EMPLOYMENT

500 Help Wanted

QUALITY ASSURANCE TECHNICIAN
Hands on hydraulic and pneumatic test stand builder. Must have good knowledge & skills in EPC & D.O.S systems. Forward with DD 9000 Coating/painting knowledge a plus. Fax resume to: 313 455-9125 or mail to Sun Coating, 39105 Plucar, Plymouth, MI 48170

QUALITY INSPECTOR
Must be able to read blue prints and use various types of measuring instruments. Familiarity with optical comparators, hardness and surface testing equipment a preferred. Send resume to: AMP, PO Box 701460, Plymouth, MI 48170

REAL ESTATE ASSISTANT
desired to keep busy realtor organized. Loan processing, Microsoft Word, Excel skills preferred. Call Rose, 810-348 3000, Ext 234

REAL ESTATE BOOKKEEPING
Property management/development co. looking for professional Bookkeeper. Knowledge of Computer Software requirements. MRI, ACCPAC BPI preferred. Fax resume, Attn: WordPerfect for Windows, ACTI (optional). Send resume & salary requirements to Bookkeeping Position, 30100 W 12 Mile Rd, Ste 300 Farmington Hills, MI 48334 or Fax to 810-488-5543

REAL ESTATE OFFICE NEEDS
Bright, upbeat Administrative Office Coordinator. Answer all phones, book appointments. Keep records. Good communication skills, good voice, detail oriented. Most important Trey & Realtor/Broker relations. Send resume, including salary requirements to Broker, PO Box 874 Troy, MI 48084 Equal Opportunity Employer

RECEPTIONIST - Hair Salon Partime days, Westerns Fridays & Saturdays Royal Oak. (810) 545-1790

RECEPTIONIST
VETERINARY CLINIC
Part-time position in Livonia. Michigan Humane Society's Veterinary Clinic. 32 hours per week, some evenings and weekends. Starting pay $5.60 per hour. Responsibilities include duties general Apply in person at MHS, 37255 Marquette Road (east of Newburgh) in Westland

RECEPTIONIST WANTED for Livonia kitchen & bath showroom, 33250 8 Mile Rd. 313 422-11000

RELIEF PHARMACIST, part-time, nights/weekends Computer literate 1-2 days per week. Call Kathy at PHN Call Send (810) 626-3400

RESERVATION POSITION
Immediate openings. No experience necessary. 30 plus hours per week. Southfield location. Earn from $330 to $600 weekly. Days or evenings. Ask for Manager or Angela, between 10am-3pm. (810) 354-5647

RESIDENTIAL Receiver & Night Monitor, part time for closed head injury facility. Background in human service is preferred. Send resume to: RA, PO Box 530309, Livonia, MI 48153 EOE

RESIDENTIAL Roofers & Sub-Contractors wanted for Roofing Jobs in Livonia. Call 313 420-1241

500 Help Wanted

ROOFING COMPANY looking for general skilled labor. Skilled labor $8 hr. General Labor $7 hr. Own transportation. 810-423-1241

ROUTE DRIVERS WANTED
For fast paced Pharmacy Department. Must have chauffeurs license & knowledge of the tri-county area. Will train. Apply in person, Mon-Fri, 10-4pm at 993 Manufacturers Drive, Newburgh/Cherry Hill area, Westland.

SALES - ENTRY LEVEL
Selling Mission products to Sand & Gravel industry. Call (313) 427-8100, ask for Greg

SALES/STOCK
Full & part time, Zertico Health Foods, Livonia. (313) 427-3144

SALESSTOCK - We have an exciting, opening in a warm, friendly environment. Livonia area. Call Adam or Ron (313) 281-5370

CRAZY BENZYS

SEAMSTRESS (professional) to work in Tuxedo rental shop in Livonia. Full/part time. Call Mr D (313) 425-7070

SECOND ASSISTANT
OFFICE PROFESSIONAL
Canton Township is accepting applications for the position of Second Assistant Dog Professional. This is a seasonal position, working a 60-80 hr work week. Prefer PGA apprentice with Business School U of PGA student (PGA or LPGA) $1200 monthly salary, 80% of individual lessons, 50% of group lessons, 50% clothing allowance, and playing and practice privileges. Applications must be picked up at the Personnel Division, 1150 S Canton Center Rd., Canton, MI 48188 or send a self-addressed stamped envelope to request an application form. A completed Canton Township application form must be completed in its entirety on file with the Canton Township Personnel Division by 4pm May 8 1995. No resumes will be accepted without written application form. No faxed application will be accepted. Job description will be available at the Township Administration Building. The Charter Township of Canton does not discriminate against the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service. An Equal Opportunity Employer.

SECRETARY FOR Farmington Hills insurance firm. Good clerical skills, some computer knowledge. Call Mr. Accardo 810-855-0080

SECURITY
Guardsmark has immediate positions available in the Livonia area. Benefits included. Must have a CCW. Please call John at 810-370-7114

SECURITY OFFICERS
Industrial locations in Romulus, Dearborn, Huron Twp., Farmington Hills, Pontiac & Detroit. Full or part time available. Must have car & phone. Call M-53. Inc. 810-559-7700

SECURITY OFFICERS
Low key. Perfect for mature adults. Full/part-time, weekdays/nights & weekends or days. For west side car dealer locations (810) 790-4400 Pecos Investigations & Security

SECURITY OFFICERS
DENSU INC has full and part time positions in Livonia, Southfield and Oak Park. Seeking those who take ownership/pride in their work and enjoy working with people. Good wages, benefits and a company that appreciates its employees. Please welcome Call now (810) 476-5267

SECURITY OFFICERS
The Wackenhut Corporation, an international security company, is seeking professional security officers to work at various customer sites in Southeastern Michigan. You must have a high school diploma or GED, and pass a thorough background investigation including a drug screen. Requirements include excellent communication and knowledge of basic computer functions. Pay starts at $5.50 per hour, plus benefits. All shifts available. Uniforms and paid training provided. Apply in person at The Wackenhut Corporation, 29200 Vassar, Suite 450, Livonia, 48153 (1 blk N of 7 Mile, E of Middlebelt) (810) 477-8728

Equal Opportunity Employer

SECURITY OFFICER
Westland area, midnight shift, apartment complex. Mature & responsible. Benefits. Call 1pm-3pm. (313) 722-0030

SECURITY OFFICER - Immediate opening for part time position in Meadowbrook Village Mall. Experience and good personal skills are required. Apply in person at Mall Office, 82 N Adams Rd., Rochester Hills

SECURITY SUPERVISOR
Position available in Southfield at a prestigious office building. Must have 2 yrs. security experience or 1 yr. management experience. $7.25 per hr. plus benefits & uniform provided. Apply at The Wackenhut Corp., 29200 Vassar, Suite 450, Livonia. Located E off Middlebelt, just N off 7 Mile (810) 477-8728

SERVICE ADVISOR
Must have good communication skills. No experience necessary. We start from the right person. Health & retirement available. Apply in person.
HOLIDAY CHEVROLET
30200 Grand River
Farmington (313) 474-0600

SERVICE PERSON
Mature, responsible individual needed for full time position for warehousing and housing deliveries to dry warranty repairs. Own tools & must. For appt. Call (810) 349-2500

SERVICE TECHNICIAN - New hens, Service Techs, for growing Plymouth, copier & fax dealer. Salary, mileage & benefits
Call Kate (313) 455-5780

SERVICE TECHNICIAN
NASTI Unlimited Repair Technicians for commercial appliances. Candidates must have electrical trouble shooting. Experience in refrigeration, natural gas, and some plumbing a plus. (313) 532-6281

SEWER CLEANER
WASTE HAULER
Dependable, safe driver or be able to obtain CDL. Will train. 313-613-7393

SHINGLERS EXPERIENCED
Must have own transportation. Year around work. Benefits after 90 days. (313) 278-8618

SHINGLERS NEEDED, must have own tools & know how to do roofing repairs, pay $10-$15 per hr. (313) 464-8780

500 Help Wanted

SHINGLERS
With tools & experience. Benefits. Steady work. Call Greg Call 810-294-6538

SHIPPING & RECEIVING
Cellular One, one of the largest cellular companies in the country, has a need for shipping & receiving personnel with two years plus inventory control experience. Livonia location. Knowledge of some required Forklift certification & computer skills desired. Send resumes to:
CELLULAR ONE
Human Resources Department, DC
29435 Northwestern Hwy
Southfield, MI 48034
No Phone Calls Please!
Smoke Free Environment
Equal Opportunity Employer

Shipping/Receiving
Opportunity in fast paced, growth oriented automotive stamping firm. Requires highly motivated individuals with good work ethic and team skills. Career opportunity offers a full time day & afternoon shift position. Competitive salary and benefit package. Qualified applicants apply in person 8 & 9 Mackenzie Drive, Industrial Dr., Plymouth, MI 48170 (across from Univar).

SHIPPING/RECEIVING/CLERK
Fast paced professional office looking for full time shipping/receiving clerk. Must be well organized, able to lift 70 lbs. Full time position with excellent health benefits. Please send resume, salary requirements to: Human Resources, 30785 Grand River, Farmington Hills (810) 478-7030

SHIPPING & RECEIVING - a great opportunity for advancement from this position with a well established industrial product distributor. Warehouse experience and a desire to get ahead are we have. Start at up to $7.00/hr. Good benefits. Call Denise at 313-464-0008 Shelling Personnel Services

SHIPPING/RECEIVING
Reasonable individual with hi-lo experience. Benefits. Call Mon-Fri, 9-3. 313-538-8878

SHIPPING & RECEIVING
Experienced warehouse person to perform the following duties: prepare shipments by UPS, Fed Ex, Common carrier, Pack & pkd, provide back-up delivery and crate help. Knowledge of S.E. Michigan helpful. We offer a competitive wage in a fast paced environment. Send resume or letter of interest to: Dave Kampus, University Lithographers, 4150 Varsity Dr., Ann Arbor MI 48108

SHUTTLE SERVICE DRIVER
needed for car dealership. Mon-Fri, 8am-5pm. Retirees welcome. Must have good communication skills. Call Sharon between 10am-4pm Mon-Fri., 810-471-0800 (Ext. #202)

SIDING INSTALLERS NEEDED
Experience helpful but not necessary. Full time. (810) 473-2081

SIDING & ROOFING
SUB CONTRACTORS - Experience necessary. Call (810) 478-8284

Sprinkler Installation & Service
Experience preferred/will train. Full time. Good pay for need, dependable & hard workers. (313) 425-5354

SPRINKLER REPAIR PERSON
Full time, Monday-Friday, 7am-4pm, 810-353-3166
An Equal Opportunity Employer

STEEL FITTER
Experienced in structural, miscellaneous work, stairs & rails. MIG welding a plus, good working environment. Call Bob at 12811 Farmington Rd., Livonia, MI 48150
Equal Opportunity Employer

STEEL TOE SHOES
Job available. Experience with lumber co. for the Summer. $6.00/hr., Day Shift. Apply Mon-Fri, 9-11am & 1-3pm. SS Card & Picture ID required.
INTERIM PERSONNEL

STOCK CLERK
Packaging, shipping and receiving. Full time. Call Ann 313-455-6000

STOCK CLERKS
PART TIME
Accepting applications for the blue jean job in our clean, modern warehouse. Men or women in good physical condition. Ability to lift heavy boxes. Steady work. Mon thru Fri 1pm to 5pm. College students welcome. Some flexibility in hours. Experience helpful but not necessary. $6.25 an hour to start for qualified individuals. Apply in person Mon thru Fri 10am to 4pm
Frank W. Kerr
43155 W. Nine Mile
Novi, MI

STOCK CLERKS
To 7:30AM. Full time. Benefits. Farmington/Novi area. Free pay by check. Call
EMPLOYMENT CENTER AGENCY
(810) 624-1630

STOCK-HELP

Clyde's, a large carpet and other flooring distributor is in need of alert, hard working people to work full time in our stock handling operation on evenings and week-ends. Lifting may be required.

Apply in person
23132 W. Eight Mile
Southfield

STOCK HELP
Moving furniture & loading customer vehicles. Part or full time position available. Minimum age 18. Call Carl Kaiser (313-425-9600. Ask for Brad Evola.

STOCKING CREW, early morning, no weekends, premium pay. Dearborn, Farmington Hills only. Ask for Pat. (810) 832-2930

STOCK KEEPER
Guardian Alarm in Southfield is looking for a full time stock keeper
•Shipping & receiving
•Inventory
•Material support
We offer a competitive starting salary plus a full benefit package. Apply in person at
GUARDIAN ALARM
18000 W Eight Mile Rd.
Southfield, MI 48075
810-560-6500

STOCK & LAUNDRY HELP needed for Tuxedo rental store in Livonia. Full & part time. Must be dependable (313) 528-0020

500 Help Wanted

STOCK PERSON
RECEIVING CLERK
Full-time position available. Need highly motivated self-starter with excellent organizational skills.

Experience with furniture handling preferred.

Ethan Allen
Home Interiors
15700 Middlebelt
Livonia, MI 48154
313-261-7780

STOCK
Position available. Full time, duties including inventory & light lifting, apply Warren Prescription, 32910 Middlebelt at 14 Mile, Farmington Hills 810-855-1177

STRUCTURAL & MISC. STEEL LAYOUT PERSON. 10 years experience. Must be able to weld Mig & Stick. Excellent benefits. 313-491-0500

STYLIST NEEDED for growing Rochester/Auburn Hills salon. Great commissions, great clientele, medical insurance available. Call Anthony after 6 PM only. 373-2449

SUCCESSFUL TELEMARKETERS
Fun, casual work & great money too, for those who can persuade excellent prospects to attend seminars with a smile. Our customers call us. Day & evening shifts available. 313-397-1840

SUMMER HELP
Labor for Golf Course. Part or full time. Wages negotiable. Good work atmosphere. (810) 642-4420

SUMMER JOBS AVAIL.
Full & Part time positions available for
SWIMMING POOL
REPAIR COMPANY
Immediate Openings! (810) 477-4527

SUMMER JOBS! You must be 16-21 years old. Apply at Pizza Caesar in Oakland County. Call B.E.T. at 810-354-9187, 810-354-4831(fax) 810-349-7530

SUPERVISORS - Part time Fitness Center/Guarding $5.25-$6.50. Apply Dearborn Wood Residential Center (810) 334-9510

SURFACE GRINDER & CNC VERTICAL MILL - Good benefit package and steady work. Call (313) 941-1060

SURFACE GRINDER, experienced. Precision Gage Inspection Lathe operator, experienced Mill Operator, experienced Sort Assortment. Accra Gauge - 313 261-8250

SURFACE GRINDER - For gage company in Novi. Experience necessary. Good benefits. Call Paul Goodman or Daniel Cherok (810) 476-0200

SURFACE GRINDER - for grinding electrodes. Clean environment, Novi area. Call Mon thru Fri (810) 344-4080

SURFACE GRINDER
Needed for Novi area shop.
CALL (810) 349-4866

SWEEPER/HOUSEKEEPER - Full time with benefits. Apply in person only. Livonia Mall Management Office, Entrance G, 8am-3pm.

SWIMMING POOL
LABORER & FINISHERS Chauffeur license a +. Pay scale according to experience. Call (810) 624-9100

SWIMMING POOL renovation help needed. Full time. On the job training. Competitive wages. Call Dick (810) 268-0080

TAMARAS INSTITUTE
needs experienced and responsible Night Nurse to fill a permanent position
•Coverage Sat/Sun/Make-up Area
•Current Part time
(must do scripts, flowsheets & pm)
Must have a current Nursing Licence
Apply in person or send resume
32520 Northwestern Hwy
Farmington Hills, MI 48334

TEACHER for Bermingham Preschool. Must have early childhood background & or experience (810) 646-0410

TEACHER - needed for Livonia area child care. Experience a must. Early education preferred. Friendly working environment. Call (810) 474-0047

TEACHER - Plymouth child care center has an opening for an experienced preschool teacher to work morning from 8am-1pm. Free care for your preschooler while you work. Call for appt. (810) 459-1313

TEACHERS AIDE - Montessori of Farmington Hills seeks a devoted, loving, Teacher's Assistant. Full time. Call Leka. (810) 851-4186

TEACHERS & Assistants for childcare center. Experience preferred. Full and part time. (313) 425-5353

TEACHING POSITION available. Tues. Thurs. am & a fun co-op preschool class. Call Ann (313) 981-8113 or (313) 622-1033 or (810-473-0655

TELEMARKETER
Experienced professional. Full/part time. Livonia location. Call Dr. D (313) 425-7070

TELEMARKETERS
For hearing & cooling company. Experience preferred, will train. Call Ann between 9-2pm at Mary-Ann between 4pm-6pm. (313) 537-1618

INCENTIVES & BENEFITS!

TELEMARKETERS
Needed for home improvement company. Good pay, plus bonuses & commissions. Call Ken (313) 462-2500 ext 123

TELEMARKETERS, Ticket Sales. Experience preferred. Mon-Fri., 5-9pm. Start $6 per hr. (810) 569-4670

TELEMARKETERS (11) At least 6 months experience. Hourly pay + Excellent salary or commission. Call (810) 414-6880

TELEMARKETER
Work with Cupid!
Fast growing Florist service looking for an appointment setter to work part-time evening hours. Great pay, great working atmosphere. Call Mrs. Hedrick 810-559-6500

TELEMARKETER
Earn extra money. Receive calls from home in your spare time for a Detroit organization (810) 399-8222

TELEMARKETING - EXPERIENCED
Commercial, morning shift. Salary plus commission, plus bonus. Call Wayne at (810) 546-0600

TELEPHONE
We need people to phone customers from our Westland office. Pay is leads each week, no cold calling. Excellent starting wage, weekly salary commissions, bonuses and medical plan. Cross Call Mark Hill, (313) 729-4311

500 Help Wanted

TELEMARKETING
THE BEST
AAA retail, full line wholesale distributor in Oakland county, servicing community pharmacies, seeks telemarketer with minimum 2 successful years of experience who desires advancement and seeks potential for management. We furnish lists of customers to contact, sell, and a reorganized department, the individual will have product knowledge and communication skills. We require organizational skills, and some customer service experience. We offer a very competitive salary and benefits package, complete training, new marketing opportunities, a bonuses and a friendly working environment. Please send resume in confidence to Telemarketing
Box #1104
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150
Or fax to Telemarketing the Best at 810-380-3634.

Telephone Installer/
Technician
Entry-level & experienced career opportunities. Competitive salary plus 401K plan, profit sharing & full medical, dental, optical benefits. Apply in person at 30500 Orchard Lake, Farmington Hills or call for an appointment, 810-489-0300, ext 242

Telephone
Travel
Counselors
Our Livonia-based company has several positions open for full time & part time Travel Counselors to work on an exciting new project. Ideal for travel information system and making reservations for independent clients. NO SALES. Must enjoy working on the phone, possess an EXCELLENT phone voice, and have STRONG Data Entry skills. Prior phone experience a plus, but not necessary.

Full time & part time, day & evening shifts available with flexible hours. Some weekends required

Good pay & benefits plus great advancement opportunities. Stimulus award qualified candidates.

For more information, call after 2:00 pm at (313) 261-8229

TEMPORARY POSITION - ORDER FILLERS
Full time, Overtime Available. Day shift June-Sept. No experience necessary. Must be reliable & dependable. Call Paul Goodman or Daniel Cherok (810) 476-0200

TILE FLOOR MAINTENANCE - Full time Benefits Nights. No experience necessary. Without. Call Mr. Ford (810) 557-7220

A WORLD CLASS company that manufactures parts for the automotive market is looking for an experienced maintenance person. Duties include: ability to supervise a staff & perform all phases of maintenance on machinery, know the trade skills, be able to meet deadlines, take pride & be responsible. Must be a team player. Send resume to Human Resources, PO Box 274, Farmington, MI 48332

DO YOU have a good math background ? If you are looking for a new company we have an entry level position. We are a metal stamping company looking for a person to run our coordinate measuring machine. Must have basic background in reading blueprints, with GD&T proficiency a definite plus. Ergonomics a must. Excellent benefits are provided. Send resume to Human Resources Manager, PO Box 709, Novi, MI 48376

TOOL MACHINIST &/OR MOLD MAKER. Apply Armagard Prototype Corp. 14400 Joy Rd

TOOL ROOM MACHINIST
3-5yrs experience on mills & lathes. CNC a plus. Growing company needs your skills. BC/BS, 401k, profit sharing. We are located in Sterling & Sutton Poly Flex, Inc., 19600 W 8 Mile, Southfield, MI 48075. (810) 356-3300. Fax 356-3905. Mark

TOOL SHOP HELPER - To learn milling & grinding. Some experience helpful but not necessary. Willing to learn. 12400 Merriman, Livonia

TOY COMPANY
In Canton needs workers for Day & Swing Shifts. Apply: Mon-Fri 9-11AM & 1-3PM.
Dunn Toy, 44175 Plymouth Oaks
Picture ID & SS Card required.
INTERIM PERSONNEL

TRACTOR /TRAILER DRIVER
nations largest fencing manufacturer/distributor is seeking energetic, customer service oriented with forklift experience. Heavy lifting involved. Must be able to load & unload trucks & work in yard when not on road. Must be home every night. Company paid drug test mandatory. We offer:
•Competitive salary
•Paid vacation/holidays
•401K
•Promotion from within
•Profit sharing
Apply in person only:
MASTI-FENCE INC
8020 Commerce Dr.
Westland, MI 48185

TRAINEE POSITION AVAILABLE
Work in Novi area
No Experience Necessary.
Call 313-721-1010

TRAINEES for skilled trades positions in machine tool business - electrical, fluid power and hydraulics. Must be mechanically inclined and have good shop math background.
313 584-4186

TRANSPORTATION DRIVERS, part-time for Livonia area. Flexible hours. Clean driving record required. $6.00/hr. Call Mr. TD. Box 530308, Livonia, MI 48153 or call (810) 474-8783 EOE

TREE SERVICE
Climber, Apprentice Climber and Groundsman (M/F) Will train
810-334-3421

TREE TRIMMING, SPRAYING & GROUNDS MAINTENANCE
We are seeking quality-oriented & motivated individuals for a long term career-oriented position. Applicants should have a minimum of 1 year experience in the green industry, possess a valid driver's license with a good driving record. Starting pay $6.31 per hour for qualified applicants. Excellent medical & benefits package. Please fax or mail resume to: Tree Service, Mon thru Fri., between 3pm - 5pm
(810) 349-1870

TRUCK DRIVER/DELIVERY
Must have car. Apply at Green Gardens, 1086 Rochester Rd
(810) 652-2575

TRUCK DRIVER
Dear Company has immediate full time position available flexible hrs. Must have CDL, good driving record, organizational/communication skills & willing skills required. Application at: 14998 Stoepel
Redford, Sec. Mo. 8

500 Help Wanted

TRUCK DRIVER, immediate opening for furniture store. Call Sterling Furniture, 15870 Middlebelt, Livonia. (313) 291-9090

TRUCK DRIVER - mature person for construction company in Livonia. Must have chauffeurs license, knowledge of metro area. Full time, steady work. Call Mon thru Wed 810-473-9300

TRUCK DRIVER WITH CDL
For construction company in Livonia. Some concrete labor. Must have experience.
(810) 474-0707

TURN FAT INTO $$$
Losing Weight equals Earning Money
Distributors needed. 313-937-3477.

UPHOLSTERER - Experienced Full time. Call
810-547-2288

RECEPTIONIST Part time and also Kennel Help Full & Part time. Weekends in veterinary office. Experience helpful but will train. 810-546-5388

VINYL/TILE INSTALLERS
Experienced. Must have own truck, tools & reference. Call 810-352-4400

WAIT PERSONS
Must be available for full time split shifts. Excellent money. See John 30695 W 12 Mile Rd., Farmington Hills, at Orchard Lake

ACO HARDWARE WAREHOUSE
2ND SHIFT
SHIPPING DEPARTMENT
Lift as much as 50 lbs. work in variable temperatures (depending on season, good math skills and reading skills required. Starting time 4 PM Starting pay $8.15 hour, good wage progression, 90 days $8.60. Send letter of interest to 23333 Commerce Dr., Farmington Hills, MI. 48335-2764. Attn: Human Resources (wkw)
810-615-2566

WAREHOUSE
Distributor seeks individual for full time warehouse position. Competitive wage & benefits package. Apply in person at 23875 Research Dr., Farmington Hills, MI E of Haggerty & S of 10 Mile Rd. or Fax 810-471-5500

WAREHOUSE DRIVER needed full time with a growing company. Must be bankers & competitive wage. Looking for aggressive, hard working person. Non-smoking company in Wixom requires Class A License & Hazmat. Fax P. O. Box 436, Wixom, MI 48393

WAREHOUSE
Full time position. Full benefits. Valid driver's license required. Room for advancement. Contact Dale. 810-548-6233

WAREHOUSE HELP needed for camera distributor. Must be able to work half day on Sat. For an interview please call Mike at 810-478-6220

WAREHOUSE

Midnight Shift

Leading automotive supplier has an immediate opening for a Lift Truck Operator. Basic job duties include loading and unloading of trucks, and putting stock into bins. Previous lift truck experience is helpful. Good skills, preferred. Some heavy lifting required. Please submit a completed application to:

AMERICAN YAZAKI
CORPORATION
6700 Haggerty Road
Canton, MI 48187
An Equal Opportunity Employer
NO PHONE CALLS PLEASE

WAREHOUSE
ORDER FILLER
Large distribution center needs mature dependable persons for full time position on the midnight shift. Must have good health and physical condition for the clean modern warehouse. $6.50 plus $0.10 shift premium to start. Formal salary review program and scheduled wage increases. Full time HMO, dental package including medical and prescription drug program. Call Sandy Tues thru Fri
Frank W. Kerr
43155 W. Nine Mile Rd
Novi, MI

WAREHOUSE PERSON
For shipping & receiving. Approximately 30 hours, Mon-Fri. $5/hour. Referral area
313-534-0271

WAREHOUSE/PM SHIFT
Hardworking, self motivated individual needed for shipping & receiving functions, good driving record a must. CDL a plus. Hi-lo experience required. Profit sharing and quarterly bonus plan. Hours are Monday-Friday, 8-11pm and 1-4pm. 35300 Glendale, Livonia. Located between Plymouth Rd & the Jeffries Expressway and Wayne Rd & Levan

WAREHOUSE POSITIONS
Order Pickers & Packers needed for Southfield location full time. Must have previous hi-lo experience. Teamsters Local 337. Excellent benefits package. Send resume to P O Box 5091, Southfield, MI. 48086

WAREHOUSE POSITION
Shipping & receiving. Full time. Benefits. Overtime available. Livonia area. 313-953-0833

WAREHOUSE
Shipping & receiving assignments. $5.85 per hour. Westland, Livonia and Farmington area.
(810) 476-1000.
PEOPLEMARK

WAREHOUSE SUPERVISOR
Supervisor needed for 3rd shift. Must have previous supervisory experience. Excellent pay & benefit package. Call Mr. Ford
Great Lakes Wholesale, 31778 Enterprise Dr., Livonia, MI 48150. Attn: Steve Grady

Warehouse
WAREHOUSE STOCK
Leading National specialtywear distributor seeks full-time and part-time stockers (Monday-Friday, 10:30pm shift). Excellent work environment, excellent benefits package which includes: health & dental insurance, vacation, pension plan and life insurance. Candidates must be able to handle multiple tasks, work independently and possess excellent communication skills. Overtime available, up to 70 hrs. Send resume or apply in person between 9:00am-5:00pm:
BRODER BROS. CO.
HR DEPT - WS
45555 PORT ST
PLYMOUTH, MI 48170

Sheldon Rd (1-mile North of M-14), Hmn (West), to Jb (South 1-mile)

WAREHOUSE WORKER
Shipping & receiving, light assembly. Troy area. Call, 810-362-3650

WELDER
Experience with structural steel & aluminum. Apply sales entrance 8400 Ronda Drive, Canton (Hwy & Haggerty)

WELDER
Experienced with Mig & Arc, light gauge to heavy plate. Non-production, steady employment. I-75 & 8 Mile
(810) 545-4222

WELDER
Immediate opening in a world-wide company for a welder. Must be experienced with Mig & Tig welding with aluminum. Must have ability to read prints. Full time, day shift, excellent benefits. Call
(810) 486 5737

500 Help Wanted

WELDERS
Immediate Openings

Wire (Mig) and Spot. Experienced. Reliable. Near plant in Warren. Established, stable, growing company. Full-time. Benefits. Competitive pay. Not temporary. Great opportunity. Call for additional information.

Just In Time Personnel, Inc.
23007 Ecorse Road, Taylor
313-291-3223

WELDERS WANTED with some Fabrication experience. Call 313-931-1253

WHOLESALE BAKERY needs night driver. Good pay. Must be able to work 6:30pm to 3:30pm. Mon thru Fri. Canton. Greg (313) 459-9118

WINDOW INSTALLERS HELPER
$7/HR, plus overtime. Must have own transportation. If interested call Dan (810) 879-1730

WINDOW TRIMMER with experience needed for sophisticated women's specialty boutique in Southfield. Must have good eye for dependable character, reasonably priced Windows and accessories. For further information fax 810-355-4727 or phone 810-355-9000

WINDOW WASHER
Experience preferred, but will train. Must have own transportation. Some weekends. Call 810-527-2958

WOMEN & MEN
Accepting applications for pastoral environment. Must be self-motivated, necessary. Friendly atmosphere and excellent benefits including 401K. Apply in person
F.O.E.
Apply Mon-Fri, 9-4:00pm. - Superior Pastry, 3016 E. 2nd St., Royal Oak

YARD PERSON/WAREHOUSE
Master-Halco Inc. is seeking experienced yard & warehouse material production workers needed. Requires positive attitude, organized work habits, good communication skills, experience, great attitude towards customers, knowledge of building contractor orders, loading unloading materials, assembling materials in warehouse, constant customer contact & quality control. Company offers nationwide company great benefits, competitive wages, a room for advancement. Must pass drug screen.
Apply in person only:
MASTER HALCO, INC.
30500 COMMERCE DR
WESTLAND, MI 48185

502 Help Wanted-Clerical Office

ACCOUNT ASSISTANT, full time. Duties include: Payroll & general ledger experience preferred. Send resume, & salary requirements to P O Box 51840, Livonia, MI 48150 Attn: Extension: 221

Accounting
ACCOUNTS PAYABLE
CLERK
ACCOUNTING
ASSISTANT
FILE CLERK
See our ad in Sunday Detroit Newspaper, Section, 500, for SYNTEL, INC.

ACCOUNTING ASSISTANT - Associates degree Accounting or Business Administration with Accounting preferred. Must have good salary negotiable with experience
(313) 563-8000

ACCOUNTING
ASSISTANT
Bermingham Real Estate Development firm has opening for motivated self-starter to assist with A/P, A/R & bookkeeping operations. Knowledge of 3 to 5 years of Word & computerized accounting software a plus. Must be detail oriented & organized. Salary starting at $20K plus bonus. Send resume with cover letter and compensation history to: Mr. Morgan, 200 E. Brown St., Ste. 101, Bermingham, MI 48009-6204

ACCOUNTING CLERK
Butler-Developer seeking full time clerk to assist with accounting functions. Duties include payable, accounts receivable, filing, general office support. Preferred, Windows and spreadsheet experience required. Competitive salary and benefits. Fax resume to (810)626-4531 or mail to:
Butler Development
31555 W. 14 Mile Road, Suite 101
Farmington Hills, MI 48334

ACCOUNTING CLERK
$7.30 hr. Livonia area. Full time. 8-4:30pm. Must have 1 year or knowledge of 10 key adding machine.
EMPLOYMENT CENTER AGENCY
(810) 569-1636

ACCOUNTING
Headquarters of major company in Farmington Hills has an opening for an accounting position. Ideal candidate will have 3 years accounting experience, Excel & Windows experience a plus. Top benefits include cash profit sharing and company paid medical. Salary commensurate with experience. Send resume to Human Resources, 28000 Grand River, Farmington Hills, MI 48336

ACCOUNTING/OFFICE CLERK
Part-time, flexible hours. Accounting, Payroll, typing, and PC experience required. Knowledge of management background a plus. Please send resume to: 30400 Telegraph, Bo Davser, Suite 100, Troy, MI 48084

ACCOUNTING

PERMANENT
• FULL CHARGE Bookkeeper-Supervisor, Eastside distributor, to $35K
• GR. BILLING Coordinator, Troy area, to $25K
• PAYROLL Clerk - Downtown, perm to $25K

TEMP
• ACCOUNTS Payable Clerks, Southfield, Monroe
• COLLECTORS, Auburn Hills, Livonia, downtown
• PAYROLL Clerks, Grosse Pointe, Sterling Heights

Fresh college grads. Become an Accountants/One TRAINEE
• obtain PAID, on-the job experience as a TRAINEE
• gain SKILLS which will expedite your job search
• Our TRAINEES are being hired!

CALL TODAY!
(810) 354-2410

ACCOUNTANTS ONE
24901 Northwestern Hwy., Ste 618
Southfield, MI 48075

ACCOUNTS PAYABLE/
SECRETARY
needed for residential builder. Computer experience necessary. Must be organized and self-motivated. Knowledge of building industry a must. Please mail resume to: Kelken Enterprises, P.O. box 3033, Southfield MI 48037-3033, or FAX: (810) 352-6737

ACCOUNTS PAYABLE - large apartment complex in Southfield seeking individual to assist with accounting functions. Responsibilities include, but not limited to processing of invoices, new tenant verification, buildings, follow up, monthly reports. Qualified applicant must be organized & conduct friendly. Benefits package available, background & pre-employment drug screening required. Please forward resume to: Franklin Park Towers, 27800 Franklin Rd., Southfield, MI 48034, or Call Kim at 810-358-5020

502 Help Wanted-Clerical Office

ACCOUNTS RECEIVABLE
Established property management company seeking responsible individual for computer accounting and resident communications.
Call (810) 258-2777

ACCOUNTS RECEIVABLE
BOOKKEEPER/CLERK
for small property management office. Computer experience (data entry skills) a plus. Please send resume to 1042 Kirkton Center, Ste. 190, Southfield MI 48075

ACCOUNTS RECEIVABLE CLERK
Full time for Southfield property management company. Computer experience desired. Fax resume to: 810-352-2184

ACCOUNTS RECEIVABLE
ORDER ENTRY PERSON
Computer literate. Typing, phone collection & general office experience needed. Send resume: Eve Lewis 6300 Dixery Dr., Sterling Hts., 48314 EOE

ACCOUNTS RECEIVABLE/
BILLING CLERK
With 3-5 years experience in computer billing AR, knowledge of medical billing a plus, needed for growing Troy law firm. Manad & Associates. Medical insurance preferred, but will train. Hours 9:30-5:30. Please send resume & salary requirements to Hunter, Pritsker & Hance, P.C., 3600 Crooks Rd., Ste 180, Troy, MI 48098-2630, Attn: Gail.

ACCOUNTS RECEIVABLE/
COLLECTOR
needed immediately. Must be organized and responsive to 2500 Inister Rd., Redford MI 48239

ACCOUNTS RECEIVABLE
BILLING CLERK - Needed immediately. Must be organized and detail oriented. Send resume to 12250 Inister Rd., Redford, MI 48239

ADMINISTRATIVE ASSISTANT
Real Estate Firm seeks Experienced Assistant. Must be self-starter who is detail oriented, organized, and able to handle multiple tasks. Must have ability to handle multiple materials, assist contractors, and meet deadlines in a fast paced contract environment. Computer literacy required, dictaphone and shorthand a plus. Competitive wages and benefits commensurate with experience. Excellent opportunity for the right individual. Please fax resume & salary requirements to:
Administrative Assistant
30600 Northwestern Hwy #110A
Farmington Hills, MI 48334

ADMINISTRATIVE
ASSISTANT
Your all around administrative experience are needed for long term opportunity. Fast paced, professional surroundings. Candidates should have Word Perfect or Microsoft Word for Windows. Excellent salary and paid holidays. Call Sally 810-476-8220
UNIFORCE SERVICES

ADMINISTRATIVE
ASSISTANT
Expanding Southfield manufacturing distributor has new long term opportunity. Ideal candidate will have 3-5 years of experience, knowledge of Word, Lotus 1-2-3 & plus. Previous experience in sales.
Call Now: 810-649-4455

ADMINISTRATIVE ASSISTANT
Needed for busy executive. Will be handling community events, typing, answering phones and scheduling.
ET SERVICES & SYSTEMS, INC.
810-569-6428

ADMINISTRATIVE
ASSISTANT
$20,000
A key position in the marketing department of a growth oriented company. Plush surroundings and great benefits. Must be detail oriented. Word processing creativity appreciated and encouraged. Call Suzanne 313-981-2000
SNELLING PERSONNEL SERVICES

ADMINISTRATIVE ASSISTANT
Background in Accounting, Public relations, sales & computer skills. Bookkeeping helpful. Part-time, flexible hours. Mon-Fri, 20 plus hours. Resume and salary history to: 30 S. Lake, Birmingham 48009. No phone calls please
Equal Opportunity Employer

ADMINISTRATIVE
ASSISTANT
Client seeking a highly organized person to fill a long term position in North Oakland County area. Must have word processing skills, excellent phone skills, self starter in a fast paced environment. For IMMEDIATE INTERVIEW Call 810-650-5690

WESTERN
STAFF SERVICES

Administrative
Assistant
Lose Prevention/Workers
Comp Specialist
Little Caesar Enterprises
Detroit, Michigan

Little Caesar Enterprises, Inc., National Operations Department is currently seeking a professional administrative assistant. Organizational skills to coordinate administrative functions for Lose Prevention and Worker's Compensation areas.

Responsibilities include compiling workers compensation and other statistical reports from a computer data base, monitoring documents, forms and related paperwork for Workers' Compensation matters, conducting field investigations, obtaining copies of criminal loss and foreign court records, completing statistical analyses of criminal loss showing crime trends, and providing various administrative and clerical support duties to include typing, filing, screening and directing phone calls, sorting and distributing mail.

The qualified candidate will possess a high school diploma or equivalent in a business related field, proficiency in the use of PC's, computer software, excellent verbal & written skills, good data entry skills, word processing skills, good organizational skills, and knowledge of phone etiquette. Clerical experience in Loss Prevention, Criminal Justice or Insurance Preferred.

If you meet the above qualifications and are interested in this opportunity, please forward your resume & salary history to: Little Caesar Enterprises, Inc., Human Resources-AA,