



EMPLOYMENT

502 Help Wanted-Office

RECEPTIONIST/SECRETARY

RECEPTIONIST/SECRETARY: Full time, experienced, pleasant personality, excellent communication skills, must be able to handle multiple tasks. Salary: \$10.00/hr. Call: (313) 551-1100.

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Secretary / Word Processor

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504 Help Wanted-Dental

TELEPHONE RECEPTIONISTS

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DENTAL ASSISTANT

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ORTHODONTIC ASSISTANT

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CONSULTING SERVICES COORDINATOR
 Extensive growth opportunity for the candidate with experience in managing and developing city & wellness programs including knowledge of ADA, OSHA, DOT, Bloodborne Pathogens and the Right to Know regulations. First ADA/CPR Instructor, certification, Safety Engineer or Occupational Health Nurse Preferred. Bachelor's and/or Masters degree required.
 Excellent benefit package. Salary commensurate with experience.
 Fax resume to: J. Ramsden (810) 559-9077

CONCENTRA
 Occupational Health Centers

Case Manager/Team Leader
 responsible for coordinating, developing, and managing and controlling a case management team for our regional clients. RN or LHM Manager. Construction experience a plus.
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 responsible for coordinating, developing, and managing a case management team for our regional clients. RN or LHM Manager. Construction experience a plus.
 Must be a highly motivated self-starter and possess excellent communication, interpersonal and organizational skills. A background in the medical field, insurance or workers compensation a plus. We offer a competitive benefits and compensation package. Interested candidates may fax a resume and salary requirements to:
 J. Ramsden (810) 559-9077

CONCENTRA
 Occupational Health Centers

Choose Your Destination

Make your next career move to St. John Health System. Our progressive management style enables us to have a voice in decision making, contribute to the advancement of our profession and have a real impact on our patients and the community.

If you prefer to work in an environment of service, compassion, wisdom, stewardship and leadership; choose your destination in one of the following areas:

Manager Clinical Nursing - Pediatric ICU
 Promote excellence in nursing through the management of the Pediatric Intensive Care Unit. Requires BSN and a current Michigan RN license. A minimum of 3-5 years' critical care or pediatrics experience preferred. A Master's degree in Nursing or Business Administration is desired.

Pediatrics - Staff Nurse
 Requires RN with a current Michigan RN license. Pediatric nursing experience preferred.

ER - Staff Nurse
 Requires RN with at least 1 year of nursing experience and a current Michigan RN license. ER experience preferred.

Surgical and Medical Intensive Care Nurses
 Contingent nursing opportunities are available for individuals with at least 1-2 years' critical care experience. A current Michigan RN license is required.

We provide an outstanding growth environment which includes a multi-disciplinary team approach, open communication, tuition reimbursement, excellent salaries and flexible benefits. Please send your resume to: Nurse Recruitment, St. John Hospital and Medical Center, 23101 Mack Road, Detroit, MI 48236; (313) 343-8780. Equal Opportunity Employer.

Henry Ford Health System

We're on the grow! Henry Ford Health System is a nationally recognized, comprehensive health system with facilities in Wayne, Oakland, Macomb and Washtenaw counties. Opportunities are available to join our team of professionals in a variety of areas:

Health Professionals/Technical

- Medical Assistant**
 - must have completion of a Medical Assistant program
 - prior experience preferred
 - Medical Laboratory Technician
 - Associates degree in Clinical Laboratory Sciences or equivalent
 - combination of education and experience
 - prior experience preferred
- Dental Receptionist**
 - ability to type 25 words per minute
 - excellent customer service skills
- Medical Transcriptionist**
 - ability to type 50 words per minute
 - familiarity with medical terminology
 - Secretary I, II, III
 - ability to type 50 words per minute
 - previous medical experience or secretarial experience is preferred

For immediate consideration, please send your resume and cover letter to:

Henry Ford Health System
 Employment Division, Suite 12
 Department EW
 One Ford Place
 Detroit, MI 48202

AN AFFIRMATIVE ACTION/EO OPPORTUNITY EMPLOYER