EMPLOYMENT

500 Help Wanted

★ MARKETING ASSOCIATE-FULL TIME
SERVICE TECHNICIAN POOL TECHNICIAN-PART TIME
GROUNDS TECHNICIAN-FULL TIME
LEAGUE APARTMENT COMMUNITY seeking professional, energetic individuals to join our team. Call 313-261-6211 Ext. 3 or 313-261-6212 Owner/ Managed
No Calls/Fax

APARTMENT MANAGER COUPLE
For multi-million apartment community. Must have 2 years experience in property management. Apartment & salary included. Call Mr. Jim New York 313-262-8421
An Equal Opportunity Employer

APARTMENT MANAGER
Right candidate must have 5 years experience in property management, preferably in a senior community environment. Salary and benefits commensurate with experience. Send resume to: Manager • P.O. Box 308 Southfield, MI 48037

APPLIANCE SERVICE Technician. Experienced in all major appliances. Part time/full time opening. Call 313-534-3140

APPLIANCE SERVICE TECH
Major appliances. Entry level. Electrical & mechanical knowledge helpful. Benefits. Training.
313-523-2016

APPLY TODAY START TODAY!
• Immediate factory assignments
• all 3 shifts
• Driver Operators
• Machine Operators
• Assemblers
• AND MANY MORE!
Bring your resume and earn pay & benefits while a day or two for work.
LABOR TECHNOLOGIES
3111 Rochester Rd.
Royal Oak, MI 48073
810-818-2130

APPOINTMENT SETTERS
GRAND OPENING
Now hiring for 8-3 or 3-8 and 8 session hours. Pay plus outstanding bonus program. Experienced or not. Call Mr. C. (313) 945-1174

APPRAISERS
Now accepting resumes from state licensed real estate appraisers. Send resume to: Lynne Rose • Inland Appraisal 555 S. Woodward, 5th Floor Birmingham, Mich 48009 Attention: Lynn Kuntner

APPRAISERS, REAL Estate Appraisers, Inc. is looking for Staff Appraiser in S.E. Michigan. Submit resume to: Real Estate Appraisers, Inc. 30 E. Michigan, Suite 300 Ypsilanti, Michigan 48197

APT. COMMUNITY in Westland needs hustler, cleaner. Full time. 313-326-6270

APT MAINTENANCE
Maintenance position for 172 units. Experience & HVAC certification a plus. But willing to train the right person. Apply in person
North Park Place Apts.
23400 Savalage, Southfield, MI
Corner of 8 Mile & Providence Dr.

APT MANAGER COUPLE
Couple managed 90 unit condominium community. Leasing, cleaning & maintenance experience required. Either person may have outside job. Salary and benefits provided. 401(k) retirement program and health benefits available. Call Mr. Thompson 810-645-9630 or fax resume and qualifications to: Higher Management, Inc. 29777 Telegraph, Suite 2500 Southfield, MI 48037-2505

AQUATICS SUPERVISOR
Coordinate aquatics programs for city recreationists. Should include B.S. degree in Parks and Recreation (Aquatic emphasis) or Related Field. Apply: Bloomfield Hills Recreation & Community Services
4175 Quarton Rd.
Bloomfield Hills, MI 48302
or call 810-642-4830

ARE YOU ENERGETIC? always on the move? Has sales drive? Call for EMC. Interested? Call 313-425-2363

REAL ESTATE ONE
Hiring about 12% commission

ART POSITION
Full time position available for minor amount of photography, typesetting, layout, film and film processing and Saturday work may be required. Please send resume and salary requirements to: Jim Kaplan, Kaplan Advertising, Fax (313) 591-0156 or mail to 29566 Beechwood in Livonia, MI

ART VAN
Accepting applications for full time and part time positions. Apply in person Art Van Furniture, 21630 Haggerty Road, Livonia, MI

ART VAN FURNITURE
Has a full time position available for a Store Manager. Interested candidates should apply in person at Art Van Furniture, 21630 Haggerty Road, Livonia, MI

ASSEMBLERS
Assembling items to requires 2 assemblers for afternoon shift (Mon. - Thurs. - 10 - 6:30 pm). Must be able to read blueprints, have good eyesight & work at a fast pace. Offer competitive wages, $6.85 - starter & profit sharing. Contact Sue Ann Marx, Human Resources Manager, Clark & Champion Industries 14000 West Plymouth, MI 48170

ASSISTANT CONSTRUCTION PROJECT SUPERINTENDENT
Educational background and experience and construction experience needed. Experienced and motivated individual to be responsible for service development and construction scheduling. Computer literate. Excellent salary and benefits package. Send resume & salary requirements to:
Assistant Project Superintendent, P.O. Box 308, Southfield, MI 48037

ASSISTANT MANAGER
Fruit Basket & Floral Department in Jolee Produce

ASSISTANT MANAGER for 282 Kroger, Ann Arbor. (313) 425-2340

AUTO MANAGER COUPLE
Couple to manage 90 unit condominium community. Leasing, cleaning & maintenance experience required. Either person may have outside job. Salary and benefits provided. 401(k) retirement program and health benefits available. Call Mr. Thompson 810-645-9630 or fax resume and qualifications to: Higher Management, Inc. 29777 Telegraph, Suite 2500 Southfield, MI 48037-2505

ASSISTANT MANAGERS
Hiring full time. Benefits & fees. Elite Nails. Apply at: One Price Clothing, Northland Plaza, 21700 Greenfield. Call Rick Dell at 313-967-0647

ASSISTANT MANAGEMENT TRAINEE
Innovative consumer finance company for the right individual. Earn $350 weekly weekly. Hiring now. No nights, weekends or holidays. Call Mr. Jones for the right interview. (313) 425-2373

ASSISTANT MANAGER
Experienced management consulting firm retained executive search firm is interested in American Bankruptcy Institute seeking part time and full time assistant. Ideal candidate will have 2 years of administrative experience with good organizational skills. Knowledge of computers and word processing required. Telephone skills required. Compensation commensurate with experience. Excellent benefits package and comparative salary. Please send resume and salary requirements to: Box 308 Southfield, MI 48037

ASSISTANT TEACHERS needed part time, mid afternoon to midnight. Contact Ann Arbor Learning Center in Westland. Call 313-481-7808

Associate Trainee
Immediate opening for serious career minded individual capable of learning all aspects of a fast paced, growth oriented organization. Work involves interact with people, sales, cash handling, inventory control and much more. Call Sandy at 313-306-7111

A STAR AHEAD
REAL ESTATE SALES & APPRAISING
Large office of nationally recognized real estate firm looking for a person to join our appraisal department. Must be willing to work hard and be self motivated.
CONTACT STEVE LEBANON
St. Vice President of
810-851-4100, Ext. 372
THE MICHIGAN GROUP REALTORS INC

ATHLETIC CLUB
at Laurel Park Place has immediate openings for full & part time Sales & Service Representatives. Nursery. Call Laura at 313-462-3660

Attention
Delivery Driver
$300 Weekly Average
No experience needed
We provide the training
Call Dee (313) 523-7625

ATTENTION MORTGAGE BROKERS/LOAN & LEGAL SECRETARIES
Contract or Perm. Staffing
810-358-4270

ATTENTION GRADS
Wanted for banking, but motivated people for immediate openings at account reps with UC Services, an established national accounts receivable company. Our training offers a comprehensive training program & a strong support team. Opportunities for excellent benefits. Send resume to: Fax (313) 647-3183 or Mail to:
EOE M/F/H/V

ATTENTION
Immediate Openings
$50 BONUS
• Assembly & Packaging
• Light Industrial
• Earn up to $6.50/hour
Call now
(810) 477-1062
SOMEBODY SOMETIME
18320 Middlebelt

ATTENTION
Oakland City residents interested in
• Executive Secretary - Mid $20's
• Legal Secretary - $8.75
• Receptionist - $6.50
• Word Processor trainee - $6.50/hr.
See if you qualify
Temporary assignments
Call Oakland City Employment
Www.careerchoice.com

ATTENTION Self motivated individuals to work with developmentally disabled adults. Full and part time $3 and up. Must have valid driver's license. Call and Mail your resume to: Mr. Tom Kerr
810-583-1521

Attorney
CORPORATE ATTORNEY
ENTRY LEVEL POSITION
Dale Discount Corporation seeks to hire an attorney for its corporate office. This position is ideal for an individual who is strongly interested in the insurance industry as an entry level Attorney. Duties here are varied and include contracts. Bar admission required. Computer literate. Excellent benefits & pay package. For consideration, please send resume and salary requirements to:
Dale Discount Corporation
Attn: Human Resources
701 Greenfield Street
Detroit, MI 48226
An Equal Opportunity Employer

AUDIO VIDEO DISTRIBUTION COMPANY
One of the states fastest growing companies is looking for a few good salespeople for:
• Customer Service
• Sales
• Warehouse Service Manager
• Inside/Outside Sales Assistant
• Sales Assistant
• Sales Manager
Business Television video/Sales experience, specializing in sales, installation & service.
Fax resume to:
●(810) 360-6331●
or call
(810) 363-7600
Walled Lake area

HARMON SUITS
is seeking a well rounded, & fast paced individual to fill our Receptionist position. Excellent career opportunity. Must type 40 wpm & be organized. Apply in person at 33250 Schoolcraft, Livonia, MI or Farmington Hills

AUTO ASSISTANCE SERVICE WRITER
Needed for Ford Dealer. great benefit package. Opportunity Great. Apply at
GLASS CHEVROLET
NISSAN/ISUZU
33850 Plymouth Rd.
313-261-6300

AUTO PARTS DRIVER
For auto supply chain. Must have valid driver's license. Must have excellent driving record. Opportunity for advancement. Apply at
BILL COOK
AUTOMOTIVE GROUP
(810) 471-0044

AUTO BODY Collision Person
Must be State Certified and experienced and have own tools. Apply at Colonial Buick 28585 Telegraph, Southfield
(810) 353-1300

AUTO BODY Collision Porter or Helper. Apply at Tamarack Buick 28585 Telegraph, Southfield
(810) 353-1300

AUTO BODY HELPER
WRENCH
(313) 722-5870

AUTO BODY PORTER
Gordon Chevrolet has an opening for a porter. Hard worker, good driving record, good attitude and neat appearance. Call Mr. Hawk (313) 459-5200

AUTO BODY REPAIR PERSON
30-50 commission. Apply in person only at European Collision, ask for Gordon Miller 31477 Woodward in Royal Oak

AUTO BODY SHOP in Garden City looking for painter experienced in auto collision repairs. Full time. Call Sal Gerg (313) 425-2340

AUTO BODY SHOP
PAINTER
33234 Doreil Industrial in Westland.
(313) 427-5535

AUTO BODY TECH
$500 Reward
BOMS insurance, 401K plan, good pay plan, call all week.
Contact Tony:
Classman Olds Body Shop
Southfield
810-350-1020

AUTO CERTIFIED Mechanics & Trainees. Immediate openings. Both full time. Steady commissions with paid holidays. Downtown Hills.
AUTO CLEAN-UP/DETAILER
Experienced only.
Brick Lexus, 1 mile west of Business Downtown City. (313) 525-6510

AUTO CUSTOMER SERVICE REP
Needed for Lease Car Dealer. Opportunity for advancement. Good paying benefit package.
GLASS CHEVROLET
NISSAN/ISUZU
33850 Plymouth Rd.
Livonia, MI
313-261-6300

AUTO DEALER
Parts Department seeking a receiving clerk. Driving skills required. Apply in person
SUPERIOR BUICK GMC
13121 Michigan Ave
Dearborn

AUTO DEALERSHIP Now hiring Certified Mechanics for the following positions: Lube Technicians, Light Repair & Mr. Muffler. Also need a Service Advisor. Full or part time. Contact Jim Kelly, service manager, Ann Arbor Chrysler Plymouth Jeep Eagle 2700 Fort Rd. Downtown, MI

AUTO DETAILER
Needed full time for professional work. Must have experience and a good driving record. Pays hourly + commission. Opportunity to meet people. Call Bill Schwartz for interviewing.
ERHARD BMW
810-642-6565

Auto Detailer $10/hr.
Fresh Detail Inc. is now hiring. Apply in person. 15 hours week. Call Mr. Jim Fresh Detail Inc. Call before 11am. (313) 981-2121

AUTO DETAILING
BUSY SHOP WELL TRAINED
Southfield (313) 350-6140

AUTO GLASS & ALARM INSTALLERS
experienced only, no entry level, excellent salary & benefits. Call Mr. Jones at Glass Mr. Tint Plus Inc. Southfield (313) 216-7780

AUTO GLASS INSTALLER
Must be experienced
Excellent pay and benefits
Call (313) 348-5010

AUTOMATIC SCREW MACHINE
Seeking a person with experience on Gnemmicher. Must be quality oriented. Fax communications and resume to:
(313) 591-0446

AUTOMATIC SCREW MACHINE
Technician to 3-1 Machine. Fill in part time job. Call Wednesday, Lavonia

AUTOMATION ENGINEERS
Plant Wide Automation Department. Must have Degree. Team Manager. Plant & Production Scheduling skills a must. In-house Engineering. 180-200 Design hours. Competitive salary. Fax number (313) 564-7278

AUTO Mechanic experienced & organized person needed for new car dealership. Must be good with numbers, computer experience & have skills in general office. Jack Demmer Ford, 37330 Michigan Ave Wayne MI 48184. See Steve
EOE

AUTO MECHANIC, certified brakes & transmission. Benefits, BC/BS. Midas Muffler Ann Arbor Call Tom Lefevre (810) 348-3140

AUTO MECHANIC
or Mechanics Helper. Experienced. Auto air conditioning. Call Jeff at (313) 532-5210

AUTO MECHANIC
Or mechanics helper. experienced. Brakes only. Full or part time.
Call Frank (313) 261-2220

AUTO MECHANICS Helper/Driver Attendants. Full and part time. Great Auto Care Farmington Hills (313) 553-2622

AUTOMOTIVE ACCESSORY Shop seeking Radio & Alarm installers and sales. Experienced installers. MUST be experienced. Call Dawn at (313) 266-7777

AUTOMOTIVE ENGINEERING Co. seeks motivated hardware & product development. Experience in shipping & receiving. Excellent benefits & pay. Apply with ex. TOM World Corporation, 1020 Dunn Rd. Auburn Hills, MI 48331

Automotive lighting

OPTIC TECHNICIAN
2 year degree in electronics desired. Data base management & product development. Knowledge of computers/Windows Software. Will oversee photometric testing lab & equipment. Liaison with engineers and self motivated individual. Send resume to: North American Lighting Attn: Optics Supervisor 28750 Hayes Road Apt. 21 Farmington Hills, MI 48331-5714

AUTOMOTIVE MANUFACTURING Co. is seeking a Quality Assurance professional to work in our production environment. Must have 10 years experience in quality entry level management opportunity.
Please send resume to: TOM World Corporation P.O. Box 214587 Auburn Hills, MI 48321-4587

AUTOMOTIVE PARTS DEPARTMENT
Saturn facility seeks dedicated, hard working individual to assist in all parts department operations (delivery, stocking, customer service, etc.). We offer excellent working conditions, exceptional pay plus bonuses, health insurance, 401k. Apply in person.
SATURN OF PLYMOUTH HILLS
24730 Haggerty Road
Farmington Hills, MI

AUTOMOTIVE TECHNICIANS & PARTS REPRESENTATIVE
Saturn facility seeks applicants for full shift (7 AM - 4 PM) and second shift (4 PM - 1 AM). Parts representative is needed in all parts department operations. We offer excellent working conditions, outstanding pay plus bonuses, paid health and dental insurance, paid vacations, holidays and 401k. No telephone calls. Apply in person at
SATURN OF PLYMOUTH
8301 Massy Drive
Plymouth, MI
1-275 Exit 28

AUTOMOTIVE TECHNICIANS
BMW Dealer needs additional Technicians to handle increased business. Applicant must be reliable and motivated.
We offer a top compensation and benefit package.
Please send resume to Service Manager at Kelly Automotive
ERHARD BMW
4065 Maple Road
Bloomfield Hills, MI 48301
(810) 642-6565

AUTOMOTIVE TECHNICIAN
needed for Sub Shop. Benefits, Bonus, Great pay & benefits. Call today & ask for Lucky Enough you may be the person! Ask for Todd
(810) 227-2227

Automotive Technicians
Is seeking experienced technicians. Engine & drivability Diagnostic pro. service development. Computer skills a plus. Call Jim
810-362-4233 or fax 810-362-4042

AUTOMOTIVE TECHNICAL SERVICE
Great opportunity for a motivated and growing international automotive supplier. Requires self-motivated technical service rep. Some relocation, parts engineering, catalogue development, customer applications, etc. Chrysler parts experience preferred. Computer literate in 123 semi-colon. Competitive salary & benefits. Excellent growth potential. Please send resume to:
Box 1504
Observer & Eccentric Newspapers
36251 Schoolcraft
Livonia, MI 48150

AUTOMOTIVE TECHNICIAN
TIRE10 of NWA is looking for 1 full days and nights!!! Tires or not training and more!!! Excellent opportunity!! Please apply in person to: Ron Ryan, Service Manager
Joe Patton Chevrolet Geo
28111 Telegraph
Southfield

AUTOMOTIVE
Westside GM Dealer has immediate openings for the following positions:
• Service Advisor
• Parts Salesperson
• Drivability Technician
Call John Johnston at
BOB JEANNOTTE
PONTIAC • GMC TRUCK
13600 Sheldon Road
Plymouth (313) 453-7600

AUTOMOTIVE
$30,000 A Year position as Oil Change Tech. Must be reliable & self motivated. Farmington Hills
(810) 553-0013

AUTO PAINTER
Level 2 preferred. Must be experienced. Auto Body Technician. Apply in person Bob Sykes Chevrolet 1200 Ann Arbor Rd. in Plymouth, ask for Marlene

AUTO PARTS/PHONE SPECIALIST
Knowledge of auto components & symptoms a MUST. 3 months general parts required. Call 9-30 3pm. (313) 459-5530 Ask for Tomorrow

AUTO PORTER
Full time position available to work flexible hours. Apply at Bungalow Honda 1200 Ann Arbor Rd. in Plymouth, ask for Marlene

AUTO PORTER
Full time and part time positions available to work flexible hours. Apply at Bungalow Honda 1200 Ann Arbor Rd. in Plymouth, ask for Marlene

AUTO PORTER
Full time and full benefits. See Steve in New Care at Jack Demmer Ford 37300 Michigan Ave Wayne MI 48184
EOE

AUTO PORTER
Need your used car department. Must be reliable, hardworking, and have good driving record. Apply in person in used car department. Gordon Chevrolet 31800 Ford Rd. in Westland or Merriman, Garden City.

AUTO PORTER
Valet drivers licensed. $6.00 per hour. Uniforms & benefits available. Ashland Collision, Ashland Dodge Plymouth
(810) 478-7815

AUTO PREP
Saturn of Farmington Hills, part of a three store company has an opening in the prep department. Great entry level into the auto business! We provide a top salary! Please call Jim Hudson at
(810) 473-7220

AUTO REPAIR CENTER
Immediate openings
SERVICE ADVISOR
CERTIFIED TECHNICIANS
LUBE TECHNICIANS
Must have previous experience. Send resume or apply in person
Bingham's Auto Service
36251 Five Mile Rd
Livonia, MI 48154

AUTO REPAIR TRAINEE
Service or Lube Tech. Will train. Good pay & benefits.
Apply in person ASC Spring
31746 W. 8 Mile Rd. Farmington Hills

AUTO
Saturn Facility seeking applicants for full time and part time positions in 1-2 technicians and service consultants team leader. (Technical experience required). We offer excellent working conditions, flexible hours, competitive salary plus bonus, paid health and dental insurance, paid vacations and holidays and 401k. No telephone calls. Apply in person at
SATURN OF FARMINGTON HILLS
24730 Haggerty Road
Farmington Hills, MI

AUTO SERVICE ADVISOR
Top 50 Chrysler Satisfaction dealership. Position for Sales Service Advisor. Company offers competitive package includes salary commission, BC/BS, 401k, seminars. Call Steve Clement for interview appointment.
LOU LaRICHE CHEVROLET
40875 Plymouth Rd. Plymouth

AUTO SERVICE PORTER full or part time, good pay, benefits. Plymouth Hills
(810) 477-5691

AUTO SHOP FOREMAN
Large metro Chevrolet dealer needs technically capable person to manage 20 man shop. Top salary and benefit package including BC/BS, 401k, life insurance, continuing training & salary. For appointment & appointment Contact Steve Clement
LOU LaRICHE
CHEVROLET/GEO
Plymouth Rd. - Just W. of I-275
(313) 453-4600

AUTO TECHNICIAN
For cheap high volume Goodyear store. Must have last time position. Call Ann Arbor at (313) 353-0450 or Mark at (313)434-0442

AUTO TECHNICIAN
NEEDED for our Chrysler/Plymouth Truck Dealer. Nissan experience a plus. Nationwide Estate Corporation. Great pay, benefits. Apply at
GLASS CHEVROLET
NISSAN/ISUZU
33850 Plymouth Rd
313-261-6300

AUTO
Very Busy Westside Ford Dealer is looking for a conscientious, motivated Tuning & organization a must. We offer an excellent pay plus bonus, paid vacation, disability insurance paid life & health insurance & retirement. Apply in person at the Mission Ford 8000 Telegraph Rd. Port of M

AVIS
JANITORIAL
EXPERIENCED reliable persons needed to clean and spot-free buildings to maintain our building and lot. Flexibility to work various day shifts is a plus.
Apply in person Mon. Fri. 8-5 PM at Metro Airport Rental Car Center, 48242 No phone calls please. Applicants must be above legal age. Equal Opportunity Employer.
Metro Airport equal/EEO

A-1 CLEANING Services hiring Window & Construction Cleaning Staff. $7.50-$8.50/hr. to start. No experience necessary. 810-855-1373

BANKING
FINANCIAL SERVICE REP
Job available at NWA Federal Credit Union. Metro Airport area. Sales/Service skills required with cash handling background. Knowledge of financial services and products helpful. Prefer credit union experience. Some travel. Send resume to: NWA Federal Credit Union, Human Resources, 4 Applegate Circle, Romulus, MI 48174. An Equal Opportunity Employer

TELLERS PART-TIME
You must have excellent customer service skills, previous cash handling, some typing and computer experience. We offer a competitive salary and benefits. Job includes Saturdays and Sundays. Applicants must be available for 3 weeks of paid full time training. Positions available at the following locations:
Main Arbor (Washtenaw & US 23)
Dearborn (Ford & Outer Drive)
Farmington (7 Mile & Lundy)
Garden City (Ford Rd. & Middlebelt)
Livonia (7 Mile and Farmington)
Livonia (10 Mile & Middlebelt)
Westland (Ford Rd. & Grand River)
Westland (Ford Rd. & Cameron Lake Rd.)
Taylor (Eureka Road and Pardee)
Call 313-942-8000 ext. 8010 Applicant Management Office or stop in at
DETROIT, MI 48226
Detroit An Equal Opportunity Employer

BANKER TELLERS
Full or part time for Harbor shop in Downtown Club. (313) 416-9000 Or after hours (313) 446-7888

RECEPTIONIST needed part time with sales experience & computer skills in Westland area. Call Ann Marie, Call today. (810) 347-3434

500 Help Wanted

BANK TELLERS
PART-TIME
One of Michigan's leading savings institutions has a position available for tellers.
BEVLEY • 2535 Woodward near Catalpa
LIVONIA • 31441 Plymouth at Merriman
NOVI • 41300 W. 10 Mile Rd. at Meadowbrook
DETROIT • 16501 W. Warren at Woodward

TELLER POOL
We work at various branch locations in
• Oakland County
• Western Suburbs
• Wayne County
3 days weekly (including Monday and Friday). Must have personal transportation.
Position offers public contact with excellent working conditions, competitive pay and paid training plus health insurance and tuition reimbursement. Apply in person Mon. - Fri. 10am to 3pm at any branch and Federal Building, corner of Woodward and Michigan Avenue, Personnel Department, 5th Floor or 8:30am to 3:30pm at any convenient branch office location. Be ready to pay if that location is to conduct pre-employment testing.
FIRST FEDERAL OF MICHIGAN
1001 WOODWARD AVE
DETROIT, MI 48226
An Equal Opportunity Employer

MESSSAGE THE RAPIST needed for Bloomfield Hills day spa. No experience needed. Great salary & benefits available. (810) 332-3434

JUICE BAR ATTENDANT with counter experience needed full time for day spa in Bloomfield Hills. Benefits available (810) 332-3434

BELVEDERE CONSTRUCTION
19610 W. 8 Mile Southfield
(810) 557-1000
•CARPENTER-HANDYMAN
in excellent all-round skills. Call Mr. BOB
•KITCHEN Installers to replace/remodel kitchen. Call Mr. BOB
•SIDING Installers to repair and related work. Own truck, tools references. Call Mr. BOB
•JOB Superintendent with experience. Not afraid of hard work. Own truck, tools references. Call Mr. BOB
•REMOD Salespeople experienced ability, other positive orders. Call Mr. BOB
• DOOR Door Canvassers to set appts. Team remod business. Call Mr. ZACK

BENCH HANDS
Minimum of 3 years experience but will train right individual. We offer excellent benefits. Please apply at Venture Industries 48301 Port St. Plymouth 313-459-2900

BILLING SUPERVISOR
Annapolis Home Healthcare is seeking a professional supervisor for billing at their St. Joseph Mercy Community Healthcare System. Qualified Bennet in the position you will provide lead supervision for the billing and collections systems and processes for the billing department. Minimum of three years of billing experience, the ability to set priorities and follow through on all aspects and billing documents, ensure that all reports are accurate and timely.
The successful candidate must have one to two years demonstrated lead supervisory experience, be a team player, detail and problem oriented organizational skills. Previous Medicare Part A or B billing experience preferred. A high school graduate with two years of billing experience or an associates degree in business or a health related field is required.
For immediate consideration please send resume to:
ANNCARE HOME HEALTHCARE
751 Enterprise Court, Ste. 200
Bloomfield Hills, MI 48302
Attention: Business Manager
Affirmative Action/EOE

BINDERY PERSON
PART time for Dearborn Printing company. Light Bindery work. Call Mr. Fisher. Send resume to: P.O. Box 4093 Dearborn, MI 48126

BODY & Frame Technician must be certified. Body shop experience preferred. Full plan with benefits. Call Collinsville. (810) 960-3777

BODY PERSON
FOR established business. Must have experience & a work ethic.
(313) 981-0207

BODY REPAIR MAN Must be experienced. Apply at Olson Oldsmobile 27326 Orchard Lake Road
313 534 7200

BOOKKEEPER
needed for our Troy office. Experience required. Hours are 8:30 to 5. Mon. Fri. Good benefits. Ask for Jim
810 280 5888

BOOKSTORE HELP WANTED
Temporary, part time, Christmas store, some heavy lifting. $5.50/hr. Downtown Farmington Hills Bookstore. Call Gail or Michelle (586) 44891
(810) 304 3030

BORING MILL OPERATOR
needed in Milford area. Must have 3 years experience in Jobbing Shop environment and knowledge with complicated machine maintenance and hydraulic systems. Flexibility of working with 2 years experience. Call Mr. Jones at 313-685-1024, Mon-Fri 8-4pm. Pilot Industries 810-684-0717

BRAUNWOOD SHOPPING CENTER
Has immediate openings for Janitorial Services. Call Gail or Michelle (586) 44891
(810) 304 3030

BORING MILL OPERATOR
needed in Milford area. Must have 3 years experience in Jobbing Shop environment and knowledge with complicated machine maintenance and hydraulic systems. Flexibility of working with 2 years experience. Call Mr. Jones at 313-685-1024, Mon-Fri 8-4pm. Pilot Industries 810-684-0717

BRAUNWOOD SHOPPING CENTER
Has immediate openings for Janitorial Services. Call Gail or Michelle (586) 44891
(810) 304 3030

BOWING MILL OPERATOR
needed in Milford area. Must have 3 years experience in Jobbing Shop environment and knowledge with complicated machine maintenance and hydraulic systems. Flexibility of working with 2 years experience. Call Mr. Jones at 313-685-1024, Mon-Fri 8-4pm. Pilot Industries 810-684-0717

BRICK LAYER'S & LABORERS
For an established masonry company. Full years experience preferred.
(810) 729-5620

Brick Layers - Union
Needed for Rochester area
● (313) 537-2011 ●

BRIDGEPORT LATHE
BORING MILL OPERATORS & MACHINE OPERATORS
Mill & Lathe 3 positions only. Excellent wages & benefits. 401K. Gardner Precision. 313-459-9600

BRIDGEPORT OPERATORS
Days. Fully or conditioned facility. Immediate openings. Good work. Must have experience.
Delta Precision Corporation
30911 Cabaret
Livonia
(313) 261-6400

BRIDGEPORT OR LATHE HAND
Jobs available. Minimum experience. Excellent wage and benefits.
Alro Manufacturing
(313) 485-1111

BROADCAST MONITORS
National TV network/advertising company has part time position available for news monitors & commercial monitors. Must have excellent attention to detail, have knowledge of broadcasting media & knowledge of Detroit area. For interview call or fax resume to 313 358 6000

500 Help Wanted

DELIVERY PERSONS
Needed in Northern Oakland County
• Motor Routes • Walking Routes
• Deliveries to Newsstand Locations
One day a week-Thursday Only.
Clarkston, Oxford, Lake Orion & Addison areas.
For further information call our Circulation Department
(810)651-7575

PRODUCTION CONTROL MANAGER
A leading international manufacturer located in Central Sanilac County is in need of an experienced Production Control Manager with ambition, initiative, and good analytical skills. Candidates should have a college degree and 10 years experience. Good computer skills are a must.
Please send Resume with salary history to:
NUMATICS, INCORPORATED
1450 N. Milford Rd.
Highland, MI 48357
Attn: L. Strauss

BUILDING SERVICES MANAGER
We are in need of an experienced building manager to oversee the day to day operations of our 25 year old building in Livonia and supervise our delivery truck drivers/maintenance workers and janitors. To qualify, you must have an associates degree or equivalent, a minimum of 3 years supervisory experience in building maintenance management, good working knowledge of HVAC systems, electric, plumbing and carpentry, ability to read blueprints, knowledge of tools and equipment and preventative maintenance and the ability to read blueprints and schematics. The successful candidate will actively pursue opportunities, on their own initiative, to improve the operation of our building from vendors and make recommendations on securing contracts. The successful candidate must demonstrate a strong customer service background in a related position and be able to work Monday thru Friday, 8:30 am - 5:30 pm, and be available for emergency call-in. We offer a competitive wage and excellent benefit package. EOE. To apply, call Jeanne at (313) 953-2277 or Sherry at (313) 953-2253.

Banking
Part-Time Tellers
NBD Bank, a fast-growing banking leader, is currently accepting applications and interviewing for Part-Time Tellers to work at our Detroit and Grosse Pointe branches. Starting wage for Part-Time Tellers is $7.93/hour. Applications will be accepted:
Tuesday, August 8
Dequindre/Eight Mile Road-Branch Office
28465 Dequindre
Detroit, MI 48234
From: 9:30am - 3:30pm
We offer an excellent salary and benefits package. To find out more about the exciting opportunities with NBD, please apply at the location above. An Equal Opportunity Employer. No phone calls please.
NBD and You!

JOIN ONE OF THE 100 BEST!
Valassis Communications, Inc. recently named "One of the 100 Best Companies to Work For in America" has several openings for qualified, energetic business professionals. Currently we have openings for the following positions:
LAYOUT SPECIALIST
• Strong computer skills
• Multi-media/Integrated systems
• Spreadsheet experience
CATEGORY MANAGEMENT EVALUATOR
• Analytical Abilities
• Problem solving/Negotiations Skills
• Able to handle fast paced sales environment
• College degree preferred
PROMOTION SERVICE REPRESENTATIVE
• Computer literate
• Strong detail orientation
• College degree/Possible Internships
• 2-5 yrs corporate customer service experience
PT-TIME/MARKETING CLERK
• Able to work 18-20 hrs/wk
• Computer/data entry skills
• Detail and deadline oriented
Interested applicants should send resume, cover letter and salary requirements to:
Valassis Communications, Inc.
c/o SOD HR/JAS
36111 Schoolcraft Rd.
Livonia, MI 48150
VALASSIS COMMUNICATIONS, INC.
An EEO/Drug Testing Employer
Applicants with foreign language skills encouraged to apply

TELLERS & SALES REPS
Michigan National Bank is accepting applications for Part-Time Tellers and Sales Reps in:
Tuesday, August 1st
10:00am - 2:00pm
at Corporation Headquarters
27777 Inkster Rd.
(between 11 and 12 Mile Rds.)
Farmington Hills, MI
If you are unable to attend, please call (810) 473-3152.
We provide a drug free environment. Substance abuse testing is part of the pre-employment process. An Equal Opportunity Employer M/F/D/V.
Michigan National Bank

Establish a career with the nation's largest department store.
JCPenney, Twelve Oaks is now accepting applications for full and part-time people in the following departments:
• Maintenance
• Loss Prevention
• Catalog
• Salon Stylists
• Jewelry Repair
• Childrens
Selling Specialists For:
• Men's Clothing
• Ladies' Apparel
• Shoes
• Jewelry
• Furniture
• Window Treatments
Benefits include merchandise discount, medical/dental insurance, paid vacations/holidays, sick pay, savings and profit sharing plan.
Apply in person at JCPenney, Twelve Oaks Personnel Office during store hours.
JCPenney
An equal opportunity employer, M/F/V/H

Newspaper INSERTERS
We have several openings for people to work in our Livonia plant placing inserts into our newspapers. These positions are hired on an "as needed" basis for a variety of around-the-clock shifts. No experience necessary. We will provide the training. We are a drug-free workplace. EOE. Applications can be picked up and completed between the hours of 8:30 AM and 5 PM at:
Observer & Eccentric Newspapers
36251 Schoolcraft
Livonia, MI 48150

ACCOUNTING ASSISTANT
SCHOOLCRAFT COLLEGE
LIVONIA, MICHIGAN
Full time position, 37½ hours per week. Responsible for general ledger accounting, and other financial duties requiring knowledge of accounting theory and of fiscal policies and procedures. Must be a high school graduate with completion of the following Schoolcraft College courses or equivalent from another institution: ACCT 201 (Principle of Accounting), ACCT 202 (Principles of Accounting), ACCT 221 (Intermediate Accounting), ACCT 222 (Intermediate Accounting). Must have two years of computerized general ledger accounting experience and proficiency with personal computers (Microsoft Word and Excel for Windows) and calculators. Interested applicants please call (313) 462-4430, ext. 5003 for application. Applications and unofficial copy of transcript must be received no later than 5:00 p.m. on Friday, August 4, 1995. EEO