EMPLOYMENT

500 Help Wanted

SICK & TIRED? Fire your boss! Our companies are hiring now. Full time income for part time work. Call now for amazing 24 hr. recorded message: 313 825-8540

SITE MANAGER - for large luxurious apt. community located in Northville. Experience a must. Please send resume to Box #482 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

SMALL MORTGAGE Forms Company in need of full time processor. Interesting person to stimulate business. Previous Office Management preferred. Only motivated and aggressive applications need apply. Please send Salary History and Resume to: One Towne Square Suite 1610 Southfield, MI 48076 Attention: Tom

SNOW REMOVAL driver & laborers. AM or PM hours available. Flexible scheduling. Redford area. 538-3062

SNOW REMOVAL PERSONNEL needed - driving, shoveling, etc. Plymouth/Ann Arbor area. Please call 416-5258

STOCK PERSON NEEDED Heavy lifting involved. Apply 7-10am at Kitchen Glamor, Great Oaks Mall, Rochester

STOCK PERSON Retail stock experience. Must be able to lift 50 lbs. Full time. Knowledge of shopping & receiving. Call 455-1200 ext. 203

STRAIGHTENER - Plate, bar & machine base. Experienced only. Excellent benefits. Union shop. Send resume to: Box 434 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

STUDENT PARTNER WANTED Part time - Winter 11 am-3 pm - Spring & Summer. Novi/Farmington Hills area.

SWITCHBOARD RECEPTIONIST Situation tacitly needs a person that answers the phone with a smile, is professional & polite. Please send resume, or fax out application. SATURN SATURN SOUTHWEST 9301 Massey Dr. Plymouth, MI 48170 313-453-7890

SUBSTITUTE TEACHERS Wanted for Wayne-Westland public schools. Must have current or expired teaching certificate. Rate of pay $71 per day. Send letter of interest & resume to: Personnel Dept. Southfield Public Schools Personnel Department 24561 Lahser Rd. Southfield, MI. 48034. Or call 746-8548 An equal opportunity employer.

TEACHER ASSISTANTS Applications are now accepted at quality Livonia child care centers. Locating two warm caring individuals to work with all age groups. Experience and/or education required. 427-0900 or 591-6440

TEACHER, PART TIME Teach computer literacy to children. Small, fun field classes. Send resume to: Future Kids, 550 Forest Ave, Plymouth, MI 48170

TEACHER - part time secondary Algebra II and or Pascal programming. Certification required. Send resume to: Box 488, Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

TEACHERS/ASSISTANTS Looking for a dynamic opportunity with new & exciting ideas for a growing child care center in Livonia? Full time & part time available. Jane 281-5367

TEACHERS & TEACHER'S AIDES for private child care centers. Farmington Hills, Northville, Livonia, Novi, Ann Arbor, Wed & Fri. afternoons Plymouth: Mon & Wed, 9-1:30, Tues & Thurs. 9-6. Plymouth, Mon-Fri AM & PM. Redford Township, 25-30 hours. Call Marge 420-3530

TEACHER/TEACHERS Aide needed for prominent daycare center in Canton. Must have previous experience, be self-motivated & flexible. Ask for Michele. 453-4400

TEACHER WANTED, part-time with degree & experience in early childhood education. (Oakland County) Call Cooperstaff. 454-1778

TEACHER. Part time instructor, certification required. Send resume to: Sylvan Learning Center, 30887 Northwestern Hwy., Farmington Hills, MI 48334 Personnel Center Dr., Livonia, 48154

TECHNICAL MARKETING Gas turbine business. EE or ME preferred. Will support sales product (power generation equipment) to top technical assignments. Requires high caliber of presentation.

Fee Paid High $50's

LUCILLE DOUGLAS PERSONNEL AGENCY 508 Ford Bldg. 963-9641

★ TELEPHONE INTERVIEWERS Needed for highly respected Marketing Research Firm. ALL SHIFTS. Good phone & computer skills a plus. If interested come to: 20300 W. 12 Mile Rd., Southfield Behavior Research Center, Lower WEST ENTRANCE ONLY MON. JAN 31 ONLY HOURS-7:30 PM NO APPT. NECESSARY. NO SALES INVOLVED-IMMEDIATE OPENINGS

THEATRE HELP Michigan's largest theatre seeking friendly self-motivated people, experience/education a necessity. Apply in person. Mon.-Fri. at 23275 Greenfield, Southfield or call 559-2050

THIS is your last chance to join Orkin Lawn Care, a world leader, in top notch growth, we are looking for additional sales/service people. We offer competitive salary, excellent earnings, auto allowance, 30-45 day training program, comprehensive benefit package (100% company funded, group insurance program, paid holidays & vacations). Opportunity with advancement & promotion based strictly on performance. For confidential interview please call. ORKIN LAWN CARE Farmington/Novi Office 344-8810 Auburn Hills Office 852-9200 Taylor/Romulus Office 942-1711

TODAY'S WINNING NUMBER 525 5200

No selling. Appointment setters only. Day and evening hours. Must be courteous. No experience necessary, will train. To schedule an interview call 9am-1pm call Mike Ramsey at the number above.

PROVIDER SERVICES DIRECTOR

Managed care organization near downtown Detroit has immediate opening for a Provider Services Director to negotiate provider contracts and oversee activities in our provider network. Must have excellent leadership and negotiation skills.

Requirements include master's degree in Health Care or Business Administration and supervisory experience in a managed care setting. Interested candidates should send resume to:

Human Resources
P.O. Box 07309
Detroit, MI 48207

500 Help Wanted

TELLER PART TIME

One of Michigans leading savings institutions has positions available as follows:

Bloomfield - 2500 W. Maple at Cranbrook.
Livonia - 19410 Middlebelt, N. of 7 Mile.
Westland - 7205 Wayne Rd. at Warren Rd.

Teller Pool - to work at various branch offices in and near those communities:

Farmington/Bloomfield
Troy/Birmingham

Three days weekly, including Mon. & Fri., 9am to 4pm, must have personal transportation.

Position offers public contact with excellent working conditions, competitive pay, and paid training program. Candidates must have a good math aptitude and light typing ability. Cash handling experience desirable. Apply in person Mon. - Fri. 10am to 2pm at the First Federal of Michigan, 2 Woodward/Michigan, Personnel Dept., 5th floor, or at nearest branch office location.

It is the policy of First Federal to conduct pre-employment drug testing.

First Federal Of Michigan
1001 Woodward, Detroit, MI 48226
An Equal Opportunity Employer

TEMPORARY MAINTENANCE TECHNICIAN III

Canton Township is accepting applications for the position of Temporary Maintenance Technician III. $6 per hour. Primarily custodial and facilities maintenance responsibilities. 20 hrs. per week, 8am to 12pm, Mon. thru Fri. (occasionally may be required to work other hours). Possession of a current, valid driver's license with no more than two (2) points. Applications must be placed in the Canton Township Personnel Division, 1150 S. Canton Center Rd., Canton, MI 48188. Job description will be posted at the Township Administration Building. A Canton township application form must be completed and on file prior to 4pm, Feb. 4, 1994. The Charter Township of Canton does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. An Equal Opportunity Employer.

TERMINIX INTERNATIONAL We are growing and our growth offers opportunities. We are seeking career-minded people for Western Oakland County.

We offer: Excellent salary, full benefit package, complete training, strong advertising support and a rewarding future.

You provide a desire to learn, strong personality, positive attitude, good people skills and desire to help people.

TERMINIX INTERNATIONAL 22865 Heslip Dr. Novi, MI. 48357 313-348-1030 An Equal Opportunity Employer

TOOL & DIE MAKER Automotive supplier has opening for full time Tool & Die Maker. Must be able to run all toolroom equipment, have tooling problems related to manufacturing processes & work independently. Experienced with power-ered metal tools & plus. Must be journeyman or have equivalent experience. Excellent benefits package. Send resume: Tool & Die, P.O. Box 5128, Livonia, MI 48150-0128. AM & PM. Redford Township, 25-30 hours. Call Marge 420-3530

TOW TRUCK DRIVER CDL requirements required. Insurance and benefits available.

TRANSMISSIONS OPPORTUNITY American Transmissions need R & R Men. We offer excellent working conditions, top wages & benefits. Experience required. Contact Jerry Anderson at: 525-9100

TRAVEL AGENT - Full time, 3 yrs. minimum corporate/computer experience. Salary & plus. Salary, bonus, benefits.

Call 553-2000 Voice Mail # 7101

TRAVEL AGENTS & BOOKKEEPERS Looking for people with a minimum of 5 years experience for temporary & permanent positions. Call (313)352-8490 or fax resume to (313)355-3801

TRAVEL RESERVATIONISTS WE'RE GROWING FAST!

Southfield Tour Operator is looking for enthusiastic job seekers who have excellent phone presence, and computer and/or typing skills. Sales or travel experience is a plus! Ability to earn up to $10 +. Full and part time positions available.

No Phone Calls...Apply in Person Monday - Friday 9:30 - 4:30

HMHP Travel Corp. 29566 Northwestern Hwy. Southfield

TRUCK DRIVER/LABORER - Must be hardworker & in good physical condition. Apply in person: Noble Landscape Supply, 29450 8 Mile Rd., Just W. of Middlebelt. 474-4822

TRUCK/TRAILER MECHANIC Steel service center is looking for an experienced full time mechanic to work in all phases of truck/trailer repair. Valid drivers license required. Excellent wage and benefit package with overtime. Apply in person: Contractors Steel Co., 36355 Ammeen (near Levan), Livonia.

WAREHOUSE - full time permanent position with benefits for Madison Heights area. All time machine experience & hi-lo helpful. Some computer keyboard experience desired. Interviews by mail only to: 205 Alex Dr., Madison Hts., MI 48071

WELDER FABRICATOR & HELPER

Welder: Must have experience & good theory of all types of welding scoring high in T.I.G.

Helper, Right Hand Man: Needed for a variety of jobs. Must be mechanically inclined.

Please send resumes to: 42015 Ford Rd., Ste 121 Canton, MI 48187

WELDING, IMQ Experienced, production work. Good pay & benefits. Apply in person between 8-11 am or 1-4 pm at: BMC Manufacturing, 100 S. Mill, Plymouth.

An Equal Opportunity Employer

500 Help Wanted

TRUCK DRIVERS

Large Mid-west carrier has an immediate need for experienced OTR drivers. Minimum 3 years experience. Clean motor vehicle record & be able to pass DOT physical & drug scan. Call 8-4: 1-800-399-0373 An Equal Opportunity Employer

$25,000 Guaranteed

Start a career in real estate now, without taking a risk and investing in your income. Find out about our guaranteed income program and find out how we have helped unlimited income potential call

Eric Rader Real Estate One 261-0700

WAREHOUSE PERSON needed for shipping & receiving, heavy lifting involved. Apply 1-3 pm Kitchen Glamor 2570 Grand River, Redford

WELDER/FITTER 5 yrs. experience. Call 454-5717

WELDERS Seasonal, Experienced MIG welders for production work. Must have experience in Canton for approximately 6 months. Clean working environment. Call for appointment. 722-2510

WELDER (TIG)/Fabricator needed for Wixom based automotive fabrication and prototype shop. Experienced only, machine shop and mechanical skills a plus. Phone between 2:00 and 5:00, Monday-Friday. (313) 344-9950

WELDER TRAINEE Previous welding experience or schooling preferred. Apply in person between 9-11 am or 1-4 pm at: BMC Manufacturing, 100 S. Mill, Plymouth.

An Equal Opportunity Employer

WORLWIDE SECURITY SPECIALIST PART TIME SECURITY OFFICERS

Work when available
All levels available to assist at:
HOTELS and
COBO HALL Convention Center
No police type uniforms required
Openings on all shifts.
For further information call:
313-532-2542

WRECKER OPERATORS - 23 yrs. or older. CDL license A or B, health card, good driving & police record. Apply: Ross Towing in Southfield. 356-0013

502 Help Wanted Dental-Medical

ADMINISTRATIVE Part-time (20 hours per week) Duties include Recall and appointments, filing, lots of phone time! Plymouth/Canton area. Call 453-3000 Voice Mail # 7106

ATTENTION NURSES LPN's & RN's needed for afternoon & midnight shifts for private duty nursing. Call 810-559-6077

ATTENTION RNS, LPNS, & potential nursing students: Attend School or crash College's Nursing Job Opportunity, Tuesday, Friday, 10 - 4, Noon-3pm in the Physical Education Building, Free 30 hospitals, health care agencies, colleges & universities will be present to discuss career opportunities. 15800 Haggerty Rd., Livonia. For info, call 462-4400, ext. 5150

BILLER/MEDICAL needed for durable medical equipment company. Experienced in all insurance billing. Able to start immediately. Come in and fill out application or send resume to: Lifeline Care & Services, 31525 Farmington Rd., Livonia, MI 48150. Attention: Debbie

BILLERS - MedMatch has both full time & part time opportunities. Computer experience a plus. Competitive salaries. All Fees Employer Paid. Call Chris at 651-0652

BILLING SYSTEMS MANAGER for established medical equipment company, 3 years minimum related experience in Medicare, Medicaid, BC/BS and other insurance billing. DME, oxygen and home health experience preferred. Computer and systems management skills. Excellent salary and benefits. Send resume, references & salary requirements to: RECON, Att: Billing Systems Manager, 30400 Telegraph, Ste. 374, Bingham Farms, MI 48025.

BINGHAM FARMS dental office seeking experienced Chairside Assistant. No Saturdays. Full time position available. Call Mary 642-4737

BOOKKEEPER & Office Manager in Farmington Hills dental office. Part time. Must have experience. Call 474-2280

BUSINESS ASSISTANT - busy Canton specialty office seeks people person to coordinate patient scheduling & treatment. Dental background & computer experience desired. Call 8-am-12 noon 981-7477

CERTIFIED NURSE AIDES Afternoon shift. $250 sign on bonus. Full & part time. Call Renee for details: 453-3983

CERTIFIED AIDE - Mature person for small retirement home in Southfield. 3-4 days a week, every other weekend. 557-1321

★ CERTIFIED NURSES AIDES $6.30/HOUR TO START Benefits at 90 days including health insurance & attendance bonuses.

MARYWOOD NURSING CARE CENTER 34875 West 7 Mile, Livonia

Certified Nurse Aides We are looking for mature, dependable people, who have a love and understanding of the elderly. To work full or part time on our medical/surgical unit. For more information call 810-348-2640 or come in and fill out an application.

WHITEHALL Convalescent Home 43455 W. 10 Mile Road, Novi

CHIROPRACTIC ASSISTANT Part-time position needed for busy office. Combine clerical & patient contact responsibilities. 3 afternoons per week, Mon., Wed. & Fri. 12:45 pm-7:30 pm, 27327 Joy Rd. ½ block W. of Inkster Rd. 522-5501

CHIROPRACTIC RECEPTIONIST needed. 32 hrs/wkly. Office skills required. Call Dr. Jetter 810-474-4343, Farmington Hills

COUNSELLOR WANTED for busy Private Counseling practice's office. Agency. No fee. Call Liz. 443-5223

DENTAL ASSISTANT Needed full-time for Plymouth office. Experienced. Expanded duties. Call Chris: 313-455-4070

EXPERIENCED DENTAL PERSONNEL We are planning ahead for some great assignments in Farmington, Livonia, Canton, Dearborn, Southfield, Bloomfield, Royal Oak.
• Assistants
• Office Staff
We need PEAK PERFORMERS (810) 477-8777
Dental Career Alternative
An Equal Opportunity Employer

DENTAL ASSISTANT Full or part time energetic out-going assistant for rapidly growing new Rochester dental practice. Hours must be flexible, willing to train. Wages commensurate with experience. 656-0680

DENTAL ASSISTANT - Tired of 100% of chairside assisting? Want to expand your field of experience and be paid for your skills? This full time position offers excellent benefits including annual bonus, quarterly bonus, tuition allowance, medical & dental insurance, HO Sun. hours & plus. Interested & team oriented office in Canton. 453-0940

502 Help Wanted Dental-Medical

CNA's AFTERNOON & MIDNIGHT Available in Dearborn: MARYCREST MANOR 15475 Middlebelt Livonia, MI. 48154 427-9178

COMPANIONS/CARGIVERS FOR HOME SETTING Homemakers, retirees, students - Warm-hearted workers needed for Beaumont Helping Hands senior qualified care program. 20-40 hours per week at a NEW HOURLY RATE. Approx. $5 per hour. Must TRANSPORTATION and an ability to provide the following: Basic personal assistance/care, general housekeeping and transportation/errands. Weekdays only 7am-5pm on an as needed basis. Call for application. 551-0711 William Beaumont Hospital 3601 W. 13 Mile Road Royal Oak, MI 48073 (313) 551-0005 TDD (313) 551-4110 An Equal Opportunity Employer

DENTAL ASSISTANT needed Full time in our downtown Dearborn Hts office. Must have 3 years experience. Call Carol 562-7212

DENTAL ASSISTANT Part-time position available in W. Bloomfield office. Experience necessary. Call 565-3131

DENTAL ASSISTANT Looking for dependable, mature person, part time. No evenings or Saturdays. Excellent salary and benefits 561-1260

DENTAL ASSISTANT Experienced, for busy Bloomfield office, full time Mon. Tues., Thurs. Fri. 737-2090

DENTAL ASSISTANT - Chairside: Full-time, 2 dental locations, Windsor & Plymouth. Must be able to work ½ day Sat., approximately 8-1.

EDA 42974-1910 or 454-1070

DENTAL ASSISTANT Our wonderful staff is moving in March. We couldn't believe her husband had the nerve to get transferred out-of-state. We need a person with a wonderful attitude, a happy disposition, and a real ready held us out. Birmingham. 648-3515

DENTAL ASSISTANT -- Bloomfield Hills Family Dentistry - Part time Alternate Saturdays. Some dental knowledge helpful. Call Kathy 626-9100

DENTAL ASSISTANT - Part time, Dearborn Hts. experienced preferred. Dearborn Hts. 277-3066

DENTAL ASSISTANT/CHAIRSIDE Needed for busy Troy office. 4 days a. Sat. AM schedule. Experience preferred. 689-9580

DENTAL ASSISTANT Full time for progressive dental office in Livonia area. Experience necessary. Salary commensurate with ability. Call 525-1200

DENTAL ASSISTANT Our team of professionals is in search of the right career minded dental assistant who is skilled in the art of communication skills & enthusiasm while delivering state of the art care to our family oriented practice. We're offering this challenging, exciting, full time position. If the right person is interested in joining a quality minded team, please call Dr. Jeff Zanetti's Office. 477-1500

DENTAL BUSINESS OFFICE Full-time. Experienced only. Good typing skills & computer experience. Excellent working conditions in pleasant Dearborn Heights office. Call Ann. 277-0310

DENTAL BUSINESS ASSISTANT Busy Southfield practice. Extensive dental service request dependable, honest, reliable. 559-7227

DENTAL BUSINESS ASSISTANT Non family orientated practice seeks enthusiastic person for part-time position. Good people skills required. Dependable computer operation. If you are interested in joining a quality clinical team, where your participation makes a difference, call Mon-Fri, 8-5 pm: 347-1711

DENTAL HYGIENIST Needed full-time for busy Southfield practice. Excellent pay, benefits & pleasant surroundings. Contact Carol. 355-9900

DENTAL HYGIENIST High quality periodontal practice seeks caring & enthusiastic hygienist. Full time position. Call Ann 477-4220

Call: 357-3213

DENTAL HYGIENIST needed for maternity leave, March 1st stay, 2 days a week. 737-2090

DENTAL HYGIENIST Part-time to assist caring practitioner oriented family practice in Canton. Flexible hours. 455-2510

DENTAL HYGIENIST Enthusiastic, part-time for family practice in Farmington Hills area. (810) 650-3434

DENTAL HYGIENIST Part-time. Friendly Farmington Hills office. Experience preferred but not necessary. 473-8822

DENTAL HYGIENIST: PART-TIME Must be outgoing & have fun! Looking for seeking hygienist Mon. 8-4:30, Tues. 7-4:30. Bonus incentives, potential for growth. Patient preventive & perio oriented. Call after 9am. 421-3090

DENTAL HYGIENIST for growing general dental office. Work 3 locations in Westland & Walled Lake. Flexible hours & locations available. Full time, benefits package. Want to work in our high quality, modern office. Salary based on benefits & production plan. Call Heather: 729-5600

DENTAL HYGIENIST Tues, Wed, Thurs 2 Sats./month 9 to 1 Farmington 478-3285

DENTAL HYGIENIST Part/full-time. Dearborn Hts. area. No power hygiene. Flexible hours & pleasant. 277-3068

DENTAL HYGIENIST Apply at our State-Of-The-Art Livonia dental office. We are seeking an exceptional person for part-time position. 476-1980

DENTAL HYGIENIST Full time. Monday thru Friday & every other Saturday. Excellent salary, good benefits, continuing education. Fremont area. 924-3130

DENTAL RECEPTIONIST - NOVI Experienced front office person needed, approximately 32hrs/wk. 348-4118

DENTAL RECEPTIONIST Family atmosphere/looking for a team member. Part-time and evenings. Troy office. 362-8088

DENTAL RECEPTIONIST: Part Time for busy Livonia dental practice. Looking for excellent phone & people skills. Hours are Monday, Tues. & Thurs., 3-8:30; Wed. 8-3:30; Sat. 8-1. Call after 1pm: 421-3080

DENTAL RECEPTIONIST Full time position available for Garden City office. Full/part time, 2 days/week & Saturdays a month. 425-9130

DENTAL RECEPTIONIST For Rochester Dental office Full-time. Experience necessary. 641-8441

DENTAL SPECIALTY OFFICE in Southfield is searching for a bright, energetic Dental Assistant. We offer a good salary and fringe benefit package for the right person. Call Shirley. 352-4382

DENTAL TECHNICIAN Experienced in crowns and bridge lab in Southfield. 357-1820

502 Help Wanted Dental-Medical

Dental Receptionist Our Royal Oak area office is looking for a mature, enthusiastic Receptionist to be a part of our team effort. If you enjoy people & are looking for a secure position with excellent salary & benefits please respond. Experience necessary. P.O. Box 723241, Berkley, MI 48072-0241

EXERCISE SPECIALIST Excellent opportunity for a well qualified person interested in working 20-30 hours per week. Experience a must. Prefer Bachelors degree in Exercise Physiology or equivalent. Exercise Certification. 553-0002

EXPERIENCED MEDICAL UNDERWRITER For small group health insurance. Capable of reviewing medical records to evaluate risk. Good communication skills, nursing, utilization review or life insurance underwriting helpful. Send resume to: Personnel, P.O. Box 4545 Troy, MI 48099-4545

GROWING PRACTICE & new office looking for someone to work on accounts receivable & recall system. No experience necessary. Dearborn Hts area. 425-6600

HOME HEALTH AIDES COMPANIONS HOUSEKEEPERS LIVE-INS

Field staff for private duty home care agency in Canton for cases in Wayne, Oakland, Livingston & Washtenaw counties. Experience working with the ill, elderly or disabled preferred. Must be available for work at least 20 hours per week. To apply, call

(313) 981-8829 UNITED HOME CARE SERVICES 2200 Canton Center Rd., #230 Canton, MI 48187

HOME HEALTH AIDES Experienced. FULL & part time-all shifts. Excellent wages, bonus program includes annual, attendance, flexibility & holiday bonuses. Mature, responsible, dependable. Experience with the sick, elderly or disabled. Must be able to lift 50 lbs. Must speak English & have transportation. Call 2-5pm/

EMPA-CARE IV 455-1061

HOME HEALTH CARE Immediate openings for: Physical Therapists, Occupational Therapists, Speech Therapists, Registered Nurses, Licensed Practical Nurses, Home Health Aides & CNA'S. Work as many or as few hours as you like, only in the geographic area that you prefer. Set your own schedule, choose your own cases. No long distance travel required.

CALL VISITING CARE TODAY! 244-0334 or 1-800-690-0020

INSTRUCTORS - EMTs, RNs, LPNs, Health Educators, etc. to teach Health & safety courses. Call 810-477-1066

LPN's/MA's Work in a related field setting at Medical Weight Loss Clinics. Positions available at westside clinics. Mon. & Tues. Interested in your weight loss experience helpful but not necessary. Venepuncture experience necessary. Good pay and commission plus benefits. 353-8448

MEDICAL Assistant for Troy internist. Full time for busy Internist & Family practice of Hematology. Experience preferred. Call: 251-3290

MEDICAL ASSISTANT Part time for busy Internist practice in Birmingham. Experienced preferred. Call 647-2097

MEDICAL ASSISTANT Bloomfield allergy office, full/part-time. Allergy injection experience helpful. Call Jennifer Kelly. 647-1200

MEDICAL ASSISTANT Front and back office experience. Computer experience helpful. Full time, benefits. Orthopedic. Northwestern's Southfield office. 557-1472

MEDICAL ASSISTANTS & X-RAY TECH. Full & part time. Southfield area. Good wage/benefit package. Call Annette from 10-2, Mon.-Fri. at 557-2000 ext. 1-800-482-1414

MEDICAL ASSISTANT - part time for cardiologist office in Rochester. Approximately 20 hours. EKG experience preferred but not necessary. Call Pat 852-0220

MEDICAL ASSISTANT Wanted for Livonia/Novi practice. Must be responsible and energetic. Starting salary $8.00. Depending on experience. Full or part time. For interview call: 476-1024

MEDICAL ASSISTANTS - urgently needed for clinics in Oakland & Wayne counties. 1 yr. experience minimum: Vent Punctures, EKG's and injections. Career opportunities. $1120 to $1280 per month. Call Monica, Tempro Medical, 443-6594.

MEDICAL BILLER/RECEPTIONIST Busy orthopedic office. Computer experience a plus. Call Annette 557-2000

MEDICAL BILLER with books keeping experience for cardiologist office. Full-time, experience only. Great opportunity. 433-0682

MEDICAL BILLER for computerized practice office. 5 YEARS EXPERIENCE ONLY. Good benefits. Call Ms. Lester: 358-0420

MEDICAL BILLERS If you feel your billing credentials could be better utilized in a new Ophthalmology office - now is time to contact Diane Dettori Ocean-ings for: Medical Billers, Office Managers & Medical Assistants with medical billing & collections experience for various Ophthalmology offices in Hills, Livonia, Royal Oak, Southfield, Troy, Sterling Heights, Ann Arbor, Toledo, or Cleveland. Experience preferred. Salary commensurate with ability. Call Diane Dettori 932-1170 Harper & Kercheval Woods Office Plaza 17000 Kercheval Farmington Hills, MI 48334

MEDICAL RECEPTIONIST Experienced, full time, for busy Detroit Pointe doctor's office. 882-8476

MEDICAL RECEPTIONIST for dermatology office. Experienced. Full time. Birmingham area. Respond to: 645-2000 Voice Mail # 7131

MEDICAL BILLER

MEDICAL RECEPTIONIST

For Dermatology offices in Southfield. Hours are Monday, Tuesday, Wednesday, Thursday, Friday & every other Saturday. Excellent salary & benefits. Call Ms. Lester 559-2090

MEDICAL RECEPTIONIST Need office. At least 1 year experience required. Call 473-3900

502 Help Wanted Dental-Medical

LPNs & RNs

Oakbrook Common, a high-quality skilled nursing facility in Dearborn, is currently seeking LPNs and RNs for the 3:00 pm - 11:00 pm shift.

We offer a competitive salary and excellent 3 shifts package that includes medical, dental, and life insurance, tuition reimbursement, and a retirement savings plan. Please send resume to: Human Resources Box #460 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

OAKBROOK COMMON A subsidiary of Oakwood Health Services

MEDICAL ASSISTANT - Full-time, Busy Beverly Hills pediatric office. Experienced in front & back. Box #460 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

MEDICAL BILLERS needed NOW for temporary & temp-to-perm positions. Minimum 1 year experience needed including computer skills.

• Original Billers
• Status & follow-up Billers

DAVIS SMITH INC. 354-4100

MEDICAL RECEPTIONIST for orthopedic/podiatric office. EXPERIENCED ONLY. Good benefits. Ms. Lester: 358-0420

MEDICAL RECEPTIONIST Part time, Tues. 12-8PM, Thurs. 10AM-6PM. Typing needed. Call Carol City area. 522-0667

MEDICAL RECEPTIONIST experienced, for Dearborn Southfield ophthalmologist. SDM & billing experience a plus. 846-0100

MEDICAL RECEPTIONIST - Busy dermatology practice. Full time, experienced, computer knowledge, data entry helpful. Southfield & Redford clinics. Call Jan at 557-7800

MEDICAL RECEPTIONIST Full time receptionist for busy dermatology clinics in Plymouth & Allen Park. Must be able to type, have entry & MBS experience. Call Nancy at 459-8100

MEDICAL RECEPTIONIST with billing experience needed for newly opened ENT office near Huron Valley Hospital. Send resume: Box 484, Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

MEDICAL TRANSCRIPTIONIST Experienced. Immediate part time opening for multi-specialty group. Flex hours. W. Bloomfield. 855-7406

MEDICAL ASSISTANT Full time. Bloomfield area. Experience preferred but not necessary. Salary commensurate. Call Mon., Tues., Thurs. & Fri., 9-12 only. 557-1717, ask for Andrea.

PART-TIME POSITION March of Dimes is seeking highly motivated individual to promote market the new maternal child health care programs. Requires excellent communication & organizational skills. Send resume in confidence to: Director of Community Services, 17117 W. 9 Mile, Ste. 1240, Southfield, MI. 48075

Staff Nurse

MATERNAL & INFANT SERVICES

In todays changing healthcare environment, our commitment to quality means expanding our services to Obstetrics & Gynecology. The Detroit Delivery Unit at Providence Park, Novi is an innovative alternative to the traditional inpatient approach.

Staff Nurses with current RN licenses & 2 years recent L & D experience are now interviewing for part-time positions on all shifts.

Contact Nursing Recruitment (810) 424-3000 Ext. 3

For additional information.

PROVIDENCE Hospital & Medical Centers

EMPLOYMENT SERVICES 22253 Greenfield, Ste. 310 Southfield, MI 48075 An Equal Opportunity Employer

NURSE AIDES- full time & part time afternoon in Westland. Late quad hours. Excellent working conditions. No weekends

Health Care Professionals

OPHTHALMIC ASSISTANT for busy ophthalmologists with office in the Southfield area. Bloomfield field. Need someone mature, responsible, with OR experience or ophthalmic experience necessary. Send resume to Box 100 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

OPTOMETRIC ASSISTANT - with experience, flexible hours, salary negotiable, pleasant working conditions, Hoval area. 318-0990

OTS

• Top Pay Rate
• Very Flexible Scheduling
• Excellent Working Conditions

CALL FOR IMMEDIATE INTERVIEW

354-6230

PEDIATRIC OFFICE NURSE

Child has an immediate opening for a Pediatric Nurse for our Farmington Office-Farmington area (CHM-PAP). Duties include taking care of patients age and other related nursing duties. Mon./Tues. 8 - 5, Wed. 12pm-8pm, Thurs. 8am-5pm or 9pm-6pm. Every other Saturday 9am-5pm. Applicants must have minimum 2 years Pediatric Nursing experience. Interested candidates please call Nurse Recruitment at 313-745-8396 or send resume to:

CHILDRENS HOSPITAL OF MICHIGAN 3901 BEAUBIEN DETROIT, MI 48201 Attention: Nurse Recruiter Equal Opportunity Employer Minority/Female/Handicapped/Vet

RECEPTIONIST Busy Farmington Hills dentist's office. Full time, pleasant/attractive personality, no typing, no evenings, no Saturdays. 553-3260

QUALITY ASSURANCE/ UTILIZATION REVIEW COORDINATORS

The Detroit Medical Center has immediate openings for Quality Assurance/Utilization Review Coordinators. The positions are located at the Heaton Care Centers in Novi and Sterling Heights.

Primary responsibilities include collecting, interpreting and analyzing quality assurance and utilization review data for alternative health care delivery programs.

To qualify, you must be a Registered Nurse with a BSN degree and have a minimum of two years' quality assurance/utilization review experience.

We offer competitive salary and comprehensive benefits package. Please send resume with salary requirements to: The Detroit Medical Center, Human Resources, Heaton Care Center, 4301 St. Antoine, 50-UHC, Detroit, MI 48201 An Equal Opportunity Employer

502 Help Wanted Dental-Medical

ORTHODONTIC ASSISTANT - Temporary full time, may lead to permanent full time. Orthodontic assisting experience necessary for busy orthodontic office in Dearborn. Call Marge 561-1283

PEDIATRIC NURSES

MCH SERVICES, the leader in Pediatric Home Health Care, has immediate openings:

All Shifts & Locations
Full Time Or Part Time

Minimum Starting Salary:
LPN $29,000
RN $35,000

CALL MCH SERVICES 1-800-258-0710

RECEPTIONIST PART-TIME Receptionist & general medical office duties needed for orthopaedic-podiatrists in West Bloomfield, 10am-2pm Mon. - Fri. Experience necessary. Please send resume to Box 180 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

RECEPTIONIST - Must be pleasant, experienced in appointments, typing & phone work for Chiropractic office in Farmington. 477-3240

RESIDENT AIDE & housekeeper for full time, 7am-3:30pm for assisted living home. Call Mon. thru Fri. 9-4 451-0700

• RESIDENTIAL CARE AIDES

HOME HEALTH AIDES - Tired of residential care and want a change of pace? Looking for a steady home care case? Enjoy working with CHI (Closed Head Injury) or TBI (Traumatic Brain Injury) patients? Seeking home Health Care Plans is seeking individuals to work with 'Closed Head Injury' clients in the client's homes.

• All Shifts Available
• Flexible Hours
• Long Term Cases
• Intensive Specialized Training Provided
• Competitive Pay Rates
• Dependability & Quality Patient Care is Must
• Reliable Transportation Needed

Call or come in for an immediate interview.

Metro Home Health Care Plans Inc. 3200 Greenfield, #250 Dearborn, Michigan 48120 Dearborn 271-8230 Southfield 352-0120 Plymouth 453-2343 Toll Free 1-800-8-METRO-1

RN: FULL TIME MON.-FRI. RN/LPN: ON CALL

Practice nursing at its best! Join our dedicated growing team of professionals. Take charge, clinical skills desired, home care experience a plus. Excellent salary and benefits. Send resume to:

HOSPICE SERVICES 6701 Harrison Street Garden City, MI 48135 or call 312-322-4244

RN/LPN Experienced. Rochester Pediatrician. Part time every other. Saturday. Ask for Sherry 652-2929

RN-LPN Livonia, Farmington area, energy offices, 13-20 hours a week. Training provided. 10-815-6657

RN/LPN PART-TIME. Apply in person: MARYCREST MANOR 15475 Middlebelt Livonia, MI. 48154 427-9178

RN OR LPN - PART TIME for Birmingham pediatrician's office. Please call Jan or Diane at 645-1740

RN We are looking for a dependable loving person to work with us every other weekend on our after-noon shift. For more information call 810-348-2640 or come in and fill out an application.

WHITEHALL Convalescent Home 43455 W. 10 Mile Road, Novi

SENIOR BILLER/OFFICE MANAGER - minimum 3 years experience. Knowledge of MBS a plus. Leading Growth Livonia company. Benefits. Call Carole, 34223 Grand River, Farmington, MI 48335 or call for an appt 313-477-7373

ADMINISTRATIVE ASSISTANT New temp to perm growth opportunity with exciting atmosphere of suburban Lake Orion. Salary to $18,000/yr. to start plus medical, dental, vision & other great benefits. 377-9410 Call Staff, 645-7661 Uniforce Temporary Services

ADMINISTRATIVE ASSISTANT $25,000

Good growth potential. Only one of the advantages with this dynamic company. Good skills needed. Interested a plus. Call Bernice: 464-0909. SKILLING PERSONNEL SERVICES

504 Help Wanted Office-Clerical

ACCOUNTING/ BOOKKEEPING EXPERIENCE ONLY FULL-TIME

WOLVERINE STAFFING 358-4270

ACCOUNTING/DATA ENTRY Full time position. Must have good experience preferred. Call Cheryl TOWN & COUNTRY DODGE 9 Mile & Grand River 474-4750

ACCOUNTING LOTUS!

Due to Accountemps exclusive alliance with Lotus Development Corp. we have an excessive demand for accountants and bookkeepers with Lotus experience. The only one to call is the largest service in this area. Four locations for your convenience.

accountemps Metro Detroit's largest temporary staffing service specializing in accounting, banking, bookkeeping & finance. Four network locations to serve you.

Ann Arbor (313) 995-8367 777 E. Eisenhower #100, 48108
Bloomfield Hills (313) 540-8200 6 Parklane Blvd. #560, 48126
Southfield (313) 357-8387 26588 Northwestern #250, 48034
Troy (810) 524-9050 201 W. Big Beaver #210, 48084
Benefits Available E.O.E.

ACCOUNTING We're recruiting for TEMP-to-permanent positions. If you have experience, and are between jobs, we can keep you busy. Our Permanent recruiter place all temp positions, and will help you with your job search, while you temp for us.

• Accounting Clerk
• resume writing • interview skills
• 100 search sources
Ask about TEMP-MED group health insurance

354-2410 ACCOUNTANTS ONE agency fee paid

ACCOUNTS PAYABLE - Full time, Livonia area. Knowledge of Electronic Products. Is seeking a high quality, independent individual for typing, data entry and switchboard duties. This is an excellent opportunity in an expansion, but fast paced, environment. Please send your resume to: Personnel Director, P.O. Box 3361, Farmington Hills, MI 48018

APTITUDE with figures, typing, income tax service. 20 hours Residue. Redford. 533-7530

ATTENTION CLERICAL & LIGHT INDUSTRIAL WORKERS

• 20 Word Processors
• 25 File Clerks
• 15 Typists
• 11 Clerical Office Clerks
• 13 Data