## 500 Help Wanted General

RETAIL
TASHERS & STOCK
Part-Time Helpers & Weekends
$5.50/hr - 4 Weeks Training
GRAND OPENING IMMEDIATE HIRES

Party City, America's fastest growing discount party superstore (over 140 stores in 14 states), is
OPENING IN DEARBORN
ROYAL OAK, ROSEVILLE
& LATHRUP VILLAGE
Apply at the Party City Store nearest you. Mon. Sept. 25 - Sat. Oct. 7, 10am-8pm.
DEARBORN: 22838 Michigan Ave., West Fairlane Plaza
LATHRUP VILLAGE: 17653 West 12 Mile Rd. & Southfield
ROYAL OAK: 30 North Woodward
ROSEVILLE: 31912 Gratiot Ave.
(Between Gratiot and 13 Mile Roads)
Full and Part Time
Flexible Schedules
Benefits available for eligible employees.
No phone calls please.
Equal Opportunity Employer

RETAIL
MANAGEMENT OPPORTUNITIES
Metro Detroit Area & Surrounding Suburbs
At Pierre Retail, Inc. we look for individuals who never settle for less than the best, who are motivated by quality service and attitude, who want a team that excels throughout the U.S. there's always great opportunities.
We are seeking the following retail professionals: Leadership skills, organization and motivational skills, experience with merchandising, sales and management candidates, and merchandising experience. Apply now!
STORE MANAGERS
CO-MANAGERS
A minimum of 2 years management experience in a retail environment is required.
ASSISTANT MANAGERS
A minimum of 1 year management experience in a retail environment or college degree required.
We offer outstanding benefits, in house promotions, competitive salary and bonuses, and the opportunity to explore new challenges and learn. Qualified candidates should send their resume to the Human Resources Dept. Fax 313-347-0215, or come in and fill out an application at 12 W. Eleven Mile, Pontiac, MI.
Pierre Retail, Inc.
Retail
ROOTS IS HIRING
Roots is looking for management & sales positions for our Birmingham location. Retail experience is essential. The ideal candidate will have three years retail sales experience and be a team player who can live up to our reputation for quality service. Please fax your resume to Julie at 313-647-8015, or come in and fill out an application at 129 W. Maple, Birmingham.
Sales Associates For Our New Supermarket Branches
If you are an energetic sales professional with a strong customer service and product knowledge, we want to talk to you. Full time positions are available at Grand Traverse Village, Clinton Township, Rochester Hills, West Bloomfield.
Michigan National Bank
Equal opportunity employer
RETAIL SALES
HALLOWEEN USA & Leaning
Assistant Managers & Experienced Sales Associates for seasonal locations. Must enjoy Halloween!
Farmington Hills 313-476-0870
Livonia 313-458-0200
Rochester Hills 313-238-5022
Royal Oak 313-398-3022
RETAIL SALES PERSON
Full-Time/Part-Time
Kitchen Glamor
30770 Grand River, Farmington
Call Anne ..... (313) 537-1300
RETAIL SALES PERSON
Full-Time/Part-Time
Kitchen Glamor
Orchard Mall, West Bloomfield
Call Fred ..... (810) 626-4400
RETAIL SALES
$7 AN HR.
Weekends. No experience or chore & giftware, is looking for energetic people.
Troy, Kalamazoo 810-689-1433
Dearborn, Troy 313-274-8222
Rochester, Julie 810-375-0853
retail
UNITED PAINT
Seeking several aggressive, hard working individuals for fulltime sales positions. Minimum sales & warehouse experience. Excellent benefits, competitive salary. Fax resume or send resume to: United Paint, 26222 Telegraph, Southfield, MI 48034. Fax/Sam, Mon-Fri. (Telegraph just N. of 9 Mile)
RETIREES, HOMEMAKERS, STUDENTS
We may have a job for you! Work when you want, as much or little as you want. Our job shops at Metro-Detroit locations offer you the flexibility and pay you want. We offer a full benefit package for those who qualify. Call us for appointment any weekday morning.
Please apply in person to:
Kelly Services
Professional Division
Lc. South Trevino
Kelly Services is an Affirmative Action/Equal Opportunity Employer
313-962-4851

## 500 Help Wanted General

ROAD DRIVERS
New equipment. Benefits paid vacation. Home weekends.
313-345-8280
ROOFER. Repair & install. Full time for large property management company. Benefits. Call Mon.-Fri. 9am-5pm. 313-348-1330
An Equal Opportunity Employer
Roofers and Carpenter
Needed to Subcontract work.
313-471-3380
ROOFERS NEEDED
For commercial and residential. Experience preferred but not necessary. Union wages and benefits.
(313) 371-2848
ROOFERS NEEDED - Individuals or crews, experience necessary, good pay and benefits. Mon.-Fri. 8-5 hours.
Call (810) 360-3635
ROOFING
Full time job for roofers.
(313) 729-0882
ROUTE DRIVER
Immediate Opening for 2 mid-size packs to deliver work uniforms on established route. Must have good driving record & commercial license. Also good driving record. Apply at 25 Enterprise, Pontiac. Ask for Dennis. Base salary plus benefits. No phone calls please.
ROUTE DRIVERS NEEDED
The nation's largest linen care company is seeking qualified individuals to provide service to our customers. Previous route experience helpful but not required. WE WILL TRAIN! You must have a valid driver's license and be able to pass a pre-employment physical drug screen.
We offer competitive salary and full benefits, also a great opportunity to work in the great outdoors.
Apply in person at our location:
Tru-Green Chemlawn
13033 Fairlane
Livonia, Michigan
313-525-5200
ROUTE DRIVERS WANTED
Full time paid environment. Must be of strong character. Will train. Apply in person: Mon.-Fri. 8-3 noon at Sensational Manufacturing, Drive, Newburgh/Cherry Hill area, Westland.
SALES ASSISTANT - Wholesale warehouse, preferably with furniture background. Some office/computer experience. Bam-5pm, 5 days (Plan time consistent.) Excellent starting salary and benefits. Call day or evening. (313) 942-9470
SALES/COUNTER PERSON
FULL time for a construction material sales company. High school education preferred. Please send resume to: P.O. Box 7586, Livonia, MI 48150
SALES, SERVICE & Administration, full time with benefits & part time positions available. No experience necessary. Positions available for Rochester Hills & Auburn Hills area. Apply at 1250 Rochester, Suite 100, Auburn Hills
(810) 377-3333
SEAMSTRESS & COUNTER Person needed for dry cleaning shop in Northville. Full/Part-time. Please call
(313) 478-0444
SEAMSTRESS - Experienced for minor and major repairs. Does not have to speak English. Call
313-537-4020
SEARS PORTRAIT STUDIO
MANAGEMENT FULL AND PART TIME AND SEASONAL
• No experience necessary, we train.
• Sales experience helpful, but not required.
• Competitive base salary
• Hours may include evenings and weekends.
• Dependability a must.
APPLY IN PERSON
TUES - SAT 10:00 TO 7:00
SUMMIT PLACE MALL
12 OAKS MALL
CARLAND MALL
LIVONIA MALL
WONDERLAND MALL
EOE M/F
SECURITY OFFICERS
Area to cover our overnight hours. This means working various accounts scheduled on alternate nights as required between 8p.m. and 6a.m. Can meet our flexible full time needs.
810-750-4400
SECURITY GUARDS
Highland Park
Full time. All shifts available. Full time Uniform/training provided. Paid weekly. 313-531-2483
SECURITY
IMMEDIATE openings in Canton, Westland, Livonia and Southfield, all shifts available. Starting hourly rate $6.57 per hr.
• Weekly Pay
• Paid training
• Paid Vacations
• Health Benefits
• Call (313) 294-2677 •
SECURITY
MIDNIGHTS, 11pm-7am, 18 months exam, $6/hour. Red Wings
(810) 868-5320
Security
NOW HIRING
SECURITY PERSONNEL
For the afternoon & midnight shifts in Ann Arbor, Canton and Wayne areas.
• Starting wage $6.50 per hour
• Uniforms provided
• Bonuses available
• Paid holidays, holidays
Must possess good driving record & references.
Hanson Wide Security
301 West Michigan Ave., Suite 300
Ypsilanti, (313) 483-1122
SECURITY OFFICERS
needed immediately. 48 hours per week. Light duty work. Birmingham area. Call 8AM-noon for an interview.
313-323-2007
SECURITY OFFICER
positions available at a Southfield apartment complex. $6.00 per hour. Must possess valid Michigan Driver's License. Apply at The Westwind Corp., 25900 Veeder, Ste. 450, Livonia, MI 48152. (810) 477-6728
An Equal Opportunity Employer
SEMI TRUCK DRIVER
PART-TIME/ON CALL
Qualifications: Valid Commercial Driver's license "A" Hazardous Material Endorsement, unrestricted driving record. Experience in operating S/A and T/A trailers with 9 speed transmission. Experienced Furniture Mover also welcome to ACO's 68 local delivery fleet. Lifting of heavy loads with air gauge and pallet jacks.
Please fax Terry Clark, /CO Hardware, 23332 Commerce Dr., Farmington Hills, MI. 48335

## 500 Help Wanted General

SHEET METAL PROTOTYPE BENCH HAND
First & second shift. 7:00 pm. except Friday. Overtime, plus more. Ann Arbor area. Call (313) 475-8208
SHOP HELP
Light work. Mechanical ability a plus. Full time with benefits. Apply at Community Improvement Co., 13670 Wayne Rd., Livonia.
SIDING INSTALLERS
Experienced. Insurance. Benefits. Year round work. Good pay. Call (810) 473-7428
SIGN & GRAPHICS PERSON
needed with entry sign/vehicle experience. Must have computer knowledge with computer graphics or high making software a must. Full time with benefits, or part time considered. Call (810) 837-0020
SITE DIRECTOR needed for Lakshay site in Belleville. Must have proven track record. Salary based on 30 OAK HOLLOW SUITE 200
ATTENTION: H.R.
SOUTHFIELD, MI 48034
SYSTEMS SUPPORT ENGINEER
Engineer with knowledge of "O" programming, data communications, customer contact, from computer to installation. Salary based on experience. Pay commensurate with experience.
Fax resume to:
(810) 557-9836
Sale Tech Inc. Attention Pay Corp.
P.O. Box 5034
Southfield, MI 48037-5034
FAX: (810) 352-2324
EOE
TAMARA INSTITUTE
Needs cosmetologists and cosmetologist people to fill the following positions:
Massage Therapist
Cosmetic Sales/Make-up Artist
Must have previous salon experience. Apply in person at the Institute
32520 Northwestern Hwy.
Farmington Hills, MI 48334
TAX MANAGER
Due to continued growth, Fisher Rudzewicz & Company one of Michigan's largest mid-sized CPA firms is seeking a Tax Manager for our Southfield office. The successful candidate will be working in the tax area. 5-10 yrs. experience preferred, possessing strong interpersonal & have public accounting & industry experience. Must possess strong commitment to high professional standards, be a team player, have BS & CPA required. We offer unlimited potential & competitive compensation & benefits package.
Send resume and salary history to:
Fisher Rudzewicz & Co
26200 American Drive, Ste 500
PO Box 5004
Southfield, MI 48086-5004
Recruiting for EOE
TAX PROCESSOR CLERK
Growing Southfield organization seeks a motivated clerk to help our team oversee tax processing department. Duties include scanning, binding and the typing of individual returns. Good organizational skills and a mind for quality control. Seasonal overtime required.
If interested, please send resume and salary requirements to: P.O. Box 5034, Southfield, MI 48037
An Equal Opportunity Employer
MUSIC TEACHER
Experience required in school setting. 1 day per week. Now/for/mid-year. Monday/Friday.
(810) 557-1720
MONTESSORI TEACHER
Full time position. Send resume to P.O. Box 251447, W. Bloomfield, MI 48325
DIRECTOR
Montessori School, full time. Pay negotiable. Experience needed. Send resume to P. O. Box 251447 W. Bloomfield, MI 48325
TEACHER - Assistant Director for learning center in W. Bloomfield. Minimum college education in reading & much. Mesh model required. Full time
(810-737-2960
TEACHER ASSISTANT
Pre-School in Southfield is looking for a warm, mature, responsible & creative individual to assist in 2 & 3 yr. old class. Full time
(810) 661-3630
TEACHER ASSISTANT
Pre-School in Southfield is seeking a responsible and dependable assistant. Monday thru Friday 3 to 6pm.
(810) 357-1740
TEACHER
Certified for Head Driver Education AND Driver Education
(810) 563-0020
TEACHER for Birmingham Child Care Center. Degree & or experience (810) 646-6418
TEACHER - PRE SCHOOL
Preschool in Farmington Hills/Detroit is seeking a mature, certified teacher full time 3 yr. old class.
(810) 661-3630
TEACHERS - A+
Pre-school/nursery teacher. Immediate opening. Excellent benefits. Garden, Plymouth area. 313-459-0830
TEACHERS ASSISTANT Needed
Pre-School in Farmington Hills. The Montessori Center. Experience required. Call 9-3pm. 810-348-3033
After 3pm. 810-661-5879
TEACHERS
Experienced in Dance, Gymnastics, Tumbling, Cheer. Part-time work. Fax resume to: 810-305-0626
TEACHERS
LARGE nonprofit agency, serving ages 9-17, seeks part-time after school hours. Salary $6-$12 per hour. Bachelors degree preferred, experience required. Experience in classroom teaching preferred. Fax resume and cover letter to: PO Box 06204, Detroit, MI 48206
TEACHERS-SUBSTITUTE
Substitute teaching opportunities at all school levels. Must be a college graduate or other bachelor degree. Contact Pontiac Schools Personnel Office, 383 Auburn, Pontiac, MI 48342 or call 810-338-1911.
Equal Opportunity Employer
TEACHERS & Teacher's Assistants for child care centers. Experienced preferred but not necessary. Call Mary Beth or Sandy
810-643-4020
TEACHER & SUBSTITUTES (CHILD CARE)
Training and Experience required.
(810) 474-0001
TEACHER
1ST Grade, Detroit area. Full time. Must have certification, some experience. Send resume to P.O. Box 251447, W. Bloomfield, MI 48325
TECHNICAL WRITER
Technical writer needed to develop basic electronics and alarm systems installation manuals for production. Applicants send resume to:
Tyco Integrated Security
32400 Orchard Lake, Suite 1-6
Farmington Hills, MI 48334
TELEMARKETERS - earn up to $12/hr. part time eves. & Saturdays. Call Coleman Office Cleaning
313-480-7320
TELEMARKETERS
FULL/PART time. Salary and bonus. Experienced or not.
(313) 721-2015
TELEMARKETERS - Three Sense Communications of Farmington Hills is looking for part time telephone sales. Mon.-Fri. evenings & days. Earn $50-$100 per day.
TELEMARKETER
to make appointments & maintain sales files for lawn care company. Flexible hours. No experience necessary. Call Vic after 6pm.
810-932-8756
TELEMARKETERS
Wanted immediately part time telephone callers for day & evening shifts (Mon-Thru). Convenient, easy location, flexible hours, high pay & bonuses. Call Jim
810-642-0978
TELECOMMUNICATORS
Southfield municipal is now hiring for full time positions.
Contact Joe at (810) 644-1744

## 500 Help Wanted General

Systems Engineers
L & H Consulting, one of the fastest growing CUSTOM solution providers in the country, has immediate openings for Systems Engineers to work at U.S. headquarters location in Southfield. Candidates for these positions will provide systems support expertise to local automation suppliers on long term assignments. Must have in depth hardware and software troubleshooting and upgrades, hands and interface knowledge to ensure consistent operations. Must have 3-5 years of AIX or Intel-UX experience supporting CAD applications. Take pride in customer skills, have the ability to work independently as well as part of a group. Solid customer service and technical skills. Some travel required.
L&H offers a competitive salary commensurate with experience and benefit package. To be considered for this position, please forward your resume and salary requirements to:
L&H CONSULTANTS INC.
30 OAK HOLLOW SUITE 200
ATTENTION: H.R.
SOUTHFIELD, MI 48034
SYSTEMS SUPPORT ENGINEER
Engineer with knowledge of "O" programming, data communications, customer contact, from computer to installation. Salary based on experience. Pay commensurate with experience.
Fax resume to:
(810) 557-9836
Sale Tech Inc. Attention Pay Corp.
P.O. Box 5034
Southfield, MI 48037-5034
FAX: (810) 352-2324
EOE
TELEMARKETING REP
Brooke Bros. Inc. is the nation's largest wholesale sportswear distributor. We are expanding our Telemarketing staff.
We seek outgoing, highly motivated individuals. Must have 1 year sales experience & plus. Job responsibilities include contacting phone numbers and promoting new services. No cold calls. Excellent benefits package. Competitive salary. Hours are 8:30 am - 5:00 pm. Required skills include: Typing (35wpm), Telephone & computer.
Brooke Bros. Co.
H.R.-(TLEMK)
33505 Pin Oak
Farmington, MI 48170
METRO WEST INDUSTRIAL PARK
Sheldon Rd. (1/4 Mile N. of Ann Arbor Haggerty Rd.)
Plymouth, MI
TELEMARKETING/SALES
Full time/Days. Need motivated, outgoing individuals with good phone & communication skills. Call (810) 443-9700
EOE
Telemarketing
Travel Phone Counselors
Corporate travel service company in Livonia has several immediate openings in our reservation information division. Work on an exciting computer controlled travel information system, and earn excellent salaries. No sales! Must enjoy working on the phone. Must possess an EXCELLENT phone voice and have strong phone skills. Entry skills, full-time & part-time, day & afternoon shifts available with flexible hours. Some weekends required. Good pay & benefits and qualified candidates. For interviews call:
(313) 261-6230
TFI PHONE INSTALLER/TECHNICIAN
Entry level & experienced career opportunities, good pay, paid training & full medical, dental, optical insurance. Apply at Sprint/Centel, 30000 Hill Rd., Farmington Hills or call for an appointment, 810-489-0000, ext. 261
TELLERS
PART-TIME
One of Michigan's leading savings institutions has immediate openings for Part-Time TELLERS at the following locations
BIRMINGHAM
1200 Haynes at Southern Hunter & Adams
W. BLOOMFIELD
5665 Orchard Lake Rd., N. of Maple Rd.
DETROIT
16501 W. Warren at Woodward
FARMINGTON HILLS
33233 W. 12 Mile Rd. at Farmington Rd.
W. BLOOMFIELD HILLS
1510 Woodward Ave., S. of Long Lake Rd.
LIVONIA
31441 Plymouth at Merriman
NOVI
41400 W. 10 Mile Rd. at Meadowbrook Rd.
ROYAL OAK
200 S. Main, south of 11 Mile
SOUTHFIELD
24624 W. Ten Mile west of Lasher
STERLING HEIGHTS
(Lakeside Mall) 13620 Hooker Dr. at Schoenherr
TELLER
Three positions available, including Mon. & Fri. One to work in and around Novi, Farmington area. Ideal for student. Excellent benefits package. Another to promote Royal Oak, Birmingham and Bloomfield locations. Must have personal transportation.
Ideal candidate is public contact with excellent working conditions, competitive salary and benefits and career growth. Candidates must have a good work attitude and 90 WPM typing ability. Cash handling experience desirable. Apply in person from 10 to 5 p.m. Mon. - Fri. at the Novi Field Office, corner of Woodward and Michigan Avenue, Farmington, Mon. - Fri. 9:30am to 2:30pm, at the Southfield Field Office located at the corner of Northwestern and Greenfield. Or call Mary Ann Fitzpatrick at 313-557-0860 ext. 216.
We are an equal opportunity employer and are committed to workforce diversity.
TODDLERS TEACHER EXPERIENCED
Montessori school in Farmington Hills needs a qualified person to work with toddlers. Must have Montessori training. GOOD PAYCHECK OPPORTUNITY.
Call Leila or Elaine: (810) 661-4166
TOOL ROOM/MACHINE REPAIR
Machine shop experience with ability to read blueprints is a plus. Excellent benefits. Call (313) 931-3000
TRAFFIC CONTROL ASSIGNMENT
Must have own vehicle and be willing to travel within a 90 mile radius. Earn up to $400 per week. DFW, days and night. Holidays and weekends off. Bonus and medical benefits available. Call Jim at 313-981-0111
TRAVEL AGENT
Overseas Travel Agency. Must be fluent in Arabic. Call Jack at
(810) 644-1688
TRAVEL AGENT - entry level position, Sabre trained, friendly working atmosphere, Southfield area. Fax resume to: Attn: Personnel, 810-557-9280

## 500 Help Wanted General

TRANSPORTATION
ASSISTANT
Department of Cardiology, Services seeking individuals interested in transporting patients 20 hours per week between the hours of 7:30am and 11:30am, Monday-Friday. Primary function will be the transport of patients within the hospital for various tests. Previous related experience is preferred.
If interested, you may apply in person at Beaumont Trauma Center
Human Resources
GARDEN CITY HOSPITAL
6245 N. Inkster Rd.
Garden City, MI 48135
(313) 458-3400
TRANSPORTATION DISPATCHER/ROAD SUPERVISOR
Seeking experienced individual knowledgeable in all segment of the transportation operation. Responsibilities include dispatching, maintaining driver files, ensuring DOT and state regulations, and be knowledgeable in Michigan food business. Must have experience and basic Bachelor's degree helpful.
We provide excellent starting salary and benefits. If interested please send resume and salary requirements to
GOODLAND DISTRIBUTORS
(Attn: Human Resources)
12345 Inkster Rd.
Livonia, MI 48150
EOE
TRAVEL AGENT
needed part time, afternoons Mon.-Fri., 2-5:30. For more information, call 810-855-1429
TRAVEL AGENTS
Experienced agents & corporate travel agents needed for 3 offices in Ann Arbor. Excellent working conditions, salary & benefits. Send resume to Connie Faber Travel, 3270 Washtenaw Ave., Ann Arbor, MI 48104. Fax: 313-677-0901. Phone 313-677-0800. An Equal Opportunity Employer
TRAVEL AGENT
UNIGLOBE
Full time. Sabre trained. Sabre, Farmington Hills area. Top sale. Starting salary $20's. Call (810) 615-5557
TRAVEL AGENT WANTED
Full time. Sabre trained. 2 years minimum experience. Elaine Travel
(810) 855-9750
TRAVEL AGENT
WOULD you like your own private office in a friendly, fast paced, small travel agency in Grosse Pointe? Independent agent OUTLINE IED Sabre Agent FAX resume to 313-881-5828 or call for appointment
(313) 881-3747
Travel
NOW HIRING
RESERVATION AGENTS
Looking for enthusiastic, career oriented telephone RESERVATIONISTS TRAINING PROVIDED. Work for a respected leader in the travel industry. Travel industry Travel Sales background a plus but not required. Competitive salary with excellent benefits. Full time with people. Apply in person Tues. - Fri. 10am-3pm.
HMHF
TRAVEL CORPORATION
27940 Hiller Dr., Novi
Southfield, MI
TRAVEL SALES AGENT
Ray's Travel, managed by former airline executive, needs outside sales agents, with established clientele. Apply in confidence to: Vinnie Kheirs, 21327 John R, Hazel Park, MI. 48030
TRUCK DRIVER
CDL required. Part time. Retirees welcome. Call for appointment at:
(313) 459-1003
TRUCK DRIVER & Clean-Up Person. Part-time. Good job for retiree. Apply in person, Tuesday-Friday 27241 W 7 Mile (1 block E of Inkster)
TRUCK DRIVERS - James Industries has immediate openings for work Class A or Class B preferred but will train individual willing to learn. Competitive pay for top pay with medical benefits & bonus plan. No overnight travel. Apply in person at James Industries, 12558 Richfield Ct., Livonia MI.
TRUCK DRIVER / Welder Trainee - Must have chauffeurs license and be willing to work overtime when production requires it. Truck service experience helpful. Starting wage is $9 for qualified person with good work ethic and good attendance. Opportunities for advancement. Full medical benefits. Send letter of interest or resume to: Personnel Manager, Dept. 1, P.O. Box 3024, Novi, MI 48376 or FAX to 810-360-3634
WAREHOUSE MANAGER
Experienced for retail operation. Experience and computer knowledge a must. Send resume to:
Always Christmas
2009 Joslyn Rd.
Lake Orion, MI 48361
WAREHOUSE PERSON
Light physical labor, excellent for student or retiree. Possibly part time available. $6 per hour. Troy area.
(810) 649-6663
WAREHOUSE POSITIONS
Bernal distribution company needs 6 to 8 a Warehouse Position. Full-time, some flexibility. Must have knowledge a plus. Will train. Must have clean driving record. Must have valid license. Call between 9-11:30am, Mon-Fri. only. (313) 425-1105
WAREHOUSE POSITIONS
For reasonable, adjustable individuals with a progressive, wholesale distributor. Full & Part time. Apply in person: Virginia Tile Co., 31404 Industrial Circle, Farmington Hills.
WAREHOUSE PRODUCTION
Your Skills Are In Demand
We know what you look for in a warehouse position. A major company, an exciting workload, and a great working environment.
OLSTEN STAFFING SERVICES, a recognized leader in temporary and SHORT TERM LONG & SHORT TERM opportunities waiting for you in the following areas:
• Warehouse Supervisors
• Shipping/Receiving
• Production Workers
• Assemblers
• Inspectors
You'll enjoy
• Excellent Pay
• Choice of Assignments
• Flexible Schedules
• AND MORE
To find out more, please call:
ROMULUS: 313-641-3162
LIVONIA: 313-425-4600
Olsten Staffing Services
WAREHOUSE SHIPPING & RECEIVING
JOIN OUR TEAM
at
Kitchen Glamor
30770 Grand River, Farmington
WAREHOUSE SUPERVISOR
Large beverage distributor needs an experienced supervisor. Responsibilities include: Employee leadership and personnel training, inventory control, shipping efficiency and productivity. Must be able to manage heavy workload. Computer skills helpful. Send resume to: Box 2222
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150
WAREHOUSE ASSISTANT
Hagstrom World of Rugs looking for warehouse person to work in Farmington. Duties include: distribution, shipping/receiving, inventory control, work with heavy loads (machinery lifting), 5'7" or taller, 150 lbs. or more, good quantitative skills. Call 10AM-3PM, 8 Mile & Farmington Rd., Farmington Hills, MI. 48335-8784.
WAREHOUSE ASSISTANT
Hagstrom World of Rugs looking for warehouse person to work in Farmington. Duties include: distribution, shipping/receiving, inventory control, work with heavy loads (machinery lifting), 5'7" or taller, 150 lbs. or more, good quantitative skills. Call 10AM-3PM, 8 Mile & Farmington Rd., Farmington Hills, MI. 48335-8784.
WAREHOUSE DRIVER needed full time for a growing company. Full benefits package available. Apply in person at Independence Building Supply, 24275 Haggerty, Novi.
WAREHOUSE DRIVER needed full time for a growing company. Full benefits package available. Apply in person at Independence Building Supply, 24275 Haggerty, Novi.
ACO HARDWARE WAREHOUSE
Kitchen Glamor
SHIPPING DEPARTMENT
Job at least 50 lbs., work in various temperatures (depending on season), ability to read and write, good math skills, pay $6.18, have good work ethic, Mon. thru Fri. 8-5, Call Mark or Ken at ACO Hardware Resources, 23332 Commerce Dr., Farmington Hills, MI. 48335-8784.
WAREHOUSE ASSISTANT
Hagstrom World of Rugs looking for warehouse person to work in Farmington. Duties include: distribution, shipping/receiving, inventory control, work with heavy loads (machinery lifting), 5'7" or taller, 150 lbs. or more, good quantitative skills. Call 10AM-3PM, 8 Mile & Farmington Rd., Farmington Hills, MI. 48335-8784.
WAREHOUSE SHIPPING & RECEIVING
JOIN OUR TEAM
at
Kitchen Glamor
30770 Grand River, Farmington

## 500 Help Wanted General

WAREHOUSE WORKER/DRIVER
40 hours a week, $7.50 hour to start. Need chauffeurs license and clean MVR.
(810) 476-6421
WAREHOUSE WORKERS
Earn $8.25 per hour.
Immediate part time openings exist on 2nd shift. Part time employees are also eligible for full-time employment, insurance & excellent company benefits when position requirements are met. To qualify, you must have a stable employment record & strong work ethic. Join this dynamic team in Livonia. Please call for an interview or stop in at our office.
Great Lakes/Harvard
31778 Enterprise Drive
Livonia, MI 48150
WELDER MIG & TIG experience required, steel, aluminum and stainless. Apply in person 27841 Grove Street, Roseville. EOE M/F
WELDERS NEEDED
For light spray in Brighton. Not production work. Overtime available. Paid holidays. Please contact Jim Clement at (810) 229-9324
WHOLESALE BAKERY - needs bonded, candidate packaging field & experienced cake decorator. Part time or full time. Apply at 25523 Joy Rd., Canton
(313) 459-9115
WOMEN & MEN - Accepting applications for plastic injection molding firm. No experience necessary. Friendly atmosphere and excellent benefits package. Overtime & weekend sharing. Apply Mon-Fri. 8am-4pm. Supervisor Plastics, 800 E. 2nd St., Plymouth.
WORD PROCESSORS
DATA PROCESSORS
Excellent companies to work for. Both temporary and permanent opportunities!
Call The Best!
Call Dal
HUMAN RESOURCES
810-641-0600
WRECKER DRIVERS
WESTLAND Car Care towing now accepting applications for Motor Club, police, and cash towing experience & drivers. Apply in person 8 Mile & Merriman
8375 Hwy. Rd. (just S. of Warren)
$150 SIGN ON BONUS
CUSTOMER SERVICE
Must enjoy customer service, offer $6 to start. Apply in person at Great Harvest Bread Company, 1137 South Adams, Birmingham.

## 502 Help Wanted-Office Clerical

ACCOUNTANT
For progressive CPA firm. Excellent client communication skills and willingness to take on responsibilities. Knowledge of Lotus and staff development offers attractive salary and benefits package. Send resume to:
Bookwise & Company
30700 Telegraph Rd., 97075
Bingham Farms, MI 48025-4527
FAX 810-647-4775
ACCOUNT COORDINATOR
Opportunity for professional organized individual with experience required. You will act as a key member of company team. Must be able to work in confidence with customs documentation. Computer skills and excellent communication skills.
Diversified Recruiters
810-344-6700 FAX 810-344-6704
ACCOUNTING
• ACCOUNTS PAYABLE
• ACCOUNTS RECEIVABLE
• BOOKKEEPER
(Full or Part Time)
Call Today for an Appointment
OLSTEN ACCOUNTING
(810) 352-5511
ACCOUNTING ASSISTANT
2 years experience, WORD.
Call 810-559-7430
or fax resume 810-559-8070
ACCOUNTING CLERK - detail oriented, high volume, fast paced full time position in Livonia. Experience in computer level data entry, invoicing, cash receipts & inventory control required. Quick experience & great recruitments for future. Respond with resume to: Box 51363, Livonia MI 48151-5363
ACCOUNTING CLERK
Property Management company is looking for a self-starter accounting person for busy office. Minimum 3 yrs. accounting & computer experience required. Salary DOE. Send resume to: Accounting, P.O. Box 1720, Birmingham, MI 48012-1720
ACCOUNTING CLERK
ENTRY level position preparing bank reconciliations, recording cash receipts and disbursements and general ledger posting for fixed asset, vendors, pension and vacation funds. Knowledge of Lotus spreadsheet helpful a plus. Full benefit package. Send resume to:
TIC International Corporation
30700 Telegraph Rd. Suite 3400
Bingham Farms, MI 48025
Attention: Accounting Supervisor
An Equal Opportunity Employer
ACCOUNTING
Expanding accounting department, of medium sized company seeks accounting support for multiple operations. Candidate should be a team player, and willing to work for in America. Current accounting operations include A/P, payroll, G/L, and general ledger. To be considered please send your resume to:
Holly Jackson
33236 W. 8 Mile Rd. Ste. 195
Farmington Hills, MI 48331
Accounting
International air cargo company has immediate openings for the following positions:
Payables Processors
Primary responsibilities include posting accounts payable and payment process for authorization. Associate's degree, and a general knowledge of accounting practices helpful.
Data Entry Clerks
Responsibilities include inputting invoices and computer, filing, and running reports for check printing purposes.
Accounts Payable Clerks
Previous payable experience, strong data entry competency and computer literate. Associate's degree in Accounting a plus.
Interested candidates should send their resume, salary details of your qualifications, along with salary requirements, to:
Box #1068
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150
Fax (313) 591-7279, EOE M/F
Account Representatives
Needed now at the Detroit area's Premier Newspaper. Long-term career opportunities available for the right individuals. You will develop the sales strategies, manage your accounts, and maintain company data. Sales is a must, and previous sales experience is a plus. If you are a self-starter, a team player and a person of integrity, please attend our open interviews and pick up complete resumes and cover letter at:
Detroit Newspapers
Agency Personnel Services
615 W. Lafayette, Rm. 1064
Detroit, MI 48226
Fax: 313-567-5860 Tel: 313-222-2360

## 502 Help Wanted-Office Clerical

ACCOUNTING
OPEN HOUSE
ACCOUNTANT SOURCE TEMPS is having an Open House on Tuesday, Oct. 3, 1995 from 3pm to 6pm. We are looking for accounting professionals, especially:
• Staff Accountants
• Accounts Payable Clerks
• Accounts Receivable Clerks
• Payroll Clerks
• Data Entry Clerks
We have several immediate opportunities so please come and see what we have to offer! Please bring a resume and references with you. No appointment needed!
ACCOUNTANT SOURCE TEMPS
2030 Tower Center, Ste. 850
Southfield, MI 48075
(810) 353-8220
ACCOUNTING
PERM
• Accounting Supervisor, MFG automotive industry. Autumn Hills Business. CPA/CMA preferred To $50K
• Jr. Accounting Trainees St Clair Shores, Wales/Lakes, Downtown. Entry level. To $18K
• Accountant, Assistant/Analyst, Accounts Payable, Accounts Receivable
• Accounting Clerk - Data Entry, Detroit. To $18K
TEMP-TO-PERM
• Controller, Manufacturing firm, Redford/Detroit. To $23K
TEMP
• Assistant Bookkeepers, Oak Park/Farmington Hills, Redford area jobs
• Jr. Accounting Trainee, Downtown
• Staff Accountant, Novi, long term
• Accountant, Downtown
• Accounts Payable Clerks, Oak Park, Downtown, Livonia
We give our Temps first priority for permanent positions, overtime opportunities, and our Temps are paid weekly and top salaries, with excellent benefits. Many receive job offers after being trained by our clients. Work with us you look for a job, let us help you!
Accountants One, Inc
(810) 354-2410
ACCOUNTS PAYABLE
Building materials distributor has an opening for accounts payable person. Minimum 2 yrs experience of Accounts Payable. Degree preferred. Excellent benefits package and salary requirements to:
Box 61750
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150
ACCOUNTS PAYABLE/RECEIVABLE, assistant to executive. Experience required, good communication & computer skills. Call for interview. Bob 313-565-5600
ACCOUNTS PAYABLE
Entry level job in Livonia for highly motivated individual for Livonia wholesaler. Please send resume and salary requirements to Ext. 723, PO Box 5000, Livonia, MI 48150
ACCOUNTS PAYABLE to $21,500
Major Farmington firm 1-2 years experience. Immediate opening.
Call Denise 810-772-6740
Sterling Personnel Services
ACCOUNTS - payable clerk, experienced. Lotus & WP $18,000 Fee paid
RECEPTIONIST - Birmingham. Fax-Phone-Typing-Lotus & WP 5-1 experience, $6/hr. Fee paid
ADMINISTRATIVE - assistant, Farmington Hills. Word Perfect 6.1 shorthand/speed writing, 60 wpm typing, doing agreements, insurance documents, preparations, benefits $25,000 Fee paid
LOIS FRAY PERSONNEL
(810) 646-5560
ACCOUNTS PAYABLE/PERSON FRIDAY - Part time accounts payable clerk needed for property management company. Send resume to H.D. Enterprises, 30300 Telegraph, Suite 117, Bingham MI 48025
ACCOUNTS RECEIVABLE CLERK
Wanted for a growing Northwest Southfield based property management company. Benefits included. Send resume and salary requirements to: Box 61733
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150
"You Only Need to Respond to our Ad!"
Administrative Assistants/Secretaries
Immediate openings for large and small companies in Troy, Birmingham, Bloomfield Temporary AND permanent positions.
TEMPORARY RESOURCES
810-588-6310
ADMINISTRATIVE ASSISTANT
Growing beverage company is looking for a motivated individual to assist in all areas of customer service. Duties include: You will need to be proficient with numbers & spelling and have good work ethic & knowledge. Full time position with excellent benefits package.
Administrative Assistant
81A, P.O. Box 713
Royal Oak, MI 48068
FOF
ADMINISTRATIVE ASSISTANT
Building material distributor, starter secretary skills using WP 5.1 & LOTUS. Adaptable to learn & ability to organize a MUST. Salary commensurate with background experience. Benefits. Send resume with salary requirements to: Builder, P.O. Box 1720, Birmingham, MI 48012
ADMINISTRATIVE ASSISTANT
The Livonia Market offers this immediate opening to an energetic, self-motivated Administrative Assistant. Strong organizational skills, minimum 60 wpm typing and WordPerfect proficiency (5.0 or 6.1), as well as the ability to handle multiple priorities in a fast paced environment, and essential skills in computer, filing, and running reports for check printing purposes.
Interested candidates should send their resume, salary details of your qualifications, along with salary requirements, to:
Box #1068
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150
Fax (313) 591-7279, EOE M/F
ADMINISTRATIVE ASSISTANT/RECEPTIONIST - Strong computer/communication skills & trust. 30-35 wpm typing, WP 5.1, in Arts Management a plus. Salary based on experience. Send resume to: Kathleen Dr. #70, Royal Oak, MI 48067
ADMINISTRATIVE ASSISTANT
Dynamic W. Bloomfield Company seeks experienced person to assist sales vice-president, handle sales administrative support, deals with marketing with customers and manage company data. Knowledge of computers required. Top salary and benefits package. Fax resume and salary requirements to: Box 61750
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, M