TELEMARKETERS: Experienced Pros/or will train. Inbound calls only. Top pay, plus bonus. Commission plus bonus. Start the New Year out right with rewarding career. Ask for Mr. Green. 559-8500

TOOL & CUTTER GRINDER
With all around experience.
Minimum 10 years.
Please call 928-1000

TOOL MAKER-FIXTURE BUILDERS
Openings in Livonia, Plymouth, Guardian Mfg. 12193 Levan, Livonia 591-1454

TOOL STORE in Birmingham is looking for a full-time sales person. Excellent working conditions, no evenings & ½ days on Saturday. If interested, apply in person at:
Lakeside Sporting Goods
1437 S. Woodward, Birmingham, MI

TRAILER REPAIR person wanted. Must have experience repairing Intermodal trailers. Must have transportation. Contact Ed Interview Monday-Friday between 9-12.
891-4580

TRAVEL CONSULTANT
Corporate Travel

Well-established corporate in-house Apollo Travel Agency seeks a full time travel professional, with a minimum of 4 years experience. The successful candidate will have a strong corporate background, with good organizational, customer contact & telephone skills.

We offer competitive salary, excellent benefits. For confidential consideration, call (9AM-5PM)
225-4544

WAREHOUSE SUPERVISOR
Immediate full time opening for mature person to oversee all receiving, record and good attitude. A DMD will be performing the duties of the job and to supervise our warehouse staff. Must have knowledge of Apollo, Dental or Medical supplies. Located in the tri-county area. Vehicle provided. If interested send resume/salary requirements to: 24470 Indepen Circle, Farmington Hills, MI 48331.

WELDERS - Now accepting applications for Welding, at Gregg Tool in Canton for experienced Mig-Welders. Temporary to permanent positions. No benefits. Please call 722-2510 for an application.

WE WANT YOU
AMBITIOUS? CONSCIENTIOUS?
We will train you to start you on a long term, high income career in real estate.
Call John Belfuss, Livonia
REAL ESTATE ONE
261-0700

YOUTH CARE WORKERS
Part-time, evenings & weekends in adolescent group home in Westland. Send resume or fill out application at: Youth Living Centers, 30000 Hiveley, Inkster, MI 48141. Attn: Director of Maddeberk between Michigan & Cherry Hill. Attn: G. Hudson.

$6-$8 PER HOUR
Nation's largest home cleaner. No evenings or weekends. Car necessary. Paid vacation & holiday, dental, legal in 6 mos. 471-0930

502 Help Wanted Dental-Medical

WAREHOUSE WORK - PART TIME
3pm-8pm, Mon-Fri. $7/hr. Send in person to: Fitness Enterprise Dr., Livonia, MI 48150

WELDER
Tig-Mig welder fitter, 3-5 years experience. Must work from prints. Due cross package. 477-0448

502 Help Wanted Dental-Medical

BUSY ENT/Plastic surgeon's office in need of full time Biller/Receptionist. Mon.-Fri. 9-5:30. MBA System - billing and insurance. Excellent communication skills necessary. Must be a team player. Room for advancement. Salary commensurate with experience. Excellent benefit package. Call Pat Kane at 338-1110, or send resume with salary requirements to: PO Box 855
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

BILLER/RECEPTIONIST for busy Ob/Gyn practice. Full time, 13 Mile & Telegraph area. Medical insurance salary. Ask for Thelma. 646-3181

BILLING CLERK

Aimcare Home Healthcare, an affiliate of St. Joseph Mercy Hospital, has a full time opportunity for the position of Non-Regulated Billing Clerk. Qualified candidate must possess 2-3 years medical billing insurance or medical office billing experience. Computer literacy benefits salary.
Call W. Scott: 313-656-7735
AIMCARE HOME HEALTHCARE
An Equal Opportunity Employer

CERTIFIED MEDICAL assistant and medical receptionist needed full-time for Royal Oak Dermatologist. Experience preferred. Salary commensurate with experience
549-1588

CERTIFIED NURSE AIDES
Part & full time, Days & Nights.
Apply in person: Presbyterian Village, 17383 Garfield, Redford.
531-6674

CNA'S (Certified Nursing Assistant) PM and night shifts. Beverly Hills Nursing Center, Southfield Rd. 2 blks N. of Royal Oak.

CNA'S NEEDED
All shifts. Full and part time basic West Bloomfield nursing home. Contact Director of Nursing 538-4443

CRNA'S, RN'S & LPN'S
with NAPHES
Are you looking for opportunity within a major suburban physical rehabilitation facility? If you answered yes to this question, then Great Lakes Regional Rehab Hospital has a position for you. We are currently offering newly revised competitive wages and benefits including a 401K Retirement Plan & 12 hour shifts available full and part time with all 3 shifts. Please send resume to: Great Lakes Regional Rehab Hospital, Att: Human Resources Dept., 22401 Foster Winter Dr., Southfield, MI 48075, or call 423-1458
An Equal Opportunity Employer

PEDIATRIC DENTAL OFFICE seeks experienced dental assistant for 4-day work week. Mon.-Thurs., 8:30 - 5:30. Some Saturdays. 477-0400

DENTAL ASSISTANT: Do you want to be well paid for work you love in a friendly, professional, supportive environment? An outstanding specialty office is seeking an additional dental assistant to join our team. Experience preferred. Call 357-3300

DENTAL ASSISTANT
Part time. Experience assistance needed for Livonia dentist.
Call Phyllis 464-4499

DENTAL ASSISTANT
Female dentist needs dynamic, experienced person full time for growing family practice. 558-1188

DENTAL ASSISTANT
Cheerful, energetic, people oriented person needed for modern, progressive, dental office. Dental experience helpful although willing to train right person. Excellent salary. 477-1500

DENTAL ASSISTANT
For W. Bloomfield orthodontist office. Full time, part time, or Saturdays. Orthodontic or general dental experience necessary. Call 932-1500
Fri., 9-5p.m. 851-7272

DENTAL ASSISTANT
Full & part-time openings 2 yrs. min. experience. Must be flexible. $ - $10-$12. Send resume: Bidery/DE, 26400 W. 12 Mile, Ste. 175, Southfield, MI. 48034.

502 Help Wanted Dental-Medical

EXCELLENT SALARY
DENTAL OFFICE MANAGER
Needed part time for growing Livonia practice. Excellent salary and hours. Experience preferred. Must have knowledge of payroll accounting. 981-1223 697-1151

DENTAL ASSISTANT
Permanent, full time, experience preferred, evenings.
453-8190

DENTAL ASSISTANT/Receptionist - reception, chairside, insurance. Experience preferred. Maple & Orchard Lake Rd. 932-0550

DENTAL ASSISTANT - happy, organized person with style for quality patient care to join team in growing Livonia family practice. 464-1821

DENTAL ASSISTANT - Dearborn exception team person. Emphasis on personal development through continuing education, participation with other team members. Applicants should be career minded, personally stable, and health centered in lifestyle. Call (313) 474-5313

DENTAL HYGIENIST - Part time, Mon. evenings for very friendly, caring office. Birmingham area.
647-2119

DENTAL HYGIENIST full or part time, with benefits in the heart of Northern Michigan's ski country. Send resume to: Suite Winter, 112 E. Lake, Boyne, MI 49712

DENTAL HYGIENIST
Mon & Tues., 8:30-7pm. Thurs., 8:30-5pm. Dearborn Dental Care
for interview. Ask for Lori 851-6020

DENTAL HYGIENIST
Needed part time for modern dentistry. Quality practice. Redford/Dearborn line area.
555-3500

DENTAL HYGIENIST
To join our state of the art dental office in Livonia. Wednesdays and Thursdays. Call us for more friendly staff.
478-1900

DENTAL HYGIENIST - Full time for friendly progressive dentist in Farmington Hills. Call 474-2260 or send resume to: 38215 W. 10 Mile, Suite 3, Farmington Hills, MI 48335

DENTAL HYGIENIST
Full and part time position available. Opportunity to practice in caring environment where patient needs come first. Must be neat, clean, proficient and personable. Dearborn Heights area. 277-3068

DENTAL RECEPTIONIST
Experienced dental receptionist wanted for full-time position. Mon-Fri. Southfield area. 354-1555

FRONT DESK PERSON - needed for busy practice with team driving. Call Experience preferred. Send resume to: Box 870,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

FRONT DESK RECEPTIONIST
3-3½ days/week for multi-specialty medical office. Must be computer literate, computer, & excellent phone skills needed. W. Bloomfield area. 737-7400

HOME HEALTH AIDES

Start immediately! Experienced. FULL & part time-all shifts available. Top pay & benefits. Competitive rates, annual attendance, Responsible, & holiday bonuses. Vacation pay. Transportation allowance. We take care of you. Call for an appointment. Knowledge of: BS, Medicare, 3rd party. West Bloomfield.
EMPA-CARE IV 455-1061

MEDICAL BUSINESS OFFICE Position handling billing questions, patient collections, insurance. Knowledge of: BS, Medicare, 3rd party. West Bloomfield.
737-7407

MEDICAL ASSISTANTS
Full & part-time. Great opportunity for the right person. Must have minimum 1-2 yrs. experience, work 40 hrs./wk. Send resume to:
Medical Assistant
5050 Schaefer
Dearborn, MI 48126

MEDICAL BILLER - Medicare or Medicaid hospital billing. Must have 1-2 yrs. experience, work 40 hrs./wk. Send resume to:
Medical Assistant
5050 Schaefer
Dearborn, MI 48126

MEDICAL BILLER - Medicare or Medicaid hospital billing. Must have 1-2 yrs. experience, work 40 hrs./wk. plus E. Side hospital Call for immediate consideration.
Tempro Inc. 443-5593

MEDICAL BILLERS
Full & part-time openings 2 yrs. minimum experience. Must be flexible. $ - $10-$12. Send resume: Bidery/DE, 26400 W. 12 Mile, Ste. 175, Southfield, MI. 48034.

502 Help Wanted Dental-Medical

NYGIENIST - for childrens pediatric office. 4 day work week, Mon thru Thurs. Benefits. Berkley area. Call for particulars. Audrey 547-0050

MEDICAL ASSISTANT
Rochester Hills Orthopedic Hand Surgeon needs experienced assistant to work 3 days per week. Call
852-5300

MEDICAL ASSISTANTS
EXPERIENCED - Needed for family practice offices in Western Wayne county. Send resumes to:
M.A. Positions, 17500 Middlebury, Dearborn, MI 48120

MEDICAL ASSISTANT
For busy orthopedic office. Casting experience preferred. 28-32 hours/week. W. Bloomfield. 855-7406

MEDICAL ASSISTANT - experienced only for busy internal medicine practice in Southfield. Must know EKG, PFT, vena puncture injections, routine lab & general assisting, X-ray helpful. 355-3033

MEDICAL BILLERS

Openings in Farmington, Novi & Livonia, for physician office billers (min. 1-2 yrs. medical billing experience). Must be friendly, beautiful voices, friendly staff, to $10/hr.
Contact Diane Beller 932-1170
Harper Associates,29870 Middlebelt
Farmington Hills, MI 48334

MEDICAL BILLER/CASHIER
Experienced in CPT codes, ICD9, all types of insurance for multi-specialty clinic. Must have good typing and computer skills with minimum 3 yrs. experience. All replies confidential. Salary negotiable.
Medical Administrator
5050 Schaefer, Dearborn, MI 48126

RN's or LPN's
Part-time, all shifts. Marywood Nursing Care Center, 36975 W. 1 Mile, Livonia. 464-0600

In High Demand
Live-In Health Aides
3 & 4 days - part or full time
Call 9am-5pm to be appointed
476-9091
EXCELLACARE
20720 Tuck Rd.
Farmington Hills, MI 48336

X-RAY TECHNICIAN
Livonia area.
Part time.
476-0100

X-RAY TECHNICIANS
needed for mobile x-ray.
Call: 563-5347

504 Help Wanted Office-Clerical

ACCOUNTING
Accounts receivable clerk for shopping center manager. Real estate & computer experience helpful. No evenings or weekends. Send resume & salary requirements to Box 8656
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

ACCOUNTING CLERK
Great long term growth opportunity with fast growing video producer for your accounting skills experience.
$6.50/hr. Call Christi 646-7664
Unitorce Temporary Services

ACCOUNTING/DATA ENTRY CLERK: Accounting experience necessary. Some computer & data entry helpful. Call Mon-Fri, 9-4pm, 557-7145

ACCOUNTS PAYABLE CLERK
Approx. must have minimum 1 year experience, computerized accounting necessary. Organizational skills important. Send resume to:
5050 Schaefer
Farmington Hills. Will only consider applicants with previous experience included. Send to Box 872
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

ACCOUNTS RECEIVABLE CLERK
Computer & payroll experience a must! Benefits. Apply in person with resume at Garage Doors Unlimited, 960 E. Long Lake, Bloomfield Hills, 48304.

ADMINISTRATIVE ASSISTANT
for fast-paced office. Organized, committed to first quality performance, willing to work more than an 8-5 day. Proficient in WordPerfect for Windows advanced features: tables, merges, graphics. Resumes only to: Dori McBride, Flexible Corporation, 6600 Wakhire Dr., Ste. 304, Troy, MI 48084

HOME & SERVICE GUIDE

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TO PLACE YOUR AD CALL 591-0900

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ALL FAZE MODERNIZATION
Vinyl/Aluminum siding, soffit, fascia, gutters, vinyl replacement windows, storm doors, bow/bay roofs.
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We repair all major household appliances. $20 off with service.
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A-1 WATERPROOFING
15 yrs. exp. Free est. Reasonable rates. Senior discount. Visa & MasterCard accepted. 534-9385

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- CRACK REPAIRS -
- MORTOR JOINT REPAIRS -
Call Paul 981-1340 or 447-4497

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30 YEARS EXPERIENCE
Earl H. Jensen 474-6224

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NATIONWIDE SINCE 1958
FULLY WARRANTED
LICENSED & INSURED
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Int. Systems. NO DIGGING. Cracks repaired by 2nd generation. Lifetime warranty. Free Est. 1-800-729-9739

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Concrete & masonry work. Porches, driveways, walks, foundations. All brick & block repairs & alterations. No job too small. No money down. Lic. & Ins. Call anytime 534-1570

AA SMALL JOB SPECIALIST
25 Yrs. Reputable, Quality Work
Anything to Lintels or Block
Best Any Price on
Driveways to Basement
Lic., Insured, Free Est. 348-0066

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557-5595
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BRICK, BLOCK & CEMENT WORK
PORCHES - CHIMNEYS
DRIVEWAYS - FREE EST - 537-1833

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