

NAV

**2 Help Wanted:
Clerical Office**

[illegible]

ing for
Customer Assistant
Entry Operator
Exterior
Service
Service

WORK RIGHT AWAY!
DAYS TEMPORARY
(810) 649-4455

OFFICE HELP
The Enbridge department
has an opening for someone
to answer phone and do some
office work. Send resume to:
Box 308 Southfield MI 48031

OFFICE ASSISTANT
Some Taylor Betts area
an experienced have an
opening. Send resume to:
Box 308 Southfield MI 48031

OFFICE ASSISTANT
Good communicating and
writing skills. Some experi-
ence in accounting experience
10am-4pm 313 722-3850

OFFICE ASSISTANT
PART TIME
A company needs person

[illegible]

OFFICE HELP
 Taylor, Beverly, a sales
 representative, is available
 to complete forms, take
 orders, and answer questions
 regarding the company's
 products. Send return to
 Box 306, Sumner, WA 98149.
 (206) 455-7450

MANAGEMENT - PART-TIME
 A responsible person with
 10 years experience in
 management is available for
 part-time work for a retail
 business. Send resume to
 Box 203, Everett, WA 98203.
 (206) 333-0434

OFFICE SALES TRAINING
 An experienced sales
 representative is available
 for training. Send resume
 to: HTS 2079 Sumner, WA
 98149. Mtn 46336

ENGINEER DESIG. INNOVATION
 An experienced mechanical
 engineer in manufacturing
 environment. Must have
 current office phone & computer
 skills. Must be able to communicate
 well. Send resume to:
 Manufacturing Office Help,
 10001 1st, Everett, WA 98203.
 Mtn 46336

MAN. - Wed. Bmp. -
 10001 1st, Everett, WA 98203.
 Mtn 46336

PERSONNEL & STAFF
 A person with 10 years
 experience in personnel
 management is available
 for part-time work. Send
 resume to: Personnel Dept.,
 Box 203, Everett, WA 98203.
 (206) 333-0434

OUR OFFICE IS DURING THE SEAMS WITH JOBS—STUDENTS WELCOME!

RECEPTIONISTS - 12 hrs. 1-2 yrs. experience. Southland: 815-2124

RECURRING SECRETARIES: 10 hrs. 1-2 yrs. exp. Word Perfect 5.12/14

CLERICAL - \$6-\$7/Hr. **OKATED**

Professional Staffing
1-815-258-0450
Mon-Hrs 815-277-4037

PARALEGAL
Immediate position. Delgado Community College. Need a growing Southland plant. Immediate entry term. Candidates must be able to take a resume. See #1213

Manager & Scientific Newspapers
2-5151 S. McCormick
Lombard, IL 60140

RECEPTIONIST FOR LOMBARD, ILL.
Immediate position. Positive attitude. Must have strong background. Please send resume to 1500 Southland, M-48071

DEAD TIME

**PART TIME
GENERAL CLERK**
This position available 8:30 a.m. to 4:30 p.m. Monday to Friday. \$4.42 per day. Apply only after you have completed high school diploma or GED. Must have excellent organizational and clerical skills. Previous office experience an asset. Excellent benefits. We offer excellent benefit package. For consideration, apply Monday, May 30, 8:30 a.m. - 3 p.m.

**ALEXANDER HAMILTON
LIFE INSURANCE CO.**
33045 Hamden Court
Hamden, CT 06430
Main between Orchard Lake &
Hamden Road
Call 800-445-5547
For an equal opportunity
employment.

(11-213) HELP Wanted
Anderson Const. Co. in Plymouth
County, Nebraska, computer
operator, clerical needs. Cr.
#33919162. (11-213)
(11-213) non-smoking to
Secretary for small Southern
firm in Texas. Thru. Fr. &
S. 8:00 a.m. - 5:00 p.m. 100%
experience. No. 810-557-8811.
Call 810-557-8811

Wanted: Teacher in North

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