504 Help Wanted-Dental

DENTAL PRACTICE in Westland needs the dream of the crop! Experienced, full time Hygienist for great, relaxed, family oriented and fast-paced Call Paula Performance (810) 477-5977 EOE No Fees

DENTAL RECEPTIONIST, full-time needed in a team oriented preventive practice. Must have good phone skills, be detail oriented, positive and personal experience a must. (810) 348-1422

DENTAL RECEPTIONIST

Make a career move! We're looking for a multi task multi-skilled team player with outstanding phone skills to join our team. Help our Rochester dental practice grow! If your smart, challenge, energetic, enthusiastic & welcome growth opportunities, we have a place for you. We work, we evenings or Saturdays. You'll work in a modern computerized office with a friendly staff. We offer competitive wages & benefits available. Call to set up a complimentary interview. Send or fax resume. Full time. Experienced only. We value talent & appreciate professionals! (810-656-2300

- DENTAL RECEPTIONIST with insurance & COMPUTER computer experience. Ortho or general practice. (313) 274-5080

DENTAL RECEPTIONIST Full time position available for Orthodontic office. Position entails phone work, appointment scheduling, computer entry and other office duties as assigned. Dental and/or computer experience necessary. Call Carol (810) 642-0611. Drs. Rothman & Pratt

DENTAL RECEPTIONIST Multi-part time. Experienced only. Auburn Hills area. Minimum ortho benefits. (810) 332-5400

- DENTAL RECEPTIONIST FULL TIME, (Mon-Thurs) for high quality patient oriented office. Computer experience necessary. Laurel Medical (313) 533-9304

DENTAL SERVICE Technician needed for progressive dental supply company. Duties include inventory, repair equipment required. Send resume to Professional Dental, 12878 Farmington Rd., Livonia, MI 48150

DENTAL SPECIALTY office in Bingham Farms is searching for a single, energetic, dental assistant. Experienced Full-time. We offer a good salary & a fringe benefit package for the right person. Call Shirley, (810 540-9193

DENTAL TECHNICIANS - Full time, Part time, Evenings, Weekend dates. Top pay, benefits & bonuses. (810) 855-5340

DENTAL TECHNICIAN

Progressive Farmington Hills cosmetic dental lab, seeking full time (possibly part time) dental tech. Call for Pat, Certain Dept. Contact Jim or Ed at (313) 595-7022

EXPERIENCED Dental Assistants - This is the time to join a team that is seeking for Great offices, flexible schedules, full Customer Care Department. Only the best are do! Call Pam Performers at EOE No Fees (810) 477-5977

EXPERIENCED full time dental assistant needed for fast paced general dentistry office in Livonia. Great schedule - limited evenings and Saturdays. If you are a motivated, outgoing person, call Peak Performers at: (810) 477-5777 EOE No Fees

EXPERIENCED RECEPTIONIST needed for beautiful downtown practice. Great salary & benefits package, career opportunity! Excellent opportunity for organized, motivated computer knowledge preferred. If you are the best, call Peak Performers at: (810) 477-5777 EOE No Fees

FARMINGTON DENTAL Practice is looking for a Dental ASSISTANT to join our excellent team of dental professionals. Excellent benefits, competitive salary. (810) 474-4600

FRONT DESK - Join our team & enjoy working in a friendly office, with a great staff. Full time, experience necessary. (313) 425-5208

- FRONT OFFICE BUSINESS ASSISTANT - Dental/Medical Dental experience required. Interviewer - Call Diane at (313) 427-0670

HYGIENIST - looking for positive caring person in Huntly Royal Oak dental office with flexible hours. Dr. Gelb. Call (810) 543-7070

- HYGIENIST WANTED Friendly team oriented dental office is seeking a caring Hygienist to join our team Mon. afternoons. Please call Sharon at (810) 853-8578

LOOKING FOR positive field-working dental assistant! Excellent to work in a Royal Oak dental office. Must be experienced, good pay! Benefits. Dan (810) 543-7070

ORTHODONTIC ASSISTANT Multi-doctor office seeking experienced full time help. Call (810-647-0696

- ORTHODONTIC ASSISTANT - Full time position for a friendly, energetic, responsible person in progressive orthodontic/pediatric dental practice. Experienced only! Please call, (810-642-4811

- ORTHODONTIC ASSISTANT Experienced full and part time. - Great hours, no weekends. Farmington Hills. (810 553-5900

ORTHODONTIC ASSISTANT Progressive, modern, friendly office. 3-4 Days a week, no Saturdays. Experience preferred but will train. Birmingham (810) 647-1924

PROGRESSIVE DENTAL suppliers company seeking Sales Telemarketer. Dental experience required. Send resume to: Personnel Department, Dentalife, 12878 Farmington Rd., Livonia, MI 48150

SHELBY PINES family dentistry-in an effort to better accommodate our patients needs, we have immediate openings for a hygienist & an assistant. Part time, afternoons, & evenings. No Saturdays. For more information, please call Brenda at 810-739-1717

506 Help Wanted-Medical

ADMITTING

MANAGER OF ADMITTING

Oakwood Hospital and Medical Center-Dearborn is seeking a Manager of Admitting for the afternoon shift beginning at 2:00 p.m. and ending at 10:30 p.m.

The selected candidate will assist with the overall management of the admitting office, including inpatient admissions, outpatient registrations, Emergency Room registrations and information Desk functions.

To qualify, you must have a high school or equivalent degree, along with vocational training, in addition, 3 years of admitting, insurance or another related clinical or office setting. Must be a person computer, calculator, typewriter and mail skills is required. Knowledge of EMS and insurance systems preferred.

To apply, send your resume to:

OAKWOOD HOSPITAL AND MEDICAL CENTER DEARBORN
Attn.: BC, Patrick Michigan Ave.
Suite 111
Dearborn, MI 48124
FAX: (313) 278-0260

Equal Opportunity Employer

A subsidiary of Oakwood Healthcare System

506 Help Wanted-Medical

A.D.O.N.

Charter House of Novi, a 144 bed skilled nursing facility, affiliated with Providence Hospital is seeking an FNI for a position of Assistant Director of Nursing Services. To qualify you must have management experience in long term care, a strong knowledge base of OBRA guidelines, excellent written & oral communication skills, and proven resourcefulness in maintaining an environment that promotes a creative, dynamic team. You will receive an excellent benefit package, salary commensurate with experience. If you qualify and are interested in expanding your horizons call or send resume to:

Human Resources,
Charter House of Novi,
24300 Meadowbrook Road,
Novi, MI 48375
810-477-2030, fax 810-477-2918

AIDES NEEDED for senior complex! Must be people oriented & dependable. Will train. Call Ron 313-844-0613

APPLICATIONS INSTRUCTOR

A unique opportunity to utilize your teaching skills and computer software knowledge. Seeking candidates for the North Central Area with:

- Bachelor's Degree in Computer Science or related field
- Exposure to the medical setting and an understanding of healthcare terminology
- Minimum of two years experience in software support and training or related experience
- At least one year experience and thorough understanding of Word, Microsoft Word or other comparable software
- Excellent training and problem solving skills
- Ability to travel as needed
- Valid driver's license.

We offer a competitive salary and benefit package including health, dental and life insurance, 401-K, tuition reimbursement and much more.

Please submit your resume and salary history to:

Carol Baiecki
National Medical Care
North Central Area Office
Knowledge Network
Livonia, Michigan 48150

ASSISTANT DIRECTOR OF NURSING

Growth opportunity for career oriented RN with clinematic & management experience for progressive 175 bed subacute facility. Medicare & OBRA knowledge helpful. Excellent salary & benefits. Caring applicant should apply or send resume to Sandra Wortmeier, DON
University Health Care Center,
28500 S. Mile,
Livonia, MI 48154
(313) 427-8270
Equal opportunity employer

BILLERS

While you are busy working, we are busy networking with physician offices who are seeking your medical billing expertise (1 year plus required). Let us confidentially seek a job change for you while you continue to work. Current positions in Bloomfield, Royal Oak, Southfield, Farmington. Call Michelle, 810-932-1170
Harper Associates, 29870 Middlebelt
Farmington Hills, MI 48334

BILLING MANAGER

OAKWOOD Healthcare System is currently seeking a Billing Manager to coordinate the planning and organization of our billing programs and operations.

Specific duties include monitoring and supervising all billing department administrative and technical functions to ensure quality services and provide for immediate action where needed, as well as coordinating department operations within the fiscal and procedural guidelines of Central Billing.

To qualify for this position, you must have a Bachelor's degree in Business/Accounting, Liberal Arts, or The Humanities, at least 5-7 years' supervisory experience in third party billing, strong organizational and interpersonal skills, and the ability to conduct training and education sessions addressing disputes and grievances.

If consideration please send a resume in confidence to

OAKWOOD HEALTHCARE SYSTEM
Human Resources Department
2345 Merriman Road
Westland, MI 48185

OAKWOOD HEALTHCARE SYSTEM

BIRMINGHAM OFFICE
Full-time medical assistant, 4½ days. Some experience preferred, will train. (810) 642-8111

BORTZ HEALTH CARE ON GREEN LAKE

Earn while you learn. $6.25 per hour AUDE Aide training program as required by the State of Michigan for certification.

- Raise after 90 days
- Raise after 6 months
- Raise after 1 yr.

START YOUR NURSING CAREER WITH US!
Class starts October 26th
Call Mon.-Fri., 8am to 5pm
810-363-4121

BUSY OB-GYN office needs receptionist & Medical Assistant. Multi-task. W. Bloomfield. Experience a plus. Term 810-288-1237

CERTIFIED HOME Health Aides / Home Health Aides / Companions needed for growing private duty homecare agency. Must have experience. Healthcare Support Services: (810) 365-4838

CERTIFIED NURSING Assistant. All shifts, good benefits, transportation provided, multi locations- various locations, central/eastern/west/downtown. Apply at 31630 Hawthorne, bk. S of 8 Mile., 1 blk. E of Levan.

Certified Nursing Assistants

West Bloomfield Nursing Center has immediate openings on all shifts for CNA's. Previous nursing home experience will be recognized. We offer benefits and a starting wage of $7.50 hour. Please apply in person at 6445 Maple Rd. W. (Bloomfield). For details please call Mrs. Tefft at: (810) 661-0500 EOE

CERTIFIED OPHTHALMIC Technician - Needed full-time for Birmingham Ophthalmologist office. Please call Carol: (810) 644-8060

CHIROPRACTIC ASSISTANT Experience helpful, will train. Zenith Chiropractic, Garden City area. Call (313) 421-4110.

CLAIMS ADJUDICATOR Health management organization has immediate opening for qualified Claims Adjudicator. Requires min. 4 yrs. experience in claims processing, adjudication, or processing. Comprehensive knowledge of medical terminology, MI procedures, CPT/ICD-9 coding, HMO insurance reimbursement mechanisms and payment accounting process. We offer competitive salary and benefits. Qualified candidates send resume to: EOE
HMS
2401 W. Big Beaver - #700
Troy, MI 48084

CNA'S
Full time. Apply in person; Maryrose Manor, 19475 Winchester Rd., Livonia, MI 48154

506 Help Wanted-Medical

CLINICAL DIETITIAN REGISTERED

Michigan Health Care Corporation, a Southeastern Michigan health care system located in the heart of Detroit, has immediate opening for a full-time Registered Clinical Dietitian.

Requirements:
Bachelor's degree in Dietetics with current ADA registration. One year of professional related experience required.
Qualified candidates should forward resume to:

Human Resources
MICHIGAN HEALTH CARE CORP.
7430 Second - Ste. 518
Detroit, MI 48202
EOE M/F

CNA & NURSE AIDE TRAINING OPPORTUNITIES

Are you an experienced CNA or interested in becoming a certified nursing assistant? Georgian Bloomfield, a multi-service nursing center, is hosting a "CAREER OPPORTUNITY OPEN HOUSE" Oct. 12, 1995 from 7pm to 8pm. We will be learning about career opportunities in the field of health care opportunities. Please join us to find out more about becoming a CNA and/or CNA career possibilities at Georgian Bloomfield. Learn about long term care, career, rewards, retirement benefits and more. Wear your dressing and fun well be held by set. See you there!
GEORGIAN BLOOMFIELD
2975 N. Adams
Bloomfield Hills, MI 48304
810-645-5539
EOE

CNA'S
FULL & PART-TIME
Apply in person at:
BORTZ HEALTH CARE ON GREEN LAKE
5470 Green Lake
WEST BLOOMFIELD
810-363-4121

COMPUTER/TRAINER

Company in Farmington Hills specializing in dental software needs person to teach new customers. Must have good communication skills & be willing to travel. Experience in dental office & management required. Computer knowledge helpful. Send resume to Pam Martin, Bortech Inc., 31275 Northwestern Hwy., Suite 140, Farmington Hills, MI 48334

CUSTOMER CONTACT SPECIALIST
Farmington location (Bloomfield Hills cosmetic company searching for a Customer Contact Specialist. Position will be responsible for handling all Customer Contact Reports, including follow-up and filing with the F.D.A. Nursing or other medical degree required. Training will be provided by the Michigan Department of Health. Must have minimum 3 yrs. experience and ARRT regs required, experience is preferred.

Check into all Sinai offers and you'll discover excellent opportunities, competitive salary and benefit packages, and more. If you're a consultant soon, please mail or fax your resume, indicating position of interest, to

SINAI HOSPITAL
Employment Office
8191 W. Outer Drive
Detroit, MI 48235
Phone (313) 493-7753
Fax: (810) 213-2750

Equal Opportunity Employer

SINAI HOSPITAL

DIRECTOR MANAGE CARE
Health care facility is seeking an executive with six years demonstrated track record of success in managed health care. Responsibilities will include development of policies and procedures, strategic planning, obtaining & maintaining HCQA credentialing. Excellent communication and negotiating skills as well as strong analytical skills a plus. Attractive salary & benefit package. Please forward resume to:
Medical Administrator
Box #1818
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

DIRECTOR OF NURSING

We Mar Convalescent, a thriving 160 bed facility in the historical district of Utica is seeking an experienced, motivated, & creative RN to lead our Nursing Department into the next century. Excellent communication, written, problem solving & organizational skills are essential. This is a tremendous opportunity for an RN looking to make the move into management.
Send resume to:
Wm. Meeker, Administrator,
7700 Mack Ave., Utica, MI 48317.

DIRECTOR OF QAUR
Excellent opportunity for the right candidate. Must have extensive knowledge of healthcare administration, policies, procedures, and be experienced in claims, presents and claims review. Must have good communication skills for gathering and reporting information and must have good intellectual capacity and good decision making ability. All replies confidential. Please send resume to:
Medical Administration
5050 Schaefer, Dearborn, MI 48126

DRIVER - FULL-TIME
Home health agency. Wages & benefits. Call 313-741-1601

ECHO TECHNICIAN & X-ray Technician wanted. Full-time for busy practice. Please send resume to P.O. Box 247, Garden City, MI 48135

E.M.T. AMBULANCE BASIC
Full time work, no layoffs.
Call at 8am only
(313) 981-0878

EXERCISE PHYSIOLOGIST
ACLS, to perform Treadmill Stress Test, active on going Cardiac rehab corporation wellness programs. Elite environment. Educational opportunity. Benefits Full time (810) 254-1177

FRONT DESK POSITION
Southfield area. Experienced only. MBS billing experience preferred. FAX: (810) 557-6323, Attn. Mary

General Maintenance Person.....

Knowledge in the area of minor electric, plumbing, carpentry, painting for a multi facility housing corporation. Excellent benefits, salary & working conditions. Must satisfy eligibility requirements, including reference check, drug screen, physical, vacation. Contact Ruth at (313) 941-8088, Mon./Fri. 9-4. TDD Users call 1-800-649-3777. E.E.O.

GREAT OPPORTUNITY
Front office position in growing professional orthomedic practice. We offer competitive team player. Call Val (313) 421-6454

HHA/SCNA'S
HOURLY STUDENTS
Huron Valley Healthcare Corporation, an affiliate of the University of Michigan medical center has immediate opportunities for full & part time hours throughout Ann Arbor. Flexible schedules, high demand for day and evening shifts, join our team & make a difference in the quality of life for home care patients! Call Dixie today to schedule an interview at our branch office closest to your home.
1-800-842-5604 or 810-344-0234

• HOME HEALTH AIDES
For private duty home care agency in Livonia, Canton, part-time & full-time positions. Immediate placement in western Wayne & Oakland counties. Mileage reimbursement. Bonus package up 1st time.
Applications taken/interviews held:
• LIVONIA LOCATION
(Mon. - Fri., 9am-3pm)
To apply call:
313-422-6250
United Home Care Services

506 Help Wanted-Medical

HOME HEALTH CARE AIDES full & part time positions available. Benefits. Call Jackie at 810-(313) 455-1061

HOSPICE R.N.

Days, excellent salary, good benefits, pleasant staff in beautiful home, good employer. Ask for Maggie. (810) 352-2900

INSURANCE BILLER/FOLLOW-UP Full time. MSB or billing experience preferred. Bring resume. Mai Consult, P.O. Box 282, Bloomfield, MI 48237. Or FAX 810-292-1535

LPN FOR Allergy Practice Livonia & Farmington Hills Medical Practice. Approximately 10 hours per week. Training provided. Call (810) 851-9657

LPN/MEDICARE NURSE
If you are retired or unable to work the floor and looking to get back into the nursing field, Sunset Home Health Care Center has the job for you! This is a home health care position, scheduling visits, coordinating your activity of medical care.
Interested, qualified candidates should apply in person at 105 Haggerty Rd., Plymouth, or call Nancy at 313-455-0510 ext 30 EOE

LPN/RN
FULL or part time position on our afternoon shift. Involves passing meds and assessment of the pts on 37 bed wing. Excellent wage and a great benefit package (will extend into extent which includes health and dental insurance, life insurance, retirement, and many other things. Call (810)349-2270 for information or send or fax an application. Winshall Nwyl Convalescent Home, 43455 W. 10 Mile Road

MAKE YOUR CAREER MOVE COUNTI
Sinai's on the move and we welcome qualified professionals to be part of our dynamic team. Join us where care excellence. We currently have the following opportunities available at our new Sinai Center located in West Bloomfield:

Patient Support Associate

In this position, the selected, multi-skilled candidate will perform a wide variety of administrative tasks which include scheduling, data entry, filing, medical record maintenance, being public relations and information services.

We require excellent communication and interpersonal skills, plus basic computer skills.

Mammographer

The qualified candidate must be certified and have completed a formal program as prescribed by the Michigan Department of Health. Must have minimum 2 yrs. experience and ARRT regs required, experience is preferred.

Check into all Sinai offers and you'll discover excellent opportunities, competitive salary and benefit packages, and more. If you're a consultant soon, please mail or fax your resume, indicating position of interest, to

SINAI HOSPITAL
Employment Office
8191 W. Outer Drive
Detroit, MI 48235
Phone (313) 493-7753
Fax: (810) 213-2750

Equal Opportunity Employer

SINAI HOSPITAL

Marywood Nursing Care Center
Immediate openings for RN Charge Nurses of Livonia, family atmosphere, excellent salary & benefits. Call Ann at 313-464-0300 EOE. Apply at: 36075 W. 5 Mile, Livonia

EXPERIENCED MEDICAL RECEPTIONIST needed for busy Physician's office in Livonia. Must be interested. Knowledge of computers and Word Perfect a must. Benefits available. Call Fran at (810) 353-3050

MEDICAL ASSISTANT
For Farmington medical office. Part time. Experience preferred. Call (810) 477-3301

MEDICAL ASSISTANT
full time. Madison Hts family practice. Call between 10-noon. (810) 399-6090 ext 116

MEDICAL ASSISTANT
For large internal medicine practice in Berkley 2 yrs. experience. Contact Laurel at (810) 545-9060

MEDICAL ASSISTANT
Experienced only, minor in EKG's, x-rays, injections, etc. Afternoons, Farmington Hills. (810) 473-2611

MEDICAL ASSISTANT
Needed for busy Livonia practice. Must have work experience. Call Ann at (810) 464-9090 ext. Benefits (313) 425-1220

MEDICAL ASSISTANT/ RECEPTIONIST
Experienced preferred. Up to 25 hrs per week. Call (810) 352-9341 Dr. (810) 352-9311

MEDICAL ASSISTANTS
Full time, Monday thru Friday. Openings in cardiology, internal medicine, and internal medicine. Vista Plaza, Livonia. EKG's and injections. One year experience minimum. Competitive salary. Call Melanie at Tempro Medical to schedule an interview 810-443-2544

MEDICAL ASSISTANTS
Two ambulatory care centers specializing in internal medicine and cardiology. Must be experienced MA's. Qualified candidate must be experienced in phlebotomy, injections & EKG's. Competitive salary with career opportunities. Call Melanie at Tempro Medical to schedule an interview
810-443-2544.

MEDICAL ASSISTANT
Experienced in office procedures. Full time including some evenings. Livonia area. (810) 294-0733

MEDICAL ASSISTANT
Full-time for Livonia Dermatology Office. Preferred candidate possessing experience necessary. Benefits available. 810-477-7022

MEDICAL ASSISTANT - Part time for busy Internal Medicine Oncology. Approx. 20 hrs or more a week. Blood drawing & X-ray experience helpful but not piece busy office. Fax resume to Office Mgr: 810-552-0902

MEDICAL BILLER/CASHIER
Must have good telephone skills and insurance for multi-specialty clinic. Must have good billing skills. Computer skills. Good starting wages & benefits. Send resume to:
MEDICAL ADMINISTRATOR
505 Schaefer
Dearborn, MI 48126
All Replies Confidential

MEDICAL BILLER
COMPUTER billing plus mild office duties. Easy to learn, some experience or training necessary, for responsible person. 810-354-0730

MEDICAL BILLER
EXPERIENCED Medical Biller needed for busy Southfield office. Please call (810) 356-0011

MEDICAL BILLER - Receptionist Experienced. Computer trained. For internal medicine office in Troy. (810) 641-9671

506 Help Wanted-Medical

MEDICAL BILLER DIALYSIS UNIT

Ability to work in cooperation with other members of provider team to pursue patient insurance coverage and other benefits from insurance companies. Dialysis experience preferred. Medical terminology. Please submit resume to:

HemoCare Dialysis Centers
30965 Northwestern Hwy.
Farmington Hills, MI 48334
Or FAX: (810) 553-7727.
An Equal Opportunity Employer

Medical Biller / Medical Assistant Wanted full or part time for growing health organization with locations in Southfield, Berkley, Hamtramck and Westland. Competitive salary and growth opportunity for a hard working individual.
Please call: (810) 559-6642
or send resume to:
Greater Detroit Medical Medical Centers, Inc.
28105 Greenfield Rd
Southfield, MI 48076

MEDICAL BILLERS

needed for long term billing projects which could lead to full time employment. Minimum 6 months experience. Excellent training, benefits & salaries. Qualified received. Western Oakland & Wayne counties. For information call Brenda at TEMPRO MEDICAL
810-443-2544

MEDICAL BILLER - 2 yrs experience in physician billing. All payors. MBA, Medicare & Medicaid. Computer experience helpful. Competitive salary. Call Brenda at Tempro Medical to schedule an interview
810-443-2544

MEDICAL BILLING

Laboratory Corporation of America offers the opportunity to pursue your professional goals in a friendly, stable and state-of-the-art environment. We are currently seeking a dependable, detail oriented individual in our medical billing department for Third Party Billing work. Applicant must have medical billing and extensive knowledge of various insurance company procedures is essential. For immediate consideration, please send resume or apply in person to Laboratory Corporation of America, 32355 Capitol, Livonia, MI 48150
EOE M/F/V/D

MEDICAL OFFICE assistant Part time for family practice, Livonia, P.C. 15001 W. 8 Mile Rd., Ste 618, Southfield, MI 48075

MEDICAL OFFICE ASSISTANT OPPORTUNITY
Must have some experience in health care, be enthusiastic, computer literate. Function as phone receptionist, patient care coordinator, transcriptionist, minor bookkeeping duties.
Send resume to:
320 East Maple Road
PO Box 2 in Care of 118
Birmingham, MI 48009

MEDICAL OFFICE STAFF
Great new openings for Medical Assistants (internal medicine, neurology), Billers (psych, MBS, other) and Receptionists of busy physician offices in Royal Oak, Farmington Hills, W. Bloomfield, Southfield. Call Michelle 810-932-1170
Harper Associates, 29870 Middlebelt
Farmington Hills, MI 48334

MEDICAL
PHLEBOTOMISTS
Variable Shifts Available
• LIVONIA
• EAST PONTIAC
• AUBURN HILLS

CORVING/MetPath, the largest clinical diagnostic laboratory in Michigan seeks individuals with a minimum of 1 year phlebotomy experience. Must possess excellent communication skills

We offer a competitive salary and benefits package, including health, dental and life insurance, 401K, tuition reimbursement and much more. For immediate consideration, please fax resume to Corving Clinical Laboratories, 4444 Cedarwood Rd., Auburn Hills, MI.; EOE 647-0047

MEDICAL RECEPTIONIST
For busy ophthalmologist office. Minimum 3 years medical office experience. Call for appointment, (810) 645-1792

MEDICAL RECEPTIONISTS
BILLERS - Immediate openings in several busy practices for experienced billers to verify insurances, schedule appointments, enter charges, and post payments. Professionals in patient relations and excellent telephone skills required. Competitive salary. Call Rebecca at Tempro Medical: (313) 443-5394

MEDICAL RECEPTIONIST
Full time with excellent benefits for ophthalmologist. Insurance & billing experience a plus. Call Ann at office: Call Shelley: 810-642-1411

MEDICAL SCRIBE - full-time for busy Birmingham Ophthalmology. Will work with doctor during patient visits. Call Carol (810) 644-8060

MEDICAL SECRETARY
FOR OB/GYN office in Southfield. Must be experienced in computer, billing & transcription. Call 8am-4pm (313) 832-0705

MEDICAL SECRETARY - full time for busy internal medicine practice. Must be organized & willing to work hard. Lots of patient contact. Computer of MDS system & insurance companies very important. Please call Lesley at: 810-559-3330

MEDICAL TRANSCRIPTIONIST FULL/PART time position available in a busy medical clinic. Medical terminology necessary w/min. 5 yrs. experience. Please forward resume to:
Medical Administrator
5050 Schaefer, MI 48126

Medical Transcriptionist Instructor
Henry Ford Community College transcriptionist instructor part-time, Saturdays and evenings. Requirements: Minimum two years supervisory experience in multiple areas of transcription, health care management, report types, Knowledge of WP Windows 6.0, CMT and previous teaching experience preferred. Send cover letter, resume and four professional references with phone numbers to: Ron Bodurka, Director, Health Care Division, Henry Ford Community College, 22586 Ann Arbor Trail, Dearborn Heights, MI 48127 AA/EOE

NURSE AIDES

GROWING home care agency is seeking qualified experienced personnel for private duty assignments throughout Oakland County. Choice of days & hours. Call between 10am-4pm, Monday thru Friday.

NURSING UNLIMITED
810-540-2360

NURSES AIDE Caregiver with computer processing and administrative duties. Write or send resume to: PO Box 81165, Detroit, MI 48281. (810) 463-1223

506 Help Wanted-Medical

MENTAL HEALTH

Expanding JCAHO-accredited CMH agency in with offices in northwest Wayne County has the following positions available:

Mental Health Therapist
Full time and contractual positions available to work in adult outpatient, substance abuse, sexual abuse, and crisis experience preferred.

Mental Health Social Worker
Full-time BA or BSW to work in Assertive Community Treatment program. Must be eligible for Michigan Social Work Registration.

Job Coach/Job Developer
Part time to work in Supported Employment program with persons with psychiatric disabilities. ETS training preferred. Related experience required.

Consumer Drop-In Coordinator
Part time position to coordinate evening and weekend programming. Consumer of mental health services preferred. Experience in a mental health setting is desirable.

Send resume and cover letter specifying position desired to:
Diane Fisher
Personnel Department
Suburban West Community Center
36745 Ann Arbor Trail
Redford Twp., MI 48239

NURSING SUPERVISOR

You are looking for a full-time position, a generous benefit package, and a supportive environment. We are looking for you RN-experienced with recent OB/Post Partum experience and/or Neonatal/Newborn program. Recent home health and/or field Surg experience a plus. Mail or fax resume to:

United Home Health Services, Inc.
Attn: OB Program
2200 Greenfield Road
Suite 250
Canton, MI 48187
Fax: (313) 981-6828

Occupational Therapists

Excellent Per Diem Rate

For Temporary, full-time, position. Desire acute outpatient rehab departments.

BS degree in OT with some OT experience. Must be eligible for licensure and AOTA. Please call or send your resume to Human Resources or call Debra Kate (810) 557-9656.

Botsford General Hospital
28050 Grand River
Farmington Hills, MI 48336-5933
Fax: 810-471-8454

An Equal Opportunity Employer

OPERATIONS CLERK
Livonia DME Managed Care Organization seeks an independent, experienced individual to assist in day-to-day operations. Two years experience minimum office experience including word processing, spreadsheet, filing and written communications. PC skills a plus. Competitive salary and benefit package. Send resume to
Box #1810
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia, MI 48150

OPHTHALMIC ASSISTANT/TECH
Full time with photography experience desirable or will train for East Wyndham office. Responsibilities include EKG's, IOP, Pachymetry, Topography, etc. Send resume to: Northwest Ophthalmology, 30777 W. 12 Mile, Ste 105, Southfield, MI. 48034 or call 810-352-8815

OPHTHALMIC TECHNICIAN/ASSISTANT
Large volume surgery practice seeking certified Technician or RN/LPN with Ophthalmic training. Some experience preferred. Full time. Great people and benefits. Send resume to: Linda DEL, 543 W. Big Beaver - Troy, MI 48083 48327

OPHTHALMIC technician & medical assistants wanted for busy Metro Detroit practice. Full time or part time. Call Rick at 810 352 2606

OPHTHALMIC TECHNICIAN
Retinoscopy & Refractometry required. Call (313) 458-7850

OPHTHALMIC TECHNICIAN
Needed in busy multi office practice. Experience and willingness to travel between offices a must. Knowledge would be a plus. Full time position with benefits. Open immediately to an energetic team player. Send resume to 150 West Brown, Birmingham, MI 48009

OPTICAL DISPENSER for upscale Optician. Experienced.
(810) 545-8300

OPTICIAN DISPENSER
Experienced. Needed for fast paced Optometric Ophthalmologic practice. We work with experienced and motivated staff. Excellent commissions, salaries, benefits. Choice of 3 locations. Call Bob, (313) 565-5600

OTR
Interdisciplinary rehabilitation program specializing in neurological conditions is seeking full-time registered OT for Romulus facility. Interested candidates will work with other professional team members with a variety of physical and outpatient clients. Send resume to:
Carol Pentecost, 30000 Chase Rd., Romulus, MI 48174, or FAX (313) 945-7123

PHLEBOTOMIST/ MEDICAL ASSISTANT
A regional provider of clinical laboratory services seeks phlebotomists, must have 6 plus months of phlebotomy experience, high school diploma or equivalent, excellent driving record, will do work before shifts. We offer an excellent compensation and benefits package as well as a pleasant work environment. Interested applicants may apply in person or send a resume to:
Oakwood Hospital
Merriman Center
Attn: JD, Human Resources
2345 Merriman, Suite 1424
Westland, MI 48186-5375

Equal Opportunity Employer

PRESCHOOL TEACHER ASSISTANTS, Northville Public Schools - Early Childhood Center. 8-6 36 hour. Must be at least 18 years of age, and have some experience working with children. Apply in person: Northville Public Schools, 501 W. Main Street, Northville, MI.

PSYCHIATRIST
part-time for JCAHO-accredited Clinic agency in northwest Wayne County. Duties include psychiatric evaluations, medication, and treatment team leadership. Call Dr. Hart at 313-937-9500.

RAPIDLY EXPANDING home care agency seeking Clinicians. Oakland & Macomb County has positions available for RN's, to work in home visits, Medicaid, IV, mother/baby. Also on call RN, on call LPN's plus per visit rate. We offer paid orientation, excellent per visit rate, mileage reimbursement, Call Teddie Metro Staff, 810-558-0311 ext. 2226

RECEPTION BILLER - For internal Medicine/Endocrinology office. 2 years Experience a must. Please call: 313-728-2100

RECEPTIONIST
Full time, Birmingham eye specialist. Computer and medical experience required. Call Kay, 810-645-3630

RECEPTIONIST
full time receptionist needed in Doctor's office. Typing a must. Apply in person, send resume to: 37382 Glenwood Rd., at Newburgh Rd., in Westland. (313) 728-4300.

506 Help Wanted-Medical

RECEPTIONIST - Needed full-time for Birmingham Ophthalmologist office. Please call Carol (810) 644-8060

RECEPTIONIST PART time for Southfield Orthodontic office. Tues, Wed & Fri approximately 24 to 30 hrs/wk. Fast paced busy office. Fax resume to Office Mgr 810-662-6602

RECEPTIONIST
Progressive Plymouth eye care practice is seeking an friendly, public, caring, people oriented receptionist. Needs to have a willingness to learn & grow. Able to work 30 hrs. weekly. Flexible evening schedule, some evenings and Saturdays.
Call (313) 453-4871

REVENUE CYCLE APPLICATIONS SPECIALIST

Oakwood Hospital and Medical Center-Dearborn is seeking qualified revenue cycle applications specialists in the Patient Accounting and Admitting departments.

The selected candidate will serve as a liaison between user and the revenue cycle departments. Requires coordinating revenue cycle information systems, training and promotion, analyzing and developing recommendations regarding optimal usage and operational enhancements of revenue cycle information systems; consulting to all revenue cycle departments regarding integration of operations and system usage, including developing of user training programs and documentation of user training programs and operational procedures.

We require 5-7 years' hospital/health management computer systems background. Candidate must possess excellent oral, written, and interpersonal skills, have knowledge of personal computers, statistics, medical terminology, computer systems, basic health care finance, and ability to effectively manage multiple demands. Knowledge of SMS Financial and Information system preferred. A bachelor's degree in business or computer science or equivalent a plus.

To apply, send your resume to:

Oakwood Hospital and Medical Center-Dearborn
Attn: SC
23400 Michigan Ave
Suite 111
Dearborn, MI 48124
Fax: (313) 278-0260

Equal Opportunity Employer

OAKWOOD HOSPITAL AND MEDICAL CENTER-DEARBORN

A subsidiary of Oakwood Healthcare System

ALLERGY CENTER
FN/LPN/MA - Full time for busy allergy center. Friendly staff, benefits package. Beaumont Medical Building, Royal Oak. 810-551-5115

RN CASE MANAGER
HuronValley Visiting Nurses, an affiliate of the University of Michigan Medical Center, has immediate opportunities for highly motivated nurses to case manage a variety of home care patients for our rapidly growing home care agency. Recent home health care or clinical experience required. BSN preferred. Qualified candidates should submit resume and salary requirements to: Human Resources, 2850 S. Industrial, Suite 750C, Ann Arbor, MI 48104 or Fax 313-677-0505

RN/LPN - exciting opportunity to work on an internship, 1-year contract as a home health care facilitator. Ideal candidate will have excellent communication skills, experience working with the elderly, a personal or professional background, organizational skills & detail oriented. Please contact Pam Valiant, SPEC Assoc. 313 964-0575

RN/LPN
Part-Time Days, Nurse for 55 bed faculty. Apply in person. Maryrose Manor, 19475 Middlebelt, Livonia, MI 48154 (313) 427-9175

RN NEEDED, FULL TIME
For Wellness Director at Spring House Assisted Living. Salary position with benefits. Please send resume and salary requirements to Sheila Kowalski, Executive Director 29111 Telegraph Rd
Southfield, MI 48034

506 Help Wanted-Medical

RN NURSE MANAGER

Huron Valley Visiting Nurses, an affiliate of the University of Michigan Medical Center, has an evolving home care agency for a highly motivated Nurse Manager. Supervisory and management experience required. Certified home care experience preferred. Competitive wage/benefit package. Multi-disciplinary team at a rapidly expanding home care company accredited with commendation by JCAHO. Send resume in confidence to:
Huron Valley Visiting Nurse Corporation, Kathleen Zawacki, 2850 S. Industrial, Suite 750A, Ann Arbor, MI 48104 or fax to 313-677-0505
Deadline: October 17, 1995

RN'S AND LPN'S
Huron Valley Visiting Nurse Corporation, an affiliate of the University of Michigan Medical Center has immediate openings for full time or contract positions throughout Ann Arbor, Livonia or Wayne. Hiring bonus for full time nights! Nurses with pediatric and/or ventilator skills. Other specialty programs include Antibiotic Management, Infusion Therapy, Maternal Child Health, OB, Cardiac, Wound Care and more. Call today for more information.
810-344-0234 or 1-800-800-0220

RN's, LPN's, CNA's, HHA's
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An Equal Opportunity Employer

RN'S
Young medicaid certified home health agency seeking RN's for Detroit area. Flexible schedule, excellent salary, wages, and work with a great group of people. Send resume or call Lynne, 14700 Farmington Rd., Ste 130, Livonia, MI 48154. Fax 313 522-2909

SCHEDULER/COORDINATOR FOR PRIVATE DUTY HOME CARE AGENCY
• Flexible afternoon hours
• Some on-call duties
• Some weekends
Must be experienced and extremely organized. Excellent people skills are necessary. To apply, call or send resume to:
United Home Care Services
15712 Farmington Rd.
Livonia, MI 48154
(313) 422-6250

SOCIAL WORK CASE MANAGER
Local organization serving South-eastern Michigan with comprehensive HIV/AIDS services is looking for an immediate opening for a Social Work Case