EMPLOYMENT

504 Help Wanted Office-Clerical

PURCHASING ASSISTANT - Two years experience with manufacturing firm preferred. Job requires strong phone skills & the ability to work independently. Send resume or salary requirements to: P.O. Box 47436, Oak Park, MI. 48237

RECEPTIONIST
International high-tech firm needs experienced receptionist. 87/hr.
Call Forrest
Uniforce Temporary Services

RECEPTIONIST - Permanent, part time. Afternoons, 1-6:30pm. Pleasant, friendly Birmingham law pract ice. Excellent salary. Non-smoker. Call Gloria Bach 644-2633

RECEPTIONIST NEEDED
with computer skills & shipping knowledge. Please send resume to: Attention Lisa, PO Box 181,

RECEPTIONIST/PART TIME
5pm-9pm, Mon-Fri, $8/hour,
Mail resume to: Box #940
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST
Your people skills and two years experience on multi-line phone system form are needed for this position. To 8/hr. Call Rene at 357-0448
Uniforce Temporary Services

RECEPTIONIST, full time, with enthusiasm and organization needed for busy professional office. Applications being taken Mon-Fri, 9-5pm. 30725 Grand River, Farmington Hills 478-7030

RECEPTIONIST
Position available for engineering firm, Microsoft Word & Lotus a plus. Send resume and salary requirements to: Engineering Service Group, 30405 W. 12 mile Rd., Farmington Hills, MI 48331-5628

RECEPTIONIST
RECEPTIONIST needed for the Lincoln area. Must have previous office experience. We offer long, short and temp-to-perm assignments with an excellent pay scale. Call today!
ETD Temporary Service
An Equal Opportunity Employer

RECEPTIONIST
needed for busy Southfield property management firm. Must have excellent typing skills. Word processing experience would be helpful. Call between 6pm & 8 pm, ask for Lana: 947-4115

RECEPTIONIST: For busy investment Management Firm. Self motivated person with excellent telephone skills and Word Perfect 5.1 experience, in non smoking office. Reasonable salary. Call Paul Investment: 3883 Telegraph Rd. Ste. 100, Bloomfield Hills. 48302.

RECEPTIONIST/SECRETARY
Downtown Birmingham CPA firm needs Receptionist/Secretary to answer phones and to perform general office duties. Strong typing skills are desired. Good benefits to qualified candidate. Call Deborah at Meltzer Lontzner & Company, 642-7755

RECEPTIONIST
Michigan's largest volume Ford dealership is looking for an ambitious, people-oriented individual to greet customers and answer sales department phones. Contact Judy McLellan, Varsity Ford, 3450 Jackson Ave., Ann Arbor. 996-2300 x215
An Equal Opportunity Employer

RECEPTIONIST
Growing prestigious Troy law firm searching for a full time receptionist. Must have strong telephone skills and pleasant, professional manner. Prefer WordPerfect 5.1 & some typing skills although not required. Competitive salary & benefits. Fax resume & salary requirements to:
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST
Weekends-Must type.
852-7700

RECEPTIONIST
Part time
Farmington Hills
561-5674

RECEPTIONIST NEEDED- Opportunity for future secretarial position. Attractive Bloomfield Hills location. Please send resume to: P.O. Box 1129, Bloomfield Hills, MI. 48302.

RECEPTIONIST for busy Southfield office, answer multi line phones, great website, light & personal experience to. Accounting Dept. 20475 W. 10 Mile, Southfield, MI 48075

RECEPTIONIST, Part time, 12-5, Mon.-Fri. w/multi-line telephone skills and word processing. Professional appearance. Send resume to: G. Lipsitz, 50 West Big Beaver, Suite 300, Troy, MI 48084

RECEPTIONIST - Evenings & weekends, Tel-Twelve Mall. Typing, filing, answering phones, etc. Starting 5-15 hrs. per week. Hours flexible. Call between 6pm-9pm, 354-0002 or stop by mail office to fill out application. 5/hr.

RECEPTIONIST/TYPIST
Phone answering and word processing utilizing WordPerfect 5.1. Medical/Dental office in Farmington Hills area. Send resume to:
Variesse Corporation
Attn: Personnel
1750 S. Telegraph, Suite 300
Bloomfield Hills, MI 48302

RECEPTIONIST
Must be able to greet clients & customers, answer 4-13 line phone system with multi-extensions, professional image required. Full time permanent, 8am-5pm, Mon.-Fri. $6-$7/hr. Non smoking office. Send resumes to: Box #976
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST
Experienced, front desk for CPA office. Excellent professional telephone skills, strong inter-personal skills, knowledge of 3-6 line phone system with multi-extensions, professional image required. Full time permanent, 8am-5pm, Mon.-Fri. $6-$7/hr. Non smoking office. Send resumes to: Box #976
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

504 Help Wanted Office-Clerical

EXPANDING TROY/Birmingham area law office has personable, motivated & reliable person for file, telephone, phone & light secretarial duties. Candidates must be seeking work in a busy, professional small office setting and be willing to expand job description. Please send resume to Mary at: 1111 W. Long Lake, Suite 201, Troy, MI 48098

RECEPTIONIST
For busy veterinary clinic. Experience preferred, will train right person. Must be cheerful & have excellent phone skills. Resumes to: Westfold Veterinary Care Center, 24429 Grand River,
Detroit, MI 48219

RECEPTIONIST/SECRETARY
Experienced in answering multi-line telephone and Word Perfect. Must be dependable and possess good verbal skills. Busy office located in Farmington Hills area. Full time position. Non-smoker. Send resume to: Anne Downey, 26999 Dartmoor, Farmington Hills, 48331.

RECEPTIONIST: 3-8 years experience. Typing skills required, Word-Perfect 5.1 helpful. Submit resume:
CAMPBELL/MANUFACTURING
21520 Bridge Street
Southfield, MI 48034
Attn: President

RECEPTIONIST/SWITCHBOARD
Part-time for Troy office. Experienced operator/receptionist needed for busy professional office. Applications being taken Mon-Fri, 9am-3pm. 30725 Grand River, Farmington Hills 478-7030

RECEPTIONIST - TYPIST
Position available for engineering firm, Microsoft Word & Lotus a plus. Send resume and salary requirements to: Engineering Service Group, 30405 W. 12 mile Rd., Farmington Hills, MI 48331-5628

RECEPTIONIST
RECEPTIONIST needed for the Livonia area. Must have previous office experience. We offer long, short and temp-to-perm assignments with an excellent pay scale. Call today!
ETD Temporary Service
An Equal Opportunity Employer

RECEPTIONIST
needed for busy Southfield property management firm. Must have excellent typing skills. Word processing experience would be helpful. Call between 6pm & 8 pm, ask for Lana: 947-4115

RECEPTIONIST: For busy investment Management Firm. Self motivated person with excellent telephone skills and Word Perfect 5.1 experience, in non smoking office. Reasonable salary. Call Paul Investment: 3883 Telegraph Rd. Ste. 100, Bloomfield Hills. 48302.

RECEPTIONIST/SECRETARY
Downtown Birmingham CPA firm needs Receptionist/Secretary to answer phones and to perform general office duties. Strong typing skills are desired. Good benefits to qualified candidate. Call Deborah at Meltzer Lontzner & Company, 642-7755

RECEPTIONIST
Michigan's largest volume Ford dealership is looking for an ambitious, people-oriented individual to greet customers and answer sales department phones. Contact Judy McLellan, Varsity Ford, 3450 Jackson Ave., Ann Arbor. 996-2300 x215
An Equal Opportunity Employer

RECEPTIONIST
Growing prestigious Troy law firm searching for a full time receptionist. Must have strong telephone skills and pleasant, professional manner. Prefer WordPerfect 5.1 & some typing skills although not required. Competitive salary & benefits. Fax resume & salary requirements to:
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

Human Resources/R
23892 Research Dr.
P.O. Box 5043
Southfield, MI 48086-5043
An Equal Opportunity Employer

SALES SECRETARY- To assist outside sales people & to counsel their customers for being transferred to and from various cities in the United States. Excellent opportunity to learn an interesting business. Call for appointment after 5:30p.m. 471-4000. Corrigan Moving Systems, 23923 Research Dr., Farmington Hills (110 mile/Haggerty area).

LEGAL SECRETARY - Troy law firm seeks experienced mature Legal Secretary for 4 days per week. Flexible hours. Send resume to Office Manager, 801 W Big Beaver Rd. Ste 600, Troy, 48084

GROWING Baptist Church in need of secretary. Good skills. Negotiable salary. Experienced only need apply. Call between 9-5. 532-4400

SECRETARIES
ADIA has clients
looking for your skills!
• WordPerfect
• Lotus
• & More!!
Put your skills to work for you.
Call. 525-0330

SECRETARY/BOOKKEEPER
Full time position available for all phases of office work. Some bookkeeping. Send resume to: P.O. Box 6008, Wixom, MI 48393.

SECRETARY/BOOKKEEPER/
ADMINISTRATIVE ASSISTANT
ADVERTISING
Birmingham advertising agency seeks very competent, mature person who can take charge of all administrative functions. Must be excellent typist, have good bookkeeping skills & computer capability. Secretary office. Immediate availability an asset. Call Liz, Rosen:
645-9550

SECRETARY - for national company. Must be mature, experienced, with excellent skills. Requires Word-Perfect 5.1. New offices in Southfield. Company paid benefits. Send resume to: Box 632,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

504 Help Wanted Office-Clerical

SALES SERVICE/OFFICE - established Livonia business forms distributor seeking career minded individual to assist sales people in customer service, order entry and general office duties. Telephone experience helpful. Send resume to: Nancy Systems & Forms, P.O. Box 9185, Livonia, MI 48151.

SECRETARIES
Growing west suburban company seeks Secretaries with 3 plus years experience in word processing software skills. Excellent pay plus opportunity. Send resume to:
DJE Management, 19500 Middlebelt, Livonia, 48152

SECRETARY/ASSISTANT
Property management firm seeks enthusiastic, dependable, self motivated person with strong secretarial, organizational, and communication skills. Proficiency with Word-Perfect 5.0 and Lotus required. Send resume to:
31500 Northwestern Hwy. Suite 199
Farmington Hills, MI 48334

SECRETARY/
FLOATER

Guardian Industries, located Northville, is seeking a part-time, floating Secretary to provide on-call secretarial support to various departments within the corporate headquarters. Position will fill-in for regular secretaries during times of absence, on a daily or weekly basis. The successful candidate will be proficient in WordPerfect 5.1, possess excellent oral and written communication skills, be able to meet deadlines under pressure, and be available to report to work on short notice. Please forward a resume with salary history to:

Cindy Webb
GUARDIAN INDUSTRIES
43744 Nagel Drive
Northville, MI., 48167

SECRETARY FOR one person office. Full time. Must have excellent phone skills. Word typing & posting experience. 10 & Southfield area. Benefits. 569-5335

SECRETARY - for quality control department for a busy & growing manufacturing co. in Auburn Hills. Paid overtime. Must know basic computer skills. Interviewing immediately. Call Judy AAS EMPLOYMENT
Or Fax resume (419) 841-7055

SECRETARY - Full time secretary needed for accounting & tax department of local CPA firm. WordPerfect 5.1 experience required. Familiar w/ tax accounting helpful. Self-starter, dependable & interpersonal skills needed. Some overtime required. Salary commensurate w/experience w/skills. Benefits. Immediate need. Please send resume to: Box 944
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY/RECEPTIONIST OFFICE
Busy Livonia real estate office seeking an energetic individual with some real estate experience for our rental type position. Please call Dave, 464-7111.

SECRETARY
Immediate opening for a secretary with experience in WordPerfect, shorthand & basic payroll. Must possess good organizational skills, handle multiple projects & deadline. Salary range $18K-$18K per yr. Excellent benefits. Send resume to:
Controller
P.O. Box 7
Farmington, MI., 48332

SECRETARY
Large advertising agency is Southfield seeks a Secretary for its Human Resource Dept. Candidate should type 50-60 wpm & have proficient word processing skills. Prior HR experience a plus but experience helpful. Reply to Box 922
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150
An Equal Opportunity Employer

SECRETARY - Non-smoking, with 2 years plus office experience including WordPerfect 5.1 and other computer applications. Excellent organizational skills, self-confidence & independence mandatory. Send resume, with salary requirements, to:
PO Box 1053, Novi, MI 48376-1053.

SECRETARY - Part time for market research co. Excellent typist. Worcester 40 & 5.5. Transcription/numerical bases/general clerical. Southfield Civic Center. 354-4950

SECRETARY - PART TIME. Experienced bookkeeper & computer. Good typing & spelling skills. Non smoking. 655-9653

SECRETARY
Prefer someone with mortgage or title company experience. Also clerical position open. Send resume to: Box 980, Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

Secretary/Receptionist
Join the area's fastest growing, high technology, advanced printer. Our cutting edge technology enables us to do what others can't, perform our competitors.
ROCKET PRINTING
45600 N. WOODWARD
2 BLKS S. OF 14 MILE
Apply Tues.-Fri. only, 9am to 2pm.

SECRETARY/RECEPTIONIST:
Part-time, morning hrs. Light typing & filing. Motivated individual with good telephone & organizational skills. Call, 626-4500, between 2-7pm, Mon thru Fri.

Secretary/Receptionist
Misc duties include: phone, mail, invoicing, data entry. Knowledge of WordPerfect 5.0. Small non-smoking office. Send resume to: Personnel, 25180 Seeley, Novi, MI 48375

SECRETARY RECEPTIONIST for fast paced construction company, must be self-motivated with good office & telephone skills, salary & benefits negotiable, based on ability. Send resume to Box #970
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

To answer phones, typing, filing, computer skills helpful.
Ask for Jim. 681-1770

SECRETARY/RECEPTIONIST
For Novi communications firm. Must be proficient in WordPerfect, Lotus and type at least 65wpm. Excellent salary & benefits. Send resume and salary history to: Sue Crotsenberg,
Personnel Manager
Clover Communications, Inc.
P. O. Box 40, Novi, MI 48376

SECRETARY
Secretarial openings in major downtown Detroit advertising agency. Minimum 3 years experience, excellent skills in typing, WordPerfect 5.1, Lotus 123 & Harvard Graphics, and/or M.S. Word & Excel for the Macintosh. Candidates should be self starters, cooperative with good telephone manner & able to work in a fast paced deadline oriented environment. Pleasant working conditions with a good benefits package. Please send resume listing experience, computer skills & salary requirements to Box 952
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150
EOE/M/F/H/V

504 Help Wanted Office-Clerical

SECRETARY/
COMPUTER OPERATOR
Position available immediately for secretary responsible for all database for environmental projects. Secretarial experience required. Every some legal preferred. Must have extensive computer experience, including WordPerfect 5.1, spreadsheet and data base. Overtime required. Excellent pay & benefits for qualified applicant.
Send resume to: Carole Howard & Howard Attys., 1400 N Woodward Ave., Ste. 250, Bloomfield Hills, MI 48304.

SECRETARY/RECEPTIONIST - Immediate full time position. Will be person in Farmington Hills manufacturing office, must have good typing, computer & telephone skills, also motivated person willing to learn & participate in manufacturing office help. Benefits, paid vacation & holidays. Salary commensurate with experience. Call Mon. thru Thurs. 8-3
Or send resume & salary requirements to Personnel Dept., 30057 W. 8 Mile, Livonia, MI 48152

SECRETARY - Sales & marketing office in Southfield. Looking for a dependable, enthusiastic person between 7:30am - 4:30pm to handle phones, open mail, light typing & assist in all office duties. Computer knowledge helpful but not necessary, $4/hr., some benefits. Please send resume to Marketing Director, 5 Corporate Hill, Suite 240, Southfield, MI 48076

SECRETARY
To sole entertainment attorney, Farmington Hills area, Mature person, Gregg shorthand, computer & light bookkeeping skills. For appointment call 313-553-8180

SECRETARY to work with elderly residents & handle diversified office work. Computer skills necessary. Full benefit package. Resumes to: 15106 W 10 Mile, Oak Park, 48237.

SECRETARY/TYPIST
Telemarketing, hourly & benefits. Plymouth. 313-459-4313

SECRETARY wanted for one growing business in the Livonia area. $5/hr. (40 hrs flexible), benefits optional. Knowledge of computer skills helpful. Call Ann 953-9580

SECRETARY wanted for West Bloomfield office of Life Insurance Insurance experience preferred. Word processing. Shorthand a plus. Salary negotiable. 788-5240

SECRETARY/WORD PROCESSOR
Part time, 15-20 hours per week. Phone answering. Word Perfect 5.1, $7/hour.

SERVICE BILLER/CASHIER
For busy dealership. 10 key and data entry experience necessary. Call Dennis for appointment. 353-1300 ext. 327

SMALL, ESTABLISHED, Oakland County law firm, seeks secretaries with solid skills including experience with WordPerfect. Legal experience preferred. Competitive Salary. Please Call. 642-3733

Southfield based mortgage company seeks experienced individual in its loan servicing department. Customer service Department. Qualified candidate must have 2 years experience in the loan servicing field & able to efficiently respond to a large volume of written and verbal customer inquiry. Call 353-5700

SOUTHFIELD INSURANCE OFFICE looking for energetic, self-starter for administrative general office duties. Experience with Word Perfect preferred. Send resume to: Park Place, 17000 Trinity, Suite 2260, Southfield, MI 48075

SOUTHFIELD Real Estate development/management firm seeking Receptionist/Word Processor with excellent phone manner and typing skills. Please send resume to: Receptionist, P. O. Box 70, Southfield, MI 48037

START THE NEW YEAR
WITH A NEW JOB!!
The Sheiling Temporaries WAY!!

We have immediate clerical positions in all locations. If you have any of the following skills, call for an appointment!

LEGAL & MEDICAL SECRETARIES
WORD PROCESSORS
DATA ENTRY OPERATORS
REMINGTON 88 & 89
SWITCHBOARD OPERATORS
OFFICE CLERKS
TELEMARKETERS
(AM OR PM SHIFTS - experienced)

We offer: Top Pay, Holiday Pay, Bonuses, Temp-Med Insurance.

HIGH PARK 464-2100
SOUTHFIELD 352-1300
AUBURN HILLS 373-7500

SNELLING
TEMPORARIES
Never a Fee

SUPPORT STAFF - ASSISTANT, Secretarial & Receptionist positions, part time, up to 30/hrs per wk. - possible full time in future. $4-$7/hr. Responsible, good personality, interpersonal skills with demanding people; with light bookkeeping skills, knowledge of computer generated A/R, some insurance billing, typing - 40-60 wpm. Send resume to: M.H.S.A. 26555 W. 11 Mile, #118, Southfield, MI 48034

SWITCHBOARD
Regional hospitality firm, major corporation needs your computerized big board experience. To 5/hr. Call Gloria at 473-2932
Uniforce Temporary Services

SWITCHBOARD/
RECEPTIONIST

Receptionist needed for Claim Management Operation. Responsibilities include:
• 50 wpm Typing
• 1 year plus business experience.
• Excellent communication skills.

Non-smoking office.

Excellent benefits including 401K.

Please send resume including salary history to:

Donna J. Economo
Meadowbrook Insurance Group
26600 Telegraph
Southfield, MI 48034

TELEMARKETER
Full time with some office experience. Call for appointment.
Gerald 557-7200

TRAVEL SALES AGENT
for Michigan's largest tour operator

JOIN OUR TEAM

We are looking for reservation sales agents who are up-beat, articulate & easily understood on the telephone. Computer experience & travel education are a plus. We will train on our program.

Apply in person only!
Tues., Wed., Thurs. & Fri.
Between 10-12 noon & 2-5pm

HIGHF TRAVEL CORP
29566 Northwestern Hwy.
Southfield, MI

TROY manufacturer of consumer products requires experienced person to supervise customer service department. 5 yrs. total customer service/sales with some management experience. Excellent verbal and written skills and computer background required. Non-smoking office. Submit salary history and resume to P.O. Box 1603, Troy, MI. 48099.

CPA FIRM in Bloomfield Hills seeks full time Word Processor for Report Processing Department. Statistical typing and WordPerfect experience required. Lotus 2.4 and Harvard Graphic knowledge a plus. Good benefits and excellent working conditions. Send resume with salary requirements to: P.O. Box 725, Bloomfield Hills, MI 48303-0725

504 Help Wanted Office-Clerical

TELEMARKETER
Part-time for group insurance office. Tues., Wed., Thurs. 9a.m. to 3p.m. Salary plus incentive. Experienced only. 855-8053

TELEPHONE OPERATOR, Entry level. 12-6 PM., Mon. - Fri., $3.25 an hour. Lathrup Village. Excellent speaking, pleasant skills. Must speak very clearly over the phone. Will talk. 557-2434

TRANSCRIPTIONIST - Professional firm seeks individual who types 70wpm. WordPerfect 5.0, dictaphone and good knowledge of English grammar, spelling, punctuation, terms helpful. Call Cindy 552-0550

TROY CPA FIRM seeks individuals with experience in computer operating/data entry for accounting and related applications. CPA firm experience and bookkeeping skills are most desirable. Send, or FAX, resume to: Varnacchia & Assen, PC, 3001 W Big Beaver, Ste. 622, Troy, MI 48084. FAX 643-7184

TYPIST
Major ad agency has position for an experienced typist. Must know WordPerfect, Harvard Graphics & +. To 8/hr. Call Terri at 357-0441
Uniforce Temporary Service

TYPIST/RECEPTIONIST
Growing engineering consulting firm needs person for general office duties & errands. Must be personable & have good typing skills. Send resume to: Hydro-Designs, 1277 Orchard Lake, Suite 200, Pontiac, Attn: Lori, or FAX to: 335-8668

WORD PROCESSING SECRETARY
Growing Southfield manufacturer's firm. Word Perfect 5.1 and Lotus required. $9.50/hr. Call Sean 473-2931
Uniforce Temporary Services

WORD PROCESSOR, secretary, Executive shared offices group. Experienced, organized, able to meet deadlines. To 8/hr. 8:30-5. Advanced WP5.1 required, Harvard Graphics, Lotus helpful. Southfield 262-1422

505 Help Wanted Food-Beverage

ALGIE'S PASTY & SUB SHOP.
Front Counter & kitchen help.
Flexible hours. Competitive wages.
Livonia store. 427-4330

BAR PERSON - Hopkins. Good tips and good money. 616-793-7500. Apply in person: JR's Lounge, 23810 Fenwick. 831-4780

BAR/WAITSTAFF, COOKS
WAIT STAFF, BUS STAFF
Main Centre Grille accepting applications. Apply after 3pm, 9am-5pm daily. 148 Center, Northville. 380-9350

BAR STAFF, WAIT STAFF, COOKS.
Apply after 5pm
Raleigh's Keyboard Lounge, 1870 Wayne Rd., Westland. 728-9530

BREAKFAST/LUNCH
WAITPERSON
PART TIME
BEVERLY HILLS GRILL
31471 Southfield Rd.
Between 13 & 14 mile Rd.

BUDDY'S - FARMINGTON HILLS
NOW HIRING • PM. Busers, PM. Carry out/Counter, AM Grill and Wait Staff, PM. Pizza and Host/Hostess. Come work for the best. Apply at Buddy's, Northwestern and Middlebelt.

BUDDY'S LIVONIA is now hiring for the following positions:
Apply within. 33005 Plymouth Rd.

BURGER KING
Now hiring for all positions
(4-8pm) & (Closers. Premium wages.
1106 Rochester Road (at Avon),
Rochester Hills. 852-1117

BUS PEOPLE - DAY & NIGHT
Wait staff - days. Cooks - days & nights. Apply in person at Bagels 'n Stuff, 29200 Northwestern Rd. at Main St. Northville.

BUS PERSONS
Evening Work Only. Home
Sweet Home, 43180 Nine Mile, Novi.
313-347-0095

CHI-CHI'S ENERGY
Do you have an energetic, positive personality that would thrive in a fast paced atmosphere?
CHI-CHI'S is looking for:
Food Servers &
Cocktail Servers
Good pay! Great training!
Apply in Person
CHI-CHI'S
32614 Gratiot Road
Corner of Gratiot & 26 Mile
Madison Hts.

E.O.E. - M/F

CHINESE RESTAURANT desires Wait Persons, all shifts. Host Persons, Bus Persons, Cashier. Will train all positions. No experience necessary. Rainbow Inn, Maple & Orchard Lake Rd.

COCKTAIL WAIT PERSON - Mon. thru Fri. evenings, experience a must. Apply Gateway, Mullen's, 18100 W. 10 Mile, (N.W. corner 10 Mile & Southfield Rd.)

FULL & PART-TIME Positions open for cooks. Clean & neat appearance. Apply within. Kris Inet to set up interview. 669-7417

★ COOK
SWEET LORRAINE'S
Looking for an experienced cook. Apply in person at Sweet Lorraine's
CALL 2-5PM, 559-6988

COOK - Full time/part time nights. Jon's Goodtime Bar & Grill
21550 Cherry Hill, West of Wayne Rd. Apply within 2-4PM, Mon.-Fri.

COOK - PART TIME, DAYS
Good pay & working conditions.
Green Cottage, 503 N. Main St.
Northville 349-0505

COOKS - EXPERIENCED
Pay negotiable. Full time. Apply in person: 33330 Cowan, Westland, across from Westland Mall.

COOKS - PART TIME
For Dietary Dept. on the midnight shift. Institutional cooking experience is preferred. Applications at 28050 Grand River, Dietary Dept., Mon thru Fri., 8am-3pm. No phone calls please.

COOKS & WAITSTAFF
Apply at: Kenny Food & Spirits,
6166 Canton Center Rd., Canton,
459-8020

COOK WANTED, part time, very fast grill, must be experience.
Sandy's by the Beach. Please call
534-0333

COTTAGE INN PIZZA
now hiring Drivers. Also hiring Assistant Manager. Apply at 1835 S. Woodward, Birmingham. 645-0006

DISHWASHERS FOR MAYFLOWER
High Pressure. Full time. Blue Cross, Vacation pay, new kitchen equip. 453-1511

DRIVERS - $5/hr., plus Counter Help, Kitchen. Apply at Gourmet to Go, 33558 Grand River, Mulberry Square, Farmington Hills. 471-6618

FOOD SERVERS - Must be able to work both am & pm shifts. Experience required. Apply in person only to: Days Inn, 8400 Wickham Road, Romulus. No phone calls.An Equal Opportunity Employer
Affirmative Action Employer

FOOD SERVICE/Office Assistant
Mon.-Fri. no nights, or weekends. Approx. 30-35 hours/week.
Send resume to: Box #943
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

HOST PERSON
Excellent day shift now available. Looking for friendly, outgoing person. Must have transportation. Please apply by appointment: Gateway's Ranch House, Farmington Hills 477-3340

505 Help Wanted Food-Beverage

EXPERIENCED COOKS & Bus Help wanted. Great pay for right person. Apply at Mr. Mike's, 33333 Ford Rd. Westland. 722-8882

HOST PERSON & DELI PREP
Apply within: Lafayette Scallopine,
6565 Telegraph, Dearborn Heights
278-4060

HOST PERSON - part-time nights. Excellent starting salary.
Approximately 20-25 hours per week. Apply in person at Dearborn Jacks Restaurant, 4108 W. Maple Rd., Bloomfield Hills, MI.

HOST STAFF
Dinner Shift Available
Experience Preferred
OCEAN GRILLE 646-7001

IMMEDIATE OPENINGS
for Bus & Waitstaff.
Apply at: Body Rock Cafe.
19245 W 8 mile

LINE COOK - (Experienced)
Part time evenings
Ryan's Tavern, 3100 W. Maple, W of Haggerty
Call 624-1000

LINE COOKS WANTED: Full and Part-time, hours flexible. Benefits plus. Apply in person: Chef Coco Restaurant, 29778 Telegraph, Southfield. Call Tony. 541-7870

LUNCH TIME HELP - for deli in Troy. Experience preferred. Must be ambitious salesman wanted to build a lunch route in Troy. 362-3101

MACARONI
GRILL
Italian Restaurant is seeking high energy, high quality people for all positions, including SERVERS, HOSTESSES, BUSPERSONS, BARGERS. Come work for a quality company in a great location. Apply: Mon-Fri, Mon.-Sat., 32729 Northwestern, Farmington Hills. 851-3900

MANAGER
Contemporary seafood restaurant is now taking applications for a Manager. Must have 2 plus years restaurant experience in the fine dining restaurant.
OCEAN GRILLE
Birmingham 646-7001

MANAGER
Needed for Auburn Hills cafeteria. Must cook & work 10-8pm, Mon.-Fri., days. Leave message 642-8134

MANAGER
Open opportunity for management job, Ram's Horn, Orchard Lake area between 12-1 pm. 855-8232

MANAGER
Person wanted for growing cafe. Bakery experience helpful. 19311 Farmington Rd. North of 7 Mi. Ask for Jerry or Tessa.

MANAGERS
Industry leader, national family restaurant chain, needs promising, ambitious management dedicated to service. Immediate full time openings. Excellent benefits, training & career opportunity. $23- $28K +. Bonus.
PERSONNEL SYSTEMS
459-1156

MARKETING REP: Expanding Fire Rescue Services Agency needs aggressive individuals for Sales Positions. Business experience a plus. JOHN HANCOCK: PO Box 255000. Farmington Hills 48025. Attn: Lisa.

MAX & ERMA'S NOW HIRING:
For the following full time & part time Carry-out Busers, Hosts, Wait Staff & Kitchen personnel. Apply in person Mon.-Thurs. from 2-4:
MAX & ERMA'S, Farmer Park Place
Mall, 6 Mile & Newburgh

MOUNTAIN JACKS
LIVONIA
is now accepting applications for:
• KITCHEN HELP
• WAIT PERSONS
• HOST/HOSTESS
• BUSSERS
Apply in person Mon-Thurs 2-5pm
31501 SCHOOLCRAFT RD.
(at Merriman)

MOUNTAIN JACKS
FARMINGTON HILLS
is now accepting applications for:
• LUNCH & DINNER
• BUS PERSONS
Apply in person Mon-Fri 2-4pm
24275 SINACOLA CT.

NORM'S DINER
Now hiring for Lunch & Dinner, top pay for top performers, Cooks, Waitstaff, Busstaff. Apply in person: Mon-Fri. 2-4pm Only.

NOW HIRING: All Positions, Cooks, Bartenders, Waitstaff. Apply with 18730 Northville Rd., Duties Restaurant: Northville.

NOW HIRING dependable, energetic cooks, busstaff, waitstaff. Hours Tues., Jan. 12, 1-3 or 7-9; or Sat., Jan. 16, 11-2pm. Coney Island, Silvers, 26430 Plymouth Rd., Redford

NOW HIRING: Experienced & Reliable waitstaff. Days & Weekends. HONEY TREE RESTAURANT, Farmington Hills. Call
313-855-4860

PART TIME positions with family operated cafeteria chain. Birmingham, Southfield area. Great for retired homemakers. For appointment call:
Cafe Venue
PLYMOUTH STEAK & ALE
Now hiring Service Assistants, Salad Bar Attendants, Host/Hostess, Bussers. Please apply in person, 40347 Ann Arbor Rd. 453-8080

PLYMOUTH COOK
Excellent Day & Evening Shifts now available. Willing to train responsible people. Please apply by appointment: Blakeney's Ranch House, Farmington Hills (Best for line jobs). 477-3340

RAM'S HORN
Now Hiring WAIT STAFF.
All shifts available. Apply within: Ram's Horn, 20355 Middlebelt, 3 blocks S. of 8 Mile, Livonia 477-4170

ROUND TABLE CLUB
Now hiring Bussers, and Wait Staff. Must be available for lunch and dinner shifts. 453-1632

STAGE & CO.
NOW HIRING
for busy West Bloomfield restaurant deli.

Carry-out deli & sandwich persons

Full & part time available. Experience preferred. Apply in person Tues. thru Fri., 2-5pm.

6873 ORCHARD LAKE RD.
WEST BLOOMFIELD

TGI FRIDAY'S NOW HIRING
Experienced Servers & Cooks.
Apply in person: 25295 Evergreen, Southfield. 352-5330

THE MOOSE PRESERVE
Looking for enthusiastic, energetic people to fill the following positions:

• COOKS
• HOST/HOSTESS
• DISHWASHERS

Full and part time schedules available. Good wages & benefits. Apply in person 27M-4PM, Mon.-Sat. at: 2295 Woodward, Bloomfield Hills
A Very Pleasant Staff
& Working Environment

WABEEK COUNTRY CLUB
Bloomfield Hills, MI

Interview now for March re-opening
Positions Available:

Wait Staff
Bus Staff/Service Assistants
Food Expedter

Apply in person
Mon. - Fri., 9am-4pm

4000 Club Gate Dr.
(Off Long Lake between Middlebelt & Inkster)

505 Help Wanted Food-Beverage

RESTAURANT
MANAGERS!!!
• GENERAL MANAGER to $33K +
• MANAGER to $28,000 + bonus
• ENTRY LEVEL to $22,000 + bonus
Medical, full time, family dining chain. Excellent benefits, training & career opportunity. Local units.
473-7212
Steven J. Gomez Personnel

SERVERS
Day & night. Please apply within:
26245 Telegraph Rd.
Southfield, MI., 48034

TUDDY'S SUB SHOP
Part time days.
24271 Hoover Rd., Novi
347-3717

WAIT PERSON - Full or part time, day or evening. Excellent for homemaker with children. Apply in person: Kirby's Konry Island, 21821 Orchard Lake, Farmington Hills, 12 Mi. & Orchard Lake Rd.

WAIT PERSONS
All shifts, 7am-1 Pm. Excellent tips & pay. Ground Round, between 12-13 Mile. Apply within. 855-8882

WAITRESS needed part-time. Food & liquor experience necessary, ambitious salesman wanted to build a lunch route in Troy. 362-3101

WAIT STAFF - Busy Italian Restaurant, 20th Century Club at the GEM Theatre now hiring wait staff & bus people. Excellent benefits. Call Ann at 961-8473, leave message for appointment.

WAITSTAFF, COOKS. Apply in person 3pm-5pm at Murphy's Coney Island in Woodward Plaza, Royal Oak. 622-2741

WAIT STAFF - DAYS, evenings, full time, part time. Apply within: Peacock Cafe & Grill, 22938 Middlebelt, at 11 Mile Rd., Farmington Hills.

WAIT STAFF - full & part time, mornings, afternoon or eves. Responsible & dependable. Honeytree Restaurant, Novi. 349-2470

WAIT STAFF, HOST/HOSTESS
Full-time, experienced with food & liquor. Day or night shifts. Apply: The Abbi, 6700 Rochester Rd. Troy.

WAIT STAFF
Mitch's is now hiring dependable individuals for permanent positions. Flexible schedule & pleasant working conditions. Apply in person:
4000 Cass Elizabeth Rd, Waterford.

WAIT STAFF needed - Have fun while you work at Chapin's Good Food, 18400 Telegraph Rd. Just S. of 8 Mi. Apply in person between 1-7.

WAIT STAFF WANTED
Apply in person:
14325 Michigan Ave.
Dearborn

506 Help Wanted Sales

ARE YOU
THINKING ABOUT A
REAL ESTATE CAREER?

If so, you owe it to yourself to investigate why we are #1 in the market place and best suited to insure your success. Look at our sid under REAL ESTATE PROFESSIONALS. All real estate companies are not the same.

DISCOVER THE DIFFERENCE
Call Jim Stevens or Neil Lamphere
459-6000
COLDWELL
BANKER
Schweitzer Real Estate

A BIRMINGHAM COMPANY
RELOCATION ASSISTANT
Part/Full Time
Guaranteed salaries
RENT-A-HOME/SHARE-A-HOME
884 S. Adams. 642-1620

• A CAREER OPPORTUNITY •
Local Manufacturer Rep for Inside Medical Sales. Sales or medical background preferred.
Call248-0900 EX. 344

ACCEPTING APPLICATIONS
World Book Educational Products company is looking for Management Trainees. $30K first year. Benefits, training, salary. 981-1055

AGGRESSIVE mortgage company specializing in Conventional, FHA & VA deals, experienced loan originators. Call John at 1st Heritage Mortgage Corporation. 557-2627

ADVERTISING SALES
Fast expanding local Restaurant Guide needs sales people to represent local restaurants. Excellent organization and communication skills a must. For more information call Jerry 442-7373

A CAREER
A GREAT PLACE TO WORK
AND A $25,000 DOLLAR
MINIMUM GUARANTEED INCOME
IS WHAT WE CAN OFFER TO THE
AMBITIOUS, CONSCIENTIOUS
AND SELF MOTIVATED.
Call JOSEPH P. MELNIK, CRB, CRS
REALESTATE ONE, INC.
THE PLYMOUTH/CANTON OFFICE
455-7000

AMBITIOUS, CAREER-MINDED
PERSONS WANTED
For an exciting opportunity in recreational vehicle sales. Salary range $25-$40K annually. Please call Mon.-Fri. 12noon-2pm only. Ask for Randy or Walter at Bowman Power Sports, Dearborn Hts. 278-5000
An Equal Opportunity Employer

AMERICAN WINDOWS
Seeks experienced professional closer to run 5 plus quality leads per day for well established firm in Southfield. $100,000 per year with benefits. 557-3000

506 Help Wanted Sales

A CAREER SHOULD BE BY
DESIGN....NOT BY DEFAULT
That's why Real Estate One offers career choices for the self-directed, ambitious individual and then supports those choices through intensive training, staff assistance, high quality education programs, and innovative marketing programs. Learn about our