457 Property Management

ABSENTEE OWNER
We personalize our service to meet your leasing & management needs
• Bonded
• Specializing in corporate transferees
• Before making a decision, call us!
D & H
Income Property Mgmt
38692 Orchard Lake Rd.
Farmington Hills (810) 737-4002

SINGLE FAMILY SPECIALISTS
Professional rental management of homes and condos. Western Wayne & Oakland Cnty. We take pleasure in reasonable fees. (810) 348-6100
RICHTER & ASSOC.

458 Lease/Option to Buy

TIRED OF RENTING? - Rent with option to buy. No credit, payments required, closing costs only. For information call 313-730-3797

500 Help Wanted

ACCEPTING APPLICATIONS FOR MAIDS (m/f) - to clean hallways in apartment communities. Day work, flat rate/hourly rate, paid vacations. Up to $8.00 per hour. Call Mon. thru Fri. between 8am & 3pm. 313-427-4343

ACCEPTING APPLICATIONS for part-time office cleaning evening hours. 11 Mile & Northwestern. 810-759-3700

ACCEPTING APPLICATIONS - Full & part time help. Nesbitt/Dearborn nights or weekends. Troy area. (810) 524-3330

ACCOUNTANT
for CPA firm. Minimum 2 more years experience. Excellent benefits & opportunity. Salary commensurate experience. 810-354-4044

ACCOUNTANT
Responsible for monthly general ledger. Know how to balance. Duties include accounts payable & payroll, sales tax, international sales & college course work in accounting preferred. Applicant must be proficient in spread sheet & Word Processing software. Full time position. Salary range $25-$25,000. Mail resumes to: Leatrice Bernstein, 23847 Industrial Park Dr., Farmington Hills, MI 48335 Attn: Bill Gregory

ACCOUNTING ASSISTANT - full time. Must have experience in data entry, and performing bank reconciliations. Computer literate with excellent benefits. Birmingham area. Respond to resume, payment salary requirements to CCA, 31535 Southfield Rd. Berry Hills MI 48025 Attn S. Hoffman

ACCOUNTING MANAGER
Community oriented credit union is seeking an experienced manager to supervise Accounting Dept. staff, analyze financial statements and prepare reports, etc. BA in Finance/Accounting preferred, or equivalent work experience. Please send to Search Committee, 415 E. Nine Mile Rd., Ferndale, MI 48220
Equal Opportunity Employer

ACCOUNTING

Nextel Communications is a premier provider of integrated wireless services for mobile work groups. Currently, we're seeking Accounting professionals for our Detroit office.

Financial Accountant

Must be able to perform variance analysis, long range planning ROI analysis, cash forecasting and product reconciliation. Requires a BA in Accounting, Finance or Economics, 3 years financial accounting experience, and proficiency in Excel.

Accounting Supervisor

Requires BA in Accounting and 8 years of progressive responsible experience. Supervisory experience and/or CPA/CMA highly desirable.

We offer an attractive salary and benefits package. Please send resume to Tomima Latour, Nextel Communications, 3000 Corporate Center, Suite 301, Southfield, MI 48034. To use your fax-back workbook to get more info - Dial 802-297-1812 and enter the password "NEXTEL" (1200 / 2400) EOE M/F/D/V

ACCOUNTING
Our team of financial professionals will assist you in your employment search. Current positions include:

PERMANENT
Corporate Accountant - Auburn Hills. CPA with excellent analytical skills preferred. Salary to $40K

Accountant - Northville. Varied duties. Growth potential. 1 to 3 years experience. Salary to $23K

TEMP-TO-PERM
Cost Accountant - Detroit. Service organization. Degree plus 3 to 5 years related work. Salary negotiable

TEMPORARY
Full charge accountant - West suburbs. 6 plus years experience. $16/hr

Call now for more information:

Accountants Connection
30340 Schoenherr Rd., Suite 100
Livonia, MI 48150
(313)513-7800 or Fax 513-7805

ACCOUNTING SYSTEMS
Growing financial services firm seeks an experienced professional with accounting systems. Terse background, knowledge & experience a must. Competitive salary, excellent benefits. Send resume to:
Dale Dozeman
Attn Human Resources
751 Greenfield Street
Detroit, MI 48207
Equal Opportunity Employer

ACCOUNT MANAGER
Salary+Commission+Benefits. Seeking Personal Service Professional, outgoing and professional people for our Troy, Southfield and Auburn Hills offices. You will establish new clients and service repeat clients. If you have excellent one-on-one skills with good phone techniques, we guarantee your success. Call for you. Nationally recognized training provided with year round career opportunities. For interview send resume to Seeking Personnel Services, P.O. Box 214158, Auburn Hills, MI. 48231.

500 Help Wanted

ACCOUNTS RECEIVABLE
Great opportunity with growing division of established international company. Responsibilities include customer statements, account information, A/R reports, credit inquiries, collections, processing deductions, maintaining balances. Must have experience in receivables, customer service and data entry including Lotus and Competitive library, bonus eligibility, excellent benefits, congenial staff, convenient Canton location. Please send resume to: Accounts Receivable, Box 61348
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

Activists

SUMMER JOBS! ENVIRONMENT
$25 $3500 Summer
•Defend our environmental laws
•Campaign for safe drinking water
•Earth A Difference!
Work with PIRGIM to defend our core environmental & public health protections. Rapid advancement opportunities. Resume 474-4658
(810) 398-7623

ACTIVITY ASSISTANTS
needed for full time, bright, motivated, enthusiastic, & angry working with the elderly. If interested please apply in person to Presbyterian Village Redford, 17363 Lahser, Detroit
Or call 313-531-7250 ext 34.

A DAILY SALARY OF $400 PER DAY WORKING FOR DON LAPRE OF THE TV SHOW "Talking Money". Call Don at 1-800-336-5277

Administrative & Assistants/Managers
• PAID TRAINING •
No experience necessary. To $410 per week. Start now, new locations. Call Tina 313-961-1661

AEROBICS AND/OR STEP INSTRUCTORS needed immediately for high tech health club facility in West Bloomfield. Competitive pay. Call Sharon or Ann (810)661-2544

A GREAT SUMMER
WILLOWAY DAY CAMP
Creative, caring college students needed as general counselors, arts & crafts specialists and WSI's. Begin June 19 to August 18
(810) 932-2123

AIR CONDITIONING TECHNICIANS
Must have own vehicle & tools.
Call 1-800-337-6918

AIR CONDITIONING
SERVICE & INSTALLATION
COMMERCIAL/INDUSTRIAL
Call (313) 533-4400

AIR CONDITIONING
We are looking to employ entry level HVACR technician. Must have basic tools. Excellent environment, on site work. Contact Dan Buscemi, 4201 Monroe, Suite 480, Detroit, MI 48226

Airline

ALL'S CLEAR Destination: Mesaba
The runway's clear for an exciting customer service career. A growing and dynamic regional airline, that offers passenger service to over 50 cities in 15 states and Canada is looking for people who share our commitment to fun above and beyond the call of duty: customer service philosophy. We are looking for part-time Customer Service Agents at the Detroit metro airport.
Duties involve baggage handling and ramp service. Requirements include excellent interpersonal skills, demonstrated by working with the public, an ability to lift 70 lbs., a valid drivers license with a good driving record, and a high school graduate or equivalent. Qualified applicants must be able to work flexible hours including weekends and holidays, customer service experience is a plus. We offer starting wage of $7.15/hour, Travel privileges and other attractive benefits. To apply, please send or fax your resume to Mesaba Airlines, Detroit Metro Airport, 31515 N. Line Rd., Bldg. 405, Romulus, MI 48174
FAX: (313) 941-6452
EOE M/F

No phone calls please

ALARM COMPANY seeking individuals to fill positions in installation & alarm dispatch. Will train. Benefits 401K, Hospital, Security. Troy, MI (810) 362-3550

ALKIN CONTROL is relocating to Warren, Michigan. Excellent opportunity for Machine Tool Wire Harness. Sign-up bonuses for experienced technicians. Competitive wages and benefits including 401K. Send resume to 20774 Orchard Lake Rd. Farmington, MI 48336 or FAX 810-471-5553

ALL SHIFTS
We are now interviewing for Sales Clerk Positions. We offer full training, paid vacations, medical & dental benefits, flexible scheduling & pay reviews after 30, 90 & 180 days. We also have management training available. Hiring both full & part time. Monday starting wage is $4 per hr. Apply to Hop In, 45230 Michigan Ave., Canton

A NEW CAREER
Manager Trainees. Stores opening. If not making $400/wk. Call EUE 313-421-0001

ANIMAL PEOPLE
Receptionist, part time, 9-12 pm, 3 days weekly. Ewela Kennels, Farmington Hills. Evenings 810-661-0381

LARGE APARTMENT community seeking professional full time employment for Marketing Associate, Service Manager and Service Technician. Part time weekend employment for Pool Technician. Fax resume to 313-261-7106 or call 313-261-8010.
Owned and Managed by Capret

500 Help Wanted

APARTMENT MAINTENANCE
Live on site. Princeton Ct. Apts., Plymouth. Call Mon. thru Fri. 11am-6pm (313) 458-6640

APARTMENT MAINTENANCE
Large Westland duplex community needs an experienced person for maintenance. Successful candidate must have a working knowledge of carpentry, electrical, plumbing, heating, and drywall repair. Responsibilities include interior and exterior maintenance and 24-hour emergency service. Benefit package includes major medical health insurance. If you are responsible, hardworking, and get along well with people, send resume or call (313) 721-8111 for an appointment.
Oak Village, L.P.
Attention Personnel Manager
P.O. Box 2004
Westland, Michigan 48185

APARTMENT MAINTENANCE
Auburn Hills. Solid background in plumbing, electrical & carpentry. Must have own tools and a good value driving record. Call
Cat (810) 852-4368

APARTMENT MANAGEMENT
Positions available. Flatbush time hours. Marketing. Leasing. Call: (810) 474-3088 leave name, address, phone & time to call back.

APARTMENT MANAGER
COUPLE
For large suburban apartment complex. Must have 2 years experience in property management. Apartment & utilities included. Call Mon-Fri. 8am-5pm. 810-352-4043
An Equal Opportunity Employer

APARTMENT MANAGER
COUPLE
For large suburban apartment complex. Must have 2 years experience in property management. Apartment & utilities included. Call Mon-Fri. 8am-5pm. 810-352-4043
An Equal Opportunity Employer

APARTMENT MANAGER
Experience only, excellent opportunity. $$, apartment & benefits
Call 313-729-4999

apartment

RESIDENT MANAGER
McKinley Properties, Inc., a national property management firm requires an experienced Resident Manager for a 218 unit luxury apartment community located in Ann Arbor.
Position requires a minimum of 5 years residential site management experience, strong administrative, sales and maintenance coordination. Marketing and business background preferred.
Above average salary with apartment. Benefits package including a 401(k) plan available. Please send resume with salary history to:
McKINLEY PROPERTIES, INC
RE RENAU
P.O. Box 8649
Ann Arbor, MI 48107-8649
An Equal Opportunity Employer

APPLIANCE & REFRIGERATION technician needed for industrial & shop repair. Must have valid drivers license. Good wages, steady work. Call 810-626-1227, ask for Mr. Nemen

Apply Today! Work Today!
• Canton Area. Day shift, 2 positions. Assembly. $4/hour to start.
• Canton Area. Midnights. Driver Pick position. $6.50 to start.
• Walled Lake 3 shift. $6/hr. Some positions paid extra day service.
MAY DAY RESOURCES
(810) 827-1163

APPRAISERS
Real estate, licensed, for S.E. Michigan area. Must be Computer literate. Ask at Herb Bartz
(313) 591-6051

APPRENTICE ELECTRICIAN
Commercial contractor willing to train. Mechanical aptitude required. Competitive wages & benefits. Call 810-624-4378 between 8am-4pm

APT MANAGER COUPLE
Suburban complex. Maintenance experience. Wonderful opportunity. Apt., salary, benefits. 810-332-2550

ARE ENERGETIC, always on the move, real estate may be for you. Call ERG, 313-261-0700

REAL ESTATE ONE
Inquire about 100% commission

ART POSITION
Full time position available for minor artwork on photographs. Artistic ability helpful. We will train. Overtime and Saturday work may be required. Raises and promotions based on job performance. Full time starting pay $5.50/hr. Apply: North American Photo, 27451 Schoolcraft, (at Inkster), Livonia, MI

ART VAN FURNITURE
Stock person needed full/part time. Students welcome, not under 18. Apply in person 22555 Greenfield at 8 Mile

ART VAN FURNITURE
Stock person needed full/part time. Students welcome, no one under 18. Call Mr. Donovan to set up an appointment (810) 348-8922

ASSEMBLY
1st/2nd SHIFTS
$6/HR.
Great opportunities with top companies in the Farmington/Livonia area. Long-term, possible temp to hire, benefits, raises. CALL TODAY! 810-615-0660

WESTERN STAFF SERVICES

ASSISTANT MANAGER - needed full time at private tennis club. Schedule will include some evenings & weekends. Tennis background, knowledge & experience a must. Contact Mark to arrange an interview (810) 661-2300

ASSISTANT Pre-School Teachers & Caregivers needed. Must have background in childcare. Day care center located in Canton. (313) 455-2525

ASSISTANT TEACHERS needed part-time for infant toddler (2 mo. to 2½ yrs.) program at Jewish Community Center in West Bloomfield. Call 810-661-7800

Associate Trainee
Immediate opening for serious career-minded individual capable of participating on a dynamic team. Please send resume and salary requirements to: Seeking Personnel, P.O. Box 214158, Auburn Hills, MI 48231.

500 Help Wanted

Associate Trainee
Immediate opening for serious career-minded individual capable of participating on a dynamic team. Please send resume and salary requirements to: Seeking Personnel, P.O. Box 214158, Auburn Hills, MI 48231.

Attention College Students!

Companion Needed For College Student (Troy Location)
Opportunity to be a companion to a young disabled college student residing in Troy. Duties include light housekeeping, meal preparation, assistance in personal care, and transportation to Oakland University. Must be available mornings and some evenings. Must be upbeat, friendly, and very dependable. To apply, call
(313)422-9250
United Home Care Services

ATTENTION!
Earn $6 $10/hour cleaning apartment hallways B C Cleaning Co. is now hiring! Great summer or permanent employment. Apply in person at 29777 West 11 Mile, Farmington between 9 & 3 Mon.-Fri. 313-535-4848

ATTENTION
heating & cooling needs secretary/dispatcher to help run our office. Must have some computer skills, good phone & people skills. Full or part time. Call Ken or night person. Good pay. Accuair Co., 32483 Schoolcraft, Livonia, 313-522-3777

ATTENTION HIGH SCHOOL JUNIORS AND SENIORS! Team up with the National Guard and get exciting training, good pay, benefits and more. Become part of the Guard's mission. (313) 699-1124 or 1125

ATTENTION
Immediate Openings
COLLEGE STUDENTS WELCOME
• Assembly & Packaging
• Learn up to $6.50 per hour
• Earn up to $6.50 per hour
Call now
(810) 477-1262
SOMETHING SOMETIME
18320 Middlebelt

ATTENTION MEAT SELLERS
Are you sick of seeing ungraded beef? Are you sick of repeat business because your meat looks horrible? We have USDA choice grade beef 24 hours a week. Big Lou Farm in 1995 trucks arrive stateside. Best steaks in town. Call Rob for the job
313-207-0621

ATTENTION!
NO WEEKENDS, NIGHTS OR HOLIDAYS! Clean homes, earn $5 $8/hour. Benefits available. Call The Cleaning Co. 313-525-7290

ATTENTION! OAKLAND County residents interested in:
• Bookkeeper, $8
• Receptionist, $7
• Laborer $6.00
• Payroll, $7.00
• Maintenance, $4.50
• Freight Broker, $10
Call or fax at once if you qualify
810-354-9167
(meaning employed 810-354-4831)
Equal Opportunity Employer
M/F/H

ATTENTION
Person needed to fill warm trade. No experience necessary. Excellent work conditions & wages. Family Heating, Cooling & Electrical
313-422-6080

ATTENTION PRIOR SERVICEMEN AND WOMEN
Enlist in the National Guard and your old rank and earn excellent pay & benefits. (313) 366-1818

ATTENTION STUDENTS!
Summer painting positions. $6-8/hr. Refreshment breaks. 1-800-899-PAINT

ATTENTION STUDENTS
We have the perfect opportunity for you to earn money for your return to school, as well as gaining the satisfaction of helping people. Positions available immediately. Flexible hours. Starting $6 an hour. Doctor Health Care Centers Lake
(810) 363-4121

ATTENTION
TEACHERS & Substitutes needed for Summer employment (possible full time positions for the Fall). Educational Sales & Services Division of Fortune 500 Company. Call Tues thru Sat. for interview 1-800-709-6753

ATTENTION TELEMARKETERS
experience in home improvement. Earn full time money for part time hrs. Mon-Thurs 5-9 PM & 10-3 Sat. + commission. 810-477-5600

ATTN: A NEW WAREHOUSE OPENING
$300 weekly average
Looking for hard workers to learn all areas - full time, permanent positions. Call Val 313-537-7817

ATTORNEY NEEDED for construction office, 1-3 years experience. Accounting background helpful. Send resume, with salary requirement to Personnel, 13422 West Oaks Dr., #113, Novi, MI 48377

AUDIO VISUAL COMPANY, Southfield based now seeking dependable drivers/technicians. Real experience & good driving record a must. Full time, benefits, but only required. Full benefits. Send resume to: Personnel Department, PO Box 672, 29200 Northwestern Hwy., Southfield, MI 48034

BOILER OPERATOR
New plant in Western Suburb needs Full Time Boiler Operator for their Manufacturing Plant:
Applicant Must:
•Have Prior Boiler Experience
•Have Strong Mechanical Background
•Thorough Knowledge of Steam & Auxiliary Equipment
•Naval Background Preferred
We can Offer:
•Competitive Wages
•New, Clean, Modern, Facility
•Excellent Benefits
Send resume and salary requirements to:
New Bright
P.O. Box 1012
Wixom, MI 48393
Attn: Vince Butler

500 Help Wanted

AUTO BODY PERSON
Benefits, plenty of work, 40% off labor rate, direct repair shop. Howe Auto Body Plymouth (313) 451-2908

AUTO BODY SHOP
PAINTER & HELPER
Blu Evans Lincoln/Mercury, 32000 Ford Rd. Garden City, MI 48135
Phone 313-458-1912

AUTO DEALER
Bill Cook automotive group has immediate openings. Due to expansion for detail/auto wash, switchboard operator and tire clerk. Please apply in person or fax/send resume to: 37811 Grand River Avenue, P.O. Box 2001, Farmington Hills MI, 48335 or Fax 810-471-3309

AUTO DETAILER
wanted for cleaning interiors & exteriors. Some experience helpful but not necessary.
Call Chris 313-458-3760

AUTOMATIC SCREW machine setup & operator needed. Full time. Benefits & competitive wages
313-547-4492

AUTO MECHANIC
Auto dealer needs auto mechanic with some years experience. Must have own tools. New shop, benefits and 401K. Apply at Dwyer & Sons Volvo-Subaru, 3055 E. West Maple ½ mile W. of Haggerty Commerce Township

AUTO MECHANIC
Busy general repair facility needs experienced & certified. Ford Fleet Specialist. Commission plus benefits. Apply in person. Non Motors Inc. 21530 Novi Road, between 8 & 9 Mile Roads

AUTO MECHANIC
Heavy mechanic needed for high volume Ford Service Department. Competitive wages (Ford Flat Rate). Apply in person Fairland Ford 14565 Michigan Ave. Dearborn, MI see Harold Grass

AUTO MECHANIC
Needs certified Mechanic. Mufflers, brakes & lube work. Apply 12 Sam Nov Tuffy, 24400 Novi Rd. Just N. of Ten Mile. 810-347-1050

AUTO MECHANIC
Work on world's finest cars. Good pay for professional technician. Apply in person at Import Auto Supply, 31151 10 Mile Rd., Farmington Hills
(810) 474-7744

AUTO MECHANIC
5 bay Garage. Good pay & benefits with 401K. State certified. Dearborn Hts area. Ask for Ed 313-561-5788

AUTOMOTIVE Air Conditioning & Radator Mechanic
Must be experienced, certified & own tools. Call 313-723-3021

AUTOMOTIVE
Oil Changers and Light Service Techs. Earn $400 to $500 per week. Apply in person. Non Motors Inc. 21530 Novi Rd. between 8 & 9 Mile

AUTOMOTIVE OIL CHANGE TECHNICIANS NEEDED
Full or part time. Excellent advancement opportunity in automotive service. Apply in person. Davis Auto Care, 807 Doheny Dr. in the Northville Industrial Park, Northville, MI
(810) 349-5115

Automotive
PROTOTYPE BUILD FACILITY
Prototype Mechanics
Prototype Fabricators
State-of-the-art facility with all new equipment. Clean, safe, quality environment. Excellent opportunity for personal and professional advancement.
We have immediate openings for
Prototype Build Mechanics
Minimum one year experience in automotive or heavy truck repair. Must have own tools.
Prototype Fabricators
Tig welding and blueprint reading experience. Must have own tools.
Full company paid benefit package including profit sharing and retirement plan.
ALL RESUMES CONSIDERED
SAY ANDY WHEN
If you have some or all requirements, send us a resume today, to
HOUSH INDUSTRIES
ATTN: NEW FACILITY
11866 Market Place
Livonia, MI 48150
PHONE 313-591-1010
FAX 313-591-4333
EOE

AUTOMOTIVE TECHNICIAN
STORE MANAGEMENT
SALES
TIRE INSTALLERS
Good Year Stores, experience preferred. ASE + + but not required. Excellent pay & benefits. Contact Tom (810) 624-8111

AUTO PARTS Counter Person. No nights or Sundays. Good pay & benefits. Experience necessary. Now Auto Parts 810-349-2600

500 Help Wanted

AUTO PARTS COUNTER PERSON
ISW, a division of APS Holdings, and sister company of Big A auto parts, is seeking a Counter Person for our Metro Detroit location. ISW specializes in distributing under car parts to installers. The position requires solid auto parts counter experience.
ISW offers competitive wage and excellent company benefits, including 401(k). EOE
For a brief interview, please call
1-800-631-9028
Ext. 260-JW6

AUTO PARTS
COUNTER TRAINEE
Seeking to wholesale customers. Must have experience looking up parts. Growing west side company. Salary, benefits
(313) 451-0733

AUTO PARTS
Call dealer needs parts person, experience helpful. Must have valid driver's license. Opportunity to learn and grow with growing chain of stores. Vacation and holiday pay, good pay plan. See Jerry LaVoie, parts manager at
CHARNOCK OLDS
24225 Michigan Avenue Dearborn ½ mile West of Telegraph

AUTO SCREW MACHINE
Need 3 operators for 8 spindle screw. 1-1½" diameter. Steady work. Minimum 3 yrs. experience. Able to read blueprints. Good pay & benefits commensurate with experience. Call Mike Clancy or Dave at (810) 754-0858

AUTO SERVICE CENTER
Needs self motivated employees
•Technicians
•Service Writer
•Service Porter
Excellent work environment
Call Mr. Pearl at (810) 358-0344

AUTO SERVICE
IMMEDIATE OPENINGS
Growing high volume Goodyear Service Centers specializing in complete domestic and foreign auto repair are now hiring the following:
Excellent pay & advancement opportunities available in growth oriented company. State-of-the-art equipment. You worked with the rest - NOW WORK WITH THE BEST
MARCH TIRE CO.
PLYMOUTH (313) 453-7800
SOUTHFIELD (810) 353-0450
FARMINGTON (810) 477-0670
CANTON (313) 454-0440

AUTO SERVICE Manager trainee to $600/wk. salary, bonus, benefits. Pine Smoker (810) 524-1500
Personnel Data Report Corp

AUTO SERVICE
TECHNICIANS
Positions available at car dealer. ASE certification preferred and high volume shop, good pay & benefits, 401(k) plan. $500 sign on bonus. Call John Peters of Gold Crest, Gleaseman Olds/Saab/Honda
810-354-3300, Ext. 133

AWARD WINNING Interior Landscape Company seeks responsible individual to install and maintain plants in office buildings. Flexible hrs. Apply in person or write Plantsmart, 7315 Drake Rd., West Bloomfield, MI 48322
(810) 661-2570

500 Help Wanted

AUTO TECHNICIANS
Goodyear is trying high as a leader in auto and tire care, and now we are looking for hard working individuals with state certification to fill full-time positions in our service stores.
We offer:
• 40 hours per week
• Paid vacation
• Savings plan
• Hospitalization
• Dental benefits
• Competitive wage with a guarantee
• Advancement potential
• Uniforms provided
ASE certification preferred. We are also looking for qualified
GENERAL SERVICE/
TIRE FITTERS
If you have the background to be a part of our team and the drive to succeed, please call for an appointment
Rob Weden
(810) 478-0900
Joe Gaudin
(810) 335-6167
GOODYEAR
equal opportunity employer

AUTO TECH
Positions in various locations throughout the metro area for GENERAL REPAIR TECHS. Must have strong human relations background, own tools, Michigan certification, and the desire to excel. ALIGNMENT SPECIALIST - must have strong four wheel background, and ability to align 15 cars per day minimum! We offer an outstanding commission program & benefits package, including 401k, medical, dental, prescription drugs. Must have valid drivers license. BELLE TIRE in our 70th year, call 313-425-4440 Ext. 313 313-425-4440
Equal opportunity employer

A-1 CLEANING Systems is hiring Window & Construction Cleaning Staff. $7.50 $8.50/hr. to start. No experience necessary. 810-655-1071

A $400-$900/wk.
CHIMNEY SWEEP. Will train. Truck & ladder helpful. Jay: (810) 637-0056

BAKER - Days. Immediate opening. Apply in person. Burgharts Bakery 33303 W 7 Mile Rd., corner of Farmington (810) 477-7163

BAKER
Experienced Royal Oak Production Operation 810-547-8646

BANK RECONCILIATION CLERK At least 2 YEARS experience needed for major brokerage firm. To $22,000. Call Donna 810-772-6760
Sheffield Personnel Services

BARBER - EXPERIENCED, one of Livonia's busiest shops. Clipper work a must, call Roger & Rosie
313-464-9768

BANQUET Waiters needed for Bloomfield Hills day spa. Experience but no weekends. Flexible hours, wages & benefits. Call today (810) 647-7979

RECEPTIONIST needed full time. Salon experience & computer skills. Excellent wages & benefits. Call today (810) 647-7979

BENCH HANDYDREAMS
Gage experience necessary. All benefits. Apply at: Tri-Rose Tool & Gage, 34195 Executive Dr., Westland

500 Help Wanted

banking/finance

OPEN HOUSE PROOF. OPERATORS
Part-Time
Michigan National Bank has immediate openings for Proof Operators in Livonia for our evening shift.
The ideal candidate will be detail-oriented, possess previous balancing experience. Recent data entry or 10-key experience and have the ability to work in a production environment.
Our employment representative will be accepting applications on:
Thursday, June 29th
3:00pm - 6:00 pm
Michigan National Bank
Operations and
Data Processing Center
12429 Merriman Road
(south of I-96)
Livonia, MI
If you can't join us on the date, you may apply at our Human Resources Department located at 27777 Inkster, Suite 111 and 12 Mile Roads in Farmington Hills, MI on Tuesday, Wednesday, or Thursday between the hours of 10:00 am and 2:00 pm.
We promote a drug-free environment. Substance abuse testing is part of the pre-employment process.
An Equal Opportunity Employer M/F/D/V
Michigan National Bank

BINDERY PERSONS
for small commercial print shop. Will train. Flexible, 20-30 hours per week. Livonia (313) 425-8150

BINGHAMS AUTO SERVICE
Now hiring professional technicians, auto lube technicians, service advisors, cashiers/retail. Busy Livonia location, established 25 years. Apply in person, Bingham's Auto Service, 5 Mile Rd. at Levan

BOOK BINDERS - seeking general labor help. Full time & part time summer help. Flexible hours.
Call (313) 522-4454

BOOKKEEPER
Desired for property management firm. Duties to include Tenant interactions and accounts receivable. 8am to 5pm, Mon. - Fri. Salary $425 per week plus health benefits. Send resume to 24601 Northwestern Hwy #110, Southfield, MI 48075

MANICURIST needed for Bloomfield Hills day spa. Experience but no weekends. Flexible hours, wages & benefits. Call today (810) 647-7979

RECEPTIONIST needed full time. Salon experience & computer skills. Excellent wages & benefits. Call today (810) 647-7979

BENCH HANDYDREAMS
Gage experience necessary. All benefits. Apply at: Tri-Rose Tool & Gage, 34195 Executive Dr., Westland

500 Help Wanted

BOOKKEEPER/ FULL CHARGE
Successful Livonia wholesale company seeks a hands-on Full Charge Bookkeeper. 1 person department. Computerized General Ledger experience required. Send resume or call for early history to:
PAM HYKON
PARKER, HYMAN & CO.
2000 TOWN CENTER, STE. 1100
SOUTHFIELD, MI 48075

BOOKKEEPER
Part Time. Good pay. Company benefits
Call Sam or Harry! (810) 352-7377

BOOKKEEPING ASSISTANT
Full-time position available in accounting department of medium sized training/consulting firm. Applicant must have two years of college specializing in accounting, plus computer experience. The successful applicant will be a self-starter and have strong analytical skills. Send resume and recent transcript to:
United Training Services, Inc.
Attention: Accounting Department
17320 West Eleven Mile Road
Southfield, MI 48076

BORTZ HEALTH CARE
ON GREEN LAKE
Positions available for weekend activity assistant, 4 hours on Sat. & Sun. and on Sun. 810-363-4121

BRIDGEPORT OR LATHE HAND - 5 years experience. Competitive Excellent wage and benefits. Call
Alto Manufacturing
(313) 455-1111

BUILDING MAINTENANCE ENGINEER
For highrise. Must have boiler operator license. Carpentry as well as plumbing & electrical experience helpful. Resume & Fax resume to 810-557-0387 or mail to 1371 W. 9 Mile, Suite 120, Southfield, MI 48075

BUILDING MONITOR
the Charter Township of Canton is accepting applications for the position of Building Monitor. This position involves monitoring Township facilities during hours of operation. Minimum 18 yrs of age, 15-50 pounds lifting ability. Contact Personnel Director, 1150 S. Canton Center Road, Canton, MI 48188. Last date for filing: June 30, 1995 at 4pm. The Charter Township of Canton does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. An Equal Opportunity Employer

BUSY BUILDING Supply Company with 3 locations needs a full time inside contractor sales person for Retail Sales. Flexible hours & building supply knowledge helpful. Call for interview
Terri (313) 937-6300

BUSY HAIR salon in Southfield. Looking for a licensed stylist, full/part time 810-352-4884

CABINET MAKER
with 2 years experience. Call 8am-3pm (313) 274-0069

Tellers
Standard Federal Bank, one of the nation's largest savings institutions, has immediate openings for hourly and salaried Tellers in the Farmington Hills/Novi area.
Hourly positions offer approximately 20-25 hours of work each week and occasional Saturday hours. Light typing, good mathematical aptitude and customer service skills required. Experience as a teller helpful. Teller training in Troy.
Apply in person Tuesday, June 27, 1:00 - 3:00 pm at:
Standard Federal Bank
35410 Grand River Ave.
Farmington Hills, MI 48335-3121
Equal Opportunity Employer M/F/D/V.

CUSTOM DECORATING STUDIO COORDINATOR
Position available at JCPenney, Westland Mall for a full time studio coordinator. Clerical/receptionist, computer knowledge a real plus. Call Mary Hodge at 313-593-3210 or Phyllis Hammerberg at 810-569-2400.
JCPenney
Equal Opportunity Employer, M/F/H/V

Maintenance TRUCK DRIVER
Seeking individuals to work as "on-call" building maintenance/truck drivers. Requires equivalent of 6 months full-time experience driving medium-size trucks; valid CDL license; ability to perform basic building maintenance duties. Anyone filling these positions must be available when needed to fill in for vacationing or absent employees or increased workload. We offer a variety of shifts over a 6-day work week and excellent hourly wage.
To apply, call Jeannie at (313)953-2277.
Must provide proof of CDL. • Equal Opportunity Employer

Establish a career with the nation's largest department store.
JCPenney, Twelve Oaks is now accepting applications for full and part-time people in the following departments:
• Maintenance
• Office
• Catalog
• Salon Stylists
• Jewelry Repair
• Childrens
Selling Specialists For:
• Men's Clothing
• Ladies' Apparel
• Shoes
• Jewelry
• Furniture
• Window Treatments
Benefits include merchandise discount, medical/dental insurance, paid vacations/holidays, sick pay, savings and profit sharing plan.
Apply in person at JCPenney, Twelve Oaks Personnel Office during store hours.
JCPenney
An equal opportunity employer, M/F/V/H

NEWSPAPER CARRIER COORDINATOR
We are seeking a person with sales experience to coordinate crews of newspaper carriers to solicit new subscribers. This person will recruit carriers on proper etiquette and sales techniques and go with crews to canvass neighborhoods for new customers. Must have reliable transportation, valid drivers license and good driving record, be able to lift bundles of newspapers weighing up to 45 pounds. Must have at least 6 months of prior sales experience. Competitive hourly wage plus commission. This is a temporary, part-time assignment: Monday thru Thursday 5:30 p.m. - 8:30 p.m. and Saturday 10 a.m. to 2 p.m. EOE. To apply, call Katie at (810) 901-2551.

Part-Time Tellers
Comerica Inc. has immediate openings for Part-Time Tellers in the Southfield, Troy, Bloomfield, Dearborn and Melvindale areas. Applicants are required to have a high school diploma or GED equivalent, six months' cash handling experience, six months' customer service experience and twelve months' retail sales or clerical experience. Strong sales orientation is desired. Work schedules are approximately 20-25 hours per week and usually include Saturday.

Part-Time Banking Specialist
Comerica Inc. also has part-time openings available in Troy and Clinton Township in our full-service branches located in Kroger supermarkets. The successful candidate will possess a strong sales background with public contact experience and one year of cash handling a must. Good communication skills with the ability to cross-sell various bank products required. The position will include teller responsibilities as well as sales. The work schedule will consist of two 10-hour days.
Applicants must be available for four weeks of paid full-time training. We offer a competitive salary, a group health benefit option and company-paid life insurance. Interested candidates should call Tonya at 1-800-723-4269 or 1-800-336-4929. Comerica Inc. supports a drug-free environment. Drug testing, reference checks and fingerprinting are required steps in the employment process. Equal Opportunity Employer. M/F/D/V.
Comerica

Hourly Transportation Clerks
Standard Federal Bank, one of the nation's largest savings institutions, has immediate openings for hourly Transportation Clerks in its Troy headquarters.
The position requires driving a company vehicle to pick-up and deliver branch mail. Flexible scheduling approximately 20-25 hours per week. Clear driving record required.
Apply in person Monday through Friday, 9:30 am - 3:30 pm at:
Standard Federal Bank
Savings/Financial Services
Human Resources Department
2600 W. Big Beaver Road
Troy, MI 48084
Equal Opportunity Employer
M/F/D/V.
Standard Federal

Rescue Your Talent
HQ TO THE CUSTO

Join the HQ Team! We are currently looking for the following positions in the Detroit area:
FULL-TIME POSITIONS AVAILABLE
Group Sales Managers (all Departments)
Group Sales Managers in Training
Front End Managers
Night Stocking Managers
Department Supervisors (all Departments)
Please forward resume to: Home Quarters Warehouse, Attn: Jim Becker, 27600 Northwestern Highway, Suite 100, Southfield, MI 48034. We will contact only those applicants we are interested in interviewing. All applicants will be required to pass a drug screening test before being hired. Equal Opportunity Employer.