500 Help Wanted

FINANCE DEPARTMENT OPENINGS

Seeking well organized and self motivated individuals with strong communication and interpersonal skills for these full time positions in our Finance Department:

ACCOUNTS PAYABLE CLERK - At least 3 years of progressively responsible accounts payable experience. At least 1 years of accounts payable computerized experience. Knowledge of Microsoft Windows & Microsoft Excel.

INSURANCE BILLER - Billing and collections experience in medical offices, hospitals, and Third Party insurance billing. Knowledge of computerized billing software - 2 yrs. experience with Windows - 2 yrs. prior productivity a required analyst with home health agency or hospital.

FINANCE ASSISTANT - Proficient typing (50 wpm) - Knowledge of Lotus - 2-3 yrs. related college coursework - at least 2 yrs. experience demonstrated duties in a finance environment.

PURCHASING AGENT - Strong analytical skills - Knowledge required - Knowledge of Lotus - Knowledge of Word or Excel - College, or equivalent 2 years.

Respond with resume & cover letter:

HOSPICE OF SOUTHEASTERN MICH
ATTN: HUMAN RESOURCES
1310 Rochester Rd.
Troy, MI 48083

An Equal Opportunity Employer

GENERAL HELP

Everyone Qualifies
$350 weekly guarantee
NO EXPERIENCE NECESSARY
Hard workers needed to help in our office. Weekends and evenings. Full and Part-time. Call Personnel Trainer, Mr. Ryan, at:
313-454-3400

GENERAL LABOR
Good opportunity for dependable individual. Light maintenance experience helpful. Call Mr. Ryan, 313-454-3400

GENERAL LABORERS
Immediate openings for jobs in Detroit, Livonia & Farmington all requiring valid driver's license. Call for interview, stop by entry 13-312 Nov. and ask for Mike or Ron. Starting rate and benefits. For immediate call:

TempExchange
(810) 557-5600

GENERAL LABOR

A recent entry is accepting applications for full time and part time positions. Full time positions include: maintenance openings for production, light duty, and warehouse. Part time positions include: work receiving, light duty, and warehouse. Applications will be taken at the Comfort Inn, 29235 Buckingham, off Gratiot, in Roseville, from 8 AM to 4 PM, Monday - Friday, Aug. 19th, 20th, 22nd and 23rd.

An Equal Opportunity Employer

GENERAL LABOR - Immediate openings for jobs in Detroit, Livonia & Farmington all requiring valid driver's license. Call for interview, stop by entry 13-312 Nov. and ask for Mike or Ron. Starting rate and benefits. For immediate call:

TempExchange
(810) 557-5600

GENERAL LABOR

Production Workers - Light assembly, gluing, cutting, sanding, packing. Apply at 2 locations: Hubbard Lumber, Southfield & Hubbard Lumber, Ann Arbor, No. of Plymouth Rd.

GENERAL LABORERS & WAREHOUSE WORKERS NEEDED IMMEDIATELY!

Immediate openings in Livonia, Plymouth and Canton. Must be at least 18 and have access to reliable transportation.

Call or Apply:

ADIA
Personnel Services
313-525-0330
Hover & Ford

GENERAL WAREHOUSE WORK - On the floor, loading and unloading trucks & packaging and refilling. Hours are 7:30 AM - 4:30 PM, 40 hours per week. Starting pay $5.25 per hour.

Send resumes to Box 462
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150
An Equal Opportunity Employer

GENERAL YARD LABORER - Required for building supply company. Full time, Monday - Friday. Starting pay $7 per hr. Apply at: Bonded Building Supply, 12934 Inkster Rd., Redford, MI. 48239.

GIFT NORTH STAR is national full service mail order company is looking for Order processing personnel. Customer service representatives, computer operators, customer service representatives, Telemarketing, Data Entry operators, Warehouse Pickers, Packers, Shipping Clerks, Receiving Clerks, Quality Control Inspectors, Maintenance Mechanics. Apply at: Gift North Star, 1000 Gift Park Dr., Sterling Heights, MI 48314. Call: 463-7733

GOLF COURSE

is filling staffing for our experienced, friendly, and professional staff. Part time or full time including weekends. Call:

313-534-7422

GOLF COURSE MAINTENANCE

Spring Meadows, Northville, Ph. 87-Assist. Call 313-728-7611

GOODR POOPSCOOP MARKETPLACE

CASHIERS/STOCKERS

GFS, leader in the food service industry, looking for motivated team members. Full time, part time, and seasonal positions. We are more than just a place to work, we are a family environment, we offer good starting wages & outstanding benefits. Apply at: GFS Marketplace, 30000 Grand River Avenue, Farmington, MI 48336 or fax resume to us at Personnel/GFS Marketplace at 313-442-9341 or call 313-442-9340 for more information.

GROCERY PRODUCE MANAGER
Full Time Position
Apply in person:
Farmer Jack
Grand River & Greenfield
Detroit

GROCERY CLERKS - Bakery, Experienced, Full time, Apply in person: Farmer Jack, Grand River & Greenfield, Detroit

GROUNDS KEEPER

Full time position available for maintenance, horticulture, or grounds experience for a company with manicured properties. Good salary & medical benefits. Apply in person between 7-9 AM, Mon.-Fri. at 12 noon at Cranbrook, Towers, at 101 Tower Street, Detroit. EOE.

GROUNDS MAINTENANCE
Full time for apartment complex in Canton. Call after 4:
313-387-2200

GROUNDS MAINTENANCE - large apartment complex in Westland has full time positions available for mowing, hand weeding, horticulture. Opportunity for further training & advancement. Apply at 1 Fred at 1-0-424-8446

GROUNDS MAINTENANCE
Large Westland apartment community in Farmington Hills seeking hard working, energetic person to maintain the grounds crews. Full time position available. Call 810-661-2200

GROUNDS PAINTERS - Canton Association seeking for part time grounds help & exterior painting. Call Suzie between 4-6 810-453-4730

GROUNDS PERSON needed for large apartment complex in Farmington Hills. Call Mike, Mon. thru Fri. 810-1487 (Jerrel Woodmansey).

GROUNDS PERSON NEEDED
Full time for an apartment complex in Novi. Call Mon. thru Fri. 810-624-0004

GROUNDS PERSON needed for condominium complex in Farmington. Full time. Apply in person.

GROUNDS PERSON - Full time, Apply in person: Farmer Jack, Grand River & Greenfield, Detroit

GROUNDSPERSON NEEDED
SEASONAL FULL-TIME
Call 313-534-1348 Ask for Jack.

GROUNDS POSITION - full time, for 501 community in Canton, must enjoy outdoor work. Applicants must be able to lift 50 lbs. Apply in person, good wage, benefits, and a pleasant work environment only Mon. thru Fri. between 10-4 at The Crossings of Canton, 6315 Hannahville Blvd.

GROUNDS

Great Beaumont Hospital community seeks experienced individual for full & part time positions available. Excellent benefits, 401K, $.50 signing bonus. Apply in person: Administration Apartments, 26 Cook Road, Rochester

GROUNDS WORKERS - Full time. Contact Jo Jelly at Great Oaks Apts., 840 Deadmond, Plymouth

GROUP HOME MANAGER

Need dynamic team leader for home serving developmentally disabled adults. Experience in home operations, personnel management and budgeting required. Bachelor's degree and supervisory experience preferred. 2 positions available for homes located in Belleville and Northville. Lucrative salary, benefits, starting at $18,600. Call Sharon, 313 454-1130

GUEST SERVICE REP.
Positions available, full & part time. Must have good communication skills. Applications available at Hotel Front Desk.

SHERATON OAKS HOTEL
I-96 at Novi Rd. in Novi
now accepting applications for the following positions:
- RESTAURANT SERVERS
- BUS ATTENDANTS
- BANQUET SETUP
- COOKS/PANTRY
- KITCHEN UTILITY/DISHWASHERS
- DESK CLERKS, pm shift
- MAINTENANCE (HVAC skills)

Full or part-time, we offer good wages and benefits. Applications available at hotel Front Desk.

We have an opportunity that's right for you!

Full and part time positions are currently available for the following:
- GUEST HOSTESS (Part-Time)
- GUEST SERVICES
- HOUSEKEEPING
- NIGHT AUDITOR (part time)

Has Hotel Experience Necessary. Dependability & ability to work in a fast paced environment are a must. Pleasant personality, who is interested in working in a fun environment, need to hear from you. We offer a competitive salary and benefits package.

Apply in person at the

Signature Inn Plymouth
40455 Ann Arbor Rd.
Mon-Fri, 8am-5pm

THE TOWNSEND Hotel is looking for an exceptional Bellperson to join our hospitality team. Please send resume or apply within The Townsend Hotel, 100 Townsend Street, Birmingham, MI 48009

$ HOUSECLEANERS PART TIME NOW AVAILABLE FULL MEDICAL, FULL DENTAL

We farmed now extra. Drive time paid for. Paid holidays/vacations. Advancement opportunities.

Unlimited Pay Potential
1 of the highest paying metro area cleaning companies!
810-473-8300
Merry Maids Cleaning Service

HAIR STYLISTS

★ $100 Sign Up Bonus
FANTASTIC SAMS of Livonia is looking for 5 or more good stylists plus their boss. Begin as soon as you'd like. Begin with more as you'd like.

Full or part time hours
810-462-5466 or 313-425-6660
313-427-6111

Hair Stylist - Good place to work. Great opportunity for a stylist with loyal clientele. $300 guaranteed to start. Call Judy, Mondays, Tuesdays, 313-728-4420

HAIR DRESSER - Experienced in retail and 2-3 styles per week. Call Mary, Tuesday, 313-728-4420

HAIRDRESSER - Experience in retail, est. 2 day week. Call Mary, Tuesday, 313-728-4420

HAIR DRESSER - Some 100% success. Available in Westland & Garden City area. For more information call:

810-422-6223

HAIR DRESSER - Needed for westside Beauty Salon in Shenandoah Hills area. Call Mary, Tuesday, 313-728-4420

GIFT GALLERY - Plymouth, Immediate full and part time sales & cashiers. Call Mary, Tuesday, 313-728-4420

HAIRDRESSER
Full time position available. Benefits package for someone Livonia area. Pay per commission. Call:
427-6131

HAIR SALON RECEPTIONIST
PART TIME
13 Mile & Telegraph
Call 810-626-7175

HAIRSTYLIST - Commission, profit sharing, paid vacation, health insurance. Apply at Hair Cuttery, 2 locations in Ann Arbor area. 810-668-8448

HAIR STYLIST - Full or part time or booth rental available. Most Redford area clientele. Call Mary, Tuesday, 313-728-4420

HAIR STYLIST & MANICURIST - Wanted for very friendly family-oriented salon. Call Mary, Tuesday, 313-728-4420

HAIRSTYLIST - Owner or Booth Rental. Call Mary, Tuesday, 313-728-4420

HAIR STYLISTS - Full and part time positions available. Call Mary, Tuesday, Livonia area.

HAIR STYLISTS - Full and part time positions available. Call Mary, Tuesday, Livonia area.

STUDIO JOB OPPORTUNITY

Leading Hair Care Studio located in Livonia is looking for a Receptionist/Cashier. Experienced in customer service, telephone skills, and computer knowledge. Ability to multitask and work in a fast paced environment. Full time, Tuesday - Saturday. Call Mary, Tuesday, 313-728-4420

HAIRSTYLIST - Full time, Call Mary, Tuesday, 313-728-4420

HAIRSTYLIST - Full time, Call Mary, Tuesday, 313-728-4420

HAIRSTYLIST - Full time, Call Mary, Tuesday, 313-728-4420

HANDBELL CHOIR DIRECTOR
For information: 313-459-5410

HEALTH CLUB Coordinator, for our high-tech fitness center. Must be self-motivated, organized, and have good communication skills. Apply in person, at: The Health Club, 30000 Grand River, Farmington Hills, MI 48336.

★ HEATING & COOLING
Heating & cooling equipment manufacturer has immediate opportunities for experienced sheet metal fabricators. Full time, 40 hours per week. Starting wage $7.00 per hour. Call Mr. Ryan, 313-454-3400

HOUSE CLEANING HELP - Full time for Mon., Tues., Wed., Thurs., Fri. Must have own car. Call Sue, 313-420-1220

HOUSEKEEPER - Live in, Light housekeeping, Must be able to drive, Call