502 Help Wanted Dental-Medical

DENTAL ASSISTANT
Office hours are Mon., Tues., Wed. Office building for energetic, people oriented Dental Assistant. Must be cross trained to assist Dentist. Come into our modern office. Call 810-547-0400

DENTAL ASSISTANT seeking a a quality, stable office. Expanding orthodontic practice. Must be dependable, skilled, but willing to train. For career minded, studer for excellent benefits, pleasant work environment, full time. Call: 810-647-9664

DENTAL HYGIENIST
Livonia office. To cover maternity leave, 3days, 8a-2pm. Call 313-522-4580

DENTAL HYGIENIST
Our team is looking for the right person to join us 3 days per week. Should possess a minimum of 2 years experience. If you have excellent communication and clinical skills, call us at: (313) 455-2660

DENTAL HYGIENIST
Hygienist for caring, progressive, practice in Troy. New facility, Mon., Tues., & one Sat. 8 month. Could lead to permanent position. Competitive salary with benefits for enthusiastic individual. Call Denise, 810-625-0700

DENTAL HYGIENIST
Where quality is appreciated! Our quality team is in search of an enthusiastic hygienist. Our office is excellent pers suite with an excellent team. Flexible hours, 4 days, modern office. Starting base, benefits. Call Thursday, Friday, Monday 810-557-7330

DENTAL INSURANCE COORDINATOR
For Farmington Hills office. Full or part-time. Insurance billing experience preferred. Call 810-553-0448

DENTAL INSURANCE SECRETARY
Part-time to start, full-time available. Minimum AR & one-typing. Approx 20 hours per week. Benefits. 810-557-4115

DENTAL RECEPTIONIST
Farmington Hills. 810-553-7722

DENTAL OFFICE MANAGER - Detailed position description available upon request. Minimum 5 years experience required. Fax resume to 810-661-1368

DENTAL RECEPTIONIST - Week. Full/part time position in busy dental practice. Excellent benefits & supportive/cooperative environment. 810-398-5115

DENTAL RECEPTIONIST
FRONT DESK
Preferably experienced. Insurance, typing. Experience required. Full time, Farmington Hills. 810-644-7667

DENTAL RECEPTIONIST
Growing Walled Lake dental practice seeks a motivated individual for outgoing person with good telephone skills for new office. Full time, flexible hours. Call Alicia 810-669-3424

DENTAL RECEPTIONIST
Outstanding opportunity for one with highly motivated staff and experienced dentist. Minimum of 2 yrs. experience. Full time position. Northville. 810-348-7967

FILE CLERK/PHONE
Full time, beaming someone with strong phone skills, filing. Dedicated hard worker. Pleasant office. Send resume: 22250 Providence Dr., Suite 608, Southfield, MI 48075

ENVIRONMENTAL SERVICES SUPERVISOR
163 bed nursing home seeks an experienced person to manage the housekeeping, laundry, and maintenance departments. Qualified applicants will have demonstrated supervisory skills and 3-5 years experience.

HOUSEKEEPERS
Farmington nursing home seeks full and part time housekeepers. Applicants must be service oriented with an eye for detail.

LAUNDRY ASSISTANT
Full time, 2nd shift. Must be able to bend and lift. Part time laundry assistants. Experience preferred. Contact:
GREENERY EXTENDED CARE CENTER
34225 Grand River
Farmington, MI 48335
810-477-7373

FRONT DESK RECEPTIONIST
Wanted for busy MD Specialist. Must have good telephone skills. Organizational skills with attention to detail a must. Call Barbara at 810-569-1770

GREAT OPPORTUNITY
Windsor of Livonia is strong full time and part time staff. Come to Windsor of Livonia. THE END OF SEPT. We offer competitive wages, Blue Cross/Blue Shield, Paid Holidays, Paid Vacations, Retirement benefits, Life insurance, medical benefits, X-Mas bonus, Free meals, Free job uniforms, Free parking. Call 313-261-4500, Dan N. or S. Mills, ext. or Mondays, Wednesday, Thursday 313-261-4500.

Nursing

SINAI HOSPITAL

Assistant Nurse Manager, Surgery

Sinai Hospital is a progressive health care provider which encourages input and allows nurses to control their practice. Our continued success has created an opportunity for an innovative self-starter to join us as an Assistant Nurse Manager at our Berry Surgery Center in Farmington Hills.

In this challenging position, you will be responsible for financial management of the department, staff development and counseling, and Continuous Quality Improvement. To qualify, you must have a BSN (or be actively pursuing a BSN), current OR nursing experience, and excellent communication/interpersonal skills.

If you're interested in joining a health care leader that encourages new ideas, please send your resume to, or call: Professional Nurse Recruitment, Sinai Hospital, 6767 W. Outer Drive, Detroit, MI 48235; (313) 493-5180. Equal Opportunity Employer.

sinai

Nursing

SINAI HOSPITAL

Network Coordinator, Managed Care

Sinai Hospital, a growing and progressive health care provider, currently has an outstanding opportunity available for an experienced Managed Care Network Coordinator.

In this position, you will be responsible for carrying out directives, policies and projects involving utilization review and quality assurance. This will include making primary care physician referral authorizations or referrals to the Medical Director, and working closely with PHO/Managed Care, and Utilization Review/Quality Assurance departments. You will also work to build and maintain a positive provider relationship. To qualify, you must have a BS/BSN and prior relevant experience.

If you would like to find out more about joining a growing health care leader, please send your resume to: Professional Nurse Recruitment, Sinai Hospital, 6767 W. Outer Drive, Detroit, MI 48235; or call (313) 493-5180. Equal Opportunity Employer.

sinai

502 Help Wanted Dental-Medical

DENTAL RECEPTIONIST
Needed for 5 days, Mon. Tues. Wed. Friday. Prior experience. Dearborn Road Dist.
810-336-9030

DENTAL RECEPTIONIST
Full time for pleasant Dearborn practice. Insurance hours. Experience preferred. Call: 810-274-3060

DENTISTS
Part-time in the Flint area.
Great salary!
Please call Dr. Hoffman
(517) 393-5143

DIRECTOR OF NURSING
One of the largest health care providers in the nation is seeking a qualified DON for its health care centers in the Detroit metropolitan area. Qualified RN candidates will direct all aspects of nursing administration and supervise patient care services. Seeks patient assessment skills and knowledge of long-term care dynamics. Must possess leadership ability and demonstrated ability with team building and motivation. Send resume to: Director Human Resource Dept., P.O. Box 5244, Ann Arbor, MI 48107
An Equal Opportunity Employer

DIRECTOR OF NURSING
Optional Community Outlooks
Hospital Lakes Campus
Responsible for supervising and directing the operations of the ADN and MDS-PNS programs including program development, quality of care, grievance outcomes, compliance with regulations, and other appropriate duties. Requires a minimum of 2 years of nursing and other appropriate supervisory experience, knowledge of supervision and evaluation of staff, and a BSN. Reports to the Dean of Nursing and Allied Health.
Minimum Qualifications: Master's Degree in Nursing, Education or Business Administration. Three years of teaching in nursing and one year of nursing administration experience at the collegiate level. Knowledge of behavioral sciences. Trends in nursing program development, current theoretical and clinical nursing skills, curriculum development, and technology and use of instructional media. Board of Nursing and accreditation agencies rules and regulations.
Salary range: Between $46,625 - $61,460, annually. Excellent benefits.
Applicants required to complete an application form and provide a complete resume, transcripts, salary history, references and copies of transcripts for all degrees (photo copies acceptable).
To receive an application form, please call the Job Hotline at (810) 960-1578, leave a positive message and ask for position number 94-06-A.
Deadline to apply: Applications postmarked by 5:00 p.m. on Friday, October 28, 1994 will receive full consideration. Late applications will be made upon until filled.
As an Affirmative Action/Equal Opportunity Employer, Oakland Community College is seeking candidates who will enhance the diversity of our faculty, staff and administration.

Home Health Aides for Group Home Assignments
• Benefits for full time hours
• Competitive starting pay
• Retirement at hours & conditions available
Must have experience caring for disabled adults. Choice of group homes locations in Western Wayne county. Choice of shifts.
To apply call:
United Home Care Services
(313) 981-8829
HOME HEALTH AIDES

HOME HEALTH AIDES
CNA's & Nursing Students Needed Staff!
Immediate openings for all shifts. Home Health Care Experience a plus. HIGH DEMAND FOR DAY SHIFTS! Join our team of Home Health Care - call VISITING CARE today!
810-344-0224 313-477-0020
1-800-860-0020

502 Help Wanted Dental-Medical

DURABLE MEDICAL SALES- 1 year minimum experience required. Excellent benefits. Fax resume to Attn: Personnel 75 Airport Dr., Ann Arbor, MI 48108

HEALTH CARE PROFESSIONALS
PRN/FLEX RN/LPN/CNA
All Shifts
Call: (810) 947-7080

HOME HEALTH AIDES
Certified and/or experienced
Flexible part & full time
FAMILY HOME CARE
(810) 539-5883 (313) 455-5883
(810) 620-8877

HOME HEALTH AIDES

Immediate full-time openings on afternoon shift. Need transition. X-ray experience preferred. Please send resume to:
Recruiter/MA Mont
DMC Orthopaedic Health Services
17340 Farmington Rd.
Livonia, MI., 48152

A member of The Detroit Medical Center and affiliated with Wayne State University. An Equality Opportunity Employer

MEDICAL ASSISTANT
5 years experience for busy Bariatric practice. Must have some experience in computerized charting. Call for appointment. 810-646-0133

MEDICAL ASSISTANT NEEDED
Part time for busy family practice. North/Farmington Hills area. 30 hrs. Flexible hours. Prior experience. Please call 810-646-6718.

MEDICAL BILLER/3 - needed immediately. Knowledge of insurance, HMO or MBS experience a plus. Call Beth at Telepro Medical.
810-443-2544.

MEDICAL FRONT DESK & MEDICAL ASSISTANT
Two full time positions
Southfield office.
810-354-0780

MEDICAL RECEPTIONIST
For busy ophthalmologist office in Birmingham. Need friendly, pleasant, mature & responsible. Experience preferred. Send resume to:
Box 604
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL RECEPTIONIST
Needed for busy family practice office. Must be bonded with all types of insurances. $240 a week to start, plus. Fax resume to 810-477-9370.

MEDICAL RECEPTIONIST
For busy podiatry office in Novi & Livonia. Full-time. Mature & responsible. Experience preferred. $6.00 & plus. Good salary.
CALL 810-478-1167

MEDICAL RECEPTIONIST
Needed for busy EMT office, full time, some evenings. Must have experience, typing, computer knowledge helpful. Send resume to Box 710
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL RECEPTIONIST for Bariatric Surgeon practice in Wayne county. Must be experienced in medical billing and ability to work with the 9 & elderly. Must have good telephone, verbalize references. To apply call:
313-981-8829
UNITED HOME CARE

LPNS
FULL TIME DAY SHIFT
NIGHTINGALE WEST
2355 Beech St.
Westland, near Ann Rd.
An Equal Opportunity Employer

LPN'S, RN'S & CNA'S
Newly revised benefit package, all shifts. Contact Cathy Considine, 313-397-4710

LPN'S & RN'S - Pediatric & Adult, Private duty, Livonia & Riverview, Full time, Part time, Weekends, Nights & holiday bonuses. Experience required. Top pay. Benefits. All shifts.
Bloom's Assisted Care
810-734-0677 810-288-9822

LPN's - $15.25/Hour
West Bloomfield Nursing Center, near Maple & Drake, has immediate openings on all shifts for LPN's with previous nursing home experience. Excellent benefits. Call Mary Ann, Ext. 2, or Ann, Ext. 3, 810-661-1800

MALE ATTENDANTS - Long Term full & part time opportunities with wide good. Experience required. Call: 810-357-7080
Health Care Professionals

MATURE PERSON for pleasant gynecologist office in Farmington. Current experience preferred or will train, full time. 810-758-3370

MEDICAL ASSISTANT
COME WORK WITH US!
Bright well-groomed people-person needed for very busy Medical practice. Great salary and working environment. Experience preferred, but not necessary. Have Lucrative benefits.
CALL! 810-478-4630

MEDICAL ASSISTANT - Part-time, Wednesdays only. Must great blood. Non-smoker. Bloomfield area. 810-626-3223

MEDICAL ASSISTANTS - needed in Oakland, Wayne & Washtenaw counties. Must have experience. Top pay, family practice a plus. 811350 M 5 10350 Grand Haven. Visit Personnel, EKOS Business. Call Marybeth or Teresa 800-875-1800
810-443-5894.

MEDICAL ASSISTANT
32 hours per week. Bonny Knoll & Main office sites a plus. Call Betty 810-968-0411

MEDICAL ASSISTANT - Full time, once in Livonia & once in Ann Arbor, experienced in transcription, EKG & X-rays. 810-313-8001, ext. 245

MEDICAL BILLER
Needed with a minimum of 2 years experience. Must be knowledgeable in all aspects of billing. Medical experience a plus. Resume to Medical Centers Consultants, 26425 Telegraph Rd., Suite 201, Southfield, MI 48034.
No phone calls please.

MEDICAL BILLER
Experienced only, for busy Urology office. Full time, benefits, good salary. Fax resume to: 810-661-9148

MEDICAL ASSISTANT
Steel Ambulatory Services is currently seeking a Medical Assistant.
The qualified candidate will provide patient care under supervision of physician assigned clinic. This will include performing assigned nursing procedures, vital signs, medication/injections, assist in minor surgery, and other duties as assigned. Qualifications include at least one year of job-related experience, knowledge of clinical procedures and medical diagnostic tests/reports.
All interested candidates, please apply in person or send resume to:
SINAI AMBULATORY SERVICES
27701 Franklin Rd.
Southfield, Mi., 48034
An Equal Opportunity Employer

MEDICAL ASSISTANT - Full time, Ann Arbor area. Family practice. Fax resume to 313-677-0 Y., Livonia, MI 48150

MEDICAL SECRETARIAL BILLER
Growing Dr. Oakland County practice seeking biller with medical background. Must be organized, self-starter, knowledge of Bookkeeping, Word, 10 key, Lotus, Medical terminology, Medicare, Blue Cross, Blue Shield, Medicaid, Workers Comp. Salary commensurate with experience. Fax resume to 810-557-0 Medical Office Managers
810-557-0

Contact Diane Dalton Fax 810-557-1179
Harmony Medical Group
Farmington Hills, MI 48024

502 Help Wanted Dental-Medical

A BUSY WALK-IN Medical center has immediate openings for experienced Medical Assistants. Contact Medical Assistant Supervisor, Contact Lori At: 810-356-0000 or Fax Resume to: ROMO, 5130 Grand River, Farmington, Farmington Hills, MI 48010.

MEDICAL ASSISTANT for busy Southfield office. Full time, benefits, Jewish hospital, Send resume to Box 702, Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL ASSISTANTS
Immediate full-time openings on afternoon shift. Need transition. X-ray experience preferred. Please send resume to:
Recruiter/MA Mont
DMC Orthopaedic Health Services
17340 Farmington Rd.
Livonia, MI., 48152

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313-981-8829
UNITED HOME CARE

Medical Receptionist
West Bloomfield Nursing Center
Full time/Part time
Experience required. Excellent benefits. Call Sue at
810-647-0013

MEDICAL RECEPTIONIST
Part-time, family practice in Livonia. Mature & dependable only need apply.
313-425-6208

Medical Receptionist
Full time for busy podiatrist practice. Experienced, mature applicants only. Send resume to:
Box 798
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL RECEPTIONIST
Needed for busy family practice office. Experienced, mature applicants only. Send resume to:
Box 798
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

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810-557-0

Contact Diane Dalton Fax 810-557-1179
Harmony Medical Group
Farmington Hills, MI 48024

502 Help Wanted Dental-Medical

MEDICAL RECEPTIONISTS
Steel Ambulatory Services is seeking professional and friendly people-oriented Medical Receptionists.
We are looking for individuals who have at least one year experience in a medical office setting, along with exposure to treating patient's complaints on computerized systems, insurance and mail handling.
We are offering a competitive wage and benefits package. All interested candidates apply in person or send resume to:
Sinai Ambulatory Services
27701 Franklin Rd.
Southfield, MI., 48034
An Equal Opportunity Employer

NURSE AIDES
Growing home care agency is seeking qualified experienced personnel during Day, Evening and Night shifts. Call Cathy, Director of Oasis & Hours. Call Downtown 10am - 4pm Monday thru Friday.
NURSING UNLIMITED
540-2360

NURSING ASSISTANTS
$7.25/HOUR
Well established nursing home, near Maple & Drake, has immediate openings for Nursing Assistants with Equivalent Nursing Assistant with 1 year experience. Competitive wages $7.25/hour with benefits, and you must be willing to work 3-11 shift. Apply at 6445 W. Maple Rd., West Bloomfield between 9am-3pm. For details call Irene, 7am to 4 pm at 810-661-1800

Nursing
DIRECTOR OF NURSING
Qualified RN candidates will supervise and direct all aspects of nursing. Administration, OBRA experience preferred. Salary and benefits commensurate with experience. Fax resume and salary requirements to: 810-476-9140 or call 810-476-9140
An Equal Opportunity Employer

NURSING
OUTPATIENT NURSING OPPORTUNITIES
Sinai Hospital, a progressive and growing health care provider, currently has opportunities for Nurse Practitioners and Clinical Nurse Specialists in the following areas:
SURGERY CLINIC
As a clinical Staff Assistant, you will observe the Surgery Surgeon's practice, develop and implement new pilot/experimental policies, surgical protocols and nursing audit, and oversee department billing and documentation. Applicant must be RN or RN, BSN and clinic experience preferred.
REPRODUCTIVE MEDICINE RN
We are seeking an RN with experience in a Clinical Nurse in an OB/GYN office practice or hospital-related setting. The preferred candidate will possess a background in Reproductive Endocrinology.
We offer competitive compensation and benefits package. To apply, please call 313-493-6180 or send your resume to:
Sinai Hospital, Professional Nurse Recruitment, 6767 W. Outer Dr., Detroit, MI., 48235.
An Equal Opportunity Employer

SINAI HOSPITAL

NURSING • Presbyterian Village Rodford. A leader in long term care seeks full time, part time, and PRN staff for our skilled nursing facility. Full & part time positions available. Offer competitive wages & benefits. Call Marilyn at 313-464-4 and 54.

OCCUPATIONAL THERAPIST
For busy OB/GYN practice. Excellent pay. Set your hours.
(810) 225-4000
FAMILY NURSE CARE

OFFICE MANAGER
For busy CHIROPRACTIC/Holistic Experience required, salary, experienced person, patient friendly. Part time/Full time.
810-932-0200

OFFICE MANAGER - A mature, dependable person with experience with a billing background needed one practice. Southfield location. Salary commensurate with experience. Call 810-641-6753

OFFICE WORK - Part time for ophthalmology practice in Birmingham area. Knowledge of ophthalmic medical terminology not required, but helpful. Send resume to:
810-642-6223

OPHTHALMIC ASSISTANT
For busy ophthalmologist office in Birmingham area. Responsibilities will be varied & multi-faceted. Full time, Mon. thru Fri. Salary commensurate with experience. Send resume to:
Box 798
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

OPHTHALMIC TECH
Growing N Oakland County ophthalmology practice seeks motivated individual with ophthalmic tech experience. Very good working environment. Excellent benefits.
Call Cindy
810-333-8900

Or send resume to:
1780 S. Telegraph, Ste. 200
Bloomfield Hills, MI 48302

OPHTHALMOLOGY OFFICE - R. Wayne/Livonia area. Receptionist position, work with patients, transcription, computer, Word, Lotus, Medical terminology helpful. Fax resume to: 810-464-5265

OPHTHALMOLOGY TECHNICIAN, experienced, full & part time positions available for the Detroit Metropolitan area. Send resume to: Box 828
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

OPTICAL DISPENSER
Experienced or will train. Full-time. Southfield area. Must have exp.
810-557-1060

OPTICIAN DISPENSER
Full or part time. Experienced in all phases, if licensed.
Call Pam R.
810-645-5400

OPTICAL CAMP ATTENDANT (OAA) needed to care for elderly in a licensed Home For Aged in Wayne. Need experienced, reliable, honest, bonded. Excellent benefits. Call 313-326-1000

OFFICE MANAGER
Plastic Surgeon's Office
Bloomfield Hills
27 W. Maple Road
West Bloomfield, MI 48322
(810) 661-2900
An Equal Opportunity Employer

PEDIATRICS
Large, progressive, multi-specialty group practice seeks dynamic multi-site pediatrician.

NURSING SUPERVISOR
Will supervise nursing services for two department of Pediatrics at multi-site Pediatric nursing and adolescent care. Must have current RN license. Two years pediatric experience in community setting.
LPN
Work in Pediatric day care in Pediatric Medical Center, Livonia, Southfield, Troy, Novi and Sterling Heights. Call Cindy at 313-464-5 and Send resume to:
Pediatric Pediatrics
Child Health Care Centers
Pediatric Medical Center
Livonia, MI 48150

A member of the Detroit Medical Center and affiliated with Wayne State University. An Equal Opportunity Employer

PHARMACIST
Needed full & part time. Full or part time for S. Wayne, Wyandotte, Ann Arbor, Dearborn Hts. area. 313-563-7392

PHLEBOTOMISTS
National Health Laboratories has immediate openings for full-time, part-time and Contingent Phlebotomists in the DETROIT METRO AREA. Successful candidates will have a minimum of 3 years Phlebotomy experience, starting pay of $7.25/hour with benefits, and you must be willing to work 3-11 shift. Apply at 6445 W. Maple Rd., West Bloomfield between 9am-3pm. For details call Irene, 7am to 4 pm at 810-661-1800

PHYSICAL THERAPIST
For busy Home Health. Full time, Excellent pay & benefits. 810-329-0300

PHYSICAL THERAPIST
PHYSICAL THERAPY corporation located in Novi is seeking a dedicated individual to fill a part-time physical therapist position. Must have 2 years experience with Medicare/Medicaid documentation. Please call: 810-478-9140

Physical Therapy Assistant
West Bloomfield Nursing Center, near Maple & Drake, has an immediate opening for a Physical Therapist. This is a full time position with a commitment to work every other weekend. Excellent benefits at 810-661-1800

PODIATRIC ASSISTANT
Full time, will train right person. Some typing, benefits. Clawson area. Fax resume 810-435-0445

PODIATRY ASSISTANT
Wanted part-time in Northville office. No experience necessary, will train.
810-348-3600

PROGRESSIVE OPHTHALMIC PRACTICE - Seeking individual with computerized billing experience. Must enjoy patient contact as well as detail oriented paperwork. Excellent salary and benefit package. Full-time position. Call Linda at 810-644-4300 or send resume to: 30100 Telegraph, Suite 475, Ste. 137, W. Bloomfield, MI 48322

PUBLICATION/PUBLIC AFFAIRS
Growing Southfield based medical office. Responsibilities to include development of monthly production, coordination of editorial and community affairs projects, Writing skills and desktop publishing capabilities are desirable. Excellent business skills required. Competitive benefits plus competitive salary. Send resume to: Post Office Box 217, Birmingham, MI 48012.

QUALITY CONTROL/STERILE RECOVERY - A Westland facility is seeking a Lead Technician. Must have proven organizational & record keeping skills to maintain sterile recover records. Follow written standard operating procedures & need to understand FDA regulations. Some experience with microbiology, sterile experience with biological testing, medical or lab experience is a plus. Apply Human Resources, 29130 West Drive, Westland MI 48185, or Fax to 313-595-7844.

RECEPTIONIST & MANAGER'S ASSISTANT-Needed for busy OB-GYN practice. If interested, please call: 810-477-1818

RECEPTIONIST
For OB/GYN office in Bloomfield area.
(810) 645-5360 or (810) 978-0070

RECEPTIONIST/TELLER - Full time position, must be familiar with all insurance, have medical office experience, must be familiar with all insurance. Call Mary 313-538-8900

RECEPTIONIST - PART-TIME
Experienced. Good typing skills. Good telephone manner required.
Call Tori.
810-442-8190

RECEPTIONIST
Royal Oak Ophthalmologist looking for motivated individual to handle scheduling & telephone in busy office. Must have good typing skills. Full-time benefits. Call Deb, 810-543-7070

Receptionist/Assistant
In Dr's office. Computer & office skills necessary. Dependable, pleasant, neat. Mon-Fri 1:30-6:30pm. Call Lorna Chris of Chiropractor
810-643-3600

RECEPTIONIST
Needed for busy Ophthalmologist office. 1 year busy office experience necessary. Medical experience a plus. Resume to: Eye Care Associates, 29839 Telegraph Rd., Suite 201, Southfield, MI 48034. No phone calls please.

RECEPTIONIST for busy medical office. Full time with benefits. Southfield area. Send resume to: Receptionist, Box 798, Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST
Private out-patient network in psychiatry seeks professional & friendly individuals. 1 position are full time, 1 position are part time. Apply in person: Hillcrest Hospital, 1635 Milner Hills Blvd., Farmington Hills, MI 48024
Hours are Mon-Thurs, 4pm-8pm; Fri. 10am-3pm; Sat. 9am-3pm. Call with questions 810-553-7000 ext. 274 with multi-line phone system in back. Bilingual candidates call ext. 277 Beverly Dembowski-Cox.
810-553-7000, ext. 800

RECEPTIONIST/SECRETARY
For busy medical office. Must speak, read & write English. Experience necessary. Fax resume to: 810-557-1060

RESIDENT AIDE
full time days, for 21 year old living in Plymouth. Call Mon., Fri. 9-5 810-420-7270

RN
Immediate openings. Part or full time. Rochester outpatient clinic. Cardiac rehabilitation experience preferred. Wellness/Health promotion experience a plus. Fax resume to Ann Marie, PO Box 53177, Rochester, MI 48309

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