500 Help Wanted

DUE TO Livonia branch expansion, this Michigan based property and casualty insurer is seeking candidates for the following positions:

COMMERCIAL LINES UNDERWRITER

Candidate needs a minimum of 3 years underwriting experience, should be familiar with reinsurance and manual rating. Property and Casualty insurer is seeking candidates for the following positions:

CLAIMS CLERK II

This position requires P & C coverage background in all lines of insurance; knowledge of MS Word, Word Perfect forms, hand-on computer experience and the ability to work with minimal supervision.

Send resume and salary requirements to:

Ms. Patricia Finter, CPS
Lake States Insurance
P.O. Box 530669
Livonia, MI 48150-0669
An Equal Opportunity Employer

INSTALLER, for wood shutters, partitions. Some construction helpful. Experience helpful. Call 12-4pm only: 471-4999

INTERIOR DESIGN- Hardworking interior design office staff looking for motivated individuals. Must enjoy smoking boss to complete our team. We are success oriented & willing to go the extra mile for our clients. Full benefit. Includes secretary, office manager & designer. Commission based 50 yrs. experience. 626-4960

INTERIOR PLANT CARE-Part Time, experience helpful. 2-3 days, 8am-5pm serving Western suburbs. Reliable transportation a must. Mileage allowance provided. Reply to: Foliage Design Systems, P.O. Box 6061, Lansing, MI 48911-6061

JANITOR: EXPERIENCED
Part-time, flexible hours.
Apply after 3:
36865 Schoolcraft, Livonia

JANITORIAL/HOUSEKEEPING
Livonia - apartments, condos and shop areas - immediate opening - experience.
Apply to:
ROUSH INDUSTRIES
11685 Market
Livonia, MI 48150
591-3010
FAX 591-4333

JANITORIAL/Office Cleaning Positions available in Livonia and part time evenings for couples. Plymouth/Livonia area. 459-5353

JANITORIAL OFFICE CLEANING
Mopping floors. 5:30-9pm Mon-Fri. Livonia area.
995-6966

JAX KAR WASH

is looking for outgoing people to serve as full time cashiers and service representatives. Full and part time positions available. Previous cashier experience helpful but not necessary. Apply in person, 28445 Telegraph Rd. (1/2 mile south of Joy), Monday-Friday, between 9am-5pm. Ask for Dave.

JOB COACHES - Positions available to work with people with disabilities. Prefer College degree, human services, school diploma and reliable transportation. 442-9380 or 292-7500

JOB COACH
for developmentally disabled in Western Wayne County. 35-35 hours per week. Call 459-9332

JOURNEYMAN PLUMBER
Must be able to work independently in service & remodeling division. Call Fri or Mon., 7pm-9pm. 427-3499

LAB ASSISTANT - Part-time opening available for Biochemist. Min. 25 hours per week. Duties include preparation of samples for physical test & computer data input. Hourly rate based upon experience. Apply at or send resume to:
Personnel Dept.
Michigan Mills
24300 Nowl Rd.
Novi, MI 48375

Alternative Action Employer

LABORERS for individual Sub-Contractor for residential sits. Must have own tools. To start immediately. $7 & $8/hr. 810-669-5670

LAP HAND
Full time, full benefits package necessary for small manufacturing company in Farmington. Call for appointment: 9 - 12 Mon.-Fri. 476-8810

LATCH KEY AIDES needed, 7-8:30am & 3-6pm. Apply at: South Oakland YMCA, 1016 W. 11 Mile, Royal Oak. 547-0030

LATHE OPERATOR & Drill Press Operator or Setup Person. Call immediate openings. Apply at 5625 Dixie Hwy. Rd. Corner of Deckert, in Clarkston. 625-0000

LAWN CREW FOREMAN
C.D. Hayes
SNOW DRIVERS NEEDED
347-1778

LAW STUDENT or PARALEGAL wanted for small Birmingham law firm with various practice. Experience or good education required. Good pay. Call 642-9700

LAYOUT INSPECTOR

Position available to individual with knowledge in G.D.&T., PIST and INFIC systems (IVHS/Navigation). We offer an excellent benefit package with competitive wages. Send resume to or apply at:
Greenhead Dei & Mfg. Corp.
Attn: Dennis Kohl, Honda Dr.,
Canton, MI 48187.

LEASING AGENT

full time position currently open at The Landings of Farmington Hills apartment complex. Starting pay $8 an hour with a 90 day review and held holidays after 90 days, and paid vacations after 1 year. Call 729-5630

LEASING CONSULTANT

Experienced part time sales consultant needed for Farmington Hills home community in Birmingham. Must be well groomed, personable and have a professional appearance. Only those with knowledge helpful. Call Mon. thru Fri. 644-1300

LEASING CONSULTANT
Seeking professional, energetic & enthusiastic individuals for Farmington Hills apartment community. Must be goal oriented, self starter, have good communication skills. Sales experience preferred but will train the right person. 474-5529

Leasing Consultant

Property Management company seeking experienced Leasing Consultant for townhouse rental community in Novi.

MUST HAVE 1 Yr. LEASING EXPERIENCE. Send resume and cover letter to Personnel Director, P.O. Box 1720, Birmingham, MI. 48012-1720.

LEASING POSITION for an apt. community in Southfield. Full time, benefits available, experience necessary. 358-0400

LEGAL SECRETARY for small non-smoking personal injury firm. Minimum 5 years experience. Paid in Word Perfect. 80 words per minute. Self-starter. 3000 Town Center, Ste. 2230, Southfield, MI 48075.

LIBRARY AIDES

The Southfield Public Library is hiring Library Aides for book shelving, 15-20 hours per week. Varied work job offers flexible schedule; requires 2 evenings per week plus weekends. $4.75 per hour. Applications available at Circulation Desks of Library, Lab, 10200 W. 9 Mile, 26000 Evergreen, corner Civic Center Dr.

LOAN OFFICERS, are you underpaid? Are you active? Perhaps you should consider joining an established mortgage lender looking to expand its territory. We have a highly experienced support staff and a comprehensive package that includes an escape plan, structure, bonuses, 401k plan, medical and disability insurance. Call 1-800-723-8686 for more details.

LONG TERM light assembly workers needed in Farmington Hills for days/afternoons. Excellent working conditions for responsible and reliable. Immediate openings. Call 464-7079

ETD Temporary Service
An Equal Opportunity Employer

LOOKING FOR college graduates to work in a professional environment in trainee position. Career oriented, self motivated, personable. Apply at: American Computer Exchange, 24166 Haggerty, Farmington Hills, MI. 48335. Ask for Jackie Hooper.

500 Help Wanted

LIGHT FOOD PROCESSING
Full time, part time. Dependable. No experience necessary. Royal Oak.
543-3318

LIGHT INDUSTRIAL-General Labor
Day shift.
TEMPS INC.
524-3634

LIGHTING MAINTENANCE - workers needed. Medium industrial work on ladders. Full time, with benefits.
Call 422-8460

LIVONIA residential service company is seeking part-time telemarketers for afternoon & evening shifts. Telemarketers would be lead generating and not selling. Qualified candidate would work 12 to 20 hrs. per wk. Flexible schedules are available. Competitive wages plus motivational bonuses are offered. For more details call Ken at Turf Systems:
313-522-1153

MACHINE ASSEMBLY

Machine tool experience required
• Machine builders
• Pipe fitters
• Electricians
• Welders
• Welder
Top pay, plus health & dental benefits. Call or send resume:
CRAFTECH RESOURCES INC.
471-4999

MACHINE OPERATORS, GENERAL LABOR for the paper industry. Call TRUCK DRIVER for local & out-of-state deliveries. No phone calls. Apply in person at Foto-Tax, 23636 Park Ave, Dearborn.

MACHINE OPERATOR
Full time help needed for Belleville automotive supplier - day, afternoon & midnight shifts available. Starting rate of pay is $6.40 per hour, competitive benefit package is offered. Apply Mon.-Fri., 9AM-3PM at 175 Rawsonville Rd., 1 mile W of Denton Rd., off Michigan Ave.

MACHINE SHOP HELPER
Must have good attitude & good driving record. Clean, Livonia shop. Days. 464-7158

MACHINE SHOP

Immediate openings in Farmington Hills, Wixom, Inkster and area. Day & eve. shifts. Steady, full time work. Some overtime. Vacations, holidays, benefits. Some experience preferred, but not required. Call Mon. - Wed. 9am-3pm 473-9305

MACHINE SHOP
Looking for someone to operate CNC machining centers. Basic understanding of machining principles helpful. Person must be dependable & willing to work. Call for appt. 420-0300

MACHINE SHOP seeking Quality Assurance person with experience in EPC, TQM, and mechanical inspection. Pacer Manufacturing, 8600 Ronda Dr., Canton. 453-8262

MACHINIST
Experienced Mill Hand
Angel Tool, Inc.
421-5051

MACHINIST - Job shop experience. Will be a site in both mills & drills. Top wages & benefits. BCBS, profit sharing, excellent working environment. Overtime available. Call evenings. 48952 Liberty Dr., Wixom. 960-0430

MACHINIST
Mill and lathe experience required. CNC knowledge or mold making experience helpful. Growth company with 3 positions available. Full benefits, good overtime. Apply within or fax resume to: Poly Flex Inc., 19660 Eight Mile Rd., Southfield, MI 48075
Phone 358-3900
Or Fax 358-3905

MACHINISTS & BENCH HANDS
Experienced with metal molds or metal patterns. Afternoon shift. Linwood manufacturing firm. Call 8am-5pm: 522-1422

MACHINISTS - grinder hands, mill hands, lathe hands. 3 yrs experience required. Benefits, Westland. 729-5700

MACHINISTS HELPER

Immediate opening for your light manufacturing experience. Redford area. Temp to perm. Suitable for males/females. Call Lisa 799-3919

Uniforce Temporary Services

MAILER
Small company, excellent benefits, salary commensurate. Some evening. Send resume to: 9033 General Drive, Plymouth, MI 48170

MAINTENANCE
Small shop needs permanent full time Class A Machinist. Must be familiar with lathes, mills, Universal Grinder. Competitive wages and benefits. Interested parties call: 810-566-45w

MACHINISTS ring in the new yr right with a new job. 1-3 yrs experience. Boring Mill, Bridgeport, Surface Grinder, Assemblers. Days & nights. Brothers Industries. 553-4050

MACHINISTS

VARIOUS JOB OPENINGS

Match CNC Hang, Pick or ID/OD, Bryant and Heald ID, All Shifts. Own Tools. Experienced only. Good wages and benefits. Apply in person: Form Flow Inc., 5901 Greenfield, Dearborn.

MACHINISTS
1-3 years experience. Boring Mill, Surface Grinder, Bridgeport & Assemblers. Top pay plus benefits/tuition reimbursement
PROTECH
659-9633

ON-SITE CARETAKER
For small apartment complex. Compensation commensurate with duties. Call between 6pm-8pm everyings at: 522-9621

MAIDS TO Order looking for dependable cleaning crew. Must have transportation. Reliable hrs. full/part time. Good pay. 563-3778 406-5333

MAINTENANCE ASSISTANT
for Senior Community in Farmington Hills. 30 hours a week, with benefits. Apply in person at: 36350 Grand River between Halsted & Drake.

MAINTENANCE
Downtown apartment community accepting applications for an experienced Maintenance Person. Carpentry & painting a plus. Apply: 15111 First Street, Detroit, MI 48226
No Phone Calls
An Equal Opportunity Employer

MAINTENANCE - East and Westside apartment complexes are looking for an experienced maintenance person in all phases of residential property maintenance. Send your resume to: P. O. Box 306, Southfield, MI 48039-0306

MAINTENANCE HELP needed full time for apt. complex in Plymouth. Must have good qualifications. Room for advancement. 455-1215

MAINTENANCE HELPER
For Apartment Complex. Part-time, weekends. Great second job!
Call for Mike
333-1155

MAINTENANCE PERSON needed for large apt. complex in Southfield. Experience helpful, must have current driver's license 557-0815

MAINTENANCE POSITION
Experienced only for apartment complex in Plymouth. Call Sam-4pm:
453-1597

MAINTENANCE POSITIONS
Dependable people needed for local restaurant Canton, Michigan. Salary + bonus. Call 9am-3pm: 738-0027

MAINTENANCE

PERSONNEL for Northern Detroit suburb commercial real estate developer. The ability & license for outside shooting & repair of HVAC equipment & chillers & the knowledge of office building operations & maintenance required. Stop by for application or mail resume to:
Maintenance Position, 1760 Telegraph Rd., Ste. 450, Bloomfield, MI. 48304.

Maintenance Person

Must have journey person status which includes a minimum of 2 years experience and schooling. Also be able to work any shift. Must have a working knowledge of the following: plumbing, mechanical, electrical, hydraulics and pneumatics, with troubleshooting skills. Send resume to: Drake Re Trust, 30600 Van Born Rd., Canton, MI 48188. Attention Mary Domeier

MAINTENANCE PERSON
Light industrial, must be able to repair machinery, fixtures, with the use of all drawings or prints.
Must be comfortable in building maintenance & repair. Record keeping is essential. Good pay & benefits mandatory & a safe drivers license with acceptable driving record is required. Apply at Micro Chem, 41107 30 Drive, Novi, N. of Grand River, E. off Meadowbrook, in Vinconi Industrial Park

500 Help Wanted

MAIDS
You're a great cleaner, dependable, pleasant. You're the best! Why not work for the best? MAIDS, MAID, Mon-Fri, no evenings. Up to $7.50/hour. 478-9810

MAINTENANCE - experienced person for Ann Arbor apt. complex. Knowledgeable in heating, plumbing, electrical, and have pride in own tools. Send resume to: P.O. Box 7413, Ann Arbor, MI. 48107.

MAINTENANCE
Maintenance person needed for large Ann Arbor area apartment community. Must have previous property management experience. Excellent position for person with knowledge of HVAC, electrical, Plymouth Boilers and preparation. Must have own tools, transportation and be self-motivated.
Fax resume to:
McKinley Properties, Inc.
ATTN: Job 44-2
313-769-6868
or mail resume to:
McKinley Properties, Inc.
ATTN: Human Resources Manager
P.O. Box 8649
Ann Arbor, MI 48107-8649
EOE M/F/H/V

MAINTENANCE PERSON, full-time Westland area. Must be knowledgeable in a phases of apartment repairs & have a valid driver's license. Contact Dominick, 37140 St. Orchard, Westland, or call 729-5060

MAINTENANCE PERSON
Heating, cooling, electrical & plus. Pay according to experience. Must have own tools. Experience only need apply. Calls taken between 9am-5pm. 729-4504

MAINTENANCE PERSON
for apartment complex.
Experienced, own tools.
478-6500

MAINTENANCE person wanted for large apartment complex in Redford. Must live on site. Must have own tools. 356-8029

Maintenance Supervisor

Maintenance person with supervisory capability needed for large Washtenaw County apartment community. Must have previous property management experience. Excellent position for person with knowledge of HVAC, electrical, plumbing and apartment preparation. Must have own tools, transportation and be self-motivated.
Send resume to:
McKinley Properties, Inc.
Attn: Human Resources Dept. MS-1
P.O. Box 8649
Ann Arbor, MI 48107-8649
EOE M/F/H/V

MAINTENANCE SUPERVISOR
Mechanically inclined individual needed to supervise and do repairs on 300 apt. complex. Must attach machine shop. Apply to Moseley Ltd., 29938 Plymouth Rd., Livonia, Plymouth.
(313) 416-0000

Maintenance Technician and Groundsperson

Hardworking and dependable individuals needed for maintenance & grounds work at an apartment community in Huntington Woods. Maintenance technician must have at least 1 year experience in all areas of general maintenance including painting, electrical & HVAC. Groundsperson will be responsible for upkeep of common areas and seasonal assistance. Candidates must be motivated and possess good people skills. For immediate consideration, qualified individuals should apply in person between Monday-Friday, 10AM-4PM at:
VILLAGE PLACE
OF HUNTINGTON WOODS
10711 W. 10 Mile, Off Road
OAK PARK, MI 48237
547-8393
Between Greenfield & Woodward
An Equal Opportunity Employer

MAINTENANCE WORKER
For Dodge/Plymouth. Full time with benefits. $7-$9 per hr, depending on experience. Need own tools & transportation. Some paid on-call duty. Apply in person: 1400 Graesgate Parkway Rochester Hills, MI 48307

MAINTENANCE WORKER - 10225 Lyndon, West Detroit, (N. of I-96, W. of Wyoming) 491-0330
For directions only: 491-0330

MAKE-UP ARTIST - paid training, no experience necessary. Call immediately. Call 8am to 11am ask for Jan. 282-6318

MAKE UP ARTIST
Experienced, for busy upscale salon in Farmington Hills. Position open immediately. Please call between 10 a.m. - 7 p.m. Tuesday - Friday at: 661-0300

200 ROOM Suburban Hotel has openings for the following positions:
• Night Controller
• Restaurant Manager
• Front Office Manager
• Sales Manager
Please respond with resume only to:
Box 292
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MANAGEMENT/Entry Level
Fast paced, self motivated office seeks enthusiastic self starter who is efficient & organized. Professional phone skills & must. Microsoft Works experience preferred. Send resume must include current & desired salary to: 4296 Crystal, W. Bloomfield, MI 48322

MANAGEMENT COMPANY

Fast growing, small company seeks hard working, motivated, hands-on individuals for Southfield area property. No experience necessary, will train. Present managers past experience ranges from education, construction, or hospitality. $18-$22K to $15-23K to start. 3-5 yr. potential $40-60K. Please send resume to:
Property Services Group
1 Washington St.
Suite 204
Wellesley, MA 02181

MANAGEMENT TRAINEES
START NOW
Corporation expanding, needs to fill 10 positions by Jan. 21, 1994.
NO EXPERIENCE NECESSARY
If you are not making $600 per week, CALL NOW. 471-4490

MANAGEMENT TRAINEE $16-$18K ENTRY LEVEL
Busy service company is looking for motivated individual to learn company from the ground up and become future department of 12. Previous management experience a must. Customer Service, Collections, Banking, Retail or Fast Food experience a plus. Send resume and salary history to: Personnel Department, P.O. Box 2000 Civic Center Dr., Suite 207E, Southfield, MI 48076

MANAGER PROJECTIONIST
With concession stand experience preferred. Apply at: State Wayne Theater, 3510 Michigan Ave., Wayne, on Jan 16, 12-3pm only.

MANAGERS

Full/part time. Also hiring Drivers. Apply in person: Marco's Pizza, 45490 Ford, Canton.

MANAGER/SUPERVISOR
Full time for national janitorial service company. Suburban locations. Must have supervisory experience, references. Security clearance required. Send resume to: 900 Maplelawn, Ste. #310, Troy, MI. 48084 or call between 9am-1pm Mon. - Fri. 362-3461
An Equal Opportunity Employer

MANAGER/TRAINER
for meat company. Fantastic base commission plus profit sharing.
Call 646-4283
An Equal Opportunity Employer

MANICURIST
Experienced in Russian, acrylics and gels. Waiting clientele. Sheer Dimensions. 261-2520

MARKETING SUPPORT

for international/domestic sales promotion company. Long term, temp-to-perm. Excellent verbal/written and verbal communication skills. Degree a plus. Knowledge of Word, Lotus, Excel & working conditions. Career opportunities.

ARBOR TEMPS 459-1158
8433 Haggerty, Plymouth, MI.

Marketing Trainee

Local office of a national organization needs a few good people, willing to work hard and be trained. GUARANTEED $25,000 first year income.
Call Sheila Clink, 356-7111

500 Help Wanted

Manager trainee

OUTDOOR & SPORTS MINDED INDIVIDUALS

Company expanding into area needs a few ambitious people for fast track, 50 day management training program. $375-$475/week while training. First come - first served. Call Scott
248-620-7070

MANUFACTURING TEAM POSITION
Southwestern Wayne County molded rubber manufacturer utilizing self-directed work teams is seeking motivated individuals for full-time employment. High school diploma required. Training wages begin at $6.50/hr. and increase as skill levels are achieved. Excellent benefit package available. Apply in person at: Trelleborg Corporation, 9732 Samuel Barton Drive, Belleville, MI 48111. (Exit 25 off I-94 & Belleville Rd.) Take Haggerty Road (between Ecorse & I-94) to Old Tiger Stadium Blvd. to Samuel Barton Drive. No calls please. E.O.E.

MARKETERS, MANAGERS & INSTRUCTORS needed for driving seminar company. 6 figure income. 1-800-264-3437

MARKETING
National school has unique position in Detroit area. Part time, starting individual with good communication, organizational & people skills. Approximately 8-10 hrs/week. Travel to area colleges within 1 hour radius of Farmington Hills. Some work from home & class. 473-1848

MARKETING PERSONNEL, 17 years minimum experience in bedroom apt. in Farmington Hills.

MARKET RESEARCH interviewers needed, evenings and weekends. $8.00 per hour. Call between 9-5pm weekdays. 353-1717

MATERIAL Handlers & Laborers needed for a Wayne manufacturing company. Full time employment with an established company. Benefits will train. 427-1602

MEAT CUTTER COUNTER PERSON

Full or part time.
Must be experienced. Good pay. Farmington Hills area. 626-4656

MEAT CUTTER
Must be experienced, for full-time position in Beverlyn Hills. Call & ask for Matt at:
295-2474

MECHANIC

Automotive
The Charter Township of West Bloomfield is seeking applicants for the position of Auto Mechanic I at the Police Department. This full-time position will assist the head mechanic with repairs and maintenance of police and municipal vehicles. Applicants must have a minimum of 3 years experience in a shop as a full time mechanic; must have a good driving record with no convictions for drunk driving; must have a school diploma or equivalent; must have basic knowledge of electrical & sockets) and MUST BE STATE CERTIFIED Experience in gasoline vehicles is desirable. Knowledge of electrical diagnostic and other shop equipment is helpful.
Salary range is $27,583.40 minimum to $37,250.00 maximum depending on current fringe benefits package. Applications may be picked up in person at the Personnel Department, 4550 Walnut Lake Rd., West Bloomfield. Deadline to apply is Friday, January 21, 1994. A copy of your state certification must be submitted with your completed application.
TOWNSHIP OFFICES CLOSED
ON JANUARY 17, 1994
An Equal Opportunity Employer

MECHANIC & Delivery Person needed for radiator repair shop. Male & female applicants welcome. Redford area. Jerl or Melissa. 532-5211

MECHANICS/CERTIFIED
Southfield area Ford dealership seeking auto mechanics. Tools and certification a must. Call
353-1034

MECHANICAL TECHNICIAN
Material handling company has immediate need for people with strong mechanical & electrical background, electrical skills. Exceptional opportunity for growth in oriented individual. Medical benefits, 401k & continuous training. Send resume or application to: M Equipment, P.O. Box 1077, 1183 Doris Rd., Troy, MI 48099 or call 418-8110. Attention: Service Manager.
810-727-8311

MECHANICS WANTED - Mechanically inclined to learn auto repair. Valid drivers license. Apply in person, Top Notch Muffler, 161 Middlebelt, corner of Cherry Hill.

MERCHANDISING MANAGER for small, friendly Birmingham company. 13 Mile/Southfield area. No health benefits. Salary range $40-20K
MILL HAND - tool & die shop in Farmington is looking for an individual with a minimum 1 yr hands on experience
810-471-0578

MODELING SCHOOL - Southfield. Admission Sales. 1 or 2 years experience. Full time. Salary plus. Call Miss Lee, 569-7245

MOLDER

for grinding wheel manufacturer, day or afternoon shift with overtime. Benefits, pay based on experience.
SUPERABRASIVES, INC., NOVI
348-7670

MORTGAGE LOAN OFFICERS

Wellesley based mortgage company seeking experienced loan officers in Madison Heights/Troy area. Full benefits. Send resume to Box 71544, Madison Heights, MI 48071.

MORTGAGE ORIGINATOR
T&C Federal Savings of Detroit is accepting applications. Must have 2 years experience. Salary range $22,100 to $33,800. Salary commensurate experience. Company paid medical, pension, life insurance, dental, disability & life insurance.
Apply in person at:
938 Woodward Ave in Pontiac.

MOTEL/HOTEL
Now accepting applications for full time days, afternoons and night auditor. Apply at Quality Inn, 16999 S. Laurel Park, Livonia. 313-464-0200

MOTIVATED INDIVIDUAL to work for national roofing company, needed for sales and production. Preferably pay based benefit package, including medical, life insurance, pension