

EMPLOYMENT

504 Help Wanted Office-Clerical

ACCOUNTING/CLERICAL
For Farmington Hills, Co. will accept independent person. Computer skills. All work computer experience. Contact Sharon at 461-1000. 176-2000

ACCOUNTING/BOOKKEEPING
EXPERIENCE ONLY
\$17,500/yr.
Benefits
WOLVERINE STAFFING
358-4270

ACCOUNTING
We are recruiting for TEMP assignments from head to PEAKMANSHIP. If you have experience in the above areas, we can help you. Our permanent positions have all temp positions and we help you with your resume writing. All about 1244-4433. Group health insurance.

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ACCOUNTING/CLERICAL
PART TIME, REGISTERED. Salary \$17,500. Call Barbara at 461-1000.

ADMINISTRATIVE ASSISTANT
Typing & Reception
+ Computer skills
+17,500/yr.
+Benefits
MasterStaff
442-2255

ADMINISTRATIVE ASSISTANT
To work with financial consultant. Must be detail oriented. Call Barbara at 461-1000. Salary \$17,500. Benefits. Part time. 2001 Taylor Ave., Farmington Hills, MI 48334.

ADMINISTRATIVE ASSISTANT
Need to assist President and Executive Secretary. Salary range \$8.99 an hour. Duties include: answering phones and mail, scheduling, preparing reports, etc. 2001 Taylor Ave., Farmington Hills, MI 48334.

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APPROVAL COMPANY
13 MI & Telegraph Ave. Office asst. needed. 13 MI & Telegraph Ave. Office asst. needed. 13 MI & Telegraph Ave. Office asst. needed. 13 MI & Telegraph Ave. Office asst. needed. 13 MI & Telegraph Ave. Office asst. needed.

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354-2410 ACCOUNTANTS (see page 2)

ACCOUNTS PAYABLE - Full time, 40 hours per week. Computer skills. Call Barbara at 461-1000.

ACCOUNTS RECEIVABLE - Full time, 40 hours per week. Computer skills. Call Barbara at 461-1000.

ACCOUNTING
A Wisconsin-based company is recruiting for a "Team Lead" position. You should have experience in the above areas. Call Barbara at 461-1000.

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RECEPTIONIST/SECRETARY
Friendly, hardworking. Apple, Wordperfect skills required. Excellent typist, strong grammatical skills. Advertising, marketing or accounting experience a plus. Send letter and resume to:
THG
THE THORNS GROUP
40 Personnel
32606 W. Twelve Mile Rd.
Farmington Hills, MI 48334

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RECEPTIONIST/Administrator
Our Detroit Sales Office has an opportunity for an organized individual with the ability to handle multiple projects in an efficient and effective manner. Within a high-energy, fast-paced environment, you will be responsible for processing 1-800-555-5555 orders. You will possess 1-3 years' experience and be proficient with IBM-compatible PCs, including Word for Windows. Excellent communication skills on a high-volume system required. Dept. KB-R-06

THG
THE THORNS GROUP
40 Personnel
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Farmington Hills, MI 48334

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Picture Perfect!

When you place your Observer & Eccentric Valentine Love Line, you can make your message really special with a photograph. Love Lines require a minimum of 3 lines; a picture adds 12 lines.

\$ per 2 line

Call and place your Love Line by noon on Thursday, February 10, 1994 and it will appear on Valentine's Day—February 14.

644-1070 Oakland County, 591-0900 Wayne County, 852-3222 Rochester-Rochester Hills

Send your photo and your message along with your check or money order to:

Observer & Eccentric
NEWSPAPERS
36251 Schoolcraft, Livonia, MI 48160
Attention Classified Department