

500 Help Wanted

CUSTOMER SERVICE REPRESENTATIVE
Excellent opportunity for a motivated individual to join our team. We are seeking a person with strong communication skills and a customer service orientation. The position involves handling customer inquiries, processing orders, and providing excellent service. Training provided. Salary commensurate with experience. Apply to: **Customer Service Representative**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

DATA COORDINATOR
We are seeking a Data Coordinator to manage our database system. The ideal candidate will have experience with data entry, database management, and report generation. Responsibilities include ensuring data accuracy, updating records, and generating reports as needed. Salary: \$18,000 - \$22,000 per year. Apply to: **Data Coordinator**, 5678 Elm St., Suite 200, Anytown, USA. Phone: (555) 987-6543.

SUCCESS.
You'll get there faster with Burlington!

DRIVER MANAGERS
Burlington Motor Carriers, America's largest trucking carrier, is seeking experienced drivers to join our fleet. We offer competitive pay, excellent benefits, and a supportive environment. Our drivers manage a variety of loads, including general freight and specialized equipment. We provide comprehensive training and ongoing support. Apply to: **Driver Managers**, Burlington Motor Carriers, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

BUILDING SERVICES MANAGER
We are seeking a Building Services Manager to oversee the maintenance and repair of our commercial buildings. The ideal candidate will have a strong background in building systems, including HVAC, electrical, and plumbing. Responsibilities include managing a team of technicians, scheduling maintenance, and ensuring the highest quality of service. Salary: \$25,000 - \$35,000 per year. Apply to: **Building Services Manager**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

TELLERS & SALES REPS
Michigan National Bank is accepting applications for Part-Time Teller and Sales Reps. We are seeking individuals with excellent customer service skills and a desire to learn. Training provided. Salary commensurate with experience. Apply to: **Tellers & Sales Reps**, Michigan National Bank, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

Establish a career with the nation's largest department store.

JCPenney
JCPenney is seeking individuals to join our retail team. We offer a variety of career opportunities in sales, merchandising, and management. We provide comprehensive training and a supportive environment. Apply to: **JCPenney**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

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DATA ENTRY CLERK
We are seeking a Data Entry Clerk to enter data into our database system. The ideal candidate will have experience with data entry and attention to detail. Salary: \$12,000 - \$15,000 per year. Apply to: **Data Entry Clerk**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

DATA PROCESSING PROFESSIONALS
We are seeking Data Processing Professionals to manage our data processing operations. The ideal candidate will have experience with data processing, database management, and report generation. Salary: \$20,000 - \$25,000 per year. Apply to: **Data Processing Professionals**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

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DATA PROCESSING PROGRAMMERS
We are seeking Data Processing Programmers to develop and maintain our data processing programs. The ideal candidate will have experience with programming, database management, and report generation. Salary: \$25,000 - \$35,000 per year. Apply to: **Data Processing Programmers**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

OFFICE AUTOMATION
We are seeking Office Automation Specialists to manage our office automation systems. The ideal candidate will have experience with office automation, database management, and report generation. Salary: \$20,000 - \$25,000 per year. Apply to: **Office Automation**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

DELIVERY PERSONS
We are seeking Delivery Persons to deliver packages and goods to our customers. The ideal candidate will have a valid driver's license and a clean driving record. We offer competitive pay and excellent benefits. Apply to: **Delivery Persons**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

TECHNICIANS
We are seeking Technicians to perform maintenance and repair work on our equipment. The ideal candidate will have experience with electrical, mechanical, and plumbing systems. Salary: \$15,000 - \$20,000 per year. Apply to: **Technicians**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

Excellent Part-Time Opportunities

If you'd like an opportunity to be part of a highly respected team that is committed to the community, its staff and customers, NBD invites you to attend our job fair.

JOB FAIR
Thursday, July 27th
Radisson On the Lake
EMU Corporate Learning Center
9:30am-5:00pm
1275 S. Huron Street
(1 block south of I-94), Ypsilanti

NBD Bank
9:30am-3:00pm
23309 Farmington Road
Farmington

Operation positions
Start at \$7.16 + 8% shift premium
You should have 10-key calculator and balancing/reconciling experience with the ability to work in a high-volume work environment.

Part-time tellers
Start at \$7.93
We're looking for detail-oriented people who can handle and balance cash. Customer service experience is required. We provide a competitive compensation and benefits package. Equal Opportunity Employer. No phone calls please.

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DESIGNERS
We are seeking Designers to create and develop our product designs. The ideal candidate will have experience with product design, CAD, and 3D modeling. Salary: \$20,000 - \$25,000 per year. Apply to: **Designers**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

DIETARY HOUSEKEEPING & ACTIVITIES
We are seeking Dietary Housekeeping & Activities Staff to assist with meal preparation and facility maintenance. The ideal candidate will have experience with food service and facility maintenance. Salary: \$10,000 - \$12,000 per year. Apply to: **Dietary Housekeeping & Activities**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

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DELIVERY DRIVERS
We are seeking Delivery Drivers to deliver packages and goods to our customers. The ideal candidate will have a valid driver's license and a clean driving record. We offer competitive pay and excellent benefits. Apply to: **Delivery Drivers**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

ENGINEER MECHANICAL
We are seeking Engineer Mechanical to design and develop mechanical systems. The ideal candidate will have a degree in mechanical engineering and experience with design and development. Salary: \$25,000 - \$35,000 per year. Apply to: **Engineer Mechanical**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

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DESIGN PROCESSOR
We are seeking Design Processor to process design data and generate reports. The ideal candidate will have experience with design processing, database management, and report generation. Salary: \$15,000 - \$20,000 per year. Apply to: **Design Processor**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

DESIGNER
We are seeking Designer to create and develop our product designs. The ideal candidate will have experience with product design, CAD, and 3D modeling. Salary: \$20,000 - \$25,000 per year. Apply to: **Designer**, 1234 Main St., Suite 100, Anytown, USA. Phone: (555) 123-4567.

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